AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board of Trustees" form and give it to the Board Secretary prior to the beginning of the meeting. No public comment cards will be accepted after the start of the meeting. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL and PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 PM)

II. CLOSED SESSION

Government Code §54956.9(a) Conference with General Counsel regarding pending litigation (One matter)

Government Code §54957.6 Collective Bargaining (PCCFA)
Designated Negotiator: Ms. Gail S. Cooper, General Counsel

III. OPEN SESSION (7:00 PM)

A. PLEDGE OF ALLEGIANCE

B. ANNOUNCEMENTS, GREETINGS AND INTRODUCTIONS

- Performance by students of Music 074 class, Opera Workshop; Anne Marie de la Vega, Faculty. Aria from The Tenderland, Aaron Copland.

C. PUBLIC COMMENT (The Brown Act prohibits the Board from discussing or acting on any item not on the agenda.)

STUDY SESSION ITEMS ARE FOR DISCUSSION AND INFORMATION ONLY. NO ACTION WILL BE TAKEN.

D. COLLEGE GOAL #4: PROCESS FOR THE DEVELOPMENT OF THE PASADENA CITY COLLEGE CENTENNIAL CAMPUS MASTER FACILITIES PLAN

E. MEASURE P BOND CONSTRUCTION “CLOSE OUT” PROJECTS

F. FUTURE BOARD MEETINGS

Wednesday, November 6, 2013
6:00 P.M. Regular Business Meeting, Creveling

Wednesday, November 20, 2013
Legislative Advocacy Town Hall Meeting (or other topic)
Wednesday, December 11, 2013
6:00 P.M. Regular Business Meeting and Annual Organizational Meeting. Creveling

Wednesday, January 15, 2014
6:00 P.M. Regular Business Meeting. Creveling

IV. ADJOURNMENT

Pasadena City College and the Center for the Arts are wheelchair accessible. Reasonable accommodation services are available when requests are made by 4:00 pm of the Monday before the Board meeting. Please contact Mary Thompson at 626.585.7202 if you need assistance in order to participate in a public meeting or if you need agenda and public documents modified as required by the Americans with Disabilities Act.
Phase I: Centennial Master Plan Architect Selection Process

- Interview, Select and Recommend Three Planning Architects
- Request Board of Trustees Approval to Hire Three Planning Architects for CMP Conceptual Overview
- Launch CMP Website
- Review CMP Conceptual Plans Submitted by Three Planning Architects
- Bond Strategy Group Convenes – Develops Strategies/Process Focused on a Successful Bond Initiative

Phase II: Complete Centennial Master Plan

- Request Board of Trustees approval for CMP Planning Architect contract
- Begin CMP Development Process
- Evaluate Bond Strategy

Phase III: Centennial Master Plan Funding Decision

- Proposed Bond Election (?)
- Begin Funding Phase
- Planning Architect to Submit Final CMP

Oct. ‘13

• Create Planning Architect RFQ
• Issue Planning Architect RFQ

Nov. ‘13

• Centennial Master Plan (CMP) Visioning Session
  • Three Architectural Planning Firms to Attend
  • Bond Strategists to Attend

Dec. ‘13

• Centennial Master Plan

Feb. ‘14

• Select CMP Planning Architect from Three Architectural Planning Firms

Mar. ‘14

• Planning Architect Selection

Apr. ‘14

• Centennial Master Plan

Dec. ‘14

Mar. ‘15

PASADENA CITY COLLEGE CENTENNIAL FACILITIES MASTER PLAN DEVELOPMENT PROCESS TIMELINE
TIMELINE DETAILS:

October 2013:
- Create the conceptual CMP Planning Architect Request for Quotation (RFQ). The purpose of this RFQ is to develop the conceptual Centennial Master Plan (CMP) components that will lead to the selection of the architectural firm who will work with the District to create the CMP. Three conceptual Planning Architecture firms will be selected from a field of fifteen to twenty companies to develop concepts that will inform the selection of the CMP Architecture firm. The CMP development architecture firm will be selected from the three conceptual planning architecture firms designated through the RFQ process.
- Issue the Planning Architect RFQ.
- Review RFQ submissions, and interview respondents

