The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 2 on Wednesday, January 19, 2011, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 5:34 p.m. by Mr. Thomson, President.

ROLL CALL

Trustees Present
Mr. William Thomson, President
Mr. Geoffrey L. Baum, Vice President
Mr. John Martin, Clerk
Ms. Berlinda Brown
Dr. Anthony Fellow
Ms. Linda Wah
Mr. Nolan Pack, Student Trustee

Trustee Excused
Dr. Jeanette Mann

Administrative Officers in Attendance
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Stuart Wilcox, Interim Vice President, Student and Learning Services
Dr. Lisa Sugimoto, Interim Vice President, College Advancement
Mr. Lyle K. Engeldinger, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research
Mr. Robert Miller, Interim Dean, Educational Services

The Academic Senate was represented by Mr. Edward Martinez.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Jamie Hammond.
The Management Association was represented by Dr. David Douglass.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
Dr. Rocha announced that the first Closed Session item, Government Code §54957 Employee Discipline, Dismissal, Release (Three Employees), has been withdrawn.

There was no public comment on closed session items.
Mr. Thomson adjourned the Board to Closed Session at 5:37 p.m.

II. CLOSED SESSION

Government Code §54957.6  Collective Bargaining (PCCFA; CSEA 777; ISSU; POA)
Designated Negotiator: Mr. Engeldinger

Government Code §54957.6  Negotiation with Unrepresented Employees
(Confidential, Management Association)
Designated Negotiator: Mr. Engeldinger

III. OPEN SESSION

Mr. Thomson reconvened the Open Session at 7:11 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Ms. Brown led the Pledge of Allegiance.

B. APPROVAL OF MINUTES
Meeting No. 1, Annual Organizational Meeting and Regular Business Meeting, December 8, 2010

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Brown, the Board voted by five affirmative votes to approve the Minutes of Meeting No. 1, Annual Organizational Meeting and Regular Business Meeting, held on December 8, 2010. Mr. Martin abstained.
Advisory Vote: Aye

Consent Item 89-B, Authorization to Name the Court of Champions
Mr. Thomson announced that Consent Item 89-B, Authorization to Name the Court of Champions as the Dick Ratliff Court of Champions, would be taken out of order.
Bob Cheney, a member of the PCC Foundation, spoke on Consent Item 89-B.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Fellow, the Board voted by a unanimous vote of the six members present to approve Consent Item 89-B, Authorization to Name the Court of Champions as the Dick Ratliff Court of Champions.
Advisory Vote: Aye

C. INTRODUCTIONS/ANNOUNCEMENTS
There were no introductions/announcements.

D. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment.

E. REPORTS AND RECOGNITIONS

a. BOARD OF TRUSTEES

Ms. Berlinda Brown, Trustee
- Recognized Dr. Jacobs for her work on the Martin Luther King Jr. Day event at the Jackie Robinson Center last Monday and for keeping the students aware of the legacy of Dr. King.

Mr. Geoffrey Baum, Trustee
- Attended the Board of Governors (BOG) meeting last week: discussed news from the Governor’s office on the state budget -- Governor is proposing a $500 million cut to the community college system budget; proposed setting a
prerequisite policy with changes; foundations are partnering with the state-wide effort on April 17, 2011 to recreate the Hands Across California’s Community Colleges; final push to raise the resources that are part of the Osher challenge grant (hopes that PCC will be an active participant in the state-wide demonstration of support for the community colleges); adopted a state and federal legislative program that the BOG is hoping can be passed that will provide for the backfill of property tax revenues that have traditionally been cut from community colleges; appointed a state-wide task force on student success to address some of the issues that have been raised in legislation to help more students across the finish line -- a member of the task force is Dr. Mann who will be representing the Community College League of California.

Mr. William Thomson, Trustee

• Reported that in the December 2010 publication from the Pasadena Water & Power Department, the customer spotlight is on PCC and the national award received for sustainability efforts during the American College and University Presidents’ Climate Commitment Leadership Summit in Denver, Colorado held on October 12, 2010.

b. SUPERINTENDENT/PRESIDENT

• Announced that there will be a recognition at a later meeting of Dr. Mann who has been elected president of the California Community College Trustees. Dr. Mann is presently attending the state-wide task force on student success.

• Recognized Dr. Jacobs for the wonderful event on Martin Luther King Jr. Day at the Jackie Robinson Center, as well as the Ujima students and Chiara Thomas, Counselor.

