Meeting No. 17

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 17 on Wednesday, October 2, 2013, in Pasadena City College, Creveling Lounge, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 6:01 p.m. by Mr. Martin, President.

ROLL CALL

Trustees Present
Mr. John Martin, President
Dr. Anthony Fellow, Vice President
Ms. Berlinda Brown, Clerk
Mr. Geoffrey L. Baum (arrived at 6:05 p.m.)
Dr. Jeanette Mann (arrived at 6:04 p.m.)
Mr. William Thomson
Mr. Simon Fraser, Student Trustee

Trustee Excused
Ms. Linda Wah

Administrative Officers in Attendance
Dr. Robert Bell, Assistant Superintendent, Senior Vice President, Academic and Student Affairs
Mr. Robert Miller, Assistant Superintendent, Senior Vice President, Business and College Services
Ms. Gail Cooper, General Counsel

Administrative Officers Absent
Ms. Bobbi Abram, Executive Director, Foundation

The Management Association was represented by Dr. David Douglass.
The Academic Senate was represented by Mr. Eduardo A. Cairó.
The Classified Senate was represented by Mr. Carlos Altamirano.
The Associated Students Board was represented by Mr. Jordyn Orozco.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

There was no public comment.
Mr. Martin adjourned the Board to Closed Session at 6:02 p.m.

II. CLOSED SESSION

Government Code §54957.6  Collective Bargaining (PCCFA)
Designated Negotiator: Ms. Gail S. Cooper,
General Counsel

Government Code §54957.6  Negotiation with Unrepresented Employee
(Superintendent/President)
Designated Negotiator: Board President

Government Code §54956.9(b)  Conference with General Counsel regarding
anticipated litigation (One matter)

Government Code §54956.9(a)  Conference with General Counsel regarding
pending litigation (One matter)

Government Code §54957  Employee Discipline, Dismissal, Release
(One matter)

III. OPEN SESSION

Mr. Martin reconvened Open Session at 7:06 p.m. Mr. Martin reported that no action was taken in Closed Session. Mr. Martin advised that Consent Item 42-P, Amendment of the Contract, Superintendent/President will be withdrawn from the consent items and placed on the agenda as a separate action item.

A. PLEDGE OF ALLEGIANCE
Mr. Thomson led the Pledge of Allegiance.

B. APPROVAL OF MINUTES
Meeting No.15, Regular Business Meeting, September 4, 2013
Meeting No. 16, Fall Retreat, September 14, 2013

MOTION: ON MOTION OF Mr. Fraser and seconded by Ms. Brown, the Board voted by unanimous vote of the six members present to approve the Minutes of Meeting No. 15, Regular Business Meeting, September 4, 2013; and the Minutes of Meeting No. 16, Fall Retreat, September 14, 2013.
Advisory Vote: Aye

C. INTRODUCTIONS AND RECOGNITIONS
- Dr. Karen Semien, Dean of Enrollment Services
- Dr. Dianne Philibosian, who is running for the trustee seat for Area 1

D. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment.

E.1. APPROVAL OF CONSENT ITEMS
Consent Item 37-B was revised. Consent Item 42-P was withdrawn from the consent items, and placed on the agenda as a separate action item.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Fellow, the Board voted by unanimous vote of the six members present to approve Consent Items 4-S through 5-S, 7-I through 13-I,
37-B through 46-B, and 36-P through 41-P, with Consent Item 42-P withdrawn to be placed on the agenda for separate action.

Advisory Vote: Aye

E.2. AMENDMENT OF CONTRACT: SUPERINTENDENT/PRESIDENT

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Fellow, the Board voted by unanimous vote of the six members present to approve the Amendment of the Contract for the Superintendent/President.

Advisory Vote: Abstain

F. CERTIFICATION OF SIGNATURES. STUDENT SERVICES

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by unanimous vote of the six members present to approve the Certification of Signatures.

