NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, February 18, 2015

6:00 P.M. CLOSED SESSION
7:00 P.M. OPEN SESSION

MEETING NO. 4
REGULAR BUSINESS MEETING

Pasadena City College
Creveling Lounge
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 4, a Regular Business Meeting. The Open Session will begin at 6:00 p.m. with the Call To Order, Roll Call and Public Comment on Closed Session Agenda items. Closed Session will follow. Open Session will resume at the end of Closed Session. The Board will meet in Creveling Lounge, Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
BOARDS OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR BUSINESS MEETING NO. 4
Wednesday, February 18, 2015

6:00 P.M. Closed Session
7:00 P.M. Open Regular Session
Pasadena City College
Creveling Lounge
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a “Request to Address the Board of Trustees” form and give it to the Board Secretary prior to the beginning of the meeting. No public comment cards will be accepted after the start of the meeting. Individual speakers are limited to three minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL and PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
(6:00 P.M.)

II. CLOSED SESSION

Government Code §54957.6
Collective Bargaining (PCCFA)
Lead Negotiator: Mr. Bruce Barsook, Attorney, Liebert Cassidy Whitmore

Government Code §54957.6
Collective Bargaining (PCC-CFT, CSEA #777, POA)
Lead Negotiator: Ms. Gail Cooper, General Counsel

Government Code §54957.9(a)
Negotiation with Unrepresented Employees (Management Association, Confederals)
Designated Negotiator: Dr. Robert B. Miller, Interim Superintendent/President

Government Code §54957
Public Employee Appointment: Project Coordinator, Economic & Workforce Development

III. OPEN SESSION (7:00 P.M.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND RECOGNITIONS

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
*The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.*

D. APPROVAL OF MINUTES
Meeting No. 3, Regular Business Meeting, February 4, 2015

E. APPROVAL OF CONSENT ITEMS (see page 3, attached)
ACTION ITEMS RECOMMENDED FOR APPROVAL

F. PRESIDENTIAL SEARCH UPDATE

G. RESOLUTION No. 528 IN COMMEMORATION OF THE 100th ANNIVERSARY OF THE ARMENIAN GENOCIDE, APRIL 2015


I. ADOPTION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE PASADENA CITY COLLEGE FACULTY ASSOCIATION AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT REGARDING COMPENSATION INCREASES FOR THE 2012-2013 ACADEMIC YEAR

J. RESOLUTION No. 529, SUPPLEMENTAL RETIREMENT PLAN 2014-2015

K. RESOLUTION No. 530, RESERVES FOR CONTINGENCIES 2014-2015

L. BOARD POLICY REVISIONS RECOMMENDED BY BOARD POLICY REVIEW COMMITTEE
   • BB 2730: Board Member Health Benefits
   • BP 3200: Accreditation
   • BP 3300: Public Records

M. 2015 COMMENCEMENT SPEAKER NOMINATIONS

INFORMATION ITEMS

N. STUDENT EQUITY PLAN - FIRST READING

O. ACCREDITATION UPDATE

P. SUPERINTENDENT-PRESIDENT'S REPORT

ANNOUNCEMENTS

Q. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

R. PROPOSED FUTURE BOARD BUSINESS MEETING DATES

   Saturday, February 21, 2015
   8:30 A.M. Spring Retreat

   Wednesday, March 4, 2015
   6:00 P.M. Regular Business Meeting

   Wednesday, March 18, 2015
   6:00 P.M. Regular Business Meeting

S. PROPOSED FUTURE AGENDA ITEMS

IV. ADJOURNMENT

Pasadena City College and Creveling Lounge are wheelchair accessible. Reasonable accommodation services are available when requests are made by 4:00 pm of the Monday before the Board meeting. Please contact Mary Thompson at 626.585.7202 if you need assistance in order to participate in a public meeting or if you need agenda and public documents modified as required by the Americans with Disabilities Act.
CONSENT ITEMS

13-S Approval of Student Travel – PCC TRIO Programs COE Policy Seminar

140-B Approve/Ratify Contracts
141-B Approve Piggybackable Agreement
142-B Approve/Ratify Purchasing Transactions
143-B Approve Information Technology Purchasing Transactions
144-B Approve Professional Conference Attendance
145-B Authorization to Bid: Renovate Math Resource Center
146-B Authorization to Enter into an Agreement with Rio Hondo Community College District
147-B Approve Change Order, R-Building Restrooms Upgrade
148-B Ratify Authorization to Enter into an Agreement with Long Beach Community College District
149-B Ratify Authorization to Enter into an Agreement with Rancho Santiago Community College District

71-P Approve/Ratify Compensation for Academic Personnel
72-P Employment of Hourly Unclassified Employees, College Assistants and Volunteers for 2014-2015
73-P Employment of Hourly Unclassified Employees, Student Workers for 2014-2015
74-P Authorization to Reimburse Applicants
75-P Employment, Change of Status and Separations of Classified Employees
76-P Appointment of Academic Employees (CLOSED SESSION)
Meeting No. 3
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 3 on Wednesday, February 4, 2015, in Pasadena City College, Creveling Lounge, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 6:01 p.m. by Ms. Brown, President.

ROLL CALL
Trustees Present
Ms. Berlinda Brown, President
Ms. Linda Wah, Vice President
Dr. Anthony Fellow
Mr. John Martin
Dr. Ross Selvidge
Mr. William Thomson
Mr. Marshall Lewis, Student Trustee

Trustee Excused
Dr. Jeanette Mann, Clerk

Administrative Officers in Attendance
Dr. Robert Miller, Interim Superintendent
Dr. Robert Bell, Assistant Superintendent, Senior Vice President, Academic and Student Affairs
Ms. Bobbi Abram, Executive Director, Foundation
Ms. Gail Cooper, General Counsel

The Management Association was represented by Dr. David Douglass.
The Academic Senate was represented by Mr. Eduardo Cairo.
The Classified Senate was represented by Ms. Graciela Caringella.
The Associated Students Board was represented by Mr. Jordyn Orozco.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
There was no public comment.

Ms. Brown adjourned the Board to Closed Session at 6:02 p.m.
II. CLOSED SESSION

Government Code §54957.6
Collective Bargaining (PCC-CFT, CSEA #777, POA)
Lead Negotiator: Ms. Gail Cooper, General Counsel

Government Code §54957.9(a)
Negotiation with Unrepresented Employees (Confidential)  
Designated Negotiator: Dr. Robert B. Miller, Interim Superintendent/President

III. OPEN SESSION

Ms. Brown reconvened Open Session at 7:02 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE  
Mr. Lewis led the Pledge of Allegiance.

B. INTRODUCTIONS AND RECOGNITIONS  
There were no introductions and recognitions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS  
There was public comment from Jeanne Lee and Mike Reyes.

D. APPROVAL OF MINUTES  
Meeting No. 2, Regular Business Meeting, January 21, 2015  
MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Fellow, the Board voted by six affirmative votes [Brown, Fellow, Martin, Selvidge, Thomson, Wah] to approve the Minutes of Meeting No. 2, Regular Business Meeting, January 21, 2015.  
Absent: Mann.  
Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS  
Consent Item 14-S was revised. Consent Item 125-B was withdrawn for separate vote.  
MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Wah, the Board voted by six affirmative votes [Brown, Fellow, Martin, Selvidge, Thomson, Wah] to approve Consent Items 12-S, 14-S, 16-I and 17-I, 126-B through 139-B, and 60-P through 70-P. Absent: Mann.  
Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Thomson and seconded by Ms. Wah, the Board voted by six affirmative votes [Brown, Fellow, Martin, Selvidge, Thomson, Wah] to approve Consent Item 125-B, Ratify Application, Awards for Innovation in Higher Education.  
Absent: Mann.  
Advisory Vote: Aye

F. NOMINATION, CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD  
No action taken.
G. **AUTHORIZATION TO TRANSMIT SECOND QUARTERLY FINANCIAL STATUS REPORT**

**MOTION:** On motion of Dr. Fellow and seconded by Ms. Wah, the Board voted by six affirmative votes [Brown, Fellow, Martin, Selvidge, Thomson, Wah] to Authorize to Transmit Second Quarterly Financial Status Report. Absent: Mann.
Advisory Vote: Aye

H. **SABBATICAL LEAVES**

**MOTION:** On motion of Dr. Fellow and seconded by Mr. Martin, the Board voted by six affirmative votes [Brown, Fellow, Martin, Selvidge, Thomson, Wah] to approve the Sabbatical Leaves, up to and including the four percent cut-off point. Absent: Mann.
Advisory Vote: Aye

I. **RESOLUTION No. 528 IN COMMEMORATION OF THE 100TH ANNIVERSARY OF THE ARMENIAN GENOCIDE, APRIL 2015**

This item was withdrawn and will be brought to the next board meeting.

J. **BOARD POLICY REVISIONS RECOMMENDED BY BOARD POLICY REVIEW COMMITTEE**

- BB 2730: Board Member Health Benefits
- BP 3200: Accreditation
- BP 3300: Public Records

This item was withdrawn and will be brought to the next board meeting.

K. **ENROLLMENT MANAGEMENT REPORT: SPRING 2015 SEMESTER**

Dr. Kathy Scott, Associate Vice President, Academic Affairs, presented the Enrollment Management Report.

L. **PASADENA ACADEMIC CAREER TRUST (PACT) UPDATE**

Dr. Cynthia Olivo, Associate Vice President, Student Affairs, presented the Pasadena Academic Career Trust (PACT) Update.

M. **ASSOCIATE DEGREE TRANSFER (ADT) REPORT**

Dr. Cynthia Olivo presented the Associate Degree Transfer (ADT) Report.

N. **ACCREDITATION UPDATE**

Mr. Matt Jordan, Accreditation officer and Ms. Stephanie Fleming, Self-Evaluation Coordinator provided the accreditation update.

O. **AB86 GRANT SUBMISSION REPORT**

Dr. Ofelia Arellano, Dean, Academic Affairs, presented the AB86 Grant Submission Report.

P. **PCC FOUNDATION FEASIBILITY STUDY**

Ms. Bobbi Abram, Executive Director, PCC Foundation, presented the PCC Foundation Feasibility Study.

Q. **RESOLUTION: IN SUPPORT OF CHANGES TO COMMUNITY COLLEGE FUNDING TO INCLUDE DIFFERENTIAL FUNDING FOR HIGH COST CAREER TECHNICAL EDUCATION PROGRAMS**

This item will be taken up by the Board Legislative Subcommittee.
R. SUPERINTENDENT-PRESIDENT’S REPORT

- Reported that he and his wife had the pleasure of hosting Chancellor Brice Harris and his family at the Rose Parade and Game; opportunity for Chancellor Harris and him to discuss the District and what is happening here; has hung up in his office the gift he received from Chancellor Harris of a painting of a rose, painted by the mother of Chancellor Harris’s wife, which has a wonderful story behind it; participated in the Three Kings celebration providing gifts to children for El Centro de Accion Social; participated in two Martin Luther King celebrations at Washington Middle School and Jackie Robinson Center; heard about ADT and working with PAAPI committee at a very successful press conference for Chinese press; successful API Pathways event two weekends ago; hosted the ACT candidate forum in Westerbeck Hall; attended CCLC Legislative Conference with trustees and two student representatives; Cash for College event last Saturday, outreach to incoming students re financial aid opportunities; presented a commendation to the Pasadena Committee in support of Fred Korematsu Day; Jaime Escalante project will have a week-long celebration in March.

S. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

a. SHARED GOVERNANCE REPRESENTATIVES

Mr. Eduardo Cairo, Academic Senate
- Congratulations to Trustee Brown for being our new president and thanked Trustee Fellow for leadership over past year. Faculty complained to him about lack of effort on his part for communicating with them re accreditation report; a couple of months prior to that he did inform everyone that if problems were not remedied AS would not sign; just need to check prior meetings where he told everyone; shared governance committee formed and there will be a professional development policy for management, classified and faculty which maximizes professional development for everyone; AS in process of revamping committees — mission statements, membership and ensure that they meet on a regular basis; probably have over 30 committees; continues to have productive and collegial meetings with the administration and when there are problems AS can meet with administration to resolve them.

Dr. David Douglass, Management Association
- Sorry to have missed the last meeting, but ten people attended American Association of Colleges and Universities annual meeting; learned about high impact practices both inside and outside the classroom; a couple attended community college leadership breakfast; one person attended a day training for deans; interacted with each other around topical issues at conference; appreciated leadership and gave a shout out to his instructional deans.

