NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, October 21, 2015

6:00 P.M. CLOSED SESSION
7:00 P.M. OPEN SESSION

MEETING NO. 22
REGULAR BUSINESS MEETING

Pasadena City College
Creveling Lounge
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 22, a Regular Business Meeting. The Open Session will begin at 6:00 p.m. with the Call To Order, Roll Call and Public Comment on Closed Session Agenda items. Closed Session will follow. Open Session will resume at the end of Closed Session. The Board will meet in Creveling Lounge, Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
BOARD OF TRUSTEES  
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
REGULAR BUSINESS MEETING NO. 22  
Wednesday, October 21, 2015  

6:00 P.M. Closed Session  
7:00 P.M. Open Regular Session  
Pasadena City College  
Creveling Lounge  
1570 East Colorado Boulevard, Pasadena, California 91106  

AGENDA  

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a “Request to Address the Board of Trustees” form and give it to the Board Secretary prior to the beginning of the meeting. No public comment cards will be accepted after the start of the meeting. Individual speakers are limited to three minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL and PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 P.M.)

II. CLOSED SESSION  
Government Code §54956.9(a) Conference with Legal Counsel regarding Pending Litigation (one item)  
Moore v. Pasadena Area CCD et al. (Case No. GC049693)  
Government Code §54957 Public Employee Appointments: Dean, Counseling and Student Success Services; Director, Financial Aid

III. OPEN SESSION (7:00 P.M.)  
A. PLEDGE OF ALLEGIANCE  
B. INTRODUCTIONS AND RECOGNITIONS  
C. PUBLIC COMMENT ON NON-AGENDA ITEMS  
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.

D. APPROVAL OF MINUTES  
Meeting No. 21, Regular Business Meeting, October 7, 2015  
E. APPROVAL OF CONSENT ITEMS (see page 3, attached)

ACTION ITEMS RECOMMENDED FOR APPROVAL  
F. APPROVAL OF ADDITIONS AND DELETIONS TO THE CREDIT CURRICULUM [Superintendent-President Vurdien]  

INFORMATION ITEMS  
G. ACCREDITATION UPDATE  
H. BOARD PRACTICE: DESIGNATION OF EMERITUS STATUS [first reading]
I. SUPERINTENDENT-PRESIDENT’S REPORT

ANNOUNCEMENTS

J. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

K. PROPOSED FUTURE BOARD BUSINESS MEETING DATES

Wednesday, November 4, 2015
6:00 P.M. Regular Business Meeting

Wednesday, November 18, 2015
6:00 P.M. Regular Business Meeting

Wednesday, December 9, 2015
6:00 P.M. Annual Organizational Meeting and Regular Business Meeting

L. PROPOSED FUTURE AGENDA ITEMS

IV. ADJOURNMENT

Pasadena City College and Creveling Lounge are wheelchair accessible. Reasonable accommodation services are available when requests are made by 4:00 pm of the Monday before the Board meeting. Please contact Mary Thompson at 626.585.7202 if you need assistance in order to participate in a public meeting or if you need agenda and public documents modified as required by the Americans with Disabilities Act.
CONSENT ITEMS

18-I Ratify CA Career Pathways Trust Program Conferences, Workshops and Activities

73-B Approve/Ratify Contracts
74-B Approve/Ratify Purchasing Transactions
75-B Approve/Ratify Information Technology Purchasing Transactions
76-B Approve/Ratify Professional Conference Attendance
77-B Approve Piggybackable Agreement
78-B Authorization to Solicit Bids: HVAC Upgrade
79-B Accept Notice of Completion C150014, Replace District Sewer Line
80-B Accept Notice of Completion P1502990, Remodel Dental Assisting
81-B Approve Change Order, Contract Number C150009 Math Resources – Classroom Conversion
82-B Reporting and Approval of Revolving Fund Reimbursement

35-P Approve/Ratify Compensation for Academic Personnel
36-P Employment of Hourly Faculty, 2015-16
37-P Employment of Hourly Unclassified Employees, College Assistants and Volunteers for 2015-2016
38-P Employment of Hourly Unclassified Employees, Student Workers for 2015-2016
39-P Approve Employment, Change of Status and Separation of Academic Employees
40-P Authorization to Reimburse Applicants
41-P Employment, Change of Status and Separations of Classified Employees
I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 6:00 p.m. by Ms. Brown, President.

ROLL CALL

Trustees Present
Ms. Berlinda Brown, President
Ms. Linda Wah, Vice President
Dr. Jeanette Mann, Clerk
Dr. Anthony Fellow
Mr. John Martin (arrived at 6:05 p.m.)
Dr. Ross Selvidge
Mr. William Thomson
Ms. Kelly Banh, Student Trustee

Administrative Officers in Attendance
Dr. Robert Miller, Assistant Superintendent, Senior Vice President, Business and College Services
Dr. Robert Bell, Assistant Superintendent, Senior Vice President, Academic and Student Affairs
Ms. Gail Cooper, General Counsel

Administrative Officers Absent
Ms. Bobbi Abram, Executive Director, Foundation

The Management Association was represented by Mr. Joe Futtner.
The Academic Senate was represented by Dr. Valerie Foster.
The Classified Senate was represented by Ms. Felisia Mitchell.
The Associated Students Board was represented by Mr. Irving G. Morales.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

There was no public comment.

Ms. Brown stated that the Consideration of Liability Claim (J. Moore) has been pulled.

Ms. Brown adjourned the Board to Closed Session at 6:01 p.m.
II. CLOSED SESSION

Government Code §54957.6
Collective Bargaining (PCCFA)
Lead Negotiator: Dr. Robert B. Miller,
Assistant Superintendent

Government Code §54956.9(a)
Conference with Legal Counsel – Pending Litigation (one item)
Californians Aware v. PACCD Board of Trustees, Case No. BS151112

Government Code §54956.95
Consideration of Liability Claim
Claimant: Jessie Moore
Claim against Pasadena Area Community College District

Government Code §54956.9(a) and (d)(2)
Conference with Legal Counsel – Anticipated Litigation (one item)
Significant Exposure to Litigation and Anticipated Litigation pursuant to Government Code sections 54956.9(a) and (d)(2).

III. OPEN SESSION

Ms. Brown reconvened Open Session at 7:04 p.m. Ms. Brown reported that, in Closed Session, the Board gave direction to its counsel to settle a claim for attorney’s fees associated with the litigation entitled Californians Aware v. Pasadena Area Community College District Board of Trustees. The Board authorized a settlement for the attorney’s fees in the amount of $92,000. The vote on the settlement was unanimous (ayes: Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah).

A. PLEDGE OF ALLEGIANCE
Dr. Fellow led the Pledge of Allegiance.

B. INTRODUCTIONS AND RECOGNITIONS
- New Faculty
- Patrick McCallum, McCallum Group, Inc.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment.

D. APPROVAL OF MINUTES
Meeting No. 20, Regular Business Meeting, September 2, 2015

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Fellow, the Board voted by unanimous vote of the seven members present [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Minutes of Regular Business Meeting No. 20, September 2, 2015.

Advisory Vote: Aye
E. APPROVAL OF CONSENT ITEMS

Consent Item 48-B was revised. Consent Items 5-S, 13-I, 68-B and 32-P were withdrawn for separate vote.

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Fellow, the Board voted by unanimous vote of the seven members present [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve Consent Items 6-S, 14-I through 17-I, 45-B through 67-B and 69-B through 72-B, and 28-P through 31-P and 33-P through 34-P.

Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Wah and seconded by Mr. Thomson, the Board voted by unanimous vote of the seven members present [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to ask the Budget and Audit Committee to review the practice of blanket consent item approvals of Professional Development activities over an extended period.

Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Mann, the Board voted by unanimous vote of the seven members present [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve Consent Item 5-S.

Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Wah and seconded by Mr. Thomson, the Board voted by unanimous vote of the seven members present [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve Consent Item 32-P.

Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Thomson and seconded by Dr. Selvidge, the Board voted by unanimous vote of the seven members present [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve Consent Item 13-I.

Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Thomson and seconded by Ms. Wah, the Board voted by unanimous vote of the seven members present [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve Consent Item 68-B.

Advisory Vote: Aye

F. RESTATEMENT: 2015-2016 BUDGET CONTINGENCY

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Mann, the Board voted by unanimous vote of the seven members present [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the 2015-2016 Budget Contingency.

Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Fellow and seconded by Dr. Mann, the Board voted by unanimous vote of the seven members present [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the adoption of the Annual Financial 2014-2015 and Budget Report 2015-2016.
Advisory Vote: Aye

H. APPROVAL OF ASSIGNMENT – ASSESSMENT RESPONSIBILITIES
MEMORANDUM OF UNDERSTANDING BETWEEN THE PASADENA AREA COMMUNITY COLLEGE DISTRICT AND THE PASADENA CITY COLLEGE FACULTY ASSOCIATION

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Fellow, the Board voted by unanimous vote of the seven members present [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Assignment – Assessment Responsibilities Memorandum of Understanding Between the Pasadena Area Community College District and the Pasadena City College Faculty Association.
Advisory Vote: Aye

I. APPROVAL OF BOARD POLICY REVISION
- BB 2715: Code of Ethics/Standards of Practice

Mr. Martin suggested the following edit:
“1. Each member of the Board shall hold the educational welfare of both current and future the students of the district as a primary concern.”

