NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, April 7, 2010

6:00 P.M. OPEN SESSION
CLOSED SESSION TO FOLLOW OPEN SESSION
OPEN SESSION WILL RECONVENE AFTER CLOSED SESSION

MEETING NO. 8

REGULAR BUSINESS MEETING

Creveling Lounge
Pasadena City College
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 8, a Regular Business Meeting. The Open Session will begin at 6:00 P.M. with the Call to Order, Roll Call, and Public Comments on Closed Session items. Closed Session will follow. Open Session will reconvene after Closed Session. The Board will meet in Creveling Lounge at Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER AND ROLL CALL (6:00 p.m.)

II. OPEN SESSION
   A. PLEDGE OF ALLEGIANCE
   B. EVALUATION OF THE PERFORMANCE OF THE SUPERINTENDENT/PRESIDENT:
      DISCUSSION WITH POSSIBLE ACTION

III. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

IV. CLOSED SESSION
   Government Code §54957 Public Employee Evaluation (Superintendent/President)
   Government Code §54957 Public Employee Appointments: Supervisor, Payroll;
   Supervisor, Community Business Center
   Government Code §54957.6 Labor Negotiations (PCCFA; CSEA 777; ISSU; POA;
   Confidentials; Management Association); Engeldinger

V. OPEN SESSION
   C. INTRODUCTIONS
   D. PUBLIC COMMENT ON NON-AGENDA ITEMS
      The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda,
      but members may make a brief comment or ask questions in response to public comments.
   E. REPORT BY SUPERINTENDENT/PRESIDENT ON STATE OF THE DISTRICT: PRESENTATION
   F. REPORTS BY MEMBERS OF THE BOARD/BOARD SUBCOMMITTEES,
      SUPERINTENDENT/PRESIDENT AND SHARED GOVERNANCE REPRESENTATIVES
   G. APPROVAL OF MINUTES
      Meeting No. 7, Regular Business Meeting, March 17, 2010
   H. APPROVAL OF CONSENT ITEMS (see page 3, attached)
I. ANNUAL REPORT OF THE FOUNDATION: PRESENTATION AND DISCUSSION WITH POSSIBLE ACTION

J. NOMINATIONS TO CCCT BOARD: DISCUSSION WITH POSSIBLE ACTION

K. PRESIDENTIAL SEARCH UPDATE: DISCUSSION WITH POSSIBLE ACTION
   a. Recommendation to continue Superintendent/President selection process
   b. Schedule

L. BUDGET UPDATE: PRESENTATION AND DISCUSSION

M. REPORT ON MID-YEAR INSTITUTIONAL GOALS AND STRATEGIC PLANNING UPDATE: PRESENTATION AND DISCUSSION

N. ACCEPTANCE OF COMMENCEMENT SPEAKER: DISCUSSION WITH POSSIBLE ACTION

O. BOARD SELF-ASSESSMENT: DISCUSSION WITH POSSIBLE ACTION

P. BYLAW 1250: MEETINGS: RECOMMENDED ORDER OF BUSINESS: DISCUSSION WITH POSSIBLE ACTION

Q. FUTURE BOARD MEETING DATES

   Wednesday, April 21, 2010 (Regular Board meeting) – 6:00 p.m. (Begin Evaluation of Board of Trustees)
   Thursday, May 6, 2010 (Regular Board meeting) – 10:45 a.m.
   Wednesday, May 19, 2010 (Regular Board meeting) – 6:00 p.m.

R. FUTURE AGENDA ITEMS

VI. ADJOURNMENT
CONSENT ITEMS

11-S Approval of Student Travel – ASPCC Lobby Committee, Washington D.C., April 19-22, 2010
12-S Approval of Student Travel – PCC Cross-Cultural Center, Mountain Center, CA, April 30-May 2, 2010
14-I Approval of Instructional Trip for English 1A and Counseling 12 – Puente Program, May 3-6, 2010
15-I Ratify and Approve Career and Technical Education Activities

139-B Reporting and Approval of Revolving Fund Reimbursement
140-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation
141-B Budget Augmentation
142-B Approve/Amend Contracts
143-B Receive and Reject Claim – Jacob Summers
144-B Approve Purchasing Transactions
145-B Approve Staff Development Activity

107-P Approve/Ratify Stipends for Classified and Unclassified Personnel
108-P Approve/Ratify Stipends for Academic Personnel
109-P Employment of Hourly Credit Teachers and Substitute Teachers, Spring 2010
110-P Approval of Request for Reduced Teaching Service with Full STRS Credit
111-P Employment of Classified Supervisors: Supervisor, Payroll; Supervisor, Community Business Center [CLOSED SESSION]
112-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 7 on Wednesday, March 17, 2010, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:01 p.m. by Dr. Hilary Bradbury-Huang, President.

