NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, July 17, 2013

6:00 P.M. CLOSED SESSION
7:00 P.M. OPEN SESSION

MEETING NO. 13
REGULAR BUSINESS MEETING

Pasadena City College
Creveling Lounge
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 13, a Regular Business Meeting. The Open Session will begin at 6:00 p.m. with the Call To Order, Roll Call and Public Comment on Closed Session Agenda items. Closed Session will follow. Open Session will resume at 7:00 p.m. The Board will meet in Creveling Lounge, Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the beginning of Open Session. No public comment cards will be accepted after the start of Open Session. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL and PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION

Government Code §54957.6 Collective Bargaining (PCCFA; CSEA 777; ISSU, POA)
Designated Negotiator: Ms. Gail S. Cooper, General Counsel

Government Code §54957.9(a) Negotiation with Unrepresented Employees (Confidential, Management Association)
Designated Negotiator: Ms. Gail S. Cooper, General Counsel

Government Code §54957 Public Employee Evaluation: Superintendent-President

Government Code §54957 Public Employee Appointment: Counselor/Career and Technical Education; Counselor/Career Center; Speech Communication/Forensics Instructor

Government Code §54957 Public Employee Appointment: Director, Nursing Programs; Dean, International Education

Government Code §54956.9(a) Conference with General Counsel regarding pending litigation (two matters)

Government Code §54956.9(b) Conference with General Counsel regarding anticipated litigation (two matters)

III. OPEN SESSION (7:00 p.m.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS

   • Get Healthy Pasadena Health Fair – Theresa Reed

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

   The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.

D. APPROVAL OF MINUTES

   Meeting No. 11, Regular Business Meeting, June 5, 2013
   Meeting No. 12, Study Session, June 19, 2013
E. APPROVAL OF CONSENT ITEMS (see page 3, attached)

ACTION ITEMS: ALL ITEMS RECOMMENDED FOR APPROVAL. DISCUSSION WITH POSSIBLE ACTION.

F. RECOMMENDATION FOR ADOPTION OF 2013-2014 ACADEMIC CALENDAR

G. RECOMMENDATIONS OF THE PCC FOUNDATION FOR PLACEMENT OF ART ON CAMPUS

H. 2013 GENERAL OBLIGATION REFUNDING BONDS SERIES A AND 2013 GENERAL OBLIGATION REFUNDING BONDS SERIES B

I. RECOMMENDATIONS FOR ENHANCING EMERGENCY PREPAREDNESS

J. BOARD POLICY #4071: AUDITING AND AUDITING FEES

INFORMATION ITEMS: FOR DISCUSSION ONLY

K. FOLLOW UP ON PCC OUTREACH AND SATELLITE CAMPUS STRATEGY
   • Community Education Center
   • Rosemead Campus
   • “Café College” Satellites in Areas 1, 3, 5, 7

PRESIDENT’S REPORT

L. REPORT ON COLLEGE OPERATIONS, INITIATIVES AND SHARED GOVERNANCE

ANNOUNCEMENTS

M. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

N. FUTURE BOARD MEETING DATES

   Wednesday, August 7, 2013
   6:00 P.M. Regular Business Meeting. Creveling

   Wednesday, August 21, 2013
   Possible Study Session

   Wednesday, September 4, 2013
   6:00 P.M. Regular Business Meeting. Creveling

   Saturday, September 14, 2013
   8:30 A.M. Fall Board Retreat

   Wednesday, October 2, 2013
   6:00 P.M. Regular Business Meeting. Creveling

   Wednesday, October 16, 2013
   Proposed Legislative Advocacy Town Hall Meeting

O. FUTURE AGENDA ITEMS

IV. ADJOURNMENT

Pasadena City College and Creveling Lounge are wheelchair accessible. Reasonable accommodation services are available when requests are made by 4:00 pm of the Monday before the Board meeting. Please contact Mary Thompson at 626.585.7202 if you need assistance in order to participate in a public meeting or if you need agenda and public documents modified as required by the Americans with Disabilities Act.
CONSENT ITEMS

1-S  Approval of Student Travel, Upward Bound Classic Programs, Northern California Tours, July 29-August 1, 2013
2-S  Approve Student Travel, PCC Math/Science Upward Bound Programs, Yosemite National Park
3-S  Approve of Student Travel, PCC Math/Science Upward Bound Programs, Northern California Tours

1-I  Approve Instructional Activity, CTE Programs' Advisory Committee Meetings
2-I  Approve Professional Development Activity, Non-Stem Math Curriculum Redesign Retreat Activities

1-B  Approval of Organizations for Membership, 2013-14 Fiscal Year
2-B  Approve Staff Development Activities
3-B  Approve/Ratify/Amend/Renew Contracts
4-B  Adoption of Resolution No. 506 – Ratify Agreement, Childcare and Development Services
5-B  Adoption of Resolution No. 507 – Ratify Agreement, Childcare and Development Services
6-B  Approve Budget Augmentation
7-B  Reporting and Approval of Revolving Fund Reimbursement
8-B  Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation
9-B  Approve Purchasing Transactions
10-B  Approve Information Technology Purchasing Transactions
11-B  Approve Professional Conference Attendance
12-B  Authorization to Solicit Bids: Installation of Furniture and Equipment, Center for the Arts
13-B  Authorization to Solicit Bids: Paving Repairs
14-B  Authorization to Solicit Bids: District Classroom Locks
15-B  Award Bid 897: Film Equipment, Center for the Arts
16-B  Authorization to Destroy Records
17-B  Approve Purchase Order to Krueger International, Inc.
18-B  Approve Mileage Authorization

1-P  Approve/Ratify Compensation for Academic Personnel
2-P  Employment of Hourly Faculty, 2013-14
3-P  Employment of Hourly Unclassified Employees and Volunteers for 2013-2014
4-P  Approve/Ratify Compensation for Classified and Unclassified Personnel
5-P  Approve/Ratify Employment and Change of Status of Academic Employees
6-P  Authorization to Reimburse Applicant(s)
7-P  Salary Compensation Factors – Large Group Instruction
8-P  Employment, Changes, Position Review, Leave and Separation of Classified Employees
9-P  Ratification of Tentative Agreement with PCC ISSU-CFT
10-P  Ratification of Tentative Agreement with PCC CSEA #777
11-P  Ratification of Tentative Agreement with PCC POA
12-P  Ratification of MOU with PCC Confidentials
13-P  Ratification of MOU with PCC Management
14-P  Budgeted Salary Increase for Executives
15-P  Employment of New Faculty: Counselor/Career and Technical Education; Counselor/Career Center; Speech Communication/Forensics Instructor —CLOSED SESSION
16-P  Appointment of Academic Administrators: Director, Nursing Programs; Dean, International Education —CLOSED SESSION
I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 6:01 p.m. by Mr. Martin, President.

ROLL CALL

Trustees Present
Mr. John Martin, President
Dr. Anthony Fellow, Vice President
Ms. Berlinda Brown, Clerk
Dr. Jeanette Mann
Ms. Linda Wah
Ms. Hanna Israel, Student Trustee

Trustees Excused
Mr. Geoffrey L. Baum
Mr. William Thomson

Administrative Officers in Attendance
Dr. Robert Bell, Assistant Superintendent, Senior Vice President, Academic and Student Affairs
Mr. Robert Miller, Assistant Superintendent, Senior Vice President, Business and College Services
Ms. Bobbi Abram, Executive Director, Foundation
Ms. Gail Cooper, General Counsel

The Management Association was represented by Dr. David Douglass.
The Academic Senate was represented by Dr. Dustin Hanvey.
The Classified Senate was represented by Ms. Denise Albright.
The Associated Students Board was represented by Mr. John Fraser.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

There was no public comment.

Mr. Martin adjourned the Board to Closed Session at 6:02 p.m.

II. CLOSED SESSION

Government Code §54957.6

Collective Bargaining (PCCFA; CSEA 777; ISSU, POA)
III. OPEN SESSION

Mr. Martin reconvened Open Session at 7:09 p.m. Mr. Martin reported that an action was taken in Closed Session. The Board upheld the administrative determination regarding the complaint of discrimination in the Closed Session item Title 5, CCR, §55938, Appeal from Administrative Determination regarding Complaint of Discrimination.

A. PLEDGE OF ALLEGIANCE

Ms. Wah led the Pledge of Allegiance.

B. INTRODUCTIONS

- Parent-Teacher-Student Association (PTSA) Student Awardee
- Cassidy & Associates

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was public comment from Brent Musson and Ryan Ahari.

D. APPROVAL OF MINUTES

Meeting No. 9, Regular Business Meeting, May 1, 2013
Meeting No. 10, Study Session, May 15, 2013

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Fellow, the Board voted by a unanimous vote of the five members present to approve the Minutes of Meeting No.9, Regular Business Meeting, May 1, 2013 and Minutes of Meeting No.10, Study Session, May 15, 2013.

Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS

MOTION: ON MOTION OF Ms. Wah and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to approve Consent Items 32-I through 38-I; 145-B through 154-B, and 156-B through 161-B; and 96-P through 103-P, with Consent Item 155-B withdrawn for separate vote.

Advisory Vote: Aye

Dr. Mann made a motion to approve Consent Item 155-B, with the Anderson trip withdrawn. There was no second so the motion died.

MOTION: ON MOTION OF Ms. Brown and seconded by Dr. Fellow, the Board voted by four affirmative votes [Brown, Fellow, Martin, Wah] and one negative vote [Mann] of the five members present to approve Consent Item 155-B.
OATH OF OFFICE – 2013-2014 STUDENT TRUSTEE
Mr. Martin administered the oath of office to Simon Fraser, student trustee for 2013-2014.

ANNUAL BOARD REVIEW OF STUDENT TRUSTEE PRIVILEGES: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Fraser and seconded by Dr. Fellow, the Board voted by a unanimous vote of the five members present to approve the continuance of the student trustee privileges as set forth in Bylaw No. 1030, Student Trustee.
Advisory Vote: Aye

NOMINATION FOR CCLC DISTINGUISHED ALUMNI AWARD: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Ms. Wah and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to ratify the nomination of Ruthe Catolico Ashley for the CCLC Distinguished Alumni Award.
Advisory Vote: Aye

ADOPTION OF EDUCATION PROTECTION ACCOUNT FUNDING AND EXPENDITURES: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Dr. Fellow and seconded by Mr. Fraser, the Board voted by a unanimous vote of the five members present to approve the Adoption of Education Protection Account Funding and Expenditures.
Advisory Vote: Aye

PUBLIC HEARING AND ADOPTION OF FISCAL YEAR 2013-14 TENTATIVE BUDGET: DISCUSSION WITH POSSIBLE ACTION
Mr. Martin opened the hearing. Since no one wished to address the Board on the item, the hearing was closed.

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Wah, the Board voted by a unanimous vote of the five members present to approve the Adoption of Fiscal Year 2013-14 Tentative Budget.
Advisory Vote: Aye

REFINANCING OF GENERAL OBLIGATION 2006 B BONDS (MEASURE P): DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Ms. Brown and seconded by Ms. Wah, the Board voted by a unanimous vote of the five members present to approve the Refinancing of General Obligation 2006 B Bonds (Measure P).
Advisory Vote: Abstain

APPROVAL OF ADDITIONS AND DELETIONS TO THE CREDIT AND NON-CREDIT CURRICULUM: DISCUSSION WITH POSSIBLE ACTION
A revision to Additions and Deletions to the Credit and Non-Credit Curriculum was distributed.
MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Wah, the Board voted by a unanimous vote of the five members present to approve the Additions and Deletions to the Credit and Non-Credit Curriculum. Advisory Vote: Aye

M. REPORT ON COLLEGE OPERATIONS, INITIATIVES AND SHARED GOVERNANCE
Dr. Rocha referred to the administrative reports that were distributed.

N. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

a. SHARED GOVERNANCE REPRESENTATIVES

Mr. John Fraser, Associated Students
- Reported that the new AS Executive Board was installed as of today.
- Reported that he and Hanna Israel just returned from Sacramento where they were lobbying for AB955 and AB1358.

Ms. Denise Albright, Classified Senate
- Announced that Classified Senate had its general meeting today; 2013 Michael Buckhouse Classified Senate scholarship awarded to Lorraine Snyder and Classified Senate student scholarship awarded to Mildred Carrera.
- Reported that new officers will be sworn in in July: technical para professionals Debra Cantarero and Carlos Altamirano (Tito); clerical secretarial Yajaira de la Paz, Rosie Roberson, Anh Ha and Jeannie Sullivan.
- Planning a Senate retreat for August 16.
- Thanked Bob Miller, Mark Gutierrez and Matthew Kiaman for new Banner training program for students.

Dr. Dustin Hanvey, Academic Senate
- Announced that this is his final meeting as Academic Senate President.
- Looking forward to spending July with his family overseas and pursuing his writing.
- Been his pleasure to serve all year and to help represent the faculty and students who he teaches every day. Can be reached at dahanvey@pasadena.edu.

Dr. David Douglass, Management Association
- Thanked Dean Davila and all who helped make STEM Expo Robotics Fair so successful.
- Reported that the Banner start up seems to be going very smoothly.
- Reported that the Management Association is in the meet and confer process with Dr. Rocha. Exploring new ways to communicate with the management team

b. BOARD OF TRUSTEES

Ms. Linda Wah, Trustee
- Thanked colleagues for winning election to CCCT Board.
- Selected for Capital Leadership Legislative training (1 of 10 candidates from API caucus).
- Attended educational roundtable sponsored by CSEA District 23 at City of Hope. Representative from Governor's office spoke about the budget.
• Invitations have been sent to the Board for the International Conference on Internet Chinese Education that is being sponsored by PCC, a really big event and hope everyone will attend.

Dr. Jeanette Mann, Trustee
• Attended event at CEC where one of cosmetology students won a national award.

Ms. Berlinda Brown, Trustee
• Congratulated Trustee Wah on being elected to CCCT Board.

Dr. Anthony Fellow, Trustee
• Attended meeting of business leaders and elected officials on emergency preparedness. Did a simulation of the expected San Andreas fault earthquake.
• In the fall San Gabriel Valley will have a number of meetings to do with emergency preparedness.

Mr. Simon Fraser, Student Trustee
• Thanked A&R staff and IT staff for roll-out of summer registration.
• Attended CEC award ceremony for the cosmetology student and would recommend the salon at CEC.

Mr. John Martin, Trustee
• Significant for PCC to continue to have representation at the League and thanked Trustee Wah.
• Thanked Hanna Israel and Dustin Hanvey for their year of service.

Dr. Rocha noted that Bobbi Abram, Executive Director of the Foundation, has suggested that some time in the near future, perhaps in September, a joint board meeting with the Foundation Board be scheduled. Date to be determined.

O. FUTURE BOARD MEETING DATES

Wednesday, June 19, 2013  
EMUSD Adult Ed Center. Town Hall Outreach.

Wednesday, July 17, 2013  
6:00 P.M. Regular Business Meeting. Creveling

Wednesday, August 7, 2013  
6:00 P.M. Regular Business Meeting. Creveling

Wednesday, August 21, 2013  
Possible Study Session

Wednesday, September 4, 2013  
6:00 P.M. Regular Business Meeting. Creveling

Saturday, September 14, 2013  
8:30 A.M. Fall Board Retreat

Wednesday, October 2, 2013  
6:00 P.M. Regular Business Meeting. Creveling

P. FUTURE AGENDA ITEMS

Dr. Mann requested the smoking policy.
IV. ADJOURNMENT

Mr. Martin adjourned meeting No. 11 at 8:24 p.m.
MOTIONS CARRIED AT MEETING NO. 11 – June 5, 2013

1. Approval of the Minutes of Meeting No. 9, Regular Business Meeting, May 1, 2013 and Minutes of Meeting No. 10, Study Session, May 15, 2013.

2. Approval of Consent Items 32-I through 38-I; 145-B through 154-B, and 156-B through 161-B; and 96-P through 103-P, with Consent Item 155-B withdrawn for separate vote.

3. Approval of Consent Item 155-B.

4. Approval of the continuance of the student trustee privileges as set forth in Bylaw No. 1030, Student Trustee.

5. Ratification of the nomination of Ruthe Catolico Ashley for the CCLC Distinguished Alumni Award.

6. Approval of the Adoption of Education Protection Account Funding and Expenditures.

7. Approval of the Adoption of Fiscal Year 2013-14 Tentative Budget.


9. Approval of the Additions and Deletions to the Credit and Non-Credit Curriculum.

Submitted by:
Mark W. Rocha, Secretary
Board of Trustees
AGENDA

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I. CALL TO ORDER, ROLL CALL and PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
(6:00 p.m.)

II. CLOSED SESSION

Government Code §54957.6 Collective Bargaining (PCCFA; CSEA 777; ISSU, POA)
Designated Negotiator: Ms. Gail S. Cooper, General Counsel

Government Code §54957.9(a) Negotiation with Unrepresented Employees (Confidential, Management Association)
Designated Negotiator: Ms. Gail S. Cooper, General Counsel

Title 5, CCR, §55938 Appeal from Administrative Determination regarding Complaint of Discrimination

Government Code §54957 Public Employee Appointment: Supervisor, Human Resources

III. OPEN SESSION (7:00 p.m.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS
   - Parent-Teacher-Student Association (PTSA) Student Awardee

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.

D. APPROVAL OF MINUTES
   Meeting No. 9, Regular Business Meeting, May 1, 2013
   Meeting No. 10, Study Session, May 15, 2013

E. APPROVAL OF CONSENT ITEMS (see page 3, attached)

F. OATH OF OFFICE – 2013-2014 STUDENT TRUSTEE

ACTION ITEMS: FOR APPROVAL

G. ANNUAL BOARD REVIEW OF STUDENT TRUSTEE PRIVILEGES: DISCUSSION WITH POSSIBLE ACTION

H. NOMINATION FOR CCLC DISTINGUISHED ALUMNI AWARD: DISCUSSION WITH POSSIBLE ACTION
I. ADOPTION OF EDUCATION PROTECTION ACCOUNT FUNDING AND EXPENDITURES: DISCUSSION WITH POSSIBLE ACTION

J. PUBLIC HEARING AND ADOPTION OF FISCAL YEAR 2013-14 TENTATIVE BUDGET: DISCUSSION WITH POSSIBLE ACTION

K. REFINANCING OF GENERAL OBLIGATION 2006 B BONDS (MEASURE P): DISCUSSION WITH POSSIBLE ACTION

Revised L. APPROVAL OF ADDITIONS AND DELETIONS TO THE CREDIT AND NON-CREDIT CURRICULUM: DISCUSSION WITH POSSIBLE ACTION

INFORMATION ITEMS: FOR DISCUSSION ONLY

None.

PRESIDENT'S REPORT

M. REPORT ON COLLEGE OPERATIONS, INITIATIVES AND SHARED GOVERNANCE

ANNOUNCEMENTS

N. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES

O. FUTURE BOARD MEETING DATES

   Wednesday, June 19, 2013
   EMUSD Adult Ed Center. Town Hall Outreach.

   Wednesday, July 17, 2013
   6:00 P.M. Regular Business Meeting. Creveling

   Wednesday, August 7, 2013
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   Wednesday, August 21, 2013
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   Wednesday, September 4, 2013
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   Saturday, September 14, 2013
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   Wednesday, October 2, 2013
   6:00 P.M. Regular Business Meeting. Creveling

P. FUTURE AGENDA ITEMS

IV. ADJOURNMENT

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CONSENT ITEMS

32-I Approve Extension Independent Contractors/Instructors
33-I Approve MESA Annual Transfer Ceremony Activity
34-I Approve Distant Education Activities
35-I Approve Career Ladders CCC Linked Learning Initiative Workshops (June 6-June 30, 2013)
36-I Approve Career Ladders CCC Linked Learning Initiative Workshops (July 1, 2013-June 30, 2014)
37-I Approval of Instructional Trip for Biology 102D, July 18-20, 2013
38-I Approval of Instructional Trip for Anthropology 30H, June 23-July 6, 2013

145-B Approve Staff Development Activities
146-B Approve/Ratify/Amend/Renew Contracts
147-B Ratify Library Student Internship Contracts
148-B Receive and Reject Claim - Jaime Morales
149-B Receive and Reject Claim - Joanne Afornalli
150-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
151-B Reporting and Approval of Revolving Fund Reimbursement
152-B Approve Budget Augmentation
153-B Approve Purchasing Transactions
154-B Approve Information Technology Purchasing Transactions
155-B Approve/Ratify Professional Conference Attendance
156-B Award Bid 892: Photography Equipment, Center for the Arts
157-B Approve Purchase Order to Chipman Relocation Company
158-B Authorization to Solicit Bids: Waterproof District Buildings
159-B Authorization to Solicit Bids: Film Equipment, Center for the Arts
160-B Receive and Reject Claim - Raymond Bernal
161-B Approve Change Orders, Measure P Project, Center for the Arts

96-P Approve/Ratify Compensation for Academic Personnel
97-P Employment of Hourly Faculty: Extended Spring, Summer and Fall 2013
98-P Employment of Hourly Unclassified Employees and Volunteers for Extended Spring 2013
99-P Approve/Ratify Compensation for Classified and Unclassified Personnel
100-P Employment, Changes and Leave of Classified Employees
101-P Change of Status of Classified Employee
102-P Approve Employment, Change of Status and Separation of Academic Employees
103-P Employment (1) -- CLOSED SESSION
Meeting No. 12

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No.12 on Wednesday, June 19, 2013, at the EI Monte-Rosemead Adult School Rosemead Center, 4105 N. Rosemead Boulevard, Rosemead, California 91770.

I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 6:09 p.m. by Mr. Martin, President.

ROLL CALL

Trustees Present
Mr. John Martin, President
Dr. Anthony Fellow, Vice President
Ms. Berlinda Brown, Clerk
Mr. Geoffrey L. Baum (arrived at 6:49 p.m.)
Dr. Jeanette Mann
Mr. William Thomson
Ms. Linda Wah
Mr. Simon Fraser, Student Trustee

II. OPEN SESSION

Mr. Martin convened Open Session at 6:10 p.m.

A. ANNOUNCEMENTS, GREETINGS AND INTRODUCTIONS

Officials of the El Monte Union High School District:
Salvador Ramirez, Board Clerk
Nick J. Salerno, Superintendent

Officials of the Rosemead School District:
Ron Esquivel, Board Member
Dr. Amy Enomoto-Perez, Superintendent

Officials of the City of Rosemead:
Margaret Clark, Council Member

Parent-Teacher-Student Association (PTSA) member, Esthela Torres de Siegrist, was introduced.

B. PUBLIC COMMENT

There was public comment from the audience.

C. TOWN HALL MEETING

- Top priorities of local residents
- Master Plan Assessment and Strategy Development: Potential PACCD College Satellites
• Key programs at PCC for transfer, vocational and high school students
• Open Question and Answer Period

D. FUTURE BOARD MEETINGS

Wednesday, July 17, 2013
6:00 P.M. Regular Business Meeting. Creveling

Wednesday, August 7, 2013
6:00 P.M. Regular Business Meeting. Creveling

III. ADJOURNMENT
Mr. Martin adjourned Meeting No. 12 at 6:51 p.m.

Following adjournment, there was a tour of the Rosemead Center Facility.

Submitted by:
Mark W. Rocha, Secretary
Board of Trustees
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
TOWN HALL OUTREACH MEETING NO. 12
No regular business will be conducted at this meeting.
Wednesday, June 19, 2013
6:00 P.M. Open Session
El Monte-Rosemead Adult School Rosemead Center
4105 N. Rosemead Boulevard
Rosemead, CA 91770

AGENDA

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I. CALL TO ORDER and ROLL CALL (6:00 p.m.)

II. OPEN SESSION

A. PLEDGE OF ALLEGIANCE

B. ANNOUNCEMENTS, GREETINGS AND INTRODUCTIONS

Officials of the El Monte Union High School District:
Theresa A. Velasco, Board President
Juanita M. Gonzales, Board Vice President
Salvador Ramirez, Board Clerk
Carlos G. Salcedo, Board Member
Maria-Elena Talamantes, Board Member
Nick J. Salerno, Superintendent
Larry Cecil, Principal, Rosemead High School
Oscar Cisneros, Principal, Arroyo High School

Officials of the Rosemead School District:
Rhonda Harmon, Board President
Dr. Amy Enomoto-Perez, Secretary of the Board/Superintendent
Fred Mascorro, Board Clerk
Ron Esquivel, Board Member
Randall Cantrell, Board Member
Dennis McDonald, Board Member

Officials of the City of Rosemead:
Polly Low, Mayor
Bill Alarcon, Mayor pro tem
Sandra Armenta, Council Member
Margaret Clark, Council Member
Steven Ly, Council Member
Jeff Allred, City Manager
Gloria Molleda, City Clerk

C. PUBLIC COMMENT (The Brown Act prohibits the Board from discussing or acting on any item not on the agenda.)
D. TOWN HALL MEETING

A town hall outreach meeting is an opportunity for the Trustees and college administration to dialogue with citizens of the communities we serve about how PCC can better serve district residents. Among the scheduled topics:

- Top priorities of local residents
- Master Plan Assessment and Strategy Development: Potential PACCD College Satellites
- Key programs at PCC for transfer, vocational and high school students
- Open Question and Answer Period

E. FUTURE BOARD MEETINGS

Wednesday, July 17, 2013
6:00 P.M. Regular Business Meeting, Creveling

Wednesday, August 7, 2013
6:00 P.M. Regular Business Meeting, Creveling

III. ADJOURNMENT

TOUR OF ROSEMEAD CENTER FACILITY
Following adjournment, all are welcome to tour the Rosemead Center Facility

The El Monte-Rosemead Adult School Rosemead Center is wheelchair accessible. Reasonable accommodation services are available when requests are made by 4:00 pm of the Monday before the Board meeting. Please contact Mary Thompson at 626.585.7202 if you need assistance in order to participate in a public meeting or if you need agenda and public documents modified as required by the Americans with Disabilities Act.
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PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item F: Adoption of 2013-2014 Academic Calendar

Board Meeting: July 17, 2013

Recommendation: In accordance with Board Policy 2300, the Superintendent-President has consulted with the appropriate constituent groups and recommends the adoption of the Academic Calendar for 2013-2014.

Recommended for Approval:

[Signature]
Senior Vice President/Assistant Superintendent Academic and Student Affairs

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
It is the policy of the Pasadena Area Community College District that the Superintendent/President shall, in consultation with the appropriate constituent groups, develop and recommend an academic calendar to the Board of Trustees for approval.
1. The academic year consists of 176 days of instruction.

2. The calendar days that have some flexibility as to when they are observed are determined by the calendar committee, in accordance with guidelines from the Chancellor's Office (CCCCO).

3. A calendar committee, consisting of members from each of the shared governance groups and a member from each of the bargaining units, consults collegially to develop the academic calendar for recommendation to the Board of Trustees.

