The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 21 on Wednesday, June 16, 2010, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL
The meeting was called to order at 6:05 p.m. by Dr. Hilary Bradbury-Huang, President.

ROLL CALL

Trustees Present
Dr. Hilary Bradbury-Huang, President
Mr. William Thomson, Vice-President
Mr. Geoffrey L. Baum, Clerk
Ms. Berlinda Brown
Dr. Jeanette Mann
Mr. John Martin
Mr. Nolan Pack, Student Trustee

Trustees Absent
Dr. Anthony Fellow

Administrative Officers in Attendance
Dr. Lisa Sugimoto, Superintendent/President
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Stuart Wilcox, Interim Vice President, Student and Learning Services
Mr. Lyle K. Engeldinger, Dean, Human Resources
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research
Mr. Robert Miller, Interim Dean, Educational Services

Administrative Officers not in Attendance
Mrs. Elaine Chapman, Interim Dean, External Relations

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Mr. Allen Tsay.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
There was no public comment on closed session items.

Dr. Bradbury-Huang adjourned the Board to Closed Session at 6:07 p.m.
II. CLOSED SESSION

Government Code §54957.6 Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confidential; Management Association); Engeldinger

III. OPEN SESSION

Dr. Bradbury-Huang reconvened the Open Session at 7:10 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

Mr. Engeldinger led the Pledge of Allegiance.

B. INTRODUCTIONS

There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

Eduardo Cairó, faculty, Social Sciences Division; Karen Carlisi, faculty, Languages Division; Roger Marheine, President of the PCC Faculty Association and faculty, English Division; and Melissa Michelson, faculty, Languages Division, spoke on Faculty Association negotiations; David Krause, President of CSEA #777, spoke on CSEA #777 negotiations; and Gwendolyn Hall, a PCC student, spoke on the confidentiality of student records.

Dr. Bradbury-Huang left the meeting at 7:29 p.m.

Dr. Robert Cody, Assistant Dean, Computing Services, spoke on management compensation; Patricia D’Orange-Martin, Veterans Program Director and Counselor, Counseling and Career Services; Dr. Margaret Ramey, Associate Dean, Admissions and Records; Cameron White, Maggie Sánchez, Tracey Cooper-Harris and Stephen Soto, PCC students and veterans, spoke on veterans’ needs.

D. REPORTS BY MEMBERS OF THE BOARD/BOARD SUBCOMMITTEES, SUPERINTENDENT/PRESIDENT AND SHARED GOVERNANCE REPRESENTATIVES

Mr. Geoffrey Baum, Trustee
- Attended the Scholarship awards ceremony for the Social Sciences division.
- Attended the annual benefit for the Pasadena Educational Foundation on June 14, 2010.

Mr. John Martin, Trustee
- Expressed his appreciation to the Ad Hoc Budget Committee.

Ms. Berlinda Brown, Trustee
- Attended the Pasadena Unified School District African American Students Rites of Passage at Metropolitan Church on June 6, 2010.
- Attended the Ad Hoc Budget Committee meeting on June 10, 2010.
- Attended the President’s African American, Latino and Asian Advisory Committees’ dim sum event on June 12, 2010.

Mr. Allen Tsay, Associated Students
- Announced that the Associated Students’ banquet will be held on June 23, 2010.

Mr. John Lindemann, Classified Senate
- Reported that representatives from the Classified Senate attended the Classified Leadership Institute.
Announced that Gary Potts was elected Southwest Area 3 acting representative and Debra Cantarero was elected Southwest Area 3 vice president to the California Community Colleges Classified Senate.

Thanked Dr. Sugimoto for her outstanding leadership and commitment to the campus.

**Dr. James Bickley, Academic Senate**

- Reported that the Distance Education Committee of the Academic Senate has been working towards improving the quality of the distance education program.
- Reported that the Senate Fundraising Committee has embarked on the A+ Campaign to raise funds for professional development of faculty, student scholarships and classroom travel.
- Expressed appreciation for serving as Senate President; Edward Martinez will be taking over as Academic Senate representative.

**Ms. Ellen Ligons, Management Association**

- Announced that this Board meeting is her last meeting as the Management Association representative.
- Thanked the Board and Dr. Sugimoto for their support for Management Association.
- Announced the annual Management Association retirement breakfast will be held at Brookside on June 17, 2010.

**Dr. Lisa Sugimoto, Superintendent/President**

- Thanked Dr. Bickley and Ellen Ligons for their service to the College.
- Announced Phil Salomon, Engineering and Technology, was honored with the NASA Exceptional Service Medal at the Jet Propulsion Laboratory.
- Announced the Academic Senate breakfast will be held at 7:30 a.m. in Creveling Lounge on June 18, 2010.

Dr. Scott Thayer gave an overview of Commencement to be held on June 18, 2010.

**Mr. Bill Thomson, Trustee**

- Attended the PCC Foundation’s quarterly breakfast meeting on June 15, 2010. Nine new members have been elected to the Foundation Board.

