Meeting No. 22

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 22 on Wednesday, November 2, 2011, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 6:01 p.m. by Mr. Thomson, President.

ROLL CALL

Trustees Present
Mr. William Thomson, President
Mr. John Martin, Clerk
Ms. Berlinda Brown
Dr. Jeanette Mann
Ms. Linda Wah
Mr. Alexander Soto, Student Trustee

Trustees Excused
Mr. Geoffrey L. Baum, Vice President
Dr. Anthony Fellow

Administrative Officers in Attendance
Dr. Richard van Pelt, Vice President, Administrative Services
Dr. Robert Bell, Vice President, Student and Learning Services
Mr. Robert Miller, Vice President, Educational Services
Dr. Benedict Lastimado, Vice President, Human Resources
Mr. Dwayne Cable, Vice President, Information Technology
Ms. Gail Cooper, General Counsel

Administrative Officers Absent
Dr. Jacqueline Jacobs, Vice President, Instruction

The Management Association was represented by Dr. David Douglass.
The Academic Senate was represented by Mr. Edward Martinez.
The Classified Senate was represented by Ms. Melissa Bargsten.
The Associated Students Board was represented by Ms. Ashley Jackson.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

There was no public comment.

Mr. Thomson adjourned the Board to Closed Session at 6:02 p.m.
II. CLOSED SESSION

Government Code §54956.9(b)  Conference with General Counsel regarding Anticipated Litigation (three matters)

Government Code §54957  Employee Discipline, Dismissal, Release (four matters)

Government Code §54957.6  Collective Bargaining (PCCFA; CSEA 777; ISSU; POA)
Designated Negotiator: Ms. Gail S. Cooper, General Counsel

Government Code §54957.6  Negotiation with Unrepresented Employees (Confidential; Management Association)
Designated Negotiator: Ms. Gail S. Cooper, General Counsel

III. OPEN SESSION

Mr. Thomson reconvened the Open Session at 7:05 p.m. and reported that no action was taken by the Board in Closed Session.

A. PLEDGE OF ALLEGIANCE

Ms. Brown led the Pledge of Allegiance.

Mr. Thomson said the next agenda item would be taken out of order.

C. ANNOUNCEMENTS AND RECOGNITIONS

a. BOARD OF TRUSTEES

- Dr. Cathy Wei – 2011 Association of Community College Trustees Pacific Regional Faculty Member Award

B. APPROVAL OF MINUTES

Meeting No. 20, Regular Business Meeting, October 5, 2011

Mr. Thomson requested the following amendment to the minutes:
Page 2: “…as well as Violet Jacobs, the wife of Joseph Jacobs, the founder of Jacobs Engineering.”

MOTION:  ON MOTION OF Dr. Mann and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to approve the Minutes of Meeting No. 20, as amended, Regular Business Meeting, held on October 5, 2011.

Advisory Vote: Aye

Meeting No. 21, Study Session, October 19, 2011

Mr. Thomson requested the following amendment to the minutes:
Page 1: “A. PUSD, Sierra Madre

- Superintendent Jon Gundry, PUSD
- Principal Gilbert Barraza, Jr., Pasadena High School
- Principal Esther C. Salinas, Sierra Madre Elementary School
- Mayor John Buchanan, Sierra Madre”

MOTION:  ON MOTION OF Ms. Brown and seconded by Mr. Soto, the Board voted by a unanimous vote of the five members present to approve the Minutes of Meeting No. 21, as amended, Study Session, held on October 19, 2011.

Advisory Vote: Aye
C. ANNOUNCEMENTS AND RECOGNITIONS

a. BOARD OF TRUSTEES (continued)

Dr. Jeanette Mann, Trustee
- Went on record to correct factual errors in the comments of Talin Menosian at the October 19, 2011 Study Session.