4. Observed holidays:
   - New Year’s Eve Day (December 31)
   - New Year’s Day (January 1)
   - Dr. Martin Luther King, Jr. Day (Third Monday in January)
   - Lincoln Day (in accordance with CCCCO guidelines)
   - Presidents Day (Third Monday in February, also referred to as Washington Day)
   - Cesar Chavez Day (in accordance with CCCCO guidelines)
   - Memorial Day (Last Monday in May)
   - Independence Day (July 4)
   - Labor Day (First Monday in September)
   - Veterans Day (in accordance with CCCCO guidelines)
   - Thanksgiving (Fourth Thursday and Friday in November)
   - Christmas Eve Day (December 24)
   - Christmas Day (December 25)

5. Other observances:
   - California Admission Day (floating holiday)
   - Friday of spring break week
# Pasadena City College Calendar 2013-2014

## July
- **4** Independence Day – Campus Closed
- **AUGUST** Fall Semester August 26 — December 15
  - **25** Last Day of Classes – Summer Intersession
  - **26** First Day of Classes – Fall Semester – 16 Weeks*

## September
- **2** Labor Day – Campus Closed

## October
- **1** Faculty Professional Development Day

## November
- **11** Veterans Day – Campus Closed
- **28** – Thanksgiving – Campus Closed

## December
- **15** Last Day of Classes – Fall Semester
- **24** – Winter Vacation – Campus Closed

## January 2014
- **13** First Day of Classes – Spring Semester – 16 Weeks*
- **20** Martin Luther King Jr. Day – Campus Closed

## February 2014
- **14-17** Lincoln’s Birthday/Presidents Day – Campus Closed

## March
- **10-13** Spring Break – Classes Not In Session
- **14-16** Campus Closed
- **31** Cesar Chavez Day – Campus Closed

## April

## May
- **9** Commencement – 2014
- **11** Last Day of Classes – Spring 2014 Semester
- **12-18** Classes Not In Session
- **19** First Day of Classes – Summer Intersession
- **26** Memorial Day – Campus Closed

## June
- **JULY** 4 Independence Day – Campus Closed

### Required 176 Days of Instruction Met

| Green Days | Classes Not In Session |
| Pink Days  | Campus Closed          |
| Yellow Days| Final Exams            |
| Blue Days  | First Day of Classes   |
| Orange Days| Faculty Professional Development Day |

*See Schedule of Classes for Class Start/End Dates
# ACADEMIC CALENDAR FOR 2013 - 2014

## Summer 2013

<table>
<thead>
<tr>
<th>Event</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Census Drops</td>
<td>Faculty to refer to Instructor portal.</td>
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</table>

## Fall 2013

<table>
<thead>
<tr>
<th>Event</th>
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<tbody>
<tr>
<td>Aug. 26</td>
<td>First day of classes – Fall Semester (16 Weeks)</td>
</tr>
<tr>
<td>Pre-Census Drops</td>
<td>Faculty to refer to Instructor portal</td>
</tr>
<tr>
<td>Refer to Portal</td>
<td>Last date to add a 16-week course online. Last date to drop a 16-week course without receiving a “W”, or drop and be eligible for a refund – online</td>
</tr>
<tr>
<td>Sept. 20</td>
<td>Last day to apply for December graduation</td>
</tr>
<tr>
<td>Oct. 1</td>
<td>Faculty Professional Development Day</td>
</tr>
<tr>
<td>Oct. 13-19</td>
<td>Midterm exams administered</td>
</tr>
<tr>
<td>Oct. 30</td>
<td>Midterm grade reports available online</td>
</tr>
<tr>
<td>Refer to Portal</td>
<td>Last day to drop and receive a “W” online</td>
</tr>
<tr>
<td>Nov. 15</td>
<td>Last day to withdraw from the college for all 16-week courses (in person at the Registration Counter)</td>
</tr>
<tr>
<td>Dec. 9-15</td>
<td>Final Examinations</td>
</tr>
<tr>
<td>Dec. 15</td>
<td>Last day of classes – Fall Semester</td>
</tr>
<tr>
<td>Dec. 20</td>
<td>Final grades for Fall due online (for 16-week courses)</td>
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## Spring 2014

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<tr>
<td>Jan. 13</td>
<td>First day of classes – Spring Semester (16 weeks)</td>
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<td>Jan. 31</td>
<td>Last day to apply for spring graduation</td>
</tr>
<tr>
<td>Mar. 3-9</td>
<td>Midterm exams administered</td>
</tr>
<tr>
<td>Mar. 10-16</td>
<td>Spring Break</td>
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<td>Mar. 19</td>
<td>Midterm grade reports available online</td>
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<tr>
<td>Refer to Portal</td>
<td>Last day to drop and receive a “W” – online</td>
</tr>
<tr>
<td>Apr. 11</td>
<td>Last day to withdraw from college for all 16-week courses (in person at the Registration Counter)</td>
</tr>
<tr>
<td>May 5 - 11</td>
<td>Final Examinations</td>
</tr>
<tr>
<td>May 9</td>
<td>Commencement</td>
</tr>
<tr>
<td>May 11</td>
<td>Last day of classes – Spring Semester</td>
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<td>May 13</td>
<td>Final grades for Spring due online (for 16-week courses)</td>
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## Summer 2014

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<td>May 19 – August 24</td>
<td>Summer Intersession</td>
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<td>Pre-Census Drops</td>
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</table>
Sculpture Placement Possibilities

Works of Art being discussed:

1. "Baby Banana Tree" by Sone
   - Shown in the Pasadena Arts Alliance Courtyard of the Center for the Arts

2. "Untitled Sculpture" by Orr
   - Shown at the South end of the Sculpture Garden and East of the Black Box Theater in the Center for the Arts

3. "The Magic Hand" by Price
   - Shown in the Pasadena Arts Alliance Courtyard of the Center for the Arts

4. "Pierced Table and Chairs" by Noguchi
   - Shown in the ground level corridor of the Center for the Arts, outside of the entrance to the Art Gallery

5. "Woman Waiting I" by Paenchansky-Glasser
   - Shown in the North West corner of the Circadian Patio

6. "Olympiad 1988" by Pascal
   - Shown at the North West Entrance to the GM Building

Sone

"Baby Banana Tree"

This one of a kind, painted fiberglass, original prototype is 18 feet high by 18 feet wide. It began it’s construction by artist Yutaka Sone in Guadalajara, Mexico and was completed on the Pasadena City College Campus.

Provenance is from Ms. Adelaide Hixon of Pasadena, CA.
Pasadena Arts Alliance Courtyard at the Center for the Arts

Looking South East, Into the Pasadena Arts Alliance Courtyard
The bronze sculpture, titled "Untitled Sculpture," is a representative piece of artist Eric Orr's signature water pieces. It adorns many public places and private collections. The sculpture holds a special place as it was gifted by someone close to the arts community, likely Ms. Peggy Phelps, who was a long-time resident of Pasadena and an arts associate.
South West corner of the Sculpture Garden, East of the Black Box Theater

Looking South, towards Recital Hall and Black Box Theater
Looking South West, towards Black Box Theater

"The Magic Hand"

This bronze sculpture with silver oxide patina was cast from a ceramic piece of work by artist Ken Price in 1996. Bronze is a medium rarely used by the artist.

Provenance is from LA Louvre Gallery in Venice, CA and George and MaryLou Boone of San Marino, CA.
"Pierced Table and Chairs"

This set of three steel pieces is from a limited edition production from artist Isamu Noguchi. Provenance is from Ms. Peggy Phelps who was a long time Pasadena resident and an Arts Associate.
Ground floor corridor of the Center for the Arts, next to the Art Gallery entrance.

Ground level interior corridor of the Center for the Arts, looking East.
This American Contemporary bronze sculpture with brown patina is number 1 of 9. It was completed in 1984 by artist Norma Paenchansky-Glasser. A 12 foot version of this sculpture resides in Oklahoma City.

Provenance is from the artist, Norma Paenchansky-Glasser, Lazardl Harp Gallery in Pasadena and George and MaryLou Boone of San Marino.
North West Corner of the Circadian Patio

Looking North West within the Circadian Patio
This contemporary, stainless steel sculpture depicts a figure on a balance beam and measures approximately 105 inches in height.

The artist is thought to be Pascal, though very little is known about this person.

Provenance is from George and MaryLou Boone of San Marino, CA.
Composite

1. "Baby Banana Tree" by Sone
2. "Untitled Sculpture" by Orr
3. "The Magic Hand" by Price
4. "Pierced Table and Chairs" by Noguchi
5. "Woman Waiting I" by Paanchansky-Glasser
6. "Olympiad 1988" by Pascal
RESOLUTION AUTHORIZING ISSUANCE OF NOT TO EXCEED $42,000,000 OF PASADENA AREA COMMUNITY COLLEGE DISTRICT 2013 GENERAL OBLIGATION REFUNDING BONDS SERIES A (TAX-EXEMPT) AND 2013 GENERAL OBLIGATION REFUNDING BONDS SERIES B (FEDERALLY TAXABLE)

WHEREAS, a duly called election was held in the Pasadena Area Community College District, County of Los Angeles, State of California (the "District"), on March 5, 2002, and thereafter canvassed pursuant to law; and

WHEREAS, at such election there was submitted to and approved by the requisite approval of at least 55% of the qualified electors of the District voting in the election on a question as to the issuance and sale of general obligation bonds of the District for various purposes set forth in the ballot submitted to the voters, in the maximum principal amount of $150,000,000, payable from the levy of an ad valorem tax against the taxable property in the District (the "Measure P Authorization"); and

WHEREAS, on August 3, 2006, the County of Los Angeles (the "County") issued on behalf of and in the name of the District general obligation bonds pursuant to the Measure P Authorization designated the "2002 Election General Obligation Bonds, 2006 Series B" (the "2006 Series B Bonds"), in the aggregate principal amount of $65,000,000; and

WHEREAS, pursuant to Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code and other applicable law (the "Act"), the District is authorized to issue refunding bonds to refund all or a portion of the 2006 Series B Bonds on a negotiated sale basis or at a public sale; and

WHEREAS, it is desirable that all or a portion of the 2006 Series B Bonds be refunded (such refunded 2006 Series B Bonds being referred to herein as the "Refunded Bonds"); and

WHEREAS, in order to refund all or a portion of a Series of the 2006 Series B Bonds, it is desirable that the District issue two or more series of refunding bonds to be designated the "Pasadena Area Community College District (County of Los Angeles, California) 2013 General Obligation Refunding Bonds Series A (Tax-Exempt)" with respect to Tax-Exempt Refunding Bonds (defined herein) and "Pasadena Area Community College District (County of Los Angeles, California) 2013 General Obligation Refunding Bonds Series B (Federally Taxable)" with respect to Taxable Refunding Bonds (defined herein) with such other designations as may be approved as herein provided (collectively, the "Refunding Bonds" and each series of Refunding Bonds, individually, a "Series of Refunding Bonds"), according to the terms and in the manner herein provided; and
WHEREAS, pursuant to Section 53558(a) of the Government Code, the District is authorized to deposit certain proceeds of the sale of the Refunding Bonds in escrow in an amount sufficient to pay the principal of and interest and redemption premiums, if any, on the Refunded Bonds as they become due or at designated dates prior to maturity, and to use certain proceeds of the Refunding Bonds to pay the costs of issuance of the Refunding Bonds; and

WHEREAS, the moneys to redeem or defease the Refunded Bonds shall be applied to such purpose pursuant to an Escrow Agreement by and between the District and U.S. Bank National Association, the paying agent for the 2006 Series B Bonds, as paying agent and as escrow agent (the “Escrow Agreement”); and

WHEREAS, this Board of Trustees of the District (this “Board of Trustees”) deems it necessary and desirable to authorize the sale of the Refunding Bonds by a negotiated sale pursuant to a Bond Purchase Agreement (the “Bond Purchase Agreement”) to be entered into with RBC Capital Markets, LLC (the “Underwriter”) as herein provided; and

WHEREAS, Rule 15c2-12 promulgated under the Securities Exchange Act of 1934 (“Rule 15c2-12”) requires that, in order to be able to purchase or sell the Refunding Bonds, the Underwriter must have reasonably determined that the District has undertaken in a written agreement or contract for the benefit of the holders of the Refunding Bonds to provide disclosure of certain financial and operating information and certain enumerated events on an ongoing basis; and

WHEREAS, in order to cause either such requirement to be satisfied, the District desires to execute and deliver a Continuing Disclosure Agreement (the “Continuing Disclosure Agreement”); and

WHEREAS, a form of the Preliminary Official Statement to be distributed in connection with a public offering of the Refunding Bonds has been prepared (the “Preliminary Official Statement”); and

WHEREAS, the Los Angeles County Superintendent of Schools has jurisdiction over the District; and

WHEREAS, this Board of Trustees desires that the County of Los Angeles (the “County”) levy and collect a tax on all taxable property within the District sufficient to provide for payment of the Refunding Bonds, and intends by the adoption of this Resolution to notify the Board of Supervisors of the County (the “Board of Supervisors”), the Auditor-Controller of the County (together with any authorized deputy thereof, the “County Auditor-Controller”), the Treasurer and Tax Collector of the County (together with any authorized deputy thereof, the “County Treasurer”) and other officials of the County that they should take such actions as shall be necessary to provide for the levy and collection of such a tax and payment of the Refunding Bonds and such portion, if any, of the 2006 Series B Bonds as shall remain outstanding following the issuance of the related Series of Refunding Bonds; and

WHEREAS, there have been prepared and submitted to this meeting forms of:

(a) the Escrow Agreement;
(b) the Bond Purchase Agreement;
(c) the Continuing Disclosure Agreement; and
(d) the Preliminary Official Statement; and

WHEREAS, the District desires to proceed to issue and sell one or more Series of Refunding Bonds and to authorize the execution of such documents and the performance of such acts as may be necessary or desirable to effect the offering, sale and issuance of each such Series of Refunding Bonds; and

WHEREAS, all acts, conditions and things required by the Constitution and laws of the State of California (the "State") to exist, to have happened and to have been performed precedent to and in connection with the consummation of the actions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such actions for the purpose, in the manner and upon the terms herein provided;

NOW, THEREFORE, BE IT RESOLVED by this Board of Trustees of the Pasadena Area Community College District, County of Los Angeles, California, as follows:

Section 1. Recitals. All of the above recitals are true and correct and the Board of Trustees so finds and determines.

Section 2. Resolution to Constitute Contract. In consideration of the purchase and acceptance of any and all of the Refunding Bonds authorized to be issued hereunder by those who shall own the same from time to time, this Resolution shall be deemed to be and shall constitute a contract among the District and the Owners from time to time of the Refunding Bonds; and the pledge made in this Resolution shall be for the equal benefit, protection and security of the Owners of any and all of the Refunding Bonds, all of which, regardless of the time or times of their issuance or maturity, shall be of equal rank without preference, priority or distinction of any of the Refunding Bonds over any other thereof.

Section 3. Determination. This Board of Trustees hereby determines that prudent management of the fiscal affairs of the District requires that, subject to the provisions of Section 5 hereof, the District issue the Refunding Bonds under the provisions of the Act to refund all or a portion of the Series of 2006 Series B Bonds.

Section 4. Authorization and Designation of Refunding Bonds. Subject to the provisions of Section 5 hereof, the issuance of Refunding Bonds, in the aggregate principal amount of not to exceed $42,000,000, on the terms and conditions set forth, and subject to the limitations specified, herein, is hereby authorized and approved. Each Series of Refunding Bonds shall be dated, shall accrue interest at the rates, shall mature on the dates, and shall be as otherwise provided in the Bond Purchase Agreement as the same shall be completed as provided in this Resolution.
Each Series of Refunding Bonds may be issued by the District as either Tax-Exempt Refunding Bonds or as Taxable Refunding Bonds. The term "Tax-Exempt Refunding Bonds" means those Refunding Bonds issued by the District the interest on which is excluded from the gross income of the holders thereof for federal income tax purposes, whether or not such interest is includable as an item of tax preference or otherwise includable directly or indirectly for purposes of calculating other tax liabilities, including any alternative minimum tax or environmental tax under the Internal Revenue Code of 1986, as amended (the "Code"). The term "Taxable Refunding Bonds" means those Refunding Bonds issued by the District the interest on which is not Tax-Exempt. The Board of Trustees hereby finds and determines that, pursuant to Section 5903 of the California Government Code, the interest payable on the Refunding Bonds issued as Taxable Refunding Bonds will be subject to federal income taxation under the Code in existence on the date of issuance of such Series of Refunding Bonds.

Section 5. Sale of Bonds. This Board of Trustees deems it necessary and desirable to authorize, and hereby authorizes, the sale of each Series of Refunding Bonds by a negotiated sale pursuant to the Bond Purchase Agreement to be entered into with the Underwriter; provided, however, that (1) the aggregate principal amount of the Refunding Bonds shall not exceed $42,000,000, (2) no Series of Refunding Bonds shall have a final maturity date later than the latest maturity date of the corresponding Refunded Bonds, (3) the interest rate on any Refunding Bond shall not be in excess of the maximum rate permitted by law, (4) the true interest cost for each applicable Series of Refunding Bonds shall not be in excess of the maximum rate permitted by law, (5) the total net interest cost to maturity of each applicable Series of Refunding Bonds, plus the principal amount of such Series of Refunding Bonds, shall not be in excess of the total net interest cost to maturity of the applicable Refunded Bonds, plus the principal amount of such Refunded Bonds, (6) the Underwriter’s compensation, as applicable, shall not exceed 0.55% of the principal amount of the Series of Refunding Bonds.

The Authorized Officers are, and each of them acting alone is, hereby authorized and directed to determine the specific maturities and amounts of the 2006 Series B Bonds or portions thereof to be refunded based upon market conditions existing at the time of the pricing of the Refunding Bonds. In addition, the Authorized Officers are, and each of them acting alone is, hereby authorized to negotiate with the Underwriter the interest rates on the Refunding Bonds and the purchase price of the Refunding Bonds to be paid by the Underwriter to the District.

Section 6. Designated Costs of Issuing Refunding Bonds. The refunding of all or a portion of the 2006 Series B Bonds is hereby approved. Each such refunding shall be accomplished by redeeming all or a portion of the 2006 Series B Bonds on the earliest practicable date for which notice of redemption can be given and paying the redemption price therefor, plus accrued interest thereon to the date of redemption. In accordance with Section 53553 of the Act, with respect to the Refunding Bonds, this Board of Trustees hereby designates the following costs and expenses as the “designated costs of issuing the refunding bonds”:

(i) all expenses incident to the calling, retiring, or paying of the applicable Refunded Bonds and incident to the issuance of such Series of Refunding Bonds, including the charges of any escrow agent, trustee or verification agent in connection with the issuance of such Series of Refunding Bonds or in connection with the defeasance, redemption or retirement of such Refunded Bonds;
(ii) the interest upon such Refunded Bonds from the date of sale of such Series of Refunding Bonds to the date upon which such Refunded Bonds will be paid pursuant to call; and

(iii) any redemption premium necessary in the calling or retiring of such Refunded Bonds.

Section 7. Escrow Agreement. The form of Escrow Agreement, submitted to and on file with the Board Clerk of this Board of Trustees, is hereby approved. The President of this Board of Trustees, and such other member of this Board of Trustees as the President may designate, the Senior Vice President/Assistant Superintendent, Business and College Services and the Interim Director, Fiscal Services (each, an “Authorized Officer”) and such other officers or employees of the District as such Authorized Officer may designate are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, for and in the name of the District, to execute and deliver one or more Escrow Agreements in the form presented to this meeting, with such changes, insertions and omissions as the Authorized Officer executing the same may require or approve, such requirement or approval to be conclusively evidenced by the execution of the applicable Escrow Agreement by such Authorized Officer. The escrow agent named in the applicable Escrow Agreement is hereby authorized and directed to give notice of redemption of the Refunded Bonds pursuant to the terms of the resolution of this Board of Trustees and the resolution of the Board of Supervisors of the County of Los Angeles authorizing the issuance of the Refunded Bonds and pursuant to the terms of the applicable Escrow Agreement.

Section 8. Bond Purchase Agreement. The form of Bond Purchase Agreement, submitted to and on file with the Board Clerk of this Board of Trustees, is hereby approved. The Authorized Officers are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, for and in the name of the District, to execute and deliver the Bond Purchase Agreement in the form presented to this meeting, with such changes, insertions and omissions as the Authorized Officer executing the same may require or approve, such requirement or approval to be conclusively evidenced by the execution of the Bond Purchase Agreement by such Authorized Officer; provided that the terms of the applicable Series of Refunding Bonds and the sale thereof shall conform in all respects with the limitations contained in this Resolution.

Section 9. Form of Bonds; Execution. (a) The Refunding Bonds shall be issued in fully registered form without coupons. The Refunding Bonds, and the certificate of authentication and registration and the forms of assignment to appear on each of them, shall be in substantially the form attached hereto as Exhibit A, with necessary or appropriate variations, omissions and insertions as permitted or required by this Resolution.

(b) The Refunding Bonds shall be signed by the manual or facsimile signature of the President of the Board of Trustees, and countersigned by the manual or facsimile signature of the Board Clerk of the Board of Trustees (or the designee of either such respective officers if the President or the Board Clerk of the Board of Trustees are unavailable). The Refunding Bonds shall be authenticated by a manual signature of a duly authorized signatory of the Paying Agent (as defined herein).
(c) Only such of the Refunding Bonds as shall bear thereon a certificate of authentication and registration as described in subsection (a) of this Section 9, executed by the Paying Agent, shall be valid or obligatory for any purpose or entitled to the benefits of this Resolution, and such certificate of authentication and registration shall be conclusive evidence that the Refunding Bonds so authenticated have been duly authenticated and delivered hereunder and are entitled to the benefits of this Resolution.

(d) The Paying Agent shall assign each Refunding Bond authenticated and registered by it a distinctive letter, or number, or letter and number, and shall maintain a record thereof at its principal office, which record shall be available to the District and the County for inspection.

Section 10. Terms of Bonds. The Refunding Bonds shall be dated the date of their delivery, or such other date as shall be set forth in the Bond Purchase Agreement. Each Series of Refunding Bonds shall be issued in denominations of $5,000 principal amount or any integral multiple thereof. Each Series of Refunding Bonds shall mature on the date or dates, in each of the years, in the principal amounts and in the aggregate principal amount as shall be set forth in the Bond Purchase Agreement. No Refunding Bond shall mature later than the latest maturity date of the corresponding Refunded Bonds. No Refunding Bond shall have principal maturing on more than one principal maturity date.

Each Series of Refunding Bonds shall bear interest at an interest rate or rates not in excess of the maximum rate permitted by law, payable on February 1 and August 1 of each year, commencing on the date set forth in the Bond Purchase Agreement, or such other dates as may be set forth in the Bond Purchase Agreement (each, an “Interest Payment Date”), computed on the basis of a 360-day year of twelve 30-day months. Each Refunding Bond shall bear interest from the Interest Payment Date next preceding the date of authentication thereof, unless it is authenticated as of a date during the period from the 15th day of the calendar month immediately preceding such Interest Payment Date, whether or not such day is a business day, or such other date or dates as may be set forth in the Bond Purchase Agreement (each, a “Record Date”) to such Interest Payment Date, inclusive, in which event it shall bear interest from such Interest Payment Date, or unless it is authenticated on or before the Record Date preceding the first Interest Payment Date for such Series of Refunding Bonds, in which event it shall bear interest from its dated date; provided, however, that if, at the time of authentication of any Refunding Bond, interest is in default on any outstanding Refunding Bonds of such Series, such Refunding Bond shall bear interest from the Interest Payment Date to which interest has previously been paid or made available for payment on the outstanding Refunding Bonds of such Series.

Section 11. Payment of Bonds. The money for the payment of principal, redemption premium, if any, and interest on the Refunding Bonds shall be raised by taxation upon all taxable property in the District and provision shall be made for the levy and collection of such taxes in the manner provided by law and for such payment out of the interest and sinking fund of the District. The Board of Supervisors and officers of the County are obligated by statute to provide for the levy and collection of property taxes in each year sufficient to pay all principal and interest coming due on the Refunding Bonds in such year, and to pay from such taxes all amounts due on such Refunding Bonds. The Board of Supervisors, the County Auditor-Controller, the County Treasurer and other officials of the County are hereby requested to take and authorize such actions as may be necessary pursuant to law to provide for the levy and collection of a property tax on all taxable property of the District sufficient to provide for
payment of all principal of and interest on each Series of Refunding Bonds as the same shall become due and payable, and to apply moneys in the District's interest and sinking fund as necessary to the payment of such Series of Refunding Bonds, as provided herein, and to provide for the payment of any portion of any Series of 2006 Series B Bonds which are to remain outstanding pursuant to the authorizing resolution or paying agent agreement, as applicable, under which such bonds were issued. The Authorized Officers are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, (i) to transmit a certified copy of this Resolution and the debt service schedule for each Series of Refunding Bonds to the Board of Supervisors, the County Auditor-Controller and the County Treasurer in sufficient time to permit the County to establish tax rates and necessary funds or accounts for each Series of Refunding Bonds, and (ii) to formally request that the Board of Supervisors adopt a resolution to levy the appropriate taxes as herein provided. This District hereby agrees to reimburse the County for any costs associated with the levy and collection of said taxes upon such documentation of said costs as the District shall reasonably request.

The Board of Supervisors, the Auditor-Controller, the County Treasurer and other officials of the County, are hereby requested to take and authorize such actions as may be necessary, upon, but only upon, the defeasance or redemption of the Refunded Bonds from proceeds of the Refunding Bonds, to discontinue the levy of property taxes on all taxable property of the District for the payment of the Refunded Bonds pursuant to Section 53561 of the Government Code.

The principal of each Series of Refunding Bonds shall be payable in lawful money of the United States of America to the person whose name appears on the books for the registration and transfer of the Refunding Bonds maintained by the Paying Agent in accordance with Section 15 hereof (the “Registration Books”) as the registered Owner thereof (the “Owner”), upon the surrender thereof at the principal corporate trust office of the Paying Agent.

The interest on each Series of Refunding Bonds shall be payable on each Interest Payment Date in lawful money of the United States of America to the Owner thereof as of the Record Date preceding such Interest Payment Date, such interest to be paid by check or draft mailed on such Interest Payment Date (if a business day, or on the next business day if the Interest Payment Date does not fall on a business day) to such Owner at such Owner’s address as it appears on the Registration Books or at such address as the Owner may have filed with the Paying Agent for that purpose except that the payment shall be made by wire transfer of immediately available funds to any Owner of at least $1,000,000 of outstanding Refunding Bonds of a Series who shall have requested in writing such method of payment of interest prior to the close of business on the Record Date immediately preceding any Interest Payment Date.

Principal and interest due on each Series of Refunding Bonds shall be paid from the interest and sinking fund of the District as provided in Section 15146 of the California Education Code. No part of any fund or account of the County is pledged or obligated to the payment of the Refunding Bonds. The obligation for repayment of the Refunding Bonds is the sole obligation of the District.

Section 12. Redemption Provisions. (a) Optional Redemption. Each Series of Refunding Bonds may be subject to redemption, at the option of the District, on the dates and terms as shall be designated in the Bond Purchase Agreement. The Bond Purchase Agreement
may provide that the related Series of Refunding Bonds shall not be subject to optional redemption. If less than all of a Series of Refunding Bonds, if any, are subject to such redemption and are called for redemption, such Refunding Bonds shall be redeemed in inverse order of maturities or as otherwise directed by the District (or as otherwise set forth in the Bond Purchase Agreement), and if less than all of the Refunding Bonds of any given maturity of a Series are called for redemption, the portions of such Refunding Bonds of a given maturity to be redeemed shall be determined by lot (or as otherwise set forth in the Bond Purchase Agreement). Redemption by lot shall be in such manner as the Paying Agent determines; provided, however, that the portion of any Refunding Bond to be redeemed in part shall be in the principal amount of $5,000 or any integral multiple thereof.

(b) Mandatory Sinking Fund Redemption. The Refunding Bonds, if any, which are designated in a Bond Purchase Agreement as term bonds shall also be subject to redemption prior to their stated maturity dates, without a redemption premium, in part by lot (or as otherwise set forth in the Bond Purchase Agreement), from mandatory sinking fund payments in the amounts and in accordance with the terms to be specified in such Bond Purchase Agreement. Unless otherwise provided in the Bond Purchase Agreement, the principal amount of each mandatory sinking fund payment of any maturity shall be reduced proportionately or as otherwise directed by the District by the amount of any Refunding Bonds of that maturity redeemed in accordance with subsection (a) of this Section prior to the mandatory sinking fund payment date. The Bond Purchase Agreement may provide that the Refunding Bonds of a Series shall not be subject to mandatory sinking fund redemption. The County Auditor-Controller is hereby authorized to create such sinking funds or accounts for the term Refunding Bonds as shall be necessary to accomplish the purposes of this Section.

(c) Notice of Redemption. Notice of any redemption of the Refunding Bonds of a Series shall be mailed by the Paying Agent, postage prepaid, not less than 30 nor more than 60 days prior to the redemption date (i) by first class mail to the County and the respective Owners thereof at the addresses appearing on the Registration Books, and (ii) as may be further required in accordance with the Continuing Disclosure Agreement.

Each notice of redemption shall state (i) the date of such notice; (ii) the name of the Series of Refunding Bonds and the date of issue of such Series of Refunding Bonds; (iii) the redemption date; (iv) the redemption price; (v) the dates of maturity or maturities of Refunding Bonds to be redeemed; (vi) if less than all of the Refunding Bonds of any maturity of a Series are to be redeemed, the distinctive numbers of the Refunding Bonds of each maturity of such Series to be redeemed; (vii) in the case of Refunding Bonds of a Series redeemed in part only, the respective portions of the principal amount of the Refunding Bonds of each maturity of such Series to be redeemed; (viii) the CUSIP number, if any, of each maturity of Refunding Bonds to be redeemed; (ix) a statement that such Refunding Bonds must be surrendered by the Owners at the principal corporate trust office of the Paying Agent, or at such other place or places designated by the Paying Agent; (x) notice that further interest on such Refunding Bonds will not accrue after the designated redemption date; and (xi) in the case of a conditional notice, that such notice is conditioned upon certain circumstances and the manner of rescinding such conditional notice.

