Enclosed is the Agenda for Meeting No. 14, a Regular Business Meeting. The Open Session will begin at 6:00 p.m. with the Call To Order, Roll Call and Public Comment on Closed Session Agenda items. Closed Session will follow. Open Session will resume at the end of Closed Session. The Board will meet in Creveling Lounge, Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR BUSINESS MEETING NO. 14
Wednesday, June 3, 2015

6:00 P.M. Closed Session
7:00 P.M. Open Regular Session
Pasadena City College
Creveling Lounge
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board of Trustees" form and give it to the Board Secretary prior to the beginning of the meeting. No public comment cards will be accepted after the start of the meeting. Individual speakers are limited to three minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL and PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 P.M.)

II. CLOSED SESSION

Government Code §54956.9 Conference with Legal Counsel - Pending Litigation [Californians Aware v. PACCD Board of Trustees, Case No. BS 151112]

Government Code §54957.6 Collective Bargaining (PCC-CFT, CSEA #777, POA)
Lead Negotiator: Ms. Gail Cooper, General Counsel

Government Code §54957 Public Employee Appointments (Academic): Counselor-Counseling/Career Services (2); Counselor-EOP&S; Counselor-Career Center; Librarian; Instructors for Short-Term CTE Business; Music-Piano/Music Appreciation; Vocational ESL (VESL); English (3); Sociology; Italian; Physics; Biological Sciences; Art-Three Dimensional Design/Jewelry; Mathematics (2); Philosophy; Child Development/Educational Coordinator; Dental Hygiene; Spanish; Kinesiology; Geography/Geographic Information Systems; Welding

Government Code §54956.9(b) Conference with Legal Counsel regarding Anticipated Litigation (two matters): Receipt of Government Claim, a copy of which is available upon request; Verbal demand for damages

III. OPEN SESSION (7:00 P.M.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND RECOGNITIONS
   • PCC Foundation

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.
D. APPROVAL OF MINUTES
   Meeting No. 13, Regular Business Meeting, May 6, 2015

E. APPROVAL OF CONSENT ITEMS (see page 3, attached)

ACTION ITEMS RECOMMENDED FOR APPROVAL

F. AUTHORIZATION TO EXPEND MEASURE P FUNDS [Interim Superintendent-President Miller]

G. APPROVAL OF BOARD POLICY REVISIONS [Board Policy Review Committee]
   • BP 5020: Nonresident Tuition
   • BP 7160: Comprehensive and Coordinated Professional Development Program

H. APPOINTMENT OF AD HOC BOARD OF TRUSTEES SELF-EVALUATION AND ETHICS POLICY REVIEW COMMITTEE [President Brown]

I. APPROVAL OF ADDITIONS, MODIFICATIONS, AND DELETIONS TO CREDIT AND NON-CREDIT CURRICULUM [Interim Superintendent-President Miller]

INFORMATION ITEMS

J. PROFESSOR SUSIE LING SABBATICAL PRESENTATION [Interim Superintendent-President Miller]

K. SUPERINTENDENT-PRESIDENT'S REPORT

ANNOUNCEMENTS

L. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

M. PROPOSED FUTURE BOARD BUSINESS MEETING DATES

   Saturday, June 13, 2015
   8:30 A.M. Retreat

   Wednesday, June 17, 2015
   6:00 P.M. Regular Business Meeting

   Wednesday, July 1, 2015
   DARK

   Wednesday, July 15, 2015
   6:00 P.M. Regular Business Meeting

N. PROPOSED FUTURE AGENDA ITEMS

IV. ADJOURNMENT

Pasadena City College and Creveling Lounge are wheelchair accessible. Reasonable accommodation services are available when requests are made by 4:00 pm of the Monday before the Board meeting. Please contact Mary Thompson at 626.565.7202 if you need assistance in order to participate in a public meeting or if you need agenda and public documents modified as required by the Americans with Disabilities Act.
CONSENT ITEMS

30-S  Approval of Student Travel – PCC TRIO Talent Search Program College Tour
31-S  Approval of Student Travel – Classic Upward Bound

25-I  Approval of Instructional Travel: ANTH 30H, Applications of Archaeological Fieldwork
26-I  Approve Stipend for Parent Education Program
27-I  Approve Extension Independent Contractors/Instructors

210-B  Approve/Ratify Community Outreach Activities
211-B  Authorization to Ratify and Accept Non-Cash Gifts
212-B  Approve Budget Augmentation
213-B  Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
214-B  Reporting and Approval of Revolving Fund Reimbursement
215-B  Renewal of Services for Student Loan Billing & Accounting System, Xerox Education Services, Inc.
216-B  Authorization to Destroy Records
217-B  Authorization for Year End Appropriation Transfers
218-B  Approve/Ratify Contracts
219-B  Approve/Ratify Purchasing Transactions
220-B  Approve/Ratify Information Technology Purchasing Transactions
221-B  Approve Piggybackable Agreement
222-B  Approve/Ratify Professional Conference Attendance
223-B  Amend Consent Item 146-B, Authorization to Enter into an Agreement with Rio Hondo Community College District

224-B  Approve Change Orders for Contract Number C150006, Classroom Abatement and Upgrade
225-B  Ratify Authorization to Solicit Bid: Waterproof District Buildings
226-B  Accept Notice of Completion P1502539, Mirror Pool and E Building Painting
227-B  Authorization to Solicit Bids/Proposals for “Chemicals for Swimming Pool, Boilers and Water Treatment”
228-B  Authorization to Solicit Bids/Proposals for “Complete Maintenance, and Repair of Conveyance Systems”
229-B  Authorization to Solicit Bids/Proposals for “District Wide Access Control and Alarm Monitoring System Maintenance Services”
230-B  Authorization to Solicit Bids/Proposals for “Swimming Pool Maintenance”

115-P  Approve/Ratify Compensation for Academic Personnel
116-P  Employment of Hourly Faculty, 2014-2015
117-P  Employment of Hourly Unclassified Employees, College Assistants and Volunteers for 2014-2015
118-P  Employment of Hourly Unclassified Employees, Student Workers for 2014-2015
119-P  Authorization to Reimburse Applicants
120-P  Approve Employment, Change of Status and Separation of Academic Employees
121-P  Employment, Change of Status and Separations of Classified Employees
122-P  Approve/Ratify Compensation for Classified Personnel
123-P  Appointment of Academic Employees – CLOSED SESSION
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 13 on Wednesday, May 6, 2015, in Pasadena City College, Creveling Lounge, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 6:01 p.m. by Ms. Brown, President.

ROLL CALL

**Trustees Present**
- Ms. Berinda Brown, President
- Ms. Linda Wah, Vice President
- Dr. Jeanette Mann, Clerk
- Dr. Anthony Fellow
- Mr. John Martin (arrived at 7:51 p.m.)
- Dr. Ross Selvidge
- Mr. William Thomson
- Mr. Marshall Lewis, Student Trustee

**Administrative Officers in Attendance**
- Dr. Robert Miller, Interim Superintendent
- Dr. Robert Bell, Assistant Superintendent, Senior Vice President, Academic and Student Affairs
- Mr. Joseph Simoneschi, Acting Assistant Superintendent, Senior Vice President, Business and College Services
- Ms. Bobbi Abram, Executive Director, Foundation
- Ms. Gail Cooper, General Counsel

The Management Association was represented by Dr. David Douglass.
The Academic Senate was represented by Mr. Eduardo Cairo.
The Classified Senate was represented by Ms. Graciela Caringella.
The Associated Students Board was represented by Mr. Jordyn Orozco.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
There was no public comment.

Ms. Brown adjourned the Board to Closed Session at 6:02 p.m.
II. CLOSED SESSION

Government Code §54956.9 Conference with Legal Counsel - Pending Litigation [Californians Aware v. PACCD Board of Trustees, Case No. BS 151112]

Government Code §54957 Employee Discipline, Dismissal, Release (two employees)

Government Code §54957 Public Employee Appointments: Communication Studies- Forensics Instructor; Engineering Technology Instructor; Business Instructor; Accounting Instructor; Culinary Arts Instructor; Communication Studies Instructor; Welding Instructor; Associate Dean, School of Visual, Media & Performing Arts

III. OPEN SESSION

Ms. Brown reconvened Open Session at 7:05 p.m. Ms. Cooper reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Selvidge led the Pledge of Allegiance.

B. INTRODUCTIONS AND RECOGNITIONS
There were no introductions and recognitions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was public comment from Josie Kalbaklian, Courtney Chan, Janet Ramirez-Han, Lynn R. Lawrence, Teresa Trendler, Allyn Colbert, Valerie Howard, Vera Baghdasarian, Gary Domasin, Karen Spinelli, Myo Lai, Katy Townsend, Delania Kenton, Teresa Trendler (2d topic), Melissa Michelson.

D. APPROVAL OF MINUTES
Meeting No. 10, Regular Business Meeting, April 1, 2015
Meeting No. 11, Regular Business Meeting, April 16, 2015
Meeting No. 12, Special Meeting, April 19, 2015

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Wah, the Board voted by six affirmative votes [Brown, Fellow, Mann, Selvidge, Thomson, Wah] to approve the Minutes of Meeting No. 10, Regular Business Meeting, April 1, 2015; and the Minutes of Meeting No. 11, Regular Business Meeting, April 16, 2015. Absent: Martin.
Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Mann, the Board voted by six affirmative votes [Brown, Fellow, Mann, Selvidge, Thomson, Wah] to approve the Minutes of Meeting No. 12, Special Meeting, April 19, 2015. Absent: Martin.
Advisory Vote: Abstain

E. APPROVAL OF CONSENT ITEMS

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Mann, the Board voted by six affirmative votes [Brown, Fellow, Mann, Selvidge, Thomson, Wah] to approve Consent Items 24-S through 29-S; 20-L through 24-L; 193-B through 206-B;
MOTION: ON MOTION OF Ms. Wah and seconded Mr. Thomson, the Board voted by six affirmative votes [Brown, Fellow, Mann, Selvidge, Thomson, Wah] to approve Consent Items 207-B and 208-B. Absent: Martin. Advisory Vote: Aye

The next agenda item was taken out of order.

O. SCHOOL OF VISUAL, MEDIA AND PERFORMING ARTS – PROGRAM HIGHLIGHTS
Dean Jim Arnwine, School of Visual, Media and Performing Arts, introduced the program highlights.

Trustee Martin arrived at 7:51 p.m.

F. AUTHORIZATION TO TRANSMIT THIRD QUARTERLY FINANCIAL STATUS REPORT

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Mann, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Authorization to Transmit Third Quarterly Financial Status Report.
Advisory Vote: Aye

G. ADOPT RESOLUTION No. 537, ADOPTING METHOD OF PAYMENT AND WORD LIMITATION FOR CANDIDATE’S STATEMENT

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Mann, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Adoption of Resolution No. 537, Adopting Method of Payment and Word Limitation for Candidate’s Statement.
Advisory Vote: Aye

H. RATIFY NOMINATION – CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Mann, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to ratify the nominations to the California Community College Trustees Board.
Advisory Vote: Aye

I. APPROVE ADDITIONS AND DELETIONS TO THE CREDIT CURRICULUM

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Fellow, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Additions and Deletions to the Credit Curriculum.
Advisory Vote: Aye

J. APPROVE SUPERINTENDENT/PRESIDENT EMPLOYMENT AGREEMENT
There was public comment from Eduardo Cairo.
MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Fellow, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Superintendent-President Employment Agreement, with an amendment to change the policy number in paragraph 7 from Bylaw No. 1680 to Bylaw No. 2435. Advisory Vote: Nay

K. APPROVE BOARD POLICY REVISIONS RECOMMENDED BY BOARD POLICY REVIEW COMMITTEE
   • BP 3550: Drug Free Environment and Drug Prevention Program

MOTION: ON MOTION OF Mr. Thomson and seconded by Ms. Wah, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve Board Policy 3550, Drug Free Environment and Drug Prevention Program. Advisory Vote: Absent

L. APPROVE DUAL ENROLLMENT MOU BETWEEN THE PASADENA UNIFIED SCHOOL DISTRICT AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Fellow, the Board voted by six affirmative votes [Brown, Fellow, Martin, Selvidge, Thomson, Wah] and one negative vote [Mann] to approve the Dual Enrollment MOU between the Pasadena Unified School District and the Pasadena Area Community College District. Advisory Vote: Absent

M. ADOPT RESOLUTION No. 538, COMMENCEMENT SPECIAL RECOGNITION—CAMPUS: MR. TRACY CAVE

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Mann, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Adoption of Resolution No. 538, Commencement Campus Special Recognition for Mr. Tracy Cave. Advisory Vote: Absent

N. ADOPT RESOLUTION No. 539, COMMENCEMENT SPECIAL RECOGNITION—COMMUNITY: MR. JAMES GALBRAITH

MOTION: ON MOTION OF Mr. Thomson and seconded by Ms. Wah, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Adoption of Resolution No. 539, Commencement Community Special Recognition for Mr. James Galbraith. Advisory Vote: Absent

P. CHANCELLOR’S OFFICE -- PASADENA CITY COLLEGE APPLICATION TO OFFER A BACCALAUREATE DEGREE IN APPLIED RESEARCH AND DATA ANALYTICS

Dr. Ryan Corner and Professor Julie Kiotas presented information on the Pasadena City College application to offer a baccalaureate degree in Applied Research and Data Analytics.
Q. ACCREDITATION UPDATE
Dr. Kathleen Scott, Associate Vice President, Academic Affairs and Accreditation Liaison Officer and Dr. Ryan Corner, Associate Vice President, Strategic Planning & Innovation, provided the accreditation update.

R. SUPERINTENDENT-PRESIDENT'S REPORT
Girl Science Day, about 200 girls participated; college named one of the top community colleges by EdSmart. PCC ranked no. 1 for first year retention rates; named best community college for Hispanics by Hispanic Outlook in Higher Education magazine and best two-year school for veterans by Military Times EDGE; thanked Academic Senate for year-end celebration; reminder that Commencement is on May 8th; many end-of-year reward ceremonies coming up; PCC celebrates student success gala being held on May 16th.

S. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

a. SHARED GOVERNANCE REPRESENTATIVES

Mr. Eduardo Cairo, Academic Senate
- Participated in integrated planning and shared governance meetings, a lot of work to do, desire to work together. Had Brown Act training recently, asked facilitator Todd Goluba about participation of shared governance in board meetings, he said Brown Act does not state that, however it is the best practice that the board has undertaken that Academic Senate rep does not participate. Believed the board was depriving itself of valuable information. Senate celebration dinner was cordial and fun, great food. Thanked Dr. Mann for attending. Summer classes – 90 credit courses as of today are under enrolled, which will impact 927 students. If we were in sync with the high schools enrollment numbers would be higher and these classes would not be in jeopardy. AS passed two resolutions re cosmetology program and vote of no confidence in Board of Trustees.

Dr. David Douglass, Management Association
- Management Association retirement breakfast on Tuesday, celebrated retirement of John Wood from Learning Assistance Center. Thanked Dr. Mann for attending. Announced at the dinner that Wendy Lee won the Unsung Hero award. Management team as a whole hosting a classified appreciation day next week.

Ms. Graciela Caringella, Classified Senate
- Next week celebrating Classified Days at Brookside. New dates for meetings in June are 10 and 24 and in July 8 and 22. New classified senators joining for 2015-16 term. Thanked Management Association team and administration for sponsoring Classified Appreciation Day.

b. BOARD OF TRUSTEES

Mr. John Martin, Trustee
- Dr. Cynthia Olivo and Dr. Salomon Davila did a phenomenal job at El Monte with a very clear presentation, gave us an opportunity to address some of the people we wanted to address.

Dr. Jeanette Mann, Trustee
- Announced that she is not going to run for re-election this November, has 'other lives to lead'. Was moved to see that Prof. Brinegar was retiring; when she ran for PCC Board in fall of 1983, he was one of a third of faculty who had been laid off. He lived in her district. She had experienced massive
layoffs at Roosevelt University in Illinois in the 1970's. The PCC Board has tried very hard not to lay off anyone. One of the reasons why she ran was her son took Chemistry I at PCC and Chemistry II at Berkeley. He said the class at PCC was much tougher. She thought, that's what we want all of our students to have.

Ms. Linda Wah, Trustee
• LACSTA meeting last week, common assessment tool was presented again. Community college trustees conferences are tying in the training for trustees. Would encourage fellow trustees to attend conferences. Importance of professional development for everyone. Thanked Dr. Olivo for nominating student to attend leadership training in Chicago through AAUW. OMD chapter does great philanthropic work and she was thrilled to be honored at their banquet.

Mr. William Thomson, Trustee
• May 16 is the PCC Gala in front of the reflecting pools. Probably have 600 people for the event. Bottom Line in Boston helps students whose parents lack higher education, basically a counseling program. WWII Veteran is turning 109 years old this month, engaged in art work and cigars. 20th of this month, PEF will have its spring event in front of Pasadena City Hall.

Dr. Ross Selvidge, Trustee
• Attended pinning program for registered nursing program. 50-60 graduates. One student received 2-3 scholarships and a certificate of achievement, already has a degree in economics from UCLA, came here for nursing degree, will be enrolling in Masters program at USC.

T. PROPOSED FUTURE BOARD BUSINESS MEETING DATES

Wednesday, May 20, 2015
6:00 P.M. Regular Business Meeting
Straw poll taken - no business meeting on May 20 as Pasadena Educational Foundation has an event the same evening.

Wednesday, June 3, 2015
6:00 P.M. Regular Business Meeting

Board retreat on Saturday June 13th from 8:30am-2:00pm.

