The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 4 on Wednesday, February 2, 2011, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 5:36 p.m. by Mr. Thomson, President.

ROLL CALL

Trustees Present
Mr. William Thomson, President
Mr. Geoffrey L. Baum, Vice President (arrived at 8:13 p.m.)
Mr. John Martin, Clerk
Ms. Berlinda Brown
Dr. Anthony Fellow
Dr. Jeanette Mann
Ms. Linda Wah
Mr. Nolan Pack, Student Trustee

Administrative Officers in Attendance
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Stuart Wilcox, Interim Vice President, Student and Learning Services
Dr. Lisa Sugimoto, Interim Vice President, College Advancement
Mr. Lyle K. Engeldinger, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research
Mr. Robert Miller, Interim Dean, Educational Services

The Academic Senate was represented by Mr. Edward Martinez.
The Classified Senate was represented by Ms. Denise Albright.
The Associated Students Board was represented by Ms. Jamie Hammond
The Management Association was represented by Dr. David Douglass.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
There was no public comment on closed session items.

Mr. Thomson adjourned the Board to Closed Session at 5:37 p.m.
II. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release (One Employee)

Government Code §54957.6 Collective Bargaining (PCCFA; CSEA 777; ISSU; POA)
Designated Negotiator: Mr. Engeldinger

Government Code §54957.6 Negotiation with Unrepresented Employees (Confidentials, Management Association)
Designated Negotiator: Mr. Engeldinger

III. OPEN SESSION

Mr. Thomson reconvened the Open Session at 7:02 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Ms. Wah led the Pledge of Allegiance.

B. APPROVAL OF MINUTES
Meeting No. 2, Regular Business Meeting, January 19, 2011

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Wah, the Board voted by five affirmative votes to approve the Minutes of Meeting No. 2, Regular Business Meeting, held on January 19, 2011. Dr. Mann abstained.
Advisory Vote: Aye

C. INTRODUCTIONS/ANNOUNCEMENTS
Dr. Rocha reported that reaffirmation of accreditation for the College has been received from the Accrediting Commission for Community and Junior Colleges. He thanked the trustees for their support during the process and thanked all the staff for the work that made this accomplishment possible.

Mr. Thomson reported that today is Groundhog Day and Punxsutawney Phil came out of his burrow and did not see his shadow so spring is on its way.

D. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment.

E. REPORTS AND RECOGNITIONS

a. BOARD OF TRUSTEES
i. CCLC Legislative Conference

Dr. Jeanette Mann, Trustee
- Attended the Community College League of California Effective Trustee Workshop and Legislative Conference January 21-24, 2011 in Sacramento. There was a 60% increase in attendance at the Legislative Conference over last year. Excellent presentations were given that focused on student success (www.ccleague.org). She attended three board meetings: the Executive Committee of California Community College Trustees (CCCT), the CCCT Board and the Community College League of California Board. She was elected president of the Community College League of California and nominated to be president of the CCCT. The election of the president of the CCCT will be on May 1, 2011. She has been nominated; if elected, she will be the second board member to be elected from PCC. Dick Green was president of the CCCT in 1978, but no one has been League president before.
Mr. Thomson congratulated Dr. Mann on the well-deserved honor she was receiving and acknowledged her hard work and the tremendous task she will be undertaking as the leader of the California Community College Trustees.

Mr. Nolan Pack, Student Trustee
- Attended the College Council on January 26; the same evening he attended the Measure P Citizens’ Oversight Committee meeting and toured the Emergency Operations Center; attended the first Budget and Resource Allocation Committee meeting on January 28; attended the Board of Trustees retreat on January 29.

Mr. William Thomson, Trustee
- Reported that the Board of Trustees held its retreat on Saturday, January 29; the Board engaged in some good discussions regarding the budget woes that the State of California is facing and in turn the community colleges and PCC, and discussed the goals to improve student success.

b. SUPERINTENDENT/PRESIDENT
- Recognized the Ujima students and their advisor, Chiara Hensley. Stated that we are now in Black History Month and the Ujima program is meeting one of the key student success outcomes of the Educational Master Plan. Chiara Hensley introduced the seven Ujima students who have been selected to represent the college at A Dream Deferred conference in Philadelphia in April.

c. SHARED GOVERNANCE REPRESENTATIVES

Ms. Denise Albright, Classified Senate
- Reported that the Classified Senate made three appointments to new committees; will attend the Classified Leadership Institute workshop on fundraising in Ventura.

Ms. Jamie Hammond, Associated Students
- Announced that representatives have been appointed to the college wide committees; ad hoc enrollment management input committee created with student representatives that will be sitting on both the Enrollment Management Committee and the Budget and Resource Allocation Committee as well as two representatives from the students at large; Vice President of Cultural Diversity Ashley Jackson has been working with the Black Student Alliance Club in preparing a Black History Week event at the end of February; started a blog where students can receive and post information.

F. APPROVAL OF CONSENT ITEMS
Dr. Rocha announced that Consent Items 10-S, 26-I, 27-I and 30-I have been withdrawn. Consent Item 92-B (Approve/Ratify Contracts) has been revised.

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Fellow, the Board voted by a unanimous vote of the six members present to approve Consent Items 7-S through 9-S; 17-I through 25-I and 28-I through 29-I; 91-B through 95-B with 92-B revised; and 75-P through 77-P; with 78-P (Resolution No. 470: Agreement with Public Agency Retirement Services (PARS)) and 79-P (Employee Discipline (1) – CLOSED SESSION) withdrawn for separate votes.