Upon the surrender of any Refunding Bond redeemed in part only, the Bond Registrar shall execute and deliver to the Owner thereof a new Refunding Bond or Refunding Bonds of
like tenor and maturity and of authorized denominations equal in transfer amounts to the unredeemed portion of the Refunding Bond surrendered. Such partial redemption shall be valid upon payment of the amount required to be paid to such Owner and the District shall be released and discharged thereupon from all liability to the extent of such payment.

A certificate of the Paying Agent that notice of redemption has been given to Owners as herein provided shall be conclusive as against all parties. Neither the failure to receive the notice of redemption as provided in this Section, nor any defect in such notice shall affect the sufficiency of the proceedings for the redemption of the Refunding Bonds called for redemption or the cessation of interest on the date fixed for redemption.

When notice of redemption has been given substantially as provided for herein, and when the redemption price of the Refunding Bonds called for redemption is set aside for the purpose as described in this Section, the Refunding Bonds designated for redemption shall become due and payable on the specified redemption date and interest shall cease to accrue thereon as of the redemption date, and upon presentation and surrender of such Refunding Bonds at the place specified in the notice of redemption, such Refunding Bonds shall be redeemed and paid at the redemption price thereof out of the money provided therefor. The Owners of such Refunding Bonds so called for redemption after such redemption date shall be entitled to payment thereof only from the interest and sinking fund or the trust fund established for such purpose. All Refunding Bonds redeemed shall be cancelled forthwith by the Paying Agent and shall not be reissued.

The District may rescind any optional redemption and notice thereof for any reason on any date prior to the date fixed for redemption by causing written notice of the rescission to be given to the owners of the Refunding Bonds so called for redemption. Any optional redemption and notice thereof shall be rescinded if for any reason on the date fixed for redemption moneys are not available in the interest and sinking fund or otherwise held in trust for such purpose in an amount sufficient to pay in full on said date the principal of, interest, and any premium due on the Refunding Bonds called for redemption. Notice of rescission of redemption shall be given in the same manner in which notice of redemption was originally given. The actual receipt by the owner of any Refunding Bond of notice of such rescission shall not be a condition precedent to rescission, and failure to receive such notice or any defect in such notice shall not affect the validity of the rescission.

(c) Funds for Redemption. Prior to or on the redemption date of any Refunding Bonds there shall be available in the interest and sinking fund of the District, or held in trust for such purpose as provided by law, moneys for the purpose and sufficient to redeem, at the redemption prices as in this Resolution provided, the Refunding Bonds designated in the notice of redemption. Such monies shall be applied on or after the redemption date solely for payment of principal of, interest and premium, if any, on the Refunding Bonds to be redeemed upon presentation and surrender of such Refunding Bonds, provided that all monies in the interest and sinking fund of the District shall be used for the purposes established and permitted by law. Any interest due on or prior to the redemption date shall be paid from the interest and sinking fund of the District, unless otherwise provided to be paid from such monies held in trust. If, after all of the Refunding Bonds have been redeemed and cancelled or paid and cancelled, there are monies remaining in the interest and sinking fund of the District or otherwise held in trust for the payment of redemption price of the Refunding Bonds, the monies shall be held in or returned or
transferred to the interest and sinking fund of the District for payment of any outstanding bonds of the District payable from such fund; provided, however, that if the monies are part of the proceeds of bonds of the District, the monies shall be transferred to the fund created for the payment of principal of and interest on such bonds. If no such bonds of the District are at such time outstanding, the monies shall be transferred to the general fund of the District as provided and permitted by law.

Section 13. Defeasance of Refunding Bonds. If at any time the District shall pay or cause to be paid or there shall otherwise be paid to the Owners of any or all of the outstanding Refunding Bonds of a Series all or any part of the principal, interest and premium, if any, on such Refunding Bonds at the times and in the manner provided herein and in such Refunding Bonds, or as provided in the following paragraph, or as otherwise provided by law consistent herewith, then such Owners of such Refunding Bonds shall cease to be entitled to the obligation of the District as provided in Section 11 hereof, and such obligation and all agreements and covenants of the District and of the County to such Owners hereunder and under such Refunding Bonds shall thereupon be satisfied and discharged and shall terminate, except only that the District shall remain liable for payment of all principal, interest and premium, if any, represented by such Refunding Bonds, but only out of monies on deposit in the interest and sinking fund or otherwise held in trust for such payment; and provided further, however, that the provisions of Section 14 hereof shall apply in all events.

The District may pay and discharge all or any portion of the outstanding maturities of a Series of Refunding Bonds by depositing in trust with the Paying Agent or an escrow agent, selected by the District, at or before maturity, money and/or Defeasance Securities, in an amount which will, together with the interest to accrue thereon and available monies then on deposit in the interest and sinking fund of the District, be fully sufficient to pay and discharge the indebtedness on such Refunding Bonds (including all principal, interest and redemption premiums) at or before their respective maturity dates.

The term “Defeasance Securities” means (a) non-callable direct and general obligations of the United States of America (including state and local government series), or obligations that are unconditionally guaranteed as to principal and interest by the United States of America, including (in the case of direct and general obligations of the United States of America) evidences of direct ownership of proportionate interests in future interest or principal payments of such obligations; provided that investments in such proportionate interests must be limited to circumstances wherein (i) a bank or trust company acts as custodian and holds the underlying United States obligations; (ii) the owner of the investment is the real party in interest and has the right to proceed directly and individually against the obligor of the underlying United States obligations; and (iii) the underlying United States obligations are held in a special account, segregated from the custodian’s general assets, and are not available to satisfy any claim of the custodian, any person claiming through the custodian, or any person to whom the custodian may be obligated; (b) non-callable obligations of government sponsored agencies that are rated in one of the two highest rating categories assigned by S&P (defined herein) or Moody’s (defined herein) but are not guaranteed by a pledge of the full faith and credit of the United States of America; and (c) Advance Refunded Municipal Securities.

The term “Advance Refunded Municipal Securities” means any bonds or other obligations of any state of the United States of America or of any agency, instrumentality or
local government unit of any such state (a) which are not callable prior to maturity or as to which irrecoverable instructions have been given to the trustee, fiscal agent or other fiduciary for such bonds or other obligations by the obligor to give due notice of redemption and to call such bonds or other obligations for redemption on the date or dates specified in such instructions, (b) which are secured as to principal and interest and redemption premium, if any, by a fund consisting only of cash, direct U.S. or U.S. guaranteed obligations, or any combination thereof, which fund may be applied only to the payment of such principal of and interest and redemption premium, if any, on such bonds or other obligations on the maturity date or dates thereof or on the redemption date or dates specified in the irrecoverable instructions referred to in clause (a) above, as appropriate, and (c) as to which the principal of and interest on the bonds and obligations of the character described in clause (a) above which have been deposited in such fund, along with any cash on deposit in such fund, have been verified by an independent certified public accountant as being sufficient to pay principal of and interest and redemption premium, if any, on such bonds or other obligations on the maturity date or dates thereof or on the redemption date or dates specified in the irrecoverable instructions referred to in clause (a) above, as applicable.

The term “Moody’s” means Moody’s Investors Service, a corporation duly organized and existing under the laws of the State of Delaware, and its successors and assigns, except that if such entity shall be dissolved or liquidated or shall no longer perform the functions of a securities rating agency, then the term “Moody’s” shall be deemed to refer to any other nationally recognized securities rating agency selected by the District.

The term “S&P” means Standard & Poor’s Ratings Services, a Standard & Poor’s Financial Services LLC business, a limited liability company duly organized and existing under the laws of the State of Delaware, and its successors and assigns, except that if such entity shall be dissolved or liquidated or shall no longer perform the functions of a securities rating agency, then the term “S&P” shall be deemed to refer to any other nationally recognized securities rating agency selected by the District.

Section 14. Unclaimed Monies. Any money held in any fund created pursuant to this Resolution, or by the Paying Agent or an escrow agent in trust, for the payment of the principal of, redemption premium, if any, or interest on a Series of Refunding Bonds and remaining unclaimed for two years after the principal of all of such Series of Refunding Bonds has become due and payable (whether by maturity or upon prior redemption) shall be transferred to the interest and sinking fund of the District for payment of any outstanding bonds of the District payable from the fund; or, if no such bonds of the District are at such time outstanding, the monies shall be transferred to the general fund of the District as provided and permitted by law.

Section 15. Paying Agent. This Board of Trustees also hereby authorizes the preparation of a paying agent agreement in connection with the Refunding Bonds, in such form as shall be determined by an Authorized Officer, such approval to be conclusively evidenced by the execution of the paying agent agreement by such Authorized Officer; or, the District may engage the County Treasurer to act as the initial Paying Agent (defined herein) for each Series of Refunding Bonds. The County Treasurer is hereby authorized to contract with any third party to perform the services of Paying Agent under this Resolution. All fees and expenses of the Paying Agent shall be the sole responsibility of the District, and to the extent not paid from the proceeds of sale of the applicable Series of Refunding Bonds, or from the interest and sinking fund of the
District, insofar as permitted by law, including specifically by Section 15232 of the California Education Code, such fees and expenses shall be paid by the District.

The Paying Agent initially appointed or any successor Paying Agent may resign from service as Paying Agent and may be removed at any time by the County Treasurer. If at any time the Paying Agent shall resign or be removed, the County Treasurer shall appoint a successor Paying Agent, which shall be any bank, trust company, national banking association or other financial institution doing business in and having a corporate trust office in California, with at least $100,000,000 in net assets.

Unless otherwise specifically noted, any reference herein to the Paying Agent shall initially mean the County Treasurer and his designated agents or his successors or assigns, acting in the capacity of paying agent, registrar, authenticating agent and transfer agent (the "Paying Agent"), and any reference herein to the "principal corporate trust office" of the Paying Agent for purposes of transfer, registration, exchange, payment, and surrender of the Refunding Bonds shall initially mean the office of the County Treasurer or the principal corporate trust office of his designated agent bank or other office of his designated agent bank designated thereby for a particular purpose; provided, however, that in the event that "Paying Agent" shall refer to any successor paying agent, bond registrar, authenticating agent or transfer agent for the Refunding Bonds, "principal corporate trust office" shall include the principal corporate trust office or other office of such successor Paying Agent designated thereby for a particular purpose.

The Paying Agent shall keep or cause to be kept at its principal corporate trust office sufficient books for the registration and transfer of the Refunding Bonds, which shall at all times be open to inspection by the District and the County, and, upon presentation for such purpose, the Paying Agent shall, under such reasonable regulations as it may prescribe, register or transfer or cause to be registered or transferred on the Registration Books, Refunding Bonds as provided in Sections 16 and 17 hereof. The Paying Agent shall keep accurate records of all funds administered by it and of all Refunding Bonds paid and discharged by it. Such records shall be provided, upon reasonable request, to the District or the County in a format mutually agreeable to the Paying Agent and the District and/or the County.

The Paying Agent, upon receipt of any notice, resolution, request, consent, order, certificate, report, opinion, bond, or other paper or document furnished to it pursuant to any provision of this Resolution, shall examine such instrument to determine whether it conforms to the requirements of this Resolution and shall be protected in acting upon any such instrument believed by it to be genuine and to have been signed or presented by the proper party or parties. The Paying Agent may consult with counsel, who may or may not be counsel to the District, and the opinion of such counsel shall be full and complete authorization and protection in respect of any action taken or suffered by it under this Resolution in good faith and in accordance therewith.

The District shall pay to the Paying Agent from time to time reasonable compensation for all services rendered under this Resolution, and also all reasonable expenses, charges, counsel fees and other disbursements, including those of its attorneys, agents, and employees, incurred in and about the performance of their powers and duties under this Resolution, all of which may, pursuant to Education Code Section 15232, be paid from the County’s annual levy of ad valorem taxes.
Section 16. **Transfer Under Book-Entry System: Discontinuation of Book-Entry System.** (a) Unless otherwise specified in the Bond Purchase Agreement, The Depository Trust Company, a limited-purpose trust company organized under the laws of the State of New York, and its successors as securities depository for a Series of Refunding Bonds, including any such successor thereto appointed pursuant to this Section 16 ("DTC"), is hereby appointed depository for each Series of Refunding Bonds and each Series of Refunding Bonds shall be issued in book-entry form only, and shall be initially registered in the name of "Cede & Co.," as nominee of DTC ("Cede & Co."). One bond certificate shall be issued for each maturity of each Series of Refunding Bonds; provided, however, that if different CUSIP numbers are assigned to Refunding Bonds of a Series maturing in a single year or, if Refunding Bonds of a Series maturing in a single year are issued with different interest rates, additional bond certificates shall be prepared for each such maturity. Registered ownership of such Refunding Bonds of each such maturity, or any portion thereof, may not thereafter be transferred except as provided in this Section or Section 15 hereof:

(i) To any successor of DTC, or its nominee, or to any substitute depository designated pursuant to clause (ii) of this Section (a "substitute depository"); provided, however that any successor of DTC, as nominee of DTC or substitute depository, shall be qualified under any applicable laws to provide the services proposed to be provided by it;

(ii) To any substitute depository not objected to by the District, upon (1) the resignation of DTC or its successor (or any substitute depository or its successor) from its functions as depository, or (2) a determination by the District to substitute another depository for DTC (or its successor) because DTC or its successor (or any substitute depository or its successor) is no longer able to carry out its functions as depository; provided, that any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it; or

(iii) To any person as provided below, upon (1) the resignation of DTC or its successor (or substitute depository or its successor) from its functions as depository; provided that no substitute depository which is not objected to by the District can be obtained, or (2) a determination by the District that it is in the best interests of the District to remove DTC or its successor (or any substitute depository or its successor) from its functions as depository.

(b) In the case of any transfer pursuant to clause (i) or clause (ii) of subsection (a) of this Section, upon receipt of the outstanding Refunding Bonds by the Paying Agent, together with a written request of the District to the Paying Agent, a new Refunding Bond for each maturity of each Series shall be executed and delivered (in the aggregate principal amount of such Refunding Bonds then outstanding), registered in the name of such successor or such substitute depository, or their nominees, as the case may be, all as specified in such written request of the District. In the case of any transfer pursuant to clause (iii) of subsection (a) of this Section, upon receipt of the outstanding Refunding Bonds by the Paying Agent together with a written request of the District to the Paying Agent, new Refunding Bonds shall be executed and delivered in such denominations, numbered in the manner determined by the Paying Agent, and registered in the names of such persons, as are requested in such written request of the District, subject to the limitations of Section 9 hereof and the receipt of such a written request of the District, and thereafter, the Refunding Bonds shall be transferred pursuant to the provisions set
forth in Section 17 hereof; provided, however, that the Paying Agent shall not be required to deliver such new Refunding Bonds within a period of less than 60 days after the receipt of any such written request of the District.

(c) In the case of partial redemption or an advance refunding of a Series of Refunding Bonds evidencing all or a portion of the principal amount then outstanding, DTC shall make an appropriate notation on the Refunding Bonds of such Series indicating the date and amounts of such reduction in principal.

(d) The District and the Paying Agent shall be entitled to treat the person in whose name any Refunding Bond is registered as the owner thereof, notwithstanding any notice to the contrary received by the District or the Paying Agent; and the District and the Paying Agent shall have no responsibility for transmitting payments to, communicating with, notifying, or otherwise dealing with any beneficial owners of the Refunding Bonds, and neither the District nor the Paying Agent shall have any responsibility or obligation, legal or otherwise, to the beneficial owners or to any other party, including DTC or its successor (or substitute depository or its successor), except for the Owner of any Refunding Bonds.

(e) So long as the outstanding Refunding Bonds are registered in the name of Cede & Co. or its registered assigns, the District and the Paying Agent shall cooperate with Cede & Co., as sole registered Owner, or its registered assigns in effecting payment of the principal of and interest on the Refunding Bonds by arranging for payment in such manner that funds for such payments are properly identified and are made immediately available on the date they are due.

Section 17. Transfer and Exchange. (a) Following the termination or removal of DTC or successor depository pursuant to Section 16 hereof, or upon the initial delivery of a Series of Refunding Bonds not registered in the name of Cede & Co., as nominee of DTC, any Refunding Bond may, in accordance with its terms, be transferred, upon the Registration Books, by the Owner thereof, in person or by the duly authorized attorney of such Owner, upon surrender of such Refunding Bond to the Paying Agent for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Paying Agent.

Whenever any Refunding Bond or Refunding Bonds shall be surrendered for transfer, the designated District officials shall execute and the Paying Agent shall authenticate and deliver, as provided in Section 9 hereof, a new Refunding Bond or Refunding Bonds, of the same series, maturity, interest payment dates and interest rate (for a like aggregate principal amount). The Paying Agent may require the payment by any Owner of Refunding Bonds requesting any such transfer of any tax or other governmental charge required to be paid with respect to such transfer.

No transfer of any Refunding Bond shall be required to be made by the Paying Agent (i) during the period established by the Paying Agent for selection of the applicable Series of Refunding Bonds for redemption, and (ii) after any Refunding Bond has been selected for redemption.

(b) The Refunding Bonds of a Series may be exchanged for Refunding Bonds of other authorized denominations of the same series, maturity, interest payment dates and interest rate, by the Owner thereof, in person or by the duly authorized attorney of such Owner, upon
surrender of such Refunding Bond to the Paying Agent for cancellation, accompanied by delivery of a duly executed request for exchange in a form approved by the Paying Agent.

Whenever any Refunding Bond or Refunding Bonds shall be surrendered for exchange, the designated District officials shall execute and the Paying Agent shall authenticate and deliver, as provided in Section 9 hereof, a new Refunding Bond or Refunding Bonds of the same series, maturity, interest payment dates and interest rate (for a like aggregate principal amount). The Paying Agent may require the payment by the Owner requesting such exchange of any tax or other governmental charge required to be paid with respect to such exchange.

No exchange of any Refunding Bonds shall be required to be made by the Paying Agent (i) during the period established by the Paying Agent for selection of the Refunding Bonds for redemption, and (ii) after any Refunding Bond has been selected for redemption.

Section 18. Refunding Bonds Mutilated, Destroyed, Stolen or Lost. In case any Refunding Bond shall become mutilated, the Paying Agent, at the expense of the Owner, shall deliver a new Refunding Bond of like date, interest rate, maturity, Transfer Amount and tenor as the Refunding Bond so mutilated in exchange and substitution for such mutilated Refunding Bond, upon surrender and cancellation thereof. All Refunding Bonds so surrendered shall be cancelled. If any Refunding Bond shall be destroyed, stolen or lost, evidence of such destruction, theft or loss may be submitted to the Paying Agent and if such evidence is satisfactory to the Paying Agent that such Refunding Bond has been destroyed, stolen or lost, and upon furnishing the Paying Agent with indemnity satisfactory to the Paying Agent and complying with such other reasonable regulations as the Paying Agent may prescribe and paying such expenses as the Paying Agent may incur, the Paying Agent shall, at the expense of the Owner, execute and deliver a new Refunding Bond of like date, interest rate, maturity, Transfer Amount and tenor in lieu of and in substitution for the Refunding Bond so destroyed, stolen or lost. Any new Refunding Bonds issued pursuant to this Section in substitution for Refunding Bonds alleged to be destroyed, stolen or lost shall constitute original additional contractual obligations on the part of the District, whether or not the Refunding Bonds so alleged to be destroyed, stolen or lost are at any time enforceable by anyone, and shall be equally secured by and entitled to equal and proportionate benefits with all other Refunding Bonds issued under this Resolution in any moneys or securities held by the Paying Agent for the benefit of the Owners of the Refunding Bonds.

Section 19. Continuing Disclosure Agreement. The form of Continuing Disclosure Agreement, submitted to and on file with the Board Clerk of this Board of Trustees, is hereby approved. The Authorized Officers are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, for and in the name of the District, to execute and deliver the Continuing Disclosure Agreement in substantially said form, with such changes therein as the Authorized Officer executing the same may require or approve, such approval to be conclusively evidenced by the execution of the Continuing Disclosure Agreement by such Authorized Officer. Notwithstanding any other provision of this Resolution, failure of the District to comply with the provisions of the Continuing Disclosure Agreement shall not be considered an event of default and shall not be deemed to create any monetary liability on the part of the District to any other persons, including Owners of the Refunding Bonds.
Section 20. Preliminary Official Statement. The form of Preliminary Official Statement relating to the Refunding Bonds, submitted to and on file with the Board Clerk of this Board of Trustees, with such changes therein as may be approved by an Authorized Officer, is hereby approved, and the use and distribution of the Preliminary Official Statement in connection with the offering and sale of such Refunding Bonds is hereby authorized and approved. The Authorized Officers are each hereby authorized, and any one of the Authorized Officers is hereby directed, to certify on behalf of the District that the information contained in such Preliminary Official Statement is deemed final as of its date or as of the date of any approved amendment or supplement thereto, within the meaning of Rule 15c2-12 (except for the omission of certain final pricing, rating and related information as permitted by Rule 15c2-12).

Section 21. Official Statement. The preparation and delivery of a final Official Statement with respect to the Refunding Bonds (the “Official Statement”) and its use in connection with the offering and sale of the Refunding Bonds are hereby authorized and approved. The Official Statement shall be in substantially the form of the Preliminary Official Statement, with such changes, insertions and omissions as may be approved by an Authorized Officer, such approval to be conclusively evidenced by the execution and delivery thereof. The Authorized Officers are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, to execute the final Official Statement and any amendment or supplement thereto, for and in the name of the District.

Section 22. Tax Covenants. Notwithstanding any other provision of this Resolution, absent an opinion of counsel of nationally recognized standing in the field of law relating to municipal bonds (“Opinion of Bond Counsel”) to the effect that the exclusion from federal gross income of interest on the Tax-Exempt Refunding Bonds will not be adversely affected for federal income tax purposes, the District covenants to comply with all applicable requirements of the Code necessary to preserve such exclusion from federal gross income and specifically covenants, without limiting the generality of the foregoing, as follows:

(a) The District will not take or omit to take any action or make any use of the proceeds of the Tax-Exempt Refunding Bonds or of any other moneys or property which would cause the Tax-Exempt Refunding Bonds to be “private activity bonds” within the meaning of Section 141 of the Code.

(b) The District will make no use of the proceeds of the Tax-Exempt Refunding Bonds or of any other amounts or property, regardless of the source, or take or omit to take any action which would cause the Tax-Exempt Refunding Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code.

(c) The District will make no use of the proceeds of the Tax-Exempt Refunding Bonds or take or omit to take any action that would cause the Tax-Exempt Refunding Bonds to be “federally guaranteed” within the meaning of Section 149(b) of the Code.

(d) The District will take or cause to be taken all necessary action to comply with the informational reporting requirement of Section 149(e) of the Code.

(e) The District will take no action inconsistent with its expectations stated in any tax certificate executed by the District on the date of issuance of the Tax-Exempt Refunding Bonds.
(each, a “Tax Certificate”) and will comply with the covenants and requirements stated therein and incorporated by reference herein. In furtherance of the foregoing tax covenants of this Section 22, the District will comply with the provisions of the Tax Certificate, which is incorporated herein as if fully set forth herein. These covenants shall survive payment in full or defeasance of the Tax-Exempt Refunding Bonds.

This Section and the covenants set forth herein shall not be applicable to, and nothing contained herein shall be deemed to prevent the District from issuing, Taxable Refunding Bonds.

Section 23. Cost of Issuance. The Authorized Officers are each hereby authorized to cause to be deposited in a costs of issuance account, which may be held by a bank, national banking association or trust company meeting the qualifications necessary to be a paying agent set forth in Section 15 hereof, as cost of issuance administrator, proceeds of the sale of each Series of Refunding Bonds, in an amount as shall be set forth in the Bond Purchase Agreement, for the purposes of paying the costs associated with the issuance of such Series of Refunding Bonds.

Section 24. Establishment of Additional Funds and Accounts. If at any time it is deemed necessary or desirable by the District, the County Treasurer, the County Office of Education, or the Paying Agent, the District may establish additional funds under this Resolution and/or accounts within any of the funds or accounts established hereunder.

Section 25. Ownership of Bonds Permitted. The Paying Agent or the Underwriter may become the Owner of any Refunding Bonds.

Section 26. Professional Services. In connection with the District’s issuance and sale of the Refunding Bonds, each Authorized Officer is hereby authorized to enter into an agreement for professional services on behalf of the District for Bond Counsel and Disclosure Counsel with Hawkins Delafield & Wood LLP. In addition, the District hereby designates RBC Capital Markets, LLC to serve as Underwriter in connection with the issuance and sale of the Refunding Bonds.

Section 27. Delegation of Authority. The officers and employees of the District are, and each of them hereby is, authorized and directed to execute and deliver, for and on behalf of the District, any and all documents and instruments and to do and cause to be done any and all acts and things necessary or advisable in order to consummate the transactions contemplated by this Resolution and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution.

Section 28. Approval of Actions. All actions heretofore taken by the officers and employees of the District with respect to the issuance and sale of the Refunding Bonds, or in connection with or related to any of the agreements or documents referred to herein, are hereby approved, confirmed and ratified.

Section 29. Interpretation. The terms of this Resolution shall be interpreted broadly to effect the purpose of providing authority for the officers and employees of the District to provide for the issuance of, and issue, from time to time, one or more Series of Refunding Bonds in
accordance with the provisions of the documents described herein and the Act on the terms set forth in this Resolution.

Section 30. Conflicts. If there is any inconsistency or conflict between any provision of this Resolution and any provision of the Bond Purchase Agreement, the Bond Purchase Agreement prevails to the extent of the inconsistency or conflict.

Section 31. Effective Date. This Resolution shall take effect from and after its date of adoption.

PASSED AND ADOPTED this ____ day of July, 2013 by the Board of Trustees of the Pasadena Area Community College District of the County of Los Angeles, State of California, by the following vote:

AYES: MEMBERS:

NOES: MEMBERS:

ABSENT: MEMBERS:

This is to certify that this is a true and correct copy of the resolution as adopted and approved at a regular meeting of the Board of Trustees of the Pasadena Area Community College District.

President of the Board of Trustees of the
Pasadena Area Community College District

Countersigned:

Board Clerk of the Board of Trustees of the
Pasadena Area Community College District
EXHIBIT A

FORM OF REFUNDING BOND

Number
R-

UNITED STATES OF AMERICA
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

PASADENA AREA COMMUNITY COLLEGE DISTRICT
(COUNTY OF LOS ANGELES, CALIFORNIA)
2013 GENERAL OBLIGATION REFUNDING BONDS, SERIES [A/B]
[(Tax-Exempt) / (Federally Taxable)]

<table>
<thead>
<tr>
<th>Maturity Date</th>
<th>Interest Rate</th>
<th>Dated as of</th>
<th>CUSIP No.</th>
</tr>
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<tbody>
<tr>
<td>______ 1, 20_</td>
<td>___ %</td>
<td>______ , 2013</td>
<td>__________</td>
</tr>
</tbody>
</table>

Registered Owner: CEDE & CO.

Principal Amount: __________________________ DOLLARS

Pasadena Area Community College District, county of Los Angeles, State of California (the “District”), acknowledges itself obligated to and promises to pay to the Registered Owner identified above or registered assigns (the “Registered Owner”), on the Maturity Date set forth above or upon prior redemption hereof, the Principal Amount specified above in lawful money of the United States of America, and to pay interest thereon in like lawful money from the interest payment date next preceding the date of authentication of this Bond (unless this bond is authenticated as of a date during the period from the Record Date (as defined herein) next preceding any interest payment date to such interest payment date, inclusive, in which event it shall bear interest from such interest payment date, or unless this Bond is authenticated on or before _______ 15, 20_, in which event it shall bear interest from the date hereof) at the Interest Rate per annum stated above, payable commencing on _______ 1, 20_, and thereafter on February 1 and August 1 in each year, until payment of the Principal Amount. This Bond is issued pursuant to a Resolution adopted by the Board of Trustees of the District on July 17, 2013 (the “Resolution”). Capitalized undefined terms used herein have the meanings ascribed thereto in the Resolution.

