Meeting No. 31

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 31 on Wednesday, November 3, 2010, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 5:31 p.m. by Mr. Thomson, President.

ROLL CALL

Trustees Present
Mr. William Thomson, President
Mr. John Martin, Clerk
Ms. Berlinda Brown
Dr. Anthony Fellow
Dr. Jeanette Mann
Ms. Linda Wah
Mr. Nolan Pack, Student Trustee

Trustee Excused
Mr. Geoffrey L. Baum, Vice President

Administrative Officers in Attendance
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Stuart Wilcox, Interim Vice President, Student and Learning Services
Dr. Lisa Sugimoto, Interim Vice President, College Advancement
Mr. Lyle K. Engeldinger, Dean, Human Resources
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research
Mr. Robert Miller, Interim Dean, Educational Services

Administrative Officer Absent
Mrs. Elaine Chapman, Interim Dean, External Relations

The Academic Senate was represented by Mr. Edward Martinez.
The Classified Senate was represented by Ms. Cynthia Smith.
The Associated Students Board was represented by Ms. Jamie Hammond.
The Management Association was represented by Dr. David Douglass.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

There was no public comment on closed session items.

Mr. Thomson adjourned the Board to Closed Session at 5:32 p.m.
II. CLOSED SESSION

Government Code §54957.6 Labor Negotiations (PCCFA; CSEA 777; ISSU; POA)
Designated Negotiator: Mr. Engeldinger

Government Code §54957 Employee Discipline, Dismissal, Release (Two Employees)

Mr. Martin left the meeting at 7:05 p.m.

III. OPEN SESSION

Mr. Thomson reconvened the Open Session at 7:07 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Wilcox led the Pledge of Allegiance.

B. APPROVAL OF MINUTES
Meeting No. 29, Regular Business Meeting, October 6, 2010
Meeting No. 30, Study Session, October 20, 2010

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Fellow, the Board voted by a unanimous vote of the five members present to approve the Minutes of Meeting No. 29, Regular Business Meeting, held on October 6, 2010; and the Minutes of Meeting No. 30, Study Session, held on October 20, 2010. Advisory Vote: Aye

C. INTRODUCTIONS/ANNOUNCEMENTS
There were no introductions/announcements.

D. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment.

E. REPORTS

a. BOARD OF TRUSTEES

Mr. Nolan Pack, Student Trustee
• Thanked Dr. van Pelt and the administration for the information presented on smart classrooms at the Measure P Citizens Oversight Committee meeting on October 27, 2010.

Mr. William Thomson, Trustee
• Attended the Pasadena: City of Learning (P:COL) meeting on November 2, 2010, a monthly gathering of representatives from the community’s major educational institutions. The topic was health care and the PCC nursing and dental programs were discussed. He suggested that their next meeting be held at PCC.

b. SUPERINTENDENT/PRESIDENT
• Thanked the Foundation for the first Alumni Reunion held during homecoming. Seventeen team members from the 1974 national champion football team attended. The Alumni Reunion weekend will become a part of the Foundation’s event schedule.
• Announced that PCC is serving as a host to the Community College League of California conference to be held November 18-20, 2010 in Pasadena. He
thanked Juan Gutierrez, Director, Public Relations, for serving as the liaison for the PCC events at the conference.

- Announced the accreditation follow-up site visit is scheduled for November 17, 2010. The site team is comprised of Dr. Jose Ortiz, Superintendent/President, Allan Hancock College and Mr. Dan Walden, Dean of Academic Affairs, Los Angeles Southwest College.
- Attended the Classified Senate’s annual Halloween event which raised a lot of money for the scholarship fund.

c. **SHARED GOVERNANCE REPRESENTATIVES**

**Dr. Lisa Sugimoto, Interim Vice President, College Advancement**

- Invited the Board of Trustees to attend the Honors at Entrance program at 6 pm on November 4, 2010 in Creveling. For 2010, 27 exceptional students from 21 different high schools will be recognized for their academic excellence. The recipients will be presented with a certificate and a $400 scholarship.
- Announced the Rotary Club of Altadena will be recognizing seven veterans with a certificate of achievement and a $1,500 scholarship on November 11, 2010.

**Mr. David Douglass, Management Association**

- Reported that the Management Association will be sending six individuals to the Community College League of California’s Annual Conference.
- Reported that the Management Association’s Annual Holiday Reception will be held in Creveling on December 8, 2010 from 9am-11am. The Risser Outstanding Support to Education Award will be presented.

**Mr. Edward Martinez, Academic Senate**

- Referred to the Senate Nanoseconds of October 25, 2010. The Ad Hoc Committee on the Student Transfer Achievement Reform Act (SB 1440) will be chaired by Armando Duran. The Institutional Effectiveness Committee (IEC) is now constituted with faculty representation from every division. Dr. James Bickley was appointed as Faculty Co-chair and Dr. Cynthia Olivo as Management Co-chair. The first meeting will be on November 9, 2010. Next week the Academic Senate officers will be in attendance at the statewide Academic Senate Plenary Session where there will be extensive discussions on SB 1440.