Advisory Vote: Aye

G. ADOPT ANNUAL FINANCIAL AND BUDGET REPORT 2013-2014

MOTION: ON MOTION OF Mr. Fraser and seconded by Dr. Fellow, the Board voted by unanimous vote of the six members present to Adopt the Annual Financial and Budget Report 2013-2014.

Advisory Vote: Aye

H. 2013-2014 ANNUAL BOARD GOALS FOR THE COLLEGE

Mr. Fraser suggested the following amendment to Board goal 3.A.: “Expand Pathways/FYE to improve dramatically the rate of students proceeding successfully to college-level courses within one year of entering PCC, including targeting enhanced participation by underperforming groups in these programs.”

Mr. Thomson suggested the word “addressing” to replace the word “targeting”.

MOTION: ON MOTION OF Ms. Brown and seconded by Dr. Fellow, the Board voted by unanimous vote of the six members present to approve the 2013-2014 Annual Board Goals for the College, including the amendments from Mr. Fraser and Mr. Thomson.

Advisory Vote: Aye

I. APPROVAL OF BOARD OF TRUSTEES COMMITTEES AND REPRESENTATIVES

MOTION: ON MOTION OF Mr. Thomson and seconded by Mr. Fraser, the Board voted by unanimous vote of the six members present to approve the Board of Trustees Committees and Representatives.

Advisory Vote: Aye

Representatives
Los Angeles County Committee on School District Organization
Linda Wah

Los Angeles County School Trustees’ Association
Linda Wah
Community College League of California  
Linda Wah  

PCC Foundation Representative  
Bill Thomson  

Measure P Committee Representative  
John Martin  
Student trustee  

Committees  

Audit Committee  
(Meets twice a year to review annual independent audits of the District and Foundation.)  
Geoff Baum, chair; Tony Fellow; Berlinda Brown  

Legislative Advocacy Committee  
(Monthly conference call on the second Thursday at 2pm; monthly conference call breakfast on the fourth Thursday at 8am; and at call of the chair.)  
Jeanette Mann, chair; Linda Wah; Bill Thomson; Student trustee Simon Fraser  

Accreditation/Board Policy Review Committee  
(Meetings at the call of the chair to review proposed Board policies for approval; and meetings at the call of the chair to review ACCJC self-study.)  
Tony Fellow, chair; Jeanette Mann; Bill Thomson  

KPCC Oversight Committee  
(Annual meeting; and at call of the chair.)  
Tony Fellow, chair; Bill Thomson; Jeanette Mann  

J. TRUSTEE REQUEST FOR FINANCIAL AID REPORT (FRASER): APPROVAL OF STAFF TIME.  
The Board of Trustees approved staff time for a financial aid report to be put on the agenda for the December 11, 2013 Board of Trustees meeting.  

K. CLERY REPORT.  CHIEF DONALD YODER  
Chief Yoder provided information on the Clery Report.  

L. REPORT ON COLLEGE OPERATIONS, INITIATIVES AND SHARED GOVERNANCE
The written reports of the assistant superintendents and on shared governance were included in the Board’s packets.

M. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

a. SHARED GOVERNANCE REPRESENTATIVES

Mr. Jordyn Orozco, Associated Students
- Reported a successful Lancer movie night last Wednesday. USC football game tickets were given out; working in opposition to AB 955, and in support of AB 1358; annual leadership conference in Sacramento on October 18-20.

Mr. Carlos Altamirano, Classified Senate
- Reported Classified professional learning day held yesterday, very successful, one of best in a long time, well attended, resourceful workshops, groundskeeper facilities crew went to The Huntington’s gardens; general meeting to be held October 31.

Mr. Eduardo A. Cairó, Academic Senate
- Reported Flex Day was very successful, lunch for faculty was provided with Matt Jordan’s assistance, faculty very keen on more training. Workshops very well attended. In process of forming ad hoc town hall committee. Enrollment priorities – there used to be a program where staff and their family members had priority registration – forming an ad hoc committee to review. CAPM – not attending any CAPM meetings. Bylaws committee – vote to increase representation of adjuncts. Encouraging faculty to teach more classes on evenings and weekends, will pass data on to faculty. Distance Ed committee – Dr. Lauren Arenson is working with Leslie Tirapelle to create a program that will pass accreditation.

