The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 8 on Wednesday, April 6, 2011, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 5:06 p.m. by Mr. Thomson, President.

ROLL CALL

Trustees Present
Mr. William Thomson, President
Mr. Geoffrey L. Baum, Vice President (arrived at 5:12 p.m.)
Mr. John Martin, Clerk
Ms. Berlinda Brown
Dr. Anthony Fellow
Dr. Jeanette Mann
Ms. Linda Wah
Mr. Nolan Pack, Student Trustee

Administrative Officers in Attendance
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Stuart Wilcox, Interim Vice President, Student and Learning Services
Dr. Lisa Sugimoto, Interim Vice President, College Advancement
Mr. Lyle K. Engeldinger, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research
Mr. Robert Miller, Interim Dean, Educational Services

The Academic Senate was represented by Mr. Edward Martinez.
The Classified Senate was represented by Ms. Denise Albright.
The Associated Students Board was represented by Ms. Jamie Hammond
The Management Association was represented by Dr. David Douglass.

Mr. Thomson said he was delighted to have Dr. Mann at the meeting.

Dr. Rocha stated that general counsel had advised that Closed Session item Government Code §54957.6 Employee Salary Disclosure was connected to collective bargaining. Regarding the agenda itself, but not comprising a change in the agenda, item G,
Approval of Consent Items will be the usual approval of the consent items on the agenda. There are three items that have been pulled for separate consideration: Consent Item 104-B, Approve/Ratify/Amend Contracts - Contracts B-97910-1 and B-97914-1; and Consent Item 90-P, Resolution No. 472: Declaration of Indefinite Salaries for 2011-2012. This reflects a procedural matter upon the advice of counsel.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
There was no public comment.

Mr. Thomson adjourned the Board to Closed Session at 5:09 p.m.

II. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release (5 Employees)
Government Code §54957.6 Collective Bargaining (PCCFA; CSEA 777; ISSU; POA)
   Designated Negotiator: Mr. Engeldinger
Government Code §54957.6 Negotiation with Unrepresented Employees (Confidential, Management Association)
   Designated Negotiator: Mr. Engeldinger
Government Code §54957.6 Employee Salary Disclosure
Government Code §54954.5(e) Public Employee Performance Evaluation
   (Superintendent-President; Interim Vice President, Administrative Services; Vice President, Instruction; Interim Vice President, Student and Learning Services; Interim Vice President, College Advancement; Dean, Human Resources; Interim Dean, Institutional Planning and Research; Interim Dean, Educational Services; Interim Dean, External Relations)

II. OPEN SESSION
Mr. Thomson reconvened the Open Session at 7:07 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Ms. Hammond led the Pledge of Allegiance.

Mr. Thomson said that the agenda would be taken out of order.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Vlad Viski, PCC student, spoke on sustainability and gender neutral restrooms and Roger Marheine, English Division and Faculty Association, spoke on the retirement plan.

Dr. Mann expressed her thanks for all the telephone calls, flowers and cards that she received while recovering from surgery. She spoke with Nolan Pack and Jamie Hammond and she will rest during the Associated Students portion of the meeting and rejoin the meeting during the business portion.

D. REPORTS AND RECOGNITIONS

a. BOARD OF TRUSTEES

Ms. Berlinda Brown, Trustee
- Thanked Pasadena Super Sunday team, including Board members, for coming out on a Sunday to encourage the African American community to sign up for PCC.
Mr. William Thomson, Trustee
- Enjoyed being part of the service at Scott Methodist Church.
- Saturday, April 16, 1-3pm the PCC Foundation is having a PCC Hall of Fame Induction to be held in the lobby of the Hutto Patterson Gymnasium.

Dr. Anthony Fellow, Trustee
- Enjoyed the opportunity to speak to the AME Church congregation.
- Had a great experience spending an afternoon with PCC journalism students.

Mr. John Martin, Trustee
- Acknowledged Dina Chase, Director, Outreach, Degree and Transfer Center and the entire team who worked on transfer information night which was well attended and provided very good information for high school senior students coming to PCC and PCC students looking to transfer.

