Meeting No. 4

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 4 on Wednesday, February 22, 2012, in Creveling Lounge, Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 6:02 p.m. by Mr. Martin, Vice President.

ROLL CALL

Trustees Present
Mr. Geoffrey L. Baum, President (arrived at 8:14 p.m.)
Mr. John Martin, Vice President
Dr. Anthony Fellow, Clerk
Ms. Berlinda Brown
Dr. Jeanette Mann
Mr. William Thomson
Ms. Linda Wah
Mr. Alexander Soto, Student Trustee

Administrative Officers in Attendance
Dr. Richard van Pelt, Vice President, Administrative Services
Dr. Robert Bell, Vice President, Student and Learning Services
Mr. Robert Miller, Vice President, Educational Services
Dr. Benedict Lastimado, Vice President, Human Resources
Mr. Dwayne Cable, Vice President, Information Technology
Ms. Bobbi Abram, Executive Director, Foundation
Ms. Gail Cooper, General Counsel

The Management Association was represented by Dr. David Douglass.
The Academic Senate was represented by Mr. Edward Martinez.
The Classified Senate was represented by Ms. Denise Albright.
The Associated Students Board was represented by Mr. Simon Fraser.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

There was no public comment.

Mr. Martin adjourned the Board to Closed Session at 6:04 p.m.

II. CLOSED SESSION

Government Code §54957
Conference with General Counsel regarding
anticipated litigation (One matter)
III. OPEN SESSION

Mr. Martin reconvened Open Session at 7:16 p.m. Mr. Martin recessed the meeting at 7:18 p.m.

The meeting was reconvened by Mr. Martin at 7:25 p.m.

Mr. Martin reported that one action was taken by the Board in Closed Session.
Ms. Cooper reported that the action taken was to release the Dean of the Community Education Center.

A. PLEDGE OF ALLEGIANCE
Dr. Fellow led the Pledge of Allegiance.

B. APPROVAL OF MINUTES
Meeting No. 3, Regular Business Meeting, February 1, 2012

MOTION: ON MOTION OF Dr. Fellow and seconded by Dr. Mann, the Board voted by a unanimous vote of the six members present to approve the Minutes of Meeting No. 3, Regular Business Meeting, held on February 1, 2012.
Advisory Vote: Aye

C. ANNOUNCEMENTS AND RECOGNITIONS

a. BOARD OF TRUSTEES

Ms. Berlinda Brown, Trustee
- Attended the President’s Latino Advisory Committee outreach meeting at Villa Parke on February 9. This was the first community meeting of PLAC.
- Attended the President’s African American Advisory Committee meeting at Jackie Robinson Center on February 16.

Dr. Jeanette Mann, Trustee
- Reported that the Legislative Advocacy Committee met on Monday evening and will generally be meeting on the Monday preceding the board meetings.
- Attended the Association of Community College Trustees (ACCT) National Legislative Summit in Washington, D.C. on February 13-16 with Linda Wah, Bill Thomson and Alex Soto. Attended scheduled meetings with representatives of Senators Boxer and Feinstein. Met with Congressman Schiff and Baca and Congresswoman Judy Chu. Also met with Dr. Martha Kanter, Under Secretary of Department of Education, Joan Oates, Assistant
Secretary of Labor and Secretary of Labor, Hilda Solis, who joined the meeting. At all meetings the Student Success Task Force was discussed.

**Dr. Anthony Fellow, Trustee**
- Attended the retirement party for Dr. Jacobs, a good farewell for an outstanding educator and a grand lady.

**Ms. Linda Wah, Trustee**
- Met with Department of Education while in Washington D.C. at the ACCT conference. She and Mr. Miller have a conference call set up to discuss grant opportunities. President Obama’s budget letter was released the day the ACCT conference in Washington D.C. began, with six points focused on community colleges with opportunities for consortiums and partnerships.
- Announced that the ACCT awards are coming up (nominations are due June 22); last year one of the faculty was given an award for the Pacific coast region.
- Announced that the Feminists Club, the National Women’s Political Caucus and the Pasadena Commission on Status of Women will be honoring women’s history month in March with an event on March 20 and the showing of the film “Misrepresentation”.

