The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 1 on Wednesday, December 14, 2011, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 5:02 p.m. by Mr. Thomson, President.

ROLL CALL

Trustees Present
Mr. William Thomson, President
Mr. Geoffrey L. Baum, Vice President
Mr. John Martin, Clerk
Ms. Berlinda Brown
Dr. Anthony Fellow
Dr. Jeanette Mann
Ms. Linda Wah
Mr. Alexander Soto, Student Trustee

Administrative Officers in Attendance
Dr. Richard van Pelt, Vice President, Administrative Services
Dr. Robert Bell, Vice President, Student and Learning Services
Mr. Robert Miller, Vice President, Educational Services
Dr. Benedict Lastimado, Vice President, Human Resources
Mr. Dwayne Cable, Vice President, Information Technology
Ms. Gail Cooper, General Counsel

Administrative Officers Absent
Dr. Jacqueline Jacobs, Vice President, Instruction

The Management Association was represented by Dr. David Douglass.
The Academic Senate was represented by Mr. Dustin Hanvey.
The Classified Senate was represented by Ms. Melissa Bargsten.
The Associated Students Board was represented by Mr. Simon Fraser.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
There was public comment from Anna Mae Jones, ISSU president.

Mr. Thomson adjourned the Board to Closed Session at 5:09 p.m.
II. CLOSED SESSION

Government Code §54956.9(a) Conference with General Counsel regarding existing litigation (One matter)

Government Code §54957 Conference with General Counsel regarding anticipated litigation (One matter)

Government Code §54957 Employee Discipline, Dismissal, Release (Four matters)

Government Code §54957.6 Collective Bargaining (PCCFA; CSEA 777; ISSU, POA)

Designated Negotiator: Ms. Gail S. Cooper, General Counsel

Government Code §54957.6 Negotiation with Unrepresented Employees (Confidentials, Management Association)

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III. OPEN SESSION

Mr. Thomson reconvened the Open Session at 7:05 p.m. and reported that no action was taken by the Board in Closed Session.

A. CONVENE ANNUAL ORGANIZATIONAL MEETING

The Annual Organizational Meeting was convened at 7:06 p.m.

B. PLEDGE OF ALLEGIANCE

Dr. Bell led the Pledge of Allegiance.

C. ADMINISTRATION OF OATH OF OFFICE

Mr. Thomson administered the Oath of Office to Dr. Mann (Area 2), Ms. Wah (Area 5) and Mr. Martin (Area 6) and Mr. Baum administered the Oath of Office to Mr. Thomson (Area 4).

D. ELECTION OF BOARD OFFICERS

MOTION: ON MOTION OF Mr. Martin and seconded by Dr. Fellow, the Board voted, by a unanimous vote of the seven members present, to elect Geoffrey L. Baum as Board President for 2012. Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Brown, the Board voted, by a unanimous vote of the seven members present, to elect John H. Martin as Board Vice President for 2012.

Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Wah, the Board voted, by a unanimous vote of the seven members present, to elect Anthony R. Fellow as Board Clerk for 2012.

Advisory Vote: Aye

Mr. Baum added that Dr. Mark Rocha would be Board Secretary for 2012 per the Board of Trustees Bylaws.
E. BOARD OF TRUSTEES’ REPRESENTATIVES AND COMMITTEES -- INFORMATION ONLY
Mr. Baum read out a proposed list of representatives from the Board of Trustees for the following:

a) Los Angeles County Committee on School District Organization
b) Los Angeles County School Trustees’ Association
c) Community College League of California
d) Measure P Committee representative
e) PCC Foundation representative
f) Audit Committee
g) Legislative Advocacy Committee
h) Policy Review Committee
i) KPCC Oversight Committee

F. CERTIFICATION OF SIGNATURES

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Fellow, the Board voted, by a unanimous vote of the seven members present, to certify the signatures of the 2012 Board of Trustees and administrative staff authorized to sign notices of employment, contracts and orders drawn on the funds of the District.
Advisory Vote: Aye

