NOTICE OF BOARD OF TRUSTEES MEETING
MEETING NO. 10
Wednesday, April 1, 2015

7:00 P.M. OPEN SESSION

7:00 P.M.
JOINT MEETING: PACCD BOARD OF TRUSTEES
AND PCC ASSOCIATED STUDENTS BOARD

REGULAR BUSINESS MEETING
OF PASADENA AREA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
will continue at conclusion of
Joint Meeting with Associated Students Board

Creveling Lounge
Pasadena City College
1570 East Colorado Boulevard
Pasadena, California 91106
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR BUSINESS MEETING NO. 10 and
JOINT MEETING WITH ASSOCIATED STUDENTS BOARD
Wednesday, April 1, 2015

7:00 P.M. Joint Meeting with Associated Students Board
Note: Regular Business Meeting will continue at conclusion of Joint Meeting with Associated Students Board
Pasadena City College
Creveling Lounge (CC 201)
1570 East Colorado Boulevard, Pasadena, CA 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a “Request to Address the Board of Trustees” form and give it to the Board Secretary prior to the beginning of the meeting. No public comment cards will be accepted after the start of the meeting. Individual speakers are limited to three minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL (7:00 P.M.)

II. OPEN SESSION (7:00 P.M.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND RECOGNITIONS

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.

D. JOINT MEETING WITH ASSOCIATED STUDENTS BOARD. DISCUSSION ONLY
   1. PRESENTATION BY THE ASSOCIATED STUDENTS
   2. UPDATE ON LAST YEAR’S CONCERNS
      a. Update on Facilities and cleanliness of campus
      b. Update on college climate
      c. Board interactions with Associated Students

E. APPROVAL OF MINUTES
   Meeting No. 8, Regular Business Meeting, March 18, 2015
   Meeting No. 9, Special Meeting, March 21, 2015

F. APPROVAL OF CONSENT ITEMS (see page 3, attached)

ACTION ITEMS RECOMMENDED FOR APPROVAL

G. ADOPT RESOLUTION No. 534 TO ORDER BIENNIAL GOVERNING BOARD ELECTION

H. ADOPT RESOLUTION No. 535 IN SUPPORT OF AB 176 (Bonta): HIGHER EDUCATION DATA COLLECTION

I. ADOPT RESOLUTION No. 536 IN SUPPORT OF AB 393 (Hernandez): VETERANS RESOURCE CENTERS GRANT PROGRAM
INFORMATION ITEMS

J. SCHOOL OF SCIENCE AND MATHEMATICS – PROGRAM HIGHLIGHTS

K. CalWORKS UPDATE

L. ACCREDITATION UPDATE

M. SUPERINTENDENT-PRESIDENT’S REPORT

ANNOUNCEMENTS

N. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

O. PROPOSED FUTURE BOARD BUSINESS MEETING DATES

- **Thursday, April 16, 2015**
  6:00 P.M. Joint Meeting with Pasadena Unified School District
  Harbeson Hall

- **Wednesday, May 6, 2015**
  6:00 P.M. Regular Business Meeting

- **Wednesday, May 20, 2015**
  6:00 P.M. Regular Business Meeting

P. PROPOSED FUTURE AGENDA ITEMS

III. ADJOURNMENT

Pasadena City College and Creveling Lounge are wheelchair accessible. Reasonable accommodation services are available when requests are made by 4:00 pm of the Monday before the Board meeting. Please contact Mary Thompson at 626.585.7202 if you need assistance in order to participate in a public meeting or if you need agenda and public documents modified as required by the Americans with Disabilities Act.
CONSENT ITEMS


19-I Approval of Student Travel: Journalism 7A, 7B, 107A and 107B

175-B Reporting and Approval of Self-Insurance Fund Reimbursement, Worker’s Compensation
176-B Reporting and Approval of Revolving Fund Reimbursement
177-B Approve/Ratify Contracts
178-B Approve/Ratify Purchasing Transactions
179-B Approve/Ratify Information Technology Purchasing Transactions
180-B Approve Professional Conference Attendance
181-B Approve Piggybackable Agreements
182-B Authorization to Dispose of Surplus Equipment
184-B Authorization to Ratify Agreement No. B150286 with Pasadena Unified School District
186-B Approve Change Order Number 10 for Contract Number C150002, R-Building Restrooms Upgrade
187-B Accept Notice of Completion P10-03214 Structured Cabling Project
188-B Authorization to Solicit Bids: Replace Thermal Energy Storage Pumps at the Community Education Center
189-B Authorization to Solicit Bids: Air Handler Units – Sexson Auditorium
190-B Authorization to Solicit Bids: Replace District Sewer Line
191-B Authorization to Solicit Bids: Replace District Boiler – “C” Building
192-B Authorization to Solicit Bids: Simulation Lab and Classroom Remodel

94-P Approve/Ratify Compensation for Academic Personnel
95-P Employment of Hourly Faculty, 2014-15
96-P Employment of Hourly Unclassified Employees, College Assistants and Volunteers for 2014-2015
97-P Employment of Hourly Unclassified Employees, Student Workers for 2014-2015
98-P Salary Compensation Factors – Large Group Instruction
99-P Employment, Change of Status and Separations of Classified Employees
100-P Approve/Ratify Compensation for Classified Personnel
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR BUSINESS MEETING NO. 8
Wednesday, March 18, 2015

6:00 P.M. Closed Session
7:00 P.M. Open Regular Session
Pasadena City College
Creveling Lounge
1570 East Colorado Boulevard, Pasadena, California 91106

For the full deliberation of the Board, please go to www.pasadena.edu/board, and click on “Audio and Video of Meetings”.

Meeting No. 8
Page 1

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 8 on Wednesday, March 18, 2015, in Pasadena City College, Creveling Lounge, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 6:01 p.m. by Ms. Brown, President.

ROLL CALL

Trustees Present
Ms. Berlinda Brown, President
Ms. Linda Wah, Vice President
Dr. Jeanette Mann, Clerk
Dr. Anthony Fellow
Mr. John Martin (arrived at 6:04 p.m.)
Dr. Ross Selvidge
Mr. William Thomson
Mr. Marshall Lewis, Student Trustee

Administrative Officers in Attendance
Dr. Robert Miller, Interim Superintendent
Dr. Robert Bell, Assistant Superintendent, Senior Vice President, Academic and Student Affairs
Mr. Joseph Simoneschi, Acting Assistant Superintendent, Senior Vice President, Business and College Services
Ms. Bobbi Abram, Executive Director, Foundation
Ms. Gail Cooper, General Counsel

The Management Association was represented by Dr. David Douglass.
The Academic Senate was represented by Ms. Kris Pilon.
The Classified Senate was represented by Ms. Graciela Caringella.
The Associated Students Board was represented by Mr. Jordyn Orozco.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

There was no public comment.

Ms. Brown adjourned the Board to Closed Session at 6:02 p.m.
II. CLOSED SESSION

Government Code §54957.6  Collective Bargaining (PCC-CFT, CSEA #777, POA)
Lead Negotiator: Ms. Gail Cooper, General Counsel

Government Code §54957.9(a)  Negotiation with Unrepresented Employees
(Management Association, Confidentials)
Designated Negotiator: Dr. Robert B. Miller, Interim Superintendent/President

Government Code §54957  Public Employee Appointments: Dean, Student Life; Coordinator, Teaching and Learning Center

III. OPEN SESSION

Ms. Brown reconvened Open Session at 7:05 p.m. Ms. Cooper reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Ms. Wah led the Pledge of Allegiance.

B. INTRODUCTIONS AND RECOGNITIONS
There were no introductions and recognitions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was public comment from Martin Enriquez Marquez.

D. APPROVAL OF MINUTES
Meeting No. 6, Regular Business Meeting, March 4, 2015
Meeting No. 7, Special Meeting, March 4, 2015

Mr. Thomson noted that under “Open Session” for Meeting No. 6, March 4, 2015, his name should be removed from the affirmative votes, since he was absent, and Ms. Brown’s name should be added to the vote.

Dr. Fellow was absent for both meetings so the minutes will be revised accordingly.

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Mann, the Board voted by six affirmative votes [Brown, Mann, Martin, Selvidge, Thomson, Wah] to approve the Minutes of Meeting No. 6 (revised), Regular Business Meeting, March 4, 2015; and the Minutes of Meeting No. 7 (revised), Special Meeting, March 4, 2015. Abstain: Fellow.
Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS
Revisions to Consent Items 165-B and 174-B were distributed.

MOTION: ON MOTION OF Ms. Wah and seconded by Mr. Lewis, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve Consent Items 165-B through 174-B, and 90-P through 93-P.
Advisory Vote: Aye
The next agenda item was taken out of order.

L. SCHOOL OF HUMANITIES AND SOCIAL SCIENCES – ENGLISH PROGRAM HIGHLIGHTS
Dean Amy Ulmer, School of Humanities and Social Sciences, Prof. Manny Perea, English faculty and treasurer of the Academic Senate, and Dr. Dustin Hanvey, who participated with his students, provided highlights of several English programs.

F. 2015 COMMENCEMENT SPEAKER
MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Lewis, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve Mr. Chad Crittenden as 2015 commencement speaker.
Advisory Vote: Aye

G. ADOPTION OF 2015/16 CALENDAR
There was public comment from Kris Pilon.
MOTION: ON MOTION OF Dr. Fellow and seconded by Dr. Mann, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Adoption of the 2015/16 Calendar recommended by the Interim Superintendent-President.
Advisory Vote: Nay

H. APPROVAL OF FACILITIES MASTER PLAN DEVELOPMENT FIRM – HGA ARCHITECTS AND ENGINEERS
MOTION: ON MOTION OF Dr. Fellow and seconded by Dr. Mann, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the scope of the Facilities Master Plan.
Advisory Vote: Aye

I. FOUNDATION GALA – ONE-TIME TO SERVE ALCOHOL ON DISTRICT PREMISES
MOTION: ON MOTION OF Mr. Thomson and seconded by Dr. Fellow, the Board voted by six affirmative votes [Brown, Fellow, Mann, Selvidge, Thomson, Wah] and one negative vote [Martin] to approve the one time to serve alcohol on District premises at the Foundation Gala.
Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Fellow, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Adoption of 2014/15 – 2015/16 Memorandum of Understanding Between the Pasadena City College Management Association and the Pasadena Area Community College District.
Advisory Vote: Aye
K. ADOPT RESOLUTION No. 532, ADOPTING PUBLIC AGENCY RETIREMENT SERVICES (PARS) SUPPLEMENTAL EMPLOYEE RETIREMENT PLAN (SERP)

MOTION: ON MOTION OF Mr. Martin and seconded by Dr. Fellow, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Adoption of Resolution No. 532, Adopting Public Agency Retirement Services (PARS) Supplemental Employee Retirement Plan (SERP).

Advisory Vote: Aye

M. ACCREDITATION UPDATE
Dr. Kathleen Scott, Associate Vice President, Academic Affairs and Accreditation Liaison Officer and Ms. Stephanie Fleming, Self-Evaluation Coordinator provided the accreditation update.

N. SUPERINTENDENT-PRESIDENT’S REPORT
Shout out for “Young Frankenstein” production by our performing arts faculty and students; shout out to Anne Marie Ketchum and opera program for performance at Foundation board meeting; starting today and made possible by the Pamela L. Girard Guest Artist/Master Class Series, Frank Ticheli, composer and guest conductor, has been invited to be on campus all week to work with students.

O. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

a. SHARED GOVERNANCE REPRESENTATIVES
Ms. Kris Pilon, Academic Senate
• At behest of Academic Senate we have put together a campus-wide shared governance committee that is looking at professional development and has developed a policy which is moving through shared governance process.

Dr. David Douglass, Management Association
• Thanks for coming to MOU agreement with District; tomorrow night at 7pm Stand and Deliver play performance in this room; Friday Jay Matthews, Washington Post LA bureau chief, will be making a presentation in Westerbeck between 10am and 12noon.

Ms. Graciela Caringella, Classified Senate
• Announced that First Town hall meeting will be on Thursday, March 26 12noon-1pm in C-310. Opened up our student scholarship online through the Foundation. Have received 11 scholarship applications. Open elections nominations extended to March 27th.

Mr. Jordyn Orozco, Associated Students
• Thanks for approving our dean, Rebecca Cobb. Thank you for approving our commencement speaker. AS Board election board packets are out. Elections in April. I will be moving on in June. Looking forward to joint meeting in April.

b. BOARD OF TRUSTEES
Dr. Jeanette Mann, Trustee
• Our policy is that items on the agenda should say the source of it, either the president or the board of trustees, and if it is an action item, it should be
written as an action item. That’s what our policy is. One of the things we heard from that team is we really need to follow our policies.