ROLL CALL

Trustees Present
Dr. Hilary Bradbury-Huang, President
Mr. William Thomson, Vice-President
Mr. Geoffrey L. Baum, Clerk (arrived at 6:07 p.m.)
Ms. Berlinda Brown
Dr. Anthony Fellow
Dr. Jeanette Mann
Mr. John Martin (arrived at 6:08 p.m.)
Mr. Brian Abadia, Student Trustee

Administrative Officers in Attendance
Dr. Lisa Sugimoto, Superintendent/President
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Stuart Wilcox, Interim Vice President, Student and Learning Services
Mr. Lyle K. Engeldinger, Dean, Human Resources
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Robert Miller, Interim Dean, Educational Services

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Mr. Allen Tsay.
The Management Association was represented by Mr. Dale Pittman.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on closed session items.

Dr. Bradbury-Huang adjourned the Board to Closed Session at 6:02 p.m.
II. CLOSED SESSION

Government Code §54957.6  Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confidential; Management Association); Engeldinger
Government Code §54957  Public Employee Evaluation (Superintendent/President)
Government Code §54957  Public Employee Appointment: Medical Assisting (1); Supervisor, Payroll

III. OPEN SESSION

Dr. Bradbury-Huang reconvened the Open Session at 7:08 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Ms. Brown led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Sugimoto introduced Michael Lance, Chief Justice, Associated Students Board and Jason Herbert, Vice President for Academic Affairs, Associated Students Board who are coordinating the Pasadena Collegiate Field Tournament event scheduled on April 3, 2010 at the Rose Bowl.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Juan Diego Ashton, George Engers, Ashley Jackson and Tiffany Keys, PCC students, spoke on the media broadcasting of the Board of Trustees meetings. PCC students Antoinette Artokovich, Brett Shears, Eric Recchia, Sustainability Committee member, and Ling O'Connor, Natural Sciences Division faculty, spoke about sustainability on campus. Dennis McCoy, a resident of Tujungua, spoke on KPCC programming.

D. REPORTS BY MEMBERS OF THE BOARD/BOARD SUBCOMMITTEES, SUPERINTENDENT/PRESIDENT AND SHARED GOVERNANCE REPRESENTATIVES

Mr. William Thomson, Trustee
- Reported that the Ad Hoc Board of Trustees Presidential Search Liaison Committee conferred with Dr. R. Stanton Hales, Senior Consultant, Academic Search, Inc. Fifteen applications have been received and the committee is anticipating that another 10-15 applications will be received by the closing date of March 24, 2010. The Presidential Search Screening Committee will meet on March 26, 2010 to review the applications.
- Reported that at the recently held Foundation Executive Committee meeting, members discussed the importance of the committee’s role in fundraising.
- Announced that the Parent Teacher Student Association’s Golden Oaks Service Award was given to Dr. Sugimoto at the PCC Parent Teacher Student Association (PTSA) Founders Day luncheon today.

Mr. Geoffrey Baum, Trustee
- Announced Southern California Public Radio (SCPR) is celebrating the grand opening of its new facility at 474 South Raymond Avenue, Pasadena on Sunday, March 21, 2010.
- Thanked Juan Gutierrez, Director, Public Relations for the programming plans for PCC-TV.
- Congratulated James Kuk, the head football coach, on the birth of his new baby.

Dr. Jeanette Mann, Trustee
- Reported that on March 14, 2010 she attended Super Education Sunday at the Friendship Baptist Church in Pasadena with Dr. Sugimoto.
• Reported that the Mission Statement Committee continues its work on the revision of the College Mission Statement.
• Reported that the City Conversations community group is looking at the issue of student dropouts. Dr. Mann recognized Dina Chase, Director, Outreach, Degree and Transfer Services, for her work and the creation of a document with all the programs PCC has for high school students, students who are not in school and college students.
• Reported that the Ad Hoc Budget Committee met and is continuing to refine the budget preparation assumptions that will be used to provide the final budget recommendations to the Board.

Dr. Anthony Fellow, Trustee
• Reported that he has engaged in several meetings with faculty and students and has been impressed with the caliber of the people he has encountered. The meetings were very enjoyable with great dialogue.