Ms. Graciela Caringella, Classified Senate
- Currently planning spring events including Classified Days which is a retreat for classified staff in the month of May, probably close to Classified Week; collaborated with APL to bring workshops to classified staff; thanked office of Human Resources for providing EEO workshops.

Mr. Jordyn Orozco, Associated Students
- Released 2014 AS spring survey as of last night in regards to overall student satisfaction on campus; hosting African American film festival, first movie next Tuesday; Feb. 26th 5:30-7 hosting candidates forum for those running for mayor, city council and local school boards to discuss their platforms.
b. BOARD OF TRUSTEES

Ms. Linda Wah, Trustee
- Thanked the students for attending the CCLC legislative conference; thanked PCC for supporting rally on AB176; workforce development had first task force meeting, several meetings coming up, one on March 9th at the LA Chamber of Commerce, focused on work partners; two slides from workforce meeting are in packet, goals and survey result re fulfilling number of degrees needed that match those needed in workforce; thanked PCC for coming to LACSTA event, encouraged trustees to come to those events – Feb. 19 at 5:30 p.m. in San Marino Assemblymember Holden will review the bill on dual enrollment; March 13 an adult education event report on funding; in April a workforce development forum at East LA College.

Dr. Ross Selvidge, Trustee
- Stopped by event on student aid last Saturday, about half were high school students and lots of parents attended.

Mr. William Thomson, Trustee
- Announcement from SBDC that local restaurant owner got a loan with assistance from our SBDC program which is something we ought to recognize or celebrate.

T. PROPOSED FUTURE BOARD BUSINESS MEETING DATES

Wednesday, February 18, 2015
6:00 P.M. Regular Business Meeting

Saturday, February 21, 2015
8:30 A.M. Spring Retreat – 8:30AM-3:00PM

Wednesday, March 4, 2015
6:00 P.M. Regular Business Meeting

Wednesday, March 18, 2015
6:00 P.M. Regular Business Meeting

U. PROPOSED FUTURE AGENDA ITEMS
Mr. Thomson -- mismatch on workforce preparation and what can be done to close gap.

IV. ADJOURNMENT
Ms. Brown adjourned meeting No. 3 at 9:12 p.m.
MOTIONS CARRIED AT MEETING NO. 3 – February 4, 2015


2. Approval of Consent Items 12-S, 14-S, 16-I and 17-I, 126-B through 139-B, and 60-P through 70-P.

3. Approval of Consent Item 125-B, Ratify Application, Awards for Innovation in Higher Education.

4. Approval to Authorize to Transmit Second Quarterly Financial Status Report.

5. Approval of the Sabbatical Leaves, up to and including the four percent cut-off point.

Submitted by:

Robert B. Miller, Secretary
Board of Trustees
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR BUSINESS MEETING NO. 3
Wednesday, February 4, 2015

6:00 P.M. Closed Session
7:00 P.M. Open Regular Session
Pasadena City College
Creveling Lounge
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

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I. CALL TO ORDER, ROLL CALL and PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 P.M.)

II. CLOSED SESSION

Government Code §54957.6 Collective Bargaining (PCC-CFT, CSEA #777, POA)
Lead Negotiator: Ms. Gail Cooper, General Counsel

Government Code §54957.9(a) Negotiation with Unrepresented Employees (Confidential)
Designated Negotiator: Dr. Robert B. Miller, Interim Superintendent/President

III. OPEN SESSION (7:00 P.M.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND RECOGNITIONS

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.

D. APPROVAL OF MINUTES
Meeting No. 2, Regular Business Meeting, January 21, 2015

E. APPROVAL OF CONSENT ITEMS (see page 3, attached)

ACTION ITEMS RECOMMENDED FOR APPROVAL

F. NOMINATION, CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD

G. AUTHORIZATION TO TRANSMIT SECOND QUARTERLY FINANCIAL STATUS REPORT

H. SABBATICAL LEAVES

I. RESOLUTION No. 528 IN COMMEMORATION OF THE 100TH ANNIVERSARY OF THE ARMENIAN GENOCIDE, APRIL 2015
J. BOARD POLICY REVISIONS RECOMMENDED BY BOARD POLICY REVIEW COMMITTEE
   • BB 2730: Board Member Health Benefits
   • BP 3200: Accreditation
   • BP 3300: Public Records

INFORMATION ITEMS

K. ENROLLMENT MANAGEMENT REPORT: SPRING 2015 SEMESTER
L. PASADENA ACADEMIC CAREER TRUST (PACT) UPDATE
M. ASSOCIATE DEGREE TRANSFER (ADT) REPORT
N. ACCREDITATION UPDATE
O. AB86 GRANT SUBMISSION REPORT
P. PCC FOUNDATION FEASIBILITY STUDY
Q. RESOLUTION: IN SUPPORT OF CHANGES TO COMMUNITY COLLEGE FUNDING TO INCLUDE DIFFERENTIAL FUNDING FOR HIGH COST CAREER TECHNICAL EDUCATION PROGRAMS
R. SUPERINTENDENT-PRESIDENT’S REPORT

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   Wednesday, March 18, 2015
   6:00 P.M. Regular Business Meeting

U. PROPOSED FUTURE AGENDA ITEMS

IV. ADJOURNMENT
CONSENT ITEMS

12-S Approval of Student Travel: Dance 22 A/B (Performance) Winter Guard/Color Guard Regional Competition

14-S Approval of Student Travel: Annual International Technology and Persons with Disabilities Conference

16-I Approve American Bar Association Paralegal Program Accreditation Site Visit expenses

17-I Approve Learning Activities for Math: 2015 Pi Day Student Conference

125-B Ratify Application, Awards for Innovation in Higher Education

126-B Receive and Reject Claim: Safeco Insurance Company of American

127-B Approve Expenses for Accreditation External Evaluation Visit

128-B Approve/Ratify Contracts

129-B Approve/Ratify Purchasing Transactions

130-B Approve Information Technology Purchasing Transactions

131-B Approve Professional Conference Attendance

132-B Authorization to Dispose of Surplus Equipment

133-B Authorization to Dispose of Audio Equipment

134-B Approve Change Order, R-Building Restrooms Upgrade

135-B Accept Notice of Completion C-140116, Restroom Upgrade C and V Buildings

136-B Accept Notice of Completion C-150004, Replacement of District Boilers

137-B Approve Budget Augmentation

138-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation

139-B Reporting and Approval of Revolving Fund Reimbursement

60-P Approve/Ratify Compensation for Academic Personnel

61-P Employment of Hourly Faculty, 2014-15

62-P Employment of Hourly Unclassified Employees, College Assistants and Volunteers for 2014-2015

63-P Employment of Hourly Unclassified Employees, Student Workers for 2014-2015

64-P Approve Employment, Change of Status and Separation of Academic Employees

65-P Employment, Change of Status and Separations of Classified Employees

66-P Approve/Ratify Compensation for Classified Personnel

67-P Ratification of MOU with PCC-CFT

68-P Ratification of MOU with CSEA #777

69-P Ratification of MOU with POA

70-P Ratification of MOU with Pasadena City College Confidetials
RES. No. 528 COMMEMORATION OF ARMENIAN GENOCIDE APRIL 2015
TAB G

ADOPTION OF CBA BETWEEN PCCFA AND PACCD
TAB H

ADOPTION OF MOU BETWEEN PCCFA AND PACCD
TAB I

RESOLUTION No. 529 SERP
TAB J

RESOLUTION No. 530 RESERVES FOR CONTINGENCIES
TAB K

BOARD POLICY REVISIONS
TAB L

2015 COMMENCEMENT SPEAKER NOMINATIONS
TAB M

STUDENT EQUITY PLAN
TAB N
RESOLUTION NO. 528  
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College  

IN COMMEMORATION OF  
THE 100th ANNIVERSARY OF THE ARMENIAN GENOCIDE, APRIL 2015

WHEREAS, during the Armenian Genocide of 1915-1923, 1.5 million men, women, and children of Armenian descent lost their lives at the hands of the Turkish Ottoman Empire in their attempt to systematically eliminate the Armenian race, which constituted one of the most atrocious violations of human rights in the history of the world; and

WHEREAS, Armenians have resided in Asia Minor and the Caucasus for approximately four millennia and have had a long and rich history in the region, including the establishment of many kingdoms and also the establishment of the Armenian Empire during the first century B.C.; and

WHEREAS, despite Armenians' historic presence, stewardship and autonomy in the region, Turkish rulers of the Ottoman Empire subjected Armenians to severe and unjust persecution and brutality including but not limited to widespread wholesale massacres beginning in the 1890's, most notably the Hamidian Massacres from 1894 to 1896 and the Adana Massacre of 1909; and

WHEREAS, those citizens of Turkey, both Armenian and non-Armenian, who continue to speak the truth about the Armenian Genocide, such as assassinated human rights activist and journalist Hrant Dink, continue to be silenced by violent means and/or imprisonment based on Turkish Penal Code 301, which encompasses the recognition of the Armenian Genocide as insulting Turkish identity; and

WHEREAS, the United States is on record as having officially recognized the Armenian Genocide in the United States Government’s May 28, 1951 written statement to the International Court of Justice regarding the Convention on the Prevention and Punishment of the Crime of Genocide, through President Ronald Reagan’s April 22, 1981, Proclamation No. 4838, and by Congressional legislation including House Joint Resolution 148 adopted on April 8, 1975, and House Joint Resolution 247 adopted on September 10, 1984; and

WHEREAS, in response to the Genocide and at the behest of President Woodrow Wilson and the U.S. State Department, the Near East Relief organization, the first Congressionally-sanctioned American philanthropic effort created exclusively to rescue the Armenian Nation and other Christian minorities, was founded and provided unprecedented complete access to all U.S. Government documents and files concerning the plight of Christian minorities, over $117 million of assistance between 1915 and 1930, and rescued over 130,000 orphans of the Genocide; and

WHEREAS, the State of California has been at the forefront of encouraging and promoting a curriculum relating to human rights and genocide in order to empower future generations to prevent recurrence of genocide; and
WHEREAS, California is home to the largest Armenian-American population in the United States, and Armenians living in California have enriched our state through their leadership and contribution in business, agriculture, academic, government, and the arts; and

WHEREAS, the Pasadena Area Community College District has a significant Armenian student population, many of whom have family members who experienced first-hand the horror and evil of the Armenian Genocide and the ongoing denial of the Armenian Genocide; and

WHEREAS, every student and person, regardless of ethnicity or national origin, should be made aware of and educated about the Armenian Genocide so that it and other state-sanctioned forms of ethnic cleansing may never happen again; and

WHEREAS, this measure would provide that the Board of Trustees of the Pasadena Area Community College District deplores the persistent, ongoing efforts by any person in this country or abroad, to deny the historical fact of the Armenian Genocide;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Pasadena Area Community College District hereby designates the month of April 2015 as the Pasadena Area Community College District Month of Commemoration for the 100th Anniversary of the Armenian Genocide of 1915; and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Pasadena Area Community College District commends its conscientious educators who teach about human rights and genocide; and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Pasadena Area Community College District hereby commends the extraordinary service which was delivered by Near East Relief to the survivors of the Armenian Genocide and Assyrian Genocide, including thousands of direct beneficiaries of American philanthropy who are the parents, grandparents and great-grandparents of many Californian Armenian-Americans and Assyrian-Americans and reaffirms its commitment to working with community groups, non-profit organizations, personnel, and the student body to host campus-wide educational events dedicated specifically to these efforts and this important part of American history; and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Pasadena Area Community College District hereby calls on the President to work toward equitable, constructive, stable, and durable Armenian-Turkish relations based upon the Republic of Turkey’s full acknowledgement, with reparations, of the facts and ongoing consequences of the Armenian Genocide, and a fair, just, and comprehensive international resolution of this crime against humanity; and to work toward a just resolution.

ADOPTED this 18th day of February, 2015

Aye: _____
Nay: _____
Abstain: _____
Absent: _____
Berlinda Brown
President, Board of Trustees
Pasadena Area Community College District

Robert B. Miller, D.P.A.
Secretary to the Board of Trustees
Pasadena Area Community College District
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item H: Adoption of 2013/14 – 2015/16 Collective Bargaining Agreement Between the Pasadena City College Faculty Association and the Pasadena Area Community College District Regarding Wages, Hours and Other Terms and Conditions of Employment for the 2013/14 – 2015/16 Academic Years

Board Meeting: February 18, 2015

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve Action Item H, Adoption of 2013/14 – 2015/16 Collective Bargaining Agreement Between the Pasadena City College Faculty Association and the Pasadena Area Community College District Regarding Wages, Hours and Other Terms and Conditions of Employment for the 2013/14 – 2015/16 Academic Years.