Ms. Linda Wah, Trustee
- At BOG yesterday, witnessed approval of 12 colleges for their baccalaureate, pilot is for 15 and the 11 HBCUs signed a TAG agreement with California community colleges. Thanked PCC for supporting International Leadership Foundation and 10 students who came for training; thanked PCC for supporting adult ed roundtable which Dr. Jones attended. LACSTA – April 18 joint CSEA/LACSTA sponsored event at East LA College on workforce development. LA Chamber of Commerce event was well attended. April 29 will be last LACSTA event of the year, topic Common Core Common Assessment

P. PROPOSED FUTURE BOARD BUSINESS MEETING DATES

Wednesday, April 1, 2015
6:00 P.M. Joint Meeting with Associated Students

Thursday, April 16, 2015
6:00 P.M. Joint Meeting with PUSD
Harbeson Hall

Wednesday, May 6, 2015
6:00 P.M. Regular Business Meeting

Wednesday, May 20, 2015
6:00 P.M. Regular Business Meeting

Q. PROPOSED FUTURE AGENDA ITEMS
Dr. Mann – review Board’s ethics policy.

IV. ADJOURNMENT
Ms. Brown adjourned meeting No. 8 at 9:17 p.m.
MOTIONS CARRIED AT MEETING NO. 8 – March 18, 2015

1. Approval of the Minutes of Meeting No. 6 (revised), Regular Business Meeting, March 4, 2015; and the Minutes of Meeting No. 7 (revised), Special Meeting, March 4, 2015.

2. Approval of Consent Items 165-B through 174-B, and 90-P through 93-P.

3. Approval of Mr. Chad Crittenden as 2015 commencement speaker.

4. Approval of Adoption of the 2015/16 Calendar recommended by the Interim Superintendent-President.

5. Approval of the scope of the Facilities Master Plan.

6. Approval of the one time to serve alcohol on District premises at the Foundation Gala.

7. Approval of the Adoption of 2014/15 – 2015/16 Memorandum of Understanding Between the Pasadena City College Management Association and the Pasadena Area Community College District.

8. Approval of the Adoption of Resolution No. 532, Adopting Public Agency Retirement Services (PARS) Supplemental Employee Retirement Plan (SERP).

Submitted by:

Robert B. Miller, Secretary
Board of Trustees
AGENDA

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I. CALL TO ORDER, ROLL CALL and PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 P.M.)

II. CLOSED SESSION

Government Code §54957.6 Collective Bargaining (PCC-CFT, CSEA #777, POA)
Lead Negotiator: Ms. Gail Cooper, General Counsel

Government Code §54957.9(a) Negotiation with Unrepresented Employees (Management Association, Confidentials)
Designated Negotiator: Dr. Robert B. Miller, Interim Superintendent/President

Government Code §54957 Public Employee Appointments: Dean, Student Life; Coordinator, Teaching and Learning Center

III. OPEN SESSION (7:00 P.M.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND RECOGNITIONS

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.

D. APPROVAL OF MINUTES
   Meeting No. 6, Regular Business Meeting, March 4, 2015
   Meeting No. 7, Special Meeting, March 4, 2015

E. APPROVAL OF CONSENT ITEMS (see page 3, attached)

ACTION ITEMS RECOMMENDED FOR APPROVAL

F. 2015 COMMENCEMENT SPEAKER

G. ADOPTION OF 2015/16 CALENDAR
H. APPROVAL OF FACILITIES MASTER PLAN DEVELOPMENT FIRM – HGA ARCHITECTS AND ENGINEERS

I. FOUNDATION GALA – ONE-TIME TO SERVE ALCOHOL ON DISTRICT PREMISES


K. ADOPT RESOLUTION No. 532, ADOPTING PUBLIC AGENCY RETIREMENT SERVICES (PARS) SUPPLEMENTAL EMPLOYEE RETIREMENT PLAN (SERP)

INFORMATION ITEMS

L. SCHOOL OF HUMANITIES AND SOCIAL SCIENCES – ENGLISH PROGRAM HIGHLIGHTS

M. ACCREDITATION UPDATE

N. SUPERINTENDENT-PRESIDENT’S REPORT

ANNOUNCEMENTS

O. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

P. PROPOSED FUTURE BOARD BUSINESS MEETING DATES

   Wednesday, April 1, 2015
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   6:00 P.M. Joint Meeting with PUSD Harbeson Hall

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   6:00 P.M. Regular Business Meeting

   Wednesday, May 20, 2015
   6:00 P.M. Regular Business Meeting

Q. PROPOSED FUTURE AGENDA ITEMS

IV. ADJOURNMENT

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CONSENT ITEMS

Revised 165-B Approve/Ratify Contracts
166-B Approve/Ratify Purchasing Transactions
167-B Approve Information Technology Purchasing Transactions
168-B Approve Professional Conference Attendance
169-P Accept Notice of Completion, C140115, Upgrade CEC, CDC and C Buildings HVAC Controls
170-B Adoption of Resolution No. 533, Election to Prequalify Contractors on Public Projects with Projected Expenditures of One Million Dollars ($1,000,000) or More
171-B Approve Budget Augmentation
172-B Reporting and Approval of Self-Insurance Fund Reimbursement, Worker’s Compensation
173-B Reporting and Approval of Revolving Fund Reimbursement

Revised 174-B Authorize the Rejection and Rebidding of Bid 905 Walkways and Lighting
90-P Authorization to Reimburse Applicant
91-P Appointment of Classified Administrator (1) – CLOSED SESSION
92-P Appointment of Academic Employee (1) – CLOSED SESSION
93-P Ratification of MOU with Pasadena City College Faculty Association (PCCFA)
Meeting No. 9

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Special Meeting No. 9 on Saturday, March 21, 2015, in Pasadena City College, Conference Center, G1, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 5:30 p.m. by Ms. Brown, President.

ROLL CALL

Trustees Present
Ms. Berlinda Brown, President
Ms. Linda Wah, Vice President
Dr. Jeanette Mann, Clerk
Dr. Anthony Fellow
Mr. John Martin
Dr. Ross Selvidge
Mr. William Thomson

Trustee Excused
Mr. Marshall Lewis, Student Trustee

A. PLEDGE OF ALLEGIANCE
Dr. Selvidge led the Pledge of Allegiance.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEM
There was no public comment.

Ms. Brown adjourned the Board to Closed Session at 5:31 p.m.

II. CLOSED SESSION

Government Code §54957 Public Employee Appointment: Superintendent/President

III. ADJOURNMENT
Ms. Brown adjourned Meeting No. 9 at 7:31 p.m.
Submitted by:

Robert B. Miller, Secretary
Board of Trustees
AGENDA

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I. CALL TO ORDER, ROLL CALL and PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEM (5:30 P.M.)
   A. PLEDGE OF ALLEGIANCE

II. CLOSED SESSION
    Government Code §54957 Public Employee Appointment: Superintendent/President

III. ADJOURNMENT
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<tr>
<th>Resolution No.</th>
<th>Description</th>
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<tr>
<td>534</td>
<td>Governing Board Election</td>
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<td>535</td>
<td>Higher Education Data Collection</td>
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<td>Veterans Resource Centers Grant Program</td>
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<td>CalWORKS Update</td>
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RESOLUTION NO. 534
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

TO ORDER BIENNIAL GOVERNING BOARD ELECTION

Order of Election for the Pasadena Area Community College District of Los Angeles County, California

RESOLUTION ORDERING GOVERNING BOARD MEMBER ELECTION

RESOLVED that pursuant to Education Code (EC) §§5000-5030, the Los Angeles County Superintendent of Schools (County Superintendent) is hereby ORDERED to call an election for the purpose, and in accordance with the designations contained in the following specifications of the Election Order made under the authority of EC §5302, §5304 and §5322.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, November 3, 2015. The polling hours shall be from 7:00 a.m. to 8:00 p.m.

The purpose of the election is to submit to the voters of the District the question of whether three members shall be elected to the Governing Board of the Pasadena Area Community College District.

The Los Angeles County Registrar-Recorder/County Clerk (Registrar-Recorder) will perform all the duties incident to the preparation for and holding of the above-mentioned election. The Pasadena Area Community College District will pay the costs of the election. If any agency holds an election on November 3, 2015, the Pasadena Area Community College District shall pay its pro rata share pertaining to the conduct of this election and shall be under the provisions of the appropriate sections of the Education and Election Codes.

IT IS FURTHER ORDERED that the Clerk of the District is hereby directed to furnish two copies of this order to the County Superintendent of Schools not less than 57 days prior to the date set for the election.

The foregoing Resolution and Order was adopted and affirmed by the Governing Board of the Pasadena Area Community College District of Los Angeles County, being the Board authorized by law to make the designations contained therein, by formal vote as follows:

Ayes: _____ Nays: _____ Absent: _____

Clerk of the Governing Board
Pasadena Area Community College District

I hereby certify that the foregoing is a full, true, and correct transcript of a resolution duly adopted by the Governing Board named therein at a duly constituted meeting of the said Governing Board, held on April 1, 2015, as it appears upon the minutes of the said meeting of April 1, 2015.

Clerk of the Governing Board
Pasadena Area Community College District
REGISTRAR-RECORDER INFORMATION

Public Notice Election Announcement

Listing of two (2) newspapers:  

Pasadena Star News

Los Angeles Times
RESOLUTION NO. 535
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

RESOLUTION IN SUPPORT OF AB 176 (BONTA)
HIGHER EDUCATION DATA COLLECTION

Resolution calling upon members of the California Senate and California Assembly to approve AB 176 (Bonta) Disaggregated Data: Uncovering Education Disparities in the API Community.

WHEREAS, California is home to the nation's largest Asian American and second largest Native Hawaiian and Pacific Islander populations; and

WHEREAS, data from the 2010 United States Census Bureau shows that California's Asian American population grew by 34 percent between 2000 and 2010 while the Native Hawaiian and Pacific Islander population expanded by 29 percent; and

WHEREAS, 25.3 percent of all credit and noncredit students at Pasadena City College in fall of 2014 was Asian American; and

WHEREAS, United States Census Bureau currently includes 23 distinct communities within the Asian American population and 19 within the Native Hawaiian and Pacific Islander populations; and

WHEREAS, the current community college CCCApply collects information on 11 different Asian and Pacific Islander populations; and

WHEREAS, the California Community College Student Success Scorecard displays information on three different Asian and Pacific Islander populations; and

WHEREAS, while many of the communities within the Asian and Pacific Islander population face similar challenges in California, such as language barriers and immigration, they differ on many issues; and

WHEREAS, these differences are most evident with respect to education where the outcomes of some of the largest Asian and Pacific Islander populations raise the average outcome for the greater population as a whole; and

WHEREAS, Asian and Pacific Islander data related to the average student demonstrates high academic achievements, disaggregated data sheds light on the realities that Southeast Asian subgroups suffer from much lower achievement rates; and
WHEREAS, the 2010 American Community Survey reported that 38.4 percent of Laotian, 39.2 percent of Cambodian, 37.6 percent of Hmong, and 51.5 percent of Vietnamese Americans speak English less than "very well;" and

WHEREAS, relying most often on the aggregate data of the Asian and Pacific Islander population, the state of California misses the needs of growing ethnic subpopulations; and

WHEREAS, funding provided in the 2014-15 budget act for student equity is designated for districts to increase access to, and completion of, basic skills, career and technical education and workforce training and transfer courses for the overall student population and for each population group of high-need or disadvantaged students, and

WHEREAS, if not addressed properly, California runs the risk of lower educational outcomes for future generations; and

NOW, THEREFORE, BE IT RESOLVED, that the Pasadena Area Community College District believes that greater data disaggregation is imperative for uncovering social, economic and educational disparities within the greater Asian population; and

BE IT FURTHER RESOLVED, that the Pasadena Area Community College District calls on California to rethink its policies governing aggregation of data that can be utilized to improve the educational and job training access and success of Asian and Pacific Islander populations; and

BE IT FURTHER RESOLVED, that the Pasadena Area Community College District requests the members of the California State Senate and the California State Assembly to increase access to disaggregated demographic data for the Asian and Pacific Islander community by approving AB 176 (Bonta).

PASSED AND ADOPTED by majority vote of the members of the Governing Board of the Pasadena Area Community College District this 1st day of April, 2015 by the following vote:

Ayes: 
Nays: 
Abstentions: 
Absent: 

I, Jeanette Mann, Clerk of the Governing Board of the Pasadena Area Community College District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regularly called and conducted meeting held on said date.