Ms. Berlinda Brown, Trustee
• Attended the PUSD Board of Trustees meeting in support of Superintendent Diaz’s vision for Career and Technical Education at John Muir High School and secondary education in general on March 9, 2010.
• Attended the PUSD High School Dropout Task Force meeting on March 10, 2010 to identify the reasons why students drop out. The goal is to reduce the PUSD dropout rate by 50%.
• Attended the PCC Upward Bound meeting for the middle schools and the Educational Master Plan roundtables on March 15, 2010.

Mr. Brian Abadia, Student Trustee
• Reported that the Associated Students Lobby Committee is organizing PCC students to participate in the scheduled rally in Sacramento on March 22, 2010.

Mr. Allen Tsay, Associated Students
• Reported that the Associated Students Board voted today against the $15,400 for the media broadcasting of the Board of Trustees meetings. The AS Board feels the $15,400 would be better spent on classroom supplies.

Mr. John Lindemann, Classified Senate
• Reported that plans are proceeding for Classified Days scheduled for April 28-29, 2010.

Dr. James Bickley, Academic Senate
• Distributed two sets of Nanoseconds.
• Reported that the Academic Senate Board has edited and approved as edited the Mission Statement Committee draft of the Mission Statement.
• Reported that out of the Educational Policies Committee, the Academic Senate Board has approved for forwarding a modified Student Add Procedure that includes the use of a sequential, unpaid wait list.
• Reported that out of the Distance Education Committee, the Academic Senate Board has approved for forwarding the recommendations that online class sizes be capped at 30 students and that those full-time faculty teaching online classes be given an option to conduct a portion of office hours online.

Mr. Dale Pittman, Management Association
• Reported that an ad hoc group continues to meet to formalize a Managers’ Code of Ethics.
• Announced that the Annual Management Retirement Breakfast is scheduled for June 17, 2010 at 7:30 a.m. at the Brookside Golf Course.

Dr. Lisa Sugimoto, Superintendent/President
• Reported that the Accreditation Follow-Up Report has been received by the Accrediting Commission for Community and Junior Colleges. The Accreditation team follow-up visit is scheduled for April 8, 2010.
• Reported that the annual piano recital honoring two retired faculty members, Ms. Betty Oka and Ms. Mary Hense, took place on March 13, 2010. The piano lab in the Center for the Arts will be named for them.
Attended the Leadership Breakfast sponsored by Senator Carol Liu to discuss the 2010 Census on March 13, 2010. Attention to the Census in schools is scheduled for March 23, 2010.

Thanked the President's African American Advisory Committee for the newly established African American Outreach Initiative with members who organized Super Education Sundays. Thanked Dr. Mann for attending the Super Education Sunday event at Friendship Baptist Church in Pasadena on March 14, 2010.

Announced that Gary Panter is this year's artist in residence.

Thanked Mr. and Mrs. Gene Masuda for their generous support of the play *Dawn's Light: The Journey of Gordon Hirabayashi* which will be performed in Creveling Lounge on March 29, 2010 as part of the AB 37 California Nisei Diploma Project.

Announced that UCLA Chancellor Dr. Gene Block will be visiting PCC on March 29, 2010. Thanked Dina Chase, Director, Outreach, Degree and Transfer Services, for coordinating the visit.

Enrollment numbers: 104.3% seats filled; .60% over FTEs from last year; 15% over the target number.

Dr. Hilary Bradbury-Huang, Trustee

Announced that she was handing the report from Dr. Richard Garcia, Chair of the Presidential Search Screening Committee, to Dr. Sugimoto for dissemination.

Announced that the draft of the Proposed Schedule for the Final Stages of the Presidential Search Screening Committee should be reviewed by the Board.

Dr. Bradbury-Huang announced that agenda item G would be heard out of order.

G. **PUSD PARCEL TAX: DISCUSSION WITH POSSIBLE ACTION**

George Brumder, Chair of the "Yes on CC Campaign Committee", Edwin Diaz, Superintendent of PUSD and Ed Honowitz, a member of the PUSD Board of Trustees spoke in support of Measure CC. Dr. Ross S. Selvidge, a member of "NOonCC", spoke against Measure CC.

Hart Fischer and Chris Koerber, residents of Sierra Madre, provided public comment on the PUSD parcel tax issue both speaking in opposition to the measure.

**MOTION:** ON MOTION OF Dr. Mann and seconded by Dr. Fellow, the Board voted by five affirmative votes [Bradbury-Huang, Brown, Fellow, Mann, Thomson] and two negative votes [Baum, Martin] to endorse Measure CC, the PUSD parcel tax.

