I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 5:35 p.m. by Mr. Thomson, President.

ROLL CALL

Trustees Present
Mr. William Thomson, President
Mr. Geoffrey L. Baum, Vice President
Mr. John Martin, Clerk
Ms. Berlinda Brown
Dr. Anthony Fellow
Dr. Jeanette Mann
Ms. Linda Wah
Mr. Nolan Pack, Student Trustee (arrived at 6:15 p.m.)

Administrative Officers in Attendance
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Stuart Wilcox, Interim Vice President, Student and Learning Services
Dr. Lisa Sugimoto, Interim Vice President, College Advancement
Mr. Lyle K. Engeldinger, Dean, Human Resources
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research
Mr. Robert Miller, Interim Dean, Educational Services

Administrative Officers absent
Mrs. Elaine Chapman, Interim Dean, External Relations

The Academic Senate was represented by Mr. Edward Martinez.
The Classified Senate was represented by Ms. Denise Albright.
The Associated Students Board was represented by Ms. Jamie Hammond
The Management Association was represented by Dr. David Douglass.

Mary Dowell, counsel for the District, stated there were two items that arose too late to be added to the agenda for closed session. The first item was Government Code §54956.9(a), Pending Litigation PCCFA v PACCD (PERB case # LACE 5361E). The second item was to add another case to Government Code §54956.9(b), Conference with Legal Counsel Regarding Anticipated Litigation.
MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve the addition to closed session of Government Code §54956.9(a), Pending Litigation PCCFA v PACCD (PERB case # LA-CE-5361-E); and the addition of another case to Government Code §54956.9(b), Conference with Legal Counsel Regarding Anticipated Litigation, thus making it two cases.

Advisory Vote: Aye

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
Corinthian Bates, Denise Chavers Bates, Mandale Griffin and David Krause spoke on the closed session agenda item Employee Discipline, Dismissal, Release.

Mary Dowell, Esq. explained that Raul Gomez requested an opportunity to speak on an employee disciplinary matter from closed session.

Dr. Sugimoto, who served as the Skelly officer, read out the charges against Mr. Gomez.

Raul Gomez spoke on the closed session agenda item.

Mr. Thomson adjourned the Board to Closed Session at 5:58 p.m.

II. CLOSED SESSION

Government Code §54956.9(b) Conference with Legal Counsel regarding anticipated litigation (one case)

Government Code §54957 Employee Discipline, Dismissal, Release (13 employees)

Government Code §54957.6 Collective Bargaining (PCCFA; CSEA 777; ISSU; POA)

Designated Negotiator: Mr. Engeldinger

Government Code §54957.6 Negotiation with Unrepresented Employees (Confidential, Management Association)

Designated Negotiator: Mr. Engeldinger

III. OPEN SESSION

Mr. Thomson reconvened the Open Session at 7:48 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

Mr. Miller led the Pledge of Allegiance.

Mr. Thomson said that agenda item H would be taken out of order.

H. ANNUAL UPDATE ON KPCC OPERATIONS: PRESENTATION AND DISCUSSION WITH POSSIBLE ACTION

Mr. Baum reported that the KPCC subcommittee met to review the Southern California Public Radio annual report and were very pleased with the progress and accomplishments of KPCC.

Mr. Bill Davis, President, Southern California Public Radio, presented the annual update on KPCC operations.

B. APPROVAL OF MINUTES

Meeting No. 3, Retreat, January 29, 2011

Meeting No. 4, Regular Business Meeting, February 2, 2011

Dr. Mann suggested a correction to p. 2, final paragraph: "Dick Green was president of the CCCT in 1978...".
Meeting No. 6
March 2, 2011

MOTION: ON MOTION OF Ms. Brown and seconded by Ms. Wah, the Board voted by seven affirmative votes to approve the Minutes of Meeting No. 3, Retreat, held on January 29, 2011, and the Minutes of Meeting No. 4, Regular Business Meeting, held on February 2, 2011, as amended. Advisory Vote: Aye

