The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 22 on Wednesday, July 21, 2010, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 6:06 p.m. by Dr. Hilary Bradbury-Huang, President.

ROLL CALL

Trustees Present
Dr. Hilary Bradbury-Huang, President
Mr. William Thomson, Vice-President
Mr. Geoffrey L. Baum, Clerk
Ms. Berlinda Brown
Dr. Jeanette Mann
Mr. John Martin
Mr. Nolan Pack, Student Trustee

Trustees Absent
Dr. Anthony Fellow

Administrative Officers in Attendance
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Stuart Wilcox, Interim Vice President, Student and Learning Services
Dr. Lisa Sugimoto
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Lyle K. Engeldinger, Dean, Human Resources
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research
Mr. Robert Miller, Interim Dean, Educational Services

Administrative Officers not in Attendance
Dr. Jacqueline Jacobs, Vice President, Instruction

The Academic Senate was represented by Mr. Edward Martinez.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Jamie Hammond.
The Management Association was represented by Dr. David Douglass.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
There was no public comment on closed session items.
Dr. Rocha noted that under Government Code §54957, Public Employee Appointment (Senior Vice President), Consent Item 12-P, Approval of Contract: Senior Vice President, has been withdrawn.

Dr. Bradbury-Huang adjourned the Board to Closed Session at 6:07 p.m.

II. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release (one employee)
Government Code §54957.6 Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confidentials; Management Association); Engeldinger
Government Code §54962 Education Code 72122 and 76224 (Student Grade Appeal)
Government Code §54957 Public Employee Appointment (Senior Vice President)

III. OPEN SESSION

Dr. Bradbury-Huang reconvened the Open Session at 7:31 p.m. and reported that the Board voted to deny the student grade appeal under Government Code §54962 Education Code 72122 and 76224 (Student Grade Appeal).

A. PLEDGE OF ALLEGIANCE
Miss Riane Bradbury-Huang led the Pledge of Allegiance.

B. PUBLIC COMMENT ON NON-AGENDA ITEMS
Cameron White, a PCC student and a veteran, spoke on veterans’ concerns.

C. INTRODUCTIONS/ANNOUNCEMENTS
Dr. Bradbury-Huang introduced Scott Feldmann, local business organization nominee to the Measure P Citizens’ Oversight Committee. Mr. Baum introduced Kevin Strotz, bona fide taxpayers’ organization nominee to the Measure P Citizens’ Oversight Committee.

Dr. Bradbury-Huang welcomed Dr. Rocha as Secretary to the Board.

Nolan Pack introduced the new members of the Associated Students Board:
- Jamie Hammond, President
- Joseph Garcia, Vice President for Campus Activities
- Samantha Yu, Vice President for Business Affairs
- Ashley Jackson, Vice President for Cultural Diversity
- Matilde Restrepo, Vice President for Student Services
- Kristian Espiritu, Vice President for Internal Affairs
- Alexander Soto, Vice President for External Relations
- Cameron White, Vice President for Academic Affairs

He announced the members of the Associated Students Board who were not present at the meeting:
- Cheslea Pack, Vice President for Public Relations
- Ahmad Kasfy, Chief Justice of the Supreme Council
- Chris Fennessey, Secretary

Dr. Bradbury-Huang announced her resignation from the Pasadena Area Community College District Board of Trustees effective July 22, 2010 at 8:00 a.m. Board members thanked Dr. Bradbury-Huang for her service to the
Board. Dr. Rocha presented Dr. Bradbury-Huang with a plaque and other mementos in honor of her service to the Board.

There was a short reception in honor of Dr. Bradbury-Huang.

Dr. Bradbury-Huang left the meeting at 8:12 p.m.

Mr. Thomson presided over the Board meeting.

Julianne Hines, representing Assemblymember Anthony Portantino’s office, presented Dr. Sugimoto with a resolution in recognition of her service to Pasadena City College.

Nolan Pack announced that the Associated Students Board passed an amendment to the Constitution to create a Vice President for Sustainability to sit on the Executive Board of the Associated Students.

Mr. Thomson announced that Agenda Item H would be heard out of order.

H. APPOINTMENT/ELECTION OF TRUSTEE – AREA 5: DISCUSSION WITH POSSIBLE ACTION
Mary Dowell, Esq., counsel to Pasadena City College, provided introductory remarks on the appointment/election of a trustee to fill the Area 5 seat.

MOTION: ON MOTION OF Ms. Brown and seconded by Mr. Pack, the Board voted by a unanimous vote of the five members present to approve an appointment process to fill the Area 5 trustee seat. Advisory Vote: Aye

D. CONVENE ORGANIZATIONAL MEETING
The organizational meeting was convened at 8:37 p.m.

E. ELECTION TO FILL BOARD OF TRUSTEES OFFICER VACANCY: DISCUSSION WITH POSSIBLE ACTION
Mary Dowell, Esq. provided the background to the item. Discussion ensued and no action was taken.

