The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 24 on Wednesday, November 5, 2014, in Pasadena City College, Creveling Lounge, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 3:30 p.m. by Dr. Fellow, President.

ROLL CALL

Trustees Present
Dr. Anthony Fellow, President
Ms. Berlinda Brown, Vice President (arrived at 3:33 p.m.)
Ms. Linda Wah, Clerk
Dr. Jeanette Mann
Mr. John Martin
Dr. Ross Selvidge
Mr. William Thomson
Mr. Marshall Lewis, Student Trustee

Administrative Officers in Attendance
Dr. Robert Miller, Interim Superintendent, Senior Vice President, Business and College Services
Dr. Robert Bell, Assistant Superintendent, Senior Vice President, Academic and Student Affairs
Ms. Bobbi Abram, Executive Director, Foundation
Ms. Gail Cooper, General Counsel

The Management Association was represented by Dr. David Douglass.
The Academic Senate was represented by Mr. Eduardo Cairó.
The Classified Senate was represented by Ms. Graciela Caringella.
The Associated Students Board was represented by Mr. Jordyn Orozco.

A. PLEDGE OF ALLEGIANCE
Dr. Mann led the Pledge of Allegiance.

B. MODERNTHINK
Mr. Richard Boyer, partner at ModernThink, presented a summary of the ModernThink campus climate survey.
C. BOARD SELF-ASSESSMENT
Ms. Donna Miller, board consultant on the self-assessment, worked on a proposed action plan with the board.

The meeting went into recess at 5:40 p.m.

Dr. Fellow reconvened the meeting at 7:00 p.m.

D. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
There was no public comment.

Dr. Fellow adjourned the Board to Closed Session at 7:01 p.m. Government Code Section 54957 Employee Discipline, Dismissal, Release was withdrawn.

II. CLOSED SESSION

Government Code §54957.6 Collective Bargaining (PCCFA)
Lead Negotiator: Mr. Bruce Barsook, Attorney, Liebert Cassidy Whitmore

Government Code §54957 Employee Discipline, Dismissal, Release
(one employee)

III. OPEN SESSION
Dr. Fellow reconvened Open Session at 8:03 p.m. Dr. Fellow reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS AND RECOGNITIONS
- Pasadena Educational Foundation – Summer Enrichment Program

C. ACCREDITATION UPDATE – STANDARD III
Mr. Matthew Jordan, Interim Dean, Instructional Support, and Ms. Stephanie Fleming, Self-Evaluation Coordinator, presented an update on Accreditation, Standard III. The institutional improvement items were reviewed and the questions were addressed.

D. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was public comment from Jordyn Orozco and Gina Harris.

E. APPROVAL OF MINUTES
Meeting No. 21, Regular Business Meeting, October 1, 2014
Meeting No. 22, Regular Business Meeting and Study Session, October 15, 2014
Meeting No. 23, Special Meeting, October 29, 2014

MOTION: ON MOTION OF Ms. Brown and seconded by Ms. Wah, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Minutes of Meeting No. 21, Regular Business Meeting, October 1, 2014; Meeting No. 22, Regular Business Meeting and Study Session, October 15, 2014; and Meeting No. 23, Special Meeting, October 29, 2014.

Advisory Vote: Aye
F. APPROVAL OF CONSENT ITEMS

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Brown, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve Consent Items 6-S, 71-B through 82-B, and 34-P through 40-P.
Advisory Vote: Aye

G. AUTHORIZATION TO TRANSMIT FIRST QUARTERLY FINANCIAL STATUS REPORT

MOTION: ON MOTION OF Ms. Brown and seconded by Dr. Mann, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to authorize the transmittal of the First Quarterly Financial Status Report.
Advisory Vote: Aye

H. APPOINTMENT TO MEASURE P CITIZENS’ OVERSIGHT COMMITTEE

MOTION: ON MOTION OF Mr. Thomson and seconded by Dr. Selvidge, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the trustee appointment of Dennis Murphy to the Measure P Citizens’ Oversight Committee.
Advisory Vote: Aye

I. PRESIDENTIAL SEARCH UPDATE

a. Position Profile -- An open forum is scheduled for November 14, 2014 in C-233 where the campus and community are invited to participate with input on what characteristics and qualities they would like to see in PCC’s next superintendent-president.

b. Contract with Ralph Andersen & Associates
Ms. Cooper stated that the contract number was B-150186 and the amount was not to exceed $35,000.

MOTION: ON MOTION OF Ms. Wah and seconded by Ms. Brown, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve the Contract between the Pasadena Area Community College District and Ralph Andersen & Associates.
Advisory Vote: Aye

J. BOARD POLICY REVISIONS RECOMMENDED BY BOARD POLICY REVIEW COMMITTEE

- BB 2431: Superintendent-President Selection
- BB 2432: Superintendent-President Succession (Revised)
- BB 2610: Presentation of Initial Collective Bargaining Proposals
- BB 2720: Communications Among Board Members
- BP 3200: Accreditation
- BP 3300: Public Records
- BP 4020: Program, Curriculum and Course Development

Administrative procedures will no longer be placed in the board packets as the policies are the Board’s purview and the procedures are for the administration. Board Policy 3200, Accreditation; Board Policy 3300, Public Records; and Board Policy 4020, Program, Curriculum and Course Development were withdrawn.
The Academic Senate will take these three policies to its next meeting on November 17.

**MOTION:** **ON MOTION OF** Dr. Mann and seconded by Ms. Brown, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to approve Board Bylaw 2431, Superintendent-President Selection; Board Bylaw 2432 (revised), Superintendent-President Succession; Board Bylaw 2610, Presentation of Initial Collective Bargaining Proposals; and Board Bylaw 2720, Communications Among Board Members.