Meeting No. 5, Study Session, February 17, 2011

MOTION: ON MOTION OF Ms. Brown and seconded by Ms. Wah, the Board voted by four affirmative votes to approve the Minutes of Meeting No. 5, Study Session, held on February 17, 2011. Dr. Mann, Mr. Martin and Dr. Fellow abstained. Advisary Vote: Aye

C. INTRODUCTIONS/ANNOUNCEMENTS
There were no introductions/announcements.

D. PUBLIC COMMENT ON NON-AGENDA ITEMS
Vlad Viski and Victor Interiano, PCC students, spoke on cutting classes and Simon Fraser, Chief Justice, Associated Students, spoke on shared governance.

E. REPORTS AND RECOGNITIONS

a. BOARD OF TRUSTEES

Dr. Jeanette Mann, Trustee
- Received an award as outstanding alumna from the University of Missouri College of Arts and Science as part of its 30-year celebration; met with a group of graduate students in educational leadership; had lunch with a group of graduate students and faculty from the English Department which is her discipline.

Ms. Berlinda Brown, Trustee
- Thanked Dr. Rocha and Dr. Jacobs and the faculty and staff who participated in the presentations at the February 17, 2011 study session at the Jackie Robinson Center; received positive feedback from the community.

Mr. Geoffrey Baum, Trustee
- Participated in the Association of Community College Trustees 2011 National Legislative Summit in Washington D.C. where need for advocacy at the state and federal level was underscored; met with Democratic and Republican legislators; stalemate in Washington will hurt students as Pell Grants will be cut if we do not make our voices heard; reported Congressman Schiff’s chief of staff said he was looking forward to student lobbying.
- Honored to have Dr. Rocha come to his district last night to speak with a number of civic leaders.

Ms. Linda Wah, Trustee
- Thanked Dr. Sugimoto and Dina Chase, Director, Outreach, Degree and Transfer, who came to Area 5 and the San Marino Chinese School PTA and gave an excellent presentation on programs at PCC.
- Thanked the Asian Pacific American faculty and staff of PCC who came out to support the fact that the City Council of Pasadena passed January 30 as Fred Korematsu Day; Mr. Korematsu was one of five Japanese Americans who protested the internment and his case went before the Supreme Court – all the convictions against the protestors were overturned as the Court found that the government had withheld information.
Mr. Nolan Pack, Student Trustee

- Participated in the Association of Community College Trustees 2011 National Legislative Summit in Washington D.C. which was an enlightening experience; met with Congresswoman Judy Chu who wrote an amendment to the budget to include the Pell Grants; the amendment did not pass but the students were grateful to her for doing that.
- Budget and Resource Allocation Committee meeting on Friday – committee is pursuing a multi-faceted approach to the budget.

Mr. William Thomson, Trustee

- Distributed Girl Scout cookies to the Board members - his granddaughter, Alexandra Thomson, is a girl scout.

b. SUPERINTENDENT/PRESIDENT

- March 2 was a day of action when students were demonstrating by the mirror pool with coverage by Telemundo; advocacy makes a difference; the state budget is far from concluded and there are joint efforts to lobby Sacramento and Washington.

c. SHARED GOVERNANCE REPRESENTATIVES

Mr. Edward Martinez, Academic Senate

- Academic Senate had its first meeting for the spring semester on February 28; will be sharing with the faculty the results of a poll conducted on faculty on one of the scenarios developed by the Enrollment Management Committee; past week had presentation by Chiara Thomas Hensley on the College’s diversity initiative and shared information with faculty on new AA degree in gender ethnicity and multicultural studies; Academic Senate is in discussion on two Memoranda of Understanding, one on full-time hiring procedures for this academic year and one on normal closing numbers for courses which is being directed to the Curriculum & Instruction Committee for review.

Dr. David Douglass, Management Association

- Girls Science Day this Saturday at 9am in the Forum - expecting about 300 middle school girls.