November 2013:
- Select top three respondents
- November 6, 2013: Request Board of Trustees authorization to hire the three conceptual Planning Architect firms
- Issue contracts for top three respondents, not to exceed $50,000 each, and begin discussions
- Bond strategy group convenes to develop strategies/process focused on a successful bond initiative
- Launch Centennial Master Plan Website
AC Martin
BRJ & Associates
PBWS
gkkworks
HGA Architects Engineering & Planning
NTD Architects
Singpoli/ Pacific Design Group, LLC
WLC Architects, Inc.
HMC Architects
Cambridge West Partnership, LLC
PARSONS
JACOBS
MIG, Inc.
Masbuild, Inc.
Sasaki & Associates
...
December 2013:
- December 6th: Visioning Session to be facilitated by BluePoint Planning. Session includes:
  - Campus constituents and Board of Trustees
  - Community Members: neighbors, Measure ‘P’ oversight, local elected officials, feeder K-12 school districts, Trustee Area constituents
  - Three Planning Architect Firms
    - Begin conceptual design (10 week process)
  - Bond strategists to attend

February 2014:
- February 21st: Three Planning Architects submit proposals
  - Centennial Facilities Master Plan task team and college Facilities Committee review (3 weeks)
- Bond Strategy Group reconvenes to finalize strategies and processes focused on a successful bond initiative with a tentative recommendation for Bond Election year

March 2014:
- March 19th: Select Centennial Facilities Master Plan Planning Architect from the three conceptual master facilities plan proposals
TIMELINE DETAILS:

**April 2014:**
- Submit Planning Architect contract to Board of Trustees for approval
- Begin Centennial Facilities Master Plan development process (to be completed by December 2014)
- Evaluate Bond Election Year
  - 2015
  - 2016

**December 2014:**
- Complete Centennial Facilities Master Plan

**March 2015:**
- Begin Funding Phase
ORIGINAL MEASURE ‘P’ PLANNED PROJECTS

- Parking Structure
- IT Building
- Campus Center Renovation
- Bookstore/Campus Police
- Restroom Upgrades
- Center for the Arts
- R, C & E Bldg. Elevator Upgrades
- Infrastructure Upgrades
- Reconstruction of Existing Space (Secondary Effects Projects)
  - E, FB, R, V, W, Z building
- Access Compliance
- Technology Infrastructure Upgrade
- Asbestos Abatement
- HVAC Electrical Upgrade
- Walkways and Lighting Upgrade
- Waterproofing
- Landscaping
Proposed Measure ‘P’ Projects to Complete

- Parking Structure (complete)
- IT Building (complete)
- Campus Center Renovation (complete)
- Bookstore/Campus Police (complete)
- Center for the Arts (10/2013)
- Infrastructure Upgrades (complete)
- Reconstruction of Existing Space (Secondary Effects Projects)
  - E, FB, R, & V building
  - R-building Math Ctr. & Dental Exp.
  - Classroom & Laboratory Conversions
  - Facilities Boiler House
  - Ventilation & Dust Collection System for arts shop at V-111
- Restroom Upgrades (partially complete)
  - C, R, & V buildings
- Access Compliance (partially complete)
- Technology Infrastructure Upgrade (on going)
  - Smart Classrooms
- Asbestos Abatement (on going)
- HVAC Electrical Upgrade (partially complete)
  - Cooling Tower Expansion
  - Air Handler Replacement
- Walkways and Lighting Upgrade (partially complete)
- Waterproofing (partially approved)
- Landscaping
- Additional Measure ‘P’ Projects
  - Z-Building Canopy (ceramics & sculpture patio)
  - L-Building Exterior Stairs (access compliance)
  - C-Building 1st Floor Instructional & Admin. Office (repurpose existing vacated space)
## Construction Holding Account Options