Resolution No. 535
Jeanette Mann, Ph.D.
Clerk, Board of Trustees
Pasadena Area Community College District
RESOLUTION NO. 536
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

RESOLUTION IN SUPPORT OF AB 393 (HERNANDEZ)
VETERANS RESOURCE CENTERS GRANT PROGRAM

Resolution calling upon members of the California Senate and California Assembly to approve AB 393 (Hernandez) Veterans Resource Centers Grant Program

WHEREAS, California is home to an estimated 2.2 million veterans; and

WHEREAS, this number is expected to increase dramatically as more military personnel serving in Iraq and Afghanistan complete their service to our country; and

WHEREAS, these veterans attend one of California's 112 community colleges as they transition back to civilian life; and

WHEREAS, over 60,000 veteran students are in enrolled in a community college today; and

WHEREAS, veteran centers assist veteran students in re-entering the educational system by providing veteran students additional guidance and services; and

WHEREAS, Pasadena City College serves over 700 veteran students each year; and

WHEREAS, Pasadena City College strives to provide the best possible service to veteran students through our Veterans' Resource Center, Veterans' Learning Collaborative, and Veterans' Club; and

WHEREAS, Pasadena City College is ranked among the top in the country for serving veteran students; and

NOW, THEREFORE, BE IT RESOLVED, that the Pasadena Area Community College District believes that all efforts to better serve veterans are of the highest priority; and

BE IT FURTHER RESOLVED, that the Pasadena Area Community College District requests the members of the California State Senate and the California State Assembly increase service to veterans by approving AB 393 (Hernandez).
PASSED AND ADOPTED by majority vote of the members of the Governing Board of the Pasadena Area Community College District this 1st day of April, 2015 by the following vote:

Ayes: ________
Nays: ________
Abstentions: ________
Absent: ________

I, Jeanette Mann, Clerk of the Governing Board of the Pasadena Area Community College District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regularly called and conducted meeting held on said date.

Jeanette Mann, Ph.D.
Clerk, Board of Trustees
Pasadena Area Community College District

Resolution No. 536
There are over 450 children of students in the CalWORKs program who will benefit from their parents education!

26 CalWORKs students graduated and/or transferred during the 13-14 academic year.

51 students participated in CalWORKs work-study.

Our students worked in 22 departments on campus through the CalWORKs work-study Program.

Who are CalWORKs students?

Our students are low-income parents with children under 18 who receive cash aid (welfare benefits) for themselves and their children. In order to receive benefits from the county, CalWORKs Students must participate in approved activities as part of their Welfare-to-Work program for a specific number of hours, (including education) that will lead to a job or a career.

What does the PCC CalWORKs program provide?

We advocate for our students’ education and help them communicate and negotiate with the county workers who oversee their benefits. PCC CalWORKs provides jobs to students through our own work-study program, academic counseling, job skills and personal development training/workshops, and other resources/referrals. We also process the documents that allow our students to receive crucial supportive services from the county including child care, transportation and school related costs. Ultimately, we believe that our students have great potential and can model perseverance for their children while achieving their educational goals and creating stable lives for themselves!

What’s inside?

Scholarship Recipients
Meet the student recognized by Portraits of Success & Women in Action.

Director of HR, Hallmark Channels
Jamila Daniel, former welfare recipient shared her journey and tips for current CalWORKs Students.

Student & Graduate Spotlights
Learn about the successes of CalWORKs students!
Scholarship Recipients
These are a few of the CalWORKs students that our program recommended for state and community scholarships.

CalWORKs Portraits of Success
Every year, the California Community Colleges CalWORKs Association collects the success stories of CalWORKs students throughout California. The Portraits of Success publication highlights the outstanding achievements of CalWORKs students as they overcome life’s challenges. The PCC CalWORKs Program nominated, Jessica Castillo (AA-T: Communications, 2014) and Therasa Topete (AA/AA-T: History, 2014). Both students are featured in the Portraits of Success publication. Theresa was selected as a Region VII scholarship recipient and traveled to the California Community Colleges CalWORKs Association Training in Sacramento to receive her award. While there, she also participated in a CalWORKs student speaker panel and spoke of the challenges and successes of being a single parent, student, and student-worker. Theresa transferred to the University of California Irvine (UCI) during fall 2014.

Ruth Valentine Returning Student Award
Women In Action is a local non-profit organization dedicated to strengthening community resources for African-American residents of the Pasadena and Altadena communities. The PCC CalWORKs Program nominated two students who were both selected as winners! On May 31st, Women In Action, honored Carmella Dean (pictured top right) and Tangila Scott (pictured bottom right), with the Ruth Valentine Award. This award was established to encourage single African-American women with children to return to higher education and achieve their life’s goals. Carmella is majoring in Business Administration and plans to transfer to CSULA and ultimately obtain her master’s degree in Business Administration so that she may open and manage her own business. Tangila is pursuing the major of Radiologic Technology and enjoys event planning during her free time.

Soroptimist International Scholarship Award
Soroptimist International is an organization that works at a local, national and international level to educate, empower and enable opportunities for women and girls. Soroptimist representative and CalWORKs student, Garnet Reyes, are pictured at an event honoring Garnet with a $9,000 scholarship! Garnet is a Sociology and Criminal Justice major who plans to transfer to a University of California Institution in fall 2015.
CALWORKS 2013-2014

End-of-the-Year Student Recognition Luncheon

On Friday, April 18th, CalWORKs hosted an End-of-the-Year Student Recognition Luncheon to recognize all of the CalWORKs students for their hard work throughout the year. The event was held in Creveling Lounge and students were encouraged to invite family and friends. Also in attendance were CalWORKs work-study supervisors and staff. The event opened with a networking activity to assist our students in building their professional networks. Dr. Mark Rocha, President of Pasadena City College and Dr. Karen Semien, Interim Associate Vice President of Enrollment Services offered some congratulatory words. Our featured guest speaker was Jamila Daniel, Director of Human Resources for Crown Media Family Networks, and a former welfare recipient. She spoke of the three major components that helped her obtain her college degree despite growing up in an abusive home, becoming a single mother at 18, being on welfare, and becoming a widow at 25. (See page 5 for the abbreviated speech.) We concluded the event by recognizing all of the students who will be graduating and/or transferring.

Meet Jamila Daniel

Jamila Daniel, the keynote speaker for the recognition luncheon, was a former welfare recipient at Santa Monica College. From first hand experiences, she brought some excellent insight for our students. Ms. Daniel is currently the Director of Human Resources for Crown Media Family Networks, home of the Hallmark Channel and Hallmark Movie Channel. She specializes in employee and labor relations, performance management, compensation, talent acquisition, benefits administration and strategic planning. She regularly donates her time and expertise to Dress for Success, providing resume review, instructions on interviewing techniques, and fashion advice to those women who are reentering the workforce following various personal and/or professional hardships. Daniel is a native of Los Angeles. She attended CSU Northridge where she earned a Bachelor of Science in Business Administration, with an option in Management and emphasis in Human Resources.
Jamila Daniel: A Message on Achieving Success

Have a Plan

I want you to remember that a plan is just that – a plan. It is not something that is set in stone or a binding legal contract. Having a plan doesn’t mean that you can’t change or even discard it. Life is fluid and circumstances and we as people are always changing, so really every plan should be evaluated on a regular basis. The key is to keep moving forward!

Ask for Help

I want to tell you that it is okay to ask for help, in fact I’m telling you to ask for help when you need it. There were many times when I needed help and asked for it. From asking someone to watch my son when I needed to study, to working with counselors to figure out the transfer process. Whether it’s your counselor, or the many resource centers here on campus…find the help you need.

Create a Support System by Building Relationships

I developed relationships with my professors, my counselors, and also my peers. I was able to get a work study job in the computer lab through the relationship I had built with one of my professors. He became somewhat of a mentor to me and was instrumental in me getting a position at a law firm. I also developed relationships with my classmates. Through these relationship I learned how to study properly, and had people around me that encouraged me to study and excel.

Navigate the Working World

Your resume is a representation of you. It needs to look good as well as have substance. Internships are great opportunities for you as a student to get real life experience in a field of your interests. If you are unable to get an internship, perhaps get a part-time job in the industry you are interested in. The key to interviewing well is being able to articulate your experience and your enthusiasm for the position. How do you do that? You practice!
CalWORKs Graduates & Transfer Students

The PCC CalWORKs Program would like to recognize some of our 2013-2014 transfer students and graduates. Best of luck to the graduates starting new careers and those who transferred to universities including Cal State Los Angeles, Cal Poly Pomona, and UC Irvine. Congratulations!

- Denise Ascencion, AA
- Christa Castillo, Certificate
- Jessica Castillo, AA-T
- Melanie Champagne, AA
- Reyna Chavez, Certificate
- Kristina Ebeyan, Certificate
- Cassandra Garcia, AA
- Angelina Gutierrez, AA
- Haidee Gutierrez-Diaz, AA-T
- Jessica Hanson, AS
- Brittany Johnson, AA/AA-T
- Jenine Juri, Certificate
- Tiffany Lewis, AS
- Breana Neal, AA
- Antonia Ray, AA/AS-T
- Oxana Rekonvald, AS
- Garnet Reyes, Certificate
- Holly Schmitz, AA, AS
- Heather Schwartzman, AA
- Angelique Singh, AA-T
- John Sok, AA
- Theresa Topete, AA
- Denise Vazquez, AA
- Arusyak Verdiyan, Certificate/AS
- Lani Vilano, Certificate/AS

Graduate Spotlight: Holly Schmitz

Class 2014
AS, Speech – Language Pathology
AA, Humanities
AA, Social & Behavioral Sciences

I am proud to say that I am a PCC graduate! I graduated with two Associates of Arts, an Associate of Science, and a certificate! I would like to thank the CalWORKs program. I could not have done this without all of your support. This past June, I started a job as an Eligibility Worker for Los Angeles County. It’s exciting to now be on the other side of the fence, helping people who need assistance the way I did.
Collaborations

During the 2013-2014 school year, CalWORKs has collaborated with several organizations to assist in providing supportive services to our students. Through these collaborative relationships, the CalWORKs program provided workshops, trainings and resources on various topics. Below is a list of the various organizations and departments we worked with over the academic year.

- City of Pasadena, Public Health Department
- CA Employment Development Department
- PCC Career Center
- PCC Student Psychological Services
- Schools First Credit Union
- Western Center on Law and Poverty
- Women at Work

In an effort to provide students with information, training and resources that met their needs and were of interest to students, a survey was developed and the following workshop concepts were established and offered over both semesters in collaboration with our community and campus partners.