**Mr. William Thomson, Trustee**
- Distributed an article from yesterday’s Wall Street Journal -- thought-provoking article about why one would go to college and why one would choose a particular college that made the point that the income received after graduation should not be the top reason for selecting a given college.

**Mr. Alexander Soto, Student Trustee**
- Attended ACCT meeting in Washington D.C. with the trustees where they were advocating for grant opportunities for the college as well as more money in financial aid for the students. Representative Baca will be putting forward a bill, similar to the Dream Act, the difference being no requirement for students to join the military to get financial aid and go to college.
- Along with Ashley Jackson, met with Mr. Miller and Dr. Bell to discuss what has occurred as of late with class sections and to discuss what to do for affected students.

**b. SUPERINTENDENT/PRESIDENT**
- Introduced his wife, Nancy, and thanked all spouses and partners for their support.
- Announced that the college won the Bellwether Award at the Community College Futures Assembly - introduced Brock Klein, Professor Jay Cho and Math Jam students.
- Thanked Mel Cohen, President of the Pasadena City College Foundation and Shirley Burt, member of the Foundation Board, for coming to the board meeting.
- Reported that through the Foundation’s generosity, a grant was given to the first Beijing, China group of Study Abroad students.
- Introduced Dr. Bell who has taken the lead in organizing a program for Black History Month. Dr. Bell noted that for the last home baseball game on February 28 at 3pm at Jackie Robinson Memorial Field, all of the players will be wearing the authentic jersey that Jackie Robinson wore when he was a student at PCC, which will carry the number 42. As a special tribute to Jackie Robinson, this will be the tradition going forward. Jackie Robinson’s niece will be attending the game and the event will be covered by local media.
c. **SHARED GOVERNANCE REPRESENTATIVES**

**Mr. Simon Fraser, Associated Students**
- Reported that three SAFI (Student Activity Fee Initiative) projects were approved - starting projects from TLC, distance education and disabled student services. Involved in planning and priorities process. Welcome Week is scheduled this week and is providing a booth in the quad to help students look up classes. Club Week will be held next week, with 68 clubs represented. March in March scheduled for March 5th – sign ups are available and any student can go -- limited to the first 90 students.
- Reported that AS is concerned in regards to the cut in the spring 2012 sections and the fact that sections were cut close to a semester beginning as the cut sections were already enrolled in and paid for by students. Students have lost eligibility for financial aid and key courses needed for educational goals. The ASPCC is doing its very best to help and inform displaced students including a scholarship program for affected students for which applications are now available. Today at the ASPCC meeting the AS passed a resolution, which has been distributed, which calls on the administration to take immediate steps to compensate affected students and place these students in classes that help further their educational goals and to remind the administration of PCC's core educational mission.
- Announced that a Town Hall is scheduled in Creveling on Monday, February 27 to hear from the students about how the AS should be responding moving forward.

**Ms. Denise Albright, Classified Senate**
- Announced Classified Senate hopes to be holding a general meeting in June on a Friday.
- Reported that work is being done on scholarships for students as well as classified employees.

**Mr. Edward Martinez, Academic Senate**
- Announced that first meeting of Academic Senate for spring semester is Monday, February 27 at 3pm. Faculty continues to be engaged in realignment discussion. Recognizing dire situation of the State and the college's budget, senate leaders will propose two symbolic saving measures to the Senate Board -- to send one funded delegate to spring’s state plenary session, and to cancel the end of year Senate breakfast with money for that event to be redirected to scholarship fund.
- Announced he has voluntarily reduced his own release time as Senate President in order to provide more coverage in counseling office.
- Reported that Senate is working on new policy on professional development. Enrollment Management Committee is considering revisions to the enrollment management policy. Faculty hiring and part-time faculty hiring policies are being updated and revised.

**Mr. David Douglass, Management Association**
- Reported that Management Association is now meeting monthly.
- Reported that there is a management training this Friday put on by Human Resources; working on Management Association handbook revise; diversity policy statement about to come from the Management Association.
- No managers have any release time for shared governance activities.

**Mr. Dwayne Cable, Vice President, Information Technology**
- Included a report in the Board's binders in regards to the Business Process Improvement initiative.
D. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was public comment from Miriam Vasquez, Bijan Bahmani, Chris Fennessy, Jason Carman, Kevin Clinton and Vlad Viski.