**Option 1**  
Extend Project Moratorium Indefinitely  
Construction Holding Fund Balance $15,481,079

**Option 2**  
Complete the remaining projects listed

<table>
<thead>
<tr>
<th>Priority</th>
<th>Project</th>
<th>Location</th>
<th>Value</th>
<th>Projected Completion Date</th>
<th>Comments:</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Access Compliance</td>
<td>Campus Wide</td>
<td>$ 96,000.00</td>
<td>Summer 2014</td>
<td>Building: C, D, E</td>
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<tr>
<td>2</td>
<td>HVAC &amp; Electrical Upgrade</td>
<td>Campus Wide</td>
<td>$ 1,560,000.00</td>
<td>Summer 2015</td>
<td>Cooling Tower</td>
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<tr>
<td></td>
<td>HVAC &amp; Electrical Upgrade</td>
<td>Campus Wide</td>
<td>$ 255,000.00</td>
<td>Spring 2015</td>
<td>Replace Chillers and AHU</td>
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<td>3</td>
<td>Classroom Conversions</td>
<td>V-Building</td>
<td>$ 945,000.00</td>
<td>Spring 2015</td>
<td>8 classroom/ lab to be completed in multiple phases</td>
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<tr>
<td></td>
<td>R-Building</td>
<td></td>
<td>$ 1,100,000.00</td>
<td>Fall 2015</td>
<td>10 classroom/ lab to be completed in multiple phases</td>
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<tr>
<td></td>
<td>E-Building</td>
<td></td>
<td>$ 450,000.00</td>
<td>Fall 2014</td>
<td>4 science labs to be completed in multiple phases</td>
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<td>4</td>
<td>Restroom Upgrades</td>
<td>R-Building</td>
<td>$ 850,000.00</td>
<td>Fall 2015</td>
<td>To be completed in multiple phases</td>
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<tr>
<td></td>
<td>V-Building</td>
<td></td>
<td>$ 275,000.00</td>
<td>Fall 2015</td>
<td>To be completed in multiple phases</td>
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<td></td>
<td>C-Building</td>
<td></td>
<td>$ 650,000.00</td>
<td>Spring 2016</td>
<td>To be completed in multiple phases</td>
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<td>5</td>
<td>Z-building Canopy</td>
<td>Z-building exterior</td>
<td>$ 20,000.00</td>
<td>Summer/fall 2014</td>
<td>Covered area for ceramics kilns</td>
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<td>6</td>
<td>Water proofing</td>
<td>Campus Wide</td>
<td>$ 52,000.00</td>
<td>Fall 2014</td>
<td></td>
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<tr>
<td>7</td>
<td>Repurposed Instructional &amp; Administrative Offices</td>
<td>C-Building</td>
<td>$ 150,000.00</td>
<td></td>
<td>Secondary effects office conversion</td>
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<tr>
<td>8</td>
<td>Landscaping Rehabilitation</td>
<td>Campus Wide</td>
<td>$ 100,000.00</td>
<td>Spring 2015</td>
<td>Secondary effect grounds project</td>
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<td>9</td>
<td>Walkways &amp; Lighting Rehabilitation</td>
<td>Campus Wide</td>
<td>$ 475,000.00</td>
<td>Spring 2015</td>
<td>To be completed in multiple phases</td>
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<td>10</td>
<td>Instructional Equipment (Smart classrooms)</td>
<td>C-Building</td>
<td>$ 300,000.00</td>
<td>Fall 2014</td>
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<td>11</td>
<td>Dental Classroom Expansion</td>
<td>R-Building</td>
<td>$ 350,000.00</td>
<td>Spring 2015</td>
<td>Secondary effects classroom/ lab conversion to be completed in multiple phases</td>
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<td>12</td>
<td>Math Center</td>
<td>R-Building</td>
<td>$ 500,000.00</td>
<td>Spring 2015</td>
<td>Secondary effects classroom/lab conversion to be completed in multiple phases</td>
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<td>13</td>
<td>Ventilation/Dust Collection System</td>
<td>V-Building</td>
<td>$ 75,000.00</td>
<td>Fall 2014</td>
<td>Secondary effects classroom conversion</td>
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<tr>
<td>14</td>
<td>Exterior Stairs (south entrance)</td>
<td>L-Building</td>
<td>$ 150,000.00</td>
<td>Summer 2014</td>
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<td>15</td>
<td>Facility Boiler House</td>
<td>FB-Building</td>
<td>$ 50,000.00</td>
<td>Fall 2014</td>
<td>Secondary effects facilities modernization FB100, 102, 102A</td>
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</table>