Advisory Vote: Abstain

E. **APPROVAL OF MINUTES**

Meeting No. 6, Regular Business Meeting, March 3, 2010

**MOTION:** ON MOTION OF Dr. Mann and seconded by Dr. Fellow, the Board voted by six affirmative votes to approve the Minutes of Meeting No. 6, Regular Business Meeting, held on March 3, 2010. Mr. Martin abstained.

Advisory Vote: Aye

F. **APPROVAL OF CONSENT ITEMS**

Large Group Instruction, have been revised and Consent Item 106-P, Employment of Classified Supervisor: Supervisor, Payroll, has been withdrawn.

130-B: Approve/Ratify/Amend Contracts
Dr. Mann asked about Contract No. B-97726-0 for Michael Hamar. Dr. Sugimoto responded that this contract is for the re-design of the planning and program review process database consistent with the recommendations within the Accreditation Report #1 and is not a part of the Enterprise Resource Program currently under consideration.

134-B: Budget Augmentation
Mr. Baum asked whether there was additional federal funding in the Pell Grants. Dr. van Pelt responded that it is a needs-driven program so the augmentation covers the expenditures. Dr. Wilcox added that in July of each year, the State makes a best guess estimate as to what the funds should be (the College receives 95% of the estimate). The College provides the actual numbers to the State in December. If the College has allocated more funds than estimated, the State increases the amount accordingly.

138-B: Award Bid 872: Measure P, Miscellaneous Remodeling Projects, Time and Material
Mr. Martin said he was under the impression that when the College goes out for bids, the District and Measure P bids are collected simultaneously. He questioned if this was accurate in relation to Bid 872. Dr. van Pelt stated that this Consent Item comprises the Measure P bids; the College is about to go out for the District bids. Mr. Martin asked what would stop a builder from arbitrarily dropping his estimate on the sample project in order to better position himself for making it into the top two for future projects. Dr. van Pelt responded that the builders have to state their overhead and profit rates. Once the estimates are procured from the top two companies, the companies are locked into the overhead and profit rates provided. The profit rates are based on prevailing wage prices. Wages, overhead and profit are set forth in the bids and are the basis for cost projections on all jobs for the duration of the bid period.

Dr. Mann acknowledged the years of service of William Mitacek, Laraine Stivers and Emy Lu Weller and complimented them on their dedication and loyalty to the College.

102-P: Salary Compensation Factors – Large Group Instruction
Mr. Baum asked about the recommendations for the load ratios. Dr. Sugimoto responded that Consent Item 102-P was one of the revised consent items and that a typographical error was corrected.

MOTION: ON MOTION OF Dr. Fellow and seconded by Mr. Baum, the Board voted by a unanimous vote of the seven members present to approve Consent Items 9-I through 13-I, 130-B through 138-B; and 97-P through 105-P, as revised, with Consent Item 106-P withdrawn.

Advisory Vote: Aye

H. EDUCATIONAL MASTER PLAN UPDATE (MIG): PRESENTATION AND DISCUSSION
Ms. Mindy Flynn Craig, Project Manager, MIG, provided a report on the Environmental Scan and Community Survey elements of the Educational Master Plan process.
I. BUDGET UPDATE: PRESENTATION AND DISCUSSION
Dr. van Pelt provided a budget update.

J. FUTURE BOARD MEETING DATES

Wednesday, April 7, 2010 (Regular Board meeting) – 6:00 p.m. (Evaluation of the Superintendent/President)

Wednesday, April 21, 2010 (Regular Board meeting) – 6:00 p.m. (Begin Evaluation of Board of Trustees)

K. FUTURE AGENDA ITEMS
Dr. Mann requested the following:
• Policy 2530: Naming of District Facilities.

Mr. Baum requested the following:
• Osher challenge grant opportunity.

IV. ADJOURNMENT
Dr. Bradbury-Huang adjourned Meeting No. 7 at 10:17 p.m.
MOTIONS CARRIED AT MEETING NO. 7 – March 17, 2010

1. Approval to support Measure CC, the PUSD parcel tax.

2. Approval of the Minutes of Meeting No. 6, Regular Business Meeting, held on March 3, 2010.

3. Approval of Consent Items 9-I through 13-I; 130-B through 138-B; and 97-P through 105-P, as revised, with Consent Item 106-P withdrawn.