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Mann, the Board voted by unanimous vote of the seven members present [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve Board Bylaw: Code of Ethics/Standards of Practice, as revised.
Advisory Vote: Aye

J. CHANCELLOR’S OFFICE 2015 SCORECARD

MOTION: ON MOTION OF Ms. Wah and seconded by Ms. Brown, the Board voted by unanimous vote of the seven members present [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Chancellor’s Office 2015 Scorecard.
Advisory Vote: Aye

K. APPROVAL OF VOTING DELEGATES TO ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT)

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Martin, the Board voted by unanimous vote of the seven members present [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve Linda Wah as voting delegate to the Association of Community College Trustees (ACCT).
Advisory Vote: Aye

L. FALL 2015 ENROLLMENT REPORT
Information item.

M. SUPERINTENDENT-PRESIDENT’S REPORT
Dr. Vurdien presented his report.
N. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

a. SHARED GOVERNANCE REPRESENTATIVES

Dr. Valerie Foster, Academic Senate
- Senate is working to address recommendations from accreditation - discussing issue of interim deans, working on resolution to reflect faculty opinion on organization of college; working on recommendation for SLO assessment; have recruited 15 faculty members to become SLO leads, one in each area, to help the faculty in their area; working with Melissa Anderson to develop a more meaningful process to help faculty develop more meaningful assessments. At the Houston conference, Dr. Rob Johnstone spoke about low income students and how they struggle, so he has been invited to be a speaker here at PCC on November 4th. Good opportunity to have faculty come together to help these students. Three sessions on November 4th to accommodate everyone’s schedules.

Ms. Felisia Mitchell, Classified Senate
- Good turnout for Flex Day, very successful. All committee appointments have been filled.

b. BOARD OF TRUSTEES

Ms. Kelly Banh, Student Trustee
- On behalf of AS, AS has now appointed VPs of Campus Activities and Academic Affairs. Hired ASPCC and ASPCC ICC secretaries. Working on filling Chief Justice position.
- Working with AS, advisors and Trustee Wah on Metro I-TAP to make it accessible to part-time students. All 5 student representatives were at Calendar Committee meeting and students are pleased to see addition of winter intersession to 2016-17 calendar.

Mr. William Thomson, Trustee
- Yesterday morning the KPCC subcommittee – Mr. Thomson, Dr. Mann and Dr. Fellow – and Dr. Vurdien, Dr. Miller and Mr. Boekelheide met with Mr. Bill Davis, President of SCPR, a very productive meeting. Wonderful relationship. They have 9 PCC students as interns. Talked about expanding the number of interns. Talked about possibility of PCC students giving the greeting at the top of the hour. This morning he and Dr. Vurdien had a tour of the PCC Child Development Center, along with people from the Linda Vista Children’s Center. There are PCC students working there as interns.

Ms. Linda Wah, Trustee
- Attended BOG meeting – Chancellor recommended that everyone support recommendations that came through the task force for accreditation, so BOG voted to support recommendations. Also first reading of workforce task force recommendations, second reading will be at the November BOG meeting. Reminded everyone that LA Co. Superintendent will have Convocation on Oct. 19th. Congratulated Dr. Vurdien on outcome of the superintendents and principals event today, has been at several receptions where Dr. Vurdien has done extensive outreach to the community, for which she thanked him.

Dr. Jeanette Mann, Trustee
- The event for superintendents and principals was very successful and it is a very positive step.
Dr. Anthony Fellow, Trustee  
- Will be returning to Italy on Sunday to finish semester, enjoyed being there with PCC faculty and students. Since he will not be back until after the elections, he wanted to pay early tribute to Jeanette Mann who encouraged him to run for his seat. Dr. Mann has done a grand job showing leadership.

O. PROPOSED FUTURE BOARD BUSINESS MEETING DATES

Wednesday, October 21, 2015
6:00 P.M. Regular Business Meeting

Wednesday, November 4, 2015
6:00 P.M. Regular Business Meeting

Wednesday, November 18, 2015
6:00 P.M. Regular Business Meeting

Wednesday, December 9, 2015
6:00 P.M. Annual Organizational Meeting and Regular Business Meeting

P. PROPOSED FUTURE AGENDA ITEMS

There were no future agenda items.

IV. ADJOURNMENT

Ms. Brown adjourned meeting No. 21 at 8:48 p.m.
MOTIONS CARRIED AT MEETING NO. 21 – October 7, 2015

1. Approval of the Minutes of Regular Business Meeting No. 20, September 2, 2015.

2. Approval of Consent Items 6-S, 14-I through 17-I, 45-B through 67-B and 69-B through 72-B, and 28-P through 31-P and 33-P through 34-P.

3. Approval to ask the Budget and Audit Committee to review the practice of blanket consent item approvals of Professional Development activities over an extended period.

4. Approval of Consent Item 5-S.

5. Approval of Consent Item 32-P.

6. Approval of Consent Item 13-I.

7. Approval of Consent Item 68-B.

8. Approval of the 2015-2016 Budget Contingency.


10. Approval of the Assignment – Assessment Responsibilities Memorandum of Understanding Between the Pasadena Area Community College District and the Pasadena City College Faculty Association.

11. Approval of Board Bylaw: Code of Ethics/Standards of Practice, as revised.


13. Approval of Linda Wah as voting delegate to the Association of Community College Trustees (ACCT).

Submitted by:

Rajen Vurdien, Secretary
Board of Trustees
BOARD OF TRUSTEES  
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
REGULAR BUSINESS MEETING NO. 21  
Wednesday, October 7, 2015  
6:00 P.M. Closed Session  
7:00 P.M. Open Regular Session  
Pasadena City College  
Creveling Lounge  
1570 East Colorado Boulevard, Pasadena, California 91106  

AGENDA  

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I. CALL TO ORDER, ROLL CALL and PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 P.M.)

II. CLOSED SESSION

Government Code §54957.6  
Collective Bargaining (PCCFA)  
Lead Negotiator: Dr. Robert B. Miller, Assistant Superintendent

Government Code §54956.9(a)  
Conference with Legal Counsel – Pending Litigation (one item)  
Californians Aware v. PACCD Board of Trustees, Case No. BS 151112

Government Code §54956.95  
Consideration of Liability Claim  
Claimant: Jessie Moore  
Claim against Pasadena Area Community College District

Government Code §54956.9(a) and (d)(2)  
Conference with Legal Counsel – Anticipated Litigation (one item)  
Significant Exposure to Litigation and Anticipated Litigation pursuant to Government Code sections 54956.9(a) and (d)(2). Fact and circumstances under Government Code section 54956.9 (e)(3): Claim pursuant to Government Code section 810 et seq. dated November 10, 2014 from Safeco Insurance Company of America.

III. OPEN SESSION (7:00 P.M.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND RECOGNITIONS  
   • New Faculty  
   • Patrick McCallum, McCallum Group, Inc.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS  
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.
D. APPROVAL OF MINUTES
Meeting No. 20, Regular Business Meeting, September 2, 2015

E. APPROVAL OF CONSENT ITEMS (see page 3, attached)

ACTION ITEMS RECOMMENDED FOR APPROVAL

F. RESTATEMENT: 2015-2016 BUDGET CONTINGENCY [Superintendent-President Vurdien]

G. ADOPT ANNUAL FINANCIAL 2014-2015 AND BUDGET REPORT 2015-2016 [Superintendent-President Vurdien]

H. APPROVAL OF ASSIGNMENT – ASSESSMENT RESPONSIBILITIES MEMORANDUM OF UNDERSTANDING BETWEEN THE PASADENA AREA COMMUNITY COLLEGE DISTRICT AND THE PASADENA CITY COLLEGE FACULTY ASSOCIATION [Superintendent-President Vurdien]

I. APPROVAL OF BOARD POLICY REVISION [Board Policy Review Committee]
   • BB 2715: Code of Ethics/Standards of Practice

J. CHANCELLOR’S OFFICE 2015 SCORECARD [Superintendent-President Vurdien]

K. APPROVAL OF VOTING DELEGATES TO ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT) [Superintendent-President Vurdien]

INFORMATION ITEMS

L. FALL 2015 ENROLLMENT REPORT

M. SUPERINTENDENT-PRESIDENT’S REPORT

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N. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

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P. PROPOSED FUTURE AGENDA ITEMS

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CONSENT ITEMS

5-S Approve/Ratify Professional Development Activities for Student Equity Program
6-S Approve Professional Development Activities for Student Equity Program

13-I Approve/Ratify the Advanced Manufacturing Engineering Technology Link Learning (AMETLL) Consortium Workshops and Conferences
14-I Approve/Ratify Professional Development Activities for Faculty, Staff and Managers
15-I Ratify and Approve Professional Learning Activities for Environmental STEM (eSTEM)
16-I Ratify Grant, Adult Education Block Grant (AEBG)
17-I Approve Consortium Representative

45-B Approve Budget Augmentation
46-B Approve Budget Augmentation
47-B Approve Budget Augmentation
48-B Approve Budget Augmentation

