Meeting No. 12
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 12 on Wednesday, July 18, 2012, in the Community Room, Altadena Senior Center, 560 East Mariposa Street, Altadena, California 91001.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 6:01 p.m. by Mr. Baum, President.

ROLL CALL

Trustees Present
Mr. Geoffrey L. Baum, President
Mr. John Martin, Vice President (arrived 6:06 p.m.)
Ms. Berlinda Brown
Dr. Jeanette Mann
Ms. Linda Wah (arrived 6:03 p.m.)
Mr. William Thomson
Ms. Hanna Israel, Student Trustee

Trustees Excused
Dr. Anthony Fellow, Clerk

Administrative Officers in Attendance
Dr. Robert Bell, Vice President, Instruction/Student and Learning Services
Mr. Robert Miller, Vice President, Educational Services
Mr. Dwayne Cable, Vice President, Information Technology
Ms. Bobbi Abram, Executive Director, Foundation
Ms. Gail Cooper, General Counsel

The Management Association was represented by Dr. David Douglass. The Academic Senate was represented by Dr. Dustin Hanvey. The Classified Senate was not represented. The Associated Students Board was represented by Mr. Simon Fraser.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
There was no public comment.

Mr. Baum adjourned the Board to Closed Session at 6:03 p.m.

II. CLOSED SESSION

Government Code §54957.6 Collective Bargaining (PCCFA; CSEA 777; ISSU, POA)
III. OPEN SESSION
Mr. Baum reconvened Open Session at 7:03 p.m. Mr. Baum reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Mann led the Pledge of Allegiance.

B. INTRODUCTIONS AND ANNOUNCEMENTS
Mr. Baum extended a warm welcome to members of the PCC community to District One. He introduced the immediate past student trustee from the La Canada Unified School District, Alex Kalejian, who will be attending PCC in the fall.

   a. SUPERINTENDENT-PRESIDENT
      • Thanked all faculty and staff for servicing the students and the administration for their hard work over the summer.

   b. BOARD OF TRUSTEES

      Ms. Linda Wah, Trustee
      • Attended the Pasadena Sister Cities event last weekend and met two students from Finland who will be coming to PCC.

      Mr. Geoffrey Baum, Trustee
      • Attended the Board of Governors meeting. Will be taking up some recommendations the BOG is addressing including the news that San Francisco City College is threatened with the loss of its accreditation. Will continue to report to PACCD about some of the lessons learned from San Francisco. There is a proposal to establish specific priorities in student registration as the State has mandated specific groups to have priority registration.

   c. SHARED GOVERNANCE REPRESENTATIVES

      Dr. David Douglass, Management Association
      • Reported that the Management Association has elected its new board for the year. Amy Ulmer represents the group at large; Don Eckmann, Supervisors and Classified; Crystal Kollross, Business and Educational Services; Nick Mata, Student and Learning Services; and Dave Douglass represents Instruction.

      Dr. Dustin Hanvey, Academic Senate
      • Reported that 40-50 faculty attended a retreat at Clark Kellogg in Pomona which was an immense success. Thanked the Board and the Superintendent/President for their support.
      • Announced that the Annual Academic Senate retreat is scheduled for Saturday, August 25 at The Huntington, 9:30 a.m.-1:30 p.m.

      Mr. Simon Fraser, Associated Students
      • Introduced the members of the Associated Students Board who were present.
• Reported that the Lobby Committee has been reviewing seven bills federally and two state-wide with the intention of lobbying on them.
• Redesigning new club portal to replace outdated technology. Clubs are one of the biggest draws to PCC and one of the best ways to get students involved.
• Reported that next week the AS will be going over college budgetary issues from the position of the students.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was public comment from Rod Foster.

D. APPROVAL OF MINUTES
Meeting No. 9, Regular Business Meeting, June 6, 2012
Meeting No. 10, Special Meeting, June 20, 2012
Meeting No. 11, Regular Business Meeting, June 20, 2012

MOTION: ON MOTION OF Ms. Brown and seconded by Dr. Mann, the Board voted by a unanimous vote of the six members present to approve the Minutes of Meeting No. 9, Regular Business Meeting, June 6, 2012 (abstained: Brown, Thomson, Israel); Minutes of Meeting No. 10, Special Meeting, June 20, 2012; and Minutes of Meeting No. 11, Regular Business Meeting, June 20, 2012. Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS
Mr. Baum withdrew Consent Item 4-P for a separate vote.

There was public comment from Dave Krause.

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Brown, the Board voted by a unanimous vote of the six members present to approve Consent Items 1-S through 2-S; 1-I; 1-B through 11-B; and 1-P through 3-P, and 5-P; with 4-P withdrawn for a separate vote. Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Brown and seconded by Mr. Martin, the Board voted by five affirmative votes [Brown, Mann, Martin, Thomson, Wah] and one negative vote [Baum] to approve Consent Item 4-P. Advisory Vote: Aye

REPORTS

F. BUSINESS AND FISCAL SERVICES REPORT AND UPDATE
1. Closing of FY2011-12
2. Borrowing, Cash Flow and Fund Balances report
3. Audit RFQ process update

Ms. Renee Graves, of Vicenti, Lloyd, Stutzman, LLP and Bob Miller presented the Closing of FY2011-12, Borrowing, Cash Flow and Fund Balances report and the Audit RFQ process update.