**Ms. Cynthia Smith, Classified Senate**

- Reported that the Classified Senate’s Halloween event raised the most scholarship money ever raised. Debra Cantarero is chairing an ad hoc committee to develop a workshop with a focus on classified senates working with unions for the upcoming Community College League of California conference.

**Ms. Jamie Hammond, Associated Students**

- Reported that the Student Services Committee held the annual Halloween trick or treat for the Child Development Center on October 29, 2010.
- Reported that homecoming last week was a success.
- Reported that the monthly movie screened was Inception; movie nights will be an effective way to get more students involved in the Associated Students.
- Reported that the Student Senate for California Community Colleges (SSCCC) General Assembly met last weekend. Alex Soto, Vice President for External Affairs, was the delegate and he offered a resolution that passed and is now being reviewed by the SSCCC.

**F. APPROVAL OF CONSENT ITEMS**

Mr. Thomson noted that the Consent Items have been revised.
MOTION: ON MOTION OF Dr. Fellow and seconded by Dr. Mann, the Board voted by a unanimous vote of the five members present to approve Consent Items 4-S; 9-I through 10-I; 54-B through 67-B; and 49-P through 57-P. 
Advisory Vote: Aye

G. AUTHORIZATION TO TRANSMIT FIRST QUARTERLY FINANCIAL STATUS REPORT: DISCUSSION WITH POSSIBLE ACTION
Dr. van Pelt presented information on the first quarterly financial status report.

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Fellow, the Board voted by a unanimous vote of the five members present to approve the Authorization to Transmit First Quarterly Financial Status Report.
Advisory Vote: Aye

H. RECEIVE AND SET PUBLIC HEARING REGARDING 2010-2011 INITIAL BARGAINING PROPOSAL FROM THE PASADENA CITY COLLEGE INSTRUCTIONAL SUPPORT SERVICES UNIT (ISSU) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Wah, the Board voted by a unanimous vote of the five members present to Receive and Set the Public Hearing for December 8, 2010 Regarding the 2010-2011 Initial Bargaining Proposal from the Pasadena City College Instructional Support Services Unit (ISSU) to the Pasadena Area Community College District.
Advisory Vote: Aye

I. EDUCATIONAL MASTER PLAN PROGRESS REPORT: DISCUSSION WITH POSSIBLE ACTION
Mr. Miller presented a progress report on the Educational Master Plan.
Mr. Thomson commented that input from the District’s major corporations, Parsons, Avery Dennison, Jacobs Engineering and the Pasadena Chamber of Commerce, should be obtained as to what from an industrial perspective they deem will be important over the next several years. Courses need to be offered that will prepare students for the jobs and needs of the future.

J. FUTURE BOARD MEETING DATES
Wednesday, November 17, 2010 (Study Session. Primary Topic: EMP) – 6:00 p.m.
Wednesday, December 8, 2010 (Annual Organizational Meeting) – 6:00 p.m.
Mr. Thomson said a follow-up Board retreat will be scheduled on a Friday or Saturday in January 2011.
Mr. Pack would like to assist in the scheduling of a joint meeting of the Associated Students with the Board of Trustees.
Mr. Thomson questioned whether there were dates in January or February at the latest when a joint meeting with the Pasadena Area Unified School District (PUSD) could be scheduled.

K. FUTURE AGENDA ITEMS
Dr. Mann said that she had asked for a policy on zero tolerance for violence but the item had been removed from the Future Agenda Items list. She had given administration the model policy from Cal State Northridge. Dr. Rocha responded that he had revised the list to make it current, knowing there would be corrections and additions.
Dr. Mann referred to the memo in the Board's folders on the audio for the meetings. Looking at the options on the memo, she stated that the item needs to come back to the Board if any increased expenditure is involved. She questioned the benefit of Channel 96 since at her house the channel always says “no data available”. She would like further information on how to obtain the channel and what the College plans to do with the channel. Dr. Rocha is working with Juan Gutierrez, Director, Public Relations, on a media plan that would include Channel 96 which will be brought forward following the approval of the Educational Master Plan. Dr. Rocha and Juan Gutierrez can bring a report to the January Board meeting or it could be part of a study session in January.

Mr. Thomson requested a report on the interim/acting positions and the plan for a more permanent solution.

IV. ADJOURNMENT

Mr. Thomson adjourned Meeting No. 31 at 7:47 p.m.
1. Approval of the Minutes of Meeting No. 29, Regular Business Meeting, held on October 6, 2010; and the Minutes of Meeting No. 30, Study Session, held on October 20, 2010.

2. Approval of Consent Items 4-S; 9-I through 10-I; 54-B through 67-B; and 49-P through 57-P.

3. Approval of the Authorization to Transmit First Quarterly Financial Status Report.

4. Approval to Receive and Set the Public Hearing for December 8, 2010 Regarding the 2010-2011 Initial Bargaining Proposal from the Pasadena City College Instructional Support Services Unit (ISSU) to the Pasadena Area Community College District.

Submitted by:

Mark W. Rocha, Secretary
Board of Trustees