Effective July 1, 2013: increase of 2.79%
Effective July 1, 2014: increase of 3%
Effective July 1, 2015: increase of 3%, plus additional 1% for adjunct faculty

Fiscal Implications: Funds for this purpose are provided in the 2014-2015 District Budget.

Background: On February 18, 2015 the Pasadena City College Faculty Association and the Pasadena Area Community College District came to this agreement.

Approved for Submission to the Board of Trustees by:
Interim Superintendent/President
AGREEMENT BETWEEN THE PASADENA AREA COMMUNITY COLLEGE DISTRICT
AND THE PASADENA CITY COLLEGE FACULTY ASSOCIATION

February __, 2015

1. Article 1 (Agreement and Recognition) – amend section 1.1 as follows:

   1.1 The articles and provisions contained herein constitute a binding and bilateral agreement (“Agreement”) entered into this ____ day of ____ 2015, between the Pasadena Area Community College District (“District”) and the Pasadena City College Faculty Association (“Association”).

2. Article 2 (District and Association Rights) – amend section 2.3 and add section 2.7 as follows:

   2.3 During each fiscal year of this Agreement, the District will provide a noncumulative 1.20 FTE of release time (that portion reflecting classroom teaching time is 591 hours per year) for the use of official Association representatives in the conduct of negotiations, work on projects pertaining to the Agreement, the processing of grievances and attendance of conferences related to administration of this Agreement. Designated PCCFA officers may use lump-sum amounts of such classroom teaching time at the rate of fifty-four (54) hours per 3-hour class to secure reduced individual loads of up to sixty percent (60%) each in both the Fall and Spring semesters. Such utilization requires advance notices to appropriate School deans before final class schedules are printed. It is agreed that this section meets all legal mandates for release time.

   Effective Summer 2015, the District will increase the foregoing release time to 3.0 FTE.

   ...  

2.7 List of Unit Members

   Effective with the Fall 2015 semester, the District will supply the Association with a list of unit members by week four (4) of each semester. The list shall include the names, assignment, telephone numbers, and addresses of unit members, except those who have requested that telephone numbers or addresses not be released, will not have that information released.

3. Article 3 (Term and Renegotiation) – amend sections 3.1 and 3.2 as follows:

   3.1 The term of this Agreement shall be July 1, 2013, through June 30, 2016. During the term of this Agreement the parties will establish a subcommittee of no more than three (3) persons per side to review the language of the Agreement and make recommendations to the parties regarding potential changes to the language. Recommendations are to be made no later than 60 days prior to the expiration of the Agreement.
3.2 If either party to this Agreement desires to negotiate the provisions of a successor Agreement, such party may present its initial proposals not sooner than January 1, 2016. Negotiations shall begin no later than sixty (60) days following the submission of such proposals.

4. Article 4 (Fringe Benefits) – amend sections 4.1, 4.1.1, 4.1.3 and 4.21 as follows:

4.1 The District fringe benefits package for eligible unit members and, where applicable, their dependents, includes the following items under the District’s current plans or such equivalent plans as it may designate:

a. Medical insurance – either PPO (Anthem Blue Cross) or HMO (Anthem Blue Cross/California Care, Kaiser). Those unit members and their eligible dependents who are covered by Anthem Blue Cross will receive the Anthem Blue Cross PPO/Insurx Rx 4 ($10/$5) Prescription Drug Program. During the 2014/15 plan year, the District will pay 100% of the cost of the premium for employees and their eligible dependents. Effective October 1, 2015, the District’s maximum contribution to medical insurance will be $1772.34/month (ie., 5% above the current premium for the Anthem PPO of $1687.94/mo.), provided however, for employees enrolled in the Kaiser HMO Family plan during the 2014/15 plan year, the District’s maximum contribution to medical insurance will be $2049.88/month (ie., 5% above the current premium for the Kaiser HMO Family plan);

b. Dental care insurance - through Delta Dental (Benefits Enrollment Guide which is on our website here: http://www.pasadena.edu/hr/documents/2014-2015PCCBenefitsEnrollmentGuide.pdf) (District paid);

c. Vision care insurance - MES Plan 1 with zero copayment. For unit members covered under Kaiser, this coverage will supplement their existing eye care benefits. During the term of this Agreement, the District’s annual cost for this benefit will not exceed $1225 per unit member with Kaiser and $158 for other unit members;

d. Life insurance under the Provident Life & Accident Insurance Company level term ($50,000) group plan (District paid);

e. Income protection (long term disability) employees receive 66.67% of their monthly earnings up to a maximum monthly benefit of $3,000; the plan includes an elimination period of 140 calendar days with a maximum benefit period of 12 months. (District paid);

f. Employee assistance program - up to three free consultations per year with a qualified District-provided psychologist. (District paid);
g. a plan by which unit members may establish tax-free Internal Revenue Code section 125 accounts for the purpose of funding additional health care, child care, elder care, medical set-aside and other authorized services.

4.1.1 “Eligible” as used in section 4.1 shall mean those unit members who have an average assignment of seventy-five (75%) or greater during the annual period of contract service, those who qualify under Section 4.46 (below), or as otherwise required by the Affordable Care Act (ACA).

4.1.3 Part-time Faculty Health Care – The District and the Association will discuss insurance options for part time faculty, including any impacts under the ACA (see Article 16, Section 16.2) -

4.2.1 The District will provide paid health and dental plans, up to the amounts specified in Section 4.1 above, for retirees age fifty-five (55) to sixty-five (65), and their eligible dependents, who have received these plans and in their last full year of employment when:

a. The current member is eligible to retire under the provisions of the State Teachers Retirement System, and

b. The unit member has had at least fourteen (14) years of service with the District. In order to continue to be eligible for this benefit the unit member must not be employed in an organization in which the employee is required to contribute a portion of his/her salary to a retirement plan associated with STRS or PERS in the state of California.

5. Article 5 (Working Conditions) – amend sections 5.4.6, 5.6.4(c), and 5.7.1 as follows:

5.4.6 Office Hours – Part time faculty will be paid for six (6) office hours per semester at the employee’s hourly rate. Effective with the Fall semester of 2015, part time faculty will be paid for eight (8) hours per semester at the employee’s hourly rate. Scheduling of such office hours will be subject to the approval of the applicable dean and listed on the course syllabus. Office hours will be held on no less than four days, and no shorter than one-half hour per day. Office hours will be considered as professional ancillary activities, and as such, will not be counted for purposes of calculating eligibility for contract or regular status under the Education Code (See Educ. Code §§ 87482.5, 87884).

5.6.4
(c) Intersession teaching assignment may be scheduled in one or more terms, so long as the total summer assignment does not exceed 180 hours, the semester equivalent to eleven (11) hours per week, provided however, that while the District uses an extended summer calendar (such as the one in place for the 2013/14 school year), the total summer assignment may not exceed 360 hours. Exceptions to this policy must be authorized in advance by the area administrator and the appropriate vice president.

5.7.1 Past practices for assigning closing numbers and overrides will be continued. Classes may be closed at 60% due to low enrollment at the discretion of the School Dean (in consultation with the Associate Vice President of Academic Affairs) and in accordance with current practices. It is the intent of the parties that procedures for the determination of class sizes be utilized in a fashion such that the actual number of students enrolled in a class after the third week of classes will not exceed the capacity of the classroom or laboratory facility.

Whenever feasible, classes will be scheduled in rooms with capacities that match section class limits. In specific cases where room capacity is greater than a section’s class size limit, the class size limit will not be raised unless agreed upon as per the LGI process (See section 5.7.2). In specific cases where room capacity is less than the section class size limit, the class size limit will be set at room capacity. In situations in which the room size varies by more than 10% from the class size limits, area deans will offer sections of the same course to faculty in a fair and equitable manner.

6. Article 12 (The Salary Schedules) – amend sections 12.0 and 12.7.3 as follows:

12.0 The Salary Schedules for the Pasadena Area Community College District are contained in the Appendix.

12.01 In consideration of the District’s Agreement effective July 1, 1985 to add a 27th step and effective July 1, 1986 to add a 30th step to Academic Salary Schedules A, B, and C, the Association waives any rights it may have under the Educational Employment Relations Act or any other laws to negotiate or discuss the addition of further steps on Academic Salary Schedules A, B, or C during the term of this Agreement or thereafter and during the terms of any subsequent agreements at any time in the future.

12.02 2013/14 - effective with the beginning of the Fall 2013 semester, the following salary schedules will be increased by 2.79% across-the-board: (1) Adjunct Credit Nonteaching Faculty; (2) Adjunct Credit Semester Faculty; (3)
Adjunct Noncredit Faculty; (4) Contract Monthly Faculty; and (5) Contract Monthly Nonteaching Faculty. Only employees on the payroll as of the date of the adoption of this 2013-2016 agreement will be eligible for a retroactive pay increase.

All other salary schedules will remain unchanged.

12.03 2014/15 - effective with the beginning of the Fall 2014 semester, the salary schedules referenced in section 12.02 will be increased by 3.0% across-the-board. Only employees on the payroll as of the date of the adoption of this 2013-16 Agreement will be eligible for a retroactive pay increase.

All other salary schedules will remain unchanged.

12.04 2015/16 – effective with the beginning of the Fall 2015 semester*, the following salary schedules will be increased by 3.0% across-the-board: (1) Contract Monthly Faculty; and (2) Contract Monthly Nonteaching Faculty.

Effective with the beginning of the Fall 2015 semester*, the following salary schedules will be increased by 4.0% across the board: (1) Adjunct Credit Nonteaching Faculty; (2) Adjunct Credit Semester Faculty; and (3) Adjunct Noncredit Faculty.

All other salary schedules will remain unchanged.

*Notwithstanding the above, if an employee begins his/her 2015/16 work year before the commencement of the fall semester, the employee will receive the increase as of the beginning of the employee’s work year.

12.7.3 **Retirees** Contract and regular unit members who retire are eligible for rehire but are not guaranteed employment. Retirees who are offered employment will be compensated at the appropriate adjunct salary schedule based on their step and column placement on Schedule A at the time of retirement.

7. Article 16 (Miscellaneous) – amend section 16.2 and add new sections 16.7 and 16.8 as follows:

16.2 **Fringe Benefits Study Committee.** The parties agree to convene a campus-wide joint committee to study and report to the parties findings relative to possible modifications to fringe benefits programs, including, but not limited to, medical insurance plans and designs, as well as consideration of the impact of the Affordable Care Act on unit members.
16.7 **Department Chair Study Committee.** The parties agree to establish a working group to address issues related to the possible creation of department chairs. The working group will be composed of up to three (3) representatives for each side and begin its work promptly upon request. The working group will focus on those issues that relate to the scope of bargaining, such as the selection and removal of department chairs, their role in the evaluation process, wages (e.g., stipends, reassigned time), extra duty days, and other working conditions. The working group will make recommendations to the parties for inclusion in their collective bargaining agreement. Issues related to the organization of the College, and academic and professional matters, will be addressed under separate processes.

16.8 **Calendar Reopener**

After issuance of PERB’s decision regarding unfair practice Case No. LA-CE-5776-E, either party may reopen negotiations on the subject of calendar.

8. Article 17 (Retirement Incentive) – amend article as follows:

17.1 The District will offer full time faculty the Public Agency Retirement Services (PARS) supplementary retirement plan under the following conditions:

a. Benefit Level – will be 75% of 2014/15 base salary;

b. Benefit Options – are set forth in the PARS plan document but in general, vary from fixed payment plans to lifetime or joint and survivor options;

c. Eligibility requirements – are set forth in the PARS plan document but in general require:

1) Employment by the College as of February 18, 2015;

2) Have at least five (5) full-time benefits eligible years of College service as of June 30, 2015;

3) Are at least 55 years of age as of June 30, 2015;

4) Have resigned from College employment effective on June 30, 2015;

5) Have retired under CalSTRS or CalPERS effective on July 1, 2015;

d. Eligible employees will be given an approximate 30 day time period in which to submit notices of intent to retire. Employees must submit an Age
Discrimination in Employment Act (ADEA) compliant waiver of potential discrimination claims as part of the enrollment process.

e. The plan must have sufficient employee participation to meet the District’s fiscal and operational objectives by the enrollment deadline, however the District will retain the option of implementation with a lesser number of participants as it deems appropriate. Participating employees shall submit all required enrollment materials and a letter of resignation to PARS on or before April 10, 2015 (approximately 50 days from Board adoption). As of the enrollment deadline, resignations of the participants are irrevocable and may not be rescinded.

f. If a level of participation acceptable to the District has not been reached as of the enrollment deadline, the District may withdraw the incentive, provided it notifies enrolled employees of the withdrawal on or before June 10, 2015. If the District withdraws the incentive, resignations will be automatically rescinded.