Submitted by:

Lisa Sugimoto, Secretary
Board of Trustees
AGENDA

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I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION

Government Code §54957.6  Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confidential; Management Association); Engeldinger
Government Code §54957  Public Employee Evaluation (Superintendent/President)
Government Code §54957  Public Employee Appointment: Medical Assisting (1); Supervisor, Payroll

III. OPEN SESSION (7:00 p.m.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.

D. REPORTS BY MEMBERS OF THE BOARD/BOARD SUBCOMMITTEES, SUPERINTENDENT/PRESIDENT AND SHARED GOVERNANCE REPRESENTATIVES

E. APPROVAL OF MINUTES

Meeting No. 6, Regular Business Meeting, March 3, 2010

F. APPROVAL OF CONSENT ITEMS (see page 3, attached)

G. PUSD PARCEL TAX: DISCUSSION WITH POSSIBLE ACTION

H. EDUCATIONAL MASTER PLAN UPDATE (MIG): PRESENTATION AND DISCUSSION

I. BUDGET UPDATE: PRESENTATION AND DISCUSSION
J. FUTURE BOARD MEETING DATES

Wednesday, April 7, 2010 (Regular Board meeting) – 6:00 p.m.
Wednesday, April 21, 2010 (Regular Board meeting) – 6:00 p.m. (Begin Evaluation of Board of Trustees)

K. FUTURE AGENDA ITEMS

IV. ADJOURNMENT
CONSENT ITEMS

9-I Approval of Instructional Trip for Journalism 7A, 7B, 22, and 23, April 8-12, 2010
10-I Approval of Instructional Trip for Cosmetology Students, April 23-26, 2010
11-I Approval for Instructional Activity for Community Education Center – HSDP Graduation, May 26, 2010
12-I Ratify and Approve Career and Technical Education Activities
13-I Approve Career and Technical Education Activities

130-B Approve/Ratify/Amend Contracts
131-B Approve Extended Learning Presenters
132-B Reporting and Approval of Revolving Fund Reimbursement
133-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
134-B Budget Augmentation
135-B Transfer Between Major Objects
136-B Approve Purchasing Transactions
137-B Authorization to Solicit Bids: Measure P, Elevator Upgrades and Modernization
138-B Award Bid 872: Measure P, Miscellaneous Remodeling Projects, Time and Material

97-P Approve/Ratify Stipends for Classified and Unclassified Personnel
98-P Approve/Ratify Stipends for Academic Personnel
99-P Employment of Hourly Credit Teachers and Substitute Teachers, Spring 2010
100-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
101-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2009-2010, 2010-2011
102-P Salary Compensation Factors – Large Group Instruction
103-P Resolution No. 456: Declaration of Indefinite Salaries for 2010-2011
104-P Amend Consent Item 80-P, February 3, 2010 – Sabbatical Leaves, 2010-2011
105-P Employment of New Faculty: Medical Assisting (1)

Withdrawn

106-P Employment of Classified Supervisor: Supervisor, Payroll

(CLOSED SESSION)
EVALUATION OF THE PERFORMANCE OF THE SUPERINTENDENT/PRESIDENT

ANNUAL REPORT OF THE FOUNDATION

NOMINATIONS TO CCCT BOARD

PRESIDENTIAL SEARCH UPDATE

BUDGET UPDATE

REPORT ON MID-YEAR INSTITUTIONAL GOALS AND STRATEGIC PLANNING UPDATE

ACCEPTANCE OF COMMENCEMENT SPEAKER

BOARD SELF-ASSESSMENT

BYLAW 1250: MEETINGS: RECOMMENDED ORDER OF BUSINESS
Title: Evaluation of the Performance of the Superintendent/President

Legal Authority: Board Minutes, Accreditation Standard IV.B.1

Bylaw No. 1680

Page 1 of 2

1. The Superintendent/President will be evaluated annually by the Board of Trustees.
   a. When the fall semester begins in an odd-numbered year, the evaluation will be conducted with input from the Board alone.
   b. When the fall semester begins in an even-numbered year, the evaluation will be conducted by the Board with input from the faculty, staff and students as described in paragraph 4, below.
   c. On an annual basis, the Board shall set the schedule for the Superintendent/President's evaluation.
   d. Concurrently, with the evaluation, the Board shall review the Superintendent/President's contract.

2. When the fall semester begins in an odd-numbered year, the recommended schedule for the evaluation will be as follows:
   a. At or before the first meeting in March, the Board will review and approve the current job description of the Superintendent/President and the evaluation instrument that the Board members will use.
   b. At or before the second Board meeting in March, the Board members will receive their individual evaluation instruments, the Superintendent/President's approved job description, the Superintendent/President's self evaluation of progress toward meeting his/her annual goals, and a copy of the previous year's evaluation of his/her performance.
   c. At or before the first Board meeting in April, the Board members will return their completed evaluation instruments to the Board president.
   d. At or before the second Board meeting in April, the Board president will deliver to the members of the Board a draft consolidated evaluation report, together with copies of the data received from the Board members. The evaluation report shall detail areas of achievement as well as areas that require extra attention.
   e. At or before the first Board meeting in May, the Board will approve the consolidated evaluation report.
   f. At or before the second Board meeting in May, the Board will share the evaluation report with the Superintendent/President.
   g. At or before the first Board meeting in June, the Superintendent/President will have the opportunity to respond to the Board regarding the evaluation report.
   h. At or before the second Board meeting in June, the Board will make a decision regarding the extension of the contract of the Superintendent/President.

