Meeting No. 29  
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 29 on Wednesday, October 6, 2010, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 6:01 p.m. by Mr. Thomson, President.

ROLL CALL

Trustees Present
Mr. William Thomson, President
Mr. Geoffrey L. Baum, Vice President
Mr. John Martin, Clerk
Ms. Berlinda Brown
Dr. Anthony Fellow
Dr. Jeanette Mann
Ms. Linda Wah
Mr. Nolan Pack, Student Trustee

Administrative Officers in Attendance
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Stuart Wilcox, Interim Vice President, Student and Learning Services
Dr. Lisa Sugimoto, Interim Vice President, College Advancement
Mr. Lyle K. Engeldinger, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research
Mr. Robert Miller, Interim Dean, Educational Services

The Academic Senate was represented by Mr. Edward Martinez.
The Classified Senate was represented by Ms. Cynthia Smith.
The Associated Students Board was represented by Ms. Jamie Hammond
The Management Association was represented by Dr. David Douglass.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
There was no public comment on closed session items.

Mr. Thomson adjourned the Board to Closed Session at 6:02 p.m.
II. CLOSED SESSION

Government Code §54957.6  Labor Negotiations (PCCFA; CSEA 777; ISSU; POA)
Designated Negotiator: Mr. Engeldinger

Government Code §54957.6  Negotiation with Unrepresented Employees
(Confidentials; Management Association)
Designated Negotiator: Mr. Engeldinger

Government Code §54956.9(b)  Conference with Legal Counsel regarding
Anticipated Litigation (One case)

III. OPEN SESSION

Mr. Thomson reconvened the Open Session at 7:06 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

Dr. Fellow led the Pledge of Allegiance.

B. ADMINISTRATION OF OATH OF OFFICE AND BRIEF RECEPTION

Mr. Thomson administered the Oath of Office to Ms. Wah. Ms. Wah expressed her thanks for being appointed as the Area 5 representative to the Board.

Dr. Rocha introduced Dean Beverly Tate, Kinesiology, Health and Athletics and Coach Dennis Gossard, interim head football coach. Mr. Thomson and Dr. Rocha presented Coach Gossard with a certificate of special recognition.

There was a brief reception to recognize and honor Ms. Wah and her family.

Agenda Item E was heard out of order.

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. Pack introduced Dr. Yuet-Ling O’Connor, Natural Sciences Division, who won the 2010 Green California Community Colleges Summit Leadership Award in the category of Instructor. Dr. O’Connor expressed her thanks to the campus community and spoke about leadership and sustainability.

C. APPROVAL OF MINUTES

Meeting No. 27, Special Meeting, September 14, 2010
Meeting No. 28, Regular Business Meeting, September 15, 2010
Meeting No. 28, Special Meeting, September 17, 2010
(continuation of recessed Regular Business Meeting No. 28)

Dr. Mann suggested that there be consistency in the use of titles in her report, adding ‘Chancellor’ before Jack Scott and ‘Dr.’ before Jill Biden, in the minutes of Regular Business Meeting No. 28, held on September 15, 2010.

MOTION:  ON MOTION OF Mr. Baum and seconded by Dr. Fellow, the Board voted by a unanimous vote of the seven members present to approve the Minutes of Meeting No. 27, Special Meeting, held on September 14, 2010; the Minutes of Meeting No. 28, Regular Business Meeting, held on September 15, 2010, as amended; and the Minutes of Meeting No. 28, Special Meeting (a continuation of recessed Regular Business Meeting No. 28), held on September 17, 2010.

Advisory Vote: Aye
D. INTRODUCTIONS/ANNOUNCEMENTS
Mr. Pack introduced the first Associated Students Vice President for Sustainability, Ms. Hanna Israel.

F. REPORTS

a. BOARD OF TRUSTEES

Mr. Geoffrey Baum, Trustee
- Reported that the White House convened a summit on community colleges chaired by Dr. Jill Biden on October 5, 2010 with the keynote address given by President Obama, indicating a growing focus and emphasis by the administration on community colleges as a solution for workforce development and as a path for economic recovery.
- Received a comment from a community member who was pleased to be able to monitor the PACCD Board of Trustees meetings from home; Mr. Baum said he was glad to know someone was watching the Board meetings on cable television.