Ms. Denise Albright, Classified Senate

- Classified Senate will be giving away one student scholarship and are working on the criteria; Classified staff are well aware of the budget issues; Classified days will be held Wednesday May 18.

Ms. Jamie Hammond, Associated Students

- Associated Students have put together a survey for the students which should go out to the students next Monday; hope to have the survey results ready to take to the next Enrollment Management Committee meeting on March 14; Club Week is gaining a lot of student involvement this year; AS has put out information about the Pell Grant cuts and potential cuts that are being made; AS is taking about 50 students to the March in March; AS created an ad hoc committee to work on Hands across California event with Daniel Lareda as the AS-appointed liaison to the event organizers in Sacramento; AS has a show on Lancer Radio on Tuesdays at 10am – students can hear information about campus happenings and have the opportunity to call in and talk to AS representatives; PCC Journalism Department has issued the 2011 issue of Spotlight magazine, with a focus on innovations, sustainability and technology; AS is now on Twitter; PCC softball won yesterday against El Camino.

Mr. Robert Miller, Interim Dean, Educational Services

- Reported that in association with the Academic Senate, there will be a series of state of the college forums on March 8, 15 and April 5. The forums will cover topics of interest to students and faculty in areas of budget and new
retirement incentives; Communications Roundtable is discussing how to communicate as to the direction of the Educational Master Plan; group working on the portal, priority registration, degree and transfer, and CTE audit tools; shared governance working on standing committees and charges; leaving Sunday to participate in West Hills College Lemoore accreditation visit team.

Dr. Richard van Pelt, Interim Vice President, Administrative Services
- Announced that four electric vehicle charging stations have been installed, two in parking lot 1 for staff, and two in parking lot 5 for students; the stations are exclusively for electric vehicles.

Dr. Jacqueline Jacobs, Vice President, Instruction
- Reported that 17 Cosmetology students passed their state licensing examination.

Dr. Stuart Wilcox, Interim Vice President, Student and Learning Services
- Reported that the international student program was fully recertified to issue I-20s and to bring international students in for the next several years; two students - Brittany Johnson and Tae Wuk Ko - are on the All-California Scholastic Team that was established by the Phi Theta Kappa Honor Society – they will be honored in Sacramento on March 21.

Mr. Lyle Engeldinger, Dean, Human Resources
- Announced that a job fair will be held on campus for faculty openings on Saturday, April 2 from 10am to 2pm.

F. APPROVAL OF CONSENT ITEMS
Mr. Thomson announced that Consent Items 37-I, 38-I, 39-I and 85-P have been withdrawn.

MOTION: ON MOTION OF Dr. Fellow and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve Consent Items 31-I through 36-I; 40-I through 41-I; 96-B through 102-B; and 80-P through 84-P.
Advisory Vote: Aye

Consent Item 97-B: Approve/Ratify/Amend/Renew Contracts
Mr. Baum asked about Contract Number B-97901-1, Automatic Sync Technologies and whether the contact extended to the webcast version. Juan Gutierrez, Director, Public Relations, confirmed that it did. The contract covers videocast and cable and transcripts for the last two years in the audiocast.
Mr. Baum pointed out that the cost of captioning will be more expensive than the cost of video production and distribution.

Mr. Baum asked about Contract Number C-3000-4, Pasadena Builders, Inc. and Contract Number C-3000-5, Pub Construction, Inc. which are both contract renewals. Dr. van Pelt responded that this is the first renewal of these publicly bid contracts for miscellaneous construction in Measure P. It is not a commitment to spend money but an authorization to expend up to those amounts in miscellaneous construction. As needs arise, these are the two companies that will perform the work. Mr. Baum asked if those projects come back to the Board for approval. Dr. van Pelt replied that these are authorizations to go up to that level of expenditure, but the actual dollar amount could be zero. Oversight occurs through the Measure P Citizens’ Oversight Committee which is responsible for all the Measure P construction funds. Where the expenditures have gone will show within the overall Measure P budget. Mr. Martin asked why these two particular construction companies. Dr. van Pelt said that Pasadena Builders, Inc. and Pub Construction, Inc. are the two lower bidders and through the competitive process we know we are getting the lowest bid.
Mr. Martin asked about Contract Number B-97900-1, California State Polytechnic University – Pomona. He said that $40,000 for lodging, meals and meetings was a lot of money. Dr. Wilcox responded that the amount included 53 individuals, 50 of which are students, going to Cal Poly for over a week inclusive of room and board which comes out to $100 per day per person for room and board.