Wednesday, June 17, 2015
6:00 P.M. Regular Business Meeting

U. PROPOSED FUTURE AGENDA ITEMS
There were no proposed future agenda items.

IV. ADJOURNMENT
Ms. Brown adjourned meeting No. 13 at 10:08 p.m.
MOTIONS CARRIED AT MEETING NO. 13 – May 6, 2015

1. Approval of the Minutes of Meeting No. 10, Regular Business Meeting, April 1, 2015; and the Minutes of Meeting No. 11, Regular Business Meeting, April 16, 2015.

2. Approval of the Minutes of Meeting No. 12, Special Meeting, April 19, 2015

3. Approval of Consent Items 24-S through 29-S; 20-I through 24-I; 193-B through 206-B; 209-B; and 102-P through 114-P. Consent Items 207-B and 208-B were withdrawn for separate vote.

4. Approval of Consent Items 207-B and 208-B.

5. Approval of the Authorization to Transmit Third Quarterly Financial Status Report.

6. Approval of the Adoption of Resolution No. 537, Adopting Method of Payment and Word Limitation for Candidate’s Statement.

7. Approval to ratify the nominations to the California Community College Trustees Board.

8. Approval of the Additions and Deletions to the Credit Curriculum.

9. Approval of the Superintendent-President Employment Agreement, with an amendment to change the policy number in paragraph 7 from Bylaw No. 1680 to Bylaw No. 2435.

10. Approval of Board Policy 3550, Drug Free Environment and Drug Prevention Program.

11. Approval of the Dual Enrollment MOU between the Pasadena Unified School District and the Pasadena Area Community College District.

12. Approval of the Adoption of Resolution No. 538, Commencement Campus Special Recognition for Mr. Tracy Cave.

13. Approval of the Adoption of Resolution No. 539, Commencement Community Special Recognition for Mr. James Galbraith.

Submitted by:

Robert B. Miller, Secretary
Board of Trustees
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR BUSINESS MEETING NO. 13
Wednesday, May 6, 2015

6:00 P.M. Closed Session
7:00 P.M. Open Regular Session
Pasadena City College
Creveling Lounge
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

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I. CALL TO ORDER, ROLL CALL and PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 P.M.)

II. CLOSED SESSION

Government Code §54956.9
Conference with Legal Counsel - Pending Litigation
[Californians Aware v. PACCD Board of Trustees, Case No. BS 151112]

Government Code §54957
Employee Discipline, Dismissal, Release (two employees)

Government Code §54957
Public Employee Appointments: Communication Studies-Forensics Instructor; Engineering Technology Instructor; Business Instructor; Accounting Instructor; Culinary Arts Instructor; Communication Studies Instructor; Welding Instructor; Associate Dean, School of Visual, Media & Performing Arts

III. OPEN SESSION (7:00 P.M.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND RECOGNITIONS

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.

D. APPROVAL OF MINUTES
   Meeting No. 10, Regular Business Meeting, April 1, 2015
   Meeting No. 11, Regular Business Meeting, April 16, 2015
   Meeting No. 12, Special Meeting, April 19, 2015

E. APPROVAL OF CONSENT ITEMS (see page 4, attached)
ACTION ITEMS RECOMMENDED FOR APPROVAL

F. AUTHORIZATION TO TRANSMIT THIRD QUARTERLY FINANCIAL STATUS REPORT [Interim Superintendent-President Miller]

G. ADOPT RESOLUTION No. 537, ADOPTING METHOD OF PAYMENT AND WORD LIMITATION FOR CANDIDATE’S STATEMENT [Interim Superintendent-President Miller]

H. RATIFY NOMINATION – CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD [Trustee Wah]

I. APPROVE ADDITIONS AND DELETIONS TO THE CREDIT CURRICULUM [Interim Superintendent-President Miller]

J. APPROVE SUPERINTENDENT/PRESIDENT EMPLOYMENT AGREEMENT [Trustee Brown]

K. APPROVE BOARD POLICY REVISIONS RECOMMENDED BY BOARD POLICY REVIEW COMMITTEE [Interim Superintendent-President Miller]
   • BP 3550: Drug Free Environment and Drug Prevention Program

L. APPROVE DUAL ENROLLMENT MOU BETWEEN THE PASADENA UNIFIED SCHOOL DISTRICT AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT [Interim Superintendent-President Miller]

M. ADOPT RESOLUTION No. 538, COMMENCEMENT SPECIAL RECOGNITION-CAMPUS: MR. TRACY CAVE [Interim Superintendent-President Miller]

N. ADOPT RESOLUTION No. 539, COMMENCEMENT SPECIAL RECOGNITION-COMMUNITY: MR. JAMES GALBRAITH [Interim Superintendent-President Miller]

INFORMATION ITEMS

O. SCHOOL OF VISUAL, MEDIA AND PERFORMING ARTS – PROGRAM HIGHLIGHTS

P. CHANCELLOR’S OFFICE -- PASADENA CITY COLLEGE APPLICATION TO OFFER A BACCALAUREATE DEGREE IN APPLIED RESEARCH AND DATA ANALYTICS [Interim Superintendent-President Miller]

Q. ACCREDITATION UPDATE [Interim Superintendent-President Miller]

R. SUPERINTENDENT-PRESIDENT’S REPORT

ANNOUNCEMENTS

S. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

T. PROPOSED FUTURE BOARD BUSINESS MEETING DATES

Wednesday, May 20, 2015
6:00 P.M. Regular Business Meeting

Wednesday, June 3, 2015
6:00 P.M. Regular Business Meeting

Wednesday, June 17, 2015
6:00 P.M. Regular Business Meeting
U. PROPOSED FUTURE AGENDA ITEMS

IV. ADJOURNMENT

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CONSENT ITEMS

24-S Approval of Student Travel – PCC Upward Bound Program College Tours
25-S Approval of Student Travel – PCC Upward Bound Math Science Programs
26-S Approve/Ratify EOP&S/CARE Graduation Awards Banquet
27-S Approval of Student Travel – PCC Program for Academic Support Services (PASS)
28-S Approval of Student Travel – PCC Program for Academic Support Services (PASS)
29-S Approval of Student Travel – PCC TRIO Pre-College Programs

20-I Approve/Ratify Instructional Trip for Environmental Science 30
21-I Instructional Trip for Geology 30D & 30G
22-I Approve Professional Development for Teaching and Learning Activities and Workshops
23-I Approve Extension Independent Contractors/Instructors
24-I Approve Professional Development for Teaching and Learning Activities and Workshops

193-B Approve/Ratify Contracts
194-B Approve/Ratify Purchasing Transactions
195-B Approve/Ratify Information Technology Purchasing Transactions
196-B Approve Piggybackable Agreement
197-B Approve/Ratify Professional Conference Attendance
198-B Approve Change Order for Contract Number C150006, Classroom Abatement and Upgrade
199-B Amend Consent Item 113-B, Authorize Award: Bid 912, Classroom Abatement and Upgrade
200-B Authorize Rejection and Rebid of: Bid 915 HVAC Pressure Dependent to Independent Valves
201-B Authorize Award: Bid 921, Audio Visual Classroom Upgrade
202-B Accept Notice of Completion C150002, R Building Restroom Upgrade – West Side
203-B Approve Budget Augmentation
204-B Reporting and Approval of Self-Insurance Fund Reimbursement, Worker’s Compensation
205-B Reporting and Approval of Revolving Fund Reimbursement
206-B Amend Consent Item 131-B, Approve Professional Conference Attendance
207-B Authorization to Enter into an Agreement with Santa Monica Community College District (SMCCD)
208-B Authorization to Enter into an Agreement with Los Angeles Community College District (LACCD)
209-B Amend Consent Item 1-B – Approval of Organizations for Membership 2014-2015 Fiscal Year

102-P Approve/Ratify Compensation for Academic Personnel
103-P Employment of Hourly Faculty, 2014-15
104-P Employment of Hourly Unclassified Employees, College Assistants and Volunteers for 2014-2015
105-P Employment of Hourly Unclassified Employees, Student Workers for 2014-2015
106-P Approve Adjustment to 2014-2015 Hourly Unclassified Employees Salary Schedule
107-P Salary Compensation Factors – Large Group Instruction, Amend Consent Item 98-P, April 1, 2015
108-P Authorization to Reimburse Applicants
109-P Approve Employment, Change of Status and Separation of Academic Employees
110-P Employment, Change of Status and Separations of Classified Employees
111-P Approve/Ratify Compensation for Classified Personnel
112-P Appointment of Academic Employees – CLOSED SESSION
113-P Appointment of Academic Management – CLOSED SESSION
114-P Budgeted Salary Increases for Executives
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<td>Approval of additions, modifications and deletions to credit and non-credit curriculum</td>
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MEASURE ‘P’

Authorization Request to Spend Funds Held in Measure ‘P’ Construction Holding Account

June 3, 2015
2013

Board of Trustees removed the Measure ‘P’ project moratorium and authorized the District to complete $11M in improvement projects to modernize and expand instructional spaces, upgrade aging and outmoded infrastructure and improve campus accessibility. The current balance in the construction holding account excluding encumbrances and commitments is $4,399,919.

2015

To best support student success, a variety of space improvements are necessary. These will improve the effectiveness of instructional spaces which will increase dental laboratory class sizes by at least 25%, double the course offering in the Math Resource Center and create desperately needed supplemental instruction spaces for over 5,200 students. It will also create new multipurpose environmental labs.

The elevators at the Community Education Center have historically been a problem and should be upgraded to ensure proper service and reliability.
ORIGINAL MEASURE ‘P’  
PLANNED PROJECTS

- Parking Structure
- IT Building
- Campus Center Renovation
- Bookstore/Campus Police
- Restroom Upgrades
- Center for the Arts
- R, C & E Bldg. Elevator Upgrades
- Infrastructure Upgrades
- Reconstruction of Existing Space (Secondary Effects Projects)  
  E, FB, R, V, W, Z building
- Access Compliance
- Technology Infrastructure Upgrade
- Asbestos Abatement
- HVAC Electrical Upgrade
- Walkways and Lighting Upgrade
- Waterproofing
- Landscaping
## ADDITIONAL MEASURE ‘P’ IMPROVEMENT PROJECTS

- Parking Structure
- IT Building
- Campus Center Renovation
- Bookstore/Campus Police
- Restroom Upgrades
- Center for the Arts
- R, C & E Bldg. Elevator Upgrades
- Infrastructure Upgrades

- Reconstruction of Existing Space (Secondary Effects Projects)
  E, FB, R, V, W, Z building
- Access Compliance
- Technology Infrastructure Upgrade
- Asbestos Abatement
- HVAC Electrical Upgrade
- Walkways and Lighting Upgrade
- Waterproofing
- Landscaping
PROPOSED MEASURE ‘P’
PROJECTS TO COMPLETE

- Increase Funding for Dental Classroom Expansion $650,000
  - R-Building Dental Programs

- Increase Funding for Math Resource Center $806,000
  - R-Building

- Increase Funding for Classroom Conversions $365,000
  - E-Building Science Labs

- Authorize Funding for Additional Restroom Upgrades $354,000
  - D & GM Building restrooms

- Authorize Funding for Elevator upgrades $71,000
  - Community Education Center (CEC)

Total Authorization Request $2,246,000
Holding Account Balance $4,399,919
Authorization Request -$2,246,000

Remaining Balance $2,153,919

The remaining Measure ‘P’ balance may potentially be used for future:

• Infrastructure improvement projects
• Classroom conversion projects
• Reconstruction of existing space projects (E, FB, R, V, W, and Z building)
• Professional services and settlement negotiations with the surety regarding the Center for the Arts Project claim ($200k-$500k)
Dental Classroom Expansion

The secondary space previously occupied by Visual Arts and Media Studies will be repurposed for classroom expansion to support the increasing demands of all three dental programs.

Authorized budget of $350,000

Costs to meet the current design plans for the three (3) Dental Programs (Dental Hygiene, Dental Assisting and Restorative Dentistry-Dental Laboratory Technology) are $650,000 over the assigned budget.

The increase in cost addresses the more in-depth needs of all three Dental programs to provide for much needed technology infrastructure and instructional equipment needs that directly support instruction in high demand courses that lead to completion and jobs.

Requested increase to complete the project: $650,000

Total project cost: $1M
Critical for all three Dental Programs! Not only must they comply with CODA Standards, but they must also be REACCREDITED every year. A Site Visit and Comprehensive Self Study Document are required every seven years. Each Program is accountable to its own set of dental program standards:

**Standard 2-Curriculum** compliance dependent on facilities to meet competencies DA (2.8-2.10); DH (2.10-2.17); DLT (2.7-2.23)

**Standard 4-Educational Support Facilities** Compliance dependent on “appropriately maintained facilities to support the purpose/mission of the program and which are in conformance with applicable regulations.” (4.1-4.9 for all Dental Programs)

**Standard 5- Health and Safety** “Program must document its compliance with institutional policy and applicable regulations of local, state and federal agencies.” (5.1 for all Dental Programs)
At the April 8, 2015 meeting of the Joint Dental Advisory Board attended by 60 people representing all three Dental Programs, faculty and Program Directors…

Members unanimously approved the proposals for expansion presented by each Dental Program.

Industry partners strongly voiced their concerns about dental graduates needing to be current with technological advances and the current practice of dentistry.

The last several Joint Dental Advisory Minutes show a continuing support for facility modifications and technology updates to be current with industry standards.
Certificate Statistics

• Seven of the top 16 programs are in the School of Health Sciences
  ---All Three Dental Programs are included!!

• All three Dental Programs have shown consistent results over the years

• Numbers can be increased with upgrade and expansion
<table>
<thead>
<tr>
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<td>14</td>
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<td>10</td>
<td>14</td>
<td>17</td>
</tr>
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<td>14</td>
<td>9</td>
<td>10</td>
<td>17</td>
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<td>17</td>
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<td>17</td>
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<td>BIT-Business Software Specialist</td>
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<td>4</td>
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<td>13</td>
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<td>14</td>
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<tr>
<td>Library Technology</td>
<td>28</td>
<td>14</td>
<td>28</td>
<td>18</td>
<td>14</td>
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<td>6</td>
<td>13</td>
<td>11</td>
<td>13</td>
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</table>
Dental Assisting Program Realities

- 2011-13 enrolled 24 students, 40 applicants
- 2013-14 enrolled 18 students, 40+ applicants
- 2014-15 enrolled 16 students, 45+ applicants
- Overall yearly attrition 20%
- Enrollment has decreased due to safety and facilities space allocation in R-508
- State of the art equipment and training not consistent with adequate space and ergonomic environment for learning or safety.
- Allows for increase back to 24 students and the initiation of additional students enrolled in a part time DA curriculum.
- Additional class space allows for recruitment of high school students in spring semester with concurrent enrollment
Dental Assisting Realities Continued

- Provides for an ergonomic and safe environment which can lead to greater retention of students in the program
- Draw a larger applicant pool with greater chance of successful competition
- More competitive with private and for profit DA programs in the area
- Additional courses can be made available to graduates and the dental community for advance education in certification and licensure
- Compliance with state and national facilities and OSHA requirements
- Fulfill the in demand need of dental assistants within the community
- Greater opportunity for success when transferring to other Dental Careers.
- Maintain high quality program environment.
Dental Hygiene Clinic Serves an Average of 100 Individuals Per Week:

<table>
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<th>Faculty</th>
<th>Low income</th>
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<tbody>
<tr>
<td>Staff</td>
<td>People living in poverty</td>
</tr>
<tr>
<td>PCC students</td>
<td>(Homeless)</td>
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<tr>
<td>Uninsured</td>
<td>Children</td>
</tr>
<tr>
<td>Underinsured</td>
<td>Elderly</td>
</tr>
<tr>
<td>Unemployed</td>
<td>People with special needs</td>
</tr>
<tr>
<td></td>
<td>Veterans</td>
</tr>
</tbody>
</table>
Community Service

- Annual number of people served in the clinic for dental hygiene care is $\approx 3,600$.

- $\approx$450,000 saved by people served in the community annually
  - Low estimation based on the average cost of the services provided in a private dental practice

- Veterans Hospitals

- Convalescent Hospitals

- Kid’s Community Dental Clinic (KDDC)
  - PCC Students contributed to $1,066,514$ worth of dentistry
  - Impacted the dental health of 7,672 children and 250 parents and teenagers.
    - Report Provided by KDDC Director
Affordable Care Act

- Require medical facilities to be paperless by January 2015
- Additional funds above and beyond the initial request will be needed to comply with this Federal law
- Not known how or when this will affect dental services
- Cannot compete with other DH programs that have already made the improvements
Showing types of specialized laboratories and jobs for which the PCC Restorative Dentistry-Dental Laboratory Technology may prepare students.

*Current Program Addresses these
Restorative Dentistry—Dental Laboratory Technology Facts

- Consistently serving 40 students (80-100 applicants)
- Yearly attrition .05%
- Operating five specialized dental laboratories out of one classroom (in the industry laboratories are separated, not representative of industry)
- Must schedule students 10hrs per day, 6 days per week to cover necessary content – students & faculty fatigued
- Must reconfigure laboratory and equipment every single day– 6 days/week—some equipment should not be moved!!
- Facility cramped with inadequate infrastructure to add in-demand CAD CAM digital dentistry equipment and training and implantology ---Program is inconsistent with industry needs
Restorative Dentistry—Dental Laboratory Technology Facts

- Only two fully accredited Restorative Dentistry programs in CA
- Both programs graduate an average of 36 students annually
- There is a 78% shortage of qualified Restorative Dentistry graduates in the Los Angeles Area
- The American Dental Association recognizes a rising surge with baby boomers needing dental care
- No prerequisites for entry into Program-excellent for HS students, non traditional, veterans and adult learners
Restorative Dentistry—Dental Laboratory Technology Facts

• “More dental laboratory owners are making triple digits. 38% of lab owners made over $100,000 in 2013.” (Laboratory Management Today Insider, October 2014)

• In 2013 the Bureau of Labor Statistics (BLS) reported 96,000 dentists in the USA

• Dentists are actively searching for qualified Restorative Dental Technologists

• There are 18 Restorative Dentistry Programs in the Nation that graduate roughly 360 students annually

• The annual mean earning for a Restorative Technologist in the LA Metro area is $42,330 with an hourly earnings standard of $26/hr. and 16% anticipated growth—Graduates may own their own dental laboratory business—unlimited income potential!!
Restorative Dentistry—Dental Laboratory Technology Facts

- ADA CODA Standard #3.10 specifies a 10 to 1 student–to-faculty ratio

- Faculty–to-student ratios are critical in a hazardous equipment intense laboratory environment (student safety, proper supervision)

- PCC ratio is 20:1, over crowding creates an increased risk of hazards (5 injuries reported fall and spring)
Math Resource Center (MRC)

The secondary space previously occupied by Visual Arts and Media Studies will be repurposed for a MRC, which supports large group instruction, small group intervention and tutoring at all levels. This renovation and expansion will double the course offerings and create desperately supplemental instructional space for over 5,200 students.