Mr. William Thomson, Trustee
- Attended the Stem Cell Poster session meeting with Dr. Rocha on September 24, 2010 which Dr. Wendie Johnston and Dr. Pamela Eversole-Cire, both of the Natural Sciences Division, attended along with a number of students who serve as interns.
- Reported a news release from the Pasadena Educational Foundation that the Pasadena Unified School District was awarded a $2.4 million grant to increase graduation rates by supporting dropout prevention and reduction efforts.
- Reported that Sonia Maljian, adjunct faculty in the Medical Assisting program, was recognized in the Pasadena Star News as Director of Laboratory Services at Methodist Hospital in Arcadia.
- Reported the article in the Pasadena Star News about the PCC Foundation fundraising event for the Center for the Arts held at the Blacker House, the home of Harvey and Ellen Knell, on September 16, 2010.

b. SUPERINTENDENT/PRESIDENT
- Reported that the students in the Study Abroad program are in Florence, Italy at present. There was information in the Board’s folders regarding the travel alert for Europe issued by the U.S. Department of State.
- Congratulated Dr. Yuet-Ling O’Connor on her Green California Community Colleges Summit Leadership Award and stated that he will be making some remarks at the Green California Community Colleges Summit on October 12, 2010.
- Reported that he will be presenting the Sustainability Progress Report to the Sustainability Committee tomorrow. The Report is a brief overview of the major projects and initiatives already underway towards PCC’s sustainability goals. He thanked Dr. van Pelt for maintaining PCC’s sustainability program and for representing him at next week’s American College and University Presidents’ Climate Commitment 2010 Leadership Summit at which PCC will receive the first-ever Second Nature Institutional Excellence in Climate Leadership Award in the Associate/Tribal College Category.
- Congratulated Juan Gutierrez, Director, Public Relations, on his upcoming wedding.
c. SHARED GOVERNANCE REPRESENTATIVES

Mr. David Douglass, Management Association
- Reported that Natural Sciences student Kathleen Carlos had her paper accepted at ABRCMS, the Annual Biomedical Research Conference for Minority Students; she is part of the Cal State-PCC Bridges program where the students do research at Cal State L.A. during the summer. Her paper is entitled “Effects of serotonin depletion in rats: impaired reward learning and intact motivations”.

Mr. Edward Martinez, Academic Senate
- Referred to the Senate Nanoseconds of September 27, 2010.

Ms. Cynthia Smith, Classified Senate
- Reported that the Classified Senate had its retreat on September 29, 2010: the constitution and bylaws were updated to bring them more in alignment with the mission of the College; goals included doubling current amount of payroll donations to support scholarships; and a new goal was added to encourage, support and facilitate student learning and success by developing an ad hoc committee to investigate the parameters for establishing a student scholarship.

Ms. Jamie Hammond, Associated Students
- Reported that the Associated Students reinstated the secretary position for all of the clubs and hired the new AS secretary.
- Reported that Alexander Soto, the Vice President for External Affairs, assisted in a directive for Region 7 of the California Community Colleges for moving toward digital agendas and minutes.
- Reported that the AS is reinstating the homecoming game tailgate party for October 30, 2010.
- Reported that members of the AS board are working toward increasing student attendance at games.

Mrs. Elaine Chapman, Interim Dean, External Relations
- Reported that at the National Council for Marketing and Public Relations meeting, PCC received three awards: gold for social marketing (Twitter, blog and Facebook), silver for the 2010-11 catalog cover, and bronze for the PCC TV logo.

Dr. Lisa Sugimoto, Interim Vice President, College Advancement
- Thanked Mr. Thomson for acknowledging the PCC Foundation fundraising event held at the Blacker House on September 16, 2010.

G. APPROVAL OF CONSENT ITEMS

Mr. Baum requested that Consent Item 45-B, Approve/Amend/Renew Contracts and Consent Item 47-P, Salary Compensation Factors – Large Group Instruction, be withdrawn for separate votes.