Dr. David Douglass, Management Association
- Reported that a new member, Tunisia Bailey, was added to the Management Association board; at Management Team meeting today a different format was tried which was very successful and thanked Crystal Kollross for leading the charge.

b. BOARD OF TRUSTEES

Mr. Simon Fraser, Student Trustee
- Attended California Community College Trustees (CCCT) meeting where there was a discussion on equity of education, how institutions need to start looking at ethnicity gaps, how staff and faculty are not resembling the students, how those inequalities can be addressed, also discussed accreditation (12 colleges on sanction at present) and how colleges can prepare for accreditation. Budget request to state system was approved.

Mr. William Thomson, Trustee
- Thanked Mr. Cairó for information about classes on evenings and weekends, very innovative. Handed out press release that on November 11th Veterans Day there will be a community gathering at 10am in front of City Hall, PCC pep band will be performing and Harold Martin will be the keynote speaker.

Mr. Geoffrey Baum, Trustee
- Thanked Ms. Tameka Alexander, Counseling, for the outreach report. Interested to see PCC will be conducting workshops at all in-district high schools on December 2.
Dr. Jeanette Mann, Trustee
- Reported that Trustee Wah asked her to comment on two things from the CCCT meeting. A program has been developed by the CCCT called Excellence in Trusteeship which is a training program for trustees. If you attend the conference there is the potential of attending 41 of these sessions, also available on line. CCCT is encouraging trustees to attend so they can then be certified in trusteeship. Two years ago Community College League of California (CCLC) appointed a task force on the future and looked at the organizational structure. There is a board for trustees, a board for CEOs and a board for officers of those two bodies. Each meets separately and has almost exactly the same agenda and same policies. The sense is that this is a tremendous waste of time and money. Bottom line is that the task force on the future has come up with a report where they recommend combining all these boards into one board, with 12 trustees and a student trustee and 12 CEOs. They would meet the same number of times per year. Instead of being elected state-wide, board members would be elected by region. For example, Los Angeles is a region so it would have one trustee. The concept was favorably received and would be phased in gradually after December 2014.

Mr. John Martin, Trustee
- Reported that Trustee Wah was out on college business tonight and expressed appreciation. Thanked all the trustees and added that a part of the recent retreat was tuning up our operations by trying to make sure that consent questions are asked in advance so that administration can provide the answers.

N. FUTURE BOARD MEETING DATES

Wednesday, October 16, 2013
Facilities Master Plan Study Session

Wednesday, November 6, 2013
6:00 P.M. Regular Business Meeting. Creveling

Wednesday, November 20, 2013
Legislative Advocacy Town Hall Meeting

Wednesday, December 11, 2013
6:00 P.M. Regular Business Meeting and Annual Organizational Meeting. Creveling

Wednesday, January 15, 2014
6:00 P.M. Regular Business Meeting. Creveling

O. FUTURE AGENDA ITEMS
There were no future agenda items.

IV. ADJOURNMENT
Mr. Martin adjourned meeting No. 17 at 8:31 p.m.
MOTIONS CARRIED AT MEETING NO. 17 – October 2, 2013

1. Approval of the Minutes of Meeting No. 15, Regular Business Meeting, September 4, 2013; and the Minutes of Meeting No. 16, Fall Retreat, September 14, 2013.

2. Approval of Consent Items 4-S through 5-S, 7-I through 13-I, 37-B through 46-B, and 36-P through 41-P, with Consent Item 42-P withdrawn to be placed on the agenda for separate action.

3. Approval of the Amendment of the Contract for the Superintendent/President.

4. Approval of the Certification of Signatures.


6. Approval of the 2013-2014 Annual Board Goals for the College, including the amendments from Mr. Fraser and Mr. Thomson.

7. Approval of the Board of Trustees Committees and Representatives.

Submitted by:

Mark W. Rocha, Secretary
Board of Trustees