Sub-total $ 8,403,000.00

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<td>Soft Cost</td>
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<td>Contingency</td>
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<td>Total</td>
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</table>

Notes:  
Soft Cost (i.e. A&E, Inspection and Plan Check Services)  
Contingency (i.e. Changes due to unforeseen conditions, OCIP, Claims, Etc.)  
* Projected balance includes future anticipated interests
Access Compliance

Improve the current conditions of the asphalt and concrete paving at the mirror pools, north of the C-building, east of the D-building and west of the E-building.

HVAC & Electrical Upgrade

The current cooling capacity of the chiller plant falls 300 tons short of the required demand for the CA building and expanding the existing cooling towers will resolve this issue. The chillers and air handling units at the Library (LL-building) have exhausted their life and will be replaced resulting in an anticipated energy efficiency savings of $10k annually.

Classroom Conversions

The secondary space previously occupied by Performing and Communication Arts and Visual Arts and Media Studies will be repurposed to create general-purpose classrooms, large group instructional space and laboratories in the E, R, & V buildings.

Restroom Upgrades

The restroom project for the R-building was to be completed in two (2) phases. The design and engineering of the final phase was completed and approved by the Division of State Architects with phase one construction completed and phase two scheduled for completion in 2014. The conditions of the restrooms in the C & V building deteriorated due to the delay and require infrastructure and fixture replacement.
**Z-Building Canopy**

Install canopy at ceramics studio to protect the kilns from the elements.

**Waterproofing**

Preventing water intrusion will preserve the integrity of our structure and reduces the risk of health and safety issues from developing.

**Repurposed Instructional & Administrative Offices**

The secondary space previously occupied by Performing and Communication Arts and Visual Arts and Media Studies will be repurposed for online distance education. The Little Theater, make-up and dressing rooms will be repurposed to instructional space and administrative offices.

**Landscaping Rehabilitation**

Due to the extensive work completed across the campus under the Measure ‘P’ bond construction program, several softscape areas have been impacted by the building and utility construction projects. These areas are without irrigation and present possible storm water run-off issues where hillside grading exists. Various spaces are over grown with nuisance foliage and should also be addressed.
Walkway & Lighting Rehabilitation

The walkways and lighting project will enhance nightfall visibility with energy efficient fixtures and repair deteriorated paved surfaces ensuring safe access.

Instructional Equipment (Smart Classrooms)

Smart classrooms fully equipped with data and video projection, DVD and PCC network access.

Dental Classroom Expansion

The secondary space previously occupied by Visual Arts and Media Studies will be repurposed for classroom expansion to support the increasing demands of all three dental programs.

Math Innovation Center

The secondary space previously occupied by Visual Arts and Media Studies will be repurposed for a Math Innovation Center, which will support large group instruction, small group intervention and tutoring at all levels.
**Ventilation/Dust Collection System**

The CA building does not have a shop inside the building to support the needs of the labs (i.e. jewelry). A centralized shop will be located in V-111, adjacent to the CA building to provide adequate support for the arts programs in the CA, R, & Z buildings. To reduce potential risks, the shop equipment and tools area requires a ventilation and dust collection system.

**Exterior Stairs (South Entrance)**

Replacement of the concrete stairs for the L-building will ensure proper tolerance and riser height for code compliance.

**Facilities Boiler House**

The campus infrastructure upgrade project (chiller plant expansion) included partial demolition of the FB building. This secondary effects project is to provide ADA accessible and code compliant maintenance & operational shop space (i.e. tool crib) in FB100, 102, and 102A.