45-B: Approve/Amend/Renew Contracts
Regarding Contract Number C-2901-8, Jack Schulman Construction Co., Inc., Mr. Baum questioned whether the pool was in use by outside entities. In renewing the contract for pool maintenance, he wanted to underscore the cost incurred by PCC for facilities that get a significant amount of use by non-PCC organizations. He added that he hoped the College would review the use policies that apply to those facilities so that the cost of maintenance is primarily for the students’ use of the facilities. Dr. Rocha replied that a revenue enhancement strategy will be brought to the October 20, 2010 Board of Trustees Study Session for discussion as well as what the Board would see moving forward as a policy for the use of facilities. Dr. Mann would like other facilities included in the discussion as well, including the tennis courts. Dr. Rocha said there will be a comprehensive survey of all facilities that may be let or that are for free community use.
47-P: Salary Compensation Factors – Large Group Instruction
Mr. Baum expressed concern about the number of courses proposed for large group instruction. In his opinion, given the budget situation, it would be more cost effective to bring on more adjunct faculty than to continue to have so many overload ratios. Dr. Jacobs explained the parameters of large group instruction. Dr. Rocha added that this consent item is in keeping with the current Faculty Association contract. Mr. Martin stated he was in favor of allowing the administration to decide which courses were appropriate for large group instruction.

MOTION: ON MOTION OF Dr. Fellow and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve Consent Items 2-S through 3-S; 7-I through 8-I; 46-B through 53-B; and 41-P through 46-P and 48-P.
Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Brown, the Board voted by a unanimous vote of the seven members present to approve Consent Item 45-B, Approve/Amend/Renew Contracts.
Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Brown, the Board voted by six affirmative votes [Brown, Fellow, Mann, Martin, Thomson, Wahl] and one negative vote [Baum] to approve Consent Item 47-P, Salary Compensation Factors – Large Group Instruction.
Advisory Vote: Aye

H. PUBLIC HEARING AND ADOPTION OF THE PROPOSED 2010-2011 FINAL BUDGET WITH STUDENT ACCESS AND SUCCESS INITIATIVES: DISCUSSION WITH POSSIBLE ACTION
Mr. Thomson opened the hearing. No one wished to address the Board on the item.

MOTION: ON MOTION OF Dr. Fellow and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to close the public hearing on the proposed 2010-2011 Final Budget.
Advisory Vote: Aye

The public hearing was closed.

Dr. van Pelt gave a presentation on the proposed 2010-2011 final budget and responded to questions. Dr. Rocha thanked Dr. van Pelt and his staff for their work on the budget. Dr. Rocha explained the 2010-11 Omnibus Budget Authorization: Student Access and Success Initiative (SASI). Mr. Thomson and Mr. Martin requested that a specific distance education proposal should be brought to the Board after having been vetted by the campus constituencies. Dr. Rocha responded that a comprehensive distant education proposal will be brought to the Board. Mr. Martin requested that the El Monte Union High School District, specifically naming Arroyo High and Rosemead High, be added to the Student Access and Success Initiative and he requested a projection for the total number of class sections afforded by the SASI budget. Dr. Mann requested a budget study session be scheduled.
MOTION: ON MOTION OF Mr. Baum and seconded by Ms. Brown, the Board voted by a unanimous vote of the seven members present to adopt the Proposed 2010-2011 Final Budget.
Advisory Vote: Aye

I. ADOPT RESOLUTION NO. 468 - APPROVE GANN APPROPRIATIONS LIMITS FOR 2010-2011: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Brown, the Board voted by a unanimous vote of the seven members present to adopt Resolution No. 468 – Approve Gann Appropriations Limits for 2010-2011.
Advisory Vote: Aye

J. ADDITIONS TO THE CREDIT CURRICULUM: DISCUSSION WITH POSSIBLE ACTION
Dr. Jacobs explained that the credit curriculum additions are part of the Medical Assisting Program.

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Fellow, the Board voted by a unanimous vote of the seven members present to approve the Additions to the Credit Curriculum.
Advisory Vote: Aye

K. APPOINTMENT OF MEASURE P CITIZENS’ OVERSIGHT COMMITTEE: DISCUSSION WITH POSSIBLE ACTION
Mr. Thomson stated that John Gordon is his appointee to the Measure P Citizens’ Oversight Committee.

MOTION: ON MOTION OF Mr. Martin and seconded by Dr. Fellow, the Board voted by a unanimous vote of the seven members present to approve the Appointment of John Gordon to the Measure P Citizens’ Oversight Committee.
Advisory Vote: Aye

L. ACCREDITATION FOLLOW-UP REPORT #2: DISCUSSION WITH POSSIBLE ACTION
Mr. Miller gave brief introductory remarks in regards to the Accreditation Follow-Up Report #2.