**Consent Item 98-B: Ratify Professional Conference Attendance**

Mr. Baum asked for clarification on the amount for the conference attendance of Dr. Mann. Dr. Rocha said it was a typographical error.

**G. APPOINTMENT TO MEASURE P CITIZENS’ OVERSIGHT COMMITTEE: DISCUSSION WITH POSSIBLE ACTION**

Dr. van Pelt presented a review of the Measure P binder that was distributed to the Board. Measure P consists of Dr. Rocha, Dr. van Pelt, Jack Schulman and his four staff members. That is why so much of every dollar goes to construction, furniture, fixtures and equipment. Soft costs are at 14%: the architect fee on new construction is 8%, on remodel is 10%, which leaves 4-6%. 2% is construction management (Division of State Architects’ inspection fees and design review) and consultants. Compared to other districts which are running up to 30-40% for soft costs, PCC is running very lean. Ms. Brown said she would appreciate a process for hiring local residents. Dr. Rocha said we are working with Mr. Charles Nelson, chair of the Measure P Citizens’ Oversight Committee, on a minority contracting policy and local hire policy. All the Measure P material will be on the website. Mr. Baum stated that the voters authorized $150 million in bond issuances. Through our management we have realized over $170 million. Since the costs are just over $150 million, what are the options for using the additional revenue. Dr. van Pelt replied that there is a $150 million gap between all of our resources and what we need at this point as there are additional capital construction needs, e.g. the U building. He is working with bond counsel. The V building is in need of an upgrade and other projects are in line. The V building was a part of the bond campaign and is a part of the Center for the Arts. A floor was taken off the Center for the Arts to make sure the V building was upgraded. Mr. Baum said another option is to return some funds to the taxpayers. Dr. Mann added that on page three of the Master Plan the V building and other campus infrastructure is included in the bond. Mr. Baum stated he is very proud of how Measure P has been managed by the District. To be able to have sufficient funds efficiently managed and have the people that managed it available for questions, and when there is a change order we can have a discussion about it, that is a testament to the commitment of this District to manage things effectively and to make visible to the public how the funds are being managed. Dr. Mann said we should be aware that because of the recent articles in the Los Angeles Times regarding the challenges that the Los Angeles Community College District is having we are under increased scrutiny which is a strong argument for local control. PCC is a single campus college with a board that has close contact with their community.

**MOTION:** ON MOTION OF Ms. Wah and seconded by Dr. Fellow, the Board voted by a unanimous vote of the seven members present to appoint Odom Stamps to the Measure P Citizens’ Oversight Committee representing Trustee Area #5.

Advisory Vote: Aye

**I. RATIFICATION OF TENTATIVE AGREEMENT WITH PCCFA: DISCUSSION WITH POSSIBLE ACTION**

Public comment: Roger Marheine spoke on the agreement between PCCFA and PACCD.

**MOTION:** ON MOTION OF Dr. Mann and seconded by Ms. Brown, the Board voted by a unanimous vote of the seven members present
to approve the Ratification of the Tentative Agreement with PCCFA.
Advisory Vote: Aye

J. INFORMATION TECHNOLOGY PLAN AND VICE PRESIDENT/CHIEF INFORMATION OFFICER: DISCUSSION
Dr. Rocha thanked the colleagues who work in the various IT units at the college. MIS, Academic Computing, Web Services and Distance Education are being amalgamated organizationally into the Media Services area in the library. The IT operation will be headed up by a vice president of information technology. The draft of the job description for Vice President of Information Technology and Chief Information Officer was distributed. Ms. Wah requested clarification on who will manage data and the regulation of data (which speaks to the records management issue). Technology is the tool but it needs to serve the end users.