- *Communicating with Skill & Tact in a Business Environment*, Women at Work
- *Healthy Meals on A Budget*, City of Pasadena Health Department
- *Building and Repairing your Credit*, School First Credit Union
- *Online Job Search – CalJobs Employment Tools*, CA Employment Development Department
- *Stress Less Series: Strategies for Reducing Stress & Balancing School Family and Work*, Student Psychological Services
- *Interview Success*, CalWORKs
- *Improve Your Presentation Skills: Prezi, Google Docs & More*, CalWORKs
- *Online Job Search Strategies*, CalWORKs
- *RU Linked In?,* Career Center
- *Test Taking Strategies*, CalWORKs
CalWORKs Staff

Hillina Jarso, Interim CalWORKs Coordinator / Counselor
Yurica Yamaguchi, Adjunct CalWORKs Counselor
Andrea Jayasekera, Case Manager
Michelle Robinson, Program Assistant
Elizabeth Martinez, Student Worker

CalWORKs Program
Room L-107
1570 E. Colorado Blvd.
Pasadena, CA 91106
(626) 585-7060
POSSIBLE ACCREDITATION RECOMMENDATIONS AND ASSOCIATED AIPs

Possible Recommendation #1

- Systematic, transparent participative processes are effectively used.
- These processes are systematically and regularly evaluated.
- Board policies have input by all constituency groups.
- There is an effective communication process between the Board/Superintendent President and the Academic Senate, the Board, administrators, faculty, and students.
- All groups work together for the good of the institution
  - AIP #33 – Formal evaluation of Standing Committees
  - AIP #36 – Training on participatory governance (legal and regulatory)
  - AIP #39 – Governance Handbook revision
  - AIP #40 – Participatory governance training (value of input and role clarification)
  - AIP #41 – Brown Act Training

Possible Recommendation #2

- Refers to Recommendation #5 from 2009: The team recommends the College develop and implement formal processes for the regular evaluation of each component of its governance and decision-making structures and use the results for improvement as needed.
- The results of these regular evaluations need to be communicated widely and used to implement changes for improvement to structures and processes.
  - AIP #46 – Superintendent/President (with College Council) articulates and communicates governance processes, timelines, objectives, for issue of interest
  - AIP #48 – Superintendent/President evaluates governance model and recommends improvement
  - AIP #31 - The P&P Committee assumes an active role in providing input and performing evaluation of planning at the Area, Unit, and Department levels

Possible Recommendation #3

- Constituency groups need to follow, embrace, and demonstrate the behavior outlined in their approved coded of ethics.
  - AIP #35 – Codes of ethics upheld

Possible Recommendation #4

- Evaluation materials need to be revised for those with responsibility for learning outcomes, including faculty (both part and full time), staff, and management.
Possible Recommendation #5

- A comprehensive, coordinated professional development program for all personnel needs to be developed through participatory governance.
  - AIP #3 - Professional development plan
  - AIP #4 – Technology training

Possible Recommendation #6

- Planning processes need to be systematically evaluated and improved.
  - AIP #11 - Technology Master Plan
  - AIP #13 – Evaluation of planning
  - AIP #31 – P&P Committee – Evaluation of planning at all levels

Possible Recommendation #7

- Program review needs to be integrated with institutional processes for planning, the allocation of resources, and decision-making.
  - AIP #5 – Complete outstanding program reviews
  - AIP #12 – Link evaluation, planning, and resource allocation
  - AIP #14 – Communicate existing integrated planning process
  - AIP #15 – Student Services outcomes assessment feeds into program review
  - AIP #25 – Maintenance/refresh/improvement plan for technology resources
  - AIP #30 – Institution-set standards into EMP

KS 3/10/15
Initial Proposed Plan for Accreditation Recommendations
Presentation to College Council, March 26, 2015

1. Identify College Council as committee responsible for overseeing effort to address recommendations (recommended by P&P on 3/16/15)

2. Identify groups or existing committees with responsibility for recommendations:
   a. Proposed Recommendations 1-3 - Governance
      • ALO will call together leaders of constituency groups to determine number and membership of ad hoc groups to address governance-related recommendations (recommended by CAPM on 3/25/15).
   b. Proposed Recommendation 4 - Evaluation (SLO Responsibility)
      • Director of HR will call together leaders of collective bargaining groups and others, as needed, to address evaluation processes and forms.
   c. Proposed Recommendation 5 - Professional Development
      • Professional Development Shared Governance Committee will oversee the implementation of Policy and Procedure 6030.
   d. Proposed Recommendations 6 and 7 - Planning
      • AVP of Strategic Planning and Innovation will bring together members of IEC, P&P, BRAC, and others representing various constituency groups.

3. Once established, each of the above-mentioned committees or ad hoc groups will
   • Meet prior to April 15
   • Prioritize the work for their area
   • Create a plan – with steps, timelines, and assigned tasks
   • Report back to College Council on April 23 regarding progress made
   • Generate and provide evidence of all steps to office of ALO
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Conference Attendance

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following conference attendance. EMP: A2, A3, B1, B1.1, B2.1

FISCAL IMPLICATIONS: Funds for this activity are provided by the 2014-2015 Student Activity Fee Fund and Flea Market. Cost categories and amounts include: Airfare, meals, registration, lodging and ground transportation.

ATTENDEES: Carrie Afuso and Emily Roh
LOCATION: National Conference on Race and Ethnicity (NCORE) Washington, DC
DATE(S): May 25-30, 2015
EVENT: National Conference on Race and Ethnicity in American Higher Education
TRANSPORTATION: Air and shuttle
RECOMMENDED BY: Cynthia Olivo
NOT TO EXCEED: $5,434.00

BACKGROUND: This conference focuses on creating institutional change designed to improve racial and ethnic relations on campus and to expand opportunities for educational access and success for traditionally underrepresented populations.

NCORE is designed to provide a significant forum for discussion, critical dialogue, and exchange of information for effective strategies to enhance access, education and cross cultural understanding in culturally diverse settings.

Approved by:

Recommended for Approval:

[Signatures]

Approved by:

[Signatures]

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]

(Required three Signatures)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel: Journalism 7A, 7B, 107A & 107B

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel. EMP: A1

FISCAL IMPLICATIONS: Funds for this activity are provided by the 2014-2015 Student Activity Fee Fund and Journalism Publication Account.

GROUP: Journalism 7A, 7B, 107A & 107B
NUMBER: 21 (20 Students, 1 Advisor)
DATES: April 9 – 11, 2015
TIMES: Various
DESTINATIONS: Doubletree Hotel
2001 Point W. Way
Sacramento, CA 95815

EVENT: Journalism Association of Community Colleges State Conference

TRANSPORTATION: Private Car

ADVISOR(S): Nathan C. McIntire, Faculty

COST CENTER: 01-5250-1702-0000

NOT TO EXCEED: $7807.00 Seven Thousand Eight Hundred Dollars

BACKGROUND: This instructional trip is requested by the Dean, School of Visual, Media & Performing Arts. The three-day Journalism Association of Community Colleges state convention attracts hundreds of students from throughout California to attend seminars with leading media professionals and compete in hand-in and on-the-spot contests. Students are exposed to the latest industry best practices and have the opportunity to share experiences and ideas with fellow journalism students. The event is one of the main attractions for PCC's journalism department and gives students the opportunity to bring home awards for the achievements in the field.

Recommended for Approval:

Approved by:

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

Acting Senior Vice President/Assistant Superintendent
Business and College Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Interim, Superintendent/President

(Requires three signatures)
CONSENT ITEM TITLE: Reporting and Approval of Self-Insurance Fund Reimbursement, Worker's Compensation

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Worker's Compensation Self-Insurance Fund bank account in the amount of $24,953.54. EMP: L

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in Organizational Code 401500 (Worker's Compensation).

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
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<td>3/18/15</td>
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<td>Medical</td>
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<td>Legal</td>
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<td>Benefits</td>
<td>$10,451.96</td>
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<tr>
<td></td>
<td>$24,953.54</td>
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</table>

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Worker's Compensation Program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Recommended for Approval:

Director, Fiscal Services

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Interim Superintendent/President

(Requires three signatures)
CONSENT ITEM TITLE: Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept the reporting and approval of Revolving Fund Reimbursement for the Pasadena Area Community College District Revolving Cash Fund in the amount of $1,130.67.

FISCAL IMPLICATIONS: Funds for this purpose are expended in the 2014-2015 Adopted District Budget in the Revolving Cash Fund.

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<th>WARRANT NUMBER</th>
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<tr>
<td>03/09/15</td>
<td>21983661</td>
<td>$1,130.67</td>
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</table>

BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services.

Recommended for Approval:

Director, Fiscal Services

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

(Requires three signatures)
REVOLVING FUND REIMBURSEMENT
OCTOBER EXPENSE SUMMARY

<table>
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<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>3/9/2015</td>
<td>21983661</td>
<td>$1,130.67</td>
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</tbody>
</table>

- Fuel $60.31
- Other Payments to Students $162.00
- Supplies and Materials $908.36

$1,130.67
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Contracts

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in the account numbers shown.

BACKGROUND: The contracts have been requested by the area organizational code managers and reviewed for compliance with legal requirements and with District policies.

Recommended for Approval:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)
# REVIEW OF CONTRACTS

<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Contractor (Name/Company)</th>
<th>Amount</th>
<th>Description of Services</th>
<th>Dates of Services</th>
<th>Department</th>
<th>Account No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>B150277</td>
<td>Esthetic Professionals Laboratory</td>
<td>No Cost</td>
<td>To provide internship site for Dental Laboratory Technology Students EMP: K</td>
<td>4/1/15 thru 3/31/18</td>
<td>Dental Laboratory Technology</td>
<td>N/A</td>
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<tr>
<td>B-97773-0</td>
<td>AMARR Studios</td>
<td>No Cost</td>
<td>Amendment No. 5. Time extension only. To extend term from 6/30/15 to 6/30/16. EMP: L</td>
<td>7/1/14 thru 6/30/16</td>
<td>Project Center</td>
<td>N/A</td>
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<td>B-97896-1</td>
<td>Little Diversified Architectural Consulting, Inc.</td>
<td>No Cost</td>
<td>Amendment No. 4. Time extension only. To extend term from 6/30/15 to 6/30/16. EMP: L</td>
<td>6/30/14 thru 6/30/16</td>
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<td>Kleinfelder</td>
<td>No Cost</td>
<td>Amendment No. 2. Time extension only. To extend term from 6/30/15 to 6/30/16. EMP: L</td>
<td>7/1/14 thru 6/30/16</td>
<td>Project Center</td>
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<td>B-98359-3</td>
<td>Pacific Design</td>
<td>No Cost</td>
<td>Amendment No. 3. Time extension only. To extend term from 6/30/15 to 6/30/16. EMP: L</td>
<td>8/1/14 thru 6/30/16</td>
<td>Project Center</td>
<td>N/A</td>
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<tr>
<td>B150274</td>
<td>Kaplan</td>
<td>No Cost</td>
<td>Authorization to provide prospective Kaplan international students with information about Pasadena City College that has received prior approval by a PCC official. The information will include the PCC name and logo, cost, and PCC International admissions information along with Kaplan admissions information. By approving this contract, the Board is granting permission to the contracting party to use the College's name and logo in its promotional materials pursuant to Education Code section 72000(b)(4)(B). EMP: 111</td>
<td>4/1/15 thru 4/1/18</td>
<td>International Education</td>
<td>N/A</td>
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<tr>
<td>B-98611-4</td>
<td>Goodwill Southern California</td>
<td>No Cost</td>
<td>Amendment to provide hospitality training course at the rate of $580 per student for a not-to-exceed total of $10,440.00. EMP: E</td>
<td>1/28/15 thru 2/6/15</td>
<td>PCC Extension</td>
<td>N/A</td>
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<tr>
<td>B150273</td>
<td>Lynda.com</td>
<td>$22,200.00 per year</td>
<td>To provide software and online support for faculty and staff technical training for a not-to-exceed total of $44,400.00. EMP: B, C</td>
<td>4/2/15 thru 4/1/17</td>
<td>Academic Support</td>
<td>106000-421900-582000-6490</td>
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<tr>
<td>Contract No.</td>
<td>Contractor</td>
<td>Amount</td>
<td>Description of Services</td>
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<tr>
<td>B150275</td>
<td>Cassidy and Associates</td>
<td>$8,908.00 per month</td>
<td>To assist the District with strategic, innovative legislative advocacy and policy development and to help identify and secure funding for Pasadena City College at the federal level for a not-to-exceed total of $122,000.00 plus approved reimbursables. EMP: I3, I10</td>
<td>5/1/15 thru 4/30/16</td>
<td>President's Office</td>
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<tr>
<td>B150276</td>
<td>McCallum Group, Inc.</td>
<td>$5,000.00 per month</td>
<td>To assist the District with strategic, innovative legislative advocacy and policy development for a not-to-exceed total of $80,000.00 plus approved reimbursables. EMP: I10</td>
<td>4/8/15 thru 4/7/16</td>
<td>President's Office</td>
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<tr>
<td>B-98592-4</td>
<td>Renne Sloan Holtzman Sakai LLP</td>
<td>$42,500.00</td>
<td>Amendment No. 2. To increase contract by $42,500.00 for a not-to-exceed total of $84,500.00 including expenses, and to extend the term from 6/30/15 to 12/31/15 for services related to the required position review process. EMP: E, F</td>
<td>5/15/14 thru 12/31/15</td>
<td>Human Resources</td>
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<td>B150282</td>
<td>Strata Information Group</td>
<td>$17,700.00</td>
<td>To provide functional and technical consulting for the development of the interfaces with Los Angeles County of Education for a not-to-exceed total of $17,700.00. EMP: C3.2, C3.3</td>
<td>4/2/15 thru 12/30/15</td>
<td>Information Technology</td>
<td>100000-470000-582000-6780</td>
</tr>
<tr>
<td>RATIFY</td>
<td>B150022</td>
<td>NCS Pearson, Inc.</td>
<td>Amendment No. 1. To increase contract by $7,500.00 for a not-to-exceed total of $48,000.00 for additional hours to provide online tutoring services in various subjects. EMP: E</td>
<td>3/12/15 thru 6/30/15</td>
<td>Distance Education</td>
<td>100000-421200-581000-4900</td>
</tr>
<tr>
<td>B150087</td>
<td>Read Communications</td>
<td>$500.00</td>
<td>Amendment No. 2. To increase contract by $500.00 for a not-to-exceed total of $10,500.00 for internal and external communication services and support. EMP: E</td>
<td>8/13/14 thru 6/30/15</td>
<td>Board of Trustees</td>
<td>100000-410000-512000-6600</td>
</tr>
<tr>
<td>RESTRICTED GENERAL FUND APPROVE</td>
<td>B150269</td>
<td>Educational Credit Management Corporation</td>
<td>$4,200.00</td>
<td>To provide default prevention services, counseling, outreach and loan tracking services for a not-to-exceed total of $4,200.00. EMP: E</td>
<td>4/2/15 thru 3/31/16</td>
<td>Financial Aid</td>
</tr>
</tbody>
</table>
## REVIEW OF CONTRACTS