MOTION: ON MOTION OF Dr. Fellow and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve the Accreditation Follow-Up Report #2.
Advisory Vote: Aye

M. POLICY No. 2560 - INSTITUTIONAL EFFECTIVENESS: DISCUSSION WITH POSSIBLE ACTION
Mr. Thomson said the procedures have been revised in the revised handout of the Policy No. 2560, Institutional Effectiveness.

MOTION: ON MOTION OF Dr. Fellow and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve Policy No. 2560: Institutional Effectiveness.
Advisory Vote: Aye

N. BOARD SELF-EVALUATION: DISCUSSION WITH POSSIBLE ACTION
The Board decided to discuss the Board Self-Evaluation Summary at the next Board retreat.
MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Brown, the Board voted by a unanimous vote of the seven members present to receive the Board Self-Evaluation Summary.
Advisory Vote: Aye

O. FUTURE BOARD MEETING DATES

Wednesday, October 20, 2010 (Study Session) – 6:00 p.m., Community Education Center

Wednesday, October 27, 2010 (Fall Retreat)
The Board decided to schedule a retreat in November 2010, date to be determined, and to cancel the fall retreat on October 27, 2010.

Wednesday, November 3, 2010 (Regular Business meeting) – 6:00 p.m.
Wednesday, November 17, 2010 (Study Session) – 6:00 p.m.

P. FUTURE AGENDA ITEMS

Dr. Mann explained that her future agenda item from the September 15, 2010 Board meeting on the Disclosure of Compensation for Board and Executive Team be addressed in November or December as the three bills that were on the Governor’s desk to address the issue were vetoed.

Mr. Thomson requested an update on the following policies on the Future Agenda Items list:

Time, Place and Manner: Mr. Martinez said the Academic Senate made one final recommendation in the policy section which will be submitted by the President to legal counsel for review.

Arming the Campus Police: Dr. Rocha said this item is under study and the College is in discussions with the City of Pasadena’s Police Chief Phillip L. Sanchez. The development of a proposal to bring before the Board will take some time.

Policy regarding Sustainability: Purchasing, Curriculum, Facilities: Mr. Martinez said the Academic Senate asked to review the sustainability proposal that was brought forward as there is a section referring to curriculum which the Senate would like to see removed and separated out. The Senate has been working on a revision of that policy, possibly incorporating part of it into the philosophy of the associate degree that is in development.

Zero Tolerance for Violence on Campus: Mr. Thomson requested a report at the next Board meeting.

How are students selected for admission to a class (if students exceed number of places): Mr. Martinez said this item is being examined and reviewed by the Academic Senate’s Ad Hoc Committee on Basic Skills Initiative Policies.

IV. ADJOURNMENT

Mr. Thomson adjourned Meeting No. 29 at 9:34 p.m.
MOTIONS CARRIED AT MEETING NO. 29 – October 6, 2010

1. Approval of the Minutes of Meeting No. 27, Special Meeting, held on September 14, 2010; the Minutes of Meeting No. 28, Regular Business Meeting, held on September 15, 2010, as amended; and the Minutes of Meeting No. 28, Special Meeting (a continuation of recessed Regular Business Meeting No. 28), held on September 17, 2010.

2. Approval of Consent Items 2-S through 3-S; 7-I through 8-I; 46-B through 53-B; and 41-P through 46-P and 48-P.

3. Approval of Consent Item 45-B, Approve/Amend/Renew Contracts.


5. Approval to close the public hearing on the proposed 2010-2011 Final Budget.

6. Approval to adopt the Proposed 2010-2011 Final Budget.

7. Approval to adopt Resolution No. 468 – Approve Gann Appropriations Limits for 2010-2011.

8. Approval of the Additions to the Credit Curriculum.

9. Approval of the Appointment of John Gordon to the Measure P Citizens’ Oversight Committee.

10. Approval of the Accreditation Follow-Up Report #2.

11. Approval of Policy No. 2560: Institutional Effectiveness.

12. Approval to receive the Board Self-Evaluation Summary.

Submitted by:
Mark W. Rocha, Secretary
Board of Trustees