Trustee Baum arrived at 8:14 p.m.

E. APPROVAL OF CONSENT ITEMS
Consent Items 75-I, 80-I, 81-I and 83-I were withdrawn.

MOTION: ON MOTION OF Mr. Martin and seconded by Dr. Fellow, the Board voted by a unanimous vote of the seven members present to approve Consent Items 73-I through 74-I; 76-I through 79-I; 82-I; Consent Items 95-B through 100-B; and Consent Items 49-P through 52-P.
Advisory Vote: Aye

Mr. Baum recessed the meeting at 8:29 p.m.

The meeting was reconvened by Mr. Baum at 8:39 p.m.

D. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was public comment from Kellie Engel.

F. 2011 DISTRICT EMPLOYEE SALARY, EARNINGS AND BENEFITS REPORT
Ms. Cooper presented the 2011 District employee salary, earnings and benefits report.

G. REVIEW 2010-2011 PASADENA CITY COLLEGE FOUNDATION ANNUAL FINANCIAL AUDIT
Heidi White, CPA, Vavrinek, Trine, Day & Co., LLP presented the 2010-2011 Pasadena City College Foundation annual financial audit. The Board received the audit.

H. REVIEW 2010-2011 MEASURE P GENERAL OBLIGATION BOND FINANCIAL AND PERFORMANCE AUDITS
Heidi White, CPA, Vavrinek, Trine, Day & Co., LLP presented the 2010-2011 Measure P General Obligation Bond financial and performance audits. The Board received the audit.

I. REPORTS
There was public comment from Samantha Lozano, Quichi Patlam, Mirtha Lopez, Sally Pickett, Kem Turner, Juan Flores, Bijan Bahmani, Nagham Wehbe, Susan Brown, Norman Abbey, Eduardo Cairo, Adrian Frias, Anthony Nassih, Jennifer Piskel, Jose Alvarenga, Miriam Vasquez, Matt Sprott, Jessica Schmalz, Elizabeth Aguilar, Roshan Akula and Jane Hallinger.

a) BUDGET RESOURCE AND ALLOCATION COMMITTEE: FY 2011-12 ADJUSTMENTS; DEVELOPMENT OF FY2012-13
-- Dr. van Pelt

b) ENROLLMENT MANAGEMENT COMMITTEE: SPRING 2011 CLASS SCHEDULE ADJUSTMENTS; FY2012-13 CLASS SCHEDULE
-- Mr. Miller and Dr. Bell

There was public comment from Stacy McCorkle.
c) COLLEGE PLANNING AND PRIORITIES COMMITTEE: REALIGNMENT PROGRESS REPORT
No report, due to time constraints.

d) ADMINISTRATIVE INFORMATION SYSTEM PROJECT UPDATE
No report, due to time constraints.

J. FUTURE BOARD MEETING DATES

Wednesday, March 7, 2012
Regular Business Meeting – 7:00 p.m. (Closed Session at 6:00 p.m.)

Wednesday, March 21, 2012
Study Session – Proposed Topic: Master Facilities and Sustainability Plan 6:00 p.m.

Wednesday, April 4, 2012
Regular Business Meeting – 7:00 p.m. (Closed Session at 6:00 p.m.)

Tuesday, April 17, 2012
Joint meeting with Pasadena Unified School District – 6:00 p.m.

K. FUTURE AGENDA ITEMS

Future topics for study sessions
- Master Facilities and Sustainability Plan (March 21)
- Revenue Enhancement
- Information and Instructional Technology Plan
- Educational Master Plan and Student Success
- Communications, Marketing, Public Relations and Branding

IV. ADJOURNMENT
Mr. Baum adjourned Meeting No. 4 at 11:28 p.m.
MOTIONS CARRIED AT MEETING NO. 4 – February 22, 2012

1. Approval of the Minutes of Meeting No. 3, Regular Business Meeting, held on February 1, 2012.

2. Approval of Consent Items 73-I through 74-I; 76-I through 79-I; 82-I; Consent Items 95-B through 100-B; and Consent Items 49-P through 52-P.

Submitted by:

Mark W. Rocha, Secretary
Board of Trustees