Ms. Linda Wah, Trustee
- Thanked Dina Chase who had a booth at two of the recent Farmers Markets in South Pasadena which elicited a good response from the community.
- A few weeks ago PCC was the venue for the League of Women Voters celebrating the 19th amendment to the U.S. Constitution. Thanked Beverly Tate, Sherry Hassan, Alex Soto, Ashley Jackson and the Feminists’ Club.

b. SUPERINTENDENT/PRESIDENT
- Attended discussion group with Sheila Rose’s ESL class which is reading “The Pact”, written by three African American men from Newark, New Jersey, who made a pact that they were going to become doctors. The three authors will be at PCC on Friday, November 18.

Mr. Dwayne Cable, Vice President, Information Technology
- Administrative information system procurement process begun with Strata Information Group; upgrades regarding current web presence.

Dr. Richard van Pelt, Vice President, Administrative Services
- Summary that details sustainability projects on campus; LED retrofit – LED lights being installed on first level of parking structure 5; second vendor outreach this Friday.

Mr. Robert Miller, Vice President, Educational Services
- College Council – nine standing committees operating; finalized winter schedule; working on spring schedule; focusing on outreach activities and basic skills activities.

Dr. Robert Bell, Vice President, Student and Learning Services
- Registration has begun for winter 2012 term; begun process of following up with students from Photo Finish Friday project; meet and greet at CEC to meet CEC students; asked to serve on a professional panel for Cal State Northridge for group of graduate students.

Dr. Benedict Lastimado, Vice President, Human Resources
- December 2 campus-wide workshop to develop infrastructure for comprehensive professional programs; campus wide diversity committee met; HR advisory committee met for first time, will take on hiring processes and procedures.

Ms. Gail Cooper, General Counsel
- Hazardous T-mobile equipment removed; F-1 visa renewals for international students to travel to Tijuana; appropriate use of PCC logo including an infringement on a website; contract review and compliance auditing; working with Foundation on request for qualifications; review of policies and procedures.
c. **SHARED GOVERNANCE REPRESENTATIVES**

**Dr. David Douglass, Management Association**
- Attended Hispanic Association of Colleges and Universities (HACU) conference with Dr. Cynthia Olivo where there was much discussion about graduating students in the STEM field. The final town hall meeting was on the subject of re-engineering higher education.

**Mr. Edward Martinez, Academic Senate**
- Attending plenary session of state-wide Academic Senate with other Academic Senate officers, starting tomorrow.

**Ms. Melissa Bargsten, Classified Senate**
- Dwayne Cable will be attending the Classified Senate meeting on November 19 to discuss ERP.
- Senate officers met with Dr. Rocha to discuss realignment of divisions. Dr. Rocha will be holding a town hall meeting for classified staff.

**Ms. Ashley Jackson, Associated Students**
- Two weeks ago AS students held second town hall meeting where comments and concerns were heard.
- The Cultural Diversity Committee headed by Victor Vazquez, Vice President for Cultural Diversity, held Ism’s Forum where students and faculty discussed what it was like being a member of LGBT community when they were growing up.
- AS purchased banners to be placed on campus to help students become aware of AS and to provide contact information for AS.

D. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

There was public comment from faculty Jill O’Hora, Jane Hallinger, David Uranga, Justus Richards, Daniel Haley, Rod Foster, Julie Kiotas, Patty D’Orange Martin, Mary-Erin Crook, Dan Raddon and Kris Pilon; and PCC students Bijan Bahmani and Jose Hernandez.

E. **APPROVAL OF CONSENT ITEMS**

Consent Item 33-P was revised.

**MOTION:** ON MOTION OF Dr. Mann and seconded by Ms. Wah, the Board voted by a unanimous vote of the five members present to approve Consent Items 5-S; 8-S through 12-S; 34-I through 39-I; 53-B through 55-B, 57-B through 62-B; and 31-P, 32-P and 34-P; with Consent Item 53-B, Approve/Ratify/Amend Contracts, as to Contract No. B-97910-1, Business Savvy Solutions, Inc.; Consent Item 56-B, Approve Purchasing Transactions; and Consent Item 33-P (revised), Employment, Change of Status and Separation of Classified Employees, withdrawn for separate votes.