G. PROCUREMENT PROCESS FOR ADMINISTRATIVE INFORMATION SYSTEM
Dwayne Cable presented the procurement process for the Administrative Information System.

H. REPORT OF BOARD OF TRUSTEES AD HOC SUBCOMMITTEE ON BUDGET, FACILITIES AND TECHNOLOGY: DISCUSSION OF
RECOMMENDATIONS TO MEET $10.5M BUDGET REDUCTION FOR FY2012-2013
There was public comment from Kevin Clinton and Dave Krause.

Dr. Rocha gave the report of the Board of Trustees Ad Hoc Subcommittee on Budget, Facilities and Technology with the recommendations to meet the $10.5 budget reduction for FY2012-2013.

ACTION ITEMS

I. ADOPT RESOLUTION No. 494 TO AUTHORIZE AND APPROVE THE BORROWING OF FUNDS FOR FISCAL YEAR 2012-2013; THE ISSUANCE AND SALE OF A 2012-2013 TAX AND REVENUE ANTICIPATION NOTE THEREFOR AND PARTICIPATION IN THE LOS ANGELES COUNTY SCHOOLS POOLED FINANCING PROGRAM – TAX AND REVENUE ANTICIPATION NOTES (TRANs): DISCUSSION WITH POSSIBLE ACTION
Rod Carter, Managing Director, Municipal Finance, RBC Capital Markets Corp., presented information on the TRAN.

Motion by Dr. Mann, second by Mr. Baum, to adopt Resolution No. 494.

MOTION TO AMEND: ON MOTION OF Mr. Thomson and seconded by Ms. Wah, the Board voted by four affirmative votes [Brown, Mann, Thomson, Wah] and two negative votes [Baum, Martin] to amend the motion to adopt Resolution No. 494 by authorizing Resolution No. 494 and the procedure but the issuing of the bonds would not occur until a subsequent ratifying action was taken by the Board.
Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Baum, the Board voted by a unanimous vote of the six members present [Baum, Brown, Mann, Martin, Thomson, Wah] to Adopt Resolution No. 494 to Authorize and Approve the Borrowing of Funds for Fiscal Year 2012-2013; the Issuance and Sale of a 2012-2013 Tax and Revenue Anticipation Note Therefor and Participation in the Los Angeles County Schools Pooled Financing Program – Tax and Revenue Anticipation Notes (TRANs), as amended.
Advisory Vote: Aye

J. AUTHORIZATION OF RFQ/RFP FOR EXTERNAL LINE OF CREDIT: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Martin and seconded by Dr. Mann, the Board voted by a unanimous vote of the six members present to approve the Authorization of RFQ/RFP for External Line of Credit.
Advisory Vote: Aye

K. HIRING PLAN FOR 2012-13: AUTHORIZATION TO CONCLUDE SEARCHES FOR POSITIONS TO FILL JOB VACANCIES: DISCUSSION WITH POSSIBLE ACTION
There was public comment from Dave Krause and Kevin Clinton.

Dr. Rocha noted that the eight Information Technology positions have been removed from the hiring plan.

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Martin, the Board voted by four affirmative votes [Baum, Martin, Mann, Thomson]
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L. FUTURE BOARD MEETING DATES
Mr. Baum stated that Dr. Mann would not be present at the August 15 meeting, therefore Area 3, Trustee Brown’s area, will be the location of the August 15 meeting. Area 2, Trustee Mann’s area, will be the location for the meeting in September.

Wednesday, August 15, 2012
Regular Business Meeting – 7:00 p.m. (Closed Session at 6:00 p.m.)

Wednesday, September 5, 2012
Regular Business Meeting – 7:00 p.m. (Closed Session at 6:00 p.m.)
FY2012-13 Budget Adoption

M. FUTURE AGENDA ITEMS
Mr. Baum requested the vote on the issuance of the bond; a review of the policy on video and audio coverage of board meetings; and how to prioritize student enrollment.

Future topics for study sessions
- Revenue Enhancement
- Communications, Marketing, Public Relations and Branding
- EMP Update

IV. ADJOURNMENT
Mr. Baum adjourned Meeting No. 12 at 10:47 p.m.
MOTIONS CARRIED AT MEETING NO. 12 – July 18, 2012

1. Approval of the Minutes of Meeting No. 9, Regular Business Meeting, June 6, 2012; Minutes of Meeting No. 10, Special Meeting, June 20, 2012; and Minutes of Meeting No. 11, Regular Business Meeting, June 20, 2012.

2. Approval of Consent Items 1-S through 2-S; 1-I; 1-B through 11-B; and 1-P through 3-P, and 5-P; with 4-P withdrawn for a separate vote.

3. Approval of Consent Item 4-P.

4. Approval to amend the motion to adopt Resolution No. 494 by authorizing Resolution No. 494 and the procedure but the issuing of the bonds would not occur until a subsequent ratifying action was taken by the Board.

5. Approval to Adopt Resolution No. 494 to Authorize and Approve the Borrowing of Funds for Fiscal Year 2012-2013; the Issuance and Sale of a 2012-2013 Tax and Revenue Anticipation Note Therefor and Participation in the Los Angeles County Schools Pooled Financing Program – Tax and Revenue Anticipation Notes (TRANs), as amended.

6. Approval of the Authorization of RFQ/RFP for External Line of Credit.

7. Approval to authorize the conducting of the searches for positions to fill job vacancies.

Submitted by:

Mark W. Rocha, Secretary
Board of Trustees