The principal hereof is payable to the Registered Owner hereof upon the surrender hereof at the principal corporate trust office of the paying agent/registrar and transfer agent of the District (the “Paying Agent”), initially the [Treasurer and Tax Collector of the County of Los Angeles]. The interest hereon is payable to the person whose name appears on the bond registration books of the Paying Agent as the Registered Owner hereof as of the close of business on the 15th day of the month preceding an interest payment date (the “Record Date”), whether or not such day is a business day, such interest to be paid by check or draft mailed to such Registered Owner at the owner’s address as it appears on such registration books, or at such
other address filed with the Paying Agent for that purpose. Upon written request, given no later than the Record Date immediately preceding an interest payment date, of the owner of Refunding Bonds aggregating at least $42,000,000 in principal amount, interest shall be paid by wire transfer in immediately available funds to an account maintained in the United States as specified by the Registered Owner in such request. So long as Cede & Co. or its registered assigns shall be the Registered Owner of this Bond, payment shall be made in immediately available funds as provided in the Resolution hereinafter described.

This Bond is one of a duly authorized issue of bonds of like tenor (except for such variations, if any, as may be required to designate varying series, numbers, denominations, interest rates, maturities and redemption provisions), in the aggregate principal amount of $________, and designated as "Pasadena Area Community College District (County of Los Angeles, California) 2013 General Obligation Refunding Bonds, Series ___ ([Tax-Exempt]/[Federally Taxable])" (the "Refunding Bonds"). The Refunding Bonds were authorized by the Resolution and are issued pursuant to Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code, and other applicable law. The Refunding Bonds are issued and sold by the Board of Trustees of the District pursuant to and in strict conformity with the provisions of the Constitution and laws of the State, and of the Resolution, and subject to the more particular terms specified in the Bond Purchase Agreement pursuant to which the Refunding Bonds were sold.

The Refunding Bonds are issuable as fully registered bonds without coupons in the denomination of $5,000 principal amount or any integral multiple thereof, provided that no Bond shall have principal maturing on more than one principal maturity date. Subject to the limitations and conditions and upon payment of the charges, if any, as provided in the Resolution, Bonds may be exchanged for a like aggregate principal amount of Bonds of the same tenor and maturity of other authorized denominations.

This Bond is transferable by the Registered Owner hereof, in person or by attorney duly authorized in writing, at the principal corporate trust office of the Paying Agent, but only in the manner, subject to the limitations and upon payment of the charges provided in the Resolution, and upon surrender and cancellation of this Bond. Upon such transfer, a new Bond or Bonds of authorized denomination or denominations of the same tenor, interest payments, and same aggregate principal amount shall be issued to the transferee in exchange herefor.

The District and the Paying Agent may treat the Registered Owner hereof as the absolute owner hereof for all purposes, and the District and the Paying Agent shall not be affected by any notice to the contrary.

The Refunding Bonds are subject to redemption on the terms and subject to the conditions specified in the Resolution and the Bond Purchase Agreement. If this Bond is called for redemption and payment is duly provided therefor, interest shall cease to accrue hereon from and after the date fixed for redemption.

The Board of Trustees of the District hereby certifies and declares that the total amount of indebtedness of the District, including the amount of this Bond, is within the limit provided by law; that all acts, conditions and things required by law to be done or performed precedent to and
in the issuance of this Bond have been done and performed in strict conformity with the laws authorizing the issuance of this Bond; and that this Bond is in substantially the form prescribed by order of the Board of Trustees duly made and entered on its minutes. The Refunding Bonds represent an obligation payable out of the interest and sinking fund of the District, and the money for the payment of principal of, premium, if any, and interest hereon, shall be raised by taxation upon the taxable property of the District.

Unless this Bond is presented by an authorized representative of The Depository Trust Company, a New York corporation (“DTC”), to the Paying Agent for registration of transfer, exchange, or payment, and any Bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the Registered Owner hereof, Cede & Co., has an interest herein.

This Bond shall not be entitled to any benefit under the Resolution, or become valid or obligatory for any purpose, until the certificate of authentication and registration hereon endorsed shall have been signed by the Paying Agent.

IN WITNESS WHEREOF, the Board of Trustees of the Pasadena Area Community College District, County of Los Angeles, State of California, has caused this bond to be signed by its President and countersigned by the Board Clerk of said Board, as of the date set forth above.

President of the Board of Trustees of the Pasadena Area Community College District

Countersigned:

Board Clerk of the Board of Trustees of the Pasadena Area Community College District

A-3
CERTIFICATE OF AUTHENTICATION AND REGISTRATION

This is one of the Refunding Bonds described in the within-mentioned Resolution and authenticated and registered on ____________.

Treasurer and Tax Collector of the County of Los Angeles, California, as Paying Agent/Registrar and Transfer Agent

By: ____________________________, as agent

By: ________________________________

Authorized Officer
ASSIGNMENT

For value received the undersigned do(es) hereby sell, assign and transfer unto __________________ the within-mentioned Bond and hereby irrevocably constitute(s) and appoint(s) ________________________ attorney, to transfer the same on the books of the Paying Agent with full power of substitution in the premises.

I.D. Number

Dated: ____________________

Signature Guarantee: ____________________

Note: The signature(s) on this Assignment must correspond with the name(s) as written on the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Note: Signature must be guaranteed by an eligible guarantor institution.
Board of Trustees
Pasadena Area Community College District
1570 E Colorado Blvd.
Pasadena, CA 91106-2003

Ladies and Gentlemen:

RBC Capital Markets, LLC (the “Underwriter”), acting on its own behalf and not as a fiduciary agent for you, offers to enter into this Purchase Contract (this “Purchase Contract”) with Pasadena Area Community College District (the “District”), which, upon your acceptance hereof, will be binding upon the District and the Underwriter. By execution of this Purchase Contract, the District and the Underwriter acknowledge the terms hereof and recognize that they will be bound by certain of the provisions hereof, and to the extent binding thereupon, acknowledge and agree to such terms. This offer is made subject to the written acceptance of this Purchase Contract by the District and delivery of such acceptance to us at or prior to 11:59 P.M., California Time, on the date hereof.

1. Purchase and Sale of the Bonds. Upon the terms and conditions and in reliance upon the representations, warranties and agreements herein set forth, the Underwriter hereby agrees to purchase from the District for reoffering to the public, and the District hereby agrees to sell to the Underwriter for such purpose, all (but not less than all) of $__________ in aggregate principal amount of the District’s 2013 General Obligation Refunding Bonds Series A (Tax-Exempt) (the “Series A Bonds”) and $__________ in aggregate principal amount of the District’s 2013 General Obligation Refunding Bonds Series B (Federally Taxable) (the “Series B Bonds,” and, together with the Series A Bonds, the “Bonds”). The Bonds will be issued as current interest bonds, shall bear interest at the rates with the yields to maturity (or yields to the call date), shall mature in the years and shall be subject to redemption as shown on Exhibit A hereto, which is incorporated herein by this reference. The Bonds shall otherwise be as described in, and shall be issued and secured pursuant to the provisions of a resolution of the District authorizing the issuance of the Bonds, adopted on [July 17], 2013 (the “Resolution”), and pursuant to pertinent provisions of the California Government Code (the “Act”).
The Underwriter shall purchase the Series A Bonds at a price of $__________, consisting of the aggregate principal amount of the Series A Bonds in the amount of $__________, plus original issue premium of $__________, and less an Underwriter’s discount of $__________. The Underwriter shall purchase the Series B Bonds at a price of $__________, consisting of the aggregate principal amount of the Series B Bonds in the amount of $__________, plus original issue premium of $__________, and less an Underwriter’s discount of $__________. Amounts set aside to pay costs of issuance shall not be considered and do not constitute additional compensation to the Underwriter.

Inasmuch as this purchase and sale represents a negotiated transaction, the District understands, and hereby confirms, that (i) the purchase and sale of the Bonds pursuant to this Purchase Contract is an arm’s-length commercial transaction among the District and the Underwriter; (ii) in connection with such transaction, the Underwriter is acting solely as a principal and not as an agent, fiduciary or financial advisor of the District; (iii) the Underwriter has not assumed a fiduciary responsibility in favor of the District with respect to: (x) the offering of the Bonds or the process leading thereto (whether or not the Underwriter, or any affiliate of the Underwriter, has advised or are currently advising the District on other matters); or (y) any other fiduciary or contractual obligation to the District except the obligations expressly set forth in this Purchase Contract; and (iv) the District has consulted with its own legal and financial advisors to the extent it deemed appropriate in connection with the offering of the Bonds.

2. **The Bonds.** The Bonds shall be dated as of their date of delivery and shall mature on August 1 in the years shown on Exhibit A hereto, with a final maturity as set forth in Exhibit A. Interest on the Series A Bonds shall accrue from the date of delivery thereof and is payable semiannually on August 1 and February 1 of each year, commencing February 1, 2014. Interest on the Series B Bonds shall accrue from the date of delivery thereof and is payable semiannually on August 1 and February 1 of each year, commencing February 1, 2014. The Bonds are issued in denominations of $5,000 or any integral multiple thereof. The Bonds shall otherwise be as described in the Official Statement (defined herein), and shall be issued and secured pursuant to the provisions of the Resolution, this Purchase Contract and the Act. The Paying Agent for the Bonds, as designated by the Resolution, shall be the Treasurer-Tax Collector of Los Angeles County (the “Paying Agent”).

The Bonds shall be executed and delivered under and in accordance with the provisions of this Purchase Contract and the Resolution. The Bonds shall be in book-entry form, shall bear CUSIP numbers, and shall be in fully registered form, registered in the name of Cede & Co., as nominee of The Depository Trust Company (“DTC”).

The proceeds of the sale of the Bonds are expected to be applied to (i) effect a refunding of a portion of the District’s 2002 Election General Obligation Bonds, 2006 Series B (the “Prior Bonds”) and (ii) to pay the cost of issuance of the Bonds. The net proceeds of sale of the Bonds will be deposited into that certain Escrow Fund (the “Escrow Fund”) established pursuant to that certain Escrow Agreement, dated as of [August 1], 2013 (the “Escrow Agreement”), by and between the District and U.S. Bank National Association, acting as Escrow Agent (the “Escrow Agent”), invested pursuant thereto, and applied to pay when due the interest on the Prior Bonds and the redemption price thereof on the redemption date. The sufficiency of the amounts on deposit in the Escrow Fund to pay the accruing interest on and the redemption
price of the Prior Bonds through the respective redemption dates for the Prior Bonds set forth in
the Escrow Agreement will be verified by Grant Thornton LLP (the “Verification Agent”).

3. Use of Documents. The District hereby authorizes the Underwriter to use, in connection with the offering and sale of the Bonds, this Purchase Contract, the Official Statement (as defined below), the Resolution and all information contained herein and therein and all of the documents, certificates or statements furnished by the District to the Underwriter in connection with the transactions contemplated by this Purchase Contract.

4. Public Offering of the Bonds. The Underwriter agrees to make a bona fide public offering of all the Bonds at the initial public offering prices or yields to be set forth on the inside cover page of the Official Statement (defined below) and may subsequently change such offering prices without any requirement of prior notice. The Underwriter may offer and sell Bonds to certain dealers (including dealers depositing Bonds into investment trusts) and others at prices lower than the public offering prices stated in the Official Statement.

5. Official Statement. The District has caused to be drafted and previously delivered to the Underwriter a Preliminary Official Statement, dated [July 31], 2013 (the “Preliminary Official Statement”), including the cover page, the inside cover page and appendices thereto, relating to the Bonds. The District represents that it deemed the Preliminary Official Statement to be final as of its date, except for either revision or addition of the offering price(s), interest rate(s), yield(s) to maturity, selling compensation, aggregate principal amount, principal amount per maturity, delivery date, rating(s) and other terms of the Bonds which depend upon the foregoing as provided in and pursuant to Rule 15c2-12 of the Securities and Exchange Commission under the Securities and Exchange Act of 1934, as amended (the “Rule”). The Preliminary Official Statement has been prepared for use by the Underwriter in connection with the public offering, sale and distribution of the Bonds.

The District hereby authorizes the preparation of a final Official Statement relating to the Bonds following the execution hereof (the “Official Statement”) and the District hereby authorizes the use thereof by the Underwriter in connection with the public offering and sale of the Bonds. The District shall provide, or cause to be provided, to the Underwriter as soon as practicable after the date of the District’s acceptance of this Purchase Contract (but, in any event, not later than seven business days after the execution hereof, and in sufficient time to accompany any confirmation of a sale of Bonds) copies of the Official Statement, which is complete as of the date of its delivery to the Underwriter, in such reasonable quantities as the Underwriter shall request in order to comply with Section (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board (the “MSRB”). The Underwriter hereby agrees to file the Official Statement with the MSRB within one business day after receipt thereof from the District, but by no later than the Closing Date.

The Underwriter agrees that prior to the time the final Official Statement relating to the Bonds is available, the Underwriter will send to any potential purchaser of the Bonds, upon the request of such potential purchaser, a copy of the Preliminary Official Statement. Such Preliminary Official Statement shall be sent by first class mail or electronic distribution (or other equally prompt means) not later than the first business day following the date upon which each such request is received.
During the period ending on the 25th day after the End of the Underwriting Period (as defined below) (or such other period as may be agreed to by the District and the Underwriter), the District (i) shall not supplement or amend the Official Statement or cause the Official Statement to be supplemented or amended without the prior written consent of the Underwriter and (ii) shall notify the Underwriter promptly if any event shall occur, or information comes to the attention of the District, that is reasonably likely to cause the Official Statement (whether or not previously supplemented or amended) to contain any untrue statement of a material fact or to omit to state a material fact required to be stated therein or necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading. If, in the opinion of the Underwriter, such event requires the preparation and distribution of a supplement or amendment to the Official Statement, the District shall prepare and furnish to the Underwriter, at the District’s expense, such number of copies of the supplement or amendment to the Official Statement, in form and substance mutually agreed upon by the District and the Underwriter, as the Underwriter may reasonably request. If such notification shall be given subsequent to the Closing, the District also shall furnish, or cause to be furnished, such additional legal opinions, certificates, instruments and other documents as the Underwriter may reasonably deem necessary to evidence the truth and accuracy of any such supplement or amendment to the Official Statement.

For purposes of this Purchase Contract, the “End of the Underwriting Period” is used as defined in the Rule and shall occur on the later of (a) the date of Closing or (b) when the Underwriter no longer retains an unsold balance of the Bonds; unless otherwise advised in writing by the Underwriter on or prior to the Closing Date, or otherwise agreed to by the District and the Underwriter, the District may assume that the End of the Underwriting Period is the Closing Date.

6. **Closing.** At 9:00 a.m., California Time, on [August 21], 2013, or at such other time or on such other date as shall have been mutually agreed upon by the District and the Underwriter (the “Closing”), the District will deliver to the Underwriter, through the facilities of DTC, with the Resolution, opinions and certificates otherwise called for herein to be delivered at the offices of Hawkins Delafield & Wood LLP in Los Angeles, California (“Bond Counsel” and “Disclosure Counsel”), or at such other place as the parties may mutually agree upon, the Bonds in book-entry form, duly executed and registered as provided in Section 2 above, together with the other documents hereinafter mentioned shall be delivered by the District as applicable at such place as the parties may mutually agree upon, and the Underwriter will accept such delivery and pay the purchase price thereof in immediately available funds by wire transfer to an account or accounts within the United States designated by the District.

7. **Representations, Warranties and Agreements of the Underwriter.**
The Underwriter represents and agrees with the District that, as of the date hereof and as of the Closing Date:

A. The Underwriter is duly authorized to execute this Purchase Contract and to take any action under this Purchase Contract required to be taken by it.

B. The Underwriter is in compliance with MSRB Rule G-37 with respect to the District, and is not prohibited thereby from acting as underwriter with respect to securities of the District.
C. The Underwriter has, and has had, no financial advisory relationship, as such term is defined in California Government Code Section 53590(c) or MSRB Rule G-23 with the District with respect to the Bonds, and no investment firm controlling, controlled by or under common control with the Underwriter has or has had any such financial advisory relationship.

8. **Representations, Warranties and Agreements of the District.** The District hereby represents, warrants and agrees with the Underwriter that:

A. The District is a community college district duly organized and validly existing under the laws of the State of California the ("State"), with the full legal right, power and authority (i) to issue the Bonds pursuant to the Act; (ii) to enter into, execute and deliver this Purchase Contract, the Escrow Agreement and the Continuing Disclosure Certificate appended to the Official Statement (the "Continuing Disclosure Certificate"); and (iii) to adopt the Resolution and refund the Prior Bonds pursuant thereto and the Act.

B. (i) At or prior to the Closing, the District will have taken all action required to be taken by it to authorize the issuance and delivery of the Bonds; (ii) the District has the legal right, power and authority to enter into this Purchase Contract, to adopt the Resolution, to perform its obligations under each such document or instrument, and to carry out and effectuate the transactions contemplated by this Purchase Contract and the Resolution; (iii) the execution and delivery or adoption of, and the performance by the District of the obligations contained in the Bonds, the Escrow Agreement, the Continuing Disclosure Certificate, the Resolution and this Purchase Contract (collectively, the "District Documents") have been duly authorized and such authorization shall be in full force and effect at the time of the Closing; (iv) the District Documents constitute valid and legally binding obligations of the District enforceable in accordance with their respective terms, subject to bankruptcy, insolvency, reorganization, moratorium and other similar laws and to principles of equity relating to or affecting the enforcement of creditors’ rights; and (v) the District has duly authorized the consummation by it of all transactions contemplated by this Purchase Contract and by the Official Statement.

C. No consent, approval, authorization, order, filing, registration, qualification, election or referendum, of or by any person, organization, court or governmental agency or public body whatsoever is required in connection with the issuance, delivery or sale of the Bonds or the consummation of the other transactions effected or contemplated herein or hereby, except for such actions which may qualify the Bonds for offer and sale under Blue Sky or other securities laws and regulations of such states and jurisdictions of the United States as the Underwriter may reasonably request, or which have not been taken or obtained; provided, however, that the District shall not be required to subject itself to service of process in any jurisdiction in which it is not so subject as of the date hereof.
D. The District has complied with the requirements of the Internal Revenue Code of 1986, as amended, applicable to the Prior Bonds and the Series A Bonds.

E. To the best knowledge of the District, the issuance of the Bonds, and the execution, delivery and performance of the District Documents, and the compliance with the provisions thereof and hereof do not conflict with or constitute on the part of the District a violation of or default under, the Constitution of the State or any existing law, charter, ordinance, regulation, decree, order or resolution and do not conflict with or result in a violation or breach of, or constitute a default under, any agreement, indenture, mortgage, lease or other instrument to which the District is a party or by which it is bound or to which it is subject.

F. As of the time of acceptance hereof, no action, suit, hearing or investigation is pending or, to the best knowledge of the District, threatened: (i) in any way affecting the existence of the District or in any way challenging the respective powers of the several offices or the titles of the officials of the District to such offices; or (ii) seeking to restrain or enjoin the sale, issuance or delivery of the Bonds, the application of the proceeds of the sale of the Bonds, or the collection of ad valorem property taxes available to pay the principal of and interest on the Bonds, or in any way contesting or affecting the validity or enforceability of the Bonds, this Purchase Contract or the Resolution or contesting the powers of the District or its authority with respect to the Bonds, the Escrow Agreement, this Purchase Contract or the Resolution; or (iii) in which a final adverse decision, ruling or finding could (a) materially adversely affect the operations of the District or the consummation of the transactions contemplated by this Purchase Contract or the Resolution, (b) declare this Purchase Contract to be invalid or unenforceable in whole or in material part, or (c) adversely affect the exclusion of the interest paid on the Series A Bonds from gross income for federal income tax purposes or the exemption of such interest on the Bonds from California personal income taxation.

G. Between the date hereof and the Closing, without the prior written consent of the Underwriter, the District will not issue any bonds, notes or other obligations for borrowed money except for such borrowings as may be described in or contemplated by the Official Statement.

H. Any certificates signed by any officer of the District and delivered to the Underwriter shall be deemed a representation and warranty by the District to the Underwriter, but not by the person signing the same, as to the statements made therein.

I. In accordance with the requirements of the Rule, the District will enter into the Continuing Disclosure Certificate, upon or prior to the sale of the Bonds, in which the District will undertake, for the benefit of the Owners of the Bonds, to provide certain information as set forth therein. The District, for the past five years, has not been in default with respect to any continuing disclosure obligation it may have incurred prior to the date hereof in connection with the delivery or
issuance of any debt instruments, bonds, notes or lease-purchase obligations, and has not failed, in the five years preceding the date hereof, to file annual reports or reports of specified events as required by the Rule and its previous continuing disclosure undertakings, except as may be disclosed in the Preliminary Official Statement.

J. The District will furnish such information and execute such instruments and take such action in cooperation with the Underwriter as the Underwriter may reasonably request in order to qualify the Bonds for offering and sale under the Blue Sky or other securities laws and regulations of such states and other jurisdictions in the United States as the Underwriter may designate and determine the eligibility of the Bonds for investment under the laws of such states and other jurisdictions and to continue such qualifications in effect so long as may be required for the distribution of the Bonds (provided, however, that the District will not be required to qualify as a foreign corporation or to file any general or special consent to service of process under the laws of any jurisdiction).

K. The Preliminary Official Statement did not, and the Official Statement will not, as of its date (excluding therefrom information relating to DTC, information with respect to the Los Angeles County Pooled Investments set forth in Appendix F to the Official statement and information provided by the Underwriter) contain any untrue statement of a material fact or omit to state a material fact required to be stated therein or necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading. If the Official Statement is supplemented or amended, at all times subsequent thereto during the period up to and including the date of Closing, the Official Statement as so supplemented or amended will not contain any untrue statement of a material fact or omit to state any material fact required to be stated therein or necessary to make the statements therein, in light of the circumstances under which made, not misleading.

L. The financial statements of, and other financial information regarding the District, contained in the Official Statement fairly represent the financial position and operating results of the District as of the dates and for the periods set forth therein. Since the date of the Preliminary Official Statement, there has been no adverse change of a material nature in such financial position, results of operation or condition, financial or otherwise, of the District. Except as otherwise described in the Official Statement, the District is not a party to any litigation or other proceeding pending or, to its knowledge, threatened which, if decided adversely to the District, would have a materially adverse effect on the financial condition of the District.

M. The Bonds and the Resolution conform to the descriptions thereof contained in the Official Statement under the caption “PLAN OF REFUNDING”, “THE REFUNDING BONDS”, “SECURITY AND SOURCES OF PAYMENT FOR THE REFUNDING BONDS”, the proceeds of the sale of the Bonds will be applied generally as described in the Official Statement under the captions “ESTIMATED SOURCES AND USES OF FUNDS” and “PLAN OF
REFUNDING”, and the Continuing Disclosure Agreement conforms to the description thereof contained in the Official Statement under the captions “CONTINUING DISCLOSURE” and the form set forth as Appendix D to the Official Statement.

N. If the Official Statement is supplemented or amended pursuant to Section 5 of this Purchase Contract, at the time of each supplement or amendment thereto (unless subsequently again supplemented or amended pursuant to such paragraph) the District agrees to provide the Underwriter with a certificate dated the date of any such supplement or amendment stating that the Official Statement as so supplemented or amended (excluding information relating to DTC and DTC’s book-entry system and information relating to the Los Angeles County Pooled Investments set forth in Appendix F to the Official Statement) does not contain any untrue statement of a material fact or omit to state any material fact required to be stated therein or necessary to make the statements therein, in light of the circumstances under which made, not misleading.

9. Conditions to Closing. The Underwriter has entered into this Purchase Contract in reliance upon the representations and warranties and covenants of the District contained herein and the performance by the District of its obligations hereunder and in reliance upon the representations, warranties and agreements to be contained in the documents and instruments to be delivered at the date of Closing. Accordingly, the Underwriter’s obligations under this Purchase Contract to purchase, to accept delivery of and to pay for the Bonds are and shall be conditioned upon the performance by the District of its obligations to be performed hereunder and under such documents and instruments at or prior to the Closing, and shall also be subject at the option of Underwriter, to the following further conditions, including the delivery by the District of such documents and instruments as are enumerated herein, in form and substance satisfactory to the Underwriter:

A. The representations and warranties of the District contained herein shall be true, complete and correct in all material respects at the date hereof and at and as of the Closing, as if made at and as of the Closing, and the statements made in all certificates and other documents delivered to the Underwriter at the Closing pursuant hereto shall be true, complete and correct in all material respects on the date of the Closing; and the District shall be in compliance with each of the agreements made by it in this Purchase Contract;

B. At the time of the Closing, (i) the Official Statement, this Purchase Contract, the Escrow Agreement and the Resolution shall be in full force and effect and shall not have been amended, modified or supplemented except as may have been agreed to in writing by the Underwriter; (ii) all actions under the Act which, in the opinion of Bond Counsel, shall be necessary in connection with the transactions contemplated hereby, shall have been duly taken and shall be in full force and effect; and (iii) the District shall perform or have performed all of its obligations required under or specified in the Resolution, this Purchase Contract, the Escrow Agreement or the Official Statement to be performed at or prior to the Closing;
C. No decision, ruling or finding shall have been entered by any court or governmental authority since the date of this Purchase Contract (and not reversed on appeal or otherwise set aside), or to the best knowledge of the District, pending or threatened, which has any of the effects described in Section 8.F. hereof, or contests in any way the completeness or accuracy of the Official Statement;

D. Between the date hereof and the Closing, the market price for the Bonds, or the market for or marketability of the Bonds at the initial offering prices set forth in the Official Statement, or the ability of the Underwriter to enforce contracts for the sale of the Bonds, shall not have been materially adversely affected in the reasonable professional judgment of the Underwriter (evidenced by a written notice to the District terminating the obligation of the Underwriter to accept delivery of and pay for the Bonds) by reason of any of the following:

(1) legislation enacted by the Congress of the United States, or passed by either House of the Congress, or favorably reported for passage to either House of the Congress by any Committee of such House to which such legislation has been referred for consideration, or by the legislature of the State, or introduced in the Congress or recommended for passage by the President of the United States, or a decision rendered by a court of the United States or the State or by the United States Tax Court, or an order, regulation (final, temporary or proposed) or official statement issued or made:

(i) by or on behalf of the United States Treasury Department, or by or on behalf of the Internal Revenue Service or other federal or State authority, which would have the purpose or effect of changing, directly or indirectly, the federal income tax consequences or State tax consequences of interest on obligations of the general character of the Bonds (as applicable) in the hands of the holders thereof; or

(ii) by or on behalf of the Securities and Exchange Commission, or any other governmental agency having jurisdiction over the subject matter thereof, to the effect that the Bonds, or obligations of the general character of the Bonds, including any and all underlying arrangements, are not exempt from registration under the Securities Act of 1933, as amended (the "Securities Act");

(2) the declaration of war or engagement in or material escalation of major military hostilities by the United States or the occurrence of any other national or international emergency or calamity or crisis relating to the effective operation of the government or the financial community in the United States;

(3) the declaration of a general banking moratorium by federal, New York or State authorities having jurisdiction, or the general suspension of
trading on any national securities exchange or fixing of minimum or maximum prices for trading or maximum ranges for prices for securities on any national securities exchange, whether by virtue of a determination by that exchange or by order of the Securities and Exchange Commission or any other governmental authority having jurisdiction;

(4) the imposition by the New York Stock Exchange, other national securities exchange, or any governmental authority, of any material restrictions not now in force with respect to the Bonds, or obligations of the general character of the Bonds, or securities generally, or the material increase of any such restrictions now in force, including those relating to the extension of credit by, or the charge to the net capital requirements of, Underwriter such as, and including, the Underwriter;

(5) an order, decree or injunction of any court of competent jurisdiction, or order, regulation or official statement by the Securities and Exchange Commission, or any other governmental agency having jurisdiction over the subject matter thereof, issued or made to the effect that the issuance, offering or sale of obligations of the general character of the Bonds, or the issuance, offering or sale of the Bonds, as contemplated hereby or by the Official Statement, is or would be in violation of the federal securities laws, as amended and then in effect;

(6) any event occurring, or information becoming known which, in the reasonable judgment of the Underwriter, makes untrue in any material adverse respect any statement or information set forth in the Official Statement, or results in an omission to state a material fact required to be stated therein or necessary to make the statements made therein, in light of the circumstances under which they were made, not misleading, or any event occurring or information becoming known, of a material nature, which would require or has resulted in an amendment of or supplement to the Official Statement;

(7) there shall have occurred since the date of this Purchase Contract any materially adverse change in the affairs or financial condition of the District;

(8) a decision by a court of the United States shall be rendered, or a stop order, release, regulation or no-action letter by or on behalf of the Securities and Exchange Commission or any other governmental agency having jurisdiction of the subject matter shall have been issued or made, to the effect that the issuance, offering or sale of the Bonds, including the underlying obligations as contemplated by this Purchase Contract or by the Official Statement, or any document relating to the issuance, offering or sale of the Bonds, is or would be in violation of any provision of the federal securities laws at the Closing, including the Securities Act, the Securities and Exchange Act of 1934, as amended, and the Trust Indenture Act of 1939, as amended (the "Trust Indenture Act");
(9) any state Blue Sky or securities commission, or other governmental agency or body, shall have withheld registration, exemption or clearance of the offering of the Bonds as described herein, or issued a stop order or similar ruling relating thereto;

(10) any amendment shall have been made to the federal or State Constitution or action by any federal or State court, legislative body, regulatory body, or other authority materially adversely affecting the tax status of the District, its property, income securities (or interest thereon) or the validity or enforceability of the levy of taxes to pay principal of and interest on the Bonds;

(11) the purchase of and payment for the Bonds by the Underwriter, or the resale of the Bonds by the Underwriter, on the terms and conditions herein provided shall be prohibited by any applicable law, governmental authority, board, agency or commission; or

(12) a downgrading or suspension of any rating (without regard to credit enhancement) by Moody’s Investors Service, Inc. (“Moody’s”), Standard & Poor’s, a Standard & Poor's Financial Services LLC business (“S&P”) [or Fitch Ratings, Inc. (“Fitch”)] of any debt securities issued by the District, or (ii) there shall have occurred or any notice shall have been given of any intended review, possible downgrade or any official statement as to a possible downgrading (such as being placed on “credit watch” or “negative outlook” or any similar qualification) of any rating by Moody’s, S&P [or Fitch] of any debt securities issued by the District, including the Bonds.