• Stated that we are all aware and concerned about the recent events in Tucson that involved the shootings and our thoughts and prayers go out to the victims. A group has been convened, chaired by Dr. Wilcox, to begin an assessment of the procedures to identify students who may be in turmoil and may require some assistance. A report will be brought to the Board as to what is being done to identify the students to ensure the utmost security and safety of the campus.

Mr. Thomson added that Dr. Mann officially takes office in Monterey in May 2011 and hoped that we could arrange to be there to help with the celebration and provide some special recognition to Dr. Mann for her hard work and the tremendous task she will be undertaking as the leader of the California Community College Trustees.

c. SHARED GOVERNANCE REPRESENTATIVES

Mr. Edward Martinez, Academic Senate

• Distributed the Senate Rostrum, the publication of the state-wide Academic Senate. The Academic Senate has appointed representatives to two new shared governance campus wide committees: the Enrollment Management Committee and the Budget and Resource Allocation Committee. Have received word on the proposed Title 5 changes on course prerequisites and are waiting to see what action will be taken by the Board of Governors. By tomorrow a rank order list of recommendations for faculty hiring positions will be forwarded to Dr. Rocha.

Mr. John Lindemann, Classified Senate

• Reported the Classified Senate met for its regular business meeting today.

Mr. David Douglass, Management Association

• Announced that the Management Association winter meeting will be held next Monday. Management Association is in the middle of a transformative professional learning opportunity – the leadership journey.
Mrs. Elaine Chapman, Interim Dean, External Relations

- Notified by the executive director of the National Council for Marketing and Public Relations that PCC’s entries in Banners and Outdoor and in Media Social Marketing will be receiving awards this year. Congratulations to the public relations team and to Juan Gutierrez, Director, Public Relations, for an outstanding job.

Dr. Lisa Sugimoto, Interim Vice President, College Advancement

- Announced the launch of the Raise Your Hand for PCC campaign which began on January 1, 2011; the campaign will be integrated into Hands Across California as part of the Osher challenge and will also be part of the PCC Foundation’s annual fund campaign. A sizeable bequest was received from the Westerbeck Trust.

F. APPROVAL OF CONSENT ITEMS

A revised list of Consent Items was distributed with Consent Item 74-P withdrawn.

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Brown, the Board voted by a unanimous vote of the six members present to approve Consent Items 6-S; 13-I through 16-I; 79-B through 88-B; and 69-P through 72-P; with 90-B (Authorization to Negotiate and Enter Into Agreement with the Los Angeles County Metropolitan Transportation Authority (LACMTA) & Foothill Transit) and 73-P (Sabbatical Leaves, 2011-2012) withdrawn for separate votes.

  Advisory Vote: Aye

Consent Item 73-P: Sabbatical Leaves, 2011-2012

Mr. Baum pointed out that this year a full complement of sabbatical leaves was granted to faculty due to the careful management of the resources of the District. This demonstrates that the Board is willing to invest in the professional development of the faculty.

MOTION: ON MOTION OF Mr. Baum and seconded by Ms. Brown, the Board voted by a unanimous vote of the six members present to approve Consent Item 73-P, Sabbatical Leaves, 2011-2012.

  Advisory Vote: Aye

Consent Item 90-B: Authorization to Negotiate and Enter Into Agreement with the Los Angeles County Metropolitan Transportation Authority (LACMTA) & Foothill Transit

Mr. Thomson requested a brief overview. Dr. van Pelt stated that we are asking for authorization to enter into agreement with LACMTA and Foothill. This program started last spring when we sold about 1,030 passes for just MTA. We sold 2,224 passes in the fall which included Foothill as well which meant that students with a single pass could use the entire network of both systems. The cost was significantly subsidized through parking revenues. 50% of the base subsidy was picked up by the student activity fee. We are asking to continue the program. 23% of full time students have bought a pass. The past semester we have had zero complaints about parking from students, staff and visitors. This also helps us out coming into construction because we will have to take some of the parking off-line. It is also in keeping with our goals of sustainability by reducing the number of single-driver vehicles on the road. The past semester cost the District $32,000 which was picked up by the student activity fee. There has been a decline in the number of semester passes sold for parking. Dr. van Pelt estimated that the total cost to the District of the program for last semester would have been close to $150,000. That expense, Dr. Rocha explained, is not from the general fund but is funded by parking revenue. Nolan Pack stated he
was thrilled that we can continue to offer this program to students which is a testament to the fiscal responsibility of PCC. Mr. Baum asked what it would take to implement this program at the time of registration. Dr. van Pelt replied we need a longer relationship with MTA and there are some technical hurdles to overcome. MTA is aiming for a fully magnetic card with a picture on it to help with their data retrieval. Upon registration the students will be presented with a screen where they can get a semester pass and/or an I-PASS. Dr. van Pelt said we have been saving money in the parking program for a closed circuit television system which is currently being installed. We will thus experience a drop in demand for the parking funds at which time we can cover the expense of the I-PASS.