<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Services</th>
<th>Dates of Services</th>
<th>Department</th>
<th>Account No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>RATIFY</td>
<td>B150281</td>
<td>$18,760.00</td>
<td>To assist in preparing for the financial aid new year roll 2015-2016 and 2016-2017 for a not-to-exceed total of $18,760.00. <strong>EMP</strong>: C3.2, C3.3</td>
<td>3/19/15 thru 6/30/15</td>
<td>Financial Aid</td>
<td>225316-531600-512000-6460</td>
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<tr>
<td></td>
<td>B150278</td>
<td>$74,100.00</td>
<td>To upgrade DegreeWorks to 4.1.4 and install all localizations, provide technical support and training, and assist with the new year roll for the 2016-2017 academic year for a not-to-exceed total of $74,100.00. <strong>EMP</strong>: C3.2, C3.3</td>
<td>3/19/15 thru 6/30/15</td>
<td>Student Affairs</td>
<td>225317-531700-512000-6320</td>
</tr>
<tr>
<td>CHILD DEVELOPMENT FUND</td>
<td>B150271</td>
<td>$9,000.00</td>
<td>To upgrade the outdated attendance and billing system at the Child Development Center for a not-to-exceed total of $9,000.00. <strong>EMP</strong>: C1.2</td>
<td>4/2/15 thru 6/30/16</td>
<td>Child Development Center</td>
<td>335232-523200-581000-6920</td>
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CONSENT ITEM TITLE: Approve/Ratify Purchasing Transactions

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve all purchase orders, P1502247 through P1502339. EMP: L

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in the fund indicated and charged to the cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Bylaw No. 1600. Only purchase orders and change orders greater than $500.00 are listed on the attached.

Recommended for Approval:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Interim Superintendent/President

(Requires three signatures)
## UNRESTRICTED GENERAL FUND

<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
<th>PO Amount</th>
<th>YTD Total</th>
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</thead>
<tbody>
<tr>
<td>P1502236</td>
<td>Staples</td>
<td>Supplies and Materials</td>
<td>Computer Learning Center</td>
<td>1,022.86</td>
<td>105,794.40</td>
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<tr>
<td>P1502249</td>
<td>Ricoh Americas Corporation</td>
<td>Equipment Lease Purchases</td>
<td>Copy Clearing Center</td>
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<td>20,951.68</td>
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<td>P1502283</td>
<td>Southwest Binding Company</td>
<td>Supplies and Materials</td>
<td>Copy Clearing Center</td>
<td>691.64</td>
<td>2,383.28</td>
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<td>P1502294</td>
<td>Compview Inc</td>
<td>Supplies and Materials</td>
<td>Electronic Maintenance</td>
<td>2,405.63</td>
<td>21,763.38</td>
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<td>P1502331</td>
<td>Compview Inc</td>
<td>Supplies and Materials</td>
<td>Extron components</td>
<td>3,291.58</td>
<td>21,763.38</td>
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<td>P1502273</td>
<td>Unisan Products</td>
<td>Supplies and Materials</td>
<td>Facilities Custodial Services</td>
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<td>161,177.86</td>
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<td>P1502288</td>
<td>Robert Half Legal</td>
<td>Other Services</td>
<td>Fiscal</td>
<td>606.60</td>
<td>95,596.82</td>
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<tr>
<td>P1502289</td>
<td>Robert Half Legal</td>
<td>Other Services</td>
<td>Fiscal</td>
<td>887.04</td>
<td>95,596.82</td>
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<tr>
<td>P1502290</td>
<td>Robert Half Legal</td>
<td>Other Services</td>
<td>Fiscal</td>
<td>1,108.80</td>
<td>95,596.82</td>
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<td>P1502312</td>
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<td>Supplies and Materials</td>
<td>HS: Dental Assisting</td>
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<td>4,582.78</td>
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<tr>
<td>P1502310</td>
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<td>HS: Registered Nursing</td>
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<td>11,859.24</td>
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<td>P1502311</td>
<td>McKesson General Medical</td>
<td>Supplies and Materials</td>
<td>HS: Registered Nursing</td>
<td>1,749.42</td>
<td>12,027.89</td>
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<tr>
<td>P1502285</td>
<td>* Office Depot Business</td>
<td>Supplies and Materials</td>
<td>LIB: Shatford Library</td>
<td>762.99</td>
<td>17,447.85</td>
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<tr>
<td>P1502303</td>
<td>OCLC Inc</td>
<td>Other Services</td>
<td>LIB: Shatford Library</td>
<td>4,000.00</td>
<td>4,000.00</td>
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<td>P1502318</td>
<td>American Foothill Publishing Co Inc</td>
<td>Printing</td>
<td>PCC Extension</td>
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<td>71,558.64</td>
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<td>P1502275</td>
<td>Showmark Media</td>
<td>Supplies and Materials</td>
<td>Veterans Support Services</td>
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<td>776.85</td>
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<td>P1502270</td>
<td>* PCC Bookstore</td>
<td>Supplies and Materials</td>
<td>Welcome Day</td>
<td>7,916.00</td>
<td>153,074.59</td>
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## RESTRICTED GENERAL FUND (INCLUDING GRANTS)

<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
<th>PO Amount</th>
<th>YTD Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>P1502339</td>
<td>Staples</td>
<td>Supplies and Materials</td>
<td>Upward Bound</td>
<td>1,674.42</td>
<td>105,794.40</td>
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<td>P1502319</td>
<td>Discount School Supply</td>
<td>Supplies and Materials</td>
<td>CEC: Human Services</td>
<td>837.96</td>
<td>4,192.50</td>
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<tr>
<td>P1502320</td>
<td>* Lakeshore Learning Materials</td>
<td>Supplies and Materials</td>
<td>CEC: Human Services</td>
<td>664.80</td>
<td>1,784.73</td>
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<tr>
<td>P1502325</td>
<td>Proforce Law Enforcement</td>
<td>Supplies and Materials</td>
<td>E&amp;T: Engineering &amp; Technology</td>
<td>3,792.22</td>
<td>3,792.22</td>
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<tr>
<td>P1502337</td>
<td>Staples</td>
<td>Supplies and Materials</td>
<td>ENG: Writing Center</td>
<td>789.04</td>
<td>105,794.40</td>
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<td>P1502309</td>
<td>Dentsply Rinn</td>
<td>Supplies and Materials</td>
<td>HS: Dental Assisting</td>
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<td>20,401.09</td>
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<tr>
<td>P1502336</td>
<td>Staples</td>
<td>Supplies and Materials</td>
<td>LANG: Languages</td>
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<td>105,794.40</td>
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<td>P1502302</td>
<td>Quality Books Inc</td>
<td>Library Books</td>
<td>LIB: Shatford Library</td>
<td>5,840.00</td>
<td>5,840.00</td>
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<tr>
<td>P1502269</td>
<td>Grainger Inc</td>
<td>Supplies and Materials</td>
<td>NS: Physical Sciences</td>
<td>2,641.34</td>
<td>22,179.04</td>
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<tr>
<td>P1502271</td>
<td>Medco Supply Company</td>
<td>Supplies and Materials</td>
<td>PE Athletics</td>
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<td>11,489.46</td>
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<tr>
<td>P1502323</td>
<td>Laguna Clay Company</td>
<td>Supplies and Materials</td>
<td>VAMS: Art</td>
<td>502.22</td>
<td>6,567.53</td>
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<tr>
<td>P1502248</td>
<td>San Gabriel Valley Tribune Inc</td>
<td>Advertising</td>
<td>Student Financia Aid Admin-Augmen</td>
<td>815.00</td>
<td>950.00</td>
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<tr>
<td>P1502260</td>
<td>Recall Secure Destruction Services</td>
<td>Other Services</td>
<td>Parking and Traffic</td>
<td>1,280.70</td>
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## CAPITAL OUTLAY FUND

<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
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<th>Requestor</th>
<th>PO Amount</th>
<th>YTD Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>P1502293</td>
<td>Regency Lighting</td>
<td>Construction and Modifications</td>
<td>C/O Facility Renovations</td>
<td>566.72</td>
<td>3,697.22</td>
</tr>
<tr>
<td>P1502301</td>
<td>* Ganahl Lumber Company</td>
<td>Construction and Modifications</td>
<td>C/O Facility Renovations</td>
<td>3,218.90</td>
<td>29,541.92</td>
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## BUILDING FUND

<table>
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<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
<th>PO Amount</th>
<th>YTD Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>P1502274</td>
<td>Edmars Entrance Solutions</td>
<td>Construction/Modifications $100,000</td>
<td>MP Arts Building-Soft Cost</td>
<td>994.50</td>
<td>994.50</td>
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## SCHEDULED MAINTENANCE FUND

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<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
<th>PO Amount</th>
<th>YTD Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>P1502255</td>
<td>Hirsch Pipe and Supply</td>
<td>Repair/Upkeep Bldgs and Grounds</td>
<td>S/M Sewer Main Repair</td>
<td>1,592.54</td>
<td>16,973.15</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College District.

> Indicates local branch utilized outside of District as required by Vendor.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
<th>Total</th>
<th>Vendor</th>
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</thead>
<tbody>
<tr>
<td>P1502251</td>
<td>CEPA</td>
<td>Repair and Maintenance of Equipment</td>
<td>S/M AQMD Compliance Project</td>
<td>1,020.00</td>
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<tr>
<td>P1502257</td>
<td>RCK Controls Inc</td>
<td>Repair and Maintenance of Equipment</td>
<td>S/M HVAC Upgrade</td>
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<td>4,692.54</td>
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</table>

Total Scheduled Maintenance Fund: 4,692.54
Total: $113,107.36

* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of District as required by Vendor.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Information Technology Purchasing Transactions

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve all Information Technology purchase orders P1502247 through P1502339. EMP: L

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2014-2015 Adopted District Budget in the fund indicated and charged to the cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Bylaw No. 1600. The purchase orders listed on the attached report consist of orders for Information Technology Services (ITS). ITS supports and maintains the components of a campus wide network communications backbone, and networked PCs in classrooms, labs and offices throughout the campus. These purchases will ensure that the campus has the information technology tools and infrastructure necessary to carry out the academic mission of the college. Only purchase orders greater than $500.00 are listed on the attached.