Advisory Vote: Aye

Consent Item 78-P: Resolution No. 470: Agreement with Public Agency Retirement Services (PARS)
Mr. Martin asked whether proper due diligence was exercised in deciding the third party administrator that is managing the system since the third party
contract amount is quite substantial. The chosen firm is ultimately going to be awarding a substantial amount of money in annuities to Pacific Life Insurance Company. Mr. Engeldinger responded that PARS was recommended following a thorough comparison of PARS with Keenan & Associates, the other major provider of supplemental early retirement incentive plans to California community colleges. An evaluation matrix was used which included the experience of the firms; analytical ability; plan design provisions; ability to communicate the provisions of the plan to employees should we go forward; and administrative and compliance post-offerings. Other community colleges who have offered supplemental early retirement incentive plans were contacted. The selection of the provider of the annuity was made by PARS itself, a common feature of early retirement plan providers. Mr. Dennis Yu, Senior Vice President of PARS, addressed the process used to select the annuity underwriter. PARS has used Pacific Life for more than 14 years and does not receive any commissions by selecting Pacific Life. It has been determined through rigorous screening that Pacific Life (PL) provides the best financial stability for participants. PL is a highly rated insurance company: A1 rating from S&P, Fitch, and Moody’s. PL is structured as a mutual insurance company; the policyholders of PL are de facto owners of the company so the management is better incentivized to meet the needs of the policyholders. PARS performed an audit of PL six months ago and is always doing reviews on other companies as well.

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Wah, the Board voted by a unanimous vote of the six members present to approve Consent Item 78-P, Resolution No. 470: Agreement with Public Agency Retirement Services (PARS).
Advisory Vote: Aye

G. PROGRESS REPORT: PUSD-PCC PATHWAYS AND COMMUNITY OUTREACH
Mr. Miller made introductory remarks in regards to the progress report on the PUSD-PCC Pathways and Community Outreach. The English Instructional Partnership was presented by Amy Ulmer, Dean, English Division; the Math Instructional Partnership by Carl Main, Dean, Mathematics Division; the PUSD Robotics Program by Salomon Davila, instructor, Engineering and Technology; the College Preparatory Program Science Partnership by Dr. Dave Douglass, Dean, Natural Sciences; the CTE Articulation by Dr. Lori Gagliardi, associate professor, Health Sciences; and the PCC Pathway by Dr. Stuart Wilcox.

Mr. Baum arrived at the meeting at 8:13 p.m.

Public comment: Cameron White, Associated Students Vice President for Academic Affairs, spoke on the PUSD-PCC Pathways program.

F. APPROVAL OF CONSENT ITEM 79-P (Employee Discipline (1) – CLOSED SESSION)
MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Brown, the Board voted by a unanimous vote of the seven members present to approve Consent Item 79-P, Employee Discipline (1).
Advisory Vote: Aye

H. AUTHORIZATION TO TRANSMIT SECOND QUARTERLY COLLEGE FINANCIAL STATUS REPORT AND STATE BUDGET UPDATE: DISCUSSION WITH POSSIBLE ACTION
Dr. van Pelt presented a state budget update.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a unanimous vote of the six members present to
Authorize to Transmit the Second Quarterly College Financial Status Report. Dr. Mann was absent.
Advisory Vote: Aye

I. COLLEGE COUNCIL REPORT
Mr. Miller introduced the shared governance update.

a. Budget and Resource Allocation Standing Committee
The report was presented by Dr. van Pelt.

b. Enrollment Management Standing Committee
The report was presented by Mr. Martinez and Mr. Miller.

c. Academic Calendar
The report was presented by Dr. Wilcox.

The SASI (Student Access and Success Initiative) report including allocations to date was presented by Mr. Miller.

J. CCCT NOMINATIONS: DISCUSSION WITH POSSIBLE ACTION
Mr. Thomson announced that the agenda item was withdrawn.

K. FUTURE BOARD MEETING DATES

   Thursday, February 17, 2011 (Study Session) – 7:00 p.m. - Jackie Robinson Center
   Wednesday, March 2, 2011 (Regular Board meeting) – 7:00 p.m.
   (closed session begins at 5:30 p.m.)
   Wednesday, March 16, 2011 (Study Session) – 7:00 p.m. – Crowell Library, San Marino

L. FUTURE AGENDA ITEMS
Mr. Thomson said that Mr. Baum had brought the redistricting issue to his attention; the issue should be put on an upcoming agenda.
Ms. Brown said that the study sessions should be advertised as we move around the District.
Mr. Thomson encouraged representatives of other areas in the District to come up with locations for future study sessions.

IV. ADJOURNMENT
Mr. Thomson adjourned Meeting No. 4 at 9:12 p.m.
MOTIONS CARRIED AT MEETING NO. 4 – February 2, 2011

1. Approval of the Minutes of Meeting No. 2, Regular Business Meeting, held on January 19, 2011.

2. Approval of Consent Items 7-S through 9-S; 17-I through 25-I and 28-I through 29-I; 91-B through 95-B with 92-B revised; and 75-P through 77-P; with 78-P (Resolution No. 470: Agreement with Public Agency Retirement Services (PARS)) and 79-P (Employee Discipline (1) – CLOSED SESSION) withdrawn for separate votes.


4. Approval of Consent Item 79-P, Employee Discipline (1).

5. Approval to Authorize to Transmit the Second Quarterly College Financial Status Report.

Submitted by:

Mark W. Rocha, Secretary
Board of Trustees