G. SETTING DAY AND TIME OF REGULAR MEETINGS FOR 2012, AND RETREATS

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Wah, the Board voted, by a unanimous vote of the seven members present, to hold the Regular Business Meetings of the Board of Trustees on the first and third Wednesdays of each month convening at 6:00 p.m.
Advisory Vote: Aye

H. ADJOURN ANNUAL ORGANIZATIONAL MEETING
The Annual Organizational Meeting was adjourned at 7:30 p.m.

I. CONVENE REGULAR BUSINESS MEETING No. 1
The regular business meeting was convened at 7:31 p.m.

J. APPROVAL OF MINUTES
Meeting No. 22, Regular Board Meeting, November 2, 2011
Meeting No. 23, Study Session, November 16, 2011

MOTION: ON MOTION OF Ms. Brown and seconded by Mr. Soto, the Board voted by a unanimous vote of the seven members present to approve the Minutes of Meeting No. 22, Regular Board
K. ANNOUNCEMENTS AND RECOGNITIONS

a. BOARD OF TRUSTEES

Ms. Berlinda Brown, Trustee
- Thanked Dr. Rocha and faculty who developed the One Book One College program for the First Year Experience for students and for inviting the three doctors to the college.
- Attended the Jackie Robinson Arts and Humanities Lecture on November 10 given by Dr. Patricia Gándara.
- Thanked Dr. Jacobs for her service to the students and community.

Dr. Jeanette Mann, Trustee
- Reported that the Student Success Task Force completed its work on December 7 with unanimous agreement on 22 recommendations. There was a tremendous amount of discussion that resulted in the substantive recommendations which will be considered tomorrow at the Consultation Council to the Chancellor. The Task Force recommendations go to the Board of Governors meeting on January 9, 2012.

Mr. Geoffrey Baum, Trustee
- Thanked library staff for exhibit on Latinos and Latino newspapers organized by Dr. Felix Gutierrez, faculty at Annenberg School at USC.
- Commented on the tremendous publicity that the College is generating for its projects. PCC is being recognized state-wide for work with veterans.
- Thanked Management Association and Dr. Rocha for holiday reception last week.

Mr. William Thomson, Trustee
- Attended meeting with Consul General of China, guest of Dr. Rocha. Thanked Dr. Ted Young and Dr. Cathy Wei for attending the meeting and leading the tour of the campus.
- Attended the holiday party hosted by the Sister Cities of Pasadena last Sunday. Dr. Young and Dr. Wei were also in attendance with PCC students.

Ms. Linda Wah, Trustee
- Met with a delegate from Beijing who had been negotiating building a satellite campus for Yale in Beijing. The meeting was at the request of San Marino City Councilman Eugene Sun and Dr. Young and Dr. Wei also attended.
- Thanked ASB and Young Feminists Club who partnered with National Women's Political Caucus at end of November for Equality Day and discussion on gender pay gap.

Dr. Anthony Fellow, Trustee
- Attended a community forum sponsored by the Associated Students on December 6 in regards to the international, state and local issues about water. Thanked Ashley Jackson and Hanna Israel.

b. SUPERINTENDENT/PRESIDENT

Thanked Dave Douglass and Management Association for holiday party last week. Commended heroic effort on part of Rick van Pelt and Facilities staff for work connected with the windstorm emergency.

- Dr. Jacqueline Jacobs
  Dr. Rocha thanked Dr. Jacobs, who was at the nursing pinning ceremony in Sexson, for her service to the College. An official Board commendation and photo montage will be formally presented to Dr. Jacobs at a later date.
• **Foster/Kinship Care Education**
  Theresa Reed, Foster/Kinship Care Education Program, presented information on the program.

36-P: Employment, Change of Status, Leave of Absence, and Separation of Academic Employees

**MOTION:** ON MOTION OF Mr. Thomson and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve Consent Item 36-P as to the employment of Bobbi Abram as Executive Director, Foundation.