**E. APPROVAL OF MINUTES**

**Meeting No. 19, Regular Business Meeting, June 2, 2010**

**MOTION:** 

ON MOTION OF Mr. Baum and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to approve the Minutes of Meeting No. 19, Regular Business Meeting, held on June 2, 2010.

Advisory Vote: Abstain

**Meeting No. 20, Regular Business Meeting, June 9, 2010**

Mr. Baum suggested that Item III, B be amended:

“Dr. Bradbury-Huang announced that the Board of Trustees has voted unanimously selected to appoint Dr. Mark W. Rocha as Superintendent/President of the Pasadena Area Community College District, effective July 1, 2010.”

**MOTION:** 

ON MOTION OF Mr. Baum and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to approve the Minutes of Meeting No. 20, Regular Business Meeting, held on June 9, 2010, as amended.

Advisory Vote: Aye
F. APPROVAL OF CONSENT ITEMS

Dr. Sugimoto noted that Consent Item 22-I, Approve Career and Technical Education Activity, has been revised and that Consent Item 176-B, Approve/Amend/Renew Contracts, Contract Number B-97549-9 (Moore Iacofano Goltsman, Inc.) has been withdrawn.

176-B: Approve/Amend/Renew Contracts

Mr. Pack asked about Contract Number B-97776-1, Pasadena Community Access Corporation. He questioned whether the videocasts of the Board meetings would be accessible to the community on the PCC website. Mr. Miller responded that the videocasts would be available on the PCC website. Mr. Pack asked about Contract Number B-96687-6, PBWS. He questioned if the ventilation in the Industrial Technologies Building was included in this contract. Dr. van Pelt explained that the PBWS contract is an amendment to the architectural fee; the architects are paid a percentage of the project and as change orders come through the architects receive a portion of the change order. The ventilation is not an architectural issue and is being addressed separately. Mr. Baum asked for more information about Contract Number B-97769-1, City of Pasadena. Ellen Ligons replied that the City is being paid to provide mentors for high school students who are partnering with Career and Technical Education.

180-B: Approve Agreement with Los Angeles County Office of Education for PeopleSoft Financial System Services

Ms. Brown asked if the PeopleSoft training will be for all employees in the Fiscal office. Odessa Walker, Director, Fiscal Services, replied that all employees in the Fiscal office are trained on PeopleSoft and each year the new employees are sent for training. Mr. Martin asked if the cost was $40,110 per year. Odessa Walker replied in the affirmative and Dr. van Pelt added that the cost is for the actual interface.

183-B: Approve Purchase Order to Compview

184-B: Approve Purchase Order to Delta Scientific Corporation

185-B: Approve Purchase Order MCI Network Services, Inc. dba Verizon Business Services

Mr. Martin asked about the bidding process on Consent Items 183-B, 184-B and 185-B. Dr. van Pelt said the state government has already bid the items out and different public entities can then use those prices in order to get the best prices for PCC. They have to be bid, either by the State or the District, because they are above the threshold.

Mr. Martin asked if PCC determined that Verizon had to provide the service or were there other competitors. Dr. van Pelt replied that PCC used Verizon for the technology infrastructure upgrade and the District is familiar with their work. Verizon’s prices were pre-bid. Each company represents the best bid.

184-B: Approve Purchase Order to Delta Scientific Corporation

Mr. Baum asked what is the purpose of the hydraulic bollards. Dr. van Pelt responded that the hydraulic bollards form a physical barrier by rising up to prevent vehicles from entering the campus at the West Gateway entrance.

186-B: Ratify Grant Application, Immigration/Residency/Citizen Development Program

187-B: Ratify Grant Application, Los Angeles High Growth Initiative – Careers for the 21st Century

188-B: Ratify Grant Application, XL for Life – Transforming Developmental Education at Pasadena City College to Improve Student Success

Mr. Martin asked about the definition of district in-kind match and district match in Consent Items 186-B, 187-B and 188-B. Dr. Sugimoto replied that the district in-kind match refers to items already funded in the College budget, but which will be
used in support of the project, e.g. utilities, office space. The district match refers to new funding the District must secure or provide in support of the project.

188-B: Ratify Grant Application, XL for Life – Transforming Developmental Education at Pasadena City College to Improve Student Success
Mr. Baum asked if the grant will align with the other Basic Skills initiatives. Mr. Miller replied in the affirmative. Mr. Baum asked about the role of the WRD Consulting Group. Mr. Miller responded that the Group provides a guide in the preparation of the grant proposal.

186-B: Ratify Grant Application, Immigration/Residency/Citizen Development Program
Mr. Thomson asked if an immigration/residency/citizen development program has been implemented before. Dr. Jacobs responded in the affirmative.