Recommended for Approval:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Approved by:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES

Interim Superintendent/President

(Requires three signatures)
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
<th>PO Amount</th>
<th>Total</th>
<th>YTD Total</th>
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</thead>
<tbody>
<tr>
<td>P1502258</td>
<td>Dell Inc</td>
<td>Computer Equipment between $500-4999 Educational Services</td>
<td>Educational Services</td>
<td>851.37</td>
<td>403,369.45</td>
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<tr>
<td></td>
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<td>Optiplex 3020 system for Room C-309</td>
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<tr>
<td>P1502333</td>
<td>Apple Computer Inc Software</td>
<td>Computer Equipment between $500-4999 ENG: Writing Center</td>
<td>iPad Air2 Wifi 16GB for Writing Center</td>
<td>624.11</td>
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<tr>
<td>P1502272</td>
<td>Faronics Technologies USA Inc</td>
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<td>Information Tech Services</td>
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<td></td>
<td></td>
<td>Security software licenses for ITS lecterns and labs</td>
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<td>P1502295</td>
<td>CDW Government Inc</td>
<td>Supplies and Materials</td>
<td>Information Tech Services</td>
<td>4,428.23</td>
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<td>Media for Enterprise Software Back-up System</td>
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<tr>
<td>P1502296</td>
<td>CDW Government Inc</td>
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<td>External hard drives</td>
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<td>P1502332</td>
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<td>Spot anchors used with lab systems</td>
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<tr>
<td>P1502316</td>
<td>Dell Inc</td>
<td>Computer Equipment between $500-4999 PCC Extension</td>
<td>Dell Venue 11 Pro 7000 Series Tablet</td>
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<td><strong>RESTRICTED GENERAL FUND (INCLUDING GRANTS)</strong></td>
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<td>P1502315</td>
<td>Dell Inc</td>
<td>Computer Equipment between $500-4999 ASE (High School)</td>
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<td>Optiplex 3020 System for Smart classrooms in CEC B1-3</td>
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<td>P1502252</td>
<td>Freedom Scientific</td>
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<td>11,862.10</td>
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<td>Licenses and equipment for DSPS students</td>
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<td>P1502259</td>
<td>Texthelp Inc</td>
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<td>DSPS: Special Services</td>
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<td></td>
<td>Read and Write Dual Site Licenses for student labs</td>
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<td><strong>Total Child Development Fund</strong></td>
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<td>P1502268</td>
<td>NE Systems Inc</td>
<td>New Equipment $5,000 or Greater C/O Virtualization/Lab Upgrade</td>
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<td>74,998.54</td>
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<td></td>
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<td>New firewall for the District's Datacenter</td>
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<td>1,406.61</td>
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<tr>
<td></td>
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<td>Network card for Server</td>
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<td>P1502334</td>
<td>NE Systems Inc</td>
<td>New Equipment between $500-4999 C/O Virtualization/Lab Upgrade</td>
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<td>1,815.94</td>
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<td>District warehouse Virtual Private Network Tunnel</td>
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<td><strong>Total Capital Outlay Fund</strong></td>
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<td><strong>$113,803.25</strong></td>
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* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of District as required by Vendor.
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve professional conference attendance outside the United States and/or with anticipated costs in excess of $1,500.00.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in the account numbers shown.

UNRESTRICTED GENERAL FUND:

APPROVE:

ATTENDEE: Julianna Mosier
LOCATION: The Association of Chief Human Resources Officers (ACHRO) Leadership Academy – Sacramento, Cerritos, and San Diego, California
DATES: April 8-10, 2015; July 22-24, 2015; October 27, 2015
PURPOSE: Human Resource Training specific to community college environment
CHARGES: $2,944.00
ACCOUNT NO.: 100000-430200-521000-6750 and 100000-400300-521000-6600
RECOMMENDED BY: Joe Simoneschi
EMP: B1

Recommended for Approval:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

Interim Superintendent/President

(Requires three signatures)
ATTENDEE: Sherine Adeli  
LOCATION: National Association of Broadcasters, Las Vegas, Nevada  
DATES: April 12-15, 2015  
PURPOSE: Research and identify upcoming media trends and equipment to benefit the college. Post production training to keep up with the cutting edge techniques in video production, audio, green screen and content.  
CHARGES: $2,043.00  
ACCOUNT NO.: 100000-440100-521000-6790  
RECOMMENDED BY: Robert Miller  
EMP: B1

ATTENDEE: Kathleen Scott  
LOCATION: California Community Colleges Chief Instructional Officer (CCCCIO)  
DATES: April 14-17, 2015*  
PURPOSE: Discussions on enrollment management, CCCCIO problem solving, use of new Accrediting Commission for Community and Junior Colleges (ACCJC) standards, Title 5 Ethics Code, etc.  
CHARGES: $1,975.03  
ACCOUNT NO.: 100000-420100-521000-6090  
RECOMMENDED BY: Robert Bell  
EMP: B1.1  
*April 13 – additional travel day

RESTRICTED GENERAL FUND:

APPROVE:

ATTENDEE: Margarita Regalado Rivera  
LOCATION: Blumen 2015 Training Schedule, Chicago, Illinois  
DATES: June 10-11, 2015*  
PURPOSE: Professional Development  
CHARGES: $3,008.00  
ACCOUNT NO.: 215302-530200-521000-6490  
RECOMMENDED BY: Robert Bell  
EMP: B1  
*June 9 and June 12 – additional travel days

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00. In accordance with District Procedure 5250.10, the requested trips have been recommended by the College President.
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the purchase of supplies, materials and equipment, lease equipment, using the following piggybackable contracts and agreements. California Public Contract Code Sections 20118, 20652 allow bids and/or contracts that are of the same nature to be used by other school Districts when it utilizes piggybackable agreements.

Western States Contracting Alliance (WSCA) – National Association of State Procurement Officials (NASPO) Cooperative Purchasing, LLC


National Joint Powers Alliance (NJPA)


FISCAL IMPLICATIONS: No fiscal obligation is created by the authorization to utilize the piggybackable contract.

BACKGROUND: Pursuant to Public Contract Code Sections 20118 and 20652, authorization of the Board of Trustees is required to piggyback on the listed contracts. These contracts will allow the District to purchase equipment, software, warranty, maintenance and services for the 2014-2015 fiscal year without conducting a formal bid, thereby taking advantage of the same terms and conditions of the contracts and their competitive pricing structure.

Recommended for Approval:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)
CONSENT ITEM TITLE: Authorization to Dispose of Surplus Equipment

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the disposal of District generated surplus furnishings and equipment. EMP: L

FISCAL IMPLICATIONS: No financial obligation is created by this action.

BACKGROUND: Through normal operations and/or modernization, the District generates surplus furnishings and equipment that's not suitable for District use due to damage and/or obsolescence on a regular basis. Items that are no longer needed by a school or department but are still in good condition and re-usable are made available to other schools and departments at no charge. Items that are no longer usable in the District are declared surplus. State Law requires School Board approval for District Property to be designated as surplus under Education Code Sections 81450-81460. The need to dispose of these items in an efficient, cost effective and expeditious manner is imperative to the District. Items deemed surplus are currently stored in the District warehouse.

Upon Board approval, Purchasing and Contract Administration will dispose of this surplus in a manner that is most cost effective and efficient for the District.

Recommended for Approval:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES

[Signature]
Interim Superintendent/President
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RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District (PACCD) of Los Angeles County, California, ratify Agreement No. B150287 with El Monte Union High School District (EMUHSD) to support the Advanced Manufacturing/Engineering Technology Linked Learning (AMETLL) Career Pathway Trust. The term of this agreement shall be July 1, 2014 through June 30, 2015. EMP: D1, D4.3

FISCAL IMPLICATIONS: PACCD will disperse funds in the amount of One Hundred Thousand Dollars ($100,000.00) to EMUHSD for their participation in fulfillment of the AMETLL Career Pathways Trust Grant according to the terms and conditions of the agreement. This represents the first year’s allotment to EMUHSD of the Two Million Two Hundred Thousand Dollars ($2,200,000.00) awarded to PACCD for 4 years by Long Beach Community College District.

BACKGROUND: The AMETLL consortium (Pasadena City College, Cerritos, Long Beach, El Camino and Harbor) is committed to addressing the significant workforce shortages in Los Angeles in the advanced manufacturing and engineering technology industries. To effectively establish a new workforce pipeline for this industry cluster, the colleges are dedicated to working with their respective Unified School District to develop clear pathways, with industry driven technical elements, which begin in high school and continue through a Bachelor’s Degree. Each of the more than 20 education partners included in this consortium are committed to the tenets of Linked Learning, which is work based, contextualized academics and project based monitoring of students within a career pathway.

A partnership will be established supporting Pathway Development activities with EMUHSD which will develop services and articulated career pathways with curricular alignment including equipment, afterschool activities, workshops, one project manager and grant specialist, participation for 7 faculty in curriculum meetings and other project events, one time funding to set up 2 new Project Lead The Way (PLTW) classrooms, PLTW training for 7 faculty members and funding for local intermediary, the San Gabriel Valley Economic Partnership. To accomplish the goals of this grant program, each of the consortia community colleges will receive a portion of grant funding through a contract to facilitate project deliverables with partners in their respective service areas, included also in this grant are funds for conference attendance to support the District’s involvement.

Recommended for Approval:

[Signature]
Dean, Workforce Education and Economic Development

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Interim Superintendent/President

(Requires three signatures)
**CONSENT ITEM TITLE:**
Authorization to Ratify Agreement No. B150286 with Pasadena Unified School District

**Board Meeting Date:** April 1, 2015

**RECOMMENDATION:**
It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District (PACCD) of Los Angeles County, California, ratify Agreement No. B150286 with Pasadena Unified School District (PUSD) to develop clear pathways with industry driven technical elements, Los Angeles High Impact Information Technology, Entertainment and Entrepreneur, and Communications Hubs (LA HI-TECH) Career Pathway Trust. The term of this agreement shall be July 1, 2014 through June 30, 2015. EMP: D1, D4.3

**FISCAL IMPLICATIONS:** PACCD will disperse funds in the amount of Two Hundred Thousand Dollars ($200,000.00) to PUSD for their participation in fulfillment of the LA HI-TECH Career Pathways Trust Grant according to the terms and conditions of the agreement. This represents the first year’s allotment to PUSD of the One Million Six Hundred Twenty-Five Thousand Dollars ($1,625,000.00) awarded to PACCD for 4 years by California Department of Education.

**BACKGROUND:**
The LA HI-TECH consortium (Pasadena City College, Santa Monica, LA City, South West, West, Pierce and LA Valley) is committed to addressing the significant workforce shortages in LA in the Information and Communication Technology industries. To effectively establish a new workforce pipeline for this industry cluster, the colleges are dedicated to working with their respective Unified School District to develop clear pathways, with industry driven technical elements, which begin in high school and continue through a Bachelor’s Degree. Each of the more than 24 education partners included in this consortium are committed to the tenets of Linked Learning, which is work based, contextualized academics and project based monitoring of students within a career pathway.

A partnership will be established supporting Pathway Development activities with local high schools in the PUSD which will develop services and articulated career pathways with curricular alignment including equipment, afterschool activities, workshops, one project manager and grant specialist, participation for faculty in curriculum meetings and other project events, one time funding for equipment. To accomplish the goals of this grant program, each of the consortia community colleges will receive a portion of grant funding through a contract to facilitate project deliverables with partners in their respective service areas, included also in this grant are funds for conference attendance to support the District’s involvement.

**Recommended for Approval:**

*Signature*

Dean, Workforce Education and Economic Development

**Approved by:**

*Signature*

Acting Senior Vice President/Assistant Superintendent

Business and College Services

*Signature*

Senior Vice President/Assistant Superintendent

Academic and Student Affairs

(Requires three signatures)
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District (PACCD) of Los Angeles County, California, ratify Agreement No. B150285 with Pasadena Unified School District (PUSD) to support the Advanced Manufacturing/Engineering Technology Linked Learning (AMETLL) Career Pathway Trust. The term of this agreement shall be July 1, 2014 through June 30, 2015. EMP: D1, D4.3

FISCAL IMPLICATIONS: PACCD will disperse funds in the amount of One Hundred Thousand Dollars ($100,000.00) to PUSD for their participation in fulfillment of the AMETLL Career Pathways Trust Grant according to the terms and conditions of the agreement. This represents the first year’s allotment to PUSD of the Two Million Two Hundred Thousand Dollars ($2,200,000.00) awarded to PACCD for 4 years by Long Beach Community College District.

BACKGROUND: The AMETLL consortium (Pasadena City College, Cerritos, Long Beach, El Camino and Harbor) is committed to addressing the significant workforce shortages in Los Angeles in the advanced manufacturing and engineering technology industries. To effectively establish a new workforce pipeline for this industry cluster, the colleges are dedicated to working with their respective Unified School District to develop clear pathways, with industry driven technical elements, which begin in high school and continue through a Bachelor’s Degree. Each of the more than 20 education partners included in this consortium are committed to the tenets of Linked Learning, which is work based, contextualized academics and project based monitoring of students within a career pathway.

A partnership will be established supporting Pathway Development activities with local high schools in the PUSD which will develop services and articulated career pathways with curricular alignment including equipment, afterschool activities, workshops, one project manager and grant specialist, participation for 7 faculty in curriculum meetings and other project events, one time funding to set up 2 new Project Lead The Way (PLTW) classrooms, PLTW training for 7 faculty members and funding for local intermediary, the San Gabriel Valley Economic Partnership. To accomplish the goals of this grant program, each of the consortia community colleges will receive a portion of grant funding through a contract to facilitate project deliverables with partners in their respective service areas, included also in this grant are funds for conference attendance to support the District’s involvement.

Recommended for Approval:

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

Approved by:

Interim Superintendent/President

(Requires three signatures)
CONSENT ITEM TITLE:
Approve Change Order Number 10 for Contract Number C150002, R-Building Restrooms Upgrade

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Change Order Number Ten (10) for Contract Number C150002, R-Building Restrooms Upgrade. As part of the agreement between 1st California Construction, Inc., and the District, change orders may be related to the contract labor, equipment and/or materials.