K. REDISTRICTING: DISCUSSION
Dr. Rocha brought the Board’s attention to the redistricting issue with information from Scott Lay regarding the census data. Mary Dowell, Esq. said that trustees are elected by trustee area and are required to live in the trustee area. Once the census data has been received, any boundary area adjustments needed due to shifts in population can be made. Mr. Baum stated he hoped redistricting could be handled internally without hiring a third party.

L. SPRING 2011 ENROLLMENT REPORT
Ms. Kollross presented the Spring 2011 Enrollment Report. Mr. Martin asked if there was a method to capture the data in regards to those who attempted to get into a class who were denied an opportunity in that particular section. Dr. Wilcox responded that once the wait list is full we do not track how many students tried to get into the class. Dr. Rocha added that we are significantly over our state budget enrollment cap so we are serving as many students as we possibly can. Our number one priority as we move into 2011-2012 is that no in-District student be turned away.

M. PRESIDENT’S AFRICAN AMERICAN ADVISORY GROUP REPORT
Dr. Jacobs presented the President’s African American Advisory Group Report. She thanked the Board for the recent study session at the Jackie Robinson Center. The African American Advisory Group would like more meetings in the community. The next Group meeting will be on Thursday, March 17 at the Jackie Robinson Center.

N. FINANCIAL AID REPORT
Ms. Kim Miles, Assistant Dean, Scholarships and Financial Aid, presented information on the Financial Aid program. Dr. Fellow added that as a young professor Ms. Miles was one of his first students.

O. COLLEGE COUNCIL REPORT
Dr. van Pelt presented an update from the Budget and Resource Allocation Committee on recommendations for developing the 2011-12 budget.

P. FUTURE BOARD MEETING DATES
Wednesday, March 16, 2011 (Study Session) – 6:00 p.m. – Crowell Library, San Marino
Wednesday, April 6, 2011 (Joint Meeting with Associated Students) – 12:00 noon (closed session at 10:30 a.m.)
Wednesday, April 20, 2011 (Study Session – with Temple City Unified School District Board of Trustees) – 6:00 p.m.
The meeting will be held at Temple City High School.

Q. **FUTURE AGENDA ITEMS**
Mr. Baum suggested that the annual review of the student activity fee be on the agenda for the April 6, 2011 joint meeting with the Associated Students. He also said that the televising of board meetings was a one-year pilot program so it should be addressed before the end of June 2011.

Mr. Thomson adjourned the Board to Closed Session at 10:01 p.m.

Mr. Thomson reconvened the Open Session at 10:50 p.m. and reported that no action was taken in Closed Session.

**IV. ADJOURNMENT**
Mr. Thomson adjourned Meeting No. 6 at 10:51 p.m.
MOTIONS CARRIED AT MEETING NO. 6 – March 2, 2011

1. Approval of the addition to closed session of Government Code §54956.9(a), Pending Litigation PCCFA v PCCCD (PERB case # LA-CE-5361-E); and the addition of another case to Government Code §54956.9(b), Conference with Legal Counsel Regarding Anticipated Litigation, thus making it two cases.

2. Approval of the Minutes of Meeting No. 3, Retreat, held on January 29, 2011, and the Minutes of Meeting No. 4, Regular Business Meeting, held on February 2, 2011, as amended.

3. Approval of the Minutes of Meeting No. 5, Study Session, held on February 17, 2011.

4. Approval of Consent Items 31-I through 36-I; 40-I through 41-I; 96-B through 102-B; and 80-P through 84-P.

5. Approval to appoint Odom Stamps to the Measure P Citizens’ Oversight Committee representing Trustee Area #5.

6. Approval of the Ratification of the Tentative Agreement with PCCFA.

Submitted by:

Mark W. Rocha, Secretary
Board of Trustees