49-B Reporting and Approval of Self-Insurance Fund Reimbursement, Worker’s Compensation
50-B Reporting and Approval of Revolving Fund Reimbursement

51-B Approve/Ratify Contracts
52-B Approve/Ratify Purchasing Transactions
53-B Approve/Ratify Information Technology Purchasing Transactions
54-B Approve Professional Conference Attendance
55-B Accept Notice of Completion P1502418, Install Radios and Antennas for Police and Safety
56-B Authorize Award: Bid 936, Nursing Audio-Visual Project
57-B Amend Consent Item 41-B, Approve Change Order for Purchase Order P1502990, Modify Dental Assisting Lab
58-B Amend Consent Item 42-B, Approve Change Orders for Contract Number C150009, Math Resource Center – Classroom Conversion

59-B Accept Notice of Completion P1600193, Modify Circadian CC-130
60-B Authorization to Solicit Bids for Dental Laboratory Renovations
61-B Approve Change Order: Contract Number C150009, Math Resource Center – Classroom Conversion
62-B Authorization to Solicit Bids for Moving Services
63-B Authorization to Solicit Bids for Smart Room Technology Refresh
64-B Amend Consent Item 245-B: Authorize Award: Bid 922, Renovate Math Resource Center
65-B Amend Consent Item 224-B: Approve Change Orders for Contract Number C150006, Classroom Abatement and Upgrade

66-B Approve Change Order for Contract Number C150014, Replace District Sewer Line
67-B Authorization to Solicit Bids: Microsoft System Center Integration
68-B Accept Grant Award, Title V Developing Hispanic-Serving Institutions Program
69-B Amend Consent Item 1-B: Approval of Organizations for Membership 2015-2016 Fiscal Year
70-B Approve Contracts No. CB13-018 and CB13-019 by the Foundation for California Community Colleges
71-B Approve Change Order for Purchase Order P1502990, Modify Dental Assisting Lab
72-B Approve Change Order for Contract Number C150006, Classroom Abatement and Upgrade

28-P Approve/Ratify Compensation for Academic Personnel
29-P Employment of Hourly Faculty, 2015-16
30-P Employment of Hourly Unclassified Employees, College Assistants and Volunteers for 2015-2016
31-P Employment of Hourly Unclassified Employees, Student Workers for 2015-2016
32-P Employment, Change of Status and Separations for Classified Employees
33-P Approve/Ratify Compensation for Classified Personnel
34-P Authorization to Reimburse Applicants
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<td>BOARD PRACTICE: DESIGNATION OF EMERITUS STATUS</td>
<td>TAB H</td>
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Board Agenda Item F: Approval of Additions and Deletions to the Credit Curriculum

Board Meeting: October 21, 2015

Recommendation: It is recommended that the Board of Trustees governing the Board of the Pasadena Area Community College District of Los Angeles County, California, approve the attached Pasadena City College credit curriculum additions and deletions.

Fiscal Implications: None.

Background: The credit additions and deletions have been approved by the Curriculum and Instruction Committee and have been recommended to the Associate Vice President for Academic Affairs for review.

Recommended for Approval:

[Signature]
Associate Vice President, Academic Affairs

Approved by:

[Signature]
Senior Vice President/Assistant Superintendent, Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent, Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA CITY COLLEGE
Instructional Administration

CREDIT CURRICULUM COURSES

ADDITIONS – Effective Summer 2016

School of Business, Engineering, and Technology

AUTO 140A VEHICLE MAINTENANCE
4 units
Prerequisites: Enrollment in or completion of Engl 400 and Math 402.
This course is intended for the incumbent worker, re-entry personal, and/or persons seeking a career change into the automotive service industry. It is the foundation course in the Maintenance and Light Repair (MLR) Program. Course focuses on developing workplace skills (detailed multi-point inspection and fluid maintenance) on select vehicle subsystems. Appropriate lab activities are included. Total of 54 hours lecture and 54 hours laboratory.

Rationale: A regional skills panel was conducted with members of the Automotive Service Council of California (ASCCA) on October 8, 2014. Based on input from the panel and detailed sales reports generated by a sample of shops, we were able to identify the skills necessary to perform 80% of the billed labor. The National Automotive Technicians Education Foundation (NATEF) task list for Maintenance and Light Repair (MLR) was cross-referenced for compatibility. It was determined that there is a correlation of tasks recommended by the regional skills panel and NATEF’s MLR requirements. In order to meet future accreditation standards, the program will be built in conjunction with NATEF requirements.

The secondary effect of the new program will be the influx of tools and equipment to modernize the existing Automotive Technology Program. This will give students the skills to immediately fill the vacancy that these dealership and independent repair facilities need. The growth rate is at 14% and growing as the baby boomers are retiring.

AUTO 141 ENGINE MECHANICAL MAINTENANCE AND LIGHT REPAIR
2 units
Prerequisite: Auto 140A or one year industry experience.
Intended for the incumbent worker, re-entry personal, and/or persons seeking a career change into the automotive service industry. Part of the Maintenance and Light Repair (MLR) program. Essential engine theory, inspection, diagnosis, service and repair. Engine inspection and measurements with an emphasis on in-vehicle repairs. Total of 27 hours lecture and 27 hours laboratory.

Rationale: To develop Maintenance and Light Repair skills in an individual that will allow them gainful employment in the automotive repair industry, using the skills that have been identified by an industry panel and relevant to 80% of the skilled tasks needed to make a repair shop profitable.
AUTO 144 AUTOMOTIVE CHASSIS MAINTENANCE AND LIGHT REPAIR
4 units
Prerequisite: Auto 140A
Intended for the incumbent worker, re-entry personal, and/or persons seeking a career change into the automotive service industry. Part of the Maintenance and Light Repair (MLR) program. Essential chassis system theory, inspection, diagnosis, service and repair of the following undercar systems: steering, suspension, alignment, wheels and tires. Total of 54 hours lecture and 54 hours laboratory.

Rationale: Supportive class of the Maintenance and Light Repair Program. This Program is a result of a community need to fill vacancies in the automotive industry for both Dealership and Independent facilities. The students will have the skills to fill the 80% of the work that most auto repair facilities do. The heavy and diagnostic work is excluded in this training.

A regional skills panel was conducted with members of the Automotive Service Council of California (ASCCA) on October 8, 2014. Based on input from the panel and detailed sales reports generated by a sample of shops, we were able to identify the skills necessary to perform 80% of the billed labor. The National Automotive Technicians Education Foundation (NATEF) task list for Maintenance and Light Repair (MLR) was cross-referenced for compatibility. It was determined that there is a correlation of tasks recommended by the regional skills panel and NATEF’s MLR requirements. In order to meet future accreditation standards, the program will be built in conjunction with NATEF requirements.

AUTO 145 AUTOMOTIVE BRAKES MAINTENANCE AND LIGHT REPAIR
3 units
Prerequisite: Auto 140A.
Intended for the incumbent worker, re-entry person or person seeking a career change into the automotive service industry. This course is part of the Maintenance and Light Repair (MLR) curriculum. This course is focused on developing workplace skills that will allow a student to competently perform detailed brake inspections and repairs on disc, drum and parking brake systems. Appropriate lab activities are included. Total of 36 hours lecture and 54 hours laboratory.

Rationale: To develop Maintenance and Light Repair skills in an individual that will allow them gainful employment in the automotive repair industry, using the skills that have been identified by an industry panel and relevant to 80% of the skilled tasks needed to make a repair shop profitable.

AUTO 146 AUTOMOTIVE ELECTRICAL SYSTEMS MAINTENANCE AND LIGHT REPAIR
4 units
Prerequisite: Auto 140A.
Intended for the incumbent worker, re-entry personal, and/or persons seeking a career change into the automotive service industry. Part of the Maintenance and Light Repair (MLR) program. Essential electrical and electronic systems theory, including inspection, diagnosis, service and repair of specific electrical systems (battery, starting systems, charging systems, lighting systems, gauges, instrument-panel warning lights and power accessories). Total of 54 hours lecture and 54 hours laboratory.

Rationale: To develop Maintenance and Light Repair skills in an individual that will allow them gainful employment in the automotive repair industry, using the skills that have been identified by an industry panel and relevant to 80% of the skilled tasks needed to make a repair shop profitable.
AUTO 147 AUTOMOTIVE HEATING, VENTILATION AND AIR CONDITIONING MAINTENANCE AND LIGHT REPAIR
2 units
Prerequisite: Auto 140A.
Intended for the incumbent worker, re-entry personal, and/or persons seeking a career change into the automotive service industry. Part of the Maintenance and Light Repair (MLR) program. Essential heating, ventilation, and air conditioning (HVAC) system theory, inspection, maintenance and light repair. Total of 18 hours lecture and 54 hours laboratory.

Rationale: To develop Maintenance and Light Repair skills in an individual that will allow them gainful employment in the automotive repair industry, using the skills that have been identified by an industry panel and relevant to 80% of the skilled tasks needed to make a repair shop profitable.

AUTO 148 ENGINE PERFORMANCE MAINTENANCE AND LIGHT REPAIR
4 units
Prerequisite: Auto 140A.
Intended for the incumbent worker, re-entry person or person seeking a career change into the automotive service industry. Part of the Maintenance and Light Repair (MLR) curriculum. Essential engine management system theory, along with inspection, diagnosis, service and repair of the following systems: Ignition, air and fuel delivery, electronic engine controls, and auxiliary emission controls. Total of 54 hours of lecture and 54 hours laboratory.