Authorized budget of $500,000

Costs to meet the current design plans for the MRC are $806,000 over the assigned budget.

The increase in cost addresses the need for tutoring space for supplemental instruction to accommodate over 5k students, workshops, 4 flexible classrooms fully equipped with smart technology and centralized access to instructors.

Requested increase to complete the project: $806,000

Total project cost: $1.3M
Hide-away computer desks create a truly flexible classroom to facilitate STEM, and Non-STEM curriculum.

Computers in the classroom give students hands-on, teacher-led instruction.
Tutoring will generate at least **143 STUDENTS PER DAY** (FTES/DAY)

The Math Center will serve **5,287** Math students, **45** F.T., and **90** P.T. Math faculty.
Math Resource Center

- Workshops
- Supplemental Instruction
- Professional development
- On-site counseling sessions
- 1 on 1 and group tutoring (FTES)
- Facilities for new non-stem track classes
- Office hours (full and part time instructors)
Math Resource Center Challenges

1. **Inconsistent course content:** There is a wide variation in the depth and breath of course content.

2. **Inadequate tutoring space:** Existing tutoring space is 525 ft² serving approximately 5,725 math students per semester.

3. **Limited facilities:** The Computer Learning Center caps the number of times a class can use the facilities in a single semester.

4. **Supplemental Instruction:** Currently not available for non-Math Path classes.
Math Resource Center Challenges

5. **Completion and Graduation Rates:** Approximately 18% of students who start in MATH 402 succeed in completing a transfer level or terminal math course within five years *if* no courses are repeated. The traditional STEM track has as many as 4 possible exit points prior to a transfer level class.

6. **Inability to scale up programs:** The Math Resource Center is capped as to the number of course offerings it can provide students. MRC courses historically have an 80% student success rate.
MRC Space Improvements Will...

1. Offer workshops to demo best practices and current pedagogy. This will help improve consistency in student learning outcomes which will improve success rates in subsequent courses and lead to improved graduation rates.

2. Provide students with a location to come together for group study sessions, work on computerized assignments, get tutored and mentored by other students, faculty, and staff.

3. Provide guided computer time to provide consistency in student learning and course content. Using course software has been shown to increase course success rates by an average of 20%. (Pearson Case Study).
4. Provide dedicated, supplemental learning rooms to grant access and equity for all Math students. Achieving the Dream has shown that overall course success rates increase by 5% if students have access to supplemental learning. Training for faculty and supplemental learning leaders would be developed and implemented.

5. Provide Non-Stem Track students the necessary resources to complete the math sequence by eliminating exit points. This will increase graduation and transfer rates by at least 10%.

6. Provide at least twice as many MRC course offerings.
MRC Space Improvements Will...

- **One stop shopping:** Allow a counselor to meet with students in a centralized location convenient to students.

- **Contact:** Provide all math students with convenient access to full and part-time faculty office hours.
# Math Center Improvements

## The Old Homework Center
- **6 Tables**
- **21 Chairs**
- **525 Square Feet**
- **7 Hour Days (10AM – 6PM)**

## The New Math Center
- **14 Tables**
- **60 Chairs**
- **2,380 Square Feet**
- **10 Hour Days (8AM – 6PM)**

## Capacity Calculations

**30 Students Per Day (FTES/DAY)**

**4.2 Students Per Hour (FTES/HR)**

\[
\frac{30 \text{ students}}{500 \text{ ft}^2} = \frac{x \text{ students}}{2380 \text{ ft}^2}
\]

**142.8 Students Per Day (FTES/DAY)**

Or **20.4 Students Per Hour (FTES/HR)**
FACTORYING IN THE ADDITIONAL THREE HOURS THE CENTER WILL BE OPEN ALONG WITH THE ADDITIONAL SPACE:

204 STUDENTS PER DAY (FTES/DAY)
The secondary space previously occupied by photography will be repurposed for multipurpose environmental labs and a geographic information systems lab.

Authorized budget of $450,000

During the demolition phase of construction of the new science laboratories several structural concerns were uncovered that were undocumented in any of the as-built improvement plans completed over the last 40 years. To complete the proposed space improvements requires additional engineering and structural review by the Division of the State Architect. With the required review and pending approval the first floor improvements will require restroom upgrades to ensure code compliance and accessibility.

Requested increase to complete the project: $365,000

Total project cost: $815k
Currently Geosciences occupies part of the 1st, and all of the 2nd floor; Physics occupies the 3rd Floor.

Several Goals:

• Create space for Environmental Sciences – new Interdisciplinary Program (currently without a home)

• Reduce strain on Science Village Classroom schedule (allowing for the scheduling of more chemistry and biology classes)

• Projects tied in closely with eSTEM Grant to increase URMS in STEM

• Create 4 new, innovative learning spaces…
E BUILDING FIRST FLOOR

AREA VACATED BY PHOTOGRAPHY
Collaboratory

- Collaborative Classroom for Environmental Studies Courses and Earth Science Courses (which serve the teacher prep program)

- Supports new collaborative teaching methodologies
- Supports project-based learning.
GeoTech Skills Certificate Roadmap
A suggested roadmap to navigate a Geospatial Technology Skills Certificate

TERM 1.
GEOG 11*
Intro to Geographic Information Systems & Techniques

TERM 2.
GEOG 12*
Spatial Analysis

TERM 3.
GEOG 13
Data Acquisition & Management

TERM 4.
GEOG 14
Cartographic Design

* Also counts towards a Degree in Geography

For information about GeoTech at PCC, visit www.pccstem.org/gis

This is only a suggested roadmap. Depending on courses previously completed and current enrollment, your path may differ.
MULTI-PURPOSE
ENVIRONMENTAL SCIENCE LAB

- Flexible Wet-Lab Classroom Space
- Environmental Science
- Environmental Chemistry

Measure 'P' Project Proposal
June 3, 2015
• Early Career Undergraduate Research Experience
• AAC&U High Impact Practice which helps students persist on the long road to a STEM Degree

Current Student Projects include:
• Participating as part of Cal-Tech’s “Solar Army” – Experimenting with metal catalysts for water electrolysis.
• Using algae to create biodiesel fuels
• Studying water quality treatment in bioreactors (with the Environmental Engineering Department at Cal-Poly)
• Synthesizing gold & silver nano-particles on the surface of graphene oxide (electron microscopy)
• Creating environmentally friendly and sustainable paint pigments.
Restroom Upgrades
Restroom Upgrades

The restrooms in the D & GM building have deteriorated over the years and require infrastructure and fixture replacement. These restrooms are in poor condition. The proposed upgrades will improve the lighting, reduce energy, conserve water and divert waste while improving the appearance and functionality of the facilities.

Total project cost: $354k
Elevator Upgrades
CEC Elevator Upgrades

The existing elevators at the Community Education Center have received numerous repairs over the last 3 years are in desperate need of a maintenance overhaul.

An upgrade will improve the reliability of the elevators and reduce the annual operating cost for intermittent unscheduled and emergency service calls.

Total project cost: $71,000
Board Agenda Item G: Approval of Board Policies
Board Meeting: June 3, 2015

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve:

Board Policy 5020: Nonresident Tuition
Board Policy 7160: Comprehensive and Coordinated Professional Development Program

Fiscal Impact: None

Background: The policies were compared to model policies provided by the Community College League of California and reviewed by the Board of Trustees subcommittee on Accreditation/Board Policy Review.

Additions to the policy are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

Interim Superintendent-President
It is the policy of the Pasadena Area Community College District that nonresident students (students who are not legal residents of the state of California) shall be charged nonresident tuition for all units in which they are enrolled, unless specifically required otherwise by law.

Not later than February 1 of each year, the Superintendent/President shall bring to the Board for approval an action to establish nonresident tuition for the following fiscal year. The fee shall be calculated in accordance with guidelines contained in applicable state regulations and/or the California Community College Attendance Accounting Manual.

The Superintendent/President shall establish procedures regarding collection, waiver, and refunds of nonresident tuition.

The Superintendent/President is authorized to implement a capital outlay fee to be charged only to persons who are both citizens and residents of foreign countries. The Board finds and declares that this fee does not exceed the amount expended by the District for capital outlay in the preceding year divided by the total FTES in the preceding fiscal year. Students who would otherwise be charged this fee shall be exempt if they demonstrate that they are a victim of persecution or discrimination in the country of which they are a citizen and resident, or if they demonstrate economic hardship.

Students shall be deemed victims of persecution or discrimination if they present evidence that they are citizens and residents of a foreign country and that they have been admitted to the United States under federal regulations permitting such persons to remain
in the United States. Students shall be deemed to have demonstrated economic hardship if they present evidence that they are citizens and residents of a foreign country and that they are receiving Temporary Assistance for Needy Families Program benefits, Supplemental Income/State Supplementary benefits, or general assistance.

Date Reviewed:
(Replaces current PCC Policy 4023: PCC Policy 4023 titled Nonresident Tuition approved by the Board of Trustees on May 20, 2009)
BP 7160

Pasadena Area Community College District
Board Policy
Chapter 7 – Human Resources

BP 7160 Comprehensive and Coordinated Professional Development Program

References:
   Education Code Sections 87150 et seq.;
   ACCJC Accreditation Standard III.A.14

It is the policy of the Pasadena Area Community College District that professional development opportunities for faculty, staff, and managers are an essential component of accomplishing PCC’s vision, mission, and educational master plan. Therefore, it is the policy of the Board of Trustees that a comprehensive professional development program be established, funded, annually evaluated, and the impact of the program annually reported to the board.

Date Adopted:
(This policy is suggested as good practice by CCLC)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item I: Approval of Additions, Modifications, and Deletions to the Credit and Noncredit Curriculum

Board Meeting: June 3, 2015

Recommendation: It is recommended that the Board of Trustees governing the Board of the Pasadena Area Community College District of Los Angeles County, California, approve the attached Pasadena City College credit and noncredit curriculum additions, modifications, and deletions.

Fiscal Implications: None.

Background: The credit and noncredit additions, modifications, and deletions have been approved by the Curriculum and Instruction Committee and have been recommended to the Associate Vice President for Academic Affairs for review.

Recommended for Approval:

[Signature]
Associate Vice President, Academic Affairs

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent, Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent, Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Interim Superintendent/President
PASADENA CITY COLLEGE
Instructional Administration

CREDIT CURRICULUM COURSES

ADDITIONS – Effective Summer 2016

School of Humanities and Social Sciences

CHDV 022  INFANT TODDLER CARE AND EDUCATION
3 units
Prerequisite: CHDV 011.
Application of current theory and research to the care and education of infants and toddlers in group settings. Examines essential policies, principles and practices that lead to quality care and developmentally appropriate curriculum for children birth to 36 months. Total of 54 hours lecture.

Rationale: This course is being developed to meet Industry Standards and to align with the CA Curriculum Alignment Project (CAP) for Early Childhood Education. This course directly correlates to our current CHDV 011 course, which is Infant Toddler Development.

CHDV 025A  EARLY CHILDHOOD EDUCATION STEM A – MATHEMATICS
3 units
Prerequisites: CHDV 010 and Psyc 021.
Focus on the principles and methods of planning, presenting and evaluating STEM experiences for young children ages two to five. Students will develop activities that foster children’s natural curiosity about mathematical and engineering concepts. These activities will be designed to encourage exploration, experimentation, problem solving and discovery. Methods for adapting math and engineering experiences for young children with special needs will also be discussed. Total of 54 hours lecture.
Transfer Credit: CSU; UC credit under review.

Rationale: This course is being developed to meet Industry Standards and to address the growing interest and focus in STEM at all levels of education.

CHDV 025B  EARLY CHILDHOOD STEM - SCIENCE
3 units
Prerequisite: CHDV 025A.
Integration of developmentally appropriate STEM content with a focus on science and technology into the early childhood classroom curriculum. The process of using inquiry tools and problem-solving strategies and focused learning centers with content embedded in all other classroom areas is explored. Examine numerous evidence-based instructional strategies for teaching young children, including those who are culturally, linguistically and ability diverse. Total of 54 hours lecture.
Transfer Credit: CSU; UC credit under review.

Rationale: This course is being developed to meet Industry Standards and to address the growing interest and focus in STEM at all levels of education.
CHIN 050  CHINESE CINEMA
3 units
Prerequisite: Eligibility for Engl 001A.
Introduction to Chinese cinema. Chinese culture, society, and historical periods through the viewing and discussion of Chinese films from mainland China, Hong Kong, and Taiwan. (Course conducted in English). Total of 54 hours lecture.
Transfer Credit: CSU; UC credit under review.

Rationale: This course will be important for students who plan to major in Chinese or in Asian Studies. Additionally, other students will be able to take this class to fulfill their General Education requirement in the area of Art or of Humanities. As the Chinese population on campus continues to grow and general public interest in China increases, Chinese cinema serves as an essential tool for understanding Chinese socio-economic conditions, cultural changes in Chinese society, and artistic expression among the Chinese population.

ENGL 058  QUEER STUDIES IN LITERATURE
3 units
Prerequisite: Eligibility for Engl 001B.
Examines representations of normative and non-normative sexuality in literature. Total of 54 hours lecture.
Transfer Credit: CSU; UC credit under review.

Rationale: The English department at Pasadena City College offers a variety of courses that represent the Institutional Core Values of integrity, diversity, and heritage. These courses include Asian American, African American, Postcolonial, and Women’s Literatures, among others. However, though the English division offers an array of courses focused on underrepresented populations, there is no course that represents any facet of Lesbian, Gay, Bisexual, Transgender, Questioning, Queer, Intersex, Pansexual, 2 Spirit, or Asexual orientations. Thus, English 58, Queer Studies in Literature, is a course designed to explore textual representations of non-normative sexual orientations as represented in literature, theory, and culture. “Broader than LGBT Studies, the term ‘Queer Studies’ covers a wider range of gender and sexual expressions, reflects current theoretical developments within many academic disciplines, and allows us to explore the implications and many social manifestations of a contextualized understanding of sexuality as a social institution.”

MODIFICATIONS – Effective Summer 2016

School of Business, Engineering and Technology

ACCT 001B  MANAGERIAL ACCOUNTING 4
Rationale: Modifying course to match CID descriptors and update SLOs/SPOs. Expand course outline to be more descriptive of course content. Add methods of instruction, assignments, and update catalog description.

CIS 010  INTRODUCTION TO INFORMATION SYSTEMS 3
Rationale: ADT committee requested that we add SLO regarding Internet Technology.
School of Humanities and Social Sciences

CHDV 011 INFANT AND TODDLER DEVELOPMENT 3
Rationale: Update Statewide CAP (State and Industry Alignment Project in Child Development/Early Childhood Education) regulation changes.

CHDV 015 CHILD, FAMILY AND COMMUNITY 3
Rationale: Update course outline and add Form D and Form B. course title change. Update for CID.

CHDV 020 INTRODUCTION TO CURRICULUM PLANNING 3
Rationale: This modification request is a result of changes required for alignment with CHDV courses in the CA Curriculum Alignment Project (CAP).

CHDV 119 ADULT SUPERVISION AND MENTORING IN EARLY CARE AND EDUCATION 3
Rationale: The course content is in need of an update and this modification is a result of a desire to meet the CA Curriculum Alignment Project (CAP) in Early Childhood Education requirements.

ENGL 030B AMERICAN LITERATURE 3
Rationale: Standard update. Update of CCOs, Methods of Instruction, Methods of Evaluation of Student Performance, and Assignments.

ENGL 030C AMERICAN LITERATURE 3
Rationale: Standard update. Update CCOs, Methods of Instruction, Methods of Evaluation of Student Performance, Assignments.

ENGL 044A WORLD LITERATURE: ANTIQUITY TO 1500 3
Rationale: Standard update and addition of English 1BH as a prerequisite.

ENGL 044B WORLD LITERATURE: 1500 - 1800 A.D. 3
Rationale: Standard update and addition of English 001BH as a prerequisite. Update Methods of Instruction, Methods of Evaluation of Student Performance, Assignments.

ENGL 044C WORLD LITERATURE: 1800 - MID 20TH CENTURY 3
Rationale: Standard update and addition of English 001BH as a prerequisite.

ENGL 046A ENGLISH LITERATURE 3
Rationale: Standard update and addition of English 001BH as a prerequisite.

ENGL 046B ENGLISH LITERATURE 3
Rationale: Standard update and addition of English 001BH as a prerequisite.

ENGL 901 WRITING CENTER LAB 0.3
Rationale: English 901 has not been updated since it was created. We are changing the course to better conform to co-requisite requirements and enhance student learning.

ENGL 902 WRITING CENTER LAB 0.3
Rationale: This course is required by students enrolled in English 400. We have changed the SLOs and SPOs to reflect current standards.

FRNC 001 ELEMENTARY FRENCH 5
Rationale: This purpose of this proposal is to perform the routine course modification required every six years.
FRNC 002 ELEMENTARY FRENCH
Rationale: The purpose of this proposal is to perform the routine course maintenance required every six years.