E. At or prior to the date of the Closing, the Underwriter shall receive the following documents, in each case dated as of the Closing Date and satisfactory in form and substance to the Underwriter:

(1) An approving opinion of Bond Counsel as to the validity and tax-exempt status of the Series A Bonds, in substantially the form attached to the Official Statement as Appendix C, dated the date of Closing, addressed to the District;

(2) A reliance letter from Bond Counsel to the effect that the Underwriter may rely upon the approving opinion described in E(1) above;

(3) A supplemental opinion from Bond Counsel, addressed to the Underwriter and the District, to the effect that:

(i) the description of the Bonds and the security for the Bonds and statements in the Official Statement under the captions “The Bonds” (excluding any and all information relating to The Depository Trust Company, New York, New York and its book-entry system and the Los
Angeles County Pooled Surplus Investments set forth in Appendix F), “Security and Sources of Payment for the Bonds – General Description” and “Tax Matters,” to the extent they purport to summarize certain provisions of the Bonds, the Resolution and the Continuing Disclosure Certificate, fairly and accurately summarize the matters purported to be summarized therein;

(ii) assuming due authorization, execution and delivery by all the parties thereto, the Continuing Disclosure Certificate and the Purchase Contract have each been duly authorized, executed and delivered by the respective parties thereto and constitute legal, valid and binding agreements of the District and are enforceable in accordance with their respective terms, except as enforcement thereof may be limited by bankruptcy, insolvency, reorganization, moratorium or other laws relating to or affecting generally the enforcement of creditors’ rights and except as their enforcement may be subject to the application of equitable principles and the exercise of judicial discretion in appropriate cases if equitable remedies are sought; and

(iii) the Bonds are exempt from registration pursuant to the Securities Act of 1933, as amended, and the Resolution is exempt from qualification as an indenture pursuant to the Trust Indenture Act of 1939, as amended.

(4) A defeasance opinion of Bond Counsel with respect to the Prior Bonds, addressed to the District and Ambac Assurance Corporation, as the Prior Bonds insurer;

(5) A certificate signed by an Authorized Officer (as defined in the Resolution) of the District to the effect that (i) such Authorized Officer is authorized to execute this Purchase Contract, (ii) the representations, agreements and warranties of the District herein are true and correct in all material respects as of the date of Closing, (iii) the District has taken all actions required to be taken by it in order to authorize the issuance and delivery of the Bonds and has complied with all the terms of the Resolution, the Escrow Agreement and this Purchase Contract to be complied with by the District prior to or concurrently with the Closing and such documents are in full force and effect, (iv) such official has reviewed the Official Statement and on such basis certifies that the Official Statement (excluding therefrom information relating to DTC, information with respect to the Los Angeles County Pooled Investments set forth in Appendix F to the Official statement and information provided by the Underwriter) does not contain any untrue statements of a material fact or omit to state a material fact required to be stated therein or necessary to make the statements therein, in light of the circumstances in which they were made, not misleading, (v) the Bonds being delivered on the date of the Closing to the Underwriter under this Purchase Contract substantially conform to the descriptions thereof contained in the Resolution and (vi)
there is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court or public body, pending or, to his or her knowledge, threatened against the District contesting in any way the completeness or accuracy of the Official Statement, the issuance of the Bonds by the District or the due adoption of the Resolution;

(6) An opinion of Disclosure Counsel, in form and substance satisfactory to the Underwriter;

(7) A tax certificate of the District in form satisfactory to Bond Counsel;

(8) Evidence satisfactory to the Underwriter that the Bonds shall have been rated “__” by Standard & Poor’s Ratings Services, a Standard & Poor’s Financial Services LLC business (“S&P”) and “__” by Moody’s Investors Service (“Moody’s”) (or such other equivalent rating as such rating agency may give) and that such ratings have not been revoked or downgraded;

(9) A certificate, together with a fully executed copy of the Resolution, of the Clerk or Secretary of the Board of Trustees to the effect that:

   (i) such copy is a true and correct copy of the Resolution; and

   (ii) that the Resolution was duly adopted and has not been modified, amended, rescinded or revoked and is in full force and effect as of the Closing.

(10) A “deemed final” certificate of the appropriate official of the District with respect to the Preliminary Official Statement in accordance with the Rule;

(11) The Continuing Disclosure Certificate, in substantially the form appended to the Preliminary Official Statement, signed by an Authorized Officer of the District;

(12) A fully executed copy of the Escrow Agreement;

(13) A report of the Verification Agent with respect to the sufficiency of amounts in and investments of the Escrow Fund to pay the accrued interest on and the maturing principal and redemption price of the Prior Bonds, in accordance with their terms;

(14) A certificate of the Paying Agent, signed by a duly authorized officer of the Paying Agent, and in form and substance satisfactory to the Underwriter, to the effect that, to the best of the Paying Agent’s knowledge, no litigation is pending or threatened (either in state or federal courts) (A) seeking to restrain or enjoin the delivery by the Paying Agent
of any of the Bonds, or (B) in any way contesting or affecting any authority of the Paying Agent for the delivery of the Bonds or the validity or enforceability of the Bonds or any agreement with the Paying Agent;

(15) A receipt of the County of Los Angeles (the “County”) for the net proceeds of the Bonds;

(16) An opinion of counsel to the Underwriter in form and substance satisfactory to the Underwriter; and

(17) A certificate of the Escrow Agent, dated the date of closing, signed by a duly authorized officer of the Escrow Agent, and in form and substance satisfactory to the Underwriter, to the effect that (i) the Escrow Agent has all necessary power and authority to enter into and perform its duties under the Escrow Agreement; (ii) the Escrow Agent has duly authorized, executed and delivered the Escrow Agreement, and, assuming due authorization, execution and delivery by the other parties thereto, the Escrow Agreement constitutes the valid and binding agreement of the Escrow Agent enforceable against the Escrow Agent in accordance with its terms, except as enforceability may be subject to bankruptcy, insolvency, reorganization, moratorium or similar laws affecting creditors’ rights and to the application of equitable principles; (iii) the execution and delivery of the Escrow Agreement and compliance with the provisions thereof have been duly authorized by all necessary corporate action on the part of the Escrow Agent and, to the best knowledge of the Escrow Agent, will not conflict with or constitute a breach of or default under any law, administrative regulation, court decree, resolution, charter, bylaws or any agreement to which the Escrow Agent is subject or by which it is bound; (iv) the Escrow Agent has complied in all respects with the covenants and agreements contained in the Escrow Agreement, as of the date hereof; (v) all approvals, consents and orders of any governmental authority or agency having jurisdiction in any matter which would constitute a condition precedent to the performance by the Escrow Agent of its duties and obligations under the Escrow Agreement have been obtained and are in full force and effect as of the date hereof; (vi) the Escrow Agreement was duly executed and delivered by a duly authorized officer of the Escrow Agent; and (vii) no litigation is pending or, to the best knowledge of the Escrow Agent, threatened (either in state or federal courts) against the Escrow Agent in any way contesting or affecting the validity or enforceability of the Bonds or the Escrow Agreement;

(18) Such additional legal opinions, certificates, proceedings, instruments, and other documents as the Underwriter may reasonably request in order to evidence compliance (i) by the District with legal requirements, (ii) the truth and accuracy, as of the time of Closing, of the representations of the District herein contained and of the Official Statement, and (iii) the due performance or satisfaction by the District at
or prior to such time of all agreements then to be performed and all conditions then to be satisfied by the District.

If the District shall be unable to satisfy the conditions to the Underwriter's obligations contained in this Purchase Contract or if the Underwriter's obligations shall be terminated for any reason permitted by this Purchase Contract, this Purchase Contract may be cancelled by the Underwriter at, or at any time prior to, the time of Closing. Notice of such cancellation shall be given to the District in writing or by telephone or telecopy, confirmed in writing. Notwithstanding any provision herein to the contrary, the performance of any and all obligations of the District hereunder and the performance of any and all conditions contained herein for the benefit of the Underwriter may be waived by the Underwriter in writing at its sole discretion.

10. **Conditions to Obligations of the District.** The performance by the District of its respective obligations under this Purchase Contract is conditioned upon (i) the performance by the Underwriter of its obligations hereunder; and (ii) receipt by the District and the Underwriter of opinions and certificates being delivered at the Closing by persons and entities other than themselves.

11. **Expenses.** The Underwriters shall be under no obligation to pay, and the District shall pay or cause to be paid, all expenses incident to the performance of their obligations under this Purchase Contract, including but not limited to the following: (i) the fees and disbursements of Bond Counsel and Disclosure Counsel; (ii) the cost of the preparation, printing and delivery of the Bonds; (iii) the fees for Bond ratings, including all expenses related to obtaining the ratings, such as meals, transportation and lodging, if any; (iv) the cost of the printing and distribution of the Preliminary Official Statement, the Official Statement and any amendment or supplement thereto; (v) the fees and disbursements of the Paying Agent, the Escrow Agent and the Verification Agent; (vi) the fees of the California Debt and Investment Advisory Commission; and (vii) all other fees and expenses incident to the issuance and sale of Bonds. Any expenses owing following the depletion of said amount shall be paid from legally available funds of the District. The District hereby directs the Underwriter to wire a portion of the purchase price identified in Section 1 hereof, in an amount equal to $_______ to the Paying Agent, for the payment of such costs.

Except as provided above, the Underwriter shall pay (i) the cost of preparation of this Purchase Contract; (ii) all advertising expenses in connection with the public offering of the Bonds; and (iii) all other expenses incurred by it in connection with the public offering of the Bonds, including the fees and disbursements of counsel retained by the Underwriter.

The District acknowledges that it has had the opportunity, in consultation with such advisors as it may deem appropriate, if any, to evaluate and consider the fees and expenses being incurred as part of the issuance of the Bonds.

12. **Notices.** Any notice or other communication to be given under this Purchase Contract (other than the acceptance hereof as specified in the first paragraph hereof) may be given by delivering the same in writing, if to the District, to the Chancellor, Pasadena Area Community College District, 1570 E Colorado Blvd., Pasadena, California 91106, or if to
the Underwriter, to RBC Capital Markets, LLC, 777 South Figueroa Street, Suite 850, Los Angeles, California, 90017.

13. **Parties In Interest; Survival of Representations and Warranties.** This Purchase Contract when accepted by the District in writing as heretofore specified shall constitute the entire agreement between the District and the Underwriter. This Purchase Contract is made solely for the benefit of the District and the Underwriter (including the successors or assigns of the Underwriter). No person shall acquire or have any rights hereunder or by virtue hereof. All the representations, warranties and agreements of the District in this Purchase Contract shall survive regardless of (a) any investigation of any statement in respect thereof made by or on behalf of the Underwriter, (b) delivery of and payment by the Underwriter for the Bonds hereunder, and (c) any termination of this Purchase Contract.

14. **Execution in Counterparts.** This Purchase Contract may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same document.

15. **Integration.** This Purchase Contract, including the exhibits hereto, constitutes the entire agreement among the parties and between any of them, relating to the Bonds, and supersedes all prior agreements and understandings, whether oral or written, concerning the purchase, sale, delivery and terms of payment and redemption, of the Bonds.
16. **Applicable Law.** This Purchase Contract shall be interpreted, governed and enforced in accordance with the law of the State of California applicable to contracts made and performed in such State.

Very truly yours,

**RBC CAPITAL MARKETS LLC, as Underwriter**

By: __________________________

Managing Director

The foregoing is hereby agreed to and accepted as of the date first above written:

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**

By: __________________________

[Assistant Superintendent/ Senior Vice President Business and College Services]

Accepted at ______ p.m. California Time on this _____ day of __________, 2013.
EXHIBIT A

PASADENA AREA COMMUNITY COLLEGE DISTRICT  
(Los Angeles County, California)  
2013 General Obligation Refunding Bonds Series A (Tax-Exempt)

$___________ Serial Bonds

<table>
<thead>
<tr>
<th>Maturity Date</th>
<th>Principal Amount</th>
<th>Interest Rate</th>
<th>Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>(August 1)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

$___________ _____% Term Bonds maturing August 1, 20__, Priced to Yield _____%

PASADENA AREA COMMUNITY COLLEGE DISTRICT  
(Los Angeles County, California)  
2013 General Obligation Refunding Bonds Series B (Federally Taxable)

$___________ Serial Bonds

<table>
<thead>
<tr>
<th>Maturity Date</th>
<th>Principal Amount</th>
<th>Interest Rate</th>
<th>Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>(August 1)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

$___________ _____% Term Bonds maturing August 1, 20__, Priced to Yield _____%
TERMS OF REDEMPTION

The Bonds are subject to redemption prior to their stated maturity dates as follows:

SERIES A BONDS

Optional Redemption. The Series A Bonds maturing on or before August 1, 20__ are not subject to redemption prior to their fixed maturity dates. The Series A Bonds maturing on or after August 1, 20__ are subject to redemption prior to their respective maturity dates, from moneys provided at the option of the District, from any source of funds, in whole or in part, on August 1, 20__ or on any date thereafter, at a redemption price equal to the principal amount of the Series A Bonds called for redemption, together with interest accrued thereon to the date fixed for redemption, without premium.

Mandatory Sinking Fund Redemption. The Series A Bonds maturing on August 1, 20__ shall be subject to mandatory sinking fund redemption, in part, on August 1, 20__ in each of the years on and after August 1, 20__ and in the respective principal amounts as set forth in the following schedule, at a redemption price equal to the principal amount thereof, together with accrued interest to the date fixed for redemption, without premium.

<table>
<thead>
<tr>
<th>Redemption Date (August 1)</th>
<th>Mandatory Sinking Fund Payment</th>
</tr>
</thead>
</table>

The principal amount of Series A Bonds that are Term Bonds to be redeemed in each year shown above will be reduced proportionately, in integral multiples of $5,000, by any portion of the Term Bonds optionally redeemed prior to the mandatory sinking fund redemption date.

SERIES B BONDS

Optional Redemption. The Series B Bonds maturing on or before August 1, 20__ are not subject to redemption prior to their fixed maturity dates. The Series B Bonds maturing on or after August 1, 20__ are subject to redemption prior to their respective maturity dates, from moneys provided at the option of the District, from any source of funds, in whole or in part, on August 1, 20__ or on any date thereafter, at a redemption price equal to the principal amount of the Series B Bonds called for redemption, together with interest accrued thereon to the date fixed for redemption, without premium.

Mandatory Sinking Fund Redemption. The Series B Bonds maturing on August 1, 20__ shall be subject to mandatory sinking fund redemption, in part, on August 1, 20__ in each of the years on and after August 1, 20__ and in the respective principal amounts as set forth in the following schedule, at a redemption price equal to the principal amount thereof, together with accrued interest to the date fixed for redemption, without premium.
Redemption Date
(August 1)  
Mandatory Sinking Fund Payment

The principal amount of Series B Bonds that are Term Bonds to be redeemed in each year shown above will be reduced proportionately, in integral multiples of $5,000, by any portion of the Term Bonds optionally redeemed prior to the mandatory sinking fund redemption date.
PASADENA CITY COLLEGE
CAMPUS SAFETY AND
EMERGENCY PREPAREDNESS PLAN
EXECUTIVE SUMMARY

Board of Trustees Briefing and Recommendation

July 17, 2013
LEVELS OF EMERGENCIES

To assist in planning and determining appropriate response strategies, PCC has identified the levels of emergencies. Examples of the different types of emergencies within each level are listed below:

- **Level 1 – Minor**
  - Chemical Spills or fires within a specific room or localized area.

- **Level 2 – Moderate**
  - Severe weather forecasts, to include windstorms on property or near the campus, advance warning of power outages, or large demonstrations held near campus.

- **Level 3 – Major**
  - Large gas leaks, significant earthquakes, fire, act of terrorism, or active shooter.
WHAT IS PCC DOING?

Back to Basics with Community Oriented Policing

- Foot Patrols
- Increased interaction with students, staff and faculty
- Providing training to Campus Community
- Active Shooter video
- Additional Cameras
- Siren
- Hiring of 14 additional Cadets
- Upgrades to Emergency Phones on campus
- Campus locks to classrooms and offices
- Safety Posters and Handouts
- Upgrade the Police and Safety Website
- Continued relationships with Pasadena Police Department, Pasadena Fire and LA County Sheriff
- RAVE Emergency Alert system
- Enhance Psychological Services
- Working with Crisis Prevention And Response Team (C-PART)
C-PART (Crisis Prevention And Response Team)

C-PART Members
- Campus Police
- Psychological Services
- Student Health Services
- Student Affairs
- Special Services

Identify, evaluate, intervene with, and monitor distressed, disruptive, or dangerous students

Faculty and Staff refer students of concern by Student Misconduct Report or directly contacting C-PART

Presentations to Faculty and Staff to develop communication linkages with C-PART

C-PART meets every other week or more frequently if necessary.
# RECOMMENDATION: APPROVE EMERGENCY PREPAREDNESS INITIATIVE

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interior Thumb Locks</td>
<td>$87,000</td>
</tr>
<tr>
<td>RAVE Emergency Alert System</td>
<td>$22,000</td>
</tr>
<tr>
<td>(Text, Voicemail and Email)</td>
<td></td>
</tr>
<tr>
<td>Siren</td>
<td>$10,000</td>
</tr>
<tr>
<td>Emergency Preparedness Training Materials</td>
<td>$2,500</td>
</tr>
<tr>
<td>Intervention Services</td>
<td>$225,000</td>
</tr>
<tr>
<td>Facilities Upgrade to Support Intervention Services</td>
<td>$75,000</td>
</tr>
<tr>
<td>Crisis Prevention And Response Team (C-PART)</td>
<td>$15,000</td>
</tr>
<tr>
<td>Database Development</td>
<td></td>
</tr>
<tr>
<td>Cadets</td>
<td>$140,000</td>
</tr>
<tr>
<td>Update Emergency Phone System</td>
<td>$60,000</td>
</tr>
<tr>
<td>(Parking Lot Fund)</td>
<td></td>
</tr>
<tr>
<td>Additional Video Surveillance</td>
<td>$25,000</td>
</tr>
</tbody>
</table>

**Total**: $661,500

*One-time Expense*: $257,000

*On-Going Expense*: $404,500
It is the policy of the Pasadena Area Community College District to allow students to audit courses when space is available in course sections and students seeking to enroll for credit are not displaced.

Students who are enrolled in classes to receive credit for ten or more semester credit units shall not be charged a fee to audit three or fewer semester units during a primary semester. No student auditing a course shall be permitted to change his or her enrollment in that course to receive credit for the course.

The fee for auditing courses shall be no more than $15.00 per unit per semester.

The Superintendent/President shall establish procedures regarding compliance with statutory and regulatory criteria for auditing courses.
1. A student may audit selected courses at Pasadena City College with the following provisions:

a. Audit enrollment for a class is allowed solely upon the discretion of the instructor of that class.
b. Auditors shall adhere to the same conduct as regularly enrolled students as described in the student conduct and academic honesty policy number 4520.
c. Auditors must be eligible for admission to the College as regularly enrolled students.
d. A student wishing to audit a class must first obtain a petition to audit form in the Admissions Office.
e. Students will not be permitted to earn credit by examination for audited courses.
f. Priority in class enrollment shall be given to students desiring to take the course for credit; therefore, enrollment for any individual to audit a course will not be permitted until the start of the second week of instruction.
g. Once audit enrollment is completed, no student will be permitted to change his/her enrollment from audit to credit.
h. No student will be permitted to change his/her enrollment in that course from credit to audit once the last day to drop without a W has passed (Census).
i. Classes taken by audit follow the same deadline dates as classes taken for credit.
j. The fee for auditing will be assessed at $15.00 per unit per semester as stated in Education Code 76370, plus any required course material fee. If the Education policy fee changes the college will reflect the increase or decrease of these fees.
k. Students enrolled in ten or more units for credit during a primary semester shall not be charged a fee to audit three or fewer semester units during a primary semester.
l. No refund will be permitted after enrolling for auditing, unless the College cancels the class.
m. No credit will be received for auditing and the College does not maintain any attendance, transcript, or academic record for audited courses.
n. Students may not audit more than 6 semester credit units during the primary semester fall and spring or inter sessions.
o. Classroom attendance of students auditing a course shall not be included in computing the apportionment due a community college district.
STRATEGIC ALTERNATIVES FOR INSTITUTIONAL GROWTH

Pasadena City College (PCC) will conduct a comprehensive overview of current and future educational centers that will not only capture institutional growth and additional revenue but also provide greater higher educational opportunities for the growing diverse communities in the District's service areas. Of equal importance, the projections for enrollments indicate a need to strategically plan for growth beyond the Colorado campus.

Community Education Center (CEC)
A thorough review is underway to assess the best curricular options for the existing Foothill Campus (CEC). Future non-credit funding will provide additional resources to meet state priorities in the areas of English as a Second Language, Basic Skills, Short-term Vocational Programs, and Workforce Preparation needs. Other areas for potential expansion include the Health Sciences program.

The District is pursuing applying for official Educational Center status for the Foothill Campus since it already meets the 1,000 FTES threshold required to qualify for an additional $1,000,000 in state revenues.

Rosemead Site
The Rosemead site will also provide a key opportunity for expanding higher educational services to the communities of Arcadia, El Monte, Rosemead and Temple City. It will include key credit and non-credit course offerings in addition to student support services. Credit offerings will focus on courses students need to pursue an associate degree, complete general educational requirements for transfer and basic skills.

Café Colleges
The Café College store-front proposals will serve to provide college preparation resource information within key community sites. This will introduce community members with the necessary information related to PCC's programs and services to encourage future enrollment and college completion.
Proposal: Pasadena City College
College Preparation Resource Centers Embedded in the Community

July 17, 2013

Café College in San Antonio TX is a college prep resource center and a national model of success.
College preparation is critical now more than ever...

The Student Success Act of 2012 creates an opportunity to prepare students for college as early as middle school

SB1456 The Student Success Act of 2012 requires that K-12 and Community Colleges work together to help prepare students for higher education, specifically to ensure early preparation for selecting career and educational goals. Federal Financial Aid regulations have also dramatically changed in regards to Pell Grant eligibility which is provided to students from the lowest socioeconomic backgrounds. Now, students are eligible to receive Pell grants for six years in a lifetime. Many students complete community college work in 4-6 years, leaving limited options for transfer to a university. To bolster efforts of high school and college counselors, PCC can offer free assistance to students in preparing and applying for post-secondary education opportunities.

Services Provided
- Admissions Application Assistance
- Financial Aid Application Assistance
- Scholarship Search & Application Assistance
- College Orientation
- Placement Tests
- Career Exploration
- Educational Goal Exploration: CTE Certificate, Associates Degree, Transfer
- Interpreting College Communication

Events:
- Parent & Student Information Sessions
- Workshops regarding the value of an Associate Degree
- Demystifying Financial Aid
- College Representative Visits to the Site
- Classes (San Antonio site has 3 classrooms)
- Adult Re-Entry Assistance

Needs:
- Facilities, Staffing & Maintenance
  - Should be located in accessible areas for community members so that the barrier of navigating to the college campus is not a factor for individuals who need help enrolling in college
  - Should be set up technologically to address 21st century needs
- Staffing
  - PCC Student Ambassadors
  - Work Study students from PCC, Cal State LA, CSUN, etc.
  - Fieldwork Graduate Students
  - Site Coordinator
- Maintenance
  - Utilities & Custodial needs

Benefits:
- Help prepare students and parents for a completion focused college experience
- Prepare students given the new guidelines of SB1456 (i.e., choose a major by 30 units)
- Prepare students given the new time constraints of Federal Pell Grant
Some Demographic Data from one of our largest K-12 partners:

**Pasadena Unified School District Total Enrollment: 19,540 students**

Ethnic Breakdown of Students:
- 11,569 Latino
- 3,057 African American
- 1,143 Asian/Pacific Islander
- 3,055 White
- 716 Other

Of the 12th grade students in PUSD: 471 are UC/CSU eligible
322 students do not complete high school

**Enrollment by grade (Ca. Dept. of Ed 2012)**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Latino</th>
<th>African American</th>
<th>Asian</th>
</tr>
</thead>
<tbody>
<tr>
<td>K</td>
<td>973</td>
<td>K: 208</td>
<td>K: 110</td>
</tr>
<tr>
<td>1st</td>
<td>927</td>
<td>1st: 233</td>
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<tr>
<td>2nd</td>
<td>927</td>
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<tr>
<td>3rd</td>
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<td>6th</td>
<td>851</td>
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<td>9th</td>
<td>849</td>
<td>9th: 229</td>
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<tr>
<td>10th</td>
<td>810</td>
<td>10th: 255</td>
<td>10th: 42</td>
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<td>11th</td>
<td>900</td>
<td>11th: 250</td>
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<tr>
<td>12th</td>
<td>1,021</td>
<td>12th: 315</td>
<td>12th: 32</td>
</tr>
</tbody>
</table>

**Other Unified School Districts in PACCD:**
- La Canada Flintridge Unified: 4,119 students
- San Marino Unified: 3,146 students
- South Pasadena Unified: 4,652 students
- Temple City Unified: 5,799 students
- Arcadia Unified: 9,667 students
- El Monte Unified: 9,812 students

“In the findings presented, it is clear that there is a dearth of financial aid information among Latino parents and students, and a lack of exposure to financial aid opportunities may enhance the perception among many that a college education is an unreachable luxury.” Maria Estela Zarate and David Fabienke (2007). Financial Aid as a Perceived Barrier to College for Latino Students. American Federation of Teachers. American Academic. Volume 3

“Seventy-one percent of the people surveyed believed that college is not affordable for most families; 83% of the African American respondents believed so.” St. John, Edward P, Michael B. Paulsen, Deborah Faye Carter (2005). Diversity, College Costs, and Postsecondary Opportunity: An Examination of the Financial Nexus between College Choice and Persistence for African Americans and Whites. The Ohio State University Press
**CONSENT ITEM TITLE:**
Approval of Student Travel -
Upward Bound Classic Programs
Northern California Tours July 29-August 1, 2013

**Board Meeting Date:** July 17, 2013

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel. **EMP: D1, D3**

**FISCAL IMPLICATIONS:** Funds for these activities are provided by the 2012-2013 Upward Bound Classic Programs cost centers: 03-5250-5300-0000 and 03-5250-5333-000 (to include the months of July and August 2013). Cost categories and the amounts include: meals and necessary out-of-pocket expenses.

**GROUP:** PCC Upward Bound Classic Programs
**NUMBER:** 111 (98 Students, 12 advisors and 1 bus driver)
**DATES & DESTINATIONS:** July 29-August 1, 2013
Northern California College Tours
July 29, 2013, Tour: California State University, Monterey Bay
July 30, 2013, Tours: University of California, Santa Cruz and San Jose State University
July 31, 2013, Tours: University of California, Berkeley and San Francisco State University
August 1, 2013 Tour: Stanford University
Northern California Tours and Activities
District-arranged vehicles
**ADVISOR(S):** Upward Bound Classic Program Staff
**NOT TO EXCEED:** $56,620.00

**BACKGROUND:** The Upward Bound Classic Programs are a federally funded TRIO programs. The programs are designed to provide comprehensive academic, recreational, social and cultural activities for participating high school students. These activities support student success in secondary education and facilitate enrollment and success in higher education. This activity is a component of the Upward Bound Classic Summer Program. These college tours and activities give the Upward Bound Classic students the opportunity to compare universities outside the local area, including university facilities, housing, college costs, scholarship and financial aid opportunities.