Rationale: To develop Maintenance and Light Repair skills in an individual that will allow them gainful employment in the automotive repair industry, using the skills that have been identified by an industry panel and relevant to 80% of the skilled tasks needed to make a repair shop profitable.

AUTO 228 HYBRID AND ELECTRIC VEHICLE THEORY, OPERATION AND BASIC SERVICE
4 units
Prerequisite: Auto 227.
Hybrid and electric vehicles. Theory of operation of high voltage systems, batteries, internal combustion engine, powertrain, and supporting systems. Testing of hybrid and electric vehicle systems utilizing industry standard diagnostic tools. Safety when working with high voltage assemblies, along with proper set-up and operation of diagnostic tools is emphasized. Total of 54 hours lecture and 54 hours laboratory.

Rationale: Give advanced automotive students the industry knowledge covering the theory, operation and basic service of the latest hybrid and electric vehicles.

School of Health Sciences

DA 149 ORTHODONTIC ASSISTANT
2.5 units
Designed to provide advance education in orthodontic training for the Registered Dental Assistant or Dental Assistant currently working in a Orthodontic practice setting. Meets the didactic and laboratory requirements by the Dental Board of California Orthodontic Assisting Permit course approval and is offered in conjunction with DA 150, Specialty Clinical Experience. Verification of RDA license and/or 6 months’ work experience as a Dental Assistant; Hepatitis B immunization records OR HBV Refusal form; TB Test Result; CPR certification, 8 hour Infection Control and 2 hour Dental Practice Act or RDA license is required for enrollment. Total of 36 hours lecture and 36 hours laboratory.

Rationale: To meet the industry's demands for course offering to obtain the state approved Orthodontic assistant permit. Addition of Distance Education.
CERTIFICATES OF ACHIEVEMENT

ADDITIONS – Effective Summer 2016

School of Business, Engineering and Technology

AUTO TECH – HYBRID AND ELECTRIC VEHICLE TECHNICIAN – Certificate of Achievement
Provide theory of operation, industry recognized safety procedures, and basic maintenance training to automotive technology students desiring advanced training to service the latest hybrid and electric vehicles.

Required Units: 28

AUTOMOTIVE TECHNOLOGY – MAINTENANCE LIGHT REPAIR – Certificate of Achievement
This program is intended for the incumbent worker, re-entry personal, and/or persons seeking a career change into the automotive service industry. This certificate is the culmination of the Maintenance and Light Repair curriculum. This certificate acknowledges the workplace skills necessary to competently perform automotive maintenance and light repair. This will allow the individual to gainful employment in the industry. This certificate program is NATEF Certified and it a total of 639 hours lecture and laboratory.

Required Units: 23

OCCUPATIONAL SKILLS CERTIFICATES

ADDITIONS – Effective Summer 2016

MAINTENANCE AND LIGHT REPAIR UNDERCAR – Occupational Skills Certificate
The Maintenance and Light Repair Undercar Skill Award courses are selected to provide a competent level of job skills needed for a technician specializing in undercar maintenance and light repair. The Skill Award is designed to prepare the student for employment and provide the skills needed for career advancement in the automotive industry. This Skill Award prepares the student for careers as Preventative Maintenance Technician, Brake and Front End Technician, Alignment Technician, General Service Technician and Technician Apprentice.

Required Units: 11

MAINTENANCE AND LIGHT REPAIR UNDERHOOD – Occupational Skills Certificate
The Maintenance and Light Repair Skill Award for Underhood service will provide the student with a competent level of technical skills needed to effectively inspect and service automotive vehicles. This Skill Award is designated to prepare an individual for employment or provide the skills needed for career advancement. This individual will be prepared to enter the automotive industry as a Preventative Maintenance Technician, Lube Service Technician, A/C Service Technician and/or a Technician Apprentice.

Required Units: 16
DELETIONS – Effective Summer 2016

School of Business, Engineering, and Technology

AUTO 214A  BASIC AREA CLEAN AIR CAR COURSE
3 units
Rationale: No longer taught, will NOT affect the Automotive Technology Certificates.

AUTO 214B  ADVANCED CLEAN AIR CAR COURSE
1 unit
Rationale: No longer taught: will NOT affect the AT Certificates.

AUTO 214C  UPDATE TRAINING COURSE - SMOG CHECK PROGRAM
0.50 unit
Rationale: No longer taught: no effect on AT Certificates.

BIT 104  BUSINESS SOFTWARE–ADVANCED MICROSOFT EXCEL
3 units
Rationale: Course no longer offered. Certificate in which course was offered is being archived.

BIT 113  KEYBOARDING FOR SPEED AND ACCURACY
1 unit
Rationale: Course no longer offered.

BIT 123  BUSINESS SOFTWARE-MICROSOFT EXPRESSION WEB AND PUBLISHER
3 units
Rationale: Course no longer offered. Certificates in which course was offered are being archived or modified.

BIT 132  BUSINESS SOFTWARE - ADVANCED MICROSOFT ACCESS
3 units
Rationale: Course no longer offered. Certificate in which course was offered is being archived.

BUS 115  BUSINESS ALGEBRA
4 units
Rationale: BUS 115 is a Business Algebra course. The Business Administration certificates offer three other business math options that students can take. There are no plans to update BUS 115 and it has not been taught by a full-time instructor in several years.

BUS 117  HUMAN RELATIONS FOR BUSINESS
3 units
Rationale: Archiving is recommended because the newer BUS 160 Customer Service course includes the curriculum of BUS 117 Human Relations. Also, BUS 117 has not been updated for many years nor has it been taught by a full-time instructor.

CIS 114  MICROCOMPUTER HARDWARE/SOFTWARE EVALUATION
3 units
Rationale: This course is no longer offered. It is replaced by CIS 011.
CIS 136  TRANSMISSION CONTROL PROTOCOL/INTERNET PROTOCOL (TCP/IP)
5 units
Rationale: This course is no longer offered.

CIS 138  ADMINISTERING WINDOWS DIRECTORY SERVICES
3 units
Rationale: This course won’t be offered anymore. Due to the curriculum change by Microsoft IT Academy, CIS 140A and CIS 140B were created in 2013 to replace CIS 136, 137, 138, and 139. The modification proposal for CIS-Microcomputer support has been submitted. Upon approval, CIS140A and 140B will be offered.

DRFTG 110  MECHANICAL SYSTEMS SIMULATION
4 units
Rationale: Advances in technology and pedagogy have rendered this course obsolete. The outcomes of this course are now met through the Design Technology and Engineering course sequence.

DRFTG 111  COMPUTER-AIDED ENGINEERING (CAE)
4 units
Rationale: Advances in technology and pedagogy have rendered this course obsolete. The outcomes of this course are now met through the Design Technology and Engineering course sequence.

DRFTG 112  MECHANICAL DESIGN PRACTICUM
4 units
Rationale: Advances in technology and pedagogy have rendered this course obsolete. The outcomes of this course are now met through the Design Technology and Engineering course sequence.

DT 140  MATERIAL SELECTION
3 units
Rationale: This course is obsolete under revisions to the Engineering Design Technology - CAD/CAM Technician program. The content of the course is now incorporated into core courses within the revised certificate: Design Technology - Mechanical + Manufacturing.

ELTN 009  PRINCIPLES OF DC AND AC NETWORK ANALYSIS
5 units
Rationale: Course has not been taught for more than 2 years and will likely not be taught for 2 more.

ELTN 113  PRINCIPLES OF DC AND AC NETWORK ANALYSIS
5 units
Rationale: No longer being used for current certificate

ELTN 116  C++ PROGRAMMING FOR ELECTRICITY AND ELECTRONICS
3 units
Rationale: Course has not been taught for more than 2 years and will likely not be taught for 2 more.

ELTN 133  RADIO COMMUNICATION AND MICROWAVES
5 units
Rationale: No longer in use for any active or planned certificate.

ELTN 134  ANTENNA FIELD TEST
1 units
Rationale: Course has not been taught for over two years and is not part of a planned certificate.
ELTN 142 COMPUTER SYSTEM MAINTENANCE AND REPAIR
4 units
Rationale: Course has not been taught for more than 2 years and is not part of a program being planned.