Advisory Vote: Aye

**Consent Item 53-B, Approve/Ratify/Amend Contracts, as to Contract No. B-97910-1, Business Savvy Solutions, Inc.; Consent Item 56-B, Approve Purchasing Transactions; and Consent Item 33-P (revised), Employment, Change of Status and Separation of Classified Employees**

**MOTION:** ON MOTION OF Ms. Wah and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to approve Consent Item 53-B, Approve/Ratify/Amend Contracts, as to Contract No. B-97910-1, Business Savvy Solutions, Inc.;
Consent Item 56-B, Approve Purchasing Transactions; and Consent Item 33-P (revised), Employment, Change of Status and Separation of Classified Employees.

Advisory Vote: Aye

There was public comment from Jan Butler.

F. APPROVAL OF ADDITIONS AND DELETIONS TO THE CREDIT AND NONCREDIT CURRICULUM: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Ms. Wah and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to approve the Additions and Deletions to the Credit and Noncredit Curriculum.

Advisory Vote: Aye

G. POLICY #3230 - DISTANCE EDUCATION: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Soto, the Board voted by a unanimous vote of the five members present to approve Policy #3230, Distance Education.

Advisory Vote: Aye

H. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FOR RE-OPENER NEGOTIATIONS FOR 2009-2012 FROM THE PASADENA CITY COLLEGE FACULTY ASSOCIATION (PCCFA) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT

Mr. Thomson opened the hearing. Since no one wished to address the Board on the item, the hearing was closed.

I. RECEIVE AND SET PUBLIC HEARING REGARDING INITIAL PROPOSAL FOR RE-OPENER NEGOTIATIONS FOR 2011-2012 PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE FACULTY ASSOCIATION (PCCFA): DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Martin and seconded by Dr. Mann, the Board voted by a unanimous vote of the five members present to Receive and Set Public Hearing Regarding Initial Proposal for Re-Opener Negotiations for 2011-2012 from the Pasadena Area Community College District to the Pasadena City College Faculty Association (PCCFA) for the next business meeting of the Board of Trustees to be held on December 14, 2011.

Advisory Vote: Aye

J. RECEIVE AND SET PUBLIC HEARING REGARDING INITIAL PROPOSAL FOR RE-OPENER NEGOTIATIONS FOR 2011-2012 FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE POLICE OFFICERS ASSOCIATION (POA): DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Martin and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to Receive and Set Public Hearing Regarding Initial Proposal for Re-Opener Negotiations for 2011-2012 from the Pasadena Area Community College District to the Pasadena City College Police Officers Association (POA) for the next business meeting of the Board of Trustees to be held on December 14, 2011.

Advisory Vote: Aye
K. RECEIVE AND SET PUBLIC HEARING REGARDING INITIAL PROPOSAL FOR THE RE-OPENER NEGOTIATIONS FOR 2011-2012 FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE INSTRUCTIONAL SERVICES UNIT (ISSU): DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Martin and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to Receive and Set Public Hearing Regarding Initial Proposal for Re-Opener Negotiations for 2011-2012 from the Pasadena Area Community College District to the Pasadena City College Instructional Services Unit (ISSU) for the next business meeting of the Board of Trustees to be held on December 14, 2011.

Advisory Vote: Aye

L. RECEIVE AND SET PUBLIC HEARING REGARDING INITIAL PROPOSAL FOR RE-OPENER NEGOTIATIONS FOR 2011-2012 FROM THE PASADENA CITY COLLEGE INSTRUCTIONAL SERVICES UNIT (ISSU) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Martin and seconded by Ms. Wah, the Board voted by a unanimous vote of the five members present to Receive and Set Public Hearing Regarding Initial Proposal for Re-Opener Negotiations for 2011-2012 from the Pasadena City College Instructional Services Unit (ISSU) to the Pasadena Area Community College District for the next business meeting of the Board of Trustees to be held on December 14, 2011.

Advisory Vote: Aye

M. BUDGET UPDATE INFORMATIVE AND RECEIPT OF FIRST QUARTERLY FINANCIAL STATUS REPORT: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Ms. Wah and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to Approve Receipt of First Quarterly Financial Status Report.