9. Article 18 (Adjunct Faculty Reemployment) – add new article as follows:

18.1 To be considered for the Adjunct Reemployment Priority, adjunct faculty must:

18.1.1. Have been employed for at least six (6) semesters (not including intersessions);

18.1.2. Have their two (2) most recent performance evaluations with a rating of at least satisfactory;

18.1.3. Not have a break in service of two (2) consecutive years or more.

18.2 An adjunct faculty member who meets the foregoing criteria will have the following reemployment priority:

18.2.1. First consideration for an offer of an available and similar hourly class assignment in a primary term, provided he/she:

a. Previously taught the same course (eg., Engl 1A);

b. Used the same mode of delivery (eg., face-to-face, online, hybrid); and

c. The class has a similar scheduled time from a like primary term (eg., T-Th afternoons in the Fall semester).

d. If two or more adjunct faculty members meet the criteria set forth in section 1 above, the District will take into account the faculty members’
length of service with the District (i.e., number of semesters taught) in deciding who should be considered first in filling the assignment.

18.2.2. Reemployment priority is limited to one section. Adjunct faculty members with reemployment priority may teach more than one section (up to contractual limits) but no priority will be given beyond the initial assignment.

18.4 This Article will take effect beginning with the Fall 2015 semester.

By

Pasadena Area CCD

By

PCCFA
Board Agenda Item I: Adoption of Memorandum of Understanding Between the Pasadena City College Faculty Association and the Pasadena Area Community College District Regarding Compensation Increases for the 2012-2013 Academic Year

Board Meeting: February 18, 2015

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve Action Item I, Adoption of Memorandum of Understanding Between the Pasadena City College Faculty Association and the Pasadena Area Community College District Regarding Compensation Increases for the 2012-2013 Academic Year

Effective July 1, 2012: increase of 2%

Fiscal Implications: Funds for this purpose are provided in the 2014-2015 District Budget.

Background: On February 18, 2015 the Pasadena City College Faculty Association and the Pasadena Area Community College District came to this agreement.

Approved for Submission to the Board of Trustees by:

Interim Superintendent/President
MEMORANDUM OF UNDERSTANDING

The Pasadena Area Community College District (“District”) and the Pasadena Community College Faculty Association (“PCCFA”) agree as follows:

1. Effective with the beginning of the Fall 2012 semester, the following salary schedules will be increased by 2.0% across-the-board: (1) Adjunct Credit Nonteaching Faculty; (2) Adjunct Credit Semester Faculty; (3) Adjunct Noncredit Faculty; (4) Contract Monthly Faculty; and (5) Contract Monthly Nonteaching Faculty.

   a. These salary schedules will form the base for any salary increases given beginning with the 2013/14 academic year.

   b. Only employees on the payroll as of the date of the adoption of this Memorandum of Understanding will be eligible for a retroactive pay increase.

   c. All other salary schedules will remain unchanged.

2. Except as indicated above, all other wages, hours and other terms and conditions of employment will remain unchanged for the 2012/13 academic year.

Dated: February __, 2015

By
Pasadena Area CCD

Dated: February __, 2015

By
PCCFA
Board Agenda Item J: Adopt Resolution 529, adopting Public Agency Retirement Services (PARS) Supplemental Employee Retirement Plan (SERP)

Board Meeting: February 18, 2015

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve Resolution No. 529, adopting Public Agency Retirement Services (PARS) Supplemental Employee Retirement Plan (SERP): Pasadena City College Faculty Association.

Background: The District has worked with Public Agency Retirement Services (PARS) to design a Supplementary Employee Retirement Plan (SERP), a retirement incentive that may encourage eligible Faculty Association employees to retire early. One of the primary goals of the program is to generate savings or, at a minimum, accrue no further cost to the District by increasing the number of retirements in the 2014-2015 fiscal year. The program also results in employment opportunities in special need and/or growth areas of the District.

Under relevant sections of Section 403(b) of the Internal Revenue Code, the governing board is required to adopt the PARS Supplemental Employee Retirement Plan.

Approved for Submission to the Board of Trustees by:

Interim Superintendent/President
RESOLUTION NO. 529
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

SUPPLEMENTAL RETIREMENT PLAN 2014-2015

At the meeting of the Board of Trustees of the Pasadena Area Community College District, held in Pasadena, California on February 18, 2015;

WHEREAS, it is determined to be in the best fiscal interest of the District and its employees to provide a retirement incentive offer to eligible employees who wish to voluntarily exercise their option to separate from District Service; and

WHEREAS, there is no cash option available to employees in lieu of this retirement incentive offer; and

WHEREAS, Public Agency Retirement Services (PARS) has made available to the District a Supplementary Retirement Plan, a retirement incentive program supplementing STRS/PERS, and qualifying under the relevant sections of Section 403(b) of the Internal Revenue Code; and

WHEREAS, the District, pursuant to applicable policy and/or collective bargaining agreements (Pasadena City College Faculty Association) desires to adopt the Supplementary Retirement Plan and to fund the incentive through non-elective employer, post-employment contributions to the PARS designated 403(b) provider.

NOW, THEREFORE, BE IT RESOLVED:

1. The Governing Board hereby adopts the PARS Supplementary Retirement Plan, as part of the District Retirement Program, effective February 18, 2015; and

2. The retirement incentive must have a level of participation acceptable to the District in order for the plan to go into effect. If this level of participation is not reached, the District may withdraw the retirement incentive. If the District withdraws the retirement incentive, resignations may be rescinded; and

3. The Governing Board hereby appoints the Acting Assistant Superintendent/Senior Vice President, Business and College Services, or his/her successor or his/her designee as the District’s Plan Administrator; and

4. The District’s PARS Plan Administrator is hereby authorized to execute the contracts, custodial agreement facilitating the payment of contributions to the 403(b) arrangement, and other legal documents related to a trust or the plan on behalf of the District and to take whatever additional actions are necessary to maintain the District’s participation in the plan and to maintain compliance of any relevant regulations issues.

PASSED AND ADOPTED by majority vote of the members of the Governing Board of the Pasadena Area Community College District this 18th day of February, 2015 by the following vote:
I, Jeanette Mann, Clerk of the Governing Board of the Pasadena Area Community College District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regularly called and conducted meeting held on said date.

Jeanette Mann, Ph.D.
Clerk, Board of Trustees
Pasadena Area Community College District
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item K: Adopt Resolution 530, Reserves for Contingencies 2014 - 2015

Board Meeting: February 18, 2015

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve Resolution No. 530, adopting Reserves for Contingencies 2014 – 2015 in the amount of $3,772,925.

Fiscal Implications: Funds for this purpose are provided in the 2014-2015 District Budget.

Background: California Code of Regulations (CCR), Title 5, Subsection 58307 District Budget Limitation on Expenditure provides for the following: The total amount budgeted as the proposed expenditure of the district for each major classification of district expenditures listed in the district budget forms prescribed by the board shall be the maximum amount which may be expended for that classification of expenditures for the school year. Transfers may be made from the reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the board of trustees of a district. A resolution providing for the transfer from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the governing board; a resolution providing for the transfer between expenditure classifications must be approved by a majority of the members of the governing board.

Approved for Submission to the Board of Trustees by

Interim Superintendent/President
RESOLUTION NO. 530
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

RESERVES FOR CONTINGENCIES 2014 - 2015

At the meeting of the Board of Trustees of the Pasadena Area Community College District, held in Pasadena, California on February 18, 2015;

WHEREAS, California Code of Regulations (CCR), Title 5, Subsection 58307 District Budget Limitation on Expenditure provides for the following: The total amount budgeted as the proposed expenditure of the district for each major classification of district expenditures listed in the district budget forms prescribed by the board shall be the maximum amount which may be expended for that classification of expenditures for the school year. Transfers may be made from the reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the board of trustees of a district. A resolution providing for the transfer from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the governing board; a resolution providing for the transfer between expenditure classifications must be approved by a majority of the members of the governing board; and

WHEREAS, it is determined to be in the best interest of the District and its employees to transfer funds currently in the District’s Fiscal Year 2014 – 2015 Adopted Budget from Reserves for Contingencies to Salary and Employee Benefits; and

WHEREAS, the District will use the approved funds for Salary and Employee Benefit increases agreed to through contract negotiations.

NOW, THEREFORE, BE IT RESOLVED:

1. The Governing Board approves the transfer of $3,772,925 from the District’s Reserves for Contingencies; and

2. Transferred funds will be spread across Salary and Employee Benefit lines of the District’s Fiscal Year 2014 – 2015 Budget.

PASSED AND ADOPTED by majority vote of the members of the Governing Board of the Pasadena Area Community College District this 18th day of February, 2015 by the following vote:

Ayes: 
Nays: 
Abstentions: 
Absent: 

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College
I, Jeanette Mann, Clerk of the Governing Board of the Pasadena Area Community College District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regularly called and conducted meeting held on said date.

Jeanette Mann, Ph.D.
Clerk, Board of Trustees
Pasadena Area Community College District
Board Agenda Item L: Approval of Board Policies

Board Meeting: February 18, 2015

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve:

- Board Bylaw 2730: Board Member Health Benefits (modification)
- Board Policy 3200: Accreditation
- Board Policy 3300: Public Records

Fiscal Impact: None

Background: The policies were compared to model policies provided by the Community College League of California and reviewed by the Board of Trustees subcommittee on Accreditation/Board Policy Review.

Additions to the policy are shown in bold text, deletions show as strike throughs.

Interim Superintendent-President

Approved for Submission to the Board of Trustees by

[Signature]

Interim Superintendent-President
BB 2730  BOARD MEMBER HEALTH BENEFITS

References:
Government Code Sections 53201 and 53208.5

Benefits

Members of the Board are eligible to receive health insurance and other such benefits generally available to employed personnel according to the current provisions of the Government Code, Sections 53201 and 53208.5, in effect at the time of receipt.

1. Former members of the Board may continue to participate in the District’s health benefits programs upon leaving the Board if the following criteria are met: the member must have begun service served on the Board after January 1, 1981; the member must have been first elected to the Board before January 1, 1995; and the member must have served at least 12 years as such benefits are from time to time modified as to employed personnel, until reaching the age of sixty-five (65).

2. Elected members who were first elected on or after January 1, 1995, and who have served a minimum of 12 years after the date when first elected, may elect to receive benefits referred to above only if the full cost of coverage is paid by the former elected member. Such coverage shall in all events end upon the elected member reaching age sixty-five (65).

3. Each former elected member who receives continued benefits under section 2 or 3 elect coverage for his/her eligible spouse or domestic partner and/or dependents during the same term and under the same plan of coverage as the former elected, provided that the former elected member is receiving continued benefits and pays the full cost of the premiums for such coverage.

Date Revised: January 21, 2015
(Replaces PCC Bylaw 1810: PCC Bylaw 1810 titled Miscellaneous: Compensation approved by the Board of Trustees on August 17, 1994 and revised on January 17, 1995 and March 19, 2008)
BP 3200

ACCREDITATION

References:
- ACCJC Accreditation Eligibility Requirement 21;
- ACCJC Accreditation Standard IV.B.1.i;
- Title 5 Section 51016

It is the Policy of The Pasadena Area Community College District to **shall** meet and, where feasible, exceed the accreditation Standards established by the Western Association of Schools and Colleges (WASC), Accrediting Commission for Community and Junior Colleges (ACCJC). To that end, the College, through the consultation process, has established procedures to maximize the effectiveness of the accreditation process; and to promote the participation of the campus community in that process.

The Superintendent-President shall establish procedures to ensure that the process for Institutional Accreditation is in compliance with the Accreditation Standards as set forth by the Western Association of Schools and Colleges Accrediting Commission for Community and Junior Colleges and this Policy.