Advisory Vote: Aye

Dr. Rocha congratulated Ms. Bobbi Abram on her appointment as Executive Director of the College Foundation.

c. **SHARED GOVERNANCE REPRESENTATIVES**

**Mr. Simon Fraser, Associated Students**
- Relaxation Week is a project to support students during finals week. Involves free massages, yoga lessons, and scantrons.
- Student activity fee initiative was approved and AS is soliciting requests for a project that will improve student experience and participation on campus.
- AS is reviewing the newest revisions to the Student Success Task Force initiative.

**Ms. Melissa Bargsten, Classified Senate**
- Classified staff participated in professional development workshop on December 2.

**Mr. Dustin Hanvey, Academic Senate**
- Last Monday Senate passed a two-part flex calendar for 2012-13, with a convocation day in fall 2012 and flex hours that can be used by faculty for various things including conferences and workshops on campus.
- Senate passed a revision to course repetition policy to comply with new state guidelines.
- Senate received an update on Assembly Bill 130, the California Dream Act.
- Compliments to Dr. van Pelt and facilities staff for getting the campus up and running within 24 hours after the windstorm.

**Mr. David Douglass, Management Association**
- Thanks to everyone who participated in the annual Holiday Reception.

L. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

There was public comment from faculty Roger Marheine, Jane Hallinger, David Uranga, Rod Foster, Ted James; and Miguel de la Rosa, Chris Fennessy, Juan Flores, Jocelyn Silva, Bijan Bahmani, Mayra, and Brandon Hammerli.

M. **RECEIPT OF 2010-2011 DISTRICT FINANCIAL AUDIT: DISCUSSION WITH POSSIBLE ACTION**

**MOTION:** ON MOTION OF Mr. Martin and seconded by Ms. Brown, the Board voted by a unanimous vote of the seven members present to receive the 2010-2011 District Financial Audit.

Advisory Vote: Aye

N. **REDISTRICTING PROCESS: INFORMATIVE AND DISCUSSION ONLY**

Mr. Paul Mitchell, President, Redistricting Partners, presented information on the redistricting process. There was public comment from Simon Fraser.
O. APPROVAL OF CONSENT ITEMS
Dr. Rocha stated that Consent Item 42-I was withdrawn.

MOTION: ON MOTION OF Ms. Brown and seconded by Dr. Fellow, the Board voted by a unanimous vote of the seven members present to approve Consent Items 40-I through 57-I; 63-B through 76-B; and 35-P through 40-P, with Consent Item 66-B: Approve/Ratify/Amend/Renew Contracts; Consent Item 73-B: Approve Purchasing Transactions; and Consent Item 38-P: Employment, Change of Status and Separation of Classified Employees withdrawn for separate votes.
Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Brown and seconded by Ms. Wah, the Board voted by a unanimous vote of the seven members present to approve Consent Item 66-B: Approve/Ratify/Amend/Renew Contracts; Consent Item 73-B: Approve Purchasing Transactions; and Consent Item 38-P: Employment, Change of Status and Separation of Classified Employees.
Advisory Vote: Aye

P. APPROVAL OF ADDITIONS TO THE CREDIT CURRICULUM: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Thomson and seconded by Mr. Soto, the Board voted by a unanimous vote of the seven members present to approve the Additions to the Credit Curriculum.
Advisory Vote: Aye

Agenda item R was taken out of order.

R. DISTRICT POLICY: DISCUSSION WITH POSSIBLE ACTION
   • Policy No. 4060: Degrees, Certificates, and Transfer Certifications

MOTION: ON MOTION OF Mr. Soto and seconded by Dr. Fellow, the Board voted by a unanimous vote of the seven members present to approve Policy No. 4060: Degrees, Certificates, and Transfer Certifications.
Advisory Vote: Aye

Q. PROJECT 90 STUDENT SUCCESS ACHIEVEMENT TARGETS: INFORMATIVE WITH DISCUSSION
Mr. Miller presented information on Project 90 student success achievement targets.

S. FULL-TIME FACULTY OBLIGATION NUMBER AND FACULTY HIRING 2012-2013: INFORMATIVE
Mr. Miller presented information on the full-time faculty obligation number and faculty hiring for 2012-2013.