**Recommended for Approval:**

**Approved by:**

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

Senior Vice President/Assistant Superintendent
Business and College Services

(Requires three signatures)

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES

Superintendent/ President
CONSENT ITEM TITLE: Approve Student Travel, PCC Math/Science Upward Bound Programs, Yosemite National Park

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel.

EMP: D1

FISCAL IMPLICATIONS: Funds for these activities are provided by the 2012-2013 Math/Science Upward Bound Programs cost centers: 03-5250-5301-0000 and 03-5250-5334-0000 (to include the months of July and August 2013). Cost categories and the amounts include: Transportation, camping gear, meals, lodging, and necessary out-of-pocket expenses.

GROUP: PCC Math/Science Upward Bound Programs
NUMBER: 66 (60 Students, and 6 Advisors)
DATES & DESTINATIONS: July 27-30, 2013 and August 3-6, 2013
Yosemite National Park
Yosemite Village, CA 95389

EVENT: Math/Science Upward Bound Program Field Studies
TRANSPORTATION: Outward Bound Adventures, Inc.
ADVISOR(S): Math/Science Upward Bound Program Staff
NOT TO EXCEED: $23,140.00

BACKGROUND: Outward Bound Adventures, Inc. will lead up to 60 (2 groups of 30 youth each) from the PCC Math/Science Upward Bound Programs on two 4-day courses to Yosemite National Park. The courses will include educational activities and an environmental work project under the direction of the U.S. National Park Service interpretive staff. Environmental careers will be an important element of the educational activities. Some activities include but are not limited to climbing trail access restoration, seed collection, invasive plant removal, GPS mapping, and visitor survey.

Recommended for Approval:

[Signature]

Dear Student Affairs

Approved by:

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

[Signature]
Senior Vice President/Assistant Superintendent
Business and College Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President

(Requires three signatures)
Consent Item No. 3-S

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel -
PCC Math/Science Upward Bound Programs
Northern California Tours

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel. EMP: D1, D3

FISCAL IMPLICATIONS: Funds for these activities are provided by the 2012-2013 Math\Science Upward Bound Programs cost centers: 03-5250-5301-0000 and 03-5250-5334-0000 (to include the months of July and August 2013). Cost categories are and the amounts include: Meals, lodging, transportation, and necessary out-of-pocket expenses.

GROUP: PCC Math/Science Upward Bound Program
NUMBER: 66 (60 Students and 6 Advisors)
DATES & DESTINATIONS:
- July 28-31, 2013 and August 4-7, 2013, Tour: Northern California Colleges
- July 28, 2013, Tour: Monterey Bay Aquarium
- July 29, 2013, Tours: California State University, Monterey Bay and University of California, Santa Cruz
- July 30, 2013, Tours: San Jose State University and San Francisco State University
- July 31, 2013, Tours: University of California, Berkeley and Stanford University

EVENT: Northern California Tours and Activities
TRANSPORTATION: District-arranged vehicles
ADVISOR(S): Math\Science Upward Bound Program Staff
NOT TO EXCEED: $42,000.00

BACKGROUND: The Math\Science Upward Bound Programs are a federally funded TRIO programs and are designed to provide comprehensive academic, recreational, social and cultural activities for participating high school students. These activities support student success in secondary education and facilitate enrollment and success in higher education. This activity is a component of the Math\Science Upward Bound Program summer component. These college tours and activities give the students the opportunity to compare universities outside the local area, including university facilities, housing, college costs, scholarship and financial aid opportunities.

Recommended for Approval:

[Signature]
Dean, Student Affairs

Approved by:

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

[Signature]
Senior Vice President/Assistant Superintendent
Business and College Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/ President

(Requires three signatures)
CONSENT ITEM TITLE:
Approve Instructional Activity, CTE Programs' Advisory Committee Meetings

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Instructional Activity listed below.

EMP: A, B, C, D, E, H, and K.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted in the 2013-2014 Adopted Budget in cost center 03-5210-5112-0000, (CTEA – Career and Technical Education Administration)

APPROVE:

July 18, 2013 – June 30, 2014 – CTE Programs’ Advisory Committee Meetings. Requirement of two advisory committee meetings annually, for each CTE program. These meetings include representatives from local industry, Faculty members, and staff at PCC and local venues. Anticipated expenses not-to-exceed $5000.00 for materials, supplies, food and refreshments for approximately 40 to 45 participants per activity.

BACKGROUND: Through advisory meetings, including educational partners and local business representatives, the program directors/instructors gather valuable information as to what skill sets graduating students will need to meet the demands, in specific fields of study, in the local business community.

Recommended for Approval:

[Signature]
Dean, Career and Technical Education

Approved by:

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

[Signature]
Senior Vice President/Assistant Superintendent
Business and College Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/ President

(Requires three signatures)
CONSENT ITEM TITLE:
Approve Professional Development Activity, Non-Stem Math Curriculum Redesign Retreat Activities

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Professional Development Workshop activities listed. EMP: B1; B2; D2; D4; C4.1

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the cost center listed. Fund 03 Cost Center: 01-5210-4219-3110, (Mathematics – SASI Student Access and Success Initiative).

APPROVE:
July 22, 2013 - June 30, 2014. Non-Stem Math Curriculum Redesign Retreats and activities for Faculty members, students and staff at PCC and local venues. Anticipated expenses not-to-exceed $13,000 for materials, supplies, food and refreshments for approximately 10 to 30 participants at each workshop.

BACKGROUND: This is a continuation of our work on, revising our Basic Skills courses started in the 2011-2012 year. This year we developed two new basic skills math courses, Math 250 and Math 150. These courses will be offered for the first time in Fall 2013.

Recommended for Approval:

[Signature]
Dean, Career and Technical Education

Approved by:

[Signature]
Senior Vice President/Assistant Superintendent
Academic and Student Affairs

[Signature]
Senior Vice President/Assistant Superintendent
Business and College Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/ President

(Requires three signatures)
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the attached list of organizations for institutional membership in Fiscal Year 2013-14. EMP: L

FISCAL IMPLICATIONS: Funds for these memberships will be contained in the 2013-14 Adopted Budget under object code 5310 in the appropriate cost center.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Recommended for Approval:

Executive Director, Business Services

Approved by:

Senior Vice President/Assistant Superintendent, Business and College Services

Superintendent/President

(Requires three Signatures)
### 2013-2014 Organizations Institutional Memberships

**Name of Organization** | **Amount** | **Office**
--- | --- | ---
Academic Senate for California Community Colleges | $6,500 | Academic Senate
Access Text Network | $360 | DSP&S
AIGA/Professional Asn. for Design | $730 | Multimedia/Entertainment Initiative
Altadena Chamber of Commerce | $60 | Public Relations
American Association for Paralegal Education | $450 | VTEA - Paralegal
American Association of Community Colleges (AACC) | $17,280 | Supt./Pres. & Institutional Advance
American Association of University Women (AAUW) | $175 | Superintendent/President
American Bar Association | $900 | Business & Computer Technology
American College Health Association | $775 | Student Health Center
American Dental Education Association (ADEA) | $945 | Health Sciences
American Mathematical Association of Two-Year Colleges (AMATYC) | $455 | Mathematics
Arcadia Chamber of Commerce | $260 | Public Relations
Arroyo Seco Library Network of the Library of California | - | Library
Associate Degree Nursing Program, Southern California Directors | $100 | Health Sciences
Association of Chief H. R. Officers/Affirmative Action Officers (ANCHOR/EEO) | $200 | Human Resources - Staff Diversity
Association of College and University Telecommunications Administrators (ACUTA) | $901 | Telecommunications
Association of Colleges for Tutoring and Learning Assistance | $35 | Learning Assistance Center
Association of Community College Trustees (ACCT) | $6,508 | Board of Trustees
Association of University and College Counseling Center Directors (AUCCCD) | $260 | Student Health Services
Automotive Engine Rebuilders Association (AERA) | $232 | Engineering & Technology
Bookshare | - | Student Services
California & University Professional Association for Human Resources (CUPA-HR) | $1,395 | Human Resources
California Association for Local Economic Development (CALED) | $80 | Econ Dev./SGV Consortium
California Association of Community College Registrars & Admissions Officers | $200 | Admissions & Records
California College & Universities Police Chiefs Association (CCUPCA) | $100 | Police & Safety
California Community College Mental Health & Wellness Association | $200 | Student Health Services
California Community Colleges Chief Instructional Officers (C4CIO) | $300 | Instruction
California Community Colleges Chief Student Services Administrators Association (4C2S2A) | $300 | Student Services
California Community Colleges Classified Senate | $100 | Classified Senate
California Community Colleges Council for Staff Development (4CSD) | $100 | Human Resources - Staff Dev.
California Corporate College | $350 | Extension
California Fashion Association | $500 | Business & Computer Technology
California Placement Association | $130 | Career Planning & Placement
California Psychology Internship Council (CAPIC) | $375 | Special Services
Churchill Forum, Churchill Center for Learning Disabilities | - | Special Services
College and University Professional Association for Human Resources (CUPA-HR) | $1,395 | Human Resources
Commission On Athletics | $8,340 | Athletics
Community College Internal Auditors | - | Fiscal Services
Community College League of California | $26,294 | Superintendent/President
Council for Higher Education Accreditation (CHEA) | $1,650 | Superintendent/President
Council for Opportunity in Education (COE) | $3,697 | Student Support Services
Council of Chief Librarians | $150 | Library (Payable every 5 yrs.)
EDUCAUSE | $3,955 | Information Technology
El Monte Chamber of Commerce | $195 | Public Relations
English Council of California Two-Year Colleges | $250 | English
Equal Employment, Diversity & Equity Consortium | $250 | Human Resources – Staff Diversity
Foundation for California Community Colleges - Umoja Community Consortium | $1,000 | Counseling
Health Services Association of California Community Colleges | $150 | Student Health Center
Hispanic Association of Colleges & Universities (HACU) | $6,575 | Student Services
Honors Transfer Council (Long Beach C.C.) | $90 | Student Services
Instructional Technology Council (ITC) | $450 | Academic Support
La Canada Flintridge Chamber of Commerce | $90 | Public Relations
Learning Ally | - | DSP&S
Learning Resources Network (LERN) | $595 | Extension
### 2013-2014 Organizations Institutional Memberships

<table>
<thead>
<tr>
<th>Name of Organization</th>
<th>Amount</th>
<th>Office</th>
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<tbody>
<tr>
<td>Los Angeles County School Trustees Association (LACSTA)</td>
<td>$140</td>
<td>Board of Trustees</td>
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<td>Los Angeles Economic Development Corp. (LAEDC)</td>
<td>$5,000</td>
<td>Career/Technical Education</td>
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<td>National Association of Colleges &amp; Employers (NACE)</td>
<td>$400</td>
<td>Career Planning &amp; Placement</td>
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<td>National Association of Dental Laboratories (NADL)</td>
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<td>Health Sciences</td>
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<td>National Association of Foreign Student Advisors (NAFSA)</td>
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<td>Counseling/Guidance Services</td>
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<td>National Association of Student Financial Aid Administrators (NASFAA)</td>
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<td>Scholarships &amp; Financial Aid</td>
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<td>National Council For Marketing &amp; Public Relations (NCMPR)</td>
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<td>National Tutoring Association</td>
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<td>Learning Assistance Center</td>
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<td>New Media Centers Consortium</td>
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<td>Pasadena Chamber of Commerce</td>
<td>$415</td>
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<td>Print Interactive Radio &amp; Television Educational Society (PIRATES)</td>
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<td>Public Relations Association of America (PRSA)</td>
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<td>Research and Planning Group for California Community Colleges</td>
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<td>Institutional Planning &amp; Research</td>
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<td>Rosemead Chamber of Commerce</td>
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<td>San Gabriel Foothill Community College Consortium</td>
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<td>San Gabriel Valley Economic Partnership</td>
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<td>San Marino Chamber of Commerce</td>
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<td>Screen Printing Association International (aka SGIA)</td>
<td>$25</td>
<td>Engineering &amp; Technology</td>
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<td>Second Nature</td>
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<td>Sierra Madre Chamber of Commerce</td>
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<td>South Coast Conference, Academic and Athletic Excellance</td>
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<td>Southern 30 Information Exchange Consortium</td>
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<td>Southern California Biomedical Council</td>
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<td>Center for Applied Bio Tech</td>
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<td>Southern California Football Association</td>
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<td>Southern California Intersegmental Visual Articulation Council (SCIAC)</td>
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<td>Counseling/Career Services</td>
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<td>Temple City Chamber of Commerce</td>
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<tr>
<td>Western Association for College Admissions Counseling (WCAC)</td>
<td>$45</td>
<td>Transfer Center</td>
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**$121,548 GRAND ANNUAL TOTAL**
CONSENT ITEM NO. I 2-B

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Staff Development Activities

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Staff and Professional Development activities listed below.

FISCAL IMPLICATIONS: Funds for this purpose have been provided in the cost centers indicated.

APPROVE:

July 18, 2013 – June 30, 2014 Professional Development Activities, workshops and seminars for Faculty, Staff, Administrators, and students at PCC and local venues. Anticipated expenses are not-to-exceed $15,000 for materials, supplies, food and refreshments for approximately 40-45 participants per activity.
Cost Center: 01-5210-4201-0000 (Accreditation) EMP: A1, A2, B1 and E1

July 18, 2013 – June 30, 2014 Career Technical Education Redesign/Reorganization Activities, workshops and seminars for Faculty, Staff, Administrators, and students at PCC and local venues. Anticipated expenses are not-to-exceed $20,000 for materials, supplies, food and refreshments for approximately 40-45 participants per activity.
Cost Center: 03-5210-5112-0000 (CTEA) EMP: A, B, C, D, E, H and K

BACKGROUND: Staff Development activities are designed to enhance excellence and enable the staff to meet the need of a changing student population. Training sessions, retreats and workshops are held on various topics.

Recommended for Approval:

[Signature]
Executive Director, Business Services

Approved by:

[Signature]
Senior Vice President/Assistant Superintendent, Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent, Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President

(Requires three Signatures)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify/Amend/Renew Contracts

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify/amend/renew the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are or will be budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Recommended for Approval:
Executive Director, Business Services

Approved by:
Senior Vice President/Assistant Superintendent Business and College Services
Senior Vice President/Assistant Superintendent Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/ President

(Requires three signatures)
# REVIEW OF TRANSACTIONS AND CONTRACTS

## PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
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<td><strong>NO COST TO DISTRICT</strong></td>
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<td>Approve</td>
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<tr>
<td>B-98405-4</td>
<td>Pasadena Unified School District</td>
<td>No cost to District</td>
<td>To provide use of facilities at Madison Elementary School for parent education classes. <em>EMP: J1</em> 10/01/13 until terminated</td>
<td>Human Services</td>
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<td><strong>DISTRICT TO RECEIVE GRANT FUNDING</strong></td>
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<tr>
<td>B-98406-4</td>
<td>South Bay Workforce Investment Board, Inc.</td>
<td>District to receive grant funding</td>
<td>To provide various employment training classes to eligible participants referred to District. <em>EMP: A1</em> 7/18/13 thru 6/30/15</td>
<td>Career and Technical Education</td>
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<td><strong>FUND 01 – UNRESTRICTED FUNDS</strong></td>
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<tr>
<td>Approve</td>
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<tr>
<td>B-98408-4</td>
<td>Keenan &amp; Associates</td>
<td>$34,375.00</td>
<td>To provide a study of the health care reform requirements as they pertain to the District. <em>EMP: H3.1, L</em> 7/18/13 thru 6/30/14</td>
<td>Business Services</td>
<td>01-5820</td>
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<tr>
<td>Ratify</td>
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<tr>
<td>B-98407-4</td>
<td>Six Ten and Associates</td>
<td>$24,000.00</td>
<td>To provide services to prepare and file mandated cost claims. <em>EMP: L</em> 7/01/13 thru 6/30/14</td>
<td>Business &amp; College Services</td>
<td>01-5120</td>
</tr>
</tbody>
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Consent Item No. 3-B
July 17, 2013
## REVIEW OF TRANSACTIONS AND CONTRACTS

### PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
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<tbody>
<tr>
<td>B-98413-4</td>
<td>Karen L. Semien</td>
<td>$35,000.00 plus approved travel-related expenses</td>
<td>To provide internal financial aid audit review on processing and regulation compliance related to services, planning and review of the District's Title IV Federal Aid programs. EMP: F1.1 7/02/13 thru 7/31/13</td>
<td>Instruction 1000-0000</td>
<td>01-5720</td>
</tr>
</tbody>
</table>

**Amend**

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-98165-2</td>
<td>Vicenti, Lloyd, Stutzman, LLP</td>
<td>N/A</td>
<td>To extend term of agreement from 12/31/12 to 8/31/13. EMP: F</td>
<td>Business &amp; College Services 3000-0000</td>
<td>01-5120</td>
</tr>
<tr>
<td>B-98250-3</td>
<td>Schools Services of California, Inc.</td>
<td>$25,000.00</td>
<td>To increase amount of agreement for additional consulting services on an as-needed basis for an amount not-to-exceed $50,000.00 plus approved reimbursables. EMP: F</td>
<td>General Counsel 4013-0000</td>
<td>01-5120</td>
</tr>
<tr>
<td>B-98374-4</td>
<td>Christ the Shepherd Church</td>
<td>$4,768.24</td>
<td>To increase amount of agreement for additional use of classroom space for parent education classes for an amount not-to-exceed $11,920.24. EMP: JI</td>
<td>Human Services 1153-0000</td>
<td>01-5660</td>
</tr>
<tr>
<td>B-98376-4</td>
<td>Church of Truth</td>
<td>$2,660.00</td>
<td>To increase amount of agreement for additional use of classroom space for parent education classes for an amount not-to-exceed $6,650.00. EMP: JI</td>
<td>Human Services 1153-0000</td>
<td>01-5660</td>
</tr>
</tbody>
</table>

Consent Item No. 3-B
July 17, 2013
## REVIEW OF TRANSACTIONS AND CONTRACTS

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Renew</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>B-97623-0</td>
<td>Crafted Software – Solutions by Design</td>
<td>$90.00 per hour</td>
<td>To provide special programming and analysis to support the existing Santa Rosa administrative information system and convert data migration services as needed for an amount not-to-exceed $65,000.00. <em>EMP: C1.2</em></td>
<td>Information Technology Services</td>
<td>4700-0000</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>01-5120</td>
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<tr>
<td><strong>FUND 03 - RESTRICTED FUNDS</strong></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td><strong>Ratify</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>B-98410-3</td>
<td>University of Nebraska, Buros Center for Testing</td>
<td>$71,400.00</td>
<td>To provide consulting services to rewrite the <em>Standards, Policies, and Procedures for the Evaluation of Assessment Instruments Used in California Community Colleges</em>, and provide psychometric consulting and technical assistance as requested by the Chancellor’s Office. <em>EMP: I</em> 06/01/13 thru 1/31/14</td>
<td>Statewide Matriculation</td>
<td>5401-0000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>03-5120</td>
</tr>
<tr>
<td><strong>Amend</strong></td>
<td></td>
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<tr>
<td>B-98310-3</td>
<td>The RP Group</td>
<td>$7,000.00</td>
<td>To increase amount of agreement for additional consulting services as requested by the Chancellor’s Office for an amount not-to-exceed $21,980.00. <em>EMP: I</em></td>
<td>Statewide Matriculation</td>
<td>5401-0000</td>
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<td>03-5120</td>
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</table>
## REVIEW OF TRANSACTIONS AND CONTRACTS

### PASADENA AREA COMMUNITY COLLEGE DISTRICT

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<th>Description of Articles or Services</th>
<th>Department</th>
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<tr>
<td><strong>Renew</strong></td>
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<tr>
<td>B-97938-2</td>
<td>Wendie Johnston</td>
<td>$2,500.00 per month plus</td>
<td>To provide services as administrator for the Los Angeles/Orange County Biotechnology Center for an amount not-to-exceed $6,000.00. 7/01/13 thru 8/31/13</td>
<td>Biotechnology Center</td>
<td>03-5120</td>
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<tr>
<td></td>
<td></td>
<td>approved travel related expenses</td>
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<tr>
<td><strong>FUND 41 – CAPITAL OUTLAY FUND</strong></td>
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</tr>
<tr>
<td>B-98409-4</td>
<td>BluePoint Planning</td>
<td>$25,000.00</td>
<td>To create and guide a Facilities Master Plan vision and mission development process; provide RFP direction and elements to secure an architectural firm to develop the College’s Centennial Facilities and Technology Master Plan. EMP: L 7/18/13 thru 1/31/14</td>
<td>C/O Facilities Renovation</td>
<td>41-5120</td>
</tr>
<tr>
<td></td>
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<tr>
<td><strong>Ratify</strong></td>
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<tr>
<td>B-98414-4</td>
<td>Michael Walker</td>
<td>$15,000.00</td>
<td>To provide System Administration back up services on an as-needed or emergency basis to back up District staff on vacation or leave. EMP: C1.2 7/15/13 thru 8/23/13</td>
<td>C/O LancerPoint</td>
<td>41-5120</td>
</tr>
<tr>
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</table>

Consent Item No. 3-B
July 17, 2013
## REVIEW OF TRANSACTIONS AND CONTRACTS
### PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Amend</strong></td>
<td></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>B-97774-0</td>
<td>Knowland Construction Services</td>
<td>N/A</td>
<td>To extend term of agreement for miscellaneous Measure P and capital outlay inspection services. <em>EMP: L</em></td>
<td>C/O Campus Remodeling</td>
<td>N/A</td>
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<tr>
<td>B-97904-1</td>
<td>PBWS</td>
<td>N/A</td>
<td>To extend term of agreement for close-out from 12/31/12 to 6/30/14. <em>EMP: L</em></td>
<td>C/O Replace U Building</td>
<td>N/A</td>
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<tr>
<td><strong>FUND 42 – BUILDING FUND</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Approve</strong></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-98411-4</td>
<td>Diane Lam</td>
<td>$7,680.00</td>
<td>To provide project management move liaison services for a successful move for faculty and staff to the new Center for the Arts Building. <em>EMP: L</em> 7/18/13 thru 12/31/13</td>
<td>M/P Center for the Arts 7404-0000</td>
<td>42-6218</td>
</tr>
<tr>
<td>B-98412-4</td>
<td>Schaffer Acoustics, Inc.</td>
<td>$9,800.00</td>
<td>To provide acoustical testing services for the Center for the Arts. <em>EMP: L</em> 7/18/13 thru 6/30/14</td>
<td>M/P Center for the Arts 7404-0000</td>
<td>42-6218</td>
</tr>
<tr>
<td><strong>Amend</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-96882-7</td>
<td>AC Martin</td>
<td>$134,000.00</td>
<td>To increase amount of agreement for additional design services for the Center for the Arts Building for an amount not-to-exceed $3,926,600.00 and extend term to 8/31/13. <em>EMP: L</em></td>
<td>M/P Center for the Arts 7404-0000</td>
<td>42-6218</td>
</tr>
</tbody>
</table>

Consent Item No. 3-B
July 17, 2013
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, adopt the attached Resolution and authorize the Senior Vice President for Business and College Services to ratify an agreement with the California State Department of Education for a Child Care and Development Grant for the purpose of providing child care and development services. The term of the agreement shall be July 1, 2013 through June 30, 2014.

FISCAL IMPLICATIONS: The District shall receive from the California State Department of Education, Thirty-Four Dollars and Thirty-Eight Cents ($34.38) per child per day of full-time enrollment for an amount not-to-exceed One Hundred Fifty-Five Thousand Seven Hundred Twenty-One Dollars ($155,721.00).

BACKGROUND: This grant is intended to provide greater child care access to three- and four-year old children of low-income families.

Recommended for Approval:

Executive Director, Business Services

Approved by:

Senior Vice President/Assistant Superintendent Business and College Services

Senior Vice President/Assistant Superintendent Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
RESOLUTION NO. 506

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2013/2014.

===============================================

RESOLUTION

BE IT RESOLVED that the Governing Board of the Pasadena Area Community College District authorizes entering into local agreement number CSPP-3223 and that the person who is listed below, is authorized to sign the transaction for the Governing Board.

<table>
<thead>
<tr>
<th>Name</th>
<th>TITLE</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert B. Miller</td>
<td>Senior Vice President Business &amp; College Services</td>
<td>[Signature]</td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED THIS 17th day of July, 2013, by the Governing Board of the Pasadena Area Community College District of Los Angeles County, California.

I, Berlinda Brown, Clerk of the Governing Board of the Pasadena Area Community College District of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk’s Signature)    July 17, 2013

(Date)
RESOLUTION NO. 506

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2013/2014.

RESOLUTION

BE IT RESOLVED that the Governing Board of the Pasadena Area Community College District authorizes entering into local agreement number CSPP-3223 and that the person who is listed below, is authorized to sign the transaction for the Governing Board.

Name                  TITLE
Robert B. Miller      Senior Vice President
                      Business & College Services

PASSED AND ADOPTED THIS 17th day of July, 2013, by the Governing Board of the Pasadena Area Community College District of Los Angeles County, California.

I, ____________ ____________, Clerk of the Governing Board of the Pasadena Area Community College District of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk’s Signature)    July 17, 2013

(Date)
RESOLUTION NO. 506

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2013/2014.

RESOLUTION

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<tr>
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</thead>
<tbody>
<tr>
<td>Robert B. Miller</td>
<td>Senior Vice President Business &amp; College Services</td>
<td></td>
</tr>
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</table>

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(Clerk's Signature)  

July 17, 2013

(Date)
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, adopt the attached Resolution and authorize the Senior Vice President for Business and College Services to ratify an agreement with the California State Department of Education for a Child Care and Development Grant for the purpose of providing child care and development services. The term of the agreement shall be July 1, 2013 through June 30, 2014.

FISCAL IMPLICATIONS: The District shall receive from the California State Department of Education, Thirty-Four Dollars and Thirty-Eight Cents ($34.38) per child per day of full-time enrollment for an amount not-to-exceed Two Hundred and Six Thousand Five Hundred Thirty-Eight Dollars ($206,538.00).

BACKGROUND: This grant is intended to provide greater child care access to infants, toddlers, and five-year old children of low-income families.
RESOLUTION NO. 507

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2013/2014.

=================================================================

RESOLUTION

BE IT RESOLVED that the Governing Board of the Pasadena Area Community College District authorizes entering into local agreement number CCTR-3113 and that the person who is listed below, is authorized to sign the transaction for the Governing Board.

<table>
<thead>
<tr>
<th>Name</th>
<th>TITLE</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert B. Miller</td>
<td>Senior Vice President</td>
<td>Signature</td>
</tr>
<tr>
<td></td>
<td>Business &amp; College Services</td>
<td></td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED THIS 17th day of July, 2013, by the Governing Board of the Pasadena Area Community College District of Los Angeles County, California.

I, Berlinda Brown, Clerk of the Governing Board of the Pasadena Area Community College District of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

______________________________  _______________________
(Clerk’s Signature)             (Date)
RESOLUTION NO. 507

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2013/2014.

=================================================================================================

RESOLUTION

BE IT RESOLVED that the Governing Board of the Pasadena Area Community College District authorizes entering into local agreement number CCTR-3113 and that the person who is listed below, is authorized to sign the transaction for the Governing Board.

<table>
<thead>
<tr>
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<th>TITLE</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert B. Miller</td>
<td>Senior Vice President Business &amp; College Services</td>
<td></td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED THIS 17th day of July, 2013, by the Governing Board of the Pasadena Area Community College District of Los Angeles County, California.

I, Berlinda Brown, Clerk of the Governing Board of the Pasadena Area Community College District of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

______________________________    July 17, 2013
(Clerk's Signature)                (Date)
RESOLUTION NO. 507

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2013/2014.

=================================================================

RESOLUTION

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<td>Senior Vice President Business &amp; College Services</td>
<td>[Signature]</td>
</tr>
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I, Berlinda Brown, Clerk of the Governing Board of the Pasadena Area Community College District of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's Signature)    July 17, 2013

(Date)
CONSENT ITEM TITLE:
Approve Budget Augmentation

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2012-13 Adopted Budget for the grant and program listed below.