The Superintendent-President shall ensure the District complies with the accreditation process and standards of the ACCJC and of other District programs that seek special accreditation.

The Superintendent-President shall keep the Board of Trustees informed of approved accrediting organizations and the status of accreditations.

The Superintendent-President shall ensure that the Board of Trustees is involved in any accreditation process in which Board participation is required.

The Superintendent-President shall provide the Board with a summary of any accreditation report and any actions taken or to be taken in response to recommendations in an accreditation report.

Date Reviewed:
(Replaces current PCC Policy 2120; 2120 adopted 1/20/1999. Reviewed 12/12/2012)
BP 3300
PUBLIC RECORDS

References:
- Government Code Sections 6250 et seq.
- Education Code, Sections 76243 and 99150 et seq.
- The Family Educational Rights and Privacy Act (F.E.R.P.A.);
- The Health Insurance Portability and Accountability Act (H.I.P.A.A.)

It is the policy of the Pasadena Area Community College District that The Superintendent-President shall establish in accordance with policy 2000 administrative procedures for records management including access by the public consistent that comply with the requirements of the California Public Records Act.

Date Adopted:
(Replaces current PCC Policy 2400, PCC Blue Book Policy 7045, and PCC Blue Book Policy 7046 PCC Policy 2400 titled Public Records approved by the Board of Trustees on January 21, 2009 and revised on September 15, 2010.)
Board Agenda Item M: 2015 Commencement Speaker Nominations

Board Meeting: February 18, 2015

Recommendation: It is recommended that the Board of Trustees of the Pasadena Area Community College District receive the 2015 Commencement Speaker Nominees for review and approval. The 2015 Commencement Speaker Committee unanimously supports and approves forwarding these names to the Board of Trustees.

Nominees (bios attached):
1. Sandy Banks
2. Father Greg Boyle
3. Bertice Berry, Ph.D.
4. Chad Crittenden
5. Jeff Duncan-Andrade, Ph.D.
6. James Franco
7. Susan Komives, Ed.D.
8. Cara Lane
9. Senator Ricardo Lara
10. Luis J. Rodriguez
11. Philip Wang

Background: The above are submitted in accordance with BP 5950, 2b and 2c.

Approved for Submission to the Board of Trustees by:

[Signature]
Interim Superintendent/President
Sandy Banks
During more than three decades at the Los Angeles Times, Ms. Banks has served as reporter, editor, editorial writer and internship director. Best known for her twice-weekly personal columns which focus on private lives, public policy, the homeless, healthcare, and people who inspire and infuriate us.

Father Greg Boyle
Born in Los Angeles, Father Greg earned his BA in English from Gonzaga University, MA in English from Loyola Marymount University, Master of Divinity from Weston School of Theology, and Sacred Theology Master’s from Jesuit School of Theology. Taught at Loyola High School and worked with Christian Base Communities in Cochabamba, Bolivia. Appointed Pastor of Dolores Mission in Boyle Heights in 1986, where he served through 1992. Immediately following, he was Chaplain of Islas Marias Penal Colony in Mexico and Folsom Prison, before returning to Los Angeles and Dolores Mission, founding Homeboy Industries. Jobs for a Future Campaign, developed by Father Greg in 1988, became "Jobs for a Future" (JFF) program. Addressing escalating problems and unmet needs of gang-involved youth, Fr. Greg and the community developed positive alternatives, including establishing an elementary school, day care program, community organizing project - Comite Pro Paz en el Barrio - and finding legitimate employment for young people. JFF’s success demonstrated that many gang members are eager to leave the dangerous and destructive life. It is the largest gang intervention, rehabilitation and re-entry program in the United States.

Fr. Greg is a consultant to youth service and governmental agencies, policy-makers and employers, and serves on the National Gang Center Advisory Board (U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention), and member of the Advisory Board for the Loyola Law School Center for Juvenile Law and Policy. In 2010, Father Boyle’s Tattoos on the Heart: The Power of Boundless Compassion, a book recollecting his 20+ years in the barrio, was published. He has received numerous honorary degrees, awards and recognitions including the Civic Medal of Honor, the California Peace Prize, and was inducted into the California Hall of Fame in December 2011. He is currently working to complete his second book, Barking to the Choir – Now Entering the Kinship of God.

Bertice Berry, Ph.D.
Growing up poor in Wilmington, Delaware, the sixth of seven children, Dr. Berry was told by a high school teacher that she was "not college material". Fortunately, there was another teacher who believed that she was destined for more. She applied to several schools without any idea how she would pay the tuition if accepted. The day her application arrived at Jacksonville University in Florida, a wealthy benefactor called
Admissions looking for a potential student "who could swim if they had the right backing," and might sink without it.

Dr. Berry graduated magna cum laude from Jacksonville where she was awarded the President's Cup for leadership; subsequently earned a Ph.D. in Sociology from Kent State University. Dr. Berry taught sociology and statistics at Kent. She realized by using humor in her lectures to address difficult subjects such as racisms and sexism she was making a more profound impact. Both a gifted speaker with a comic edge and a comic with a serious message.

Chad Crittenden
Mr. Crittenden worked at a local community college before pursuing studies at University of California at Davis, majoring in International Relations with an emphasis on world resources, the environment, and Spanish. In 2002, Crittenden was diagnosed with Synovial Sarcoma, a rare and deadly cancer. Amputation was necessary just below the knee. His recovery was miraculously quick; he completed a triathlon nine months after the surgery. Challenged Athletes Foundation (CAF) sponsored Chad for triathlons, which he's been doing ever since. Has been involved with Adaptive Action Sports (AAS) which helps amputees compete in snowboarding. In 2007, AAS brought a group of advanced snowboarders (amputees) to Windell's Snowboard camp at Mt. Hood. Chad completed the NYC Marathon in 2009, and in 2012 reached the summit of Mt. Kilimanjaro as part of the CAFrica expedition which raised over $140,000 for the Challenged Athletes Foundation. Crittenden has been cancer-free for over ten years.

Jeff Duncan-Andrade, Ph.D.,
Associate Professor of Raza Studies and Education Administration and Interdisciplinary Studies, and English teacher at Mandela High School in East Oakland for 18 years+, he has practiced and studied the use of critical pedagogy in urban schools. Before joining faculty at SFSU, Duncan-Andrade taught English and coached in the Oakland public schools for 10 years, and completed his doctoral studies at the University of California, Berkeley. Has lectured around the world on elements of effective teaching in schools serving poor and working class children. He works closely with teachers, school site leaders, and school district officials nationally, and abroad including Brazil and New Zealand, to develop classroom practices and school cultures that foster self-confidence, esteem, and academic success among all students. His research interests and publications span the areas of urban schooling and curriculum change, urban teacher development and retention, critical pedagogy, and cultural and ethnic studies. Authored numerous journal articles and book chapters on the conditions of urban education, urban teacher support and development, and effective pedagogy in urban settings that have been published in leading journals such as Harvard Educational Review and Qualitative Studies in Education. Books include The Art of Critical Pedagogy: Possibilities for Moving from Theory to Practice in Urban Schools and What a Coach Can Teach a Teacher. He is currently completing his third book on core competencies of highly effective urban educators.
James Franco
American actor, writer, producer, director, and teacher. Franco volunteers for the *Art of Elysium* charity and has taught a class at New York University in feature filmmaking and production. In 2013, he began teaching a course in short film production at University of Southern California, and a course in screenwriting at his alma mater, University of California, Los Angeles.

Susan Komives, Ed.D.
Professor of College Student Affairs at University of Maryland. President of the Council for the Advancement of Standards in Higher Education (a 36 association member consortium advancing standards of practice and self-assessment,). Former president of American College Personnel Association, former vice president for student development at two colleges, co-founder of National Clearinghouse for Leadership Programs. Dr. Komives is lead author of the Leadership Identity Development model research and is co-principal investigator of the Multi-institutional Study of Leadership project, a 100+ campus study of college student leadership outcomes and campus practices that contribute to those outcomes. Dr. Komives was a member of the ensemble that developed the Social Change Model of Leadership Development. She has authored and co-authored several leadership books, chapters, and articles. She earned her M.S. and B.S. at Florida State University, and Ed.D. from University of Tennessee, Knoxville.

Cara Lane
Ms. Lane is known as the Expert of Exuberance due to her high energy expressive style, fast-paced delivery sprinkled with impactful stories and anecdotes. Produced an audio for Skillpath Seminars. Ms. Lane has a degree in education, is a former kindergarten teacher, a loving wife, praying mom, Weight Watchers leader, and woman of faith.

Senator Ricardo Lara
Senator Lara was elected in November 2012 to represent the Southeast Los Angeles County cities in the California Senate. Raised in a blue collar immigrant household, Lara knows first-hand the challenges facing working families and is committed to improving the quality of life for all Californians. He chairs the Appropriations Committee and serves as a member of the Energy, Utilities and Communications, Governance and Finance, Governmental Organization, and Banking and Financial Institutions committees.

A champion for educational equity, civil rights and immigrant rights, he champions legislation that improves the quality of life for vulnerable communities. He has authored several first-in-the nation laws that recognize and invest in immigrant communities such as the California DREAM Loan Program, which helps undocumented students apply for loans to complete their higher education goals. Working his way through college as a teacher’s assistance in an English immersion classroom, he believes that multilingual education in schools is important to giving California students the competitive economic and educational edge. Under his leadership as Chair of the Latino Caucus, the legislature passed AB60 to allow undocumented Californians to obtain driver’s licenses. His record in public service has been recognized at the local, state and national levels. Senator Lara earned his B.A. in Journalism and Spanish with a minor in Chicano Studies from San Diego State University.
Luis J. Rodriguez
Rodriguez grew up in Watts and East Los Angeles. A gang member and drug user at the age of twelve, by the time he turned eighteen, Rodriguez had lost twenty-five of his friends to gang violence, drug overdoses, shootings, and suicide. He wrote two autobiographical accounts of his experiences with gang violence and addiction, *It Calls You Back: An Odyssey Through Love, Addiction, Revolutions, and Healing*, winner of National Book Critics Circle Award for Autobiography, and *Always Running: La Vida Loca, Gang Days in L.A.*, winner of Carl Sandburg Award of the Friends of the Chicago Public Library. His books of poetry include *My Nature is Hunger: New & Selected Poems, 1989-2004*, winner of 2006 Paterson Poetry Book Prize; *Trochemoche; The Concrete River*, winner of PEN West/Josephine Miles Award for Literary Excellence; and *Poems Across the Pavement* winner of San Francisco State University’s Poetry Center Book Award. He is the founder of Tia Chucha Press, which publishes emerging, socially conscious poets, and a community activist and vocal advocate for the power of words to change lives.

Although Luis dropped out of high school at 15, he later returned and graduated from Mark Keppel High School in Alhambra, where he became president of To Help Mexican American Students (TOHMAS). He attended California State University, Los Angeles. In 1980, he attended East Los Angeles College, and worked as a photographer for several area publications.

Luis Rodriguez has received multiple awards for his writing and community work including Hispanic Heritage Award for Literature, Lila Wallace-Reader's Digest Writer's Award, PEN Josephine Miles Literary Award, Lannan Poetry Fellowship, Poetry Center Book Award of San Francisco State University, Paterson Poetry Prize, and more. In 2012, Luis was co-editor of "Rushing Waters, Rising Dreams: How the Arts are Transforming a Community", which in 2013 won an award from the Independent Publishers Association. He is co-producer of the documentary of the same name, written and directed by John F. Cantu.

On October 9 2014, Los Angeles Mayor Eric Garcetti appointed Rodriguez poet laureate of Los Angeles. He is the city’s second poet laureate, succeeding Eloise Klein Healy. During his two-year term, he is expected to compose poems to the city, host at least six readings, hold at least six classes or workshops at public library branches, and serve as cultural Ambassador.

Philip Wang
Mr. Wang is Co-owner, Wong Fu Productions. Of Taiwanese descent, he speaks Mandarin and English. Attended University of California, San Diego, where he met Wesley Chan and Ted Fu in 2004 in a visual arts class. Graduated from UCSD in 2006, and moved to Los Angeles with Ted and Wes to continue pursuing their filmmaking career together as Wong Fu Productions. He continues to film original shorts and other videos for Wong Fu's YouTube channel. Shortly after the release of *Just a Nice Guy*, the group designed and sold their own brand of shirts. As their popularity and fan base increased, they expanded their enterprise to include stuffed animals, keychains, clothing, and other "Nice Guy" apparel.
BP 5950 COMMENCEMENT SPEAKER

Reference:
No references

It is the policy of the Pasadena Area Community College District to provide an orderly process to gather suggestions and make recommendations to the Board of Trustees concerning the selection of a commencement speaker each year.