FRNC 003 INTERMEDIATE FRENCH
Rationale: The purpose of this proposal is to perform the routine course maintenance that is required every six years.

FRNC 004 INTERMEDIATE FRENCH
Rationale: The purpose of this proposal is to perform the routine course maintenance that is required every six years.

HIST 002A HISTORY OF WORLD CIVILIZATIONS TO 1500
Rationale: This course needs to be updated with a completed Form D.

HIST 002B HISTORY OF WORLD CIVILIZATIONS FROM 1500
Rationale: This class needs to be modified to include a Form D.

POLS 001 INTRODUCTION TO AMERICAN GOVERNMENT AND POLITICS
Rationale: The Introduction to American Government and Politics incorporates the California state and local history, constitution, institutions and policies.

POLS 002 COMPARATIVE GOVERNMENT AND POLITICS
Rationale: Comparative Government and Politics requires an update including its SLOs, SPOs and CCOs. All pertinent materials and information on textbooks are provided by this draft.

POLS 007 PRINCIPLES OF POLITICAL SCIENCE
Rationale: The Principles of Political Science is in need of significant reform of its SLOs, SPOs, CCOs, MOIs, MOEs, and assignments. This proposal intends to obtain C-ID approval.

School of Science and Mathematics

GEOG 002 CULTURAL GEOGRAPHY
Rationale: In February 2014, GEOG 002 Cultural Geography was submitted for C-ID designation as GEOG 120. This was not approved. Thus we are modifying the GEOG 002 course based on the CI-D provided feedback to be more in line with the CID descriptor and plan on resubmitting it to CID within one year.

BIOL 003 HUMAN BIOLOGY
Rationale: Allow the course to be offered as a hybrid with the lecture portion online.

BIOL 004 PLANT BIOLOGY
Rationale: Allow the course to be offered as a hybrid with the lecture portion online.

BIOL 010B THE DIVERSITY OF LIFE ON EARTH: STRUCTURE, FUNCTION AND ECOLOGY
Rationale: Expand our hybrid offerings to the biology majors series

BIOL 030 FIELD BOTANY
Rationale: Allow the course to be offered as a hybrid with the lecture portion online.
NUTR 011  HUMAN NUTRITION
Rationale: The following will be updated: SLOs, SPOs, CCOs, Form D, Methods of Instruction and Evaluation, Assignments, Class size and Textbooks. The approved CID NUTR 110 will be utilized.

School of Visual, Media and Performing Arts

ART 038B  CERAMICS  3
ART 038C  CERAMICS  3
ART 038D  CERAMICS  3
Rationale: These courses have been modified as part of the regular six-year course review cycle.
CERTIFICATES OF ACHIEVEMENT

ADDITIONS – Effective Summer 2016

School of Business, Engineering and Technology

GRAPHIC COMMUNICATIONS TECHNOLOGY GRAPHIC PRODUCTION 18

GRAPHIC COMMUNICATIONS TECHNOLOGY PRODUCTION/MARKETING 18
Rationale: In order to depart from Four-semester certificates that were—through scheduling and the total units required—difficult to earn, the Graphic Communications Technology Program is moving towards smaller, denser, more fast-paced stackable certificates that are designed to meet job market needs.

School of Business, Engineering and Technology

BIT – Administrative Assistant 26
Rationale: This program is being modified to align with O-Net outcomes and the CTE Model Curriculum. The modification reflects unit changes to several courses in the curriculum.

OCCUPATIONAL SKILLS CERTIFICATES

School of Business, Engineering and Technology

GRAPHIC COMMUNICATIONS TECHNOLOGY TEXTILE PRINTING 15
Rationale: In order to depart from Four-semester certificates that were—through scheduling and the total units required—difficult to earn, the Graphic Communications Technology Program is moving towards smaller, denser, more fast-paced stackable certificates that are designed to meet job market needs.

School of Humanities and Social Sciences

FOREIGN LANGUAGE – BASIC – Occupational Skills Certificate 12-13

FOREIGN LANGUAGE – INTERMEDIATE – Occupational Skills Certificate 12-13

FOREIGN LANGUAGE – ADVANCED – Occupational Skills Certificate 12-13
Rationale: The Foreign Language Department has developed Occupational Skills Certificates in Foreign Languages in order to provide students certificates attesting to their language abilities so that they can add them to their resumés and boost their hireability. Additionally, these certificates will afford the administration a means by which to track students who complete various language programs. We are offering certificates in three levels: basic, intermediate and advanced to align with the varying abilities of our students.
MODIFICATIONS – Effective Summer 2016

CERTIFIED BOOKKEEPER (from ACCOUNTING - BOOKKEEPING ASSISTANT) 21
Rationale: The main thing in changing this certificate is to push students through the process to become "Certified Bookkeepers" — a paraprofessional program — sort of like the paralegal program. We’ve been discussing using the curriculum of the American Institute of Public Bookkeepers (www.aipb.org), cited by the American Institute of Certified Public Accountants as a resource for finding qualified assistants. Further, we’re expanding the bookkeeping courses to be "work ready" courses. Students should be able to take and pass (hopefully) the national Certified Bookkeeper exams, giving them an advantage in the job market.

ELECTRICAL TECHNOLOGY 18
Rationale: Currently this program offers a 16-unit "Occupational Skills Certificate". Adding an existing 2-unit course to the program will enhance both the students' preparedness and the program certificate to an 18-unit "Certificate of Achievement".

REIDENTIAL PHOTOVOLTAIC (from BASIC PHOTOVOLTAIC DESIGN AND INSTALLATION) – 18
Rationale: Currently this program offers an 11-unit "Occupational Skills Certificate." Adding three existing courses to the program will enhance both the students' preparedness and the program certificate to an 18-unit "Certificate of Achievement".
### DELETIONS – Effective Summer 2016

**School of Business, Engineering and Technology**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td>BIT 011A</td>
<td>COMPUTER KEYBOARDING AND DOCUMENT PROCESSING</td>
<td>2</td>
</tr>
<tr>
<td>BIT 011B</td>
<td>ADVANCED COMPUTER KEYBOARDING AND DOCUMENT PROCESSING</td>
<td>2</td>
</tr>
<tr>
<td>BIT 105A</td>
<td>BUSINESS SOFTWARE-MICROSOFT ACCESS LEVEL 1</td>
<td>1.5</td>
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<tr>
<td>BIT 105B</td>
<td>BUSINESS SOFTWARE-MICROSOFT ACCESS LEVEL 2</td>
<td>1.5</td>
</tr>
<tr>
<td>BIT 128A</td>
<td>BUSINESS SOFTWARE-MICROSOFT WORD LEVEL 1</td>
<td>1.5</td>
</tr>
<tr>
<td>BIT 128B</td>
<td>BUSINESS SOFTWARE-MICROSOFT WORD LEVEL 2</td>
<td>1.5</td>
</tr>
<tr>
<td>BIT 133A</td>
<td>BUSINESS SOFTWARE-MICROSOFT EXCEL LEVEL 1</td>
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<tr>
<td>BIT 133B</td>
<td>BUSINESS SOFTWARE-MICROSOFT EXCEL LEVEL 2</td>
<td>1.5</td>
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<td>HEBR 001</td>
<td>ELEMENTARY HEBREW</td>
<td>5</td>
</tr>
<tr>
<td>HEBR 002</td>
<td>ELEMENTARY HEBREW</td>
<td>5</td>
</tr>
<tr>
<td>HEBR 003</td>
<td>INTERMEDIATE HEBREW</td>
<td>5</td>
</tr>
</tbody>
</table>

Rationale: These courses have not been taught at the PCC main campus since 1991.
NONCREDIT CURRICULUM COURSES

Noncredit Division

DELETIONS – Effective Summer 2016

CIV 3314 PARAPROFESSIONAL MENTAL HEALTH WORKER TRAINING
VOC 4070 ELECTRONICS ASSEMBLY AND WIRING
VOC 4270 INTRODUCTION TO FASHION, COSMETICS AND FASHION RETAILING
VOC 4271 INTRODUCTION TO CAREERS IN BROADCASTING
VOC 4273 INTRODUCTION TO CINEMA/MOTION PICTURE PRODUCTION
VOC 4274 HEALTH CARE PROFESSIONS AND DELIVERY SYSTEMS
VOC 4301 ETIQUETTE AND IMAGE MANAGEMENT
VOC 4303 APPAREL, COLOR THEORY AND WARDROBE PLANNING
VOC 4305 MEDIA/BRIDAL COSMETIC FUNDAMENTALS
VOC 9130 INTRODUCTORY ELECTRONICS
VOC 9248 INTRODUCTION TO ELECTRICAL TECHNOLOGY
VOC 9400 PERSON FITNESS LIFESTYLE TRAINER
VOC 9401 HEALTH AND FITNESS OCCUPATIONS
VOC 9402 FITNESS, NUTRITION AND PERSONAL HEALTH
VOC 9403 PROMOTING PERSONAL HEALTH AND WELL-BEING IN A HEALTH CARE SETTING

Rationale: Courses are outdated and obsolete.
Pasadena Area Community College District
Pasadena City College

Consent Item No. 30-S

Consent Item Title: Approval of Student Travel - PCC TRIO Talent Search Program College Tour

Board Meeting Date: June 3, 2015

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel. EMP: D1

Fiscal Implications: Funds for this purpose are budgeted in the 2014-2015 TRIO Talent Search Program, cost center 215330-533000-525000-6490 (to include the month of July 2015). Cost categories and the amounts include: meals, lodging, transportation (ground), cultural activities registration and admission fees, and any necessary out-of-pocket expenses.

Group: PCC TRIO Talent Search Program
Number: 55 (50 students and 5 staff)
Date(s): July 20-23, 2015
Time(s): Various
Destination(s): Northern California Universities (Cal Poly SLO, CSUS, UCB, Stanford, UCD, SFSO)
Event: Summer College Tour & Cultural Activities
Transportation: Ground
Advisor(s): Angie Alvarez and TRIO Talent Search Staff
Not to Exceed: $50,000

Background: The Talent Search program is a federally funded TRIO program that is designed to identify and assist students, who are low-income and first generation, with completing high school and attending the college/university of their choice. Students selected to participate in the program benefit from a number of program services designed to support student achievement. TRIO Talent Search will utilize the vendor All Aboard Tours and Travel to arrange this activity.

Approved by:

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

Interim, Superintendent/President

(Requires three signatures)
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Classic Upward Bound student travel.

EMP: D1


GROUP: PCC Classic Upward Bound
NUMBER: 100 Students & 10 Staff
DATE(S): July 18, 2015
TIME(S): All Day
DESTINATION(S): Universal Studios Hollywood, Universal City, CA
EVENT: Educational & Youth Programs
TRANSPORTATION: PCC Transportation Services
ADVISOR(S): Classic Upward Bound Staff
NOT TO EXCEED: $9,000

BACKGROUND: During the residential component for the Classic Upward Bound Program the participants will attend Education & Youth programs at Universal Studios Hollywood.
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve student travel for the following event listed below. EMP: A1, D4, J2

FISCAL IMPLICATIONS: None

GROUP: ANTH 30H students
NUMBER: 21 (20 Students, 1 instructor)
LOCATION: Milford Archaeological Research Institute
4505 SR 129, Milford, Utah
DATES: June 28 – July 11, 2015
EVENT: ANTH 30H: Applications of Archaeological Fieldwork course
TRANSPORTATION: Private vehicles
ADVISOR(S): Mari Pritchard-Parker - Faculty
CHARGES: No cost to the district
NOT TO EXCEED: N/A

BACKGROUND: This instructional trip is requested by the Dean, Social Sciences Division. ANTH 30H is a field studies course that provides students with the opportunity to engage in first-hand archaeological fieldwork at a site in Milford, Utah. Students gain skills in survey, mapping, excavation and artifact identification/handling. The course is part of the Archaeological Fieldwork Occupational Skills Certificate; a program established to instruct students in the basic skills needed to enter the Cultural Resource Management (CRM) industry. The course includes instructional day trips to regional museums and archaeological sites. Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances. Students will be camping out and providing their own meals and transportation.

Recommended for Approval:

Interim, Dean Social Sciences

Approved by:

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

 Acting Senior Vice President/Assistant Superintendent
Business and College Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Interim, Superintendent/ President

(Requires three signatures)
CONSENT ITEM TITLE: Approve Stipend for Parent Education Program

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Instructional Activities and Professional Development Activities listed below. EMP: J1

FISCAL IMPLICATIONS Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in the account number shown.

10000 – 100000 – 142000 – 6600 (Academic and Student Affairs)

June 3, 2015 to July 10, 2015: For five (5) adjunct faculty to participate in evaluating, modifying, or creating new curriculum for the Parent Education Program. Anticipated expenses not-to-exceed Five Thousand Dollars ($5,000.00).

BACKGROUND: The current state approved curriculum was last updated in 2007 and does not accurately reflect current instructional practices.

Recommended for Approval:

Dean, Academic Affairs

Approved by:

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

Acting Senior Vice President/Assistant Superintendent
Business and College Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Interim Superintendent/President

(Requires three signatures)
CONSENT ITEM TITLE: Approve Extension Independent Contractors/Instructors

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following independent contractors/instructors for Extension Fee classes on the designated dates. EMP: 14

FISCAL IMPLICATIONS: There is no cost to the District. Extension independent contractors/instructors are paid from participants’ fees.


INSTRUCTORS
Capili, Joselito
Chef at Home
Chef at Home
Chef at Home
Chef at Home
Chef at Home

CLASS NAME
Coding: ICD-10CM/ICD-10PCS
Intermediate Baking Skills
Savory Baking
Whole-Grain Baking
Yeast Breads

BACKGROUND: The services of the independent contractors/instructors are requested by the Director of Extension.

Recommended for Approval: 
Dean, Economic and Workforce Development

Approved by:
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES
Interim Superintendent/President

(Required three signatures)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Community Outreach Activities

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Community Outreach activities listed below. EMP: A1, A2, B1 and E1

FISCAL IMPLICATIONS: Funds for this purpose have been provided in the cost centers indicated.

APPROVE:

July 1, 2015 – June 30, 2016 Community Outreach activities for the President’s Advisory Committees at PCC and local venues. Anticipated expenses are not to exceed $7,500 for materials, supplies, food and refreshments for approximately 40 participants per activity.

Cost Center: 100000-401000-521000-0000 (Community Outreach)

BACKGROUND: Community Outreach activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population.

Recommended for Approval:

Approved by:

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

(Requires three signatures)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Ratify and Accept Non-Cash Gifts

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify and accept the non-cash gifts which date from Oct. 22, 2014 to May 12, 2015 and are attached to this consent item. EMP: L1

FISCAL IMPLICATIONS: No fiscal obligation is created by the authorization to ratify and accept non-cash gifts. However, based on the donor’s valuation, the fair market value of the gifts is approximately Two Hundred Eighty-Four Thousand One Hundred Twenty-Eight Dollars Thirty-Four Cents ($284,128.34).

BACKGROUND: Board of Trustees Bylaw No. 1640, Education Section 72205, Tendering and Accepting Gifts for the District states: The Board may accept on behalf of, and in the name of, the District such gifts, donation, bequests, and devises as are made to the District for community college purposes or to or for the benefit of any community college program and/or facility. Such gifts, donations, bequests, and devises may be made subject to such conditions or restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property, including money, accepted by the Board pursuant to this section shall be considered in determining the eligibility of the District for an apportionment from the State School Fund nor in determining the amount thereof.

The PCC Foundation procedure for acceptance of non-cash gifts is such that a donor contacts an interested division or department. The division dean or area director makes the decision whether the donation is useable and acceptable. If the division/department wants to accept the item, an Authorization to Accept a Non-Cash Gift form is then completed with the division dean or department director signature, the donor contact information, the description of gifts and a valuation made by the donor. The form is then forwarded to the PCC Foundation Office where it is authorized and dated by the Foundation Executive Director. The gift is logged and entered into the fundraising software. An acknowledgement letter is generated and mailed to the donor. Arrangements to receive the item(s) are made by the division/department.

