BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR BUSINESS MEETING NO. 3
Wednesday, January 16, 2013
6:00 P.M. Closed Session; 7:00 P.M. Open Session
Pasadena City College
Creveling Lounge
1570 East Colorado Boulevard, Pasadena, CA 91106

For the full deliberation of the Board, please go to www.pasadena.edu/board, and click on “Audio and Video of Meetings”.

Meeting No. 3
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 3 on Wednesday, January 16, 2013, in Pasadena City College, Creveling Lounge, 1570 E. Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 6:01 p.m. by Mr. Martin, President.

ROLL CALL
Trustees Present
Mr. John Martin, President
Dr. Anthony Fellow, Vice President
Ms. Berlinda Brown, Clerk
Mr. Geoffrey L. Baum
Dr. Jeanette Mann
Mr. William Thomson
Ms. Linda Wah
Ms. Hanna Israel, Student Trustee

Administrative Officers in Attendance
Dr. Robert Bell, Assistant Superintendent, Senior Vice President, Academic and Student Affairs
Mr. Robert Miller, Assistant Superintendent, Senior Vice President, Business and College Services
Ms. Bobbi Abram, Executive Director, Foundation
Ms. Gail Cooper, General Counsel

The Management Association was represented by Dr. David Douglass.
The Academic Senate was represented by Dr. Dustin Hanvey.
The Classified Senate was represented by Ms. Jeannie Sullivan.
The Associated Students Board was represented by Mr. Simon Fraser.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
There was no public comment.

Mr. Martin adjourned the Board to Closed Session at 6:03 p.m.

II. CLOSED SESSION

Government Code §54957.6 Collective Bargaining (PCCFA; CSEA 777; ISSU, POA)
Designated Negotiator: Ms. Gail S. Cooper, General Counsel
III. OPEN SESSION
Mr. Martin reconvened Open Session at 7:03 p.m. Mr. Martin reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Thomson led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Bell introduced Dr. Ofelia Arellano, the new Dean of Academic Affairs. The Pasadena City College Tournament of Roses Honor Band was presented with an official certificate of recognition by President Martin and Dr. Rocha. Ms. Abram reported that funds are being raised for new band uniforms.

Dr. Rocha added that he would like tonight’s meeting to be adjourned in memory of Michael Buckhouse who worked in IT for over 30 years.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment.

D. APPROVAL OF MINUTES
Meeting No. 1, Regular Business Meeting and Annual Organizational Meeting, December 12, 2012

MOTION: ON MOTION OF Ms. Brown and seconded by Ms. Wah, the Board voted by a unanimous vote of the seven members present to approve the Minutes of Meeting No. 1, Regular Business Meeting and Annual Organizational Meeting, December 12, 2012.

Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS
Ms. Israel requested Consent Item 90-B be withdrawn for a separate vote.

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Wah, the Board voted by a unanimous vote of the seven members present to approve Consent Items 14-I; 80-B through 89-B, and 91-B through 94-B; and 54-P through 60-P, with 90-B withdrawn for separate vote.

Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Fellow, the Board voted by a unanimous vote of the seven members present to approve Consent Item 90-B.

Advisory Vote: Abstain
Mr. Miller introduced Don Yoder, who will start his duties as Chief of Police for the college on January 26.

**ACTION ITEMS**

**F. NOMINATIONS AND APPOINTMENT, CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD VACANCY: DISCUSSION WITH POSSIBLE ACTION.**

**MOTION:** ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted by a unanimous vote of the seven members present to approve the nomination of Linda S. Wah to the California Community College Trustees Board.

Advisory Vote: Aye

**G. RECEIPT OF SECOND QUARTERLY FINANCIAL STATUS REPORT, PASADENA CITY COLLEGE FY2012-2013: DISCUSSION WITH POSSIBLE ACTION.**

**MOTION:** ON MOTION OF Ms. Brown and seconded by Dr. Fellow, the Board voted by a unanimous vote of the seven members present to approve Receipt of Second Quarterly Financial Status Report, Pasadena City College FY2012-2013.

Advisory Vote: Aye

**INFORMATION AND DISCUSSION ITEMS**

**H. 2012 YEAR-END INSTITUTIONAL RESEARCH REPORT**

- EDUCATIONAL MASTER PLAN (EMP) REPORT CARD UPDATE
- ACCOUNTABILITY REPORT OF CALIFORNIA COMMUNITY COLLEGES (ARCC) UPDATE
- STRATEGIC ENROLLMENT MANAGEMENT (SEM) REPORT: SPRING 2013.

Ms. Crystal Kollross presented the 2012 year-end Institutional Research Report.

**I. REVISION OF BOARD POLICY 5575, SMOKING ON CAMPUS**

After discussion, the smoking policy will be brought back to the April 3rd Board of Trustees meeting.

**PRESIDENT’S REPORT**

**J. REPORT ON COLLEGE OPERATIONS AND INITIATIVES**

Written reports were included in the Board’s folders.