143-P: Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2010-2011
Dr. Mann and Mr. Baum recognized Ellen Ligons' 40 years of service. Mr. Baum appreciated Wendie Johnston’s change of status from Instructor, Natural Sciences to Project Director, Biotechnology Center. Mr. Thomson congratulated Wendie Johnston on the change of status.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a unanimous vote of the five members present to approve Consent Items 22-I through 23-I; 174-B through 189-B, with Consent Item 176-B, Approve/Amend/Renew Contracts, Contract Number B-97549-9 (Moore Iacofano Goltsman, Inc.) withdrawn; and 138-P through 147-P.
Advisory Vote: Aye

G. BUDGET UPDATE: PRESENTATION AND DISCUSSION
Dr. van Pelt presented a budget update.

H. PUBLIC HEARING AND ADOPTION OF FISCAL YEAR 2010-11 TENTATIVE BUDGET: DISCUSSION WITH POSSIBLE ACTION
Mr. Thomson opened the hearing. Since no one wished to address the Board on the item, the hearing was closed.

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Brown, the Board voted by a unanimous vote of the five members present to approve the Adoption of the Fiscal Year 2010-11 Tentative Budget.
Advisory Vote: Aye

I. ADOPTION OF RESOLUTION NO. 459 CONFERRING CAMPUS SPECIAL RECOGNITION ON ELLEN LIGONS

MOTION: ON MOTION OF Mr. Martin and seconded by Dr. Mann, the Board voted by a unanimous vote of the five members present to approve the Adoption of Resolution No. 459 Conferring Campus Special Recognition on Ellen Ligons.
Advisory Vote: Aye

J. ADOPTION OF RESOLUTION NO. 460 CONFERRING CAMPUS SPECIAL RECOGNITION ON SISTER MARY JOEL SCULLY

MOTION: ON MOTION OF Mr. Baum and seconded by Mr. Martin, the Board voted by a unanimous vote of the five members present to
approve the Adoption of Resolution No. 460 Conferring Campus Special Recognition on Sister Mary Joel Scully.
    Advisory Vote: Aye

K. ADOPTION OF RESOLUTION NO. 461 CONFERRING CAMPUS SPECIAL RECOGNITION ON THE HUTTO-PATTERSON CHARITABLE FOUNDATION

MOTION: ON MOTION OF Mr. Baum and seconded by Mr. Pack, the Board voted by a unanimous vote of the five members present to approve the Adoption of Resolution No. 461 Conferring Campus Special Recognition on the Hutto-Patterson Charitable Foundation.
    Advisory Vote: Aye

L. ADDITIONS AND DELETIONS TO THE CREDIT CURRICULUM: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a unanimous vote of the five members present to approve the Additions and Deletions to the Credit Curriculum.
    Advisory Vote: Aye

M. METHOD BY WHICH ENROLLMENT NUMBERS ARE COMPUTED AND REPORTED TO THE STATE (AUDIT FINDING RESPONSE): PRESENTATION AND DISCUSSION
This agenda item will be deferred until a future Board meeting.

N. USE OF FACILITIES BY NON-CAMPUS ORGANIZATIONS: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION (BAUM)

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a unanimous vote of the five members present to approve staff time for the Use of Facilities by Non-Campus Organizations.
    Advisory Vote: Aye

O. FUTURE BOARD MEETING DATES

Wednesday, July 21, 2010 (Regular Board meeting) – 6:00 p.m.
Wednesday, August 4, 2010 (Regular Board meeting) – 6:00 p.m.
Wednesday, August 18, 2010 (Regular Board meeting) – 6:00 p.m.

P. FUTURE AGENDA ITEMS

Dr. Mann requested the following:
    ● Naming of facilities

Mr. Thomson requested the following:
    ● A report on the Veterans center

Mr. Tsay expressed his thanks to the Board of Trustees as this is his final Board meeting. He is transferring to UC Riverside.

IV. ADJOURNMENT

Mr. Thomson adjourned Meeting No. 21 at 9:34 p.m.
MOTIONS CARRIED AT MEETING NO. 21 – June 16, 2010

1. Approval of the Minutes of Meeting No. 19, Regular Business Meeting, held on June 2, 2010.

2. Approval of the Minutes of Meeting No. 20, Regular Business Meeting, held on June 9, 2010, as amended.

3. Approval of Consent Items 22-I through 23-I; 174-B through 189-B, with Consent Item 176-B, Approve/Amend/Renew Contracts, Contract Number B-97549-9 (Moore Iacofano Goltsman, Inc.) withdrawn; and 138-P through 147-P.

4. Approval of the Adoption of the Fiscal Year 2010-11 Tentative Budget.

5. Approval of the Adoption of Resolution No. 459 Conferring Campus Special Recognition on Ellen Ligons.

6. Approval of the Adoption of Resolution No. 460 Conferring Campus Special Recognition on Sister Mary Joel Scully.

7. Approval of the Adoption of Resolution No. 461 Conferring Campus Special Recognition on the Hutto-Patterson Charitable Foundation.

8. Approval of the Additions and Deletions to the Credit Curriculum.

9. Approval of staff time for the Use of Facilities by Non-Campus Organizations.

Submitted by:

Lisa Sugimoto, Secretary
Board of Trustees