Recommended for Approval:

[Signature]
Executive Director, PCC Foundation

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES

[Signature]
Interim Superintendent/President

(Requires three signatures)
<table>
<thead>
<tr>
<th>DATE OF GIFT</th>
<th>FIRST NAME</th>
<th>LAST NAME/ORGANIZATION</th>
<th>DESCRIPTION</th>
<th>DIVISION/DEPARTMENT</th>
<th>FAIR MARKET VALUE</th>
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<tbody>
<tr>
<td>10/24/2014</td>
<td>Donna</td>
<td>Arase, DDS</td>
<td>A variety of dental shades and materials</td>
<td>School of Health Sciences</td>
<td>$7,320.56</td>
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<tr>
<td>10/24/2014</td>
<td>Microsoft</td>
<td></td>
<td>4 Microsoft Surface Pro 3 and Cover</td>
<td>Public Relations</td>
<td>$6,000.00</td>
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<tr>
<td>11/20/2014</td>
<td>Sabin</td>
<td>Silberman</td>
<td>2 Lithograph Stones and 100 Sheets Cotton Printmaking Paper</td>
<td>School of Visual, Media and Performing Arts</td>
<td>$3,250.00</td>
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<tr>
<td>11/21/2014</td>
<td>James</td>
<td>Hawk</td>
<td>400 CID Short Block Engine</td>
<td>Career and Technical Education</td>
<td>$1,600.00</td>
</tr>
<tr>
<td>12/1/2014</td>
<td>Steven's Family Trust</td>
<td>Stretched canvas panels and art supplies</td>
<td>School of Visual, Media and Performing Arts</td>
<td>$677.19</td>
<td></td>
</tr>
<tr>
<td>1/9/2015</td>
<td>PGM - Pro Inc.</td>
<td></td>
<td>22 half body and 2 full body dress forms.</td>
<td>School of Visual, Media and Performing Arts</td>
<td>$10,098.00</td>
</tr>
<tr>
<td>1/22/2015</td>
<td>Cal Tech</td>
<td></td>
<td>One (1) Sony Laser Disc System (MDP-650 D)</td>
<td>School of Science and Mathematics</td>
<td>$350.00</td>
</tr>
<tr>
<td>2/9/2015</td>
<td>Sandor J.</td>
<td>Junkunc</td>
<td>Various igneous, sedimentary and metamorphic rocks mineral specimens, mounted and easel mineral stands.</td>
<td>School of Science and Mathematics</td>
<td>$100.00</td>
</tr>
<tr>
<td>2/11/2015</td>
<td>Theodore J.</td>
<td>Crovello</td>
<td>Various necklaces, earrings, bracelets, broaches and pendants.</td>
<td>School of Humanities and Social Sciences</td>
<td>$1,575.00</td>
</tr>
<tr>
<td>2/25/2015</td>
<td>Theodore J.</td>
<td>Crovello</td>
<td>Diamond Wire Saw, Diamond Ring Saw, Glass Grinder and various jewelry making tools and supplies</td>
<td>School of Visual, Media and Performing Arts</td>
<td>$1,139.60</td>
</tr>
<tr>
<td>3/12/2015</td>
<td>Misty</td>
<td>Henry</td>
<td>All-Purpose wire steel adjustable shelving</td>
<td>Career and Technical Education</td>
<td>$300.00</td>
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<td>3/24/2015</td>
<td>Monica</td>
<td>Green</td>
<td>Assorted Dolls</td>
<td>Community Education Center: Parent Education Program</td>
<td>$85.00</td>
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<tr>
<td>4/1/2015</td>
<td>Cedars Sinai Medical Center</td>
<td>One (1) Siemens/C-Arm Fluoroscopy Unit (Monitor and C-Arm)</td>
<td>School of Health Sciences</td>
<td>$250,000.00</td>
<td></td>
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<tr>
<td>4/2/2015</td>
<td>Don</td>
<td>Robie</td>
<td>One used 350 Chevy Long block complete engine in running condition.</td>
<td>Career and Technical Education</td>
<td>$1,000.00</td>
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<tr>
<td>4/22/2015</td>
<td>John</td>
<td>Cushman</td>
<td>Seven (7) Cameras and one (1) Strobe light</td>
<td>School of Visual, Media and Performing Arts</td>
<td>$200.00</td>
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<tr>
<td>5/6/2015</td>
<td>Andrea</td>
<td>Wilkerson</td>
<td>Shakespearean Hat</td>
<td>School of Visual, Media and Performing Arts</td>
<td>$20.00</td>
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<tr>
<td>5/6/2015</td>
<td>Andrea</td>
<td>Wilkerson</td>
<td>Selmer Signet Piccolo</td>
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<td>$200.00</td>
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<td>5/7/2015</td>
<td>CDW</td>
<td></td>
<td>Nexus 7 (2013) Tablet</td>
<td>Information Technology Services</td>
<td>$212.99</td>
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</tbody>
</table>

Fair Market Value $284,128.34
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Budget Augmentation

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, Approve Budget Augmentation to the 2014-2015 Adopted District Budget for the grant and programs listed below.

FISCAL IMPLICATIONS:

C/O 2015 College Access (Upward Bound): EMP: D1
2014-2015 Adopted District Budget: $ 0
Increase $330,000
2014-2015 $330,000

CTE RIO HONDO: EMP: D1, D2
2014-2015 Adopted District Budget: $ 0
Increase $94,600
2014-2015 $94,600

BACKGROUND: Recently, we learned that certain grant funding from State and Federal agencies were increased. As a result, the District is updating its budget both on the revenue and expense sides. These increases are based on the most recent information available from the Chancellor’s Office and the Department of Education.

Recommended for Approval:

Director, Fiscal Services

Approved by:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

Interim Superintendent/ President

(Requires three signatures)
CONSENT ITEM TITLE: Reporting and Approval of Self-Insurance Fund Reimbursement, Worker's Compensation

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Worker's Compensation Self-Insurance Fund bank account in the amount of $83,634.42. EMP: L

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in Organizational Code 401500 (Worker's Compensation).

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
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<tbody>
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<td>04/09/15</td>
<td>22072274</td>
<td>$59,017.01</td>
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<td>05/15/15</td>
<td>22160537</td>
<td>$24,617.41</td>
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<td>$83,634.42</td>
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</tbody>
</table>

Medical  $49,690.81
Mileage  $651.20
Legal    $5,375.42
Benefits $27,916.99

$83,634.42

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Worker's Compensation Program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Recommended for Approval:

[Signature]

Director, Fiscal Services

Approved by:

[Signature]

Acting Senior Vice President/Assistant Superintendent Business and College Services

[Signature]

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]

Interim Superintendent/President

(Requires three signatures)
Consent Item No. 214-B

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept the reporting and approval of Revolving Fund Reimbursement for the Pasadena Area Community College District Revolving Cash Fund in the amount of $12,652.56. EMP: L

FISCAL IMPLICATIONS: Funds for this purpose are expended in the 2014-2015 Adopted District Budget in the Revolving Cash Fund.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/04/15</td>
<td>22128043</td>
<td>$528.45</td>
</tr>
<tr>
<td>05/06/15</td>
<td>22136895</td>
<td>$1,180.31</td>
</tr>
<tr>
<td>05/18/15</td>
<td>22163136</td>
<td>$1,440.35</td>
</tr>
<tr>
<td>05/18/15</td>
<td>22163137</td>
<td>$137.16</td>
</tr>
<tr>
<td>05/18/15</td>
<td>22163138</td>
<td>$54.46</td>
</tr>
<tr>
<td>05/18/15</td>
<td>22163139</td>
<td>$145.49</td>
</tr>
<tr>
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<td>22163140</td>
<td>$411.94</td>
</tr>
<tr>
<td>05/18/15</td>
<td>22163141</td>
<td>$399.20</td>
</tr>
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<td>05/18/15</td>
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<tr>
<td>05/21/15</td>
<td>22171290</td>
<td>$8,251.66</td>
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<tr>
<td></td>
<td></td>
<td>$12,652.56</td>
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</tbody>
</table>

BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services.

Recommended for Approval:

[Signature]
Director, Fiscal Services

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Interim Superintendent/ President

(Requires three signatures)
<table>
<thead>
<tr>
<th>DATE</th>
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<tr>
<td>5/4/2015</td>
<td>22128043</td>
<td>Conference, Seminars, Workshops</td>
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<td></td>
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<td>and Retreats</td>
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<tr>
<td></td>
<td></td>
<td>Supplies and Materials</td>
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<td>Supplies and Materials</td>
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<td>5/18/2015</td>
<td>22163136</td>
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<td>$157.06</td>
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<td>Supplies and Materials</td>
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<td>$399.20</td>
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<td>22163142</td>
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<td></td>
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<td>$103.54</td>
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<tr>
<td>5/21/2015</td>
<td>22171290</td>
<td>Supplies and Materials</td>
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<tr>
<td></td>
<td></td>
<td>Student Financial Aid</td>
<td>$7,505.00</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>$8,251.66</td>
</tr>
</tbody>
</table>
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, renew our agreement with Affiliated Computer Services (ACS), aka Xerox Education Services, Inc., Los Angeles, California, to provide student loan billing and accounting services not to exceed $19,000.00 for the 2015-2016 fiscal year. EMP: L

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted in the 2015-2016 Adopted Budget, as approved by the Board of Trustees.

100000-320000-582000-6720 (Fiscal Services)

BACKGROUND: It is a common practice of participating educational institutions to contract with a firm specializing in this area. Services provided are routine billing, collections, and correspondence on our National Defense/Direct Student Loan, Perkins Loan, and Nursing Loan accounts.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Destroy Records

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize to destroy records of Class 3 (Disposable) records listed below according to California Code of Regulations, Section 59025. Authority cited: Sections 66700 and 70901, Education Code. EMP: L

FISCAL YEAR 2007-2008
Paid Contracts - Vendor
Expenditure Vouchers & Related Vendor Invoices & Purchase Order Copies
Time Sheets
Verification of Service Invoices & Overtime Cards
Paid in Full Assigned or Cancelled National Defense/Direct/Perkins and Nursing Student/Loan Files
Payroll Deduction Registers
Federal & State Grants

FISCAL YEAR 2009-2010
Department Time Reports
Employee Absence Reports

Recommended for Approval:

[Signature]
Director, Fiscal Services

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Approved for submission to the Board of Trustees: [Signature])
Interim Superintendent/President

(Requires three signatures)
FISCAL YEAR 2010-2011
Cash Collection Reports
Collection Receipts
Journal Vouchers
Paid District Invoices
County Documents
Charge Back Logs
Payroll Labor Distribution Reports
Stores Requisitions and Cards
Warrant Cancellation Requests

FISCAL YEAR 2011-2012
Bank Reconciliations and Canceled Checks
Bank Deposit Slips
NSF Paid Folders/Cards
In-House Accounts Payable "B" Warrant Reports
In-House Registration Refund Reports
In-House Financial Aid "B" Warrant Reports
CONSENT ITEM TITLE: Authorization for Year End Appropriation Transfers

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the County Superintendent of Schools to make appropriation transfers to cover budget overdrafts, if any. EMP: L

FISCAL IMPLICATIONS: Transfers will be budgeted within the 2014-15 Adopted Budget as approved by the Board of Trustees.

BACKGROUND: Although Education code Section 85200 was repealed on January 1, 1991, the Los Angeles County Office of Education will continue to honor our request to authorize the County Superintendent of Schools to make appropriation transfers at year end, in order to permit payment of obligations incurred during the 2014-15 school year. Districts are encouraged to provide this authorization.

The consequences of non-approval may result in refusal to release salary or commercial warrants until specific board action is received.

Recommended for Approval:

Director, Fiscal Services

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES

Interim Superintendent/ President

(Requires three signatures)
YEAR-END APPROPRIATION TRANSFERS
Community College Districts

TO: Los Angeles County Office of Education
Division of School Financial Services
Accounting Section – EC 2nd Floor
Attn: Bert Rodriguez

FROM: ____________________________ Community College District

______ No Appropriation Transfer is Requested
______ Appropriation Transfers are Authorized

Our Board of Trustees hereby authorizes the County Superintendent of Schools to make appropriate transfers necessary at the close of the 2014-15 school year to permit the payment of obligations of the district incurred during such school year.

Signature ______________________ Date ______________, 2015
Clerk of the Board of Trustees

Submitted by: ______________________ Date ______________, 2015

E-mail Address: __________________________
(Required)

Attachment to:
Info Bul. No. 4105
SFS-A68-2014-15
CONSENT ITEM TITILE:
Approve/Ratify Contracts

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in the account numbers shown.

BACKGROUND: The contracts have been requested by the area organizational code managers and reviewed for compliance with legal requirements and with District policies.

Recommended for Approval:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Interim Superintendent/President
<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Services</th>
<th>Dates of Services</th>
<th>Department</th>
<th>Account No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>B160014</td>
<td>Communication Matters</td>
<td>No Cost</td>
<td>To provide off-campus supervised fieldwork for Speech-Language Pathology Assistant Students enrolled in SLPA 126, &quot;Speech-Language Pathology assistant Fieldwork”. EMP: D4</td>
<td>8/31/15 thru 7/30/20</td>
<td>Speech-Language Pathologist Assistant</td>
<td>N/A</td>
</tr>
<tr>
<td>B160015</td>
<td>Citrus Valley Health Partners</td>
<td>No Cost</td>
<td>Affiliation agreement to provide clinical experiences for Nursing students. EMP: K3, B1.2</td>
<td>7/1/15 thru 6/30/16</td>
<td>School of Health Sciences</td>
<td>N/A</td>
</tr>
<tr>
<td>B-97896-1</td>
<td>Little Diversified Architectural Consulting, Inc.</td>
<td>No Cost</td>
<td>Name change only. Amend to change Contractor name from NTD Architects to Little Diversified Architectural Consulting, Inc. per the Assumption of Rights and Obligations form. EMP: L</td>
<td>6/30/14 thru 6/30/16</td>
<td>Project Center</td>
<td>N/A</td>
</tr>
<tr>
<td>B-96912-7</td>
<td>Little Diversified Architectural Consulting, Inc.</td>
<td>No Cost</td>
<td>Name change only. Amend to change Contractor name from NTD Architects to Little Diversified Architectural Consulting, Inc. per the Assumption of Rights and Obligations form. EMP: L</td>
<td>7/1/14 thru 12/31/15</td>
<td>Project Center</td>
<td>N/A</td>
</tr>
<tr>
<td>B150295</td>
<td>OpTerra Energy Services, Inc.</td>
<td>No Cost</td>
<td>Amend to correct the requesting department for contract to provide technical and management capabilities and experience to perform an integrated energy assessment and to identify supply-side and/or demand-side energy conservation measures. Board reported May 6, 2015, Consent Item 193-B. EMP: L</td>
<td>5/7/15 thru 5/6/18</td>
<td>Measure-P Facilities</td>
<td>N/A</td>
</tr>
<tr>
<td>B150312</td>
<td>Institute of Reading Development</td>
<td>No Cost</td>
<td>To provide enrichment programs for Extended Learning. EMP: I4</td>
<td>5/8/15 thru 12/31/15</td>
<td>Extended Learning</td>
<td>N/A</td>
</tr>
<tr>
<td>B150316</td>
<td>Palos Verdes Library District</td>
<td>No Cost</td>
<td>To provide Library LIB 126 Digitization Internship. EMP: K1, D4</td>
<td>4/28/15 thru 8/31/20</td>
<td>Library</td>
<td>N/A</td>
</tr>
<tr>
<td>B150309</td>
<td>Long Beach Community College District</td>
<td>No Cost</td>
<td>To continue operation, and hosting of the Small Business Development Center (SBDC) contract. District to receive grand funding for a not-to-exceed total of $75,000.00. EMP: K3</td>
<td>1/1/15 thru 12/31/15</td>
<td>Small Business Development Center (SBDC)</td>
<td>N/A</td>
</tr>
</tbody>
</table>
## REVIEW OF CONTRACTS

<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Services</th>
<th>Dates of Services</th>
<th>Department</th>
<th>Account No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>B160016</td>
<td>ELS Educational Services, Inc.</td>
<td>No Cost</td>
<td>Authorize ELS Educational Services, Inc. to provide prospective ELS international students with information previously approved by Pasadena City College (PCC). By approving this contract, Board is granting permission to the contracting party to use the College's name and logo in its promotional materials pursuant to Education Code section 72000(b)(4)(B). EMP: I11</td>
<td>5/23/15 thru 5/22/20</td>
<td>Library</td>
<td>N/A</td>
</tr>
<tr>
<td>B150317</td>
<td>Ralph Andersen &amp; Associates</td>
<td>$5,000.00</td>
<td>To provide a workshop for building a solid foundation for success between the Board and the new Superintendent/President for a not-to-exceed total of $5,000.00 including approved reimbursables. EMP: F</td>
<td>6/4/2015 thru 6/30/16</td>
<td>Board of Trustees</td>
<td>100000-410000-512000-6600</td>
</tr>
<tr>
<td>B160017</td>
<td>Arcadia Unified School District</td>
<td>$9,000.00</td>
<td>To provide use of classrooms to conduct extension classes. EMP: I4</td>
<td>7/1/15 thru 6/30/16</td>
<td>PCC Extension</td>
<td>100000-420200-566000-6820</td>
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<tr>
<td>B150058</td>
<td>Christ the Shepherd Evangelical Lutheran Church</td>
<td>$1,588.02</td>
<td>Amendment No. 2, to extend contract thru July 11, 2015 for Summer Session days, and increase contract from a not-to-exceed total of $12,330.90 to a not-to-exceed total of $13,988.92, an increase of $1,588.02. EMP: J1, K3, D4.2</td>
<td>7/1/14 thru 7/11/15</td>
<td>Non-Credit Division - Parent Education Program</td>
<td>100000-260000-581000-6420</td>
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<tr>
<td>B150059</td>
<td>Temple City Westminster Presbyterian Church</td>
<td>$851.50</td>
<td>Amendment No. 1, to extend contract thru July 11, 2015 for Summer Session days, and increase contract from a not-to-exceed total of $8,436.00 to a not-to-exceed total of $9,287.00, an increase of $851.00. EMP: J1, K3, D4.2</td>
<td>7/1/14 thru 7/11/15</td>
<td>Non-Credit Division - Parent Education Program</td>
<td>100000-260000-581000-6420</td>
</tr>
<tr>
<td>Contract No.</td>
<td>Contractor</td>
<td>Amount</td>
<td>Description of Services</td>
<td>Dates of Services</td>
<td>Department</td>
<td>Account No.</td>
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<tr>
<td>B150060</td>
<td>Village Presbyterian Church of Arcadia</td>
<td>$870.00</td>
<td>Amendment No. 1. Amend to extend contract thru July 11, 2015 for Summer Session days, and increase contract from a not-to-exceed total of $5,700.00 to a not-to-exceed total of $6,570.00, an increase of $870.00. EMP: J1, K3, D4.2</td>
<td>7/1/14 thru 7/11/15</td>
<td>Non-Credit Division - Parent Education Program</td>
<td>100000-260000-581000-6420</td>
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<tr>
<td>B150229</td>
<td>Jack Schulman Construction Company, Inc.</td>
<td>$2,539.12</td>
<td>Amendment No. 1, to increase contract from a not-to-exceed total of $27,930.38 to a not-to-exceed total of $30,469.50, an increase of $2,539.12 to provide regular routine maintenance to the District's 50 meter pool. EMP: L</td>
<td>1/1/15 thru 6/30/15</td>
<td>Facilities</td>
<td>100000-370100-563000-6510</td>
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<tr>
<td>B160010</td>
<td>Angel Obregon</td>
<td>$100.00 per hour</td>
<td>Amendment No. 1. Amend period of contract from 7/1/15 thru 6/30/16 to 5/20/15 thru 6/30/16 to help the District develop an investigation process for complaints (Title VII &amp; Title IX) for a not-to-exceed total of $5,000.00. EMP: F</td>
<td>5/20/15 thru 6/30/16</td>
<td>Human Resources</td>
<td>100000-430000-512000-6730</td>
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**RESTRICTED GENERAL FUND APPROVE**

