The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 12 on Wednesday, June 1, 2011, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 5:02 p.m. by Mr. Thomson, President.

ROLL CALL

Trustees Present
Mr. William Thomson, President
Mr. Geoffrey L. Baum, Vice President (arrived at 5:07 p.m.)
Mr. John Martin, Clerk
Ms. Berlinda Brown
Dr. Anthony Fellow
Dr. Jeanette Mann
Ms. Linda Wah
Mr. Nolan Pack, Student Trustee

Administrative Officers in Attendance
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Stuart Wilcox, Interim Vice President, Student and Learning Services
Dr. Lisa Sugimoto, Interim Vice President, College Advancement
Mrs. Elaine Chapman, Interim Dean, External Relations
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research
Mr. Robert Miller, Interim Dean, Educational Services

Administrative Officers absent
Mr. Lyle K. Engeldinger, Dean, Human Resources

The Academic Senate was represented by Mr. Edward Martinez.
The Classified Senate was not represented.
The Associated Students Board was represented by Ms. Jamie Hammond.
The Management Association was represented by Dr. David Douglass.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
There was public comment from Martin Mejia, Senior Labor Relations Representative, CSEA.
Mr. Thomson stated that three of the employees have been withdrawn from Government Code §54957 Employee Discipline, Dismissal, Release (4 employees). Dr. van Pelt confirmed that the one remaining employee was Raul Gomez.

Mr. Thomson adjourned the Board to Closed Session at 5:06 p.m.

II. CLOSED SESSION

Government Code §54956.9(b)(1) Conference with Legal Counsel regarding anticipated litigation (three cases)

Government Code §54957 Appointment/Employment of Public Employees (Interim Vice President, Administrative Services; Interim Dean, Educational Services; Interim Dean, Institutional Planning and Research; Interim Dean, External Relations; Acting Senior Analyst; Acting Scheduling Technician)

Government Code §54957 Employee Evaluation (Superintendent-President)

Government Code §54957 Public Employee Appointments: Librarian (Access Services & Emerging Technologies) (1); Radiologic Technology (1); Music Lab/Library (1)

Government Code §54957 Employee Discipline, Dismissal, Release (4 employees)

Government Code §54957.6 Collective Bargaining (PCCFA; CSEA 777; ISSU; POA)

Designated Negotiator: Mr. Engeldinger

Government Code §54957.6 Negotiation with Unrepresented Employees (Confidentials, Management Association)

Designated Negotiator: Mr. Engeldinger

III. OPEN SESSION

Mr. Thomson reconvened the Open Session at 6:37 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

Ms. Hammond led the Pledge of Allegiance.

B. APPROVAL OF MINUTES

Meeting No. 11, Regular Business Meeting, May 18, 2011

Dr. Mann suggested amending the paragraph on page 3 under Announcements, Board of Trustees, as follows:

“Dr. Jeanette Mann, Trustee

- Attended the Student Success Task Force meeting where the reduction of the number of times a student could repeat a course was discussed.
- Attended the Student Success Task Force meeting and reported that there are 20 states referred to as the “golden triangle”, all of which have high completion rates in community college students -- given an analysis of what characteristics they all share in common. California is not in the golden triangle but individual campuses could aspire to the high completion rates.”

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Brown, the Board voted by seven affirmative votes to approve the Minutes of Meeting No. 11, Regular Business Meeting, held on May 18, 2011, as amended.

Advisory Vote: Aye
C. INTRODUCTION OF GUESTS

There were no introductions.

D. ANNOUNCEMENTS AND RECOGNITIONS

a. BOARD OF TRUSTEES

Mr. William Thomson, Trustee
- Attended the Veterans Memorial Day ceremony last Thursday which received good coverage in the Pasadena Star News.

Ms. Berlinda Brown, Trustee
- Attended with Trustee Wah the CEC Larry Carroll high school ceremony. The students were very excited to receive their high school diplomas.

Ms. Linda Wah, Trustee
- Attended the English and Languages awards ceremonies with very promising students receiving awards.

b. SUPERINTENDENT/PRESIDENT

i. Recognition of Upward Bound
   Dr. Rocha introduced Joy Brittain, Director, Math/Science Upward Bound, who presented information on Upward Bound Classic and Math/Science Upward Bound.

ii. Presentation of Qur’an
   Dr. Rocha introduced Ibrahim Naeem, Supervisor of Operations, Community Education Center, who gave two copies of the Qur’an to the College and performed a reading from the Qur’an.

c. SHARED GOVERNANCE REPRESENTATIVES

Ms. Jamie Hammond, Associated Students
- Reported that the Associated Students passed resolution No. 0006 in regards to the student position on the hiring of new vice presidents at PCC.