3. When the fall semester begins in an even-numbered year, the recommended schedule for the evaluation will be as follows:
   a. At or before the first Board meeting in February, the Board will review and approve the current job description of the Superintendent/President and the evaluation instruments that those providing input to the Board and that the Board members themselves will use.
   b. At or before the second Board meeting in February, evaluation instruments and the Superintendent/President's approved job description will be sent to those providing input to the Board.
c. At or before the first Board meeting in March, those providing input to the Board will return their completed evaluation instruments addressed to the President of the Board of Trustees.

d. At or before the second Board meeting in March, the Board members will receive their individual instruments, the Superintendent/President's approved job description, the Superintendent/President's self evaluation of progress toward meeting his/her annual goals, and a copy of the previous year's evaluation of his/her performance, four evaluation summary reports (one from each constituent group) and copies of all the completed evaluation instruments.

e. At or before the first Board meeting in April, the Board members will return their completed evaluation instruments to the Board president.

f. At or before the second Board meeting in April, the Board president will deliver to the members of the Board a draft consolidated evaluation report, together with copies of the data received from the other Board members. The evaluation report shall detail areas of achievement as well as areas that require extra attention.

g. At or before the first Board meeting in May, the Board will approve the consolidated evaluation report.

h. At or before the second Board meeting in May, the Board will share the evaluation report with the Superintendent/President.

i. At or before the first Board meeting in June, the Superintendent/President will have the opportunity to respond to the Board regarding the evaluation report.

j. At or before the second Board meeting in June, the Board will make a decision regarding the extension of the contract of the Superintendent/President.

4. When the fall semester begins in an even-numbered year, the Board will seek input from those listed in subparagraphs a through d, below, in preparing their evaluation of the Superintendent/President:

a. Officers of the Academic Senate, the Classified Senate, and the Management Association. Officers shall not exceed six from each organization.

b. The members of the Executive Board of the Associated Students and the current and active members of the Interclub Council.

c. Those managers who report directly to the Superintendent/President.

d. In addition to the officers, ten percent (10%) of the members of the faculty, the classified staff, and the management staff, randomly selected. Not more than forty (40) participants will be selected from any one group.

e. The Dean for Human Resources will consult with the organizations and provide the names of the individuals described in subparagraph a, above.

f. The Assistant Dean for Student Affairs will consult with the organizations and provide the names of the individuals described in subparagraph b, above.

g. The Dean for Institutional Planning and Research will oversee the random selection process, and will distribute, collect, and tally all the evaluation responses in such a way as to ensure the anonymity of those individuals providing input to the Board. The dean will provide to the Board separate tallies for students, faculty, staff, and management. The dean will be directed to destroy all original data used in the input process. The dean will not keep a copy of the summary or detailed reports.
MISSION STATEMENT

The Pasadena City College Foundation, a non-profit organization, serves as a charitable vehicle for alumni, friends of the college, and the greater community to assist with financial support for the college intended to advance education beyond that which state funding provides. The Foundation’s mission is to help ensure the growth and development of the college. This is done by providing crucial private support for programs, facilities, equipment, faculty, and students.

DESCRIPTION

The Pasadena City College Foundation was incorporated in 1979 as an auxiliary organization of the college. It is classified as a 501(c)(3) organization signifying that it is not for profit and is tax exempt. It is further classified as a 509(a)(1) organization defining it as a public charity supporting an educational institution.

STRUCTURE

The Foundation is supported by the staff and by the Foundation Board. The Foundation contracts with an outside accounting firm, Temo A. Arjani & Co.; and uses the services of an investment advisory company, Morgan Stanley Smith Barney (MSSB). Staff positions supporting the operation of the Foundation include the Dean of External Relations, Secretary, Resource Development Specialist, and Accountant. (The Dean and Secretary are college positions; and the Resource Development Specialist and Accountant are split-paid positions between the college and the Foundation.) The college Grants Specialist assists the Foundation with the development of grant applications to private and/or corporate sources which require award monies to come through a 501(c)(3) entity. During Fiscal Year 2008–2009, the Foundation Board had 30 directors comprised of five (5) officers and twenty-five (25) members. The outside accounting firm of Temo A. Arjani has been retained by the Foundation since 2006. Smith Barney (now Morgan Stanley Smith Barney) has served as the Foundation’s investment advisory company since 1996. In 2002, advisement shifted from MSSB’s Texas office to the Pasadena Group which is the relationship currently in place.