OCCUPATIONAL SKILLS CERTIFICATES

DELETIONS – Effective Summer 2016

BIT - OFFICE APPLICATIONS SPECIALIST II – Occupational Skills Certificate
BIT - EXECUTIVE ASSISTANT – Occupational Skills Certificate
BIT - OFFICE APPLICATIONS SPECIALIST I – Occupational Skills Certificate
BIT - OFFICE ASSISTANT – Occupational Skills Certificate

Rationale: Courses covered under updated Certificate of Achievement.
Accreditation Update

October 21, 2105
Campus Response

Collaboration – All Constituency Groups

Taskforce

Workgroups

Initial Plans

Leads
Areas of Focus

- Governance
- Organizational Structure
- Human Resources
- Planning
- Professional Development
- Ethics
- Communication
- Student Affairs
- Evaluation
Planning

- Approved Integrated Planning Model
- Approved Strategic Plan
- Program Review Annual Updates in progress
- Evaluation
Human Resources

- Evaluations being completed
- Adjunct evaluation consistency
- Student Learning/Service Unit Outcomes into Evaluation Documents
  - Faculty – Workgroup FA/Administration - Board Approved MOU
  - Classified – Workgroup (CFT, CSEA, POA, PCC Confidential, Administration) – Drafting Language – MOU expected soon
  - M.A. – Workgroup/MA – Approved by College Council
Organizational Structure

- Evaluation of Current Structure's Strengths and Weaknesses
- Proposed New Model/Cost Analysis
- Campus Input
- Vacant Administrative Positions – to be filled Spring 2016
Governance

- Governance Workgroup Meetings – Spring 2015, Fall 2015
- Improvements Identified to work together “for the good of the institution”
  - Constituency groups review established policies and procedures for governance
  - Processes and procedures followed - transparency and communication
  - Expectations for participation – hiring and evaluation – all groups
  - Support for classified staff who participate
  - Encouragement for all groups and recognition for those who serve
  - Shared Governance website improvement
  - Evaluation and revision of College Council and Standing Committee Structure
Communication

- Communication Strategies - Improvements identified and being implemented:
  - Institutional leaders model collegial communication
  - Respect for input of governance groups
  - Transparency in decision making
  - President’s Newsletter
  - Improved communication among and between committees and governance groups
- Campus Climate Consultant – RFI in progress – work with all constituency groups
Ethics

- *Ethics Informational Campaign*

- All constituency groups review and discuss ethics’ policies and procedures

- Consequences of not following ethics policies and procedures clarified

- Norms of behavior – created and posted in conference rooms

- Universal code of ethics – college ethics’ “motto”

- Board review, discussion, and revision of Ethics Policy
Professional Development

- Policy and Procedure 7160 approved Spring 2015
- Professional Development Standing Committee
  - Mission, Goals, and Service Outcomes, Program Review Annual Plan
- Needs assessment underway
- Webpage development with master calendar underway
- Collaboration with Equity efforts
- Goal: Comprehensive and Coordinated Professional Development Program for all constituency groups with full evaluation of all components
Student Affairs

- Separate workgroup – assessment and program reviews
- Training by Planning personnel
- Student Service outcomes and annual program reviews underway
Evaluation

- Evaluation of governance and decision-making structures

- Collaboration with accreditation workgroups for evaluation of changes to ensure continuous improvement
  - Integrated Planning
  - Organizational Structure
  - Professional Development
  - Governance
  - Communication
  - Ethics
Timeline

- Accreditation workgroups submit draft reports to ALO by November 13
- ALO and faculty accreditation leads work with workgroups on changes needed
- Accreditation workgroups reconvene in January, 2016
- Final draft of all reports to ALO by February 15
- Follow-up Report to P&P/Accreditation Steering Committee by February 22
- Follow-up Report to Constituency Groups for First and Second Readings – March and April
- Board of Trustees review and approve Follow-Up Report August 3
- Follow-Up Report submitted to ACCJC before October 1, 2016
It is the practice of the Board of Trustees of the Pasadena Area Community College District in order to recognize extraordinary and significant contributions to the college to bestow the honor of emeritus status on individuals who have retired from the District.

Emeritus status may be granted by a unanimous vote of the Board of Trustees.

The designation of emeritus status will be announced in the form of a Board resolution. The Board, at its discretion, may bestow the emeritus title. The designation of emeritus status will have no contractual obligations nor shall there be any compensation connected with the title.

Suggested Criterion for emeritus status:

- Served the college for a minimum of at least ten consecutive years
- Retired from the district in the year the title is bestowed or must have previously retired from the district
- Served in a leadership role
- Contributed significantly to the development of the college
- Provided meritorious service in representing the college to the community
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the CA Career Pathways Trust Program workshops and activities listed below. EMP: A1, D1, D1.1, D2, D4, E1.1

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the cost center: 226382-638200-521000-6490 (CA Career Pathways Trust (CCPT) LA HI-TECH Consortium)

APPROVE: July 1, 2015 – June 30, 2016 CA Career Pathways Trust Program (also known as LA HI-TECH) for Conferences, Workshops and Activities for faculty and staff. Anticipated costs not-to-exceed Fifty Thousand Dollars ($50,000.00) for conferences, rentals, materials, transportation, technicians, and presenters for approximately 30 staff and up to 100 participants per activity.

BACKGROUND: The LA-HI-TECH Consortium will strengthen strategic partnerships and career pathway links across five K-12 systems, three community college districts, and a host of industry and community partners that align with the Information Communications Technology (ICT) sector. The Consortium will prepare 3,600 high school and community college students for careers in the ICT sector by improving student transitions from secondary to post-secondary institutions by linking secondary learning academies to CTE programs at the post-secondary level with rigorous academic content. Industry partners will align workplace competencies with curriculum, work-based learning, offer summer internships and extend employment opportunities for students upon completion of certificates and/or AA/AS degrees.

Recommended for Approval:

[Signature]
Dean, Economic and Workforce Development

Approved by:

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

[Signature]
Senior Vice-President/Assistant Superintendent
Business and College Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President

(Requires three signatures)
CONSENT ITEM TITLE: Approve/Ratify Contracts

Board Meeting Date: October 21, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the contracts listed on the attached.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget, in the account numbers shown.

BACKGROUND: The contracts have been requested by the area organizational code managers and reviewed for compliance with legal requirements and with District policies.

Recommended for Approval:

Executive Director, Business Services

Approved by:

Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President

(Requires three signatures)
<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>B81007.2</td>
<td>Koons Incorporated</td>
<td>$4,915.00</td>
<td>To provide annual maintenance for the Ecuador.</td>
</tr>
<tr>
<td>B868393.3</td>
<td>Vocal, Lloyd &amp; Stumman, LLP</td>
<td>$36,700.00</td>
<td>To implement a new website design for a not-to-exceed total of $36,700.00.</td>
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<tr>
<td>B85014</td>
<td>CompuServe</td>
<td>$10,000.00</td>
<td>To improve the District’s audit of Financial Statements for Fiscal Year 2014-2015.</td>
</tr>
<tr>
<td>B85015</td>
<td>JPL Propulsion Laboratory</td>
<td>No Cost</td>
<td>To provide support for the Jet Propulsion Laboratory's Rave Planning Software.</td>
</tr>
<tr>
<td>B85016</td>
<td>Huntington Drive &amp; Health</td>
<td>No Cost</td>
<td>To provide support for the Huntington Drive &amp; Health's Rave Planning Software.</td>
</tr>
<tr>
<td>B850160</td>
<td>Veterans Administration</td>
<td>No Cost</td>
<td>To provide support for the Veterans Administration's Rave Planning Software.</td>
</tr>
<tr>
<td>B85018</td>
<td>Microcore IT Services</td>
<td>$8,994.96</td>
<td>To provide support for the Microcore IT Services' Rave Planning Software.</td>
</tr>
</tbody>
</table>

**Notes:**
- **N/A** indicates not applicable.
- **No Cost** indicates the contract is for no cost.
<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Services</th>
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<tbody>
<tr>
<td>B-98278-3</td>
<td>Rachel Shaw/Shaw Consulting, Inc.</td>
<td>$35,000.00</td>
<td>Amendment No. 2, to increase from a not-to-exceed total of $35,000.00 to a not-to-exceed total of $70,000.00, an increase of $35,000.00 at a rate of $175.00 per hour to provide consulting services in the area of coordination and facilitation of the interactive disability accommodation process in accordance with requirements of Government Code 12940.</td>
</tr>
<tr>
<td>RESTRICTED GENERAL FUND</td>
<td>Monterey Institute of Technology</td>
<td>$32,800.00</td>
<td>To provide access to the National Repository of Online Education (NROC) and right to host NROC downloadable content locally within centrally managed applications, and right to link all NROC Assets through a customized Hippocampus website during the term of the agreement for a not-to-exceed total of $32,800.00.</td>
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<tr>
<td>B160156</td>
<td>John Goodman</td>
<td>$12,000.00</td>
<td>To provide Equity Training for staff, faculty, and managers for a not-to-exceed total of $12,000.00.</td>
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<tr>
<td>B150031</td>
<td>Albert Napoli</td>
<td>$20,000.00</td>
<td>Amendment No. 3. To extend the contract thru 12/31/16 and increase the not-to-exceed total of $32,000.00 to a Development Center not-to-exceed total of $52,000.00. An increase of $20,000.00 to provide Small Business Development Center clients one-on-one business advising, training services, consulting, and technical assistance.</td>
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<tr>
<td>B150220</td>
<td>Paul Mazzapani</td>
<td>$20,000.00</td>
<td>Amendment No. 2. To extend the contract thru 12/31/16 and increase the not-to-exceed total of $25,000.00 to a Development Center not-to-exceed total of $45,000.00. An increase of $20,000.00 to provide Small Business Development Center clients one-on-one business advising, training services, consulting, and technical assistance.</td>
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**Date of Services:**
- 1/1/16 thru 6/30/16
- 1/16 thru 1/31/16
- 1/1/16 thru 12/31/16
- 1/16 thru 12/31/16
- 1/16 thru 12/31/16
- 1/16 thru 12/31/16