**MOTION:** **ON MOTION OF** Mr. Pack and seconded by Ms. Wah, the Board voted by a unanimous vote of the six members present to approve Consent Item 90-B, Authorization to Negotiate and Enter Into Agreement with the Los Angeles County Metropolitan Transportation Authority (LACMTA) & Foothill Transit. 
Advisory Vote: Aye

**G. RECEIPT OF 2009-2010 DISTRICT FINANCIAL AUDIT: DISCUSSION WITH POSSIBLE ACTION**
Heidi White, CPA, Vavrinek Trine Day & Co, LLP, presented information on the 2009-2010 District financial audit.

Mr. Martin stated that at the Audit Committee’s meeting with the auditors, the auditors commented that Dr. van Pelt showed great passion and concern for the College that transcended an interim position. Mr. Martin recognized Dr. van Pelt’s financial management of the team and cooperation as well as Ms. Odessa Walker’s (Director, Fiscal Services) hard work. The Audit Committee always insists on time alone with the auditors and Mr. Martin said that everything heard about the entire PCC staff was overwhelmingly positive.

**MOTION:** **ON MOTION OF** Ms. Wah and seconded by Dr. Fellow, the Board voted by a unanimous vote of the six members present to receive the 2009-2010 District Financial Audit. 
Advisory Vote: Aye

**H. SECOND QUARTERLY FINANCIAL STATUS REPORT: DISCUSSION WITH POSSIBLE RECOMMENDATION**
Dr. van Pelt presented a financial/budget report.

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**
Sally Shu, PCC student, spoke on education.

**I. TRANSFER REPORT: PRESENTATION**
Ms. Dina Chase presented a transfer report.

**J. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FOR 2010-2011 FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE INSTRUCTIONAL SUPPORT SERVICES UNIT (ISSU)**
Mr. Thomson opened the hearing. Since no one wished to address the Board on the item, the hearing was closed.

**K. CCCT NOMINATIONS: DISCUSSION WITH POSSIBLE ACTION**
This item will be placed on the agenda for the February 2, 2011 Board of Trustees Meeting.
L. FUTURE BOARD MEETING DATES

Saturday, January 29, 2011 (Board retreat) – 8:30 a.m.
Wednesday, February 2, 2011 (Regular Board Meeting) – 7:00 p.m.
Thursday, February 17, 2011 (Study Session) – 7:00 p.m.

Dr. Rocha noted that closed sessions will begin at 5:30 p.m. from this point forward.
Dr. Fellow said the board meetings are welcome at Arcadia High School.
The February 17 study session meeting will be held at the Jackie Robinson Center.
There is a joint board meeting with PUSD proposed for March 15. Mr. Baum suggested a meeting with the PUSD board after their election cycle is completed.
The March 15 proposed meeting will be cancelled and the Board will convene on March 16 for the regular study session meeting.

M. FUTURE AGENDA ITEMS
Mr. Baum suggested an annual review of the student activity fee.

IV. ADJOURNMENT

Mr. Thomson adjourned Meeting No. 2 at 8:49 p.m.
MOTIONS CARRIED AT MEETING NO. 2 – January 19, 2011

1. Approval of the Minutes of Meeting No. 1, Annual Organizational Meeting and Regular Business Meeting, held on December 8, 2010.

2. Approval of Consent Item 89-B, Authorization to Name the Court of Champions as the Dick Ratliff Court of Champions.

3. Approval of Consent Items 6-S; 13-I through 16-I; 79-B through 88-B; and 69-P through 72-P; with 90-B (Authorization to Negotiate and Enter Into Agreement with the Los Angeles County Metropolitan Transportation Authority (LACMTA) & Foothill Transit) and 73-P (Sabbatical Leaves, 2011-2012) withdrawn for separate votes.


5. Approval of Consent Item 90-B, Authorization to Negotiate and Enter Into Agreement with the Los Angeles County Metropolitan Transportation Authority (LACMTA) & Foothill Transit.

6. Approval to receive the 2009-2010 District Financial Audit.

Submitted by:

Mark W. Rocha, Secretary
Board of Trustees