FOUNDATION AUDIT

The Foundation’s Fiscal Year July 1, 2008 to June 30, 2009 audit was conducted in late September 2009 by the firm of Vavrinek, Trine, Day & Co., LLP. Jennifer Lightfoot served as lead auditor. Ms. Lightfoot and Ms. Heidi White, principal, met with the External Relations Interim Dean, the Foundation Treasurer and the department accountant on November 19, 2009 to
discuss the findings of the audit. The Foundation Audit Committee met in January 2010, and the findings of the audit were presented to the Foundation Executive Committee by Ms. White in mid-February 2010. An unqualified opinion was rendered attesting to the fact that the financial statements presented fairly, in all material respects, the financial position of the Foundation.

**FINANCIALS**

The Foundation presents its financial statements in accordance with the Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*.

**Summary of Audit Findings for Fiscal Year 2008–2009**

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<th>Time Period</th>
<th>Amount</th>
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<tr>
<td>July 1, 2008 Beginning Balance:</td>
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<td>Revenue</td>
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<td>Expenses</td>
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<td>Investment (Loss)</td>
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<td>June 30, 2009 Ending Balance</td>
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</tbody>
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**Revenue for Fiscal Year 2008–2009**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department/Program Contributions</td>
<td>$345,109</td>
</tr>
<tr>
<td>Pledges Receivable/Art Campaign</td>
<td>258,907</td>
</tr>
<tr>
<td>Pledges Receivable/KPCC</td>
<td>3,422,770</td>
</tr>
<tr>
<td>Scholarship Contributions</td>
<td>360,730</td>
</tr>
<tr>
<td>Unrestricted Donations</td>
<td>280,000</td>
</tr>
<tr>
<td>Grants Revenue</td>
<td>185,329</td>
</tr>
<tr>
<td>Miscellaneous Revenue</td>
<td>4,774</td>
</tr>
<tr>
<td>Student Fees</td>
<td>4,066</td>
</tr>
<tr>
<td>Special Events</td>
<td>43,746</td>
</tr>
<tr>
<td>In-Kind Donations(^1)</td>
<td>237,030</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>$5,142,461</strong></td>
</tr>
</tbody>
</table>

**Expenses for Fiscal Year 2008–2009**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General &amp; Administrative</td>
<td>$250,748</td>
</tr>
<tr>
<td>Operating</td>
<td>22,713</td>
</tr>
<tr>
<td>Fundraising</td>
<td>78,468</td>
</tr>
</tbody>
</table>

(Con’t. on next page)

\(^1\) In-kind donations are received from both companies and individuals and include such items as lab equipment, photography equipment, machines, and chemicals.
Ongoing Program Support 6,270
   African American Student Reception
   Artist-In-Residence
   CEC Caps and Gowns
   CEC Transfer Day
Private Source Grants 194,485
Foundation Grants 21,436
Mini-Grants 15,165
Scholarships 374,061
Program Support & Art Associates 514,021
Miscellaneous Program Expense 2,029
In-Kind Distributions (pass-through to District) 237,030
Total Expenses $ 1,716,426

**INVESTMENT RATE OF RETURN**

Assets are managed by Morgan Stanley Smith Barney.

Fiscal Year Performance:
- Fiscal Year 2008–2009 - 24.24%
- Fiscal Year 2007–2008 - 6.31%
- Fiscal Year 2006–2007 + 16.44%

Fiscal Year 2009 To-Date Performance:
- July 1, 2009 – March 1, 2010 + 11.60%

**POLICIES**

The audit findings for Fiscal Year 2007–2008 recommended development of the following policies for the PCC Foundation:

- Form 990 Review Process
- Conflict of Interest
- Document Retention
- Whistleblower
- Executive Compensation
- Reimbursement Expense Plan

These policies were developed and completed during Fiscal Year 2008–2009. Subsequently, in August 2009, they were reviewed and approved by the Foundation’s Executive Committee; the policies were ratified by the full board in September 2009.