FISCAL IMPLICATIONS:

STUDENT FINANCIAL AID ADMIN AUGMENT: EMP: E3

<table>
<thead>
<tr>
<th>2012-2013 Adopted Budget</th>
<th>Increase</th>
<th>2ND Increase</th>
<th>2012-2013 Revised Budget</th>
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<tbody>
<tr>
<td>$ 534,459</td>
<td>$ 16,007</td>
<td>$ 15,000</td>
<td>$ 565,466</td>
</tr>
</tbody>
</table>

BACKGROUND: Recently, we learned that certain grant funding from the State was increased. As a result, the District is updating its budget both on the revenue and expense sides. These increases are based on the most recent information available from the Chancellor's Office.

Recommended for Approval:

Interim Director, Fiscal Services

Approved by:

Senior Vice President/Assistant Superintendent, Business and College Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President

(Requires three Signatures)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $12,792.21. EMP: L

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/16/13</td>
<td>20558825</td>
<td>$1,692.45</td>
</tr>
<tr>
<td>5/21/13</td>
<td>20566177</td>
<td>$1,955.10</td>
</tr>
<tr>
<td>5/29/13</td>
<td>20580223</td>
<td>$2,383.55</td>
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<td>20585794</td>
<td>$249.15</td>
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<td>6/10/13</td>
<td>20605083</td>
<td>$2,764.16</td>
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<td>20619228</td>
<td>$2,093.70</td>
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<td>20625131</td>
<td>$1,654.10</td>
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<tr>
<td></td>
<td></td>
<td>$12,792.21</td>
</tr>
</tbody>
</table>

BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services.

Recommended for Approval:

Interim Director, Fiscal Services

Approved by:

Senior Vice President/Assistant Superintendent, Business and College Services

Senior Vice President/Assistant Superintendent, Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President

(Requires three Signatures)
**REVOLVING FUND REIMBURSEMENT**  
**JULY 2013 EXPENSE SUMMARY**

<table>
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<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
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</thead>
<tbody>
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<td>20558825</td>
<td>$1,692.45</td>
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<tr>
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**Grand Total:** $12,792.21
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers' Compensation Self-Insurance Fund bank account in the amount of $89,984.96. EMP: L

FISCAL IMPLICATIONS: The funds were expended for medical, travel, legal, and benefit payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
</tr>
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<tbody>
<tr>
<td>5/23/13</td>
<td>20572412</td>
<td>$21,535.68</td>
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<tr>
<td>5/29/13</td>
<td>20580230</td>
<td>$14,829.66</td>
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<tr>
<td>6/14/13</td>
<td>20616762</td>
<td>$53,619.62</td>
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Medical       $45,729.64
Mileage       $362.96
Legal         $24,000.86
Benefit Payments $19,891.50
Total          $89,984.96

BACKGROUND: Effective April 1, 1988, Keenan and Associates handle Claims Administration for our Self-Insurance Fund Workers' Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Recommended for Approval:

Interim Director, Fiscal Services

Approved by:
Senior Vice President/Assistant Superintendent, Business and College Services
Senior Vice President/Assistant Superintendent, Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President

(Required three Signatures)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Purchasing Transactions

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions P13-03064 through P13-03232. EMP: L

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2012-2013 District Budget in the fund indicated and charged to the cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Bylaw No. 1600. The purchase orders listed on the attached report include orders that are over $500.

Recommended for Approval:

Executive Director, Business Services

Approved by:

Senior Vice President/Assistant Superintendent, Business and College Services

Senior Vice President/Assistant Superintendent, Academic and Student Affairs

(Requires three signatures)

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
### PURCHASE ORDERS OVER $500

<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requestor</th>
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<tbody>
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<td>P13-03144</td>
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<td>Mailing</td>
<td>EXTENDED LEARNING</td>
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<td>P13-03068</td>
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<td>P13-03133</td>
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<td>P13-03106</td>
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<td>P13-03107</td>
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<td>PUBLIC RELATIONS</td>
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<td>* SOUTH PASADENA REVIEW</td>
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<td>P13-03109</td>
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* Indicates Vendor is located within the Pasadena Area Community College District.

> Indicates local branch utilized outside of District as required by Vendor.

Furnish and install one Hess 8500 Electric Strike package at the Facilities Services front door.

Furnishing and installing materials and labor to build a new booth at the Facilities Services area, C Building.

Plumbing services in the C Building, 3rd floor.

Carpet flooring installation for V102 and V105.

Taillight bus displays and Metro Goldline rail interior cards.

Camera equipment and video tape.
### PURCHASE ORDERS OVER $500

<table>
<thead>
<tr>
<th>PO Number</th>
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<td>PURCHASING SERVICES</td>
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<td>P13-03185</td>
<td>* ANDERSON BUSINESS TECHNOLOGY</td>
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**FUND 03 RESTRICTED GENERAL FUND (INCLUDING GRANTS)**

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<td>* WALTER'S WHOLESALE ELECTRIC</td>
<td>BUILDING MATERIALS</td>
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<td>P13-03229</td>
<td>DEWOLFE MUSIC</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>CAREER AND TECHNICAL EDU</td>
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<td>P13-03232</td>
<td>SIGMANET</td>
<td>MAINTENANCE/SERVICE AGREEMENT</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>2,395.00</td>
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<td>P13-03114</td>
<td>* PASADENA EMBROIDERY</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
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<td>P13-03089</td>
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<td>LABORATORY/BEAUTY SUP.</td>
<td>HEALTH SCI</td>
<td>1,818.45</td>
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<tr>
<td>P13-03097</td>
<td>BOSWORTH; HARRY J.</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>HEALTH SCI</td>
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<td>P13-03115</td>
<td>HENRY SCHEIN, INC.</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>HEALTH SCI</td>
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<td>SIGMA-ALDRICH, INC.</td>
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<td>P13-03092</td>
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<td>P13-03101</td>
<td>AMAZON.COM</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>NATURAL SCIENCE</td>
<td>622.74</td>
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<td>P13-03102</td>
<td>CAROLINA BIOLOGICAL SUPPLY CO</td>
<td>HEALTH SUP.</td>
<td>NATURAL SCIENCE</td>
<td>541.19</td>
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<td>P13-03104</td>
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<td>P13-03188</td>
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<td>OFFICE SUP. &amp; EQUIP.</td>
<td>STUDENT ACTIVITIES</td>
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<td>P13-03126</td>
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<td>ART SUPPLIES</td>
<td>VISUAL ARTS &amp; MEDIA STUDIES</td>
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</table>

**FUND 41 CAPITAL OUTLAY FUND**

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<th>Description</th>
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<th>Total PO Amount</th>
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<td>RENTALS</td>
<td>FACILITIES</td>
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<td>P13-03139</td>
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<td>AUDIO/VISUAL SUP. &amp; EQUIP.</td>
<td>ITS ELECTRONIC SERVICES</td>
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**FUND 42 BUILDING FUND**

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<td>P13-03122</td>
<td>STEVE WEISS MUSIC</td>
<td>MUSIC SUP. &amp; INSTRUMENTS</td>
<td>FACILITIES</td>
<td>48,633.54</td>
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</tbody>
</table>

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<tr>
<td>P13-03123</td>
<td>ANVIL CASES</td>
<td>MUSIC SUP. &amp; INSTRUMENTS</td>
<td>FACILITIES</td>
<td>4,136.55</td>
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<tr>
<td>P13-03137</td>
<td>SIERRA SCHOOL EQUIPMENT CO.</td>
<td>FURNITURE--CLASSROOM</td>
<td>FACILITIES</td>
<td>6,005.46</td>
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<td>P13-03143</td>
<td>J &amp; J ENVIRONMENTAL CONST</td>
<td>MAINTENANCE/SERVICE AGREEMENT</td>
<td>FACILITIES</td>
<td>3,600.00</td>
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<td>P13-03170</td>
<td>DIGITAL NETWORKS GROUP</td>
<td>FURNITURE--CLASSROOM</td>
<td>FACILITIES</td>
<td>8,660.73</td>
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<td>P13-03174</td>
<td>YAMAHA</td>
<td>MATERIAL HANDLING EQUIP.</td>
<td>FACILITIES</td>
<td>6,403.75</td>
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<tr>
<td>P13-03175</td>
<td>RIO GRANDE</td>
<td>SAFETY &amp; FIRE SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>2,016.50</td>
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<td>P13-03176</td>
<td>SCHOOL OUTFITTERS</td>
<td>FURNITURE--OFFICE</td>
<td>FACILITIES</td>
<td>2,738.95</td>
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<td>P13-03177</td>
<td>WENGER CORPORATION</td>
<td>THEATER/STAGE SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>2,693.44</td>
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<td>P13-03181</td>
<td>FERGUSON ENTERPRISES</td>
<td>CAMERA/PHOTO SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>12,654.87</td>
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<td>Camera equipment for use in the Center for the Arts</td>
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<tr>
<td>P13-03194</td>
<td>N R S INC.</td>
<td>FURNITURE--OFFICE</td>
<td>FACILITIES</td>
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<td>Workstations for the Center for the Arts</td>
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<tr>
<td>P13-03195</td>
<td>GLEN HAGER CABINETS</td>
<td>FURNITURE--OFFICE</td>
<td>FACILITIES</td>
<td>21,975.00</td>
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<td>Mail slot cabinets for the Center for the Arts</td>
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<tr>
<td>P13-03197</td>
<td>COMPUTER COMFORTS</td>
<td>FURNITURE--CLASSROOM</td>
<td>FACILITIES</td>
<td>60,895.85</td>
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<td>Digital Lab tables for the Center for the Arts</td>
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<tr>
<td>P13-03199</td>
<td>HANN MANUFACTURING, INC</td>
<td>ART SUPPLIES</td>
<td>FACILITIES</td>
<td>14,576.85</td>
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<td>Maple art horses for the Center for the Arts</td>
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<tr>
<td>P13-03206</td>
<td>ENVELOPES.COM</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>1,065.97</td>
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<tr>
<td>P13-03211</td>
<td>&gt; STAPLES</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
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<td>Moving supplies for the Center for the Arts</td>
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<tr>
<td>P13-03217</td>
<td>WAXIE SANITARY SUPPLY</td>
<td>JANITORIAL/CUSTODIAL SUP. &amp; EQUI.</td>
<td>FACILITIES</td>
<td>7,707.12</td>
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<td>P13-03218</td>
<td>UNISAN PRODUCTS</td>
<td>JANITORIAL/CUSTODIAL SUP. &amp; EQUI.</td>
<td>FACILITIES</td>
<td>704.14</td>
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<td>P13-03223</td>
<td>DIRECT MONITORING SYSTEMS, LLC</td>
<td>MAINTENANCE/SERVICE AGREEMENT</td>
<td>FACILITIES</td>
<td>5,860.00</td>
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<td>FUND 61 SELF-INSURANCE FUND - WORKER'S COMPENSATION</td>
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<tr>
<td>P13-03131</td>
<td>KEENAN &amp; ASSOCIATES</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>OFFICE OF GENERAL COUNSEL</td>
<td>5,389.03</td>
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<td>P13-03154</td>
<td>KEENAN &amp; ASSOCIATES</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>OFFICE OF GENERAL COUNSEL</td>
<td>3,096.22</td>
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<td>730,002.53</td>
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* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of District as required by Vendor.
CONSENT ITEM TITLE: Approve Information Technology Purchasing Transactions

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Information Technology orders from purchasing transactions P13-03064 through P13-03232. EMP: L

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2012-2013 District Budget in the fund indicated and charged to the cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Bylaw No. 1600. The purchase orders listed on the attached report include orders to provide for Information Technology Services (ITS). ITS supports and maintains the components of a campus wide network communications backbone, and networked PCs in classrooms, labs and offices throughout the campus. These purchases will ensure that the campus have the information technology tools and infrastructure necessary to carry out the academic mission of the college.

Recommended for Approval:

[Signatures]

Executive Director, Business Services

Approved by:

[Signatures]

Senior Vice President/Assistant Superintendent Business and College Services

Superintendent/President

(Requires three signatures)
<table>
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<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
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<tr>
<td>P13-03075</td>
<td>APPLE COMPUTER</td>
<td>COMPUTER EQUIP. 30 16GB iPads and an iPad mini for the Veterans Resource Center</td>
<td>INFORMATION TECHNOLOGY SVCS</td>
<td>23,874.38</td>
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<tr>
<td>P13-03127</td>
<td>NE SYSTEMS INC</td>
<td>SERVICE FEES/PROFESSIONAL SVS PCC Network Assessment</td>
<td>INFORMATION TECHNOLOGY SVCS</td>
<td>2,500.00</td>
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<tr>
<td>P13-03129</td>
<td>SURVEILLANCE SYSTEMS INTEGRATION</td>
<td>SERVICE FEES/PROFESSIONAL SVS Service call for 188 campus security cameras</td>
<td>INFORMATION TECHNOLOGY SVCS</td>
<td>8,480.00</td>
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<tr>
<td>P13-03141</td>
<td>ECOTECH IMAGING</td>
<td>MAINTENANCE AGREEMENT Print management program maintenance agreement for PCC owned printers</td>
<td>INFORMATION TECHNOLOGY SVCS</td>
<td>78,906.41</td>
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<tr>
<td>P13-03142</td>
<td>ECOTECH IMAGING</td>
<td>MAINTENANCE AGREEMENT Maintenance agreement for printers provided with the print management program</td>
<td>INFORMATION TECHNOLOGY SVCS</td>
<td>59,101.24</td>
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<td>P13-03162</td>
<td>CDW GOVERNMENT, INC.</td>
<td>COMPUTER EQUIP. Computer supplies for various areas of PCC/CEC campus</td>
<td>INFORMATION TECHNOLOGY SVCS</td>
<td>2,447.32</td>
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<tr>
<td>P13-03182</td>
<td>NE SYSTEMS INC</td>
<td>SERVICE FEES/PROFESSIONAL SVS Monthly network infrastructure services</td>
<td>INFORMATION TECHNOLOGY SVCS</td>
<td>57,000.00</td>
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<tr>
<td>P13-03225</td>
<td>COMPVIEW</td>
<td>CAMERA/PHOTO SUP. &amp; EQUIP. Powerlifts projectors for the Teaching and Learning Center</td>
<td>INFORMATION TECHNOLOGY SVCS</td>
<td>3,916.92</td>
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<tr>
<td>P13-03070</td>
<td>SEHI COMPUTER PRODUCTS, INC.</td>
<td>COMPUTER EQUIP. Toner cartridges for printers at the Veterans Resource Center</td>
<td>COUNSEL</td>
<td>1,748.60</td>
</tr>
<tr>
<td>P13-03180</td>
<td>KURZWEIL / INTELLITOOLS, INC</td>
<td>SOFTWARE Kurzwel 3000 web license for the Veterans Resource Center</td>
<td>COUNSEL</td>
<td>2,215.00</td>
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<tr>
<td>P13-03100</td>
<td>AERAENGINE REBUILDERS ASSOC.</td>
<td>SOFTWARE Prosis engine specification multi-user software annual license renewal</td>
<td>ENG/TECH</td>
<td>607.13</td>
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<td>P13-03207</td>
<td>KRONOS INCORPORATED</td>
<td>SOFTWARE 300 timekeeper licenses and 20 manager timekeeper licenses</td>
<td>FISCAL</td>
<td>16,116.22</td>
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<td>P13-03226</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP. Computer equipment for V102 and V107</td>
<td>TITLE V</td>
<td>2,425.03</td>
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<td>P13-03167</td>
<td>SEHI COMPUTER PRODUCTS, INC.</td>
<td>COMPUTER EQUIP. Printers and toner cartridges for use in Calworks</td>
<td>CALWORKS</td>
<td>1,487.89</td>
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<tr>
<td>P13-03201</td>
<td>CDW GOVERNMENT, INC.</td>
<td>COMPUTER EQUIP. Five laptops and storage/charging carts for use in Calworks</td>
<td>CALWORKS</td>
<td>9,513.82</td>
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<tr>
<td>P13-03221</td>
<td>SEHI COMPUTER PRODUCTS, INC.</td>
<td>COMPUTER EQUIP. Multifunction printers for use in Foster Care</td>
<td>FOSTER CARE EDUCATION</td>
<td>1,153.17</td>
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<tr>
<td>P13-03087</td>
<td>&gt; BEST BUY GOV, LLC</td>
<td>COMPUTER EQUIP. Two network ready wireless printers for use in Languages</td>
<td>LANGUAGES DIVISION</td>
<td>544.98</td>
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<tr>
<td>P13-03198</td>
<td>APPLE COMPUTER</td>
<td>COMPUTER EQUIP. 128GB iPad for the Aurora Project</td>
<td>SOC SCI</td>
<td>1,015.69</td>
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<tr>
<td>P13-03161</td>
<td>* PASADENA LOCK SHOP</td>
<td>LOCKS &amp; KEYS Padlocks for the Smart18 computer equipments</td>
<td>INFORMATION TECHNOLOGY SVCS</td>
<td>2,616.00</td>
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<tr>
<td>P13-03196</td>
<td>COLLEGENET, INC.</td>
<td>SERVICE FEES/PROFESSIONAL SVS College Scheduling Software installation</td>
<td>INFORMATION TECHNOLOGY SVCS</td>
<td>6,000.00</td>
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<td>P13-03200</td>
<td>ADVANCED SYSTEM GROUP</td>
<td>COMPUTER EQUIP. Provide DHCP and DNS Serveers for PCC</td>
<td>INFORMATION TECHNOLOGY SVCS</td>
<td>44,727.20</td>
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<tr>
<td>P13-03172</td>
<td>SWEETWATER SOUND</td>
<td>SOFTWARE Computer music software for the Center for the Arts</td>
<td>FACILITIES</td>
<td>23,875.00</td>
</tr>
</tbody>
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<tr>
<td>P13-03179</td>
<td>APPLE COMPUTER</td>
<td>COMPUTER EQUP. FACILITIES: 66 iMac systems for the Center for the Arts</td>
<td>174,711.72</td>
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<td>P13-03183</td>
<td>MAC HOLLYWOOD</td>
<td>COMPUTER EQUP. FACILITIES: 25 tablets for the Digital Lab in the Center for the Arts</td>
<td>72,285.25</td>
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<td>P13-03228</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUP. FACILITIES: 25 Dell Precision desktop systems for the Center for the Arts</td>
<td>61,495.89</td>
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<td>Total</td>
<td>681,869.66</td>
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PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Professional Conference Attendance

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following conference attendance outside the United States or with anticipated costs in excess of $1,500.00.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the cost centers listed below.

FUND 01 GENERAL FUND

APPROVE:

ATTENDEE: Patricia D'Orange Martin
LOCATION: Western Association of Veterans Education Specialists Annual Meeting, New Orleans, Louisiana
DATES: July 28 – 31, 2013*
PURPOSE: Networking and training on certifying procedures for Veterans Administration of Education Benefits
CHARGES: $2,325.03
COST CENTER: 01-5210-2002-000
RECOMMENDED BY: Robert Bell
EMP: B1, B2, C1.2, G4
*July 27, Aug 1, and Aug 2 additional travel days

Recommended for Approval:

Executive Director, Business Services

Approved by:

Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/President

(Requires three signatures)
TRUST AND AGENCY FUNDS

APPROVE:

ATTENDEE: Dorothy Potter
DATES: July 28 – August 2, 2013
PURPOSE: To improve the library's information literacy program
CHARGES: $2,482.80
COST CENTER: Library T & A
RECOMMENDED BY: Robert Bell
EMP: B2.1

RATIFY:

ATTENDEE: Carole Robinson
LOCATION: CFT Union Summer School Training, Pacific Grove, California
DATES: June 24 – June 28, 2013
PURPOSE: Union training for assisting union members with specific needs that they encounter on and off the job. Bring back tips for union members for being better employees
CHARGES: $2,482.80
COST CENTER: ISSU T & A
RECOMMENDED BY: Robert Bell
EMP: B1, B2

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00. In accordance with District Procedure 5250.10, the requested trip has been recommended by the College President.
CONSENT ITEM TITLE:  
Authorization to Solicit Bids: Installation of Furniture and Equipment, Center for the Arts

Board Meeting Date:  July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation of bids to provide installation of furniture and equipment that is needed in the Center for the Arts. EMP: L

FISCAL IMPLICATIONS: No fiscal obligation is created by the authorization to solicit bids. However, the anticipated cost of needed equipment is approximately Three Hundred Thirty-Five Thousand Dollars ($335,000.00). Funds for this purpose are identified in the 2013-2014 Tentative Budget under the following cost centers shown:

42-6250-7404-0000 (M/P Furniture/Equipment)
03-6250-7420-0000 (Foundation)

BACKGROUND: Installation of furniture and equipment for the District's new Center for the Arts will create a commercial quality state of the art instructional recording and music production area. It will capture student and faculty produced music and also provide the space and systems to teach the art and science of professional music and recording production.

Recommended for Approval:

Executive Director, Facilities Services  

Approved by:

Senior Vice President/Assistant Superintendent, Business and College Services  

Senior Vice President/Assistant Superintendent, Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President

(Required three signatures)
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation of bids to provide services to repair District walkways and parking areas. EMP: L

FISCAL IMPLICATIONS: No fiscal obligation is created by the authorization to solicit bids. However, the anticipated cost of needed equipment is approximately Eighty-Four Thousand Dollars ($84,000.00). Funds for this purpose are identified in the 2013-2014 Tentative Budget under the following cost center shown:

41-5630-7123-0000 (Facility Renovation)

BACKGROUND: Due to earthquake damage, root damage and natural wear and tear of use, the District walkways and parking lots are in need of repair. The current condition of the parking lots create health and safety hazards such as tripping from numerous cracks. This bid will also provide for the restriping of parking lots and faded curbs. The successful vendor will provide repair to the damaged areas and add beautification to the campus.
CONSENT ITEM TITLE: Authorization to Solicit Bids: District Classroom Locks

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation of bids to change locking mechanisms on all District Classroom Locks. EMP: L

FISCAL IMPLICATIONS: No fiscal obligation is created by the authorization to solicit bids. However, the anticipated cost of needed equipment is approximately Eighty-Three Thousand Dollars ($83,000.00). Funds for this purpose are identified in the 2013-2014 Tentative Budget under the following cost center shown:

41-5820-7106-0000 (Property Management)

BACKGROUND: Due to the condition of the times we live in, it is recommended that the District take measures to ensure the safety of all students at the College by installing thumb turn locks in all classrooms. These locks will prevent intruders from entering classrooms in an emergency situation. They are ADA compliant and any person can engage the lock from inside the classroom.

Currently to lock classroom doors instructors have to use a key on the outside of the door.

Recommended for Approval:

Executive Director, Facilities Services

Approved by:

Senior Vice President/Assistant Superintendent, Business and College Services

Senior Vice President/Assistant Superintendent, Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President

(Required three signatures)
CONSENT ITEM TITLE:
Award Bid 897: Film Equipment, Center for the Arts

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the award of Bid 897, Film Equipment, Center for the Arts to ZBE, Inc, for the amount of One Hundred Fifty-Eight Thousand One Hundred One Dollars ($151,101.00). EMP: L

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2013-2014 Tentative District Budget under the following cost center shown:

42-6412-7420-0000 (M/P Center for the Arts)

BACKGROUND: At its meeting of June 5, 2013 (Consent Item 159-B) the Board of Trustees approved soliciting offers to provide film equipment that is needed in the Center for the Arts. The products in this bid will provide for top of the line technology and complement instructional aspects of Performing and Communication Arts Department. The equipment will be utilized in rooms CA-209 and CA-219. To properly prepare students to enter the workforce, they need to learn on up-to-date equipment.

Bid 897 was advertised twice. The advertisements were made available on the internet through the Star News newspaper. Four (4) vendors were sourced through previous purchases and on the web and allowed to provide comparable products for the film equipment. One vendor returned a bid:

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>TOTAL BASE BID NEW</th>
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</thead>
<tbody>
<tr>
<td>ZBE, Inc.</td>
<td>$158,101.00</td>
</tr>
</tbody>
</table>

After meeting all the State required processes for formal bid procedures, the recommendation for award is to ZBE, Inc. as the responsive, qualified bidder meeting all requirements.

Recommended for Approval:
Executive Director, Facilities Services

Approved by:
Senior Vice President/Assistant Superintendent, Business and College Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President

(Requires three Signatures)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Destroy Records

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize destruction of Class 3 (Disposable) records listed below according to California Code of Regulations, Section 59025. Authority cited: Sections 66700 and 70901, Education Code. EMP: L.

FISCAL YEAR 2005-2006
Paid Contracts - Vendor
Expenditure Vouchers & Related Vendor Invoices & Purchase Order Copies
Time Sheets
Verification of Service Invoices & Overtime Cards
Paid in Full Assigned or Cancelled National Defense/Direct/Perkins and Nursing Student/Loan Files
Payroll Deduction Registers
Federal & State Grants

FISCAL YEAR 2007-2008
Department Time Reports
Employee Absence Reports

Recommended for Approval:

Interim Director, Fiscal Services

Approved by:
Senior Vice President/Assistant Superintendent, Business and College Services
Senior Vice President/Assistant Superintendent, Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President

(Requires three Signatures)
FISCAL YEAR 2008-2009
  Cash Collection Reports
  Collection Receipts
  Journal Vouchers
  Paid District Invoices
  County Documents
  Charge Back Logs
  Payroll Labor Distribution Reports
  Stores Requisitions and Cards
  Warrant Cancellation Requests

FISCAL YEAR 2009-2010
  Bank Reconciliations and Canceled Checks
  Bank Deposit Slips
  NSF Paid Folders/Cards
  In-House Accts. Payable “B” Warrant Reports
  In-House Registration Refund Reports
  In-House Financial Aid “B” Warrant Reports
CONSENT ITEM TITLE: Approve Purchase Order to Krueger International, Inc.

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Purchase Order Number P14-0001, to Krueger International (KI) in the amount of One Hundred Thirty-One Thousand Seven Hundred Seventy-Nine Dollars and Twenty-Six Cents for classroom chairs for the Center for the Arts. EMP: L

FISCAL IMPLICATIONS: Funds for this purpose are identified in the 2013-2014 Tentative Budget under the following cost center shown:

42-6412-7420-0000 (M/P Center for the Arts)

BACKGROUND: California by virtue of its "piggyback" clause (Public Contract Code 20118, 20652) allows bids and/or contract that are of the same nature to be used by other School Districts throughout California. Los Angeles Community College District awarded Bid 141 for classroom chairs to KI Furniture Company on its board meeting of May 11, 2011 with an extension clause for up to five years. Since the award, KI has provided chairs and supported its products and are highly recommended by that District. KI has agreed to honor the same prices and terms as outlined in Los Angeles Community College District contract document and those of the Pasadena Community College District.

As required by the State of California, Los Angeles Community College District advertised twice and received bids for the chairs. KI was the most responsive bidder meeting all requirements and qualifications.

Pasadena Area Community College District stands to recognize a significant savings in cost and time by using the "piggyback" option.

Recommended for Approval:

[Signature]
Executive Director, Facilities Services

Approved by:

[Signature]
Senior Vice President/Assistant Superintendent, Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent, Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President

(Required three signatures)
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following hourly Health Sciences Instructors to receive mileage reimbursement for the approved clinical rotation travel on District business effective July 1, 2013 through June 30, 2014.

FISCAL IMPLICATIONS: Funds for this purpose have been provided in the 2013-2014 Adopted Budget in the cost centers indicated.