**Department:**
- Student Affairs
- Development Center
- Small Business Center
- Human Resources
- Office of the President

**Account:**
- 100000-339700-512000-6730
- 225337-639700-512000-8200
- 225337-639700-512000-6320
- 215335-539500-512000-7000
- 215335-539500-512000-7000
- 215335-539500-512000-7000
- 215335-539500-512000-7000
- 215335-539500-512000-7000

**Review of Contracts**
- Pasadena City College (PCC)
- Pasadena Area Community College District

**Consent No.:**
- B160153
- B160156
- B150031
- B150220
- B150199
- B887/8-3

**Page 2 of 3**
- October 21, 2015
- Consent Item No. 7-B
<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Contractor</th>
<th>Name of Services</th>
<th>Department</th>
<th>Account Nos.</th>
<th>Description of Services</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>RATIFY 8160166</td>
<td>Higher One</td>
<td>To provide external evaluation of ENG 190 and ENG 195 for a not-to-exceed total of $100,000.00</td>
<td>Natural Sciences</td>
<td>512000-512000-512000-6490</td>
<td>Project Center</td>
<td>$100,000.00</td>
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<td>RATIFY 8160152</td>
<td>Dr. Christina Christie</td>
<td>To measure student engagement and success of STEM classes at Cal Poly Pomona (CPP) for a not-to-exceed total of $102,000.00</td>
<td>Student Affairs</td>
<td>512000-512000-512000-6490</td>
<td>Project Center</td>
<td>$102,000.00</td>
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<tr>
<td>RATIFY 8160152</td>
<td>Jack Schulman Construction Co., Inc.</td>
<td>To measure student engagement and success of STEM classes at Cal Poly Pomona (CPP) for a not-to-exceed total of $385,728.00</td>
<td>Student Affairs</td>
<td>512000-512000-512000-6490</td>
<td>Project Center</td>
<td>$385,728.00</td>
</tr>
</tbody>
</table>

**Description of Services**

**To provide external evaluation of ENG 190 and ENG 195 for a not-to-exceed total of $100,000.00**

**To measure student engagement and success of STEM classes at Cal Poly Pomona (CPP) for a not-to-exceed total of $102,000.00**

**To measure student engagement and success of STEM classes at Cal Poly Pomona (CPP) for a not-to-exceed total of $385,728.00**

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**Review of Contracts**

Pasadena Area Community College District
CONSENT ITEM TITLE: Approve/Ratify Purchasing Transactions

Board Meeting Date: October 21, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify all purchase orders, P1600908 through P1601045. EMP: L

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget in the fund indicated and charged to the requestors' cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Board Policy No. 6100. Only purchase orders and change orders greater than $500.00 are listed on the attached.

Recommended for Approval:

Executive Director, Business Services

Approved by:

Senior Vice President/Assistant Superintendent
Business and College Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

Superintendent/President

(Requires three signatures)
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
<th>Total PO Amount</th>
<th>YTD Total PO Amount</th>
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<tr>
<td>P1600938</td>
<td>Academic Senate CA Community Colleges</td>
<td>Dues and Membership</td>
<td>Academic Senate</td>
<td>4,352.17</td>
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<td>P1601000</td>
<td>Information Technology Partner Inc (ITPI)</td>
<td>Consultants</td>
<td>Accreditation</td>
<td>3,600.00</td>
<td>3,600.00</td>
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<td>P1600923</td>
<td>RK Controls Inc</td>
<td>Repair and Maintenance of Equipment</td>
<td>Building Services</td>
<td>2,080.00</td>
<td>2,080.00</td>
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<td>P1600950</td>
<td>Consolidated Electrical Distributors</td>
<td>Supplies and Materials</td>
<td>Building Services</td>
<td>1,541.70</td>
<td>17,376.97</td>
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<td>P1600957</td>
<td>Nextgen</td>
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<td>Building Services</td>
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<td>P1600956</td>
<td>Trane</td>
<td>Supplies and Materials</td>
<td>Chiller Plant Motor Pump</td>
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<td>3,565.15</td>
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<td>P1600975</td>
<td>Trane</td>
<td>Supplies and Materials</td>
<td>Chiller Plant Circuit Breaker</td>
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<td>P1601031</td>
<td>Johnstone Supply</td>
<td>Supplies and Materials</td>
<td>Building Services</td>
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<td>12,057.84</td>
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<td>P1601009</td>
<td>Burmax Company</td>
<td>Fuel</td>
<td>CEC: Cosmetology</td>
<td>541.60</td>
<td>3,294.60</td>
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<td>P1601012</td>
<td>Prudential Overall Supply</td>
<td>General Housekeeping</td>
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<td>P1601016</td>
<td>Sebastian Products</td>
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<td>CEC: Cosmetology</td>
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<td>3,529.19</td>
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<td>P1600942</td>
<td>Print Finishing Solutions</td>
<td>Repair and Maintenance of Equipment</td>
<td>Copy Clearing Center</td>
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**RESTRICTED GENERAL FUND (INCLUDING GRANTS)**

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* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of District as required by Vendor.
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* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of District as required by Vendor.
Consent Item No. 75-B

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Information Technology Purchasing Transactions

Board Meeting Date: October 21, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve all Information Technology purchase orders P1600908 through P1601045. EMP: L

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2015-2016 Adopted District Budget in the fund indicated and charged to the requestors’ cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Board Policy No. 6100. The purchase orders listed on the attached report consist of orders for Information Technology Services (ITS). ITS supports and maintains the components of a campus wide network communications backbone, and networked PCs in classrooms, labs and offices throughout the campus. These purchases will ensure that the campus has the information technology tools and infrastructure necessary to carry out the academic mission of the college. Only purchase orders greater than $500.00 are listed on the attached.

Recommended for Approval:

Executive Director, Business Services

Approved by:

Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:
Superintendent/President

(Requires three signatures)
<table>
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<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
<th>PO Amount</th>
<th>Vendor YTD Total</th>
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<td><strong>Total Capital Outlay Fund</strong></td>
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<td><strong>60,036.23</strong></td>
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<td></td>
<td></td>
<td><strong>$98,316.82</strong></td>
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</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of District as required by Vendor.
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve professional conference attendances outside the United States and/or with anticipated cost in excess of $1,500.00.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget, in the account number shown.

UNRESTRICTED GENERAL FUND:

RATIFY:

ATTENDEE: Valerie Foster
LOCATION: High Performance Team Training, Houston, Texas
DATES: September 21-24, 2015*
PURPOSE: To achieve peak organizational/individual performance
CHARGES: $1,778.00
ACCOUNT NO.: 100000-400000-521000-6600
RECOMMENDED BY: Rajen Vurdien
EMP: B1
*September 20, 2015 – additional travel day

Recommended for Approval:
Executive Director, Business Services

Approved by:
Senior Vice President/Assistant Superintendent
Business and College Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)
ATTENDEE: Stephanie Fleming
LOCATION: High Performance Team Training, Houston, Texas
DATES: September 21-24, 2015*
PURPOSE: To achieve peak organizational/individual performance
CHARGES: $2,135.00
ACCOUNT NO.: 100000-400000-521000-6600
RECOMMENDED BY: Rajen Vurdien
EMP: B1

*September 20, 2015 – additional travel day

RESTRICTED GENERAL FUND:

APPROVE:

ATTENDEE: Lanh Vo
LOCATION: SQL for Argos, Irvine, California
DATES: October 27-29, 2015
PURPOSE: SQL for Argos will present database concepts that require advance knowledge to use. Effective query tools to design reports for decision making of the Financial Aid Department.
CHARGES: $1,966.70
ACCOUNT NO.: 225316-531600-521000-6460
RECOMMENDED BY: Robert Bell
EMP: C1-C3

ATTENDEE: Yoshiko Yamato
LOCATION: The 6th Annual STEMtech Conference, Phoenix, Arizona
DATES: November 1-4, 2015
PURPOSE: It is an opportunity for community college and university partners to create a shared outcomes-based framework by which students transfer seamlessly and receive support at both institutions to ensure persistence.
CHARGES: $1,701.00
ACCOUNT NO.: 215262-526200-521000-6490
RECOMMENDED BY: Robert Bell
EMP: A1, B1, C1

BACKGROUND: District Policy AP7400 reserves to the Board of Trustees, approval of any professional conference attendance outside of the United States or with anticipated cost in excess of $1,500.00, in accordance with District Procedure AP7400, the requested trips have been recommended by the College President.
CONSENT ITEM TITLE: Approve Piggybackable Agreement

Board Meeting Date: October 21, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the purchase of supplies, materials and equipment, lease equipment, using the following piggybackable contract. California Public Contract Code Section 20652 allow bids and/or contracts that are of the same nature to be used by other school Districts when it utilizes piggybackable agreements.

California Multiple Award Schedule (CMAS)


FISCAL IMPLICATIONS: No fiscal obligation is created by the authorization to utilize the piggybackable contract.

BACKGROUND: Pursuant to Public Contract Code Section 20652, authorization of the Board of Trustees is required to piggyback on the listed contract. This contract will allow the District to purchase equipment, software, warranty, maintenance and services for the 2015-2016 fiscal year without conducting a formal bid, thereby taking advantage of the same terms and conditions of the contracts and their competitive pricing structure.

