Meeting No. 1
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 1 on Wednesday, December 10, 2014, in Pasadena City College, Creveling Lounge, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 6:01 p.m. by Dr. Fellow, President.

ROLL CALL

Trustees Present
Dr. Anthony Fellow, President
Ms. Berlinda Brown, Vice President
Ms. Linda Wah, Clerk
Dr. Jeanette Mann
Mr. John Martin
Dr. Ross Selvidge
Mr. William Thomson
Mr. Marshall Lewis, Student Trustee

Administrative Officers in Attendance
Dr. Robert Miller, Interim Superintendent-President
Dr. Robert Bell, Assistant Superintendent, Senior Vice President, Academic and Student Affairs
Ms. Gail Cooper, General Counsel

Administrative Officer Absent
Ms. Bobbi Abram, Executive Director, Foundation

The Management Association was represented by Dr. David Douglass.
The Academic Senate was represented by Ms. Kris Pilon.
The Classified Senate was represented by Ms. Graciela Caringella.
The Associated Students Board was represented by Mr. Jordyn Orozco.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
There was no public comment.

Dr. Fellow adjourned the Board to Closed Session at 6:02 p.m.
II. CLOSED SESSION

Government Code §54957.6 Collective Bargaining (PCCFA)
Lead Negotiator: Mr. Bruce Barsook, Attorney, Liebert Cassidy Whitmore

Government Code §54957.6 Collective Bargaining (CSEA/CFT/POA)
Lead Negotiator: Ms. Gail Cooper, General Counsel

Government Code §54957 Public Employee Appointments: Space Planning Manager of Facilities Design & Construction; Director, Rosemead Site

III. OPEN SESSION

A. CONVENE ANNUAL ORGANIZATIONAL MEETING
The Annual Organizational Meeting was convened at 7:04 p.m.

B. PLEDGE OF ALLEGIANCE
Dr. Ross Selvidge led the Pledge of Allegiance.

C. INTRODUCTIONS AND RECOGNITIONS
   • 2015 Tournament of Roses Royal Court

   A brief reception followed.

Dr. Fellow adjourned the Board to Closed Session at 7:19 p.m.

IV. CLOSED SESSION

Government Code §54957.6 Collective Bargaining (PCCFA)
Lead Negotiator: Mr. Bruce Barsook, Attorney, Liebert Cassidy Whitmore

Government Code §54957.6 Collective Bargaining (CSEA/CFT/POA)
Lead Negotiator: Ms. Gail Cooper, General Counsel

Government Code §54957 Public Employee Appointments: Space Planning Manager of Facilities Design & Construction; Director, Rosemead Site

V. OPEN SESSION
Dr. Fellow reconvened Open Session at 8:09 p.m. There was no action taken in Closed Session.

D. ELECTION OF BOARD OFFICERS

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Mann, the Board voted, by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah], to elect Berlinda Brown as Board President for 2015.
   Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Brown, the Board voted, by seven affirmative votes [Brown, Fellow, Mann,
MOTION: ON MOTION OF Mr. Thomson and seconded by Ms. Wah, the Board voted, by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah], to elect Linda Wah as Board Vice President for 2015.
Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah], to elect Jeanette Mann as Board Clerk for 2015.
Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Thomson and seconded by Ms. Wah, the Board voted, by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah], to elect Robert B. Miller as Board Secretary for 2015 per the Board of Trustees Bylaws.
Advisory Vote: Aye

E. CERTIFICATION OF SIGNATURES

MOTION: ON MOTION OF Dr. Fellow and seconded by Dr. Mann, the Board voted, by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah], to certify the signatures of the 2015 Board of Trustees and administrative staff authorized to sign notices of employment, contracts and orders drawn on the funds of the District.
Advisory Vote: Aye

F. SETTING DAY AND TIME OF REGULAR MEETINGS FOR 2015, AND RETREATS

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Wah, the Board voted, by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah], to hold the 2015 Regular Business Meetings of the Board of Trustees on the first and third Wednesdays of each month convening at 7:00 p.m., and retreats on January 17 and September 12, and that the second meeting not be designated as a study session.
Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Martin, the Board voted, by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah], to not meet on January 7, 2015, the first Wednesday of January 2015.
Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Martin and seconded by Dr. Mann, the Board voted, by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah], to cancel the retreat proposed for Saturday, January 17, 2015.
Advisory Vote: Aye

G. ADJOURN ANNUAL ORGANIZATIONAL MEETING
The Annual Organizational Meeting was adjourned at 8:28 p.m.

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Mann, the Board voted, by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah], to adjourn the Annual Organizational Meeting.
Advisory Vote: Aye
H. **CONVENE REGULAR BUSINESS MEETING No. 1**
The regular business meeting was convened at 8:29 p.m.