Date Revised: January 21, 2009
(Replaces current PCC Policy 4900)
AP 5950  COMMENCEMENT SPEAKER

Reference:
No references

1. Commencement Speaker Committee
   a. A committee for the recommendation of the commencement speaker shall be composed of:
      (1) Three student members, one of whom shall be the Associated Students of
          Pasadena City College (ASPCC) Executive Vice-President and two prospective
          graduates who shall be selected by the ASPCC Executive Board.
      (2) A Faculty member who shall be appointed by the Academic Senate.
      (3) An Administrative member who shall be appointed by the
          Superintendent/President.
      (4) A Classified member who shall be appointed by the Classified Senate.
   b. The Assistant Dean of Student Affairs shall serve as Executive Secretary of the
      committee.

2. Committee Procedure
   a. The committee shall solicit suggestions from all members of the campus community and
      recommend candidates to deliver the commencement address. This procedure should
      start no later than the month of October.
   b. The committee shall present a list of at least eight names and related information to the
      Superintendent/President.
   c. The Superintendent/President shall present the list and related information to the Board
      of Trustees for their review and approval.
   d. The committee shall contact approved candidates to determine their availability and
      recommend a proposed speaker to the Superintendent/President.
   e. With approval of the Board of Trustees, the Superintendent/President/designee shall then
      invite a candidate to give the commencement address.

Date Revised: January 21, 2009
(Replaces current PCC Procedure 4090.10)
Student Equity Overview
Dr. Cynthia Olivo
Chancellor’s Office assigned task based on funding made available from the governor

- PCC allocation is $1,009,466
- We investigated student equity gaps in performance for the following groups:
  - Women, men, low socio-economic, foster youth, veterans, disabled students, African American, Asian, Latino, Native American, Pacific Islander, Age
- For these performance areas
  - Access to PCC (based on individuals who live in PACCD district)
  - Course Completion (retention)
  - ESL/Basic Skills Completion
  - Transfer
  - Degree/Certificate Completion
Measuring Student Equity Gaps

- Proportionality Index: comparing the group to themselves
- 80% Rule: comparing the group to the highest performing group
- Chancellor's Office (CO) requested that we use data from the cohort entering 6 years ago. This was completed for data that was available at PCC, the CO Datamart and Economic Modeling Specialist, Inc.
### Student Equity Gaps: Access (individuals who live in district)

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<th>AY 2013 – 2014 PCC Student Count</th>
<th>Proportionality Index</th>
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<tr>
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<td>.03%</td>
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## Student Equity Gaps: Course Completion

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## Basic Skills ESL

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Basic Skills Math

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<td>35 to 39</td>
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<td>0.50</td>
</tr>
<tr>
<td>40 to 49</td>
<td>52.0%</td>
<td>0.59</td>
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<tr>
<td>50+</td>
<td>20.5%</td>
<td>0.23</td>
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<table>
<thead>
<tr>
<th>Disability</th>
<th>80% Index</th>
<th>Proportionality Index</th>
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<tbody>
<tr>
<td>No</td>
<td>100%</td>
<td>1.02</td>
</tr>
<tr>
<td>Yes</td>
<td>73.1%</td>
<td>0.74</td>
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<th>Economic disadvantage</th>
<th>80% Index</th>
<th>Proportionality Index</th>
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<tr>
<td>No</td>
<td>86.3%</td>
<td>0.91</td>
</tr>
<tr>
<td>Yes</td>
<td>100%</td>
<td>1.06</td>
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<table>
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<tr>
<th>Foster Youth</th>
<th>80% Index</th>
<th>Proportionality Index</th>
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<tbody>
<tr>
<td>No</td>
<td>100%</td>
<td>1.00</td>
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<tr>
<td>Yes</td>
<td>73.3%</td>
<td>0.73</td>
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<table>
<thead>
<tr>
<th>Veterans</th>
<th>80% Index</th>
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<tbody>
<tr>
<td>No</td>
<td>100%</td>
<td>1.00</td>
</tr>
<tr>
<td>Yes</td>
<td>83.6%</td>
<td>0.84</td>
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</table>
Highlighted Findings
Transfer & Completion

- Latino, African-American and Pacific Islander and disabled students transfer at a lesser rate than expected given their proportion of the student population.

- Students between the ages of 35 and 39 complete degrees and certificates in fewer numbers than expected.
Once we identify the gaps, we are to identify activities to close gaps

- The committee decided to spend $500,000 on a Request for Proposals (RFP) for the campus and $509,466 on creating an infrastructure to support this ongoing effort
- The RFP includes the High Impact Practices designed by the American Association of Colleges and Universities which demonstrate effectiveness in increasing student success. A study by Bensimon (USC) also found they are effective for students from historically underrepresented groups
- The RFP is also based on the 13 Promising Practices by the Center for Community College Student Engagement
- The overall RFP rubric seeks to identify how likely will the proposal close the achievement gap it is intending to address
## Infrastructure Plan

<table>
<thead>
<tr>
<th>Objective</th>
<th>Action Item</th>
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</thead>
<tbody>
<tr>
<td>Student Equity Infrastructure: $509,466</td>
<td>Monitor Student Equity projects. Conduct monthly campus meetings to address student equity achievement targets. Lead campus wide efforts for Access, Retention, Basic Skills, Transfer and Completion. Maintain an effective student equity plan. Conduct research to plan, evaluate, and improve student equity plan initiatives. Complete required reports due annually to the Chancellor's Office including Program Plan, Budget Plan, End of the Year Expenditure Report and Data Submission. Maintain web page to house Student Equity information. Host annual Student Equity Forum.</td>
</tr>
<tr>
<td>Hire a Student Equity Manager</td>
<td></td>
</tr>
<tr>
<td>Budget to support student equity planning office.</td>
<td>Monitor, analyze and report progress for student equity. Collaborate with Cross Cultural Center. Coordinate with the existing Campus Diversity initiative and Safe Zone Coalition. Coordinate with the existing community organizations: President's African American, Asian, Latino Advisory Committees. Provide support for proposal leaders.</td>
</tr>
<tr>
<td>Support Research related to Student Equity</td>
<td>Support institutional effectiveness in data collection, analysis and sharing results with the campus on a regular basis.</td>
</tr>
<tr>
<td>Design and implement a Request for Proposals program to engage the campus in addressing the achievement gaps.</td>
<td>See attached rubric.</td>
</tr>
<tr>
<td>Oversee campus social worker services and other affective, non-cognitive issues</td>
<td>To address student homelessness, lack of access to adequate food, need for low cost legal, etc.</td>
</tr>
</tbody>
</table>
High Impact Practices (HIP) by the American Association of Colleges & Universities

- 1. First Year Experience
- 2. Common intellectual experience
- 3. Service Learning/Community Based Learning
- 4. Learning Community
- 5. Writing Intensive Courses
- 6. Capstone Courses and Projects
- 7. Undergraduate research experience
- 8. Internships
- 9. Diversity and Global Learning
- 10. Collaborative Assignments/Projects
CONSENT ITEM NO. 13-S

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel-PCC TRIO Programs COE Policy Seminar

Board Meeting Date: February 18, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel. EMP: B1, B1.1.

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the Associated Students of Pasadena City College Lobby Fee Fund. Cost categories and the amounts include: meals, lodging, transportation (air and ground), conference registration and necessary out-of-pocket expenses.

GROUP: PCC TRIO Programs
NUMBER: 6 (4 students and 2 staff)
DATE(S): March 15 – 18, 2015
TIME(S): Various
DESTINATION(S): Washington, D.C.
EVENT: 35th Annual Council for Opportunity in Education Policy Seminar
TRANSPORTATION: Air and Ground
ADVISOR(S): Juan Pablo Carreon & Angela Sotelo

NOT TO EXCEED: $11,000

BACKGROUND: COE’s 35th Annual Policy Seminar affords the TRIO communities the opportunity to help educate Members of the 114th Congress, congressional staff, and Obama Administration officials about the history and the success of TRIO. More importantly, this event gives participants a chance to represent the interests of low-income and first-generation students and learners with disabilities in the policy arena.

Page 1 of 2

Recommended for Approval:

[Signature]
Associate Vice President, Student Services

Approved by:

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

[Signature]
Acting, Senior Vice President/Assistant Superintendent
Business and College Services

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES

[Signature]
Interim, Superintendent/ President
BACKGROUND: TRIO programs funded through the U.S. Department of Education have consistently proven their effectiveness in alleviating the educational barriers that preclude many first generation / low-income students, from completing a college education. These programs have been consistently under attack by cuts to the federal budget, by the previous Administration, and have many times lacked the necessary congressional support. PCC staff and students will have the opportunity to advocate and lobby on behalf of the four (Educational Talent Search, Upward Bound, Upward Bound Math Science, and the Program for Academic Support Services) TRIO Programs.
CONSENT ITEM TITLE: Approve/Ratify Contracts

Board Meeting Date: February 18, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in the account numbers shown.

BACKGROUND: The contracts have been requested by the area organizational code managers and reviewed for compliance with legal requirements and with District policies.

Recommended for Approval:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Approved by:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)
<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Services</th>
<th>Dates of Services</th>
<th>Department</th>
<th>Account No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>NO-COST TO DISTRICT APPROVE</td>
<td>B150238 Jeff Darr</td>
<td>No-Cost</td>
<td>To provide internship site for Dental Assisting Students. EMP: K3, B1.2</td>
<td>5/1/15 thru 4/30/18</td>
<td>Dental Lab Technology</td>
<td>N/A</td>
</tr>
<tr>
<td>RATIFY</td>
<td>B150206 Los Angeles Trade Tech College</td>
<td>$19,483.46</td>
<td>The District will receive funds to help develop and support Career Technical Education programs aligned with energy efficiency state goals through the Prop 39 Program Improvement fund. EMP: H4</td>
<td>7/1/14 thru 6/30/15</td>
<td>Economic and Workforce Development</td>
<td>225338-533800-582000-6490</td>
</tr>
<tr>
<td></td>
<td>B150237 San Gabriel Valley Economic Partnership</td>
<td>$40,000.00</td>
<td>The District will receive funds to provide business/industry an intermediary role in the Advanced Manufacturing Engineering Technology Linked Learning (AMETLL), a Career Pathways Grant for the purpose of developing internship and business relations for project based learning opportunity for students in the pathway. EMP: D1-D4.3</td>
<td>7/1/14 thru 6/30/15</td>
<td>Economic and Workforce Development</td>
<td>225338-533800-582000-6490</td>
</tr>
<tr>
<td></td>
<td>B150240 Social and Environmental Entrepreneurs</td>
<td>$40,000.00</td>
<td>The District will receive funds to meet the outcomes of the Career Pathways Trust AMETLL Grant by providing projects to help students gain confidence and practical in-demand skills for 21st century careers. The program will serve 50-60 high-need middle school girls in Pasadena and South El Monte. EMP: D1-D4.3</td>
<td>7/1/14 thru 6/30/15</td>
<td>Economic and Workforce Development</td>
<td>225338-533800-582000-6490</td>
</tr>
<tr>
<td>GENERAL FUND APPROVE</td>
<td>B150243 Public Agency Retirement Services</td>
<td>$510,000.00</td>
<td>To act as administrator to assist the District in the establishment of early retirement incentive programs through contributions to purchase an IRC 403(B) fixed annuity contract for the benefit of the District's eligible employees and their beneficiaries not-to-exceed a total of $510,000.00 EMP: F</td>
<td>2/19/15 thru 2/18/20</td>
<td>Business and College Services</td>
<td>100000-320600-392000-6740 100000-320600-582000-6740</td>
</tr>
<tr>
<td>RESTRICTED GENERAL FUND APPROVE</td>
<td>B150241 California State Polytechnic University, Pomona and Cal Poly Pomona Foundation, Inc.</td>
<td>$100,000.00</td>
<td>To provide lodging, meals and meeting space for approximately 125 Upward Bound participants and District staff for a not-to-exceed total of $100,000.00. EMP: D1, E1</td>
<td>7/12/15 thru 7/23/15</td>
<td>Upward Bound</td>
<td>215300-530000-525000-6490 215333-533300-525000-6490</td>
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## RATIFY