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<th>Contract No.</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Services</th>
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<th>Department</th>
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<tbody>
<tr>
<td>B160013</td>
<td>CPR Red Cross of Los Angeles</td>
<td>$3,500.00</td>
<td>To provide CPR and First-Aid Training to summer program staff for all TRIO Pre-College Programs for a not-to-exceed total of $3,500.00 EMP: B1</td>
<td>6/19/15 thru 6/19/15</td>
<td>Upward Bound Math and Science</td>
<td>215300-530000-512000-6490</td>
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**RATIFY**

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<th>Contract No.</th>
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<th>Department</th>
<th>Account No.</th>
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<tbody>
<tr>
<td>B150049</td>
<td>Marcos Briano</td>
<td>$3,600.00</td>
<td>Amend to revise the account numbers to fund the contract for individual, group, and crisis counseling, psycho-educational presentations to enrolled students. Board reported August 6, 2014, Consent Item 20-B. EMP: E1, E4</td>
<td>8/11/14 thru 7/31/15</td>
<td>Student Services - Psychology - Student Health Center</td>
<td>100000-260000-512000-6420</td>
</tr>
<tr>
<td>B150051</td>
<td>Patricia Wright</td>
<td>$3,600.00</td>
<td>Amend to revise the account numbers to fund the contract for individual, group, and crisis counseling, psycho-educational presentations to enrolled students. Board reported August 6, 2014, Consent Item 20-B. EMP: E1, E4</td>
<td>8/11/14 thru 7/31/15</td>
<td>Student Services - Psychology - Student Health Center</td>
<td>100000-260000-512000-6420</td>
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</table>
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<tr>
<td>B150052</td>
<td>Jacqueline Henretig</td>
<td>$3,600.00</td>
<td>Amend to revise the account numbers to fund the contract for individual, group, and crisis counseling, psycho-educational presentations to enrolled students. Board reported August 6, 2014, Consent Item 20-B. EMP: E1, E4</td>
<td>8/11/14 thru 7/31/15</td>
<td>Student Services - Psychology, Student Health Center</td>
<td>100000-260100-512000-6300-6440, 232601-260100-512000-6440, 100000-260000-512000-6420</td>
</tr>
<tr>
<td>B150053</td>
<td>Ho Ying Chu</td>
<td>$3,600.00</td>
<td>Amend to revise the account numbers to fund the contract for individual, group, and crisis counseling, psycho-educational presentations to enrolled students. Board reported August 6, 2014, Consent Item 20-B. EMP: E1, E4</td>
<td>8/11/14 thru 7/31/15</td>
<td>Student Services - Psychology, Student Health Center</td>
<td>100000-260100-512000-6300-6440, 232601-260100-512000-6440, 100000-260000-512000-6420</td>
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<tr>
<td>B150155</td>
<td>LifeSigns, Inc.</td>
<td>$75.00 per hour</td>
<td>Amendment No. 1, to increase contract from a not-to-exceed total of $30,000.00 to a not-to-exceed total of $47,500.00, an increase of $17,500.00 for sign language interpreting services for students for a not-to-exceed total of $30,000.00. EMP: A3.1</td>
<td>7/1/14 thru 6/30/15</td>
<td>Disabled Student Programs and Services</td>
<td>225318-531800-515000-6420</td>
</tr>
<tr>
<td>B160018</td>
<td>James Carter, Inc.</td>
<td>$86.00 per hour</td>
<td>To provide inspection of work for compliance with approved contract documents for a not-to-exceed total of $10,000.00. Project inspectors duties outlined in Title 24, Part 1, Chapter 4, Sections 4-333 thru 4-342 California Code Regulations, including Department of State Architects Interpretive Regulations. EMP: L2</td>
<td>5/1/15 thru 12/31/15</td>
<td>Facilities</td>
<td>410000-712300-512000-71000</td>
</tr>
<tr>
<td>B-98146-2</td>
<td>Jack Schulman Construction Co., Inc.</td>
<td>$286,296.00</td>
<td>Amendment No. 1, to extend contract thru December 31, 2015 and increase contract from a not-to-exceed total of $560,593.00 to a not-to-exceed total of $846,889.00, an increase of $286,296.00 plus approved reimbursables for continued program and construction management for District projects which include Measure P and Secondary Space construction projects. EMP: L</td>
<td>7/1/15 thru 12/31/15</td>
<td>Project Center</td>
<td>420000-740100-625900-7100</td>
</tr>
<tr>
<td>B150037</td>
<td>Atkinson, Andelson, Loya, Rudd &amp; Romo</td>
<td>$25,000.00</td>
<td>Amendment No. 3, to increase contract from a not-to-exceed total of $35,000.00 to a not-to-exceed total of $60,000.00, an increase of $25,000.00. EMP: L</td>
<td>7/1/15 thru 6/30/17</td>
<td>Project Center</td>
<td>420000-740400-573000-71000</td>
</tr>
<tr>
<td>Contract No.</td>
<td>Contractor</td>
<td>Amount</td>
<td>Description of Services</td>
<td>Dates of Services</td>
<td>Department</td>
<td>Account No.</td>
</tr>
<tr>
<td>-------------</td>
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</tr>
<tr>
<td>B150314</td>
<td>Taller Dos Flores</td>
<td>$14,000.00</td>
<td>To provide architectural services for exterior only Campus Wide Accessibility Plan for Pasadena City College campus for a not-to-exceed total of $14,000.00. The plan shall also include the Child Development Center, Parking Lot 10, and Parking Lot 11. EMP: L</td>
<td>6/4/15 thru 6/30/16</td>
<td>Project Center</td>
<td>420000-742900-625200-7100</td>
</tr>
<tr>
<td>B-98561-4</td>
<td>James Carter, Inc.</td>
<td>$60,000.00</td>
<td>Amendment No. 2, to extend contract thru 12/31/15 and increase contract from a not-to-exceed total of $241,085.00 to a not-to-exceed total of $301,085.00, an increase of $60,000.00 for continues inspection of miscellaneous Measure P projects. EMP: L</td>
<td>3/6/14 thru 12/31/15</td>
<td>Project Center</td>
<td>420000-741600-625300-7100</td>
</tr>
<tr>
<td>B150315</td>
<td>AC Martin Partners, Inc.</td>
<td>$13,000.00</td>
<td>To provide services for the ongoing close-out of Center for the Arts project for a not-to-exceed total of $13,000.00. EMP: L</td>
<td>5/21/15 thru 12/31/15</td>
<td>Project Center</td>
<td>420000-740400-625200-7100</td>
</tr>
</tbody>
</table>
CONSENT ITEM TITLE:
Approve/Ratify Purchasing Transactions

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve all purchase orders, P1502647 through P1502839. EMP: L

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in the fund indicated and charged to the requestors' cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Bylaw No. 1600. Only purchase orders and change orders greater than $500.00 are listed on the attached.

Recommended for Approval:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES

[Signature]
Interim Superintendent/President
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
<th>Change</th>
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<tr>
<td>P1500093</td>
<td>Better Beverages, Inc.</td>
<td>Increase PO per the Dept.</td>
<td>Facilities</td>
<td>1,600.00</td>
<td>6,600.00</td>
</tr>
<tr>
<td>P1500113</td>
<td>McMaster-Carr Supply Company</td>
<td>Increase PO per the Dept.</td>
<td>Facilities</td>
<td>500.00</td>
<td>1,500.00</td>
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<tr>
<td>P1500202</td>
<td>Athletic Field Specialists</td>
<td>Increase PO per the Dept.</td>
<td>Facilities</td>
<td>3,000.00</td>
<td>5,000.00</td>
</tr>
<tr>
<td>P1500213</td>
<td>Fuller Engineering</td>
<td>Increase PO per the Dept.</td>
<td>Facilities</td>
<td>4,000.00</td>
<td>24,000.00</td>
</tr>
<tr>
<td>P1500237</td>
<td>Thermal Combustion Innovators</td>
<td>Increase PO per the Dept.</td>
<td>Facilities</td>
<td>1,400.00</td>
<td>5,400.00</td>
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<tr>
<td>P1500294</td>
<td>Anderson Business Technology</td>
<td>Increase PO per the Dept.</td>
<td>Visual, Media, Performing Arts</td>
<td>600.00</td>
<td>1,600.00</td>
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<tr>
<td>P1500322</td>
<td>Cart Masters</td>
<td>Increase PO per the Dept.</td>
<td>Police and Safety</td>
<td>2,000.00</td>
<td>5,000.00</td>
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<tr>
<td>P1500333</td>
<td>Big O Tire</td>
<td>Increase PO per the Dept.</td>
<td>Police and Safety</td>
<td>2,000.00</td>
<td>6,500.00</td>
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<tr>
<td>P1500342</td>
<td>House of Printing</td>
<td>Increase PO per the Dept.</td>
<td>Public Relations</td>
<td>2,000.00</td>
<td>22,000.00</td>
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<tr>
<td>P1500349</td>
<td>Pasadena Graphic Arts</td>
<td>Increase PO per the Dept.</td>
<td>Public Relations</td>
<td>2,000.00</td>
<td>12,000.00</td>
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<tr>
<td>P1500386</td>
<td>California Marketing, Inc.</td>
<td>Increase PO per the Dept.</td>
<td>Public Relations</td>
<td>2,000.00</td>
<td>26,015.98</td>
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<tr>
<td>P1500388</td>
<td>Tri Star Gases LLC</td>
<td>Increase PO per the Dept.</td>
<td>Engineering and Technology</td>
<td>2,000.00</td>
<td>19,000.00</td>
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<tr>
<td>P1500389</td>
<td>Tri Star Gases LLC</td>
<td>Increase PO per the Dept.</td>
<td>Engineering and Technology</td>
<td>2,000.00</td>
<td>9,000.00</td>
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<tr>
<td>P1500398</td>
<td>Foothill Smog &amp; Auto Repair</td>
<td>Increase PO per the Dept.</td>
<td>Police and Safety</td>
<td>6,000.00</td>
<td>33,000.00</td>
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<tr>
<td>P1500399</td>
<td>Staples</td>
<td>Increase PO per the Dept.</td>
<td>Information Technology</td>
<td>2,000.00</td>
<td>3,000.00</td>
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<tr>
<td>P1500722</td>
<td>Staples</td>
<td>Increase PO per the Dept.</td>
<td>English Department</td>
<td>6,500.00</td>
<td>10,000.00</td>
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<tr>
<td>P1500876</td>
<td>Arcadia Party Rentals</td>
<td>Increase PO per the Dept.</td>
<td>Office Services</td>
<td>3,000.00</td>
<td>9,000.00</td>
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<tr>
<td>P1500931</td>
<td>Canon Financial Solutions</td>
<td>Increase PO per the Dept.</td>
<td>Office Services</td>
<td>12,000.00</td>
<td>43,912.00</td>
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<tr>
<td>P1500932</td>
<td>Canon Financial Solutions</td>
<td>Increase PO per the Dept.</td>
<td>Office Services</td>
<td>9,700.00</td>
<td>58,200.00</td>
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<tr>
<td>P1501082</td>
<td>Shepard Bros, Inc.</td>
<td>Increase PO per the Dept.</td>
<td>Facilities</td>
<td>751.00</td>
<td>15,486.00</td>
</tr>
<tr>
<td>P1501145</td>
<td>Vivian Zhang</td>
<td>Increase PO per the Dept.</td>
<td>Visual, Media, Performing Arts</td>
<td>4,990.00</td>
<td>7,840.00</td>
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<tr>
<td>P1501235</td>
<td>Tim Swenson</td>
<td>Increase PO per the Dept.</td>
<td>Visual, Media, Performing Arts</td>
<td>2,885.00</td>
<td>5,470.00</td>
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<tr>
<td>P1501794</td>
<td>Automatic Sync Technologies</td>
<td>Increase PO per the Dept.</td>
<td>Public Relations</td>
<td>2,100.00</td>
<td>4,100.00</td>
</tr>
<tr>
<td>P1501899</td>
<td>Knight Cleaners</td>
<td>Increase PO per the Dept.</td>
<td>Visual, Media, Performing Arts</td>
<td>2,400.19</td>
<td>2,900.19</td>
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<tr>
<td>P1502508</td>
<td>Relyco</td>
<td>Increase PO per the Dept.</td>
<td>Fiscal Services</td>
<td>695.62</td>
<td>2,294.50</td>
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**RESTRICTED FUND**

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<th>Vendor Name</th>
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<th>Change</th>
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<tbody>
<tr>
<td>P1500785</td>
<td>Topanga Lumber and Hardware Co.</td>
<td>Increase PO per the Dept.</td>
<td>Visual, Media, Performing Arts</td>
<td>5,500.00</td>
<td>8,680.00</td>
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<tr>
<td>P1501240</td>
<td>I-8 Food Services</td>
<td>Increase PO per the Dept.</td>
<td>Admissions and Records</td>
<td>5,000.00</td>
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**BUILDING FUND**

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<th>Requestor</th>
<th>Change</th>
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<tbody>
<tr>
<td>P1500571</td>
<td>Commercial Waste Services Inc</td>
<td>Increase PO per the Dept.</td>
<td>Facilities</td>
<td>21,000.00</td>
<td>45,023.00</td>
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<tr>
<td>P1500808</td>
<td>Ganahl Lumber Company</td>
<td>Increase PO per the Dept.</td>
<td>Measure P</td>
<td>6,000.00</td>
<td>26,600.00</td>
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<tr>
<td>P1500861</td>
<td>United Rentals</td>
<td>Increase PO per the Dept.</td>
<td>Measure P</td>
<td>5,100.00</td>
<td>17,000.00</td>
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<tr>
<td>P1500802</td>
<td>Concrete Coring Company</td>
<td>Increase PO per the Dept.</td>
<td>Measure P</td>
<td>8,300.00</td>
<td>10,800.00</td>
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<tr>
<td>P1500899</td>
<td>Sprague's Ready Mix</td>
<td>Increase PO per the Dept.</td>
<td>Measure P</td>
<td>20,000.00</td>
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**IDENTITY SERVICES FUND**

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<th>Requestor</th>
<th>Change</th>
<th>New PO Total</th>
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<tbody>
<tr>
<td>P1500081</td>
<td>State of California Department of Justice</td>
<td>Increase PO per the Dept.</td>
<td>Identity Services</td>
<td>59,000.00</td>
<td>184,000.00</td>
</tr>
</tbody>
</table>
CONSENT ITEM TITLE:  Approve/Ratify Information Technology Purchasing Transactions

Board Meeting Date:  June 3, 2015

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve all Information Technology purchase orders P1502647 through P1502839. EMP: L

FISCAL IMPLICATIONS:  Funds for this purpose are provided in the 2014-2015 Adopted District Budget in the fund indicated and charged to the requestors’ cost center.

BACKGROUND:  Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Bylaw No. 1600. The purchase orders listed on the attached report consist of orders for Information Technology Services (ITS). ITS supports and maintains the components of a campus wide network communications backbone, and networked PCs in classrooms, labs and offices throughout the campus. These purchases will ensure that the campus has the information technology tools and infrastructure necessary to carry out the academic mission of the college. Only purchase orders greater than $500.00 are listed on the attached.