**ANNOUNCEMENTS**

**K. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES**

**a. SHARED GOVERNANCE REPRESENTATIVES**

Mr. Simon Fraser, Associated Students

- Reported that the biannual week of welcome went well; this week is Club Week, with about 68 clubs active and participating; Myra Whittington, AS Vice President for Student Services, did a fantastic job of keeping the students relaxed during finals week toward the end of last semester;
intercollegiate field tournament coming up in a couple of months; state budget is being reviewed and the legislative agenda is packed.

Ms. Jeannie Sullivan, Classified Senate
- Reported that Classified Days will be held on May 8th.
- Saddened to hear of loss of Michael Buckhouse who worked in ITS Department. Classified Senate will be hosting a memorial for him on February 13 in Circadian (11:30am-2:00pm) and one of the educational scholarships will be named for him.

Dr. Dustin Hanvey, Academic Senate
- Reported that AS is taking up revised IEC policy; Héctor Tobar, Los Angeles Times columnist and novelist will be coming to speak on April 2nd in Creveling 12:00 noon-1:30pm.

b. BOARD OF TRUSTEES

Mr. Geoffrey Baum, Trustee
- Appreciated smooth start to spring semester and the new schedule of fall, spring and summer.
- Attended Board of Governors meeting: legislative analyst provided report on adult education, governor is advocating that community colleges be charged with the primary responsibility for adult education; PCC is leading the pack in the state for adopting associate degrees for transfer under the Student Success Task Force recommendations; San Francisco City College (SFCC) still has a serious issue that accreditation may not be able to be retained, State may end up governing SFCC; accreditation team will be focusing on governance in the future.

Dr. Jeanette Mann, Trustee
- Legislative Advocacy Committee: Reported that after meeting with the students the legislative principles will be the same as last year. This year the Student Success Task Force recommendations will be supported as they are brought forward by the Board of Governors’ legislative plan.
- Reported that she will attend the Community College League of California’s Annual Legislative Conference January 27-28 in Sacramento along with Trustee Wah, Juan Gutierrez and Simon Fraser. Meetings will be held with local legislators.
- Reported that she will be attending the Association of Community College Trustees’ National Legislative Conference February 11-14 along with Trustees Baum and Thomson, Dr. Rocha, Juan Gutierrez and a student where they will be advocating in conjunction with a professional association.

Dr. Anthony Fellow, Trustee
- Reported that he is interested in online instruction and was glad to hear the associate of arts degree is under way and that a number of core courses are being offered.
- Added he would like the meeting to adjourn in memory of Yolanda Louwers, daughter of Rep. Grace Napolitano.

Ms. Linda Wah, Trustee
- Thanked the administration for the information on LancerPoint.
- Announced that the Los Angeles County School Trustees Association will hold a reception for Dr. Brice Harris on January 30 at 6pm at the Los Angeles City College student union building; a celebration and seminar will be held in honor of Fred Korematsu Day on January 26 at 10am in the McKinley School auditorium.
Mr. William Thomson, Trustee

- Suggested Jaylene Moseley be invited to a board meeting to talk about her organization, the Flintridge Center.
- Attended along with Bob Miller the Pasadena City of Learning’s program on veterans where Patty d’Orange Martin gave a presentation. Suggested she be invited to a board meeting soon.
- Attended with Trustee Brown the Armenian National Committee’s holiday reception.
- Invited Assemblymember Chris Holden to come to PCC to discuss educational issues facing the college.
- Announced that tomorrow evening is the candidate forum for those running for the Pasadena Unified School District Board and the Pasadena City Council.
- Attended the Executive Committee meeting of the PCC Foundation as Board liaison and reported that he is very pleased with the work Bobbi Abram is doing leading the organization. Lonnie Schield is the new president and there are new board members who have good connections.

L. FUTURE BOARD MEETING DATES

**Wednesday, February 6, 2013**
6:00 P.M. Closed Session. Creveling.

**Wednesday, February 20, 2013**
Study Session
6:00 P.M.

M. FUTURE AGENDA ITEMS

Mr. Baum requested a report on LancerPoint and how it is transforming the student experience.

IV. ADJOURNMENT

Mr. Martin adjourned Meeting No. 3 at 8:41 p.m. The meeting was adjourned in memory of Michael Buckhouse, an employee of the college for over 30 years who worked in several computing services positions; and Yolanda Louwers, daughter of Rep. Grace Napolitano.
MOTIONS CARRIED AT MEETING NO. 3 – January 16, 2013

1. Approval of the Minutes of Meeting No. 1, Regular Business Meeting and Annual Organizational Meeting, December 12, 2012.

2. Approval of Consent Items 14-I; 80-B through 89-B, and 91-B through 94-B; and 54-P through 60-P, with 90-B withdrawn for separate vote.

3. Approval of Consent Item 90-B.

4. Approval of the nomination of Linda S. Wah to the California Community College Trustees Board.

5. Approval of Receipt of Second Quarterly Financial Status Report, Pasadena City College FY2012-2013.

Submitted by:

Mark W. Rocha, Secretary
Board of Trustees