EMP: L

Change Order #10: Add to provide the fire alarm strobe lights and smoke detectors in Rooms R-117 and R-118. The fire alarm is required by code and was not included in these two rooms affected by the new restroom project. The total cost of this change order is One Thousand Six Hundred Seventy-Three Dollars and Twenty-Three Cents ($1,673.23).

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in the account number shown.

420000-741200-625000-7100 (M/P Restroom Upgrades)

BACKGROUND: Periodic change orders to the original contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the contract up to ten percent (10%) of the original amount. On September 3, 2014, the Board awarded Bid 918 to 1st California Construction, Inc. and authorized the issuance of Contract Number C150002. The upgrade of the restrooms would allow for more water efficient appliances and better accessibility that meets American Disability Act (ADA) requirements.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES

Interim Superintendent/President

(Requires three signatures)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM No. 187-B

CONSENT ITEM TITLE:
Accept Notice of Completion P10-03214 Structured Cabling Project.

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept the Pasadena City College structured cabling Project at the Center for the Arts building, purchase order P10-03214 to MCI Networks Services dba Verizon Business Services, as complete, and authorize the administration to file for the recording of the Notice of Completion. EMP: L

FISCAL IMPLICATIONS: No additional financial obligation is created by this action.

BACKGROUND: At its meeting of June 16, 2010, Consent Item #185-B, the Board of Trustees approved the structured cabling requirements for the new Center for the Arts building, and authorized the issuance of P10-03214 to MCI Networks Services dba Verizon Business Services. Per the terms and specification of said purchase order, the Facilities Services Department has advised that this project is now complete.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Interim Superintendent/ President
CONSENT ITEM TITLE:
Authorization to Solicit Bids: Replace Thermal Energy Storage Pumps at the Community Education Center

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation for bids to replace the Thermal Energy Storage Pumps at the Community Education Center. This authorization to solicit bids shall expire on December 30, 2015. EMP: L2

FISCAL IMPLICATIONS: No financial obligation is created by the authorization to solicit bids. However, the in-house anticipated cost is One Hundred Thousand Dollars ($100,000.00). Funds for this purpose are provided in the 2014-2015 District Budget under the following cost center shown:

430000-724300-625000-7100 (Air Handler Units)

BACKGROUND: The existing Thermal Energy Storage Pumps have exceeded their life expectancy and are running inefficiently. Replacing the existing thermal energy storage pumps will allow the District to recognize energy savings and better cooling and heating of the building. The District will apply the California Uniform Public Construction Cost Accounting Act (CUPCCAA) guideline to complete the bid process.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES

Interim Superintendent/ President

(Requires three signatures)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Solicit Bids:
Air Handler Units - Sexson Auditorium

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation for bids to replace the air handler units at the Sexson Auditorium. This authorization to solicit bids shall expire on December 30, 2015. EMP: L2

FISCAL IMPLICATIONS: No financial obligation is created by the authorization to solicit bids. However, the in-house estimated cost is Seven Hundred Fifty Thousand Dollars ($750,000.00). Funds for this purpose are provided in the 2014-2015 District Budget under the following cost center shown:

437241-724100-625000-7100 (Air Handler Units)

BACKGROUND: The air handler units in the Sexson Auditorium have exceeded their life expectancy. Replacing them will allow the District to meet Air Quality Management District (AQMD) requirements and to recognize energy savings.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES
Interim Superintendent/President
CONSENT ITEM TITLE:
Authorization to Solicit Bids: Replace District Sewer Line

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation for bids to replace the District Sewer Line for the main campus. This authorization to solicit bids shall expire on December 30, 2015. EMP: L2

FISCAL IMPLICATIONS: No financial obligation is created by the authorization to solicit bids. However, the in-house estimated cost is One Hundred Sixty-Eight Thousand Five Hundred Dollars ($168,500.00). Funds for this purpose are provided in the 2014-2015 District Budget under the following cost center shown:

437247-724700-625000-7100 (Scheduled Maintenance)

BACKGROUND: The District's sewer line is in need of replacement due to erosion, root and earthquake damage. Due to various issues, this sewer line has been repaired several times in the past. Replacing the existing sewer line will reduce expensive repairs and improve the waste water systems.

The District will apply the California Uniform Public Construction Cost Accounting Act (CUPCCAA) guideline to complete the bid process.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Interim Superintendent/President

(Requires three signatures)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Solicit Bids:
Replace District Boiler – "C" Building

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation for bids to replace the District’s boiler in the “C” building. This authorization to solicit bids shall expire on December 30, 2015. EMP: L2

FISCAL IMPLICATIONS: No financial obligation is created by the authorization to solicit bids. However, the in-house estimated cost is One Hundred Thousand Dollars ($100,000.00). Funds for this purpose are provided in the 2014-2015 District Budget under the following cost center shown:

437241-724100-621000-7100 (Boiler Replacement/Air Handler Units)

BACKGROUND: The “C” building is one of the District’s oldest buildings. Existing boilers have exceeded their life expectancy and replacing them will allow the District to recognize energy savings and better cooling and heating of the building.

The District will apply the California Uniform Public Construction Cost Accounting Act (CUPCCAA) guideline to complete the bid process.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES

Interim Superintendent/ President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation of bids for Simulation Lab and Classroom Remodel at the Community Education Center (CEC). This authorization to solicit bids shall expire on December 30, 2015. EMP: L2

FISCAL IMPLICATIONS: No financial obligation is created by the authorization to solicit bids. However, the in-house estimated cost is One Hundred Fifty Thousand Dollars ($150,000.00). Funds for this purpose are provided in the 2014-2015 District Budget under the following cost center shown:

4100000-712300-625000-7100 (Facility Renovation)

BACKGROUND: At its meeting of November 17, 2014, Consent Item 89-B, the District authorized the purchase of four (4) patient healthcare simulators. The Simulators are housed at CEC in an environment that does not fully allow for the full effective use of the equipment. Remodeling the Classroom and Lab around the equipment will allow for efficient and full usage by the students and the instructor.

The District will apply the California Uniform Public Construction Cost Accounting Act (CUPCCAA) guideline to complete the bid process.
CONSENT ITEM TITLE:  
Approve/Ratify Compensation for Academic Personnel

Board Meeting Date: April 1, 2015

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the fiscal year 2014-15, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS:  Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND:  The assignment shall be determined by College need.

Recommended for Approval:

Executive Director, Human Resources

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Interim Superintendent/ President
<table>
<thead>
<tr>
<th>NAME</th>
<th>COMPENSATION</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cho, Jay</td>
<td>6,000.00</td>
<td>Academic Support—oversee the redesign of the Math Jam curriculum, 03-19-15 to 07-31-15, EMP: A,B,D</td>
</tr>
<tr>
<td>Henry, Misty</td>
<td>2,000.00</td>
<td>PCC Extension—welding certification test examiner, 04-01-15 to 06-01-15, EMP: I4</td>
</tr>
<tr>
<td>Pilon, Kris</td>
<td>1,500.00</td>
<td>Accreditation—extended time faculty spent reading and commenting on the various drafts of the College’s Accreditation Self Study report, 09-01-14 to 03-05-15, EMP: F</td>
</tr>
<tr>
<td>Aguilar, Suny</td>
<td>150.00</td>
<td>EL Civics—attend the Learner Goals Setting staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, EMP: B2.1</td>
</tr>
<tr>
<td>Bernard, Edward</td>
<td>2,500.00</td>
<td>EL Civics—implement and deliver civics education content to English as a Second Language (ESL) students, 04-01-15 to 06-01-15, EMP: A2</td>
</tr>
<tr>
<td>Boyden, Pixie</td>
<td>3,000.00</td>
<td>CTEA ACROSS ALL—continuation of alignment to labor market information and industry credentials for curriculum and instruction submittal in August, 03-19-15 to 06-30-15, EMP: A2, A3, B1, B2,C2,C4</td>
</tr>
<tr>
<td>Burton, Jared</td>
<td>350.00</td>
<td>CTEA ACROSS ALL—3-hour instructor retreat and 4 hours follow-up course development for LIB 001, 03-19-15 to 04-19-15, EMP: A2, A3, B1, B2,C2,C4</td>
</tr>
<tr>
<td>Burton, Jared</td>
<td>400.00</td>
<td>CTEA ACROSS ALL—3-hour instructor retreat and 4-5 hours per course follow-up course development for library technology and digitization skills program instructors, 04-16-15 to 05-16-15, EMP: A2, A3, B1, B2,C2,C4</td>
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<tr>
<td>Butler, Walter</td>
<td>650.00</td>
<td>CTEA ACROSS ALL—3-hour instructor retreat and 4-5 hours per course follow-up course development for library technology and digitization skills program instructors, 04-16-15 to 05-16-15, EMP: A2, A3, B1, B2,C2,C4</td>
</tr>
<tr>
<td>Chen, Chia-Wei</td>
<td>500.00</td>
<td>Natural Sciences eSTEM Grant—biology 011 redesign community of practice participant, 02-19-15 to 05-10-15, EMP: B1.4</td>
</tr>
<tr>
<td>Cunningham, Katelyn</td>
<td>500.00</td>
<td>Title V—SASI faculty participation in the Stretch Accelerated Composition Community of Educators professional learning activities, 03-18-15 to 04-30-15, EMP: A2, A3, B1, D2</td>
</tr>
<tr>
<td>Deukmedjian, Teresa</td>
<td>150.00</td>
<td>High School (ASE)—attend the Learner Goals Setting staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, EMP: B2.1</td>
</tr>
<tr>
<td>Deukmedjian, Teresa</td>
<td>800.00</td>
<td>High School (ASE)—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, EMP: B2.1</td>
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<tr>
<td>Diaz, Alejandra</td>
<td>1,935.00</td>
<td>CTE Transitions—working at the high schools with staff/faculty on dual enrollment program, 03-19-15 to 04-30-15, EMP: D1, D2, D3, D4</td>
</tr>
</tbody>
</table>
Dostal, John 2,000.00 EL Civics—assist in the implementation and delivery of civics education content to English as a Second Language (ESL) students, 04-01-15 to 05-01-15, EMP: A2

Endore, Gita 800.00 EL Civics—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, EMP: B2.1

Endore, Gita 150.00 EL Civics—attend the Learner Goals Setting staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, EMP: B2.1

Fairfield, Barbara 150.00 EL Civics—attend the Learner Goals Setting staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, EMP: B2.1

Ford, Wendolyn 150.00 High School (ASE)—attend the Learner Goals Setting staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, EMP: B2.1

Ford, Wendolyn 800.00 High School (ASE)—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, EMP: B2.1

Foster, Valeri 500.00 Natural Sciences eSTEM Grant—eSTEM Center faculty mentor, 02-19-15 to 05-10-15, EMP: B1.4

Garcia, Celsa 150.00 EL Civics—attend the Learner Goals Setting staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, EMP: B2.1

Guo, Hong 400.00 CTEA ACROSS ALL—3-hour instructor retreat and 4-5 hours per course follow-up course development for library technology and digitization skills program instructors, 04-16-15 to 05-16-15, EMP: A2, A3, B1, B2, C2, C4

Hanna, Nabeela 800.00 EL Civics—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, EMP: B2.1

Hanna, Nabeela 150.00 EL Civics—attend the Learner Goals Setting staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, EMP: B2.1

Hanson, Jennifer 7,500.00 CTEA ACROSS ALL—continuation of program and course development for business marketing, 03-19-15 to 06-30-15, EMP: A2, A3, B1, B2, C1, C2, C4

Hebron, Jeffrey 150.00 High School (ASE)—attend the Learner Goals Setting staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, EMP: B2.1