F. ADJOURN ORGANIZATIONAL MEETING
The organizational meeting was adjourned at 8:44 p.m.

G. CONVENE REGULAR BUSINESS MEETING No. 22
The regular business meeting was convened at 8:45 p.m.

I. REPORTS BY MEMBERS OF THE BOARD/BOARD SUBCOMMITTEES, SUPERINTENDENT/PRESIDENT AND SHARED GOVERNANCE REPRESENTATIVES
Dr. Mark Rocha, Superintendent/President
- Thanked Dr. Sugimoto for her service to the College and announced that he will pass on to her commendations from Congressman Schiff and the Pasadena City Council.
- Met with Executive Committee and representatives of Classified staff.
- Reported on the Centers of Excellence at the College: visited the Community Education Center, the Writing Center and the Learning Assistance Center, all of whom are doing extraordinary work.
- Recognized the amazing work being done by counseling faculty and staff.

Mr. Nolan Pack, Student Trustee
- Reported that the Associated Students have begun working on Welcome Day with the Welcome Day Committee.
Ms. Berlinda Brown, Trustee
- Attended the reception sponsored by District 1 Councilwoman Jacque Robinson to introduce the new Pasadena Police Chief to the community on Tuesday, July 13, 2010.
- Co-hosted a reception for Dr. Rocha on Wednesday, July 14, 2010.

Dr. Jeannette Mann, Trustee
- Attended the All Saints Church City Conversations Dropout Prevention Committee meeting today; at the request of the Pasadena Unified School District's Dropout Prevention Task Force a group is working to form a dropout resource center. The PUSD is applying for a grant from the government to address the issue of dropouts.

Mr. Geoffrey Baum, Trustee
- Reported that he was pleased that the Pasadena Community Access Corporation was videotaping the board meeting.
- Welcomed Dr. Rocha.
- Reported that Commencement was a great success.
- Reported that he ran in the PCC 5k at the Rose Bowl along with Dr. Rocha and his son on July 10, 2010.
- Attended the Board of Governors Meeting on July 12-13, 2010:
  - Chancellor Scott sent his warm regards
  - Approved monies for capital outlay projects if California passes another educational facilities bond in 2011-2012
  - Reviewed Accreditation Task Force Report
  - PCC is one of the top 5 colleges meeting the challenge for the Osher grant
  - Concern in leadership development in community college administration
  - Parsons Corporation presented a fully funded pre-apprenticeship program being made available to community colleges
  - First reading on whether prerequisites can be imposed for certain courses as a tool for student success and enrollment management
  - Joint meeting of the State Board of Education and the Board of Governors to discuss Career Technical Education and other programs.

Ms. Jamie Hammond, Associated Students
- Reported that she and Alexander Soto, Vice President for External Relations, attended the first Region 7 meeting of the Student Senate of California Community Colleges last week.
- Reported that the Associated Students have formed a partnership with the Associated Students Board at Glendale Community College.
- Reported that the collection of the student activity fee has been implemented.
- Reported that the possibility is being explored of a new student position in the Associated Students as secretary for the Interclub Council.
- Reported that planning is in the process for Welcome Week and Club Week.

Mr. John Lindemann, Classified Senate
- Reported that the Classified Senate is in the process of electing new officers.

Mr. Edward Martinez, Academic Senate
- Announced that the next Academic Senate meeting will be held September 13, 2010.
- Announced that planning is in process for the Annual Senate Retreat to be held September 11, 2010 at which goals will be planned for the year consistent with the College's strategic goals. Representatives of the Associated Students, the Classified Senate and the Management Association will be invited.
- Reported that the offices of Educational Services and Institutional Planning and Research are working on the formation of the Institutional Effectiveness Committee.
- Reported that the Academic Senate is continuing to work with the Curriculum and Instruction Committee leadership on a process for writing and planning
the assessment of mid-level program student learning outcomes (SLOs) such as new AA majors and areas of emphasis.

- Noted that he would be pleased to work with Mr. Baum on the prerequisite issue.

**Dr. David Douglass, Management Association**

- Reported that at the Management Association’s June 28, 2010 meeting, three new representatives were elected to the Board of Directors: Nick Mata, Student and Learning Services, secretary; Al Hutchings, Facilities Services, Vice President; and Dave Douglass, Instructional Managers, President.

**Dr. Lisa Sugimoto**

- Thanked Dr. Rocha and the Executive team for their support during the transition.

**Dr. Richard van Pelt**

- Reported that approval has been received from the Division of the State Architect regarding the Center for the Arts.

**Mr. Bill Thomson, Trustee**

- Reported that some of the spare water time in the PCC aquatic center will be utilized by the Rose Bowl Aquatic Center water polo team.

**J. APPROVAL OF MINUTES**

Meeting No. 21, Regular Business Meeting, June 16, 2010

**MOTION:** ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a unanimous vote of the five members present to approve the Minutes of Meeting No. 21, Regular Business Meeting, held on June 16, 2010.

Advisory Vote: Aye

**K. APPROVAL OF CONSENT ITEMS**

Martin Mejia, Senior Labor Relations Representative, California School Employees Association (CSEA), spoke on Consent Item 16-P, Employee Dismissal.

1-B: Approval of Organizations for Membership, 2010-11 Fiscal Year

Mr. Thomson asked about the American Bar Association membership. Dr. Wilcox responded that the Paralegal program is accredited through the American Bar Association.