T. COLLEGE PLANNING AND PRIORITIES UPDATE: INFORMATIVE WITH DISCUSSION
   • Progress Report on Realignment
Mr. Miller presented an update on college planning and priorities.
U. PUBLIC HEARING REGARDING INITIAL PROPOSAL FOR RE-OPENER NEGOTIATIONS FOR 2011-2012 FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE FACULTY ASSOCIATION (PCCFA)
Mr. Baum opened the hearing. Since no one wished to address the Board on the item, the hearing was closed.

V. PUBLIC HEARING REGARDING INITIAL PROPOSAL FOR RE-OPENER NEGOTIATIONS FOR 2011-2012 FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE POLICE OFFICERS ASSOCIATION (POA)
Mr. Baum opened the hearing. Since no one wished to address the Board on the item, the hearing was closed.

W. PUBLIC HEARING REGARDING INITIAL PROPOSAL FOR THE RE-OPENER NEGOTIATIONS FOR 2011-2012 FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE INSTRUCTIONAL SERVICES SUPPORT UNIT (ISSU)
Mr. Baum opened the hearing. Since no one wished to address the Board on the item, the hearing was closed.

X. PUBLIC HEARING REGARDING INITIAL PROPOSAL FOR RE-OPENER NEGOTIATIONS FOR 2011-2012 FROM THE PASADENA CITY COLLEGE INSTRUCTIONAL SERVICES SUPPORT UNIT (ISSU) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT
Mr. Baum opened the hearing. Since no one wished to address the Board on the item, the hearing was closed.

Y. FUTURE BOARD MEETING DATES

   Wednesday, January 18, 2012
   Regular Business Meeting – 7:00 p.m. (Closed Session at 6:00 p.m.)
   Creveling Lounge, Pasadena City College

   Saturday, January 7 or 28, 2012 (TBA)
   Winter Retreat
   Mr. Baum asked the trustees to keep January 18 open as a possible retreat day instead of January 7 or 28.

   Wednesday, February 1, 2012
   Regular Business Meeting – 7:00 p.m. (Closed Session at 6:00 p.m.)
   Creveling Lounge, Pasadena City College

Z. FUTURE AGENDA ITEMS
Mr. Baum requested the strategic plan for technology.

IV. ADJOURNMENT
Mr. Baum adjourned Meeting No.1 at 10:54 p.m.
MOTIONS CARRIED AT MEETING NO. 1 – December 14, 2011

1. Approval to elect Geoffrey L. Baum as Board President for 2012.
2. Approval to elect John H. Martin as Board Vice President for 2012.
3. Approval to elect Anthony R. Fellow as Board Clerk for 2012.
4. Approval to certify the signatures of the 2012 Board of Trustees and administrative staff authorized to sign notices of employment, contracts and orders drawn on the funds of the District.
5. Approval to hold the Regular Business Meetings of the Board of Trustees on the first and third Wednesdays of each month convening at 6:00 p.m.
6. Approval of the Minutes of Meeting No. 22, Regular Board Meeting, held on November 2, 2011; and the Minutes of Meeting No. 23, Study Session, held on November 16, 2011.
7. Approval of Consent Item 36-P as to the employment of Bobbi Abram as Executive Director, Foundation.
8. Approval to receive the 2010-2011 District Financial Audit.
9. Approval of Consent Items 40-I through 57-I; 63-B through 76-B; and 35-P through 40-P, with Consent Item 66-B: Approve/Ratify/Amend/Renew Contracts; Consent Item 73-B: Approve Purchasing Transactions; and Consent Item 38-P: Employment, Change of Status and Separation of Classified Employees withdrawn for separate votes.
10. Approval of Consent Item 66-B: Approve/Ratify/Amend/Renew Contracts; Consent Item 73-B: Approve Purchasing Transactions; and Consent Item 38-P: Employment, Change of Status and Separation of Classified Employees.
11. Approval of the Additions to the Credit Curriculum.
12. Approval of Policy No. 4060: Degrees, Certificates, and Transfer Certifications.

Submitted by:

Mark W. Rocha, Secretary
Board of Trustees