Mr. Geoffrey Baum, Trustee
- Thanked Dean Scott Thayer, Dr. Jacobs and Dr. Rocha for the African American High School outreach event which he dropped in on a few weeks ago in Creveling. There was great excitement amongst the students about PCC and it was great to see us doing such good outreach and engaging high school students in our area.

b. SUPERINTENDENT/PRESIDENT
- Mrs. Chapman announced that the Public Relations Department has been awarded the Gold Paragon award for social networking – Facebook, Twitter, blog and YouTube – by the National Council for Marketing and Public Relations. The team effort includes the photographer, videographer, publications editor and student worker.
- Dr. Rocha introduced Mr. James Aragon, co-coordinator of the Puente Project, who spoke on the Puente Project.

E. JOINT MEETING WITH ASSOCIATED STUDENTS BOARD

1. ASPCC UPDATE AND REPORT
   Jamie Hammond introduced the Associated Students Board for 2010-2011: Cameron White, VP Academic Affairs; Samantha Yu, VP Business Affairs; Ashley Jackson, VP Cultural Diversity; Cheslea Pack, VP Public Relations; Alexander Soto, VP External Affairs; and Ahmad Kasfy, Chief Justice of the Supreme Council. Each AS Board member gave a brief report on the work done in 2010-2011. Nolan Pack introduced a video of the four Board members who were not present as they were in class: Matilde Restrepo, VP Student Services; Kristian Espiritu, VP Internal Affairs; Joseph Garcia, VP Campus Activities; and Hanna Israel, VP Sustainability.

2. UPCOMING EVENTS
   Jamie Hammond presented a report on upcoming events.

3. STUDENT ACTIVITY FEE UPDATE AND REPORT: PRESENTATION AND DISCUSSION WITH POSSIBLE ACTION
   Ashley Jackson presented the student activity fee update and report.

4. METRO iPASS UPDATE AND REPORT: PRESENTATION AND DISCUSSION WITH POSSIBLE ACTION
   Alexander Soto presented the Metro iPass update and report.

   Daniela Rueda, appointed by AS Board as student liaison to Hands Across California, gave a presentation on the Hands Across California fundraising event to be held on Sunday, April 17, 2011 at 2:00 p.m.
Mr. Thomson announced a five minute break.

B. INTRODUCTIONS/ANNOUNCEMENTS
There were no introductions or announcements.

D. REPORTS AND RECOGNITIONS

c. SHARED GOVERNANCE REPRESENTATIVES
Ms. Jamie Hammond, Associated Students
- Transferring to Arizona State University in the fall. Nolan added that ASU expressed an interest in recruiting her for the speech and debate team.

Mr. Edward Martinez, Academic Senate
- Daniela Rueda attended an Academic Senate board meeting last Monday to recruit for participation in Hands Across California.
- Ad hoc committee on transfer reform act (Senate Bill 1440) has completed work in the Curriculum and Instruction Committee and is in the process of revising Policy 4060 on associate degrees; hope to have a vote on the policy change at the meeting on April 11th.
- New majors in Sociology, Psychology and Communications will be brought to the Board for approval.

Ms. Denise Albright, Classified Senate
- May 1st a 28-foot Goodwill trailer will be at CDC. For each trailer filled Classified Senate will get $1,500 to put towards the scholarship fund.

Mr. Lyle Engeldinger, Dean, Human Resources
- Successful job fair last Saturday for faculty positions with almost 600 attendees.

Dr. Lisa Sugimoto, Interim Vice President, College Advancement
- John Singleton, PCC alum and director, accepted our invitation to be honorary chair for the capital campaign for the Center for the Arts.
- Daniela Rueda is working on Hands Across California on April 17th which will bring attention to our Osher campaign. In the past month $40,000 was received in donations. The Retirees Association is trying to raise enough money for an endowed scholarship. A Raise Your Hands for PCC campaign has started which will be our annual campaign. Individuals can set up their own donation page for Hands Across California and ask their friends to donate to the Osher campaign.