I. **PUBLIC COMMENT ON NON-AGENDA ITEMS**
There was public comment from Robert Gellibolian.

J. **APPROVAL OF MINUTES**
Meeting No. 25, Regular Business Meeting, November 17, 2014

MOTION: 
ON MOTION OF Ms. Wah and seconded by Dr. Fellow, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah], to approve the Minutes of Meeting No. 25, Regular Business Meeting, held on November 17, 2014.
Advisory Vote: Aye

K. **APPROVAL OF CONSENT ITEMS**

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Fellow, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve Consent Item 8-S through 10-S, 12-I through 15-I, 93-B through 104-B, and 42-P through 50-P.
Advisory Vote: Aye

L. **AUTHORIZATION TO ENTER INTO AGREEMENT WITH VENDOR FOR THE CENTENNIAL FACILITIES MASTER PLAN**

MOTION: 
ON MOTION OF Dr. Fellow and seconded by Dr. Mann, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to authorize to Enter into Agreement with HGA for the Centennial Facilities Master Plan.
Advisory Vote: Aye

M. **ADOPTION OF RESOLUTION No. 527 AUTHORIZATION TO ENTER INTO TEMPORARY INTERFUND CASH FUND BORROWING**

Dr. Mann made a motion, seconded by Dr. Fellow, to adopt Resolution No. 527, Authorization to Enter into Temporary Interfund Cash Fund Borrowing.

Mr. Martin made a motion to amend:

MOTION TO AMEND:
ON MOTION OF Mr. Martin and seconded by Mr. Thomson, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to amend the previous motion with the following amendment to add three sentences to the end of Resolution No. 527: “…an aggregate cash balance in any District fund if the need arises up to $10 million. That the administration will be responsible to report to the Board each transfer at its next regular board business meeting and when the loan will be repaid. This resolution will expire December 31, 2015.”
Advisory Vote: Aye

MOTION: 
ON MOTION OF Dr. Mann and seconded by Dr. Fellow, the Board voted, by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah], to adopt Resolution No. 527,
Authorization to Enter Into Temporary Interfund Cash Fund Borrowing, as amended.
Advisory Vote: Aye

N. ADDITIONS, DELETIONS AND CHANGES TO THE CREDIT AND NONCREDIT CURRICULUM

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Wah, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Additions, Deletions and Changes to the Credit and Noncredit Curriculum. Advisory Vote: Aye

Dr. Fellow left the meeting at 9:15 p.m.

O. RATIFY SPECIAL COMMENDATION FOR GEOFFREY L. BAUM

MOTION: ON MOTION OF Ms. Wah and seconded by Mr. Thomson, the Board voted by six affirmative votes [Brown, Mann, Martin, Selvidge, Thomson, Wah] to ratify the Special Commendation for Geoffrey L. Baum. Absent: Fellow. Advisory Vote: Aye

P. APPROVAL OF CERTIFICATION AND SUBMITTAL OF ACCREDITATION SELF-EVALUATION

Dr. Mann made a motion, seconded by Ms. Wah, to approve the Certification and Submittal of the Accreditation Self-Evaluation. Mr. Thomson put forward an amendment to the motion to send the Accreditation Self-Evaluation document no later than December 29 or whatever the deadline is for submitting it. Dr. Miller suggested January 2.

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Wah, the Board voted by six affirmative votes [Brown, Mann, Martin, Selvidge, Thomson, Wah] to approve the Certification and Submittal of the Accreditation Self-Evaluation and to send the document no later than January 2, 2015. Absent: Fellow. Advisory Vote: Aye

Q. BOARD POLICY REVISIONS RECOMMENDED BY BOARD POLICY REVIEW COMMITTEE

- BB 2730: Board Member Health Benefits
This item has been pulled for a later date. Dr. Mann said that four bylaws have been moved to board policies as suggested by the Board.

R. AGREEMENT TO RECRUIT AND HIRE FACULTY FOR NEXT FISCAL YEAR
Agreement to bring on 36 new faculty positions effective September 2015; majority are in high enrollment classes.

S. PRESIDENTIAL SEARCH UPDATE
a. Report on Recruitment
b. Individual Invitation Letter
c. Nomination Letter

T. CLERY REPORT
Dr. Miller acknowledged the great work of Acting Chief Matchan and his team.

U. STUDENT EQUITY PLAN PREPARATION UPDATE
Dr. Olivo presented information on preparation for student equity plan.
V. SUPERINTENDENT-PRESIDENT’S REPORT
Thanked Bobbi Abram and Foundation for successful scholarship award reception. Represented PCC at White House College Commitment day. Met with lobbyist and reviewed board goals and legislative plan. Went up on the Hill to lobby. Spoke at Registered Nurse pinning ceremony last night. Attended Student Launch and Start up Marketing and Advertising Work-based Learning presentations. Thanked Management Association for wonderful campus holiday celebration. Reminded Board there is a holiday celebration this coming Monday at the Athenaeum from 4-6pm. Happy Holidays to all and thank you for all you do.

W. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

a. SHARED GOVERNANCE REPRESENTATIVES

Mr. Marshall Lewis, on behalf of Mr. Jordyn Orozco, Associated Students
• Relaxation week this week for finals - breakfasts, coffee in Quad and Galloway Plaza. Giving away testing supplies to help with finals.

Ms. Graciela Caringella, Classified Senate
• Held successful classified outreach events for staff the last week of November at Community Education Center, Child Development Center, Facilities and Rosemead site. In process of scheduling classified town hall meetings. Have selected two candidates to participate in Presidential Search committee. Classified Senate is concerned about role of shared governance groups in this process.

Dr. David Douglass, Management Association
• Thanked the trustees for coming to the holiday party yesterday. Great cover page in the Courier on STEM cell program and article about event put on by computer science people.

b. BOARD OF TRUSTEES

Ms. Linda Wah, Trustee
• Asian Pacific Islander advisory to the President is holding API Pathways on January 24. Congratulated SBDC on the students’ presentations.

Mr. William Thomson, Trustee
• On January 21st will be having firm doing search process at the board meeting and has asked to have his appointment considered at that time as well as the possibility of having a representative from Pasadena Chamber of Commerce. The PTSA and the Management Association gathering yesterday was a fabulous event. Student Scholarship awards presentations, so well put together by the Foundation, a pleasure to be there. Attended Foundation’s scholarship event and three students who stood up and spoke up at the end were very moving and very deserving – thanked Bobbi Abram for the impressive event.

Dr. Ross Selvidge, Trustee
• Attended Foundation’s scholarship event. Invited Gina Harris to step out; she was one of the recipients.

Mr. Marshall Lewis, Student Trustee
• Congratulated President Brown.
Trustee Brown announced that tomorrow Dr. Bell has arranged to have one of the historic black colleges, Morehouse, here on campus to recruit students.

X. FUTURE BOARD MEETING DATES

   Wednesday, January 21, 2015
   6:00 P.M. Regular Business Meeting

   Wednesday, February 4, 2015
   6:00 P.M. Regular Business Meeting

   Wednesday, February 18, 2015
   6:00 P.M. Regular Business Meeting

Y. FUTURE AGENDA ITEMS

   There were no future agenda items.

VI. ADJOURNMENT

   Ms. Brown adjourned Meeting No. 1 at 10:41 p.m.
MOTIONS CARRIED AT MEETING NO. 1 – December 10, 2014

1. Approval to elect Berlinda Brown as Board President for 2015.
2. Approval to elect Linda Wah as Board Vice President for 2015.
3. Approval to elect Jeanette Mann as Board Clerk for 2015.
4. Approval to elect Robert B. Miller as Board Secretary for 2015.
5. Approval to certify the signatures of the 2015 Board of Trustees and administrative staff authorized to sign notices of employment, contracts and orders drawn on the funds of the District.
6. Approval to hold the 2015 Regular Business Meetings of the Board of Trustees on the first and third Wednesdays of each month convening at 7:00 p.m., and retreats on January 17 and September 12, and that the second meeting not be designated as a study session.
7. Approval to not meet on January 7, 2015, the first Wednesday of January 2015.
8. Approval to cancel the retreat proposed for Saturday, January 17, 2015.
9. Approval to adjourn the Annual Organizational Meeting.
10. Approval of the Minutes of Meeting No. 25, Regular Business Meeting, held on November 17, 2014.
11. Approval of Consent Item 8-S through 10-S, 12-I through 15-I, 93-B through 104-B, and 42-P through 50-P.
12. Approval to authorize to Enter into Agreement with HGA for the Centennial Facilities Master Plan.
13. Approval to amend the previous motion with the following amendment to add three sentences to the end of Resolution No. 527: “...an aggregate cash balance in any District fund if the need arises up to $10 million. That the administration will be responsible to report to the Board each transfer at its next regular board business meeting and when the loan will be repaid. This resolution will expire December 31, 2015.”
14. Approval to adopt Resolution No. 527, Authorization to Enter Into Temporary Interfund Cash Fund Borrowing, as amended.
15. Approval of the Additions, Deletions and Changes to the Credit and Noncredit Curriculum.
16. Approval to ratify the Special Commendation for Geoffrey L. Baum.
17. Approval of the Certification and Submittal of the Accreditation Self-Evaluation and to send the document no later than January 2, 2015.
Submitted by:

Robert B. Miller, Secretary
Board of Trustees