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<th>Department</th>
<th>Account No.</th>
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</thead>
<tbody>
<tr>
<td>B150242</td>
<td>Keith Bandoski</td>
<td>$15,000.00</td>
<td>Advising potential students for the &quot;Veterans to Nursing Program,&quot; filling out state forms and advocating with the State Nursing Board for a not-to-exceed total of $15,000.00. EMP: E1.1</td>
<td>9/1/14 thru 8/31/15</td>
<td>Health Sciences</td>
<td>235340-534000-512000-6470</td>
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<td>B150244</td>
<td>TouchNet Information Systems, Inc.</td>
<td>$76,000.00</td>
<td>To provide an application subscription program for annual domestic third-party payment for enrollment registration and other fees for a not-to-exceed total of $76,000.00. EMP: C1-C3</td>
<td>1/22/15 thru 1/23/16</td>
<td>Information Technology Services</td>
<td>225317-531700-582000-6320</td>
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<tr>
<td>B-98280-3</td>
<td>TouchNet Information Systems, Inc.</td>
<td>$3,000.00</td>
<td>To provide an application subscription program for annual international third-party payment for enrollment registration and other fees for a not-to-exceed total of $3,000.00. EMP: C1-C3</td>
<td>1/22/15 thru 1/23/16</td>
<td>Information Technology Services</td>
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## BUILDING FUND

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<td>B-97973-2</td>
<td>CF Environmental, Inc.</td>
<td>$100,000.00</td>
<td>Amendment No. 5 to increase amount of the agreement for additional environmental testing and inspection for hazardous materials in multiple classrooms for a not-to-exceed total of $160,709.20. EMP: L</td>
<td>6/30/14 thru 6/30/15</td>
<td>Project Center</td>
<td>420000-740900-621400-7100</td>
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</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Approve Piggybackable Agreement

Board Meeting Date:  February 18, 2015

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the purchase of supplies, materials and equipment, lease equipment, using the following piggybackable contracts and agreements. California Public Contract Code Sections 20118, 20652 allow bids and/or contracts that are of the same nature to be used by other school Districts when it utilizes piggybackable agreements.

California Multiple Award Schedule (CMAS)

- Digital Networks Group, Inc. for information and technology products and related services. CMAS Contract Number 4-14-58-0074A. Expiring April 30, 2017.

FISCAL IMPLICATIONS:  No fiscal obligation is created by the authorization to utilize the piggybackable contract.

BACKGROUND:  Pursuant to Public Contract Code Sections 20118 and 20652, authorization of the Board of Trustees is required to piggyback on the listed contracts. These contracts will allow the District to purchase equipment, software, warranty, maintenance and services for the 2014-2015 fiscal year without conducting a formal bid, thereby taking advantage of the same terms and conditions of the contracts and their competitive pricing structure.

Recommended for Approval:

Acting Senior Vice President/Assistant Superintendent  
Business and College Services

Approved by:

Acting Senior Vice President/Assistant Superintendent  
Business and College Services

Senior Vice President/Assistant Superintendent  
Academic and Student Affairs

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES

Interim Superintendent/President

(Requires three signatures)
CONSENT ITEM TITLE: Approve/Ratify Purchasing Transactions

Board Meeting Date: February 18, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions P1501931 through P1502038.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in the fund indicated and charged to the cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Bylaw No. 1600. The purchase orders listed on the attached report include orders that are over $500.

Recommended for Approval:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Interim Superintendent/President

(Requires three signatures)
### UNRESTRICTED GENERAL FUND

<table>
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<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
<th>PO Amount</th>
<th>YTD Total</th>
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<td>P1502038</td>
<td>Hilton Pasadena</td>
<td>Conferences, Seminars, Workshops</td>
<td>Accreditation</td>
<td>1,505.07</td>
<td>4,754.05</td>
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<td>P1502032</td>
<td>Certiport</td>
<td>Multiuser Software License</td>
<td>BCT: Business Education</td>
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<td>City Wholesale Electric Co</td>
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<td>Building Services</td>
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<td>Building Services</td>
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<td>* PCC Bookstore</td>
<td>Supplies and Materials</td>
<td>District Staff Development</td>
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<td>Supplies for the California Community College Registry Job Fair</td>
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<td>P1501965</td>
<td>Weber Plywood and Lumber Co</td>
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<td>P1501968</td>
<td>Quick Screws International Corp</td>
<td>Supplies and Materials</td>
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<td>P1501989</td>
<td>Natl Assoc of Student Financial Aid Admin</td>
<td>Dues and Membership</td>
<td>Financial Aid and Scholarships</td>
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<td>Blanket order for department office supplies</td>
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<tr>
<td>P1502015</td>
<td>* Anderson Business Technology</td>
<td>Repair and Maintenance of Equipment</td>
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<td>Jobelephant.com Inc</td>
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<td>White field striping paint and marking mats</td>
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<td>P1502028</td>
<td>Buddies All Stars</td>
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<td></td>
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<td>Hilltopper mound/batter's box clay</td>
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### RESTRICTED GENERAL FUND (INCLUDING GRANTS)

<table>
<thead>
<tr>
<th>PO Number</th>
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<td>P1501948</td>
<td>Adafruit Industries</td>
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<td>P1501952</td>
<td>Paton Group</td>
<td>Supplies and Materials</td>
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<td>2,601.73</td>
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<td>P1501954</td>
<td>Staples</td>
<td>Supplies and Materials</td>
<td>Title V - Design Tech Pathway</td>
<td>1,001.89</td>
<td>65,950.55</td>
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<td>P1502010</td>
<td>MSC Industrial Supply</td>
<td>Supplies and Materials</td>
<td>Title V - Design Tech Pathway</td>
<td>2,868.88</td>
<td>6,692.48</td>
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<td>P1501993</td>
<td>Amazon.com</td>
<td>Books, Magazines and Periodicals</td>
<td>EL Civics</td>
<td>730.13</td>
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<td>P1501953</td>
<td>All Electronics Corporation</td>
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<td>E&amp;T: Engineering &amp; Technology</td>
<td>880.83</td>
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<td></td>
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<td>Circuit breakers</td>
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<td>P1501956</td>
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<tr>
<td></td>
<td></td>
<td>Solid state relays</td>
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<td></td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of District as required by Vendor.
## Consent Item No. 142-B

**February 18, 2015**

### Page 2 of 2

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**

**PASADENA CITY COLLEGE**

**PURCHASE ORDERS OVER $500**

<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
<th>PO Amount</th>
<th>YTD Total</th>
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<tbody>
<tr>
<td>P1501959</td>
<td>Scotty's &amp; Sons</td>
<td>Supplies and Materials</td>
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<td>McMaster-Carr Supply Company</td>
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<td>P1501999</td>
<td>Dooley Enterprises</td>
<td>Supplies and Materials</td>
<td>E&amp;T: Engineering &amp; Technology</td>
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<td>P1502001</td>
<td>Aul Pipe, Tubing &amp; Steel, Inc</td>
<td>Supplies and Materials</td>
<td>E&amp;T: Engineering &amp; Technology</td>
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<td>Grainger Inc</td>
<td>Supplies for the Auto Shop</td>
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<td>665.66</td>
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<td>Goodheart-Wilcox Co, Inc</td>
<td>Supplies and Materials</td>
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<td>P1501988</td>
<td>* PCC Bookstore</td>
<td>Supplies and Materials</td>
<td>Student Financial Aid</td>
<td>5,000.00</td>
<td>138,011.63</td>
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<td>P1502012</td>
<td>Career America! LLC</td>
<td>Other Services</td>
<td>Student Financial Aid</td>
<td>14,000.00</td>
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<td>P1502013</td>
<td>1-8 Food Services</td>
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<td>Student Financial Aid</td>
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<td>P1501986</td>
<td>* PCC Bookstore</td>
<td>Students Books/Supplies</td>
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<td>P1502011</td>
<td>Credentials Ordering Processing Svs, Inc</td>
<td>Other Services</td>
<td>Parking and Traffic</td>
<td>6,289.90</td>
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### Total Restricted General Fund (Including Grants)

<table>
<thead>
<tr>
<th>PO Amount</th>
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<tbody>
<tr>
<td>52,388.07</td>
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**CAPITAL OUTLAY FUND**

<table>
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<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
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<th>YTD Total</th>
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<tbody>
<tr>
<td>P1501955</td>
<td>Grainger Inc</td>
<td>Construction and Modifications</td>
<td>C/O Facility Renovations</td>
<td>641.18</td>
<td>16,452.60</td>
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<td>P1502007</td>
<td>Tandus Centiva US LLC</td>
<td>Construction and Modifications</td>
<td>C/O Facility Renovations</td>
<td>6,901.82</td>
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### Total Capital Outlay Fund

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<tr>
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**BUILDING FUND**

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<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
<th>PO Amount</th>
<th>YTD Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>P1501976</td>
<td>Claridge Products and Equipment</td>
<td>Construction/Modifications $100,000</td>
<td>M/P 2nd Spc Proj:Math Ctr</td>
<td>623.20</td>
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<tr>
<td>P1501966</td>
<td>Norman's Nursery Inc</td>
<td>Construction and Modifications</td>
<td>M/P Landscaping</td>
<td>1,182.65</td>
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### Total Building Fund

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<td>1,805.85</td>
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**SCHEDULED MAINTENANCE FUND**

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<th>YTD Total</th>
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<tbody>
<tr>
<td>P1501973</td>
<td>California Process Cooling, Inc</td>
<td>Repair and Maintenance of Equipment</td>
<td>1314 S/M Air Handler #1 C-Bldg</td>
<td>7,317.50</td>
<td>7,317.50</td>
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<tr>
<td>P1501977</td>
<td>Smiths Paints &amp; Evr-Gard</td>
<td>Construction and Modifications</td>
<td>Paint/Waterproof C Bldg</td>
<td>2,999.23</td>
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### Total Scheduled Maintenance Fund

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**SELF-INSURANCE PROPERTY AND LIABILITY**

<table>
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<th>PO Number</th>
<th>Vendor Name</th>
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<tr>
<td>P1501945</td>
<td>Keenan &amp; Associates</td>
<td>Property Ins &amp; Liability Ins</td>
<td>Property Damage &amp; Public Liability</td>
<td>1,456.77</td>
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### Total Self-Insurance Property and Liability Fund

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<table>
<thead>
<tr>
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<th>Vendor</th>
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<tbody>
<tr>
<td>$119,558.38</td>
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</table>
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Information Technology orders from purchasing transactions P1501931 through P1502038.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2014-2015 Adopted District Budget in the fund indicated and charged to the cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Bylaw No. 1600. The purchase orders listed on the attached report include orders to provide for Information Technology Services (ITS). ITS supports and maintains the components of a campus wide network communications backbone, and networked PCs in classrooms, labs and offices throughout the campus. These purchases will ensure that the campus have the information technology tools and infrastructure necessary to carry out the academic mission of the college.

Recommended for Approval:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES.

[Signature]
Interim Superintendent/President

(Requires three signatures)
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
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<tr>
<td>P1502030</td>
<td>US Bank</td>
<td>Computer Equipment between $500-499 VAMS: Art Adapters</td>
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<tr>
<td>P1502027</td>
<td>Apple Computer Inc Software</td>
<td>Computer Equipment between $500-499 DSPS: Special Services 10-pk iPad Mini and 10-pk iPad Air</td>
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<td>13,641.35</td>
<td>141,284.28</td>
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**Total Unrestricted General Fund**

<table>
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<tr>
<th>PO Amount</th>
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</thead>
<tbody>
<tr>
<td>14,273.55</td>
<td>$14,273.55</td>
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</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College District.

> Indicates local branch utilized outside of District as required by Vendor.
CONSENT ITEM TITLE: Approve Professional Conference Attendance

Board Meeting Date: February 18, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve professional conferences attendance outside the United States and/or with anticipated costs in excess of $1,500.00.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in the account numbers shown.