Dr. Jacqueline Jacobs, Vice President, Instruction
- Thanked the Board of Trustees for Super Education Sunday.
- Celebration of American Library Association’s Preservation Week in April. There will be a Capture the Memories event comprising a history of PCC in digital photos and memorabilia, April 29th 5-8pm. Retirees will be asked to help identify archival pictures.

H. AUTHORIZATION OF INFORMATION TECHNOLOGY CONSULTANT TO CERTIFY RELIABILITY AND FUNCTIONALITY OF COLLEGE SANTA ROSA IT SYSTEM: DISCUSSION WITH POSSIBLE ACTION
Re: Consent Item 104-B, Contract B-97910-1
Dr. Rocha said that reliability and functionality of the Santa Rosa IT system needs to be certified in time to do the fall 2011 registration. A management consultant is needed to go into the system to do the emergency task of performing functions necessary to certify reliability and consult with all the end users to find out what needs to be fixed in the short term and what information is needed to make a good evaluation of an ERP moving forward. Towards that end MIS, Academic Computing, Web Services and Online have come together and are in the process of moving into the Media Services area. Dr. van Pelt added that there are oversight meetings every Thursday morning to discuss the tremendous backlog of items that are unresolved. Justin Tsui has managed in a short time to synthesize all the outstanding issues into one list which will be
prioritized. Having management oversight in terms of coordination on a technical level through Mr. Tsui is very important. Mr. Tsui’s firm, a local Pasadena firm, was settled on after interviewing several firms as to their abilities and resources. Mr. Justin Tsui, Chief Executive Officer, Business Savvy Solutions, Inc., was introduced.

MOTION: ON MOTION OF Ms. Wah and seconded by Dr. Fellow, the Board voted by seven affirmative votes to approve Consent Item 104-B, Approve/Ratify/Amend Contracts, Contract Number B-97910-1, Business Savvy Solutions, Inc.
Advisory Vote: Aye

I. AUTHORIZATION OF EXECUTIVE POSITION SEARCHES AND SELECTION OF SEARCH CONSULTANT: DISCUSSION WITH POSSIBLE ACTION

Re: Consent Item 104-B, Contract B-97914-1

Dr. Rocha said this was the authorization to move forward on six executive position searches, VP Administrative Services, VP Information Technology, VP Student Services, VP Education Services, VP Human Resources, and general counsel. Mr. Engeldinger said Community College Search Services (CCSS) of Ventura was being recommended to be the search consultant. A request for proposals was issued to four California search firms: CCSS, Professional Personnel Leasing, Ralph Anderson and ELS. Proposals were received from CCSS and Ralph Anderson. After meetings with both organizations and comparing both proposals, it was found that CCSS had properly evaluated our needs. CCSS have assigned three of their experienced staff to the search. The primary consultants are Dr. James Walker, managing search consultant, and Dr. Eva Conrad and Dr. Edward Hernandez who serve as the on-site consultants for the committee process and consultation and communication for the Superintendent/President. This firm comes with a very active pool of candidates and a well thought out process for evaluating candidates. Both had the same cost factor.

Mr. Engeldinger introduced Dr. Walker who spoke about the backgrounds of the CCSS search consultants and the services they provide.

There was public comment from Dan Haley, Associate Professor, Library; Roger Marheine, Assistant Professor, English; and PCC student Vlad Viski.

Mr. Martinez reported that this topic had been discussed in the Academic Senate meetings. There was concern in the faculty as to the perception this would create in these budgetary times as well as recognition that some of the positions being searched for were filled by interims.

Dr. Rocha said the number of executives will be reduced from 10 this year to 7 next year and the number of deans/dean-level managers will be reduced from 36 to 30 which is the current projection due to natural attrition. We estimate that we will be reducing the size of the administration by about $1.5 million not inclusive of benefits. The VP of College Advancement will be moved over to the Foundation and will not be funded by the general fund next year. We will continue to do our job in terms of providing students sections. This year against all odds we are under budget and have provided more sections this year than we did last year. In December Dr. van Pelt reported in the audit report that over the last three years the administration has in effect gone into its reserves for $26 million in order to fund sections over and above what the state has given us in terms of our enrollment funding. Dr. Mann said she was concerned with the title of vice president as a vice president is someone who is responsible over a major unit or function of the college. Rather it could be an assistant to the president or associate vice president and she therefore cannot support hiring six vice presidents.
There was public comment from PCC student Simon Fraser.