Mr. Edward Martinez, Academic Senate
- Announced the annual Academic Senate Breakfast to honor faculty retirees will be held on June 17 at 7:30 a.m. in Creveling.

Dr. David Douglass, Management Association
- Announced the Management Association Retirement Breakfast will be held on June 16 at 7:30 a.m. at Brookside.

Mrs. Elaine Chapman
- Reported that many of the students passing to and from class joined the Veterans remembrance held last week.

Mr. Thomson said Dr. Sugimoto had pointed out to him that in the May 2011 issue of Pasadena magazine there is an article about his wife, Carol, in the section on fifteen take charge power women.
Dr. Stuart Wilcox  
- Announced that Commencement will be held on June 17, beginning at 5 p.m. with a reception for the commencement stage party and 25 summa cum laude graduates.

E. PUBLIC COMMENT ON NON-AGENDA ITEMS  
There was public comment from José Alvarenga, Brittany Ulloa and Vlad Viski.

F. APPROVAL OF CONSENT ITEMS  
Two consent items were withdrawn for separate votes:  
- Consent Item 122-B, Approve/Ratify/Amend/Renew Contracts  
- Consent Item 124-B, Approve Purchasing Transactions

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Wah, the Board voted by a unanimous vote of the seven members present to approve Consent Items 17-S through 20-S; 64-I through 72-I; 123-B; 125-B through 129-B; and 95-P through 102-P, with Consent Items 99-P, 100-P and 102-P withdrawn.  
Advisory Vote: Aye

Consent Item 122-B, Approve/Ratify/Amend/Renew Contracts  
Mr. Baum questioned contract B-96882-7 with AC Martin Partners, Inc. in regards to the amount to be expended to receive the LEED certificate. Dr. van Pelt responded that proof of qualification has to be provided in order to acquire the LEED certification. A company has to be hired to ensure that the building is commissioned in order to become LEED certified. Commissioning fine tunes all the building’s systems to make sure they are running at peak efficiency. These are Measure P funds, not the general fund. The donors and the Measure P Citizens’ Oversight Committee were promised that the building would be LEED certified.

Mr. Thomson asked whether the source of the funds was a grant for the services being provided to the Los Angeles/Orange County Biotechnology Center. Dr. Douglass replied that it is part of the Biotechnology Center grant which is a state grant. Dr. Wendie Johnston is the director and will continue in that capacity after her retirement.

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Wah, the Board voted by six affirmative votes [Brown, Fellow, Mann, Martin, Thomson, Wah] and one negative vote [Baum] to approve Consent Item 122-B, Approve/Ratify/Amend/Renew Contracts.  
Advisory Vote: Aye

Consent Item 124-B, Approve Purchasing Transactions  
Mr. Baum asked as to why a mid-year increase was need in the change order for P11-00527, Pasadena Municipal Services, increasing the purchase order from $300,000 to $2,300,000. Dr. van Pelt responded that this amount reflects a change to the amount of the purchase order. Initially the purchase order was written for significantly less than last year, but with three new buildings on line there is an increase in terms of utilities.

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Fellow, the Board voted by a unanimous vote of the seven members present to approve Consent Item 124-B, Approve Purchasing Transactions.  
Advisory Vote: Aye
G. **OATH OF OFFICE – 2011-2012 STUDENT TRUSTEE**
Mr. Thomson thanked Nolan Pack for his service to the District as student trustee for 2010-2011.

Mr. Thomson administered the oath of office to Alexander Soto, student trustee for 2011-2012. Mr. Soto was then seated at the table as the new student trustee and Mr. Pack took a seat in the audience.

H. **REPORT FROM PCC FOUNDATION: PRESENTATION**
Dr. Sugimoto introduced Ms. Heidi White, CPA, Vavrinek, Trine, Day & Co., LLP. The annual PCC Foundation report for 2009-2010 was presented.

I. **RATIFICATION OF TENTATIVE AGREEMENT WITH ISSU: DISCUSSION WITH POSSIBLE ACTION**

**MOTION:** **ON MOTION OF** Ms. Wah and seconded by Dr. Fellow, the Board voted by a unanimous vote of the seven members present to approve the Ratification of the Tentative Agreement with ISSU.