Advisory Vote: Aye

N. SERP TIER THREE: DISCUSSION WITH POSSIBLE ACTION

- Resolution No. 484, Adoption of PARS Supplementary Retirement Plan Tier III and Appointment of District’s Plan Administrator

MOTION: ON MOTION OF Ms. Brown and seconded by Ms. Wah, the Board voted by a unanimous vote of the five members present to Approve Resolution No. 484, Adoption of PARS Supplementary Retirement Plan Tier III and Appointment of District’s Plan Administrator.

Advisory Vote: Aye

O. REPORT ON EXTENDED LEARNING: INFORMATIVE

Mrs. Elaine Chapman, Dean, External Relations, presented a report on extended learning.

P. FUTURE BOARD MEETING DATES

Wednesday, November 16, 2011
Study Session Meeting – 6:00 p.m.
Arcadia Unified School District, Board Room, 234 Campus Drive, Arcadia
Wednesday, December 14, 2011
Regular Business Meeting and Annual Organizational Meeting – 7:00 p.m.
Creveling Lounge, Pasadena City College (Closed Session at 6:00 p.m.)

Wednesday, January 18, 2012
Regular Business Meeting – 7:00 p.m. (Closed Session at 6:00 p.m.)
Creveling Lounge, Pasadena City College

Q. FUTURE AGENDA ITEMS
There were no future agenda items.

IV. ADJOURNMENT
Mr. Thomson adjourned Meeting No. 22 at 9:26 p.m.
MOTIONS CARRIED AT MEETING NO. 22 – November 2, 2011

1. Approval of the Minutes of Meeting No. 20, as amended, Regular Business Meeting, held on October 5, 2011.

2. Approval of the Minutes of Meeting No. 21, as amended, Study Session, held on October 19, 2011.

3. Approval of Consent Items 5-S; 8-S through 12-S; 34-I through 39-I; 53-B through 55-B, 57-B through 62-B; and 31-P, 32-P and 34-P; with Consent Item 53-B, Approve/Ratify/Amend Contracts, as to Contract No. B-97910-1, Business Savvy Solutions, Inc.; Consent Item 56-B, Approve Purchasing Transactions; and Consent Item 33-P (revised), Employment, Change of Status and Separation of Classified Employees, withdrawn for separate votes.

4. Approval of Consent Item 53-B, Approve/Ratify/Amend Contracts; Consent Item 56-B, Approve Purchasing Transactions; and Consent Item 33-P (revised), Employment, Change of Status and Separation of Classified Employees.

5. Approval of the Additions and Deletions to the Credit and Noncredit Curriculum.

6. Approval of Policy #3230, Distance Education.

7. Approval to Receive and Set Public Hearing Regarding Initial Proposal for Re-Opener Negotiations for 2011-2012 from the Pasadena Area Community College District to the Pasadena City College Faculty Association (PCCFA) for the next business meeting of the Board of Trustees to be held on December 14, 2011.

8. Approval to Receive and Set Public Hearing Regarding Initial Proposal for Re-Opener Negotiations for 2011-2012 from the Pasadena Area Community College District to the Pasadena City College Police Officers Association (POA) for the next business meeting of the Board of Trustees to be held on December 14, 2011.

9. Approval to Receive and Set Public Hearing Regarding Initial Proposal for Re-Opener Negotiations for 2011-2012 from the Pasadena Area Community College District to the Pasadena City College Instructional Services Unit (ISSU) for the next business meeting of the Board of Trustees to be held on December 14, 2011.

10. Approval to Receive and Set Public Hearing Regarding Initial Proposal for Re-Opener Negotiations for 2011-2012 from the Pasadena City College Instructional Services Unit (ISSU) to the Pasadena Area Community College District for the next business meeting of the Board of Trustees to be held on December 14, 2011.

11. Approval of Receipt of First Quarterly Financial Status Report.

12. Approval of Resolution No. 484 Adoption of PARS Supplementary Retirement Plan Tier III and Appointment of District’s Plan Administrator.

Submitted by:

Mark W. Rocha, Secretary
Board of Trustees