**MOTION:**  
ON MOTION OF Mr. Baum and seconded by Dr. Fellow, the Board voted by six affirmative votes [Baum, Brown, Fellow, Martin, Thomson, Wah] and one negative vote [Mann] to approve Consent Item 104-B, Approve/Ratify/Amend Contracts, Contract Number B-97914-1, Community College Search Services.  
Advisory Vote: Aye

**N. CCCT BOARD ELECTION: RECOMMENDATION WITH POSSIBLE ACTION**

Dr. Jeanette Mann recommended voting in the CCCT Board election for four of the nominated candidates: Laura Casas Frier (Foothill-DeAnza CCD), Mary Figueroa (Riverside CCD), Paul J. Gomez (Chaffey CCD) and Pauline Larwood (Kern CCD).

**MOTION:**  
ON MOTION OF Dr. Mann and seconded by Mr. Baum, the Board voted by a unanimous vote of the seven members present to approve voting for four of the nominated candidates in the California Community College Trustees Board election: Laura Casas Frier, Mary Figueroa, Paul J. Gomez and Pauline Larwood.  
Advisory Vote: Aye

**F. APPROVAL OF MINUTES**

Meeting No. 6, Regular Business Meeting, March 2, 2011  
Meeting No. 7, Study Session, March 16, 2011

**MOTION:**  
ON MOTION OF Dr. Fellow and seconded by Ms. Wah, the Board voted by seven affirmative votes to approve the Minutes of Meeting No. 6, Regular Business Meeting, held on March 2, 2011.  
Advisory Vote: Aye

**MOTION:**  
ON MOTION OF Dr. Fellow and seconded by Ms. Wah, the Board voted by five affirmative votes to approve the Minutes of Meeting No. 7, Study Session, held on March 16, 2011. [Abstained: Dr. Mann and Mr. Martin]  
Advisory Vote: Aye

**G. APPROVAL OF CONSENT ITEMS**

Consent Item 90-P: for separate consideration

Dr. Mann acknowledged that Christina Rose, Graphic Artist, Publications, is retiring after 34 years of service to the College.

Consent Item 104-B – Approve/Ratify/Amend Contracts: Contract Number 97904-1, PBWS Architects and Contract Number 97905-1, Wittry Associates.

Ms. Brown expressed concern about spending $70,000 for design services. Dr. Rocha explained there was another item on the agenda -- the update on the U building which includes separate consideration for a resolution and transfer of funds necessary in order to implement the plan for the U building – where these two contracts will be discussed.
MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Fellow, the Board voted by a unanimous vote of the six members present to approve Consent Items 11-S through 13-S; 42-I; 44-I through 47-I; 103-B through 113-B; and 86-P through 89-P. [Absent: Dr. Mann] Advisory Vote: Aye

Mr. Engeldinger explained that the Declaration of Indefinite Salaries allows for any modification to salaries in 2011-2012.

MOTION: ON MOTION OF Dr. Fellow and seconded by Dr. Mann, the Board voted by a unanimous vote of the six members present to approve Consent Item 90-P, Resolution No. 472: Declaration of Indefinite Salaries for 2011-2012. [Absent: Ms. Brown] Advisory Vote: Aye

K. RECEIVE AND SET PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FOR 2010-2011 FROM THE PASADENA CITY COLLEGE POLICE OFFICERS’ ASSOCIATION (POA) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT: DISCUSSION WITH POSSIBLE ACTION

Mr. Thomson pointed out that the public hearing date has been set for May 18, 2011.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a unanimous vote of the six members present to receive and set the public hearing for May 18, 2011 regarding the Initial Bargaining Proposal for 2010-2011 from the Pasadena City College Police Officers’ Association (POA) to the Pasadena Area Community College District. [Absent: Ms. Brown] Advisory Vote: Aye

L. RATIFICATION OF TENTATIVE AGREEMENT WITH CSEA #777: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Fellow, the Board voted by a unanimous vote of the six members present to approve the Ratification of the Tentative Agreement with CSEA #777. [Absent: Ms. Brown] Advisory Vote: Aye

Dr. Mann left the meeting at 10:35 p.m.