Recommended for Approval:  

Acting Senior Vice President/Assistant Superintendent  Business and College Services

Approved by:  

Acting Senior Vice President/Assistant Superintendent  Business and College Services

Senior Vice President/Assistant Superintendent  Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Interim Superintendent/President

(Requires three signatures)
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
<th>PO Amount</th>
<th>YTD Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>P1502806</td>
<td>Apple Computer Inc Software</td>
<td>Computer Equipment between $500-4999 Bridges to Stem Cell Research iMac 21.5&quot; system</td>
<td>Bridges to Stem Cell Research</td>
<td>1,680.61</td>
<td>154,034.38</td>
</tr>
<tr>
<td>P1502808</td>
<td>Dell Inc</td>
<td>Computer Equipment between $500-4999 Bridges to Stem Cell Research Optiplex desktop system</td>
<td>Bridges to Stem Cell Research</td>
<td>929.68</td>
<td>474,891.55</td>
</tr>
<tr>
<td>P1502820</td>
<td>CDW Government Inc</td>
<td>Computer Equipment between $500-4999 Bridges to Stem Cell Research Lenovo thinkpad systems</td>
<td>Bridges to Stem Cell Research</td>
<td>2,533.71</td>
<td>336,075.77</td>
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<tr>
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<td>Total General Fund</td>
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<td>P1502694</td>
<td>Staples</td>
<td>Computer Equipment between $500-4999 Bridges to Stem Cell Research HP Laserjet M712DN Mono Printer</td>
<td>CTEA: Engineering &amp; Technology</td>
<td>2,234.50</td>
<td>138,937.87</td>
</tr>
<tr>
<td>P1502733</td>
<td>Stellar Net, Inc.</td>
<td>Computer Equipment between $500-4999 Bridges to Stem Cell Research Spectrophotometers and accessories</td>
<td>Title V - HSI STEM</td>
<td>24,789.90</td>
<td>27,899.90</td>
</tr>
<tr>
<td>P1502796</td>
<td>Apple Computer Inc Software</td>
<td>Computer Equipment between $500-4999 Bridges to Stem Cell Research iPad Air Wi-Fi 128GB</td>
<td>HS: Dental Lab Tech</td>
<td>1,902.65</td>
<td>154,034.38</td>
</tr>
<tr>
<td>P1502816</td>
<td>CDW Government Inc</td>
<td>Computer Equipment between $500-4999 Bridges to Stem Cell Research Lenovo thinkpad systems</td>
<td>Matriculation</td>
<td>20,328.00</td>
<td>336,075.77</td>
</tr>
<tr>
<td>P1502687</td>
<td>B and H Photo-Video Pro Audio</td>
<td>Computer Equipment between $500-4999 Bridges to Stem Cell Research Lenovo thinkpad systems</td>
<td>Lenovo thinkpads for student laptop loan program</td>
<td>2,962.58</td>
<td>34,331.06</td>
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<tr>
<td>P1502661</td>
<td>AI Squared</td>
<td>Computer Equipment between $500-4999 Bridges to Stem Cell Research Flashforge 3D printer</td>
<td>DSPS: Special Services</td>
<td>714.00</td>
<td>1,970.93</td>
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<tr>
<td>P1502749</td>
<td>HumanWare.com</td>
<td>Computer Equipment between $500-4999 Bridges to Stem Cell Research Audio Graphics Calculators</td>
<td>DSPS: Special Services</td>
<td>4,992.20</td>
<td>4,992.20</td>
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<tr>
<td>P1502750</td>
<td>A T Kratter and Company Inc</td>
<td>Computer Equipment between $500-4999 Bridges to Stem Cell Research Braille Embosser</td>
<td>DSPS: Special Services</td>
<td>9,137.93</td>
<td>9,137.93</td>
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<td>Total Restricted General Fund (Including Grants)</td>
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<td>67,061.76</td>
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<td>P1502741</td>
<td>CDW Government Inc</td>
<td>Computer Equipment between $500-4999 Bridges to Stem Cell Research Lenovo thinkpads for new faculty</td>
<td>C/O Virtualization/Lab Upgrade</td>
<td>12,378.34</td>
<td>336,075.77</td>
</tr>
<tr>
<td>P1502818</td>
<td>CDW Government Inc</td>
<td>Supplies and Materials Bridges to Stem Cell Research Intel Dual Band Wireless-AC for nursing laptop wireless upgrade</td>
<td>C/O Virtualization/Lab Upgrade</td>
<td>2,091.93</td>
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<td>Total Capital Outlay Fund</td>
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<td>Total</td>
<td></td>
<td>$86,676.03</td>
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</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of District as required by Vendor.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Piggybackable Agreement

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the purchase of supplies, materials and equipment, lease equipment, using the following piggybackable contracts and agreements. California Public Contract Code Sections 20118, 20652 allow bids and/or contracts that are of the same nature to be used by other school Districts when it utilizes piggybackable agreements.

California Multiple Award Schedule (CMAS)

- Canon for Multifunction Digital Copiers. CMAS Contract No. 3-09-36-007B. Expiring April 30, 2019.
- Kimball Office, Inc. for Non-Information Technology Good. CMAS Contract No. 4-11-71-0013F. Expiring April 30, 2017.
- Digital Networks Group, Inc. for information and technology products and related services. CMAS Contract Number 4-14-58-0074A. Expiring April 30, 2017.
- Digital Networks Group, Inc. for information and technology products and related services. CMAS Contract Numbers 3-12-70-2070F, 3-14-58-0215E. Expiring October 31, 2017
- Digital Networks Group, Inc. for information and technology products and related services. CMAS Contract Numbers 3-06-70-207D, 3-07-70-238A. Expiring September 30, 2017.
- RGB Systems, Inc. dba Extron Electronics for information and technology products and related services. CMAS Contract No. 3-07-70-2382A. Expiring September 30, 2017.

Recommended for Approval:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES

[Signature]
Interim Superintendent/President

(Requires three signatures)
Western States Contracting Alliance (WSCA) – National Association of State Procurement Officials (NASPO) Cooperative Purchasing, LLC

- Hewlett Packard Company for Managed Print Services (MPS). State of California Participating Addendum #7-12-70-33 to the WSCA-NASPO New Mexico MPS Agreement No. 20-000-00-00040F. Expiring August 31, 2015.

National Joint Powers Alliance (NJPA)

- Staples Advantage for the following:
  - Office and classroom related supplies and accessories – NJPA Contract #010615. Exp. 1/20/2019
  - Janitorial supplies and related custodial equipment – NJPA Contract #111010. Exp. 2/1/2016
  - Furniture and/or related services, supplies and accessories – NJPA Contract #031210. Exp. 8/1/2015

The Cooperative Purchasing Network (TCPN)


Foundation for California Community Colleges


U.S. Communities


National IPA


Glendale Unified School District


Santa Monica Unified School District

Los Angeles Community College District


**FISCAL IMPLICATIONS:** No fiscal obligation is created by the authorization to utilize the piggybackable contract.

**BACKGROUND:** Pursuant to Public Contract Code Sections 20118 and 20652, authorization of the Board of Trustees is required to piggyback on the listed contracts. These contracts will allow the District to purchase equipment, software, warranty, maintenance and services for the 2015-2016 fiscal year without conducting a formal bid, thereby taking advantage of the same terms and conditions of the contracts and their competitive pricing structure.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM No. 222-B

CONSENT ITEM TITLE:
Approve/Ratify Professional Conference Attendance

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve professional conference attendance outside the United States and/or with anticipated costs in excess of $1,500.00.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in the account numbers shown.

UNRESTRICTED GENERAL FUND:

APPROVE:

ATTENDEE: James Aragon
LOCATION: Puente Project Summer Institute, Berkeley, California
DATES: June 4-9, 2015*
PURPOSE: Train with new Puente Project English Instructor on current teaching methods/pedagogy.
CHARGES: $2,100.00
ACCOUNT NO.: 100000-230000-521000-6310
RECOMMENDED BY: Robert Bell
EMP: A2, A3, B1.1
*June 3 and June 15 – additional travel days

Recommended for Approval:

Approving Signature: Acting Senior Vice President/Assistant Superintendent Business and College Services

Approved by:

Approving Signature: Acting Senior Vice President/Assistant Superintendent Business and College Services

Interim Superintendent/President

(Requires three signatures)
RESTRICTED FUND:

ATTENDEE: Ali Amouzegar
LOCATION: The ASEE Annual Conference and Exposition, Seattle, Washington
DATES: June 14-17, 2015*
PURPOSE: Learning enhanced methods of teaching and curriculum
CHARGES: $2,108.00
ACCOUNT NO.: 106000-421900-521000-6490
RECOMMENDED BY: Robert Bell
EMP: A1, B2.1, C1, D1, D2.2, and F3.2
*June 18 – additional travel day

ATTENDEE: Xiaodan Leng
DATES: June 15-17, 2015*
PURPOSE: Learn more skills on using Maple TA to develop more interactive tutorials or assignments to help students visualize mathematics to improve their abstract reasoning in math.
CHARGES: $2,707.00
ACCOUNT NO.: 106000-421900-521000-6490
RECOMMENDED BY: Robert Bell
*June 14 – additional travel day

ATTENDEES: Han Dao, David LeClaire, Rebecca Arden, Elizabeth Garcia
LOCATION: National Association of Student Financial Aid Administrators (NASFAA), New Orleans, Louisiana
DATES: July 19-22, 2015*
PURPOSE: The US Department of Education will present current regulations. Other issues to be discussed are R2T4, Unaccompanied Homeless Youth Status, Student Loan Repayment, How to remain in compliance, and Federal Update on HRSA'S Title VII and VII Division of Student Loans and Scholarships.
CHARGES: $1,986.13 for Dao, LeClaire, and Arden. $2,015.88 for Garcia.
ACCOUNT NO.: 225316-531600-512000-6460
RECOMMENDED BY: Robert Bell
EMP: E3
*July 18 – additional day

RATIFY:

ATTENDEE: Xavier Carbajal-Ramos
DATES: May 26-30, 2015*
PURPOSE: To learn how to create and sustain comprehensive institutional changes to improve racial and ethnic relations on campus.
CHARGES: $2,758.55
ACCOUNT NO.: 106000-421900-521000-6490
RECOMMENDED BY: Robert Bell
EMP: A2, A3, B1.1
*May 25 – additional travel day
ATTENDEE: Arineh Arzoumanian
LOCATION: Developing and Managing Competency Based Education, Philadelphia, Pennsylvania
DATES: May 18-20, 2015*
PURPOSE: Competency based education has been receiving a lot of attention across higher education because of its ability to get students to degree completion faster, cheaper, and on a flexible learning schedule. As we are rethinking and redesigning curriculum, drawing on the experiences of academic leaders who has been....

CHARGES: $3,633.00
ACCOUNT NO.: 235267-526700-521000-6490
RECOMMENDED BY: Robert Bell
EMP: B2 1
*May 17 – additional travel day

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00. In accordance with District Procedure 5250.10, the requested trips have been recommended by the College President.
CONSENT ITEM TITLE: Amend Consent Item 146-B, Authorization to Enter into an Agreement with Rio Hondo Community College District

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend Consent Item 146-B, approved on February 18, 2015, as follows.

FISCAL IMPLICATIONS: PACCD will receive fund in the amount of Ninety-Six Thousand Dollars ($96,000.00) Ninety-Four Thousand Six Hundred Dollars ($94,600.00). The Grant will provide initial funding for a Dual Enrollment Coordinator to facilitate high school Career Technical Education (CTE) courses.

BACKGROUND: Rio Hondo College was awarded the SB 1070 Career Technical Education Pathways Program Grant for the Los Angeles County Ring Colleges – Santa Monica, El Camino, Glendale, Pasadena, Citrus, Mt. San Antonio, Rio Hondo, Cerritos, and Long Beach City Colleges. As fiscal agent for the grant, the District has a need to enter into Memoranda of Understanding with the other colleges to achieve the goals and objects of the Grant. The outcomes of the grant will be to align industry with career pathways from K-12 into CTE community college programs, increase credentials in high growth CTE areas, and provide professional development to faculty and staff in implementing career pathways and alignment to new industry standards.

Recommended for Approval:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Interim Superintendent/President

(Requires three signatures)
CONSENT ITEM TITLE: Approve Change Orders for Contract Number C150006, Classroom Abatement and Upgrade

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Change Order Numbers Two (2) and Three (3) for Contract Number C150006, Asbestos Abatement Project. As part of the agreement between Asbestos Control Testing, and the District, change orders may be related to the contract labor, equipment and/or materials.

EMP: L

Change Order #2: Add to demolish and remove the existing built-in cabinetry in rooms R-517 and R519. The existing cabinetry was constructed over asbestos floor tiles which required the abatement contractor to remove. The total cost of this change order is One Thousand Four Hundred Eighty-Eight Dollars and Twenty-Five Cents ($1,488.25).

Change Order #3: Add to shift differential cost to continue to perform work during the night-time to avoid day-time disruptions to campus activities. The total cost of this change order is Seven Thousand Four Hundred Seventy Dollars and Forty Cents ($7,470.40).

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in the account number shown.

420000-741200-625000-7100 (Asbestos Abatement)

BACKGROUND: Periodic change orders to the original contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the contract up to ten percent (10%) of the original amount. On January 21, 2015, the Board awarded Bid 912 to Asbestos Control Testing and authorized the issuance of Contract Number C150006. The District’s older buildings require abatement prior to any remodel or upgrade project. Allowing this work now will provide a more efficient work schedule on classroom upgrade projects.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES

Interim Superintendent/President

(Requires three signatures)
CONSENT ITEM TITLE: Ratify Authorization to Solicit Bid: Waterproof District Buildings

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the authorization to solicit bids for Waterproofing District Buildings. EMP: L

FISCAL IMPLICATIONS: No financial obligation is created by the authorization to solicit for bids. However, it is anticipated that the annual cost of the currently needed services is estimated at Five Hundred Sixty-Two Thousand Dollars ($562,000.00). Funds for this purpose are provided in the 2014-2015 Adopted District Budget under the following cost centers shown:

437245-724500-625000-7100 (Waterproof District Building)
437246-724600-625000-7100 (Waterproof District Building)

BACKGROUND: District Buildings are concrete structures with many old joint cracks which allow water to enter the building. This causes the plaster to fail on the interior walls. In order to repair the interior wall, the building's exterior walls need to be waterproofed. This process was last done in 1997. The successful vendor will provide repair to the damaged areas and add beautification to the campus.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Interim Superintendent/ President

(Requires three signatures)
CONSENT ITEM TITLE: Accept Notice of Completion P1502539, Mirror Pool and E Building Painting

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept the Pasadena City College CUPCCAA project Mirror Pool and E Building Painting as complete and authorize the administration to file for recording the Notice of Completion on Contract Number P1502539 to Painting and Décor, Inc. EMP: L

FISCAL IMPLICATIONS: No additional financial obligation is created by this action.

BACKGROUND: At its meeting of October 3, 2013, Consent Item #30-B, the Board of Trustees consented to follow the State of California, Public Contract Code 22010-22020 California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures to award informal bids. Painting the Mirror Pools and the E Building meet within the CUPCCAA guidelines. Painting and Décor, Inc., a qualified District CUPCCAA vendor, was awarded Purchase Order P1502539 on April 20, 2015. Per the terms and specification of said order, the Facilities Services Department has advised that this project is now complete.

Recommended for Approval:

[Signature]
Executive Director, Facilities Services

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent Academic and Student Affairs

(REQUIRES THREE SIGNATURES)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Interim Superintendent/ President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Solicit Bids/Proposals for:
"Chemicals for Swimming Pool, Boilers and Water Treatment."

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation of bids/proposals for: "Chemicals for Swimming Pool, Boilers and Water Treatment." This authorization to solicit bids/proposals shall expire on December 31, 2015. EMP: L2, L21, L3.

FISCAL IMPLICATIONS: No financial obligation is created by the authorization to solicit bids or proposals. The District anticipates an average cost of $2,000.00, for placing an ad in the newspaper. Funds for this purpose are provided in the 2014-2015 Adopted District Budget under the following cost center shown:

100000-360000-574000-6770 (Legal Advertising)
Expenditures will be funded by various cost centers on an as needed basis.

BACKGROUND: The District is currently spending in excess of $60,000 a year on various chemicals to maintain the swimming pool, the boilers, and other water storage areas. It would benefit the District to solicit bids for "Chemicals for Swimming Pool, Boilers and Water Treatment," identify a new source, and establish an agreement with selected provider to secure a long term discounted pricing for a not-to-exceed period of three (3) years.

Recommended for Approval:

Executive Director, Facilities Services
Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services
Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Interim Superintendent/ President

(Requires three signatures)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Solicit Bids/Proposals for:
“Complete Maintenance, and Repair of Conveyance Systems.”

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation of bids/proposals for: “Complete Maintenance and Repair of Conveyance Systems.” This authorization to solicit bids/proposals shall expire on December 31, 2015. EMP: L2, L2.1, L3.

FISCAL IMPLICATIONS: No financial obligation is created by the authorization to solicit bids or proposals. The District anticipates an average cost of $2,000.00, for placing an ad in the newspaper. Funds for this purpose are provided in the 2014-2015 Adopted District Budget under the following cost center shown:

100000-360000-574000-6770 (Legal Advertising)
Expenditures will be funded by various cost centers on an as needed basis.

BACKGROUND: The District’s needs for the maintenance, and repair of its conveyance systems exceeds the current bid threshold of $86,000 (adjusted annually for inflation). Pursuant to Public Contract Code 20651(3), the governing board of any community college district shall let any contract involving an expenditure of more than the bid threshold to the lowest responsible bidder who shall give security as the board requires, or else reject all bids.

This authorization will allow the District to meet the codes requirements, secure best pricing, and establish an agreement for a not-to-exceed period of five (5) years.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES

Interim Superintendent/President
CONSENT ITEM TITLE: Authorization to Solicit Bids/Proposals for: "District Wide Access Control and Alarm Monitoring System Maintenance Services."

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation of bids/proposals for: "District Wide Access Control and Alarm Monitoring System Maintenance Services." This authorization to solicit bids/proposals shall expire on December 31, 2015. EMP: L2, L21, L3.

FISCAL IMPLICATIONS: No financial obligation is created by the authorization to solicit bids or proposals. The District anticipates an average cost of $2,000.00, for placing an ad in the newspaper. Funds for this purpose are provided in the 2014-2015 Adopted District Budget under the following cost center shown:

100000-360000-574000-6770 (Legal Advertising)
Expenditures will be funded by various cost centers on an as needed basis.

BACKGROUND: The District's needs for the maintenance, and repair of its Alarm Monitoring System is approaching and, could exceed the current bid threshold of $86,000 (adjusted annually for inflation). Pursuant to Public Contract Code 20651(3), the governing board of any community college district shall let any contract involving an expenditure of more than the bid threshold to the lowest responsible bidder who shall give security as the board requires, or else reject all bids.

This authorization will allow the District to meet the codes requirements, secure best pricing, and establish an agreement for a not-to-exceed period of five (5) years.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)
CONSENT ITEM TITLE: Authorization to Solicit Bids/Proposals for: “Swimming Pool Maintenance.”

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation of bids/proposals for: “Swimming Pool Maintenance.” This authorization to solicit bids/proposals shall expire on December 31, 2015. EMP: L2, L21, L3.

FISCAL IMPLICATIONS: No financial obligation is created by the authorization to solicit bids or proposals. The District anticipates an average cost of $2,000.00, for placing an ad in the newspaper. Funds for this purpose are provided in the 2014-2015 Adopted District Budget under the following cost center shown:

100000-360000-574000-6770 (Legal Advertising)
Expenditures will be funded by various cost centers on an as needed basis.

BACKGROUND: The District’s needs for the Swimming Pool Maintenance exceed the current bid threshold of $86,000 (adjusted annually for inflation). Pursuant to Public Contract Code 20651(3), the governing board of any community college district shall let any contract involving an expenditure of more than the bid threshold to the lowest responsible bidder who shall give security as the board requires, or else reject all bids.