Recommended for Approval:

Executive Director, Business Services

Approved by:

Senior Vice President/Assistant Superintendent
Business and College Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the authorization to solicit bids for HVAC Upgrade.

FISCAL IMPLICATIONS: No financial obligation is created by the authorization to solicit bids. However, it is anticipated that the cost of the currently needed services is One Million Two Hundred Thousand Dollars ($1,200,000.00). Funds for this purpose are provided in the 2015-2016 Adopted District Budget under the following cost centers shown:

410000-713500-625000-7100 (Capital Outlay)

BACKGROUND: To maintain efficient heating and cooling systems throughout the campus, an Energy Management System upgrade is needed. Many HVAC systems have outlived the systems useful life. This causes ineffective energy usage and poor temperature control throughout campus. This bid will help more efficiently manage the College’s energy usage and better meet Air Quality Management District (AQMD) requirements for the campus.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

Senior Vice President/Assistant Superintendent
Business and College Services

(Requires three signatures)
CONSENT ITEM TITLE:  
Accept Notice of Completion C150014, Replace District Sewer Line

Board Meeting Date: October 21, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept as complete work on contract C150014 to Fraijo Brothers, Inc, for the project “Replace District Sewer Line.” EMP:L

FISCAL IMPLICATIONS: No additional financial obligation is created by this action

BACKGROUND: At its meeting of June 17, 2015, Consent Item 242-B, the Boards of Trustees authorized the issuance of Contract Number C150014, to replace District sewer line. Per the terms and specification identified in this contract and Bid 925, the Facilities Services Department has now identified this project as complete.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President

(Requires three signatures)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Accept Notice of Completion P1502990, Remodel Dental Assisting

Board Meeting Date: October 21, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept as complete work on contract P1502990, to 1st California Construction, Inc, for the project "Remodel Dental Assisting." EMP:L

FISCAL IMPLICATIONS: No additional financial obligation is created by this action

BACKGROUND: At its meeting of August 21, 2013, Consent Item #30-B, the Board of Trustees consented to follow the State of California, Public Contract Code 22010-22020 California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures to award informal bids. Remodel Dental Assisting met the CUPCCAA guidelines. 1st California Construction, Inc., a qualified District CUPCCAA vendor, was awarded Purchase Order P1502990 to complete this project. Per the terms and specification of said order, the Facilities Services Department has advised that this project is now complete.
CONSENT ITEM TITLE:  
Approve Change Order, Contract Number C150009  
Math Resources – Classroom Conversion

Board Meeting Date:  October 21, 2015

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Change Order Number Four (4) for Contract Number C150009 between 1st California Construction and the District. Change Orders may be related to the contract, labor, equipment and/or materials. EMP: L

Change Order Number Four (4), add to install a fire alarm system, repair existing plaster walls in the tutoring room and provides for four (4) exit signs for the Math Resource Center. The total cost of this change order is Seventeen Thousand Seven Hundred Eighteen Dollars ($17,718.00).

FISCAL IMPLICATIONS:  Funds for this purpose are provided in the 2015-2016 Adopted District Budget under the following cost center shown:

420000-740900-625000-7100 (M/P Classroom Conversion)

BACKGROUND:  Periodic change orders to the original contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the contract up to ten percent (10%) of the original contract amount. On July 17, 2015, the Board awarded Bid 922 to 1st California Construction and authorized the issuance of Contract Number C150009, Upgrading the existing space will allow for the highest level of student accessibility, meeting ADA requirements.

Recommended for Approval:

[Signature]
Executive Director, Facilities Services

Approved by:  

[Signature]
Senior Vice President/Assistant Superintendent  
Business and College Services  

[Signature]
Senior Vice President/Assistant Superintendent  
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/ President
CONSENT ITEM TITLE: Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: October 21, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept the reporting and approval of Revolving Fund Reimbursement for the Pasadena Area Community College District Revolving Cash Fund in the amount of $3,937.12. EMP: L

FISCAL IMPLICATIONS: Funds for this purpose are expended in the 2015-2016 Adopted District Budget in the Revolving Cash Fund.

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<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
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<td>09/30/2015</td>
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<td>$1,305.41</td>
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<td>10/07/2015</td>
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<td>$3,937.12</td>
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BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services.
<table>
<thead>
<tr>
<th>DATE</th>
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<th>SUPPLIES AND MATERIALS</th>
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<td>$1,200.61</td>
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</table>
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the fiscal year 2014-15 and 2015-16, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget and 2015-2016 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.
<table>
<thead>
<tr>
<th>NAME</th>
<th>COMPENSATION</th>
<th>SPECIAL PROJECT</th>
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<tbody>
<tr>
<td>Aguirre, Marylynn</td>
<td>9,771.56</td>
<td>School of Health Sciences—administrative duties for the nursing program, 05-18-15 to 06-30-15, EMP: A2</td>
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<tr>
<td>Aguirre, Marylynn</td>
<td>9,771.57</td>
<td>School of Health Sciences—administrative duties for the nursing program, 07-01-15 to 08-28-15, EMP: A2</td>
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<tr>
<td>Bobich, Anita</td>
<td>8,569.68</td>
<td>School of Health Sciences—administrative duties for the dental laboratory technology program, 05-18-15 to 06-30-15, EMP: A2</td>
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<tr>
<td>Bobich, Anita</td>
<td>8,569.69</td>
<td>School of Health Sciences—administrative duties for the dental laboratory technology program, 07-01-15 to 08-28-15, EMP: A2</td>
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<tr>
<td>Blount, Gia</td>
<td>40,000.00</td>
<td>Parent Education/Noncredit Division—serve as the faculty lead for parent education and older adults, 08-31-15 to 06-30-16</td>
</tr>
<tr>
<td>Bobich, Anita</td>
<td>8,569.68</td>
<td>School of Health Sciences—administrative duties for the dental laboratory technology program, 07-01-15 to 08-28-15, EMP: A2</td>
</tr>
<tr>
<td>Cervenka, Kathy</td>
<td>1,737.36</td>
<td>School of Health Sciences—administrative duties as assistant nursing program director, 05-18-15 to 05-31-15, EMP: A2</td>
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<tr>
<td>Coppola, Sara</td>
<td>350.00</td>
<td>Academic Affairs—summer tutoring hours for the dental hygiene program, 05-18-15 to 06-26-15, EMP: A2</td>
</tr>
<tr>
<td>Gagliardi, Lorraine</td>
<td>14,863.50</td>
<td>School of Health Sciences—administrative duties for the dental assisting/hygiene programs, 05-18-15 to 06-30-15, EMP: A2</td>
</tr>
<tr>
<td>Gagliardi, Lorraine</td>
<td>14,863.50</td>
<td>School of Health Sciences—administrative duties for the dental assisting/hygiene programs, 07-01-15 to 08-28-15, EMP: A2</td>
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<td>Glatstein, Linda</td>
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<td>Kissel, Barbara</td>
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<td>Academic Affairs—administrative duties for the radiologic technology program, 05-18-15 to 06-30-15, EMP: A2</td>
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<td>Kissel, Barbara</td>
<td>6,470.00</td>
<td>Academic Affairs—administrative duties for the radiologic technology program, 07-01-15 to 08-28-15, EMP: A2</td>
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<tr>
<td>Legg, Beverly</td>
<td>3,955.57</td>
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<td>Legg, Beverly</td>
<td>3,955.58</td>
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<td>Mobus, Heather</td>
<td>100.00</td>
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<td>Nazarian, Rita</td>
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<td>Neiderer, Thomas</td>
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<td>School of Health Sciences—administrative duties for the dental hygiene program, 05-18-15 to 06-30-15, EMP: A2</td>
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<tr>
<td>Name</td>
<td>Amount</td>
<td>Description</td>
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<td>Rodriguez, Blanca</td>
<td>5,702.00</td>
<td>Academic Affairs—administrative duties for the medical assisting program, 05-18-15 to 06-30-15, EMP: A2</td>
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<td>Rodriguez, Blanca</td>
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<td>Academic Affairs—administrative duties for the medical assisting program, 07-01-15 to 08-28-15, EMP: A2</td>
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<td>Sills, David</td>
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<td>School of Visual, Media and Performing Arts—jazz performance at the music 10 concert hour, 09-17-15, EMP: A2,D2.4</td>
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<td>Ward, Joy</td>
<td>400.00</td>
<td>Academic Affairs—summer tutoring hours for the dental hygiene program, 05-18-15 to 06-26-15, EMP: A2</td>
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<td><strong>FUND 03</strong></td>
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<td>Cheng, Cathy</td>
<td>5,000.00</td>
<td>Assembly Bill 86/Adult Education Block Grant—develop career pathways guides, 10-08-15 to 06-30-16, EMP: K3</td>
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<tr>
<td>Chun, Junion</td>
<td>2,000.00</td>
<td>Assembly Bill 86/Adult Education Block Grant—develop career pathways guides, 10-08-15 to 06-30-16, EMP: K3</td>
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</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Faculty, 2015-16