J. FACILITIES AND CONSTRUCTION: U-BUILDING PLANS UPDATE AND PRESENTATION: DISCUSSION WITH POSSIBLE ACTION

    i. Emergency Resolution for U-Building Swing Space
    ii. Capital Outlay Project Reallocation for U-Building Swing Space

Dr. van Pelt gave a presentation on the plans for the U building. In order to create the modular Science Village which will be located in parking lot 5A, PBWS Architects will provide design services for new site improvements and Wittry Associates will provide electrical engineering services. The drawings have to be approved through the Division of the State Architect. This agenda item is requesting approval of the movement of money within Fund 41, the capital outlay fund, as well as a verbal approval for an emergency resolution in order to acquire the portables through a process that the county will approve. The actual emergency resolution would come to the Board on May 18.
MOTION: ON MOTION OF Mr. Martin and seconded by Dr. Fellow, the Board voted by a unanimous vote of the six members present to approve bringing an emergency resolution for the U-building swing space to the next Board of Trustees regular business meeting on May 18, 2011.
Advisory Vote: Aye

M. RESOLUTION TO ORDER BIENNIAL GOVERNING BOARD ELECTION: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Fellow, the Board voted by a unanimous vote of the six members present to approve the Resolution to Order Biennial Governing Board Election.
Advisory Vote: Aye

O. BOARD OF TRUSTEES SELF EVALUATION PROCESS: DISCUSSION
Dr. Rocha said the point of this item was to reiterate in open session what the Board’s process by established policy will be to conduct the required self evaluation. Essentially this item was to remind the trustees of the policy and set the process in place that will lead to the self evaluation.

P. FUTURE BOARD MEETING DATES

Wednesday, April 20, 2011 (Study Session) – 6:00 p.m. – Media Center, Temple City High School
Mr. Baum said he will be absent from the study session.

Tuesday, May 3, 2011 (Joint Meeting with PUSD) – 6:00 p.m.
The meeting will be held at the Pasadena Senior Center on Holly Street.

Wednesday, May 18, 2011 (Regular Business Meeting) – 7:00 p.m. (closed session at 5:30 p.m.)

Q. FUTURE AGENDA ITEMS
There were no future agenda items.

IV. ADJOURNMENT
Mr. Thomson adjourned Meeting No. 8 at 11:09 p.m.
MOTIONS CARRIED AT MEETING NO. 8 – April 6, 2011

1. Approval of Consent Item 104-B, Approve/Ratify/Amend Contracts, Contract Number B-97910-1, Business Savvy Solutions, Inc.

2. Approval of Consent Item 104-B, Approve/Ratify/Amend Contracts, Contract Number B-97914-1, Community College Search Services.

3. Approval to vote for four of the nominated candidates in the California Community College Trustees Board election: Laura Casas Frier, Mary Figueroa, Paul J. Gomez and Pauline Larwood.

4. Approval of the Minutes of Meeting No. 6, Regular Business Meeting, held on March 2, 2011.

5. Approval of the Minutes of Meeting No. 7, Study Session, held on March 16, 2011.

6. Approval of Consent Items 11-S through 13-S; 42-I; 44-I through 47-I; 103-B through 113-B; and 86-P through 89-P.


8. Approval to receive and set the public hearing for May 18, 2011 regarding the Initial Bargaining Proposal for 2010-2011 from the Pasadena City College Police Officers’ Association (POA) and the Pasadena Area Community College District.

9. Approval of the Ratification of the Tentative Agreement with CSEA #777.

10. Approval to bring an emergency resolution for the U-building swing space to the next Board of Trustees regular business meeting on May 18, 2011.

11. Approval of the Resolution to Order Biennial Governing Board Election.

Submitted by:
Mark W. Rocha, Secretary
Board of Trustees