APPROVE:

<table>
<thead>
<tr>
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<td>Abrams, Cecilia</td>
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<td>Akrami, Kathy</td>
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<td>Doxey, Debra</td>
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<td>Edwards, Barbara</td>
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<td>Esmaili, Leila</td>
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<td>Fahey, Jeannette</td>
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<td>Fernandez, Rhodora</td>
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Recommended for Approval: 

Executive Director, Business Services

Approved by: 

Senior Vice President/Assistant Superintendent, Business and College Services

Senior Vice President/Assistant Superintendent, Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President

(Requires three Signatures)
<table>
<thead>
<tr>
<th>Name</th>
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<td>Johnson, Clody</td>
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**BACKGROUND:** The Dean for Health Sciences has requested these mileage reimbursements.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Compensation for Academic Personnel

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the College year 2013-14, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Funds are budgeted in respective cost centers.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

[Signatures]

EXECUTIVE DIRECTOR, HUMAN RESOURCES

[Signature]

Senior Vice President/Assistant Superintendent, Business and College Services

[Signature]

Senior Vice President/Assistant Superintendent, Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]

Superintendent/President

(Requires three signatures)
### FUND 01

<table>
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<th>NAME</th>
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<tr>
<td>Fleming, Stephanie</td>
<td>5,000.00</td>
<td>Accreditation—faculty member will perform various duties in the role of Accreditation Self-Study Coordinator, 07-18-13 to 08-30-13 EMP: A2 and B1 01-1420-4201-0000</td>
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<tr>
<td>Ogden, Kirsten</td>
<td>1,000.00</td>
<td>SASI—faculty member will develop curriculum and training materials on SLO Assessment to be used with the New Faculty Institute, the College 1 program, 07-18-13 to 08-30-13 A2.1, B1, B2.1 01-1420-4219-3107</td>
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<td>Rose, Shelagh</td>
<td>6,000.00</td>
<td>SASI—implementation of all summer Jam for International students, including faculty and tutor training curriculum development and teaching, 07-18-13 to 08-23-13 EMP: A1-3 B1, B2, D1 01-1420-4219-3102</td>
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<td>Davis Anderson, Cecile</td>
<td>3,000.00</td>
<td>Title V—completion of Title V activities, including First Year coaching, recruitment, hiring and training; College 1 Institute faculty training, 07-18-13 to 08-23-13 01-1420-5255-0000</td>
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### FUND 03

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<td>Altounji, Myriam</td>
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<td>Title V—faculty member will be a member of a faculty and staff inquiry group that will research and examine best practices in the use of ePortfolios. Deliverables for the group will include a white paper with recommendations on how ePortfolios should be implemented at PCC, 07-18-13 to 08-30-13 EMP: A2 03-1420-5255-0000</td>
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<td>Cross, Peter</td>
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<td>MS Upward Bound (Pasadena)—anatomy/physiology presenter for the 2013 summer program, 06-01-13 to 06-30-13 EMP: D1 03-1420-5301-0000</td>
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<td>Cross, Peter</td>
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<td>MS Upward Bound (Pasadena)—anatomy/physiology presenter for the 2013 summer program, 07-01-13 to 08-09-13 EMP: D1 03-1420-5301-0000</td>
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<tr>
<td>Evans, David</td>
<td>584.00</td>
<td>Career and Technical Education—participate in an Externship to learn about educational techniques and uses of technology utilized by Master Teachers at USC and Northridge Academy. 06-06-13 to 06-30-13 EMP: B2.1 03-1420-5130-0000</td>
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<tr>
<td>Evans, David</td>
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<td>Pilgreen, Lindsey</td>
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<td>Career and Technical Education—participate in an Externship at DigiFab Systems and Coaster Printworks, 06-06-13 to 06-30-13 EMP: B2.1 03-1420-5130-0000</td>
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<tr>
<td>Raddon, Dan</td>
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<td>Career and Technical Education—participate in an Externship at EcoLab, Inc. to learn customer service, employee training, and conflict management in business, 06-06-13 to 06-30-13, EMP: 2.1 03-1420-5130-0000</td>
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<td>Schmidt, Stephanie</td>
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<td>Career and Technical Education—participate in an Externship to update and refresh skills by working with dentist in a dental clinic, 06-06-13 to 06-30-13, EMP: B2.1 03-1420-5130-0000</td>
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PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Faculty, 2013-14

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees of the Pasadena Area Community College District of Los Angeles County, California, approve the employment of the persons listed on the attached list for 2013-2014. The length of time of the employment and the assignment shall be determined by the needs of the College. All employment was in accordance with Pasadena City College Hiring Policies and Procedures and applicable California Government Codes. EMP: A3.1

FISCAL IMPLICATIONS: Funds are budgeted in respective cost centers.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approval:

Executive Director, Human Resources

Approved by:

Senior Vice President/Assistant Superintendent, Business and College Services

Senior Vice President/Assistant Superintendent, Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

(Signatures)

(Requires three signatures)
<table>
<thead>
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<th>STEP</th>
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</table>
CONSENT ITEM TITLE: Employment of Hourly Unclassified Employees and Volunteers for 2013-2014

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, receive the attached list of hourly unclassified employees, student workers, and volunteers hired for fiscal year 2013-2014.

FISCAL IMPLICATIONS: Funds are budgeted in respective cost centers.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approved:

Senior Vice President/Assistant Superintendent, Business and College Services

Senior Vice President/Assistant Superintendent, Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Requires three signatures
<table>
<thead>
<tr>
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<td>Brown, Darryll</td>
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**FUND 03**

- Aelian, Monica: Student Worker - Career & Technical Education
- Allen, Bernice: College Assistant - Disabled Students & Program Services
- Castro, Jacqueline: Student Worker - Natural Sciences
- Chen, Yanfen: Student Worker - Career & Technical Education
- Contreras, Manuel: Student Worker - Student Health Services
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CONSENT ITEM TITLE: Approve/Ratify Compensation for Classified and Unclassified Personnel

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify compensation for persons on the attached list for fiscal year 2013-14. EMP: D1

FISCAL IMPLICATIONS: Funds are budgeted in respective cost center.

BACKGROUND: The assignment shall be determined by College need.

Recommended for Approved:

[Signature]
Executive Director, Human Resources

Approved by:

[Signature]
Senior Vice President/Assistant Superintendent, Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent, Academic and Student Affairs

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President

(Requires three signatures)
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<td>03-2310-5334-0000</td>
</tr>
<tr>
<td>Oshea McGrue, Stephan</td>
<td>2,321.00</td>
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<tr>
<td>Perez, Hugo</td>
<td>286.00</td>
<td>Math Presenter</td>
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<tr>
<td>NAME</td>
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<tr>
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<tr>
<td>Perez, Hugo</td>
<td>714.00</td>
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<tr>
<td>Porter, Lee</td>
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<tr>
<td>Sok, Ly Eang</td>
<td>229.00</td>
<td>Robotics Component Presenter</td>
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<td></td>
<td>03-2310-5301-0000</td>
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<tr>
<td>Tam Yong, Alberto</td>
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<td>Math/Science Upward Bound</td>
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<td>Tam Yong, Alberto</td>
<td>571.00</td>
<td>Robotics Presenter</td>
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<td>03-2310-5334-0000</td>
</tr>
</tbody>
</table>
CONSENT ITEM TITLE:
Approve/Ratify Employment and Change of Status of Academic Employees

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees of the Pasadena Area Community College District of Los Angeles County, California, approve the following employment and change of status pertaining to academic employees. EMP: A2, A3.1

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT/DIVISION</th>
<th>CLASS</th>
<th>ASSIGNMENT</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arzoumanian, Arineh Temporary Instructor Engineering and Technology</td>
<td>A-6</td>
<td>100% - 5 months</td>
<td>08/26/13 – 12/15/13</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>01-1360-1201-0000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>03-1270-5265-0000</td>
</tr>
<tr>
<td>Lao, Faye Temporary Instructor Business and Computer Technology</td>
<td>A-10</td>
<td>100% - 5 months</td>
<td>08/26/13 – 12/15/13</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>01-1360-1101-0000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>01-1270-1200-0000</td>
</tr>
<tr>
<td>Lee, Sandy Temporary Instructor Engineering and Technology</td>
<td>C-6</td>
<td>100% - 5 months</td>
<td>08/26/13 – 12/15/13</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>01-1360-1201-0000</td>
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<td></td>
<td></td>
<td></td>
<td>03-1270-5265-0000</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Funds are budgeted in respective cost centers.

BACKGROUND: Routine personnel transactions.

Recommended for Approval:

[Signature]
Executive Director, Human Resources

Approved by:

[Signature]
Senior Vice President/Assistant Superintendent, Business and College Services

[Signature]
Senior Vice President/Assistant Superintendent, Academic and Student Affairs

(Requires three signatures)
<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT/DIVISION</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Peach, Patricia</td>
<td>B-33</td>
<td>From: 100%</td>
<td>08/26/13 – 12/15/13</td>
</tr>
<tr>
<td>Instructor</td>
<td></td>
<td>To: 66.7%</td>
<td></td>
</tr>
<tr>
<td>Mathematics</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01-1110-1451-000</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
RECOMMENDATION: It is recommended that the Board of Trustees of the Pasadena Area Community College District of Los Angeles County, California, approve reimbursement to the following applicants for costs associated with interviewing at Pasadena City College for the purpose of obtaining a full-time position. Costs related to reimbursement shall not exceed the amount shown. EMP: A3.1

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Amount (Interview Level)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Middleton</td>
<td>$402.55 (Second-Level Interview)</td>
</tr>
<tr>
<td>Michael Middleton</td>
<td>$483.19 (Third-Level Interview)</td>
</tr>
<tr>
<td>David Wright</td>
<td>$500.00 (Second-Level Interview)</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Reimbursement is restricted to travel, lodging, car rental, gas, parking, and meal expenses. Funds for this purpose are budgeted in cost center 03-5210-5502-0000 (Staff Diversity).

BACKGROUND: Travel reimbursement for second and third-level interviews.

Recommended for Approval:

Jesse L. Hampton
Executive Director, Human Resources

Approved by:

[Signatures]

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signatures]
RECOMMENDATION: It is recommended that the Board of Trustees of the Pasadena Area Community College District of Los Angeles County, California, approve the following named instructors to be paid as indicated below for teaching a large group instruction (LGI) section during the summer intersession 2013.

<table>
<thead>
<tr>
<th>INSTRUCTOR</th>
<th>DIVISION</th>
<th>COURSE/SECTION</th>
<th>COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forman, Kurt</td>
<td>Social Sciences</td>
<td>HUM 4 7444</td>
<td>1 Hour/Week</td>
</tr>
<tr>
<td>Foster, William</td>
<td>Visual Arts &amp; Media Studies</td>
<td>THRT 7B 7519</td>
<td>1 Hour/Week</td>
</tr>
<tr>
<td>Yamauchi, Kent</td>
<td>Social Sciences</td>
<td>PSYC 24 7491</td>
<td>1 Hour/Week</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Monies will be transferred from hourly instructional accounts.

BACKGROUND: In conformance with the agreement with the Pasadena City College Faculty Association, Article 5.6.2.
CONSENT ITEM TITLE: Employment, Changes, Position Review, Leave and Separation of Classified Employees

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following employment, changes, position review, leave and separation pertaining to the following classified service employees. All changes were in accordance with Pasadena City College applicable policies and procedures and California Government Codes. EMP: E2, E4

NAME, CLASSIFICATION AND DEPARTMENT

EMPLOYMENT

Reed, Theresa
Educational Advisor
Foster Care Program
Funded position
CEC
03-2130-5212-0000
03-2130-5215-0000
03-2130-5251-0000
03-2130-5264-0000

RANGE & STEP
50F

ASSIGNMENT BASIS
100% - 12 mo.

EFFECTIVE DATE
07/01/13-06/30/14

FISCAL IMPLICATIONS: Funds are budgeted in respective cost centers.

BACKGROUND: Routine personnel transactions.

Recommended for Approval:

Executive Director, Human Resources

Approved by:

Senior Vice President/Assistant Superintendent Business and College Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Senior Vice President/Assistant Superintendent, Academic and Student Affairs

(Requires two Signatures)
EMPLOYMENT (cont.)

CHANGES

Brown, Anthony
From: Intermediate Account Clerk III
To: Accountant
Fiscal Services
Replacing: Susan Wagner
01-2130-3200-0000

Kazarian, Sam
From: HVAC Equipment Technician
To: Acting, Low Voltage Electrician/Technician
Facilities Services
03-2140-3701-0000

POSITION REVIEW

Danic, Yasmina
From: Learning Assistance Center Assistant II
To: Learning Assistance Center Assistant III
Learning Assistance Center
01-2130-1251-0000

De La Fuente, Yolanda
From: Student Placement Interviewer
To: Lead Student Placement Interviewer
Career Center
01-2130-2303-0010

Earnest, Greta
From: Financial Aid Technician I
To: Financial Aid Technician II
Scholarships/Financial Aid
01-2130-5316-0000

George, Cynthia
From: Career and Technical Education Assistant
To: Grants Specialist
Career and Technical Education
01-2130-1007-0000

Guardado, Robert
From: Skilled Trades Worker
To: Skilled Trades Worker II
Facilities Services
01-2140-3702-0000
Nelson, Homa
From: Evaluator
To: Evaluations Specialist
Admissions and Records
01-2130-2100-0010
LEAVE

Porter, Elizabeth
From: Evaluator
To: Evaluations Specialist
Admissions and Records
01-2130-2100-0010

LEAVE

Bellali, Patricia
Athletic Trainer
Kinesiology
LEAVE

Sanchez, Emma
Admissions and Records Clerk II
Admissions and Records
SEPARATION

16 years of service
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratification of Tentative Agreement with the Pasadena City College Instructional Support Services Unit – California Federation of Teachers (ISSU-CFT, Local 6525)

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the Tentative Agreement reached with the Instructional Support Services Unit – California Federation of Teachers (ISSU-CFT, Local 6525). This Tentative Agreement provides for the following salary increases as indicated on the attachment:

- Effective July 1, 2012: increase of 2.0%
- Effective July 1, 2013: increase of 2.0%
- Effective July 1, 2013: increase of 0.79%, or one half of the funded 2013-2014 Cost of Living Adjustment (COLA) of 1.57%

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2013-2014 District Budget in the respective cost centers.

BACKGROUND: On June 20, 2013 the ISSU and Pasadena Area Community College District came to this agreement.

Recommended for Approval:

[Signatures]

Approved by:

[Signatures]

(Requires three signatures)
MEMORANDUM OF UNDERSTANDING
BETWEEN PACCD AND INSTRUCTIONAL SERVICES SUPPORT UNIT – CFT
RESOLUTION OF REOPENERS

The Memorandum of Understanding is made by and between the Pasadena Area Community College District ("District") and Instructional Services Support Unit – CFT ("ISSU").

The District has offered and ISSU - CFT has accepted a salary increase for all unit members on the following terms:

• All unit members will receive an increase in base salary as follows:
  
  Effective July 1, 2012: increase of 2.0 percent
  Effective July 1, 2013, increase of 2.0 percent
  Effective July 1, 2013 or the effective date set by the State, whichever is later: increase of .79% or one half of the funded 2013-2014 Cost of Living Adjustment (COLA) of 1.57% (contingent on Governor's final approval of FY2013-2014 budget)

• The parties acknowledge that the operative collective bargaining agreement has no “me too” clause in effect. However, the total increase to the base salary stated above, i.e., 4.0 percent over two years from July 1, 2012 to June 30, 2014 plus one half of the funded COLA for 2013-2014, shall be no less favorable than the total increase in salary for any other unit for the same period.

• This MOU resolves all reopeners of the operative collective bargaining agreement through June 30, 2014.

Dated: June 20, 2013

INSTRUCTIONAL SERVICES SUPPORT UNIT – CFT

By: Julio Huerta, President

Dated: June 14, 2013

PASADENA AREA COMMUNITY COLLEGE DISTRICT

By: Mark Rocha, President/Superintendent
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratification of Tentative Agreement with the
Pasadena City College California Service Employees
Association (CSEA #777)

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the Tentative Agreement reached with the California Service Employees Association (CSEA #777). This Tentative Agreement provides for the following salary increases as indicated on the attachment:

Effective July 1, 2012: increase of 2.0%
Effective July 1, 2013: increase of 2.0%
Effective July 1, 2013: increase of 0.79%, or one half of the funded 2013-2014 Cost of Living Adjustment (COLA) of 1.57%

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2013-2014 District Budget in the respective cost centers.

BACKGROUND: On June 24, 2013 the CSEA and Pasadena Area Community College District came to this agreement.

Recommended for Approval:

[Signatures]

(Requires three signatures)
TENTATIVE AGREEMENT ON SALARY
BETWEEN PACCD AND CALIFORNIA SCHOOL EMPLOYEES, #777

The Tentative Agreement is made by and between the Pasadena Area Community College District ("District") and California School Employees Association, #777.

The District has offered and CSEA has accepted a salary increase for all unit members on the following terms:

* All unit members will receive an increase in base salary as follows:
  
 有效日期：
  - 2012年7月1日：增薪2.0%
  - 2013年7月1日：增薪2.0%
  - 2013年7月1日或由州政府指定的有效日期，以二者之中较晚者为准：增薪0.79%或2013-2014年生活费调整（COLA）的1.57%（依州长最终批准的FY2013-2014年度预算）

* The parties acknowledge that the operative collective bargaining agreement has no "me too" clause in effect. However, the total increase to the base salary stated above, i.e., 4.0 percent over two years from July 1, 2012 to June 30, 2014 plus one half of the funded COLA for 2013-2014, shall be no less favorable than the total increase in salary for any other unit for the same period.

* This MOU resolves all salary issues of the operative collective bargaining agreement through June 30, 2014.

Dated: June 24, 2013 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, #777
By: [Signature]
Rudy Perez, President

Dated: June 24, 2013 PASADENA AREA COMMUNITY COLLEGE DISTRICT
By: [Signature]
Mark Rocha, President/Superintendent

1570 East Colorado Boulevard • Pasadena, California 91106-2003 • (626) 585-7282 • FAX (626) 585-7922
PROPOSAL FOR TENTATIVE AGREEMENT
TO CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION, #777
June 24, 2013

TERM
July 1, 2012 – June 30, 2014

SALARY
Same as Tentative Agreement for ISSU-CFT (attached).

HEALTH INSURANCE
Current plans to remain in effect; no employee contribution to premium.

UNIFORM ALLOWANCE
The District will purchase one set of new uniforms for each unit member one time during the term of this contract. Each unit member will be paid a stipend of $100 per year for cleaning and any other maintenance.

ZIPPER CLAUSE
Contract is fixed for term of agreement

All other terms of the current Agreement to remain the same except as indicated above.

This agreement is subject to CSEA Policy 610 Review and Ratification of both CSEA Chapter #777 and Pasadena Area Community College Board of Trustees.

Dated: June 24, 2014

CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION, #777

By: [Signature]
Mr. Rudy Perez, President

Dated: June 24, 2014

PASADENA AREA COMMUNITY COLLEGE DISTRICT

By: [Signature]
Dr. Mark Rocha, Superintendent-President
CONSENT ITEM TITLE:
Ratification of Tentative Agreement with the
Pasadena City College Police Officers Association
(POA)

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the Tentative Agreement reached with the Police Officers Association (POA). This Tentative Agreement provides for the following salary increases as indicated on the attachment:

- Effective July 1, 2012: increase of 2.0%
- Effective July 1, 2013: increase of 2.0%
- Effective July 1, 2013: increase of 0.79%, or one half of the funded 2013-2014 Cost of Living Adjustment (COLA) of 1.57%

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2013-2014 District Budget in the respective cost centers.

BACKGROUND: On June 27, 2013 the POA and Pasadena Area Community College District came to this agreement.

Recommended for Approval:

[Signatures]

Executive Director, Human Resources

Senior Vice President/Assistant Superintendent
Business and College Services

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

APPROVED FOR SUBMISSION
THE BOARD OF TRUSTEES:

Superintendent/President

(Requires three signatures)
TENTATIVE AGREEMENT
BETWEEN PASADENA AREA COMMUNITY COLLEGE DISTRICT AND
PASADENA CITY COLLEGE POLICE OFFICERS ASSOCIATION
June 27, 2013

TERM
July 1, 2012 – June 30, 2014

All provisions below are effective July 1, 2013 except Wages as specified below.

WAGES, CLASSIFICATIONS AND JOB DESCRIPTIONS

• Move all police officers onto same salary schedule for other members of unit
• All unit members will receive an increase in base salary as follows:

  Effective July 1, 2012, an increase of 2.0 percent
  Effective July 1, 2013, an increase of 2.0 percent
  Effective July 1, 2013 or the effective date set by the State, whichever is later:
  increase of .79% or one half of the funded 2013-2014 Cost of Living Adjustment
  (COLA) of 1.57& (contingent on Governor’s approval of FY2013-2014 budget)

• The parties acknowledge that the operative collective bargaining agreement has no “me too”
  clause in effect. However, the total increase to the base salary stated above, i.e., 4.0 percent
  over two years from July 1, 2012 to June 30, 2014 plus one half of the funded COLA for
  2013-2014, shall be no less favorable than the total increase in salary for any other unit for
  the same period. This understanding shall only be evaluated over the two year period and not
  on a year-by-year basis.

• Remove transport coordinator/assistant out of unit

ZIPPER CLAUSE
• Contract is fixed for term of agreement

HOLIDAY PAY
• For any holiday worked, in addition to compensation for hours worked at the applicable
  rate(s), unit member shall receive one substitute holiday of 8 hours. The substitute holiday is
  not eligible for cash out, must be used within one year of the date it is received, and does not
  carry over. The unit member shall be permitted to use the substitute holiday if it is requested
  during the 12 month period; however, it is not permitted to take vacation time while the
  substitute holiday is available.
WORK SCHEDULE
• Unit members shall receive at least 72 hours advance notice of any change in their regular work schedule unless the change has been deemed an emergency by the Department's supervisor. This provision applies to the cover shift only.
• A work schedule shall be established for every unit member every six months.

UNIFORM ALLOWANCE STIPEND
• In lieu of reimbursement from a uniform vendor, an annual stipend shall be paid by the District no later than the close of the calendar year as follows:

<table>
<thead>
<tr>
<th>Uniform Allowance</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police Officers</td>
<td>$600.00</td>
</tr>
<tr>
<td>Parking technicians</td>
<td>$500.00</td>
</tr>
<tr>
<td>Transportation assistant</td>
<td>$500.00</td>
</tr>
<tr>
<td>Dispatchers</td>
<td>$400.00</td>
</tr>
<tr>
<td>HAZMAT Coordinator</td>
<td>$500.00</td>
</tr>
</tbody>
</table>

CERTIFICATE PAY INCREASE
• Intermediate P.O.S.T. certificate – An increase from 2.5% to 5%
• Advance P.O.S.T. certificate – An increase from 2.5% to 5%

SPECIAL ASSIGNMENT PAY
• Special assignment pay is limited to the assignments of Detective and Field Training Officer. Special assignment pay shall be 5% for a period of one year.

COMPENSATORY TIME CASH OUT
• Unit members may request to cash out up to 120 hours per year. This may be exercised in lump sum one time per year only. This shall not affect the unit member’s option to be paid overtime as earned.

GRAVEYARD SHIFT DIFFERENTIAL
• Graveyard - An employee regularly assigned to the graveyard shift shall receive a shift differential of 5% above his/her base rate of pay for each day worked on such shift.

All other terms of the current Agreement to remain the same except as indicated above.

Dated: June 27, 2013

PASADENA CITY COLLEGE POLICE OFFICERS ASSOCIATION
By: [Signature]
Michael DeSpain, President

Dated: June 27, 2013

PASADENA AREA COMMUNITY COLLEGE DISTRICT
By: [Signature]
Mark Rocha, President/Superintendent
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the Memorandum of Understanding (MOU) reached with the Confidentials. This MOU provides for the following salary increases as indicated on the attachment:

- Effective July 1, 2012: increase of 2.0%
- Effective July 1, 2013: increase of 2.0%
- Effective July 1, 2013: increase of 0.79%, or one half of the funded 2013-2014 Cost of Living Adjustment (COLA) of 1.57%

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2013-2014 District Budget in the respective cost centers.

BACKGROUND: On July 9, 2013 the Confidentials and Pasadena Area Community College District came to this agreement.
MEMORANDUM OF UNDERSTANDING
BETWEEN PACCD AND CONFIDENTIAL MEET AND CONFER GROUP
RE: SALARY INCREASE

The Memorandum of Understanding is made by and between the Pasadena Area Community College District ("District") and the Confidential Meet and Confer Group ("Confidential") with respect to an increase in salary for all group members.

The District has offered and the Confidentials have accepted a salary increase for all unit members on the following terms:

• All unit members will receive an increase in base salary as follows:
  Effective July 1, 2012: increase of 2.0 percent
  Effective July 1, 2013: increase of 2.0 percent
  Effective July 1, 2013: increase of .79% or one half of the funded 2013-2014 Cost of Living Adjustment (COLA) of 1.57%

• The foregoing increase shall supersede the MOU previously entered with respect to salary increase for 2012-2013. The increase of 1.5% retroactive to January 1, 2013 previously received shall be credited against the salary increase provided herein.

All other terms and conditions of employment remain the same.

Dated: July 9, 2013

CONFIDENTIAL MEET AND CONFER GROUP
By: Cynthia Smith, Representative

Dated: July 9, 2013

PASADENA AREA COMMUNITY COLLEGE DISTRICT
By: Mark Rocha, Superintendent/President
Consent Item No. 13-P

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratification of MOU with the Pasadena City College Management

Board Meeting Date: July 17, 2013

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the Memorandum of Understanding (MOU) reached with the Management. This MOU provides for the following salary increases as indicated on the attachment:

Effective July 1, 2012: increase of 2.0%
Effective July 1, 2013: increase of 2.0%
Effective July 1, 2013: increase of 0.79%, or one half of the funded 2013-2014 Cost of Living Adjustment (COLA) of 1.57%

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2013-2014 District Budget in the respective cost centers.

BACKGROUND: On July 12, 2013 the Management and Pasadena Area Community College District came to this agreement.

Recommended for Approval:

[Signatures]

Executive Director, Human Resources

[Signatures]

Senior Vice President/Assistant Superintendent
Business and College Services

[Signatures]

Senior Vice President/Assistant Superintendent
Academic and Student Affairs

(Requires three signatures)
MEMORANDUM OF UNDERSTANDING
BETWEEN PACCD AND MANAGEMENT ASSOCIATION

The Memorandum of Understanding is made by and between the Pasadena Area Community College District ("District") and The PCC Management Association.

Salary Increase

The District has offered and the Management Association has accepted a salary increase for all members on the following terms:

- All members will receive an increase in base salary as follows:
  
  Effective July 1, 2012: increase of 2.0 percent
  
  Effective July 1, 2013, increase of 2.0 percent
  
  Effective July 1, 2013: increase of .79% or one half of the funded 2013-2014 Cost of Living Adjustment (COLA) of 1.57%.

Terms of Employment

- The parties acknowledge that the Management Association is not an exclusive representative as defined in Government Code section 3540.1(e), and therefore has no right to collectively bargain or receive benefits based on any "me too" commitments which the Board may have reached with its other union-represented employees.
- All educational administrators serve "at will". Unless the District provides notice of release from the administrative position and issues a "March 15th Notice", a manager's service will automatically renew until June 30 of the following year.
- In the event a manager is given notice of nonrenewal, the individual’s service in his/her management position will end on June 30 of the current year. The individual will have the right to continue in another position at the college in accordance with one’s status as either or certificated academic or classified manager and in accordance with the applicable provisions of the California Education Code.
- The parties agree to develop and recommend to the Superintendent-President a revised Management Salary Schedule and Management Evaluation Process. The Executive Director of Human Resources will meet with the Management Association to develop this recommendation and present it for Board of Trustees review and approval prior to the start of FY2014-2015.
Professional Development

- The District will provide up to $10,000 per year, or up to an amount equal to $400 per manager, whichever is greater, to the Management Association for its use in professional development activities, subject to the approval of the Superintendent-President or designee.
- The District will provide up to $5,000 to the Management Association for a planning retreat and related group meetings to develop recommendations and proposals for aligning Management Association goals with college goals.
- The District will provide up to $5,000 per year for Management Scholarships for Community College Leadership Development to fund manager(s) to enroll in formal training courses, certificate programs and/or degree programs to enhance career development as a community college leader.

Dated: July 10, 2013

 MANAGEMENT ASSOCIATION

By: [Signature]
Dr. David Douglass, President

Dated: July 10, 2013

PASADENA AREA COMMUNITY COLLEGE DISTRICT

By: [Signature]
Dr. Mark Rocha, President/Superintendent
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend the compensation for the following Executives in the same manner as for all Managers as follows.

Effective July 1, 2012: increase of 2.0 percent
Effective July 1, 2013: increase of 2.0 percent
Effective July 1, 2013: increase of .79% or one half of the funded 2013-2014 Cost of Living Adjustment (COLA) of 1.57%

Bobbi Abram, Robert Bell, Gail Cooper, Terri Hampton, Robert Miller, Joseph Simoneschi, Rueben Smith, Donald Yoder

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2013-2014 District Budget in the respective cost centers.

BACKGROUND: This is the same compensation increase as formally agreed upon with the Management Association, ISSU-CFT, CSEA and POA.