Board Meeting Date: October 21, 2015

RECOMMENDATION: It is recommended that the Board of Trustees of the Pasadena Area Community College District of Los Angeles County, California, approve the employment of the persons listed on the attached list for 2015-2016. The length of time of the employment and the assignment shall be determined by the needs of the College. All employment was in accordance with Pasadena City College Hiring Policies and Procedures and applicable California Government Codes. EMP: A3.1

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

[Signature]
Interim Executive Director, Human Resources

Approved by:

[Signature]
Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)
<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
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</thead>
<tbody>
<tr>
<td>Cherry, Anne Marie</td>
<td>Adjunct Faculty</td>
<td>C</td>
<td>1</td>
<td>School of Visual, Media and Performing Arts Music</td>
</tr>
</tbody>
</table>
CONSENT ITEM TITLE: Employment of Hourly Unclassified Employees, College Assistants and Volunteers for 2015-2016

Board Meeting Date: October 21, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the attached list of hourly unclassified employees, college assistants and volunteers hired for fiscal year 2015-2016.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

[Signatures]

Interim Executive Director, Human Resources

Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signatures]

Superintendent/ President

(Requires three signatures)
**FUND 01**

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>DIVISION/DEPARTMENT</th>
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<tbody>
<tr>
<td>Apontti, Therese-Angelina C.</td>
<td>College Assistant</td>
<td>Financial Aid</td>
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<td></td>
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<td>Scholarships/Financial Aid EMP:E3</td>
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<tr>
<td>Chaney, Jenny Mah</td>
<td>College Assistant</td>
<td>School of Visual, Media &amp; Performing Arts Music and Dance EMP:A1, A2</td>
</tr>
<tr>
<td>Del Razo, Tomas</td>
<td>College Assistant</td>
<td>School of Visual, Media &amp; Performing Arts Communications EMP:A1, A2</td>
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<tr>
<td>Duong, Eric</td>
<td>College Assistant</td>
<td>Facilities Services</td>
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<td>Facilities Trades EMP:L2</td>
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<td>Edwards, Darnell Tyrone</td>
<td>College Assistant</td>
<td>Financial Aid</td>
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<td>Scholarships/Financial Aid EMP:E3</td>
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<tr>
<td>Foronda, Cynthia</td>
<td>College Assistant</td>
<td>Learning Assistance Center</td>
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<td>Learning Assistance Center EMP:E5</td>
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<tr>
<td>Heasley, Trevor Wayne</td>
<td>College Assistant</td>
<td>School of Visual, Media &amp; Performing Arts Graphics Art Lab EMP:A1, A2</td>
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<td>Jones, Idris Djwaini</td>
<td>College Assistant</td>
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<td>Physical Education: Athletics EMP:E1</td>
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<td>Nelson, Troy Allen</td>
<td>College Assistant</td>
<td>Kinesiology, Health &amp; Athletics</td>
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<td>Physical Education: Athletics EMP:E1</td>
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<td>Sortino, Amanda Elise</td>
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<td>Business Services</td>
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<td>Staging Services EMP:J1, J2</td>
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<td>Civic Center EMP:J1, J2</td>
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<td>Student Access &amp; Success Initiative EMP:A3</td>
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**FUND 03**

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Consent Item No. 37-P
October 21, 2015
Page 3 of 3

Klein, Kevin College Assistant
Leiva-Velasquez, Vasthi College Assistant
Vazquez-Sevilla, Víctor Augusto College Assistant
Vivanco Moreno, Edgar A. College Assistant
Zeleke, Ewnet College Assistant

NO FUND

Aguilar, Krisbel Anay Volunteer
Bang, Jason Volunteer
Blazej, Matthew Volunteer
Loveless, Aaron Volunteer
Moreno, Hulices Volunteer
Mullen, Sherrinn Volunteer
Thron, Rebecca Volunteer

Special Services
Student Health Center-PCC EMP : E1, E1.5
Upward Bound Classic
Upward Bound: Classic Rosemead EMP : D1
Upward Bound
Upward Bound: Math & Science EMP : D1
School of Business, Engineering & Technology
Title V - Design Technology Pathways EMP : E1
Student Affairs
Student Equity EMP : E1
School of Visual, Media & Performing Arts
Tournament Band EMP : A2
School of Visual, Media & Performing Arts
Tournament Band EMP : A2
School of Visual, Media & Performing Arts
Tournament Band EMP : A2
School of Visual, Media & Performing Arts
Tournament Band EMP : A2
School of Visual, Media & Performing Arts
EMP : A1, A2
Special Services
Disabled Student Programs & Services EMP : E4.1
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM NO. 38-P

CONSENT ITEM TITLE:
Employment of Hourly Unclassified Employees, Student Workers for 2015-2016

Board Meeting Date: October 21, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the attached list of hourly unclassified employees, student workers for fiscal year 2015-2016.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

Interim Executive Director, Human Resources

Approved by:

Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/ President
<table>
<thead>
<tr>
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October 21, 2015
Page 4 of 5

Petkova, Stella Mihaylova  Student Worker  Learning Assistance Center
Ramos, Michelle  Student Worker  Learning Assistance Center
Sanhueza, Rebecca Akiko  Student Worker  School of Humanities and Social Sciences
Santos, Marcos Antonio  Student Worker  Learning Assistance Center
Segura, Carlos Javier  Student Worker  Computer Learning Center
Sentoso, Lizbeth Multadi T. S.  Student Worker  Learning Assistance Center
Shull, Jodie Ann Laney  Student Worker  Learning Assistance Center
So, Kong Hean  Student Worker  School of Science and Mathematics
Tang, Yiran  Student Worker  Learning Assistance Center
Tay, My Lien  Student Worker  Learning Assistance Center
Tieu, Olivia  Student Worker  Learning Assistance Center
Torosian, Madeleine G.  Student Worker  Learning Assistance Center
Torosyan, Ruben Ashotovich  Student Worker  Learning Assistance Center
Tran, Jimmy Q.  Student Worker  Learning Assistance Center
Villegas, Christopher Dylan  Student Worker  Learning Assistance Center
Wu, David Michael  Student Worker  Learning Assistance Center
Yan, Chunsheng  Student Worker  Learning Assistance Center
Zhang, Hao  Student Worker  Learning Assistance Center
Zheng, Meina  Student Worker  Learning Assistance Center

**FUND 03**

Araki, Preston Alex  Student Worker  Purchasing & Contracts Admin
Benitez, Laura Luz  Student Worker  Upward Bound Classic
Delos Santos, Andrew Taylor  Student Worker  Student Affairs
Didion, Gabriela Anne  Student Worker  Student Equity
Didion, Gabriela Anne  Student Worker  School of Business, Engineering & Technology
Divas, Abby Tiffany  Student Worker  Title V - Design Technology Pathways

**Learning Assistance Center**

*EMP:E5*

**Writing Center**

*EMP:E1, E5*

**Computer Learning Center**

*EMP:E5*

**School of Humanities and Social Sciences**

**Biological Sciences**

*EMP:E1*

**Upward Bound Classic**

*EMP:D1*

**Student Affairs**

**Student Equity**

*EMP:E1*

**EOP&S Trio-Talent Search**

*EMP:D1*

**EOP&S**

*EMP:D1*
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PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Employment, Change of Status and
Separation of Academic Employees

Board Meeting Date: October 21, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the employment, change of status and separation pertaining to academic employees listed on the attached. All changes were in accordance with Pasadena City College applicable policies and procedures and California government codes. EMP: A2

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget.

BACKGROUND: Routine personnel transactions.

Recommended for Approval:

Interim Executive Director, Human Resources

Approved by:

Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/ President

(Requires three signatures)
<table>
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<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT/DIVISION</th>
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<th>ASSIGNMENT BASIS</th>
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<tr>
<td>To: Dean, Counseling &amp; Student Success Services</td>
<td>M-1</td>
<td>100% - 12 months</td>
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CONSENT ITEM TITLE: Authorization to Reimburse Applicants

Board Meeting Date: October 21, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve reimbursement to the applicants listed on the attached for costs associated with interviewing at Pasadena City College for the purpose of obtaining a full-time position. Costs related to reimbursement shall not exceed the amount shown. EMP: A3.1

FISCAL IMPLICATIONS: Reimbursement is restricted to travel, lodging, car rental, gas, parking, and meal expenses. Funds for this purpose are budgeted in cost center 01-5210-4300-0000.

BACKGROUND: Travel reimbursement for second and third-level interviews.

Recommended for Approval:

Annette Soria
Interim Executive Director, Human Resources

Approved by:

[Signatures]

Senior Vice President/Assistant Superintendent
Business and College Services

[Signatures]

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

[Signatures]

Superintendent/ President

(Requires three signatures)
Applicant:  Faust, Scott  
Position:  Executive Director, Strategic Communications and Marketing (Second-level interview)  
Amount:  $500.00
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment, Change of Status and Separations of Classified Employees

Board Meeting Date: October 21, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following employment, changes of status and separations pertaining to the following classified service employees. All changes were in accordance with Pasadena City College applicable policies and procedures and California Government Codes. EMP: E2, E4

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2015-16 Adopted District Budget.

BACKGROUND: Routine personnel transactions.

Recommended for Approval:

Interim Executive Director, Human Resources

Approved by:

Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/ President

(Requires three signatures)
<table>
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<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
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