Hebron, Kathleen 800.00 High School (ASE)—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, EMP: B2.1
<table>
<thead>
<tr>
<th>Name</th>
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<th>Description</th>
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<tr>
<td>Hebron, Kathleen</td>
<td>150.00</td>
<td>High School (ASE)—attend the <em>Learner Goals Setting</em> staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, <em>EMP: B2.1</em></td>
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<td>Hernandez, Tami</td>
<td>150.00</td>
<td>High School (ASE)—attend the <em>Learner Goals Setting</em> staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, <em>EMP: B2.1</em></td>
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<tr>
<td>Hunkins, Susan</td>
<td>800.00</td>
<td>EL Civics—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, <em>EMP: B2.1</em></td>
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<tr>
<td>Hunkins, Susan</td>
<td>150.00</td>
<td>El Civics—attend the <em>Learner Goals Setting</em> staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, <em>EMP: B2.1</em></td>
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<tr>
<td>Jess, Siobhan</td>
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<td>El Civics—attend the <em>Learner Goals Setting</em> staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, <em>EMP: B2.1</em></td>
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<tr>
<td>Kim, Jung</td>
<td>150.00</td>
<td>High School (ASE)—attend the <em>Learner Goals Setting</em> staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, <em>EMP: B2.1</em></td>
</tr>
<tr>
<td>Lee, Celina</td>
<td>350.00</td>
<td>CTEA ACROSS ALL—3-hour instructor retreat and 4 hours follow-up course development for LIB 001, 03-19-15 to 04-19-15, <em>EMP: A2, A3, B1, B2,C2,C4</em></td>
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<tr>
<td>Lee, Dina</td>
<td>800.00</td>
<td>High School (ASE)—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, <em>EMP: B2.1</em></td>
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<tr>
<td>Lin, Freda</td>
<td>350.00</td>
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<tr>
<td>Lorenz-Vega, Nancy</td>
<td>800.00</td>
<td>EL Civics—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, <em>EMP: B2.1</em></td>
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<tr>
<td>Maki, Jonathan</td>
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<tr>
<td>Name</td>
<td>Amount</td>
<td>Description</td>
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<tr>
<td>--------------------------</td>
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<tr>
<td>Maraghy, Shannon</td>
<td>800.00</td>
<td>EL Civics—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, EMP: B2.1</td>
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<td>Maraghy, Shannon</td>
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<td>Marulanda, Christian</td>
<td>150.00</td>
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<tr>
<td>Morar, Sangeeta</td>
<td>1,935.00</td>
<td>CTE Transitions—working at the high schools with staff/faculty on dual enrollment program, 03-19-15 to 04-30-15, EMP: D1, D2, D3, D4</td>
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<tr>
<td>Munoz-Hodgson, Krishana</td>
<td>800.00</td>
<td>EL Civics—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, EMP: B2.1</td>
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<tr>
<td>Pak, Donald</td>
<td>800.00</td>
<td>High School (ASE)—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, EMP: B2.1</td>
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<td>Pak, Donald</td>
<td>150.00</td>
<td>EL Civics—attend the Learner Goals Setting staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, EMP: B2.1</td>
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<tr>
<td>Samaan, Evette</td>
<td>800.00</td>
<td>EL Civics—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, EMP: B2.1</td>
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<tr>
<td>Samaan, Evette</td>
<td>150.00</td>
<td>EL Civics—attend the Learner Goals Setting staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, EMP: B2.1</td>
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<td>Sargsyan, Arus</td>
<td>800.00</td>
<td>EL Civics—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, EMP: B2.1</td>
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<td>Sargsyan, Arus</td>
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<tr>
<td>Sato, Naomi</td>
<td>800.00</td>
<td>EL Civics—attend the community of practice training: integrated and contextualized workforce skills in ABE/ASE classroom organized by the California Department of Education (CDE) and the California Adult Literacy Professional Development Project (CALPRO), 04-01-15 to 05-01-15, EMP: B2.1</td>
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<tr>
<td>Name</td>
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<td>Seubert, Erica</td>
<td>500.00</td>
<td>Natural Sciences eSTEM Grant—biology 011 redesign community of practice participant, 02-19-15 to 05-10-15, EMP: B1.4</td>
</tr>
<tr>
<td>Sheldon, Christina</td>
<td>300.00</td>
<td>CTEA ACROSS ALL—3-hour instructor retreat and 4 hours follow-up course development for LIB 001, 03-19-15 to 04-19-15, EMP: A2, A3, B1, B2, C2, C4</td>
</tr>
<tr>
<td>Sheldon, Christina</td>
<td>400.00</td>
<td>CTEA ACROSS ALL—3-hour instructor retreat and 4-5 hours per course follow-up course development for library technology and digitization skills program instructors, 04-16-15 to 05-16-15, EMP: A2, A3, B1, B2, C2, C4</td>
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<tr>
<td>Stewart, Linda</td>
<td>750.00</td>
<td>CTEA ACROSS ALL—3-hour instructor retreat and 4-5 hours per course follow-up course development for library technology and digitization skills program instructors, 04-16-15 to 05-16-15, EMP: A2, A3, B1, B2, C2, C4</td>
</tr>
<tr>
<td>Taylor, Gail</td>
<td>500.00</td>
<td>Title V—SASI faculty participation in the Stretch Accelerated Composition Community of Educators professional learning activities, 03-18-15 to 04-30-15, EMP: A2, A3, B1, D2</td>
</tr>
<tr>
<td>Wiggins, Lynell</td>
<td>1,500.00</td>
<td>Assembly Bill 86 Grant—assist and work with noncredit counselors to create a seamless transition for noncredit students to credit programs, 03-10-15 to 05-30-15, EMP: K3</td>
</tr>
<tr>
<td>Yankey, Juliana</td>
<td>150.00</td>
<td>High School (ASE)—attend the Learner Goals Setting staff development workshop organized by CalPRO, 03-01-15 to 04-01-15, EMP: B2.1</td>
</tr>
</tbody>
</table>
CONSENT ITEM TITLE:
Employment of Hourly Faculty, 2014-15

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the employment of the persons on the attached list for 2014-15. The length of time of the employment and the assignment shall be determined by the needs of the College. All employment was in accordance with Pasadena City College Hiring Policies and Procedures and applicable California Government Codes. EMP: A3.1

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

[Signatures]

Executive Director, Human Resources

Approved by:

[Signatures]

Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]

Interim Superintendent/ President
<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cha, Janet</td>
<td>Adjunct Faculty</td>
<td>B</td>
<td>2</td>
<td>School of Business, Engineering and Technology</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Accounting</td>
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<tr>
<td>Chan, Kevin</td>
<td>Adjunct Noncredit Faculty</td>
<td>NM</td>
<td>7</td>
<td>Noncredit English as a Second Language</td>
</tr>
<tr>
<td>Garces, Belinda</td>
<td>Adjunct Counselor</td>
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<td>5</td>
<td>Counseling Guidance</td>
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<tr>
<td>Watts, Caren</td>
<td>Adjunct Faculty</td>
<td>B</td>
<td>1</td>
<td>School of Business, Engineering and Technology</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Culinary Arts</td>
</tr>
</tbody>
</table>
CONSENT ITEM TITLE: Employment of Hourly Unclassified Employees, College Assistants and Volunteers for 2014-2015

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the attached list of hourly unclassified employees, college assistants and volunteers hired for fiscal year 2014-2015.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

[Signature]
Executive Director, Human Resources

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Interim Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>DIVISION/DEPARTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alatorre, Ana</td>
<td>College Assistant</td>
<td>Police and Safety Services</td>
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<tr>
<td></td>
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<td>Business Services</td>
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<tr>
<td></td>
<td></td>
<td>Civic Center EMP:E1</td>
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<tr>
<td>Alatorre, Ana</td>
<td>College Assistant</td>
<td>Instructional Support</td>
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<td>Accreditation EMP:F</td>
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<tr>
<td>Alvarez, Katie</td>
<td>College Assistant</td>
<td>Outreach, Degree &amp; Transfer Services</td>
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<tr>
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<td>Outreach EMP:E5</td>
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<td>Apontti, Therese-Angelina</td>
<td>College Assistant</td>
<td>Business Services</td>
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<td></td>
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<td>Civic Center EMP:E1</td>
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<tr>
<td>Avila, Ruben</td>
<td>College Assistant</td>
<td>School of Health Sciences</td>
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<td>Physical Education: Athletics EMP:E1</td>
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<tr>
<td>Barber, Mikele</td>
<td>College Assistant</td>
<td>School of Health Sciences</td>
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<td>Physical Education: Athletics EMP:E1</td>
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<td>Facilities Trades EMP:E1.2</td>
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<td>School of Health Sciences</td>
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<tr>
<td></td>
<td></td>
<td>Physical Education: Athletics EMP:E1</td>
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<tr>
<td>Eder, John</td>
<td>College Assistant</td>
<td>Fiscal Services</td>
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<tr>
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**NO FUND**

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PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Unclassified Employees, Student Workers for 2014-2015

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the attached list of hourly unclassified employees, student workers for fiscal year 2014-2015.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

Executive Director, Human Resources

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Interim Superintendent/President

(Requires three signatures)
**FUND 01**

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<tr>
<th>NAME</th>
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<tr>
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<td>School of Science and Mathematics Division Office EMP:E1</td>
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CONSENT ITEM TITLE: Salary Compensation Factors—Large Group Instruction

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the named instructors on the attached list to be paid for teaching a large group instruction (LGI) section during the spring 2015 semester. EMP: A3.1

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: In conformance with the current agreement with the Pasadena City College Faculty Association, Article 5.6.2.

Recommended for Approval:

Executive Director, Human Resources

Approved by:

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

Interim Superintendent/President

(Requires three signatures)
It is further recommended that the following named instructors be paid an amount equal to the hourly summer intersession rate times the number of hours listed each week in ADDITION to the regular compensation for teaching hourly classes during the spring 2015 semester.

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<thead>
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<th>INSTRUCTOR</th>
<th>DEPARTMENT/DIVISION</th>
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<td>SOC 1</td>
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<td>$ 900/semester</td>
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<td>Noble, Jennifer</td>
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<td>PSYCH 1</td>
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<td>Uranga, David</td>
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<td>COMM 001</td>
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<td>HIST 7B</td>
<td>33723</td>
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<td>Post, Kari</td>
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<td>NUTRI 11</td>
<td>31313</td>
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<td>ART 001B</td>
<td>32190</td>
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CONSENT ITEM TITLE:
Employment, Change of Status and Separations of Classified Employees

Board Meeting Date: April 1, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following employment, changes of status and separations pertaining to the following classified service employees. All changes were in accordance with Pasadena City College applicable policies and procedures and California Government Codes. EMP: E2, E4

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: Routine personnel transactions.

Recommended for Approval:

[Signature]
Executive Director, Human Resources

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Interim Superintendent/President
Consent Item No. 99-P  
April, 1 2015  
Page 2 of 3

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
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</table>

| CHANGES                             |              |                   |                |
| Conklin, Eamon                      |              |                   |                |
| From: Department Laboratory         | 40D          | 100%-11 mo        |                |
| Technician II – Art                 |              |                   |                |
| Visual Arts & Media Studies         |              |                   |                |
| To: Electronic & Digital Fabrication| 54A          | 100%-11 mo        | 4/3/2015       |
| Technician                          |              |                   |                |
| Community Education Center          |              |                   |                |
| Cabral, Martha                      |              |                   |                |
| From: Admissions & Records Clerk II | 40F          | 100%-10 mo.       |                |
| Community Education Center          |              |                   |                |
| To: Admissions & Records Clerk II   | 40F          | 100%-11 mo        | 4/1/2015 – 4/30/2015 |
| Community Education Center          |              |                   |                |
| De la Fuente, Yolanda               |              |                   |                |
| From: Lead Student Placement        | 36F          | 100%-10 mo.       |                |
| Interviewer                         |              |                   |                |
| Counseling                          |              |                   |                |
| To: Lead Student Placement          | 36F          | 100%-12 mo.       | 3/1/2015 – 6/30/2015 |
| Interviewer                         |              |                   |                |
| Counseling                          |              |                   |                |

| SEPARATIONS                         |              |                   |                |
| Brown, Anthony                       |              |                   |                |
| Accountant                           |              | Resignation       | 3/13/2015      |
| Fiscal Services                      |              |                   |                |
CONSENT ITEM TITLE: 
Approve/Ratify Compensation for Classified Personnel 

Board Meeting Date: April 1, 2015 

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the fiscal year 2014-15, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need. 

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget. 

BACKGROUND: The assignment shall be determined by College need. 

Recommended for Approval: 

Executive Director, Human Resources 

Approved by: 

Acting Senior Vice President/Assistant Superintendent Business and College Services 

Senior Vice President/Assistant Superintendent Academic and Student Affairs 

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES: 

Interim Superintendent/President 

(Requires three signatures)
<table>
<thead>
<tr>
<th>NAME</th>
<th>COMPENSATION</th>
<th>JUSTIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rivera, Gilbert M.</td>
<td>$2,850.00</td>
<td>This payment is compensation for taking on 50% of the duties of the position of Director of Public Relations. This payment is for performing these duties from March 1, 2015 through March 31, 2015.</td>
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