UNRESTRICTED GENERAL FUND:

APPROVE:

ATTENDEE: Mark Gutierrez
LOCATION: 2015 Chief Information System Officers Association (CISOA) Conference, Monterey, California
DATES: March 7 - 11, 2015
PURPOSE: Continued training required for CISOA skill certification in the California Community College Districts.
CHARGES: $1,520.00
ACCOUNT NO.: 100000-470000-521000-6510
RECOMMENDED BY: Robert Miller
EMP: C1.1, C1.2

Recommended for Approval:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Approved by:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)
RATIFY:

ATTENDEE: Robert H. Bell
LOCATION: Title IX Coordinator and Administrator Training and Certification, Pomona, California
DATES: February 17 – 20, 2015
PURPOSE: Will be trained and designated Title IX Administrator of Pasadena Area Community College District/Pasadena City College
CHARGES: $2,739.24
ACCOUNT NO.: 100000-100000-521000-6600
RECOMMENDED BY: Robert Miller
EMP: B1.1, B2.1

ATTENDEE: Kelly Banh
LOCATION: Association of Community College Trustees 2015 National Legislative Summit, Washington, D.C.
DATES: February 9 – 12, 2015*
PURPOSE: Join community college leaders to advocate on education, workforce training and economic development policy issues in the 114th Congress.
CHARGES: $4,535.00
ACCOUNT NO.: 100000-400000-521000-6600
RECOMMENDED BY: Robert Miller
EMP: B1.1, B2.1
February 8 – additional travel day

Restricted Fund:

APPROVE:

ATTENDEE: Elizabeth Nagy-Shadman
LOCATION: Earth Educator’s Rendezvous, Boulder, Colorado
DATES: July 13 - 17, 2015*
PURPOSE: Professional development and leading a workshop for 2-year college faculty.
CHARGES: $2,537.00
ACCOUNT NOS.: 215263-526300-521000-6790
RECOMMENDED BY: Robert Bell
EMP: B1.1, B2.1
*July 12 and 18 – additional travel days

ATTENDEE: Carlyn Maw
LOCATION: The SXSWedu Conference (South by Southwest Education) brings together innovative educators from around the globe, Austin, Texas
DATES: March 9 - 12, 2015*
PURPOSE: To sit on a panel on constructivist learning and highlight the ground breaking work at Pasadena City College, especially FabLab.
CHARGES: $1,774.87
ACCOUNT NOS.: 215105-521000-510500-0900
RECOMMENDED BY: Robert Bell
EMP: B2.1
*March 8 and 13 – additional travel days
ATTENDEE: Anita M. Bobich  
LOCATION: American Dental Educators Association Annual Session and Exhibition, Boston, Massachusetts  
DATES: March 7 - 10, 2015*  
PURPOSE: Obtain updates on Commission on Dental Accreditation Issues and prepare for upcoming Accreditation Site Visit.  
CHARGES: $2,612.00  
ACCOUNT NOS.: 215104-510400-521000-1200  
RECOMMENDED BY: Robert Bell  
EMP: B2.1  
*March 6 and 11 – additional travel days

ATTENDEE: Faye Lao  
LOCATION: Entrepreneur Professional Development Training Session, Fresno, California  
DATES: March 5 - 7, 2015*  
PURPOSE: Professional development and training on innovative entrepreneurship teaching practices to benefit teaching entrepreneurship courses at Pasadena City College.  
CHARGES: $2,145.00  
ACCOUNT NOS.: 215112-521000-511200-6090  
RECOMMENDED BY: Robert Bell  
EMP: B2.1  
*March 4 – additional travel day

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00. In accordance with District Procedure 5250.10, the requested trips have been recommended by the College President.
CONSENT ITEM TITLE:
Authorization to Bid: Renovate Math Resource Center

Board Meeting Date: February 18, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation of bids to renovate the Math Resource Center.

FISCAL IMPLICATIONS: No financial obligation is created by the authorization to solicit bids. However, the anticipated cost of the currently needed renovation is One Million Five Hundred Thousand ($1,500,000.00). Pacific Design Group provided the estimated cost. Funds for this purpose are provided in the 2014-2015 District Budget under the following cost center shown:

420000-742700-325000-7100 (Math Center 2nd Space)

BACKGROUND: The new Math Resource Center will provide for a state of the art facility. Existing classrooms involved in the renovation will be upgraded and repurposed to ensure existing facilities are utilized to full extent. Upgrading the existing space will allow for the highest level of student accessibility, meeting ADA requirements. The upgrade permits for a better teaching and learning environment, and better management of the student population.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES

(Requires three signatures)
CONSENT ITEM TITLE: Authorization to Enter into an Agreement with Rio Hondo Community College District

Board Meeting Date: February 18, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District (PACCD) of Los Angeles County, California, ratify the action of the Acting Assistant Superintendent/Senior Vice President of Business and Colleges to enter into an agreement with Rio Hondo Community College District as fiscal agent of the SB 1070 Career Technical Education Pathways Program Grant. The term of this agreement shall be January 21, 2015 through December 31, 2016. EMP: D1, D2

FISCAL IMPLICATIONS: PACCD will receive funds in the amount of Ninety-Six Thousand Dollars ($96,000.00). The Grant will provide initial funding for a Dual Enrollment Coordinator to facilitate high school Career Technical Education (CTE) courses.

BACKGROUND: Rio Hondo College was awarded the SB 1070 Career Technical Education Pathways Program Grant for the Los Angeles County Ring Colleges – Santa Monica, El Camino, Glendale, Pasadena, Citrus, Mt. San Antonio, Rio Hondo, Cerritos, and Long Beach City Colleges. As fiscal agent for the grant, the District has a need to enter into Memoranda of Understanding with the other colleges to achieve the goals and objects of the Grant. The outcomes of the grant will be to align industry with career pathways from K-12 into CTE community college programs, increase credentials in high growth CTE areas, and provide professional development to faculty and staff in implementing career pathways and alignment to new industry standards.

Recommended for Approval:

 Acting Senior Vice President/Assistant Superintendent Business and College Services

Approved by:

 Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Interim Superintendent/President

(Requires three signatures)
CONSENT ITEM TITLE: Approve Change Order, R-Building Restrooms Upgrade

Board Meeting Date: February 18, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Change Order Number Eight (8) for Contract Number C150002, R-Building Restrooms Upgrade. As part of the agreement between 1st California Construction, Inc., and the District, change orders may be related to the contract labor, equipment and/or materials.

EMP: Change Order #8: Add for tile needed to complete the restroom upgrade project. The added tile was necessary as the original order was placed before the addition of the family restroom. The total cost of this change order is Three Thousand Nine Hundred Seventy-Eight Dollars and Sixty-Seven Cents ($3,978.67).

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget in the account number shown.

420000-741200-625000-7100 (M/P Restroom Upgrades)

BACKGROUND: Periodic change orders to the original contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the contract up to ten percent (10%) of the original amount. On September 3, 2014, the Board awarded Bid 918 to 1st California Construction, Inc. and authorized the issuance of Contract Number C150002. The upgrade of the restrooms would allow for more water efficient appliances and better accessibility that meets American Disability Act (ADA) requirements.

Approved by:
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

Interim Superintendent/President

(Requires three signatures)
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District (PACCD) of Los Angeles County, California, ratify the action of the Acting Assistant Superintendent/Senior Vice President of Business and Colleges to enter into an agreement with Long Beach Community College District (LBCCD) to support the Advanced Manufacturing/Engineering Technology Linked Learning (AMETLL) Career Pathways trust. The term of this agreement shall be September 9, 2014 through June 30, 2019. EMP: D1–D4.3

FISCAL IMPLICATIONS: PACCD will receive funds in the amount of Two Million Two Hundred Eight Thousand Seven Hundred Six Dollars ($2,208,706.00). Amount is awarded for 4 years of the 5-year contract. Career Pathways Trust Grant fund and services contingent on grant continuation.

BACKGROUND: PACCD will contract with LBCCD and receive funds to support the AMETLL Career Pathways Trust. PACCD will partner with local high school in the Pasadena Unified and El Monte High School Districts to develop services and articulated career pathways with curricular alignment, equipment, afterschool activities, workshops and conference attendance to support the District's involvement.
CONSENT ITEM TITLE:
Ratify Authorization to Enter into an Agreement with Rancho Santiago Community College District

Board Meeting Date: February 18, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District (PACCD) of Los Angeles County, California, ratify the action of the Acting Assistant Superintendent/Senior Vice President of Business and Colleges to enter into an agreement with Rancho Santiago Community College District to participate in the Career Technical Education Enhancement Fund Project. The term of this agreement shall be January 1, 2015 through February 28, 2016. EMP: D1, D2

FISCAL IMPLICATIONS: PACCD will receive funds in the amount of Four Hundred Twenty-Two Thousand Two Hundred One Dollars ($422,201.00) to participate in the purpose of the grant according to the terms and conditions of the agreement.

BACKGROUND: Rancho Santiago Community College District is the Fiscal Agent for the Career Technical Education Enhancement Fund (Grant No. 14-187-006) from the California Community Colleges Chancellor's Office, and the purpose of the Grant is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs.

Recommended for Approval:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Approved by:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES

Interim Superintendent/President

(Requires three signatures)
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the fiscal year 2014-15, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.
<table>
<thead>
<tr>
<th>NAME</th>
<th>COMPENSATION</th>
<th>SPECIAL PROJECT</th>
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<tbody>
<tr>
<td>Kissel, Barbara</td>
<td>2,550.00</td>
<td>Instructional Administration/School of Health Sciences—administrative duties for the Radiology Technology Program, 12-15-14 to 01-05-15, EMP: A2</td>
</tr>
<tr>
<td>Pilon, Kris</td>
<td>1,500.00</td>
<td>Accreditation—work on self-study, 09-18-14 to 10-20-14, EMP: F</td>
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<tr>
<td>Cortez, Jose</td>
<td>1,250.00</td>
<td>Assembly Bill 86/Community Education Center—assist/coordinate with the development of new course and certificate proposals for curriculum and instruction, 01-02-15 to 02-02-15, EMP: K3</td>
</tr>
<tr>
<td>McGaham, Angela</td>
<td>500.00</td>
<td>Basic Skills—ESL basic skills professional development workshops at PCC to train teachers on pedagogical techniques and strategies, 12-17-14 to 05-17-15, EMP: A1, A3, B1, B3</td>
</tr>
<tr>
<td>Michelson, Melissa</td>
<td>500.00</td>
<td>Basic Skills—ESL basic skills professional development workshops at PCC to train teachers on pedagogical techniques and strategies, 12-17-14 to 05-17-15, EMP: A1, A3, B1, B3</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Unclassified Employees, College Assistants and Volunteers for 2014-2015

Board Meeting Date: February 18, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the attached list of hourly unclassified employees, college assistants and volunteers hired for fiscal year 2014-2015.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

S. H. Hampton
Executive Director, Human Resources

Approved by:

Interim Superintendent/President

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CONSENT ITEM TITLE: Employment of Hourly Unclassified Employees, Student Workers for 2014-2015

Board Meeting Date: February 18, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the attached list of hourly unclassified employees, student workers for fiscal year 2014-2015.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

Executive Director, Human Resources

Approved by:

Acting Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Interim Superintendent/President

(Requires three signatures)
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Consent Item No. 73-P
February 18, 2015
Page 4 of 4
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Authorization to Reimburse Applicants

Board Meeting Date: February 18, 2015

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve reimbursement to the applicants listed on the attached for costs associated with interviewing at Pasadena City College for the purpose of obtaining a full-time position. Costs related to reimbursement shall not exceed the amount shown. EMP: A3.1

FISCAL IMPLICATIONS: Reimbursement is restricted to travel, lodging, car rental, gas, parking, and meal expenses. Funds for this purpose are budgeted in cost center 03-5210-5502-0000 (Staff Diversity).

BACKGROUND: Travel reimbursement for second-level interviews.

Recommended for Approval:

[Signature]
Executive Director, Human Resources

Approved by:

[Signature]
Acting Senior Vice President/Assistant Superintendent
Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Interim Superintendent/President
Consent Item No. 74-P
February 18, 2015
Page 2 of 2

Applicant: Mostafa Ghous
Position: Dean, Student Life
Amount: $327.75

Applicant: Mona Lee
Position: Economic & Workforce Development Project Coordinator
Amount: $500.00

Applicant: Daisy Rodriguez Pitel
Position: Dean, Student Life
Amount: $274.41
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following employment, changes of status and separations pertaining to the following classified service employees. All changes were in accordance with Pasadena City College applicable policies and procedures and California Government Codes. EMP: E2, E4

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2014-2015 Adopted District Budget.

BACKGROUND: Routine personnel transactions.

Recommended for Approval:

Executive Director, Human Resources

Approved by:

Acting Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Interim Superintendent/President

(Requires three signatures)
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