Advisory Vote: Aye

**K. VETERANS’ VILLAGE PROJECT**

Dr. Olivo reviewed the information in the powerpoint presentation.

**MOTION:** **ON MOTION OF** Mr. Thomson and seconded by Dr. Mann, the Board voted by seven affirmative votes [Brown, Fellow, Mann, Martin, Selvidge, Thomson, Wah] to authorize the staff of Pasadena City College to move forward on a Memorandum of Understanding with the Veterans Administration of Greater Los Angeles Healthcare System (VAGLAHS) and bring it back to the Board of Trustees at its earliest convenience.

Advisory Vote: Aye

**L. SUPERINTENDENT-PRESIDENT’S REPORT**

- Engaged in conversations regarding dual enrollment and concurrent enrollment opportunities -- Ms. Diane Holmes has been providing consulting services to the staff and faculty in regards to PACT (Pasadena Academic Career Trust).
- Successful trip to Shanghai -- two significant education opportunities.

**M. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES**

**a. SHARED GOVERNANCE REPRESENTATIVES**

**Dr. David Douglass, Management Association**

- Reported that the monthly Management Association meeting took place today. They are thinking about Standard III. Dr. Cornner handed out a draft of a professional development program for managers.
- Invited everyone to the Management Association holiday party on December 9th in Creveling 9-11am.

**Mr. Eduardo Cairó, Academic Senate**

- If the Board of Trustees had coffee with employees the Board would become more aware of what is happening here which would be good for communication; it was stated in the afternoon that relations between the Senate and the Board used to be good, what has the Senate done to cause these relations to be bad? Since the issue of winter came on, he offered suggestion that the opinions of employees and students be gathered as to whether winter is good. He offered to provide a room. Regarding self-accreditation, the Planning and Priorities Committee has made a decision that it will not accept any changes once they have gone through the self-accreditation report. He will not sign a document he has not thoroughly vetted. A leadership group has been formed between Management, Academic and Classified to discuss problems on campus and find solutions. The Academic Senate Executive Committee has faith in Dr. Miller. Sent Dr. Miller an email informing him of some issues, and a very fruitful
conversation took place today. Thanked Dr. Miller for that meeting and came away with the feeling that the necessary improvements can be made.

Ms. Graciela Caringella, Classified Senate
- Reported that the fall general meeting took place on October 30, good turnout with 100 staff members in attendance. Planning a Classified outreach to Facilities, CEC, CDC and Rosemead to recognize their hard work and dedication to the college.

Mr. Jordyn Orozco, Associated Students
- Thanked the Board of Trustees on behalf of all veterans who are students for approving the MOU. Homecoming week, game on Saturday in Bakersfield. Approved budget for clubs. Working on accreditation.

b. BOARD OF TRUSTEES

Ms. Linda Wah, Trustee
- Thanked Dr. Bell and Ms. D’Orange Martin for coming to South Pasadena to keep the veterans’ story on the forefront; thanked Dr. Miller for sponsoring seats at the Asian Pacific Islander Disability Conference; December 18 is the holiday party for LACSTA; thanked Trustees Brown and Selvidge for helping make the quorum; moving forward on three roundtables, adult education, dual enrollment and middle-college-high school (providing early college experience for students), foster youth projects (Dr. Mann to help chair). On November 20 the Asian American Caucus for the Community College League of California will have a meeting at 1pm. On November 21 the Caucus will be hosting a workshop and presenting the desegregated data, a study done by UCLA, and the effects on the success of the Asian American student population.

Ms. Berlinda Brown, Trustee
- Thanked facilities for the excellent job they are doing on the restrooms.

Mr. William Thomson, Trustee
- Reminder that on November 11 there will be a Veterans Day celebration at Pasadena City Hall at 10:30 a.m. The PCC Pep Band will perform and the main speaker will be Col. Peter Baumgarten of the U.S. Marine Corps. There will be flyovers at 10:45 a.m. and 10:50 a.m. Congresswoman Judy Chu will be in attendance.

Dr. Fellow, Trustee
- Offered congratulations to The Courier which recently won 11 awards at the Community College Journalism Association.

N. PROPOSED FUTURE BOARD BUSINESS MEETING DATES

Monday, November 17, 2014
6:00 P.M. Regular Business Meeting

Wednesday, December 10, 2014
6:00 P.M. Regular Business Meeting and Annual Organizational Meeting

O. PROPOSED FUTURE AGENDA ITEMS
There were no proposed future agenda items.

IV. ADJOURNMENT
Dr. Fellow adjourned meeting No. 24 at 9:59 p.m.
MOTIONS CARRIED AT MEETING NO. 24 – November 5, 2014

1. Approval of the Minutes of Meeting No. 21, Regular Business Meeting, October 1, 2014; Meeting No. 22, Regular Business Meeting and Study Session, October 15, 2014; and Meeting No. 23, Special Meeting, October 29, 2014.

2. Approval of Consent Items 6-S, 71-B through 82-B, and 34-P through 40-P.

3. Authorization to Transmit First Quarterly Financial Status Report.

4. Approval of the trustee appointment of Dennis Murphy to the Measure P Citizens’ Oversight Committee.

5. Approval of the Contract between the Pasadena Area Community College District and Ralph Andersen & Associates.

6. Approval of Board Bylaw 2431, Superintendent-President Selection; Board Bylaw 2432 (revised), Superintendent-President Succession; Board Bylaw 2610, Presentation of Initial Collective Bargaining Proposals; and Board Bylaw 2720, Communications Among Board Members.

7. Approval to authorize the staff of Pasadena City College to move forward on a Memorandum of Understanding with the Veterans Administration of Greater Los Angeles Healthcare System (VAGLAHS) and bring it back to the Board of Trustees at its earliest convenience.

Submitted by:

Robert B. Miller, Secretary
Board of Trustees