This authorization will allow the District to meet the codes requirements, secure best pricing, and establish an agreement for a not-to-exceed period of five (5) years.

Recommended for Approval:

[Signature]
Executive Director, Facilities Services

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Interim Superintendent/President
CONSENT ITEM TITLE:
Approve/Ratify Compensation for Academic Personnel

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the fiscal year 2014-15 and 2015-16, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2015-2016 Proposed District Budget.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

[Signature]
Executive Director, Human Resources

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)
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<thead>
<tr>
<th>NAME</th>
<th>COMPENSATION</th>
<th>SPECIAL PROJECT</th>
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<tbody>
<tr>
<td>Barker, Sara</td>
<td>200.00</td>
<td>Academy of Professional Learning (APL)—facilitate mindfulness workshops, 06-04-15 to 06-30-15, EMP: B1</td>
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<tr>
<td>Cho, Jay</td>
<td>10,000.00</td>
<td>Academic Support—completion of all Math Jam activities including faculty recruitment and training, tutor training, curriculum development and Math Jam management, 07-01-15 to 08-29-15, EMP: A, D</td>
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<tr>
<td>Cun, Amber</td>
<td>7,000.00</td>
<td>Academic Support Pathways—participate in training, planning and curriculum development for Math Jam, 07-27-15 to 08-28-15, EMP: A, B, D</td>
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<tr>
<td>Fleming, Stephanie</td>
<td>2,000.00</td>
<td>Accreditation—perform work pertaining to the accreditation site visit including preparation of ACCJC reports, coordination of ACCJC visit and accreditation related presentations, 01-12-15 to 04-24-15, EMP: B1</td>
</tr>
<tr>
<td>Hallinger, Jane</td>
<td>500.00</td>
<td>Instruction—adjunct academic senate senator, 04-20-15 to 06-30-15, EMP: F3</td>
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<tr>
<td>Henes, Matthew</td>
<td>3,000.00</td>
<td>Accreditation—provide support to faculty members in the SLO assessment process, including the use of eLumen SLO assessment software and TaskStream software, 01-12-15 to 04-24-15, EMP: B1</td>
</tr>
<tr>
<td>Henry, Misty</td>
<td>1,500.00</td>
<td>PCC Extension—welding certification test examiner, 07-01-15 to 09-30-15</td>
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<td>Milne, Derek</td>
<td>2,500.00</td>
<td>Accreditation—recruit approximately 300 students into the honors program; process honors program applications, including incoming first-year (FYE/Pathways) students; manage program status for continuing program participants; coordinate new and continuing faculty; compile spring faculty evaluation data, schedule and manage enrollment for 2015 classes, 05-18-15 to 06-30-15, EMP: A1, B1, B2.1, B2.2</td>
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<tr>
<td>Milne, Derek</td>
<td>2,500.00</td>
<td>Accreditation—recruit approximately 300 students into the honors program; process honors program applications, including incoming first-year (FYE/Pathways) students; manage program status for continuing program participants; coordinate new and continuing faculty; compile spring faculty evaluation data, schedule and manage enrollment for 2015 classes, 07-01-15 to 08-23-15, EMP: A1, B1, B2.1, B2.2</td>
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<td>Kottaras, Kathy</td>
<td>350.00</td>
<td>Academy of Professional Learning (APL)—facilitate mindfulness workshops, 06-04-15 to 06-30-15, EMP: B1</td>
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<td>O’Connor, Yuet-Ling</td>
<td>100.00</td>
<td>Academy of Professional Learning (APL)—facilitate mindfulness workshops, 06-04-15 to 06-30-15, EMP: B1</td>
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**FUND 03**

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<tr>
<th>NAME</th>
<th>COMPENSATION</th>
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<tr>
<td>Cusick, Tanya</td>
<td>500.00</td>
<td>CTEA Across All—10 hours of assisting with PCC DA recruitment efforts/activities, 05-01-15 to 05-30-15, EMP: A2.1, A3.2, B1, B2, C2, C4</td>
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<tr>
<td>Cusick, Tanya</td>
<td>500.00</td>
<td>CTEA Across All—10 hours of tutoring, 05-01-15 to 05-30-15, EMP: A2.1, A3.2, B1, B2, C2, C4</td>
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<td>Garces, Belinda</td>
<td>12,000.00</td>
<td>CCCLLl—Career Ladders Grant—work at the high schools with staff/faculty on the Dual Enrollment Program, 04-01-15 to 06-30-15, EMP: D1, D2, D3, D4</td>
</tr>
</tbody>
</table>
Gorjian, Zareh 1,500.00 CCCLLI—Career Ladders Grant—develop media plus computer system contextualized curriculum for design technology pathway. Collaborate to create interdisciplinary assignments. Attend faculty meeting and professional development workshops; participate in learning assessments and program review, 05-07-15 to 05-17-15, EMP: A1, A2, A3

Kamandy, Masood 5,000.00 Title V Coop Grant—curriculum development for the creative coding course for CIS and media program. Attend faculty meeting professional development workshops. Participate in learning assessments plus program review, 07-01-15 to 12-18-15, EMP: A1, A2, A3, C2, C4, D1, K2, D3

Mancino, Valerie 1,040.00 Bridges to Stem Cell Research—provide laboratory and technical support for Bridges to Stem Cell courses during summer 2015, 06-01-15 to 06-30-15, EMP: SSAA1 &4, SG 3-6, D4

Mancino, Valerie 1,040.00 Bridges to Stem Cell Research—provide laboratory and technical support for Bridges to Stem Cell courses during summer 2015, 07-01-15 to 08-28-15, EMP: SSAA 1 & 4, SG 3-6, D4

Maw, Carlyn 5,000.00 CTEA Across All—continuation of development of electronics programs and alignment to labor market information for curriculum and instruction, 05-07-15 to 06-30-15, EMP: A2.1, A3.2, B1, B2, C2, C4, D2, D4, E1, G3, G5

Romero, Denise 500.00 CTEA Across All—writing and completing the proposed hybrid orthodontics course; outline and enter into webCMS for an additional course offering in 2016, 05-07-15 to 06-30-15, EMP: A2.1, A3.2, B1, B2, C2, C4

Thoen, Thomas 6,300.00 CTEA Across All—continuation of program and course development for electronics, working closely with local businesses. Additional 50 hours included to cover work with Baxter (robotics program), 05-07-15 to 06-30-15, EMP: A2.1, A3.2, B1, C2, C4
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Faculty, 2014-15

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the employment of the persons on the attached list for 2014-15. The length of time of the employment and the assignment shall be determined by the needs of the College. All employment was in accordance with Pasadena City College Hiring Policies and Procedures and applicable California Government Codes. EMP: A3.1

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

[Signature]
Executive Director, Human Resources

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Interim Superintendent/ President
FUND 01

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<th>CLASS</th>
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<td>Aratoonian, Talin</td>
<td>Adjunct DSPS Counselor</td>
<td>B</td>
<td>1</td>
<td>Noncredit Program</td>
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<td>Arntson, Jay</td>
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<td>Williams, Rhonda</td>
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CONSENT ITEM TITLE:
Employment of Hourly Unclassified Employees, College Assistants and Volunteers for 2014-2015

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the attached list of hourly unclassified employees, college assistants and volunteers hired for fiscal year 2014-2015.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

Executive Director, Human Resources

Approved by:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)
<table>
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<tr>
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<th>POSITION</th>
<th>DIVISION/DEPARTMENT</th>
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<tbody>
<tr>
<td>Acuna, Pedro</td>
<td>College Assistant</td>
<td>School of Business, Engineering &amp; Technology</td>
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<tr>
<td>Camacho, Ana</td>
<td>College Assistant</td>
<td>Business Education EMP:C4</td>
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<tr>
<td>Chiodo, Michael</td>
<td>College Assistant</td>
<td>Counseling</td>
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<td>Counseling Office EMP:A1;A2;F2;K5</td>
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<td>Sanchez Flores, Osvaldo</td>
<td>College Assistant</td>
<td>Business Services</td>
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<td>Valdez, Susan</td>
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<td>Foronda, Cynthia</td>
<td>College Assistant</td>
<td>School of Business, Engineering &amp; Technology CTEA: Across All CTE Programs EMP:E5</td>
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<td>Haskin, Caitlin</td>
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<td>Special Services</td>
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<td>Non Credit Matriculation EMP:A3.1</td>
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<td>Police and Safety Services</td>
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<td>Sanchez Flores, Osvaldo</td>
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<td>Police &amp; Safety EMP:E1</td>
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<td>Parking and Traffic EMP:J1;J2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>DIVISION/DEPARTMENT</th>
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</thead>
<tbody>
<tr>
<td>Agnes, Isa</td>
<td>Volunteer</td>
<td>Special Services</td>
</tr>
<tr>
<td>Banaag, Paolo</td>
<td>Volunteer</td>
<td>Disabled Student Programs and Services EMP:E4.1</td>
</tr>
<tr>
<td>Edwards, Darnell</td>
<td>Volunteer</td>
<td>Counseling</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Counseling Office EMP:A1;A2;F2;K5</td>
</tr>
<tr>
<td>Hayward, Jason</td>
<td>Volunteer</td>
<td>Outreach, Degree &amp; Transfer Services</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Degree Transfer Center EMP:E5</td>
</tr>
<tr>
<td>Herrera, Rebeca</td>
<td>Volunteer</td>
<td>Counseling</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Counseling Office EMP:A1;A2;F2;K5</td>
</tr>
<tr>
<td>Macias, Diana</td>
<td>Volunteer</td>
<td>Special Services</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Disabled Student Programs and Services EMP:E4.1</td>
</tr>
<tr>
<td>Tabibian, Elham</td>
<td>Volunteer</td>
<td>Counseling</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Counseling Office EMP:A1;A2;F2;K5</td>
</tr>
<tr>
<td>Villanueva, Andrew</td>
<td>Volunteer</td>
<td>Career Planning and Placement EMP:A1;A2;F2;K5</td>
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</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Unclassified Employees, Student Workers for 2014-2015

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the attached list of hourly unclassified employees, student workers for fiscal year 2014-2015.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

[Signature]
Executive Director, Human Resources

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)
<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>DIVISION/DEPARTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tran, Jimmy</td>
<td>Student Worker</td>
<td>School of Humanities and Social Sciences  EMP:E1;E5</td>
</tr>
<tr>
<td>Alvarez Azanedo, Miguel</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Budiono, Rheza</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Chong, Michael</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Coronaramos, Sienna</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Esmaeili, Imelda</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Espinosa, Arthur</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Garcia, Rebecca</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Guo, Jiaqi</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Khine, Thin</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Li, Catherine</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Li, Davis</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Mass, Monica</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Morales, Irving</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Ngu, Norbert</td>
<td>Student Worker</td>
<td>School of Business, Engineering, &amp; Technology  MESA Program  EMP:E5</td>
</tr>
<tr>
<td>Santiago, Vanessa</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Sun, Lujie</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
<tr>
<td>Thompson, Laura</td>
<td>Student Worker</td>
<td>School of Business, Engineering &amp; Technology  CTEA: Across All CTE Programs  EMP:E5</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Authorization to Reimburse Applicants

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve reimbursement to the applicants listed on the attached for costs associated with interviewing at Pasadena City College for the purpose of obtaining a full-time position. Costs related to reimbursement shall not exceed the amount shown. EMP: A3.1

FISCAL IMPLICATIONS: Reimbursement is restricted to travel, lodging, car rental, gas, parking, and meal expenses. Funds for this purpose are budgeted in cost center 03-5210-5502-0000 (Staff Diversity).

BACKGROUND: Travel reimbursement for second and third-level interviews.

Recommended for Approval:

Approved by:

(Requires three signatures)
<table>
<thead>
<tr>
<th>Applicant</th>
<th>Position</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aguilar, Alexis</td>
<td>Geography/GIS Instructor (second-level interview)</td>
<td>$169.00</td>
</tr>
<tr>
<td>Curtis, Edson</td>
<td>Geography/GIS Instructor (second-level interview)</td>
<td>$500.00</td>
</tr>
<tr>
<td>Do, Tom</td>
<td>English Instructor (second-level interview)</td>
<td>$500.00</td>
</tr>
<tr>
<td>Kaumeyer, Thomas</td>
<td>Kinesiology Instructor/Intercollegiate Head Football Coach (second-level interview)</td>
<td>$500.00</td>
</tr>
<tr>
<td>Matthews, David</td>
<td>Mathematics Instructor (second-level interview)</td>
<td>$302.60</td>
</tr>
<tr>
<td>Matthews, David</td>
<td>Mathematics Instructor (third-level interview)</td>
<td>$500.00</td>
</tr>
<tr>
<td>Miller, Jonathan</td>
<td>Philosophy Instructor (third-level interview)</td>
<td>$500.00</td>
</tr>
<tr>
<td>Strong, John</td>
<td>Accounting Instructor (second-level interview)</td>
<td>$500.00</td>
</tr>
</tbody>
</table>
CONSENT ITEM TITLE:  
Approve Employment, Change of Status and Separation of Academic Employees

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the employment, change of status and separation pertaining to academic employees listed on the attached. EMP: A2

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget.

BACKGROUND: Routine personnel transactions.

Recommended for Approval:

Executive Director, Human Resources

Approved by:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Interim Superintendent/ President

(Requires three signatures)
NAME, CLASSIFICATION AND DEPARTMENT/DIVISION | CLASS & STEP | ASSIGNMENT BASIS | EFFECTIVE DATE
--- | --- | --- | ---
Kaumeyer, Thomas | TBD | 100% - 10 months | 08/31/15 - 05/08/16
Kinesiology Instructor/Intercolligate Head Football Coach – Temporary School of Science & Mathematics

CHANGE OF STATUS

Baily, Kim
Simulation & Skills Lab Coordinator
From: 100% - 11 months
To: 100% - 10 months
08/31/15 – 05/08/16

RESCIND CONSENT ITEM NO. 73-P, MARCH 13, 2013

Keene, Frederick
Instructor
School of Science & Mathematics
Cancel Reduced Workload Program

SEPARATION

Ratify Consent Item 109-P, May 6, 2015

Pastras, Philip
Instructor
School of Humanities & Social Sciences
Resignation
06/30/15 05/10/15
27 years of service
CONSENT ITEM TITLE:
Employment, Change of Status and Separations of Classified Employees

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following employment, changes of status and separations pertaining to the following classified service employees. All changes were in accordance with Pasadena City College applicable policies and procedures and California Government Codes. EMP: E2, E4

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: Routine personnel transactions.

Recommended for Approval:

[Signature]
Executive Director, Human Resources

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Interim Superintendent/ President

(Requires three signatures)
### NAME, CLASSIFICATION AND DEPARTMENT

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
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<tbody>
<tr>
<td><strong>EMPLOYMENT</strong></td>
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<tr>
<td>Guan, Sherry</td>
<td>39A</td>
<td>100%-12 mo.</td>
<td>6/4/2015</td>
</tr>
<tr>
<td>Intermediate Account Clerk III</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fiscal Services</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Hilliard, Dorian</td>
<td>53C</td>
<td>100%-12 mo.</td>
<td>6/4/2015</td>
</tr>
<tr>
<td>Controls Technician &amp; Computer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Programmer for HVAC Facilities</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Misserlian, Nyree</td>
<td>39A</td>
<td>100%-12 mo.</td>
<td>6/4/2015</td>
</tr>
<tr>
<td>Intermediate Account Clerk III</td>
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<td></td>
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</tr>
<tr>
<td>Fiscal Services</td>
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<tr>
<td>Springfield, Lauralyn</td>
<td>39A</td>
<td>100%-12 mo.</td>
<td>6/4/2015</td>
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<td>Intermediate Account Clerk III</td>
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<td></td>
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</tr>
<tr>
<td>Fiscal Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wang, Vanida</td>
<td>39B</td>
<td>100%-12 mo.</td>
<td>6/4/2015</td>
</tr>
<tr>
<td>Intermediate Account Clerk III</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Fiscal Services</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Management Initiated Classifications**

*Per ISSU/CFT, Article 15. VIII. F.*

**Veliz, Carmita**

| From: Registered Nurse Specialist | 58F          | 100%-11 mo.      |               |
|                                     | Student Health Services |                  |               |

| To: Registered Nurse Specialist     | 63F          | 100%-11 mo.      | 11/7/2015     |
|                                     | Student Health Services |                  |               |

**SEPARATIONS**

**Dalton, Kendra**

<p>| Human Resources Analyst | Resignation | 6/01/2015 |
| Human Resources         |             |           |</p>
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>Status</th>
<th>Date</th>
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<tbody>
<tr>
<td>Jennings, Michael</td>
<td>Power Sweeper Operator</td>
<td>Facilities Services</td>
<td>Resignation</td>
<td>6/29/2015</td>
</tr>
<tr>
<td>Wong, Reuna</td>
<td>Admissions Clerk III</td>
<td>Counseling</td>
<td>Resignation</td>
<td>5/15/2015</td>
</tr>
</tbody>
</table>

36 years of service
CONSENT ITEM TITLE:
Approve/Ratify Compensation for Classified Personnel

Board Meeting Date: June 3, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the fiscal year 2014-15, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

جرسلي ف. هامبتون
Execute Director, Human Resources

Approved by:

 Acting Senior Vice President/Assistant Superintendent Business and College Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Interim Superintendent/President

(Requires three signatures)
<table>
<thead>
<tr>
<th>NAME</th>
<th>COMPENSATION</th>
<th>JUSTIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rivera, Gilbert M.</td>
<td>$2,850.00</td>
<td>This payment is compensation for taking on 50% of the duties of the position of Director of Public Relations. This payment is for performing these duties from May 1, 2015 through May 31, 2015.</td>
</tr>
</tbody>
</table>