6-B: Authorization to Destroy Records

Mr. Thomson asked if the destruction of certain documents is provided under advice of counsel. Dr. van Pelt responded that the College follows the Community College League of California policy on destruction of records.

13-B: Interfund Transfer

Mr. Baum expressed his gratitude to the administration for the interfund transfer setting aside funding for future major projects.

6-P: Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2010-2011

Dr. Mann expressed appreciation for Dean Don Paxton’s 21 years of service. Mr. Baum recognized Virginia Dedeaux’s 40 years of service and Dr. Lynn Wright’s new assignment as Statewide Project Director for the Basic Skills Initiative.

**MOTION:** ON MOTION OF Ms. Brown and seconded by Dr. Mann, the Board voted by a unanimous vote of the five members present to approve Consent Items 1-I through 3-I; 1-B through 13-B; and
L. **BUDGET UPDATE: PRESENTATION AND DISCUSSION**
Dr. van Pelt presented a budget update.

M. **APPOINTMENT OF MEASURE P CITIZENS’ OVERSIGHT COMMITTEE: DISCUSSION WITH POSSIBLE ACTION**

**MOTION:** ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a unanimous vote of the five members present to approve the appointment of the members of the Measure P Citizens’ Oversight Committee for 2010-11 and 2011-12.
Advisory Vote: Aye

N. **ACCREDITATION UPDATE: PRESENTATION AND FOLLOW-UP**
Robert Miller presented the Accreditation update.

O. **YEAR-END REPORT ON COLLEGE GOALS AND STRATEGIC DIRECTIONS: DISCUSSION WITH POSSIBLE ACTION**

**MOTION:** ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a unanimous vote of the five members present to approve the Year-End Report on College Goals and Strategic Directions.
Advisory Vote: Aye

P. **COLLEGE GOALS FOR 2010-2011: DISCUSSION WITH POSSIBLE ACTION**

**MOTION:** ON MOTION OF Mr. Baum and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to approve the College Goals for 2010-2011.
Advisory Vote: Aye

Mr. Thomson opened the hearing. Since no one wished to address the Board on the item, the hearing was closed.

**MOTION:** ON MOTION OF Mr. Baum and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to approve the Contract for 2009-2010, 2010-2011 and 2011-2012 Between the Pasadena City College Policy Office’s Association (POA) and the Pasadena Area Community College District.
Advisory Vote: Aye

R. **RECEIVE AND SET PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA CITY COLLEGE FACULTY ASSOCIATION (PCCFA) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT: DISCUSSION WITH POSSIBLE ACTION**

**MOTION:** ON MOTION OF Dr. Mann and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to set the public hearing for August 4, 2010 regarding the Initial Bargaining Proposal from the Pasadena City College Faculty
Association (PCCFA) to the Pasadena Area Community College District.
Advisory Vote: Aye

S. STUDENT GRADE APPEAL
This agenda item was already addressed at the beginning of open session.

T. FUTURE BOARD MEETING DATES

Wednesday, August 4, 2010 (Regular Board meeting) – 6:00 p.m.
Wednesday, August 18, 2010 (Regular Board meeting) – 6:00 p.m.
Wednesday, September 1, 2010 (Regular Board meeting) – 6:00 p.m.

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Baum, the Board voted by a unanimous vote of the five members present to cancel the Board meeting on August 18, 2010 and schedule a Board meeting for Wednesday, August 25, 2010.
Advisory Vote: Aye

U. FUTURE AGENDA ITEMS
Mr. Baum suggested that the Board work with the Foundation to schedule a reception to formally welcome Dr. Rocha.

Mr. Baum announced that the Chihuahuita monument at the Community Education Center will be dedicated on Saturday, July 24, 2010 at 10:00 a.m.

IV. ADJOURNMENT
Mr. Thomson adjourned Meeting No. 22 at 9:58 p.m.
MOTIONS CARRIED AT MEETING NO. 22 – July 21, 2010

1. Approval of an appointment process to fill the Area 5 trustee seat.

2. Approval of the Minutes of Meeting No. 21, Regular Business Meeting, held on June 16, 2010.

3. Approval of Consent Items 1-I through 3-I; 1-B through 13-B; and 1-P through 16-P, with Consent Item 12-P, Approval of Contract: Senior Vice President, withdrawn.

4. Approval of the appointment of the members of the Measure P Citizens’ Oversight Committee for 2010-11 and 2011-12.

5. Approval of the Year-End Report on College Goals and Strategic Directions.

6. Approval of the College Goals for 2010-2011.

7. Approval of the Contract for 2009-2010, 2010-2011 and 2011-2012 Between the Pasadena City College Policy Officer’s Association (POA) and the Pasadena Area Community College District.

8. Approval to set the public hearing for August 4, 2010 regarding the Initial Bargaining Proposal from the Pasadena City College Faculty Association (PCCFA) to the Pasadena Area Community College District.

9. Approval to cancel the Board meeting on August 18, 2010 and schedule a Board meeting for Wednesday, August 25, 2010.

Submitted by:

Mark W. Rocha, Secretary
Board of Trustees