**Advisory Vote:** Aye

J. **PUBLIC HEARING AND ADOPTION OF FISCAL YEAR 2011-12 TENTATIVE BUDGET: DISCUSSION WITH POSSIBLE ACTION**
Mr. Thomson opened the hearing. Since no one wished to address the Board on the item, the hearing was closed.

**MOTION:** **ON MOTION OF** Dr. Fellow and seconded by Ms. Wah, the Board voted by a unanimous vote of the seven members present to approve the Adoption of Fiscal Year 2011-12 Tentative Budget.

**Advisory Vote:** Aye

K. **REPORT ON BOARD MEETING VIDEOTAPING PILOT PROGRAM: PRESENTATION**
Mr. Juan Gutierrez, Director, Public Relations, presented a report on the pilot program for the videotaping of board meetings.

L. **POLICY REVIEW: DISCUSSION WITH POSSIBLE ACTION**

- 4060 - Degrees, Certificates, and Transfer Certifications
- 4062 - Philosophy and Criteria for Associate Degree and General Education

**MOTION:** **ON MOTION OF** Dr. Mann and seconded by Ms. Wah, the Board voted by a unanimous vote of the seven members present to approve Policy No. 4060, Degrees, Certificates, and Transfer Certifications; and Policy No. 4062, Philosophy and Criteria for Associate Degree and General Education.

**Advisory Vote:** Aye

M. **AB 684 (Mann): DISCUSSION WITH POSSIBLE ACTION**

**MOTION:** **ON MOTION OF** Dr. Mann and seconded by Dr. Fellow, the Board voted by a unanimous vote of the seven members present to support AB 684.

**Advisory Vote:** Aye
N. FUTURE BOARD MEETING DATES
Mr. Thomson commented that Bylaw 1680, the Evaluation of the Performance of the Superintendent/President, provides that when the fall semester begins in an odd-numbered year the evaluation will be conducted from input by the Board alone and when the fall semester begins in an even-numbered year the evaluation will be conducted by the Board with input from faculty, staff and students. Due to the fact that Dr. Rocha has been with the college less than a year, the Board of Trustees has made some adaptations for this year’s evaluation and even though the fall semester began in an even-numbered year, the alternative will be pursued, the odd-numbered year, where the evaluation will be conducted with input from the Board alone. The Board is in the process of performing the evaluation.

Wednesday, June 15, 2011 (Regular Business Meeting) – 6:30 p.m.
(Closed Session at 5:00 p.m.)

Wednesday, July 6, 2011 (Regular Business Meeting) – 6:30 p.m.
(Closed Session at 5:00 p.m.)

Mr. Baum will be out of town the week of July 6 and Dr. Fellow will be away for the month of July.

Wednesday, July 20, 2011 (Regular Business Meeting) – 6:30 p.m.
(Closed Session at 5:00 p.m.)

O. FUTURE AGENDA ITEMS
Mr. Baum requested that the student activity fee agenda item on the next board agenda be an action item as he will be proposing a modification to the policy. Mr. Thomson requested that Mr. Baum submit his proposal in advance.

Mr. Thomson reported that the Pasadena Sister Cities Committee held a day of concerts in Memorial Park on May 21st which included a group from PCC. The purpose was to raise money for Pasadena’s sister city in Japan, Mishima.

IV. ADJOURNMENT
Mr. Thomson adjourned Meeting No. 12 at 8:39 p.m.
MOTIONS CARRIED AT MEETING NO. 12 – June 1, 2011

1. Approval of the Minutes of Meeting No. 11, Regular Business Meeting, held on May 18, 2011, as amended.

2. Approval of Consent Items 17-S through 20-S; 64-I through 72-I; 123-B; 125-B through 129-B; and 95-P through 102-P, with Consent Items 99-P, 100-P and 102-P withdrawn.

3. Approval of Consent Item 122-B, Approve/Ratify/Amend/Renew Contracts.


5. Approval of the Ratification of the Tentative Agreement with ISSU.

6. Approval of the Adoption of Fiscal Year 2011-12 Tentative Budget.

7. Approval of Policy No. 4060, Degrees, Certificates, and Transfer Certifications; and Policy No. 4062, Philosophy and Criteria for Associate Degree and General Education.

8. Approval to support AB 684.

Submitted by:

Mark W. Rocha, Secretary
Board of Trustees