During January 2009, the Foundation Investment and Finance Committees reviewed the Uniform Prudent Management of Institutional Funds Act (UPMIFA) and, after consultation with legal counsel, developed a new spending policy to address the rules for expenditures from endowed
The Spending Policy was incorporated as Section VIII of the Foundation’s Investment Policy, which policy was adopted, as amended, by the Foundation’s Executive Committee in February 2009 and ratified by the full board in April 2009. The spending policy provisions, which calculate allowable expenditure amounts using a percentage (4% for FY 2008-2009) of the trailing twelve (12) quarters’ average of the account balance/unit value, were implemented effective January 2009. Going forward, this policy will provide for consistency of spending, particularly with regard to all permanently restricted funds, solidifying a crucial component for prudent management of institutional funds in perpetuity by the PCC Foundation.

**BOARD DEVELOPMENT**

During Fiscal Year 2008-2009, the processes by which new Foundation Board members are identified, vetted, and introduced to the duties and responsibilities of serving on the board were discussed by the Foundation Executive Committee. This discussion resulted in a decision to request that the procedures be modified, updated, and formalized. Once completed, these new procedures were reviewed and approved by the Foundation Executive Committee, and ratified by the full Foundation Board. These new procedures are designed to assist the Foundation Board Development Committee by providing guidelines for considering and vetting potential new members; and for orienting new members to the role and responsibility of serving on the Foundation Board. In preparation for the upcoming year, the Foundation Board Development Committee met twice in March 2010 to discuss the upcoming year proposed slate of Foundation Board Officers, and to identify potential new Foundation Board members.

**ACTIVITIES**

A number of events and functions, including several large undertakings, were held during the year:

- Building the Spirit of a Vibrant Community Luncheon: October 2008
- Risser Award for Outstanding Support to Education: December 2008
- President’s Circle Reception: March 2009
- Grants and Mini-Grants Reception: May 2009

---

2 There currently exists a difference between the legal and accounting communities regarding treatment of permanently restricted funds. Accountants believe the notion of a permanent fund requires that there be some fixed absolute dollar amount that can never be taken from the fund, otherwise it is not permanent. UPMIFA adopts a different notation of permanence - that a fund will exist in perpetuity if it is invested prudently and spent prudently. UPMIFA does not require any fixed absolute dollar amount to be maintained in a fund. Given that no more than a maximum of 7% of a fund should be spent in any year under UPMIFA, it seems unlikely that a fund would be drawn down to zero. The prudent investment rules of UPMIFA also make it unlikely that investment losses would reduce a fund to zero. Thus, a fund managed and spent under UPMIFA should never be exhausted and is therefore "permanent." The dispute between the accounting and legal communities remains unresolved.

3 During Fiscal Year 2008–2009, forty-seven (47) proposals for Foundation Grants and Mini-Grants were received, of which thirty-one (31) were funded. Award amounts ranged from $700 to $2,971. Grant awards funded a variety of requests such as video equipment to record student performances; training DVDs for the Dental Assisting Program; a light kit for Advanced Cinematography; a wireless portable P.A. system for band rehearsals; a binocular...
GRANT OPPORTUNITIES FROM PRIVATE FOUNDATIONS

The Foundation works collaboratively with the college’s Grants Specialist to identify grant opportunities from charitable foundations that include non-profit, 501(c)(3) status as a requirement for eligibility to apply. During the past year, the Grants Specialist has coordinated efforts with the Center for the Arts Capital Campaign, reviewed private and corporate foundation Websites, and met with deans, faculty, and program administrators to identify prospective programs that could be supported by private and/or corporate grants. In the past year, private grant awards have supported a variety of programs, including:

- Financial Peace Foundation: Financial Literacy Program
- Jameson Foundation: Dental Program
- Pasadena Community Foundation: Disabled Students Program
- Pasadena Rotary: Online Cyber-High Curriculum
- Patron Saints Foundation: Nursing Skills Lab Equipment
- Tournament of Roses Foundation: Cultural Field Trip

Communication with private and corporate funding sources occurs throughout the year. During fiscal year 2008-2009, Letters of Inquiry and proposals were submitted to more than a dozen private foundations and corporations on behalf of a wide range of projects and programs including those above as well as the Teaching and Learning Center (TLC), the Intramural program, and the high school to college initiative. Foundations contacted include Annenberg, Bank of America, Bill and Melinda Gates, Joseph Drown, Eisner, Hearst, and Lumina.

ALUMNI RELATIONS

During the 2008–2009 Fiscal Year, Alumni Relations reached out to alumni through the Campus Report; the statewide publication Affinity magazine; and the online PCC Alumni Web community which reaches upward of 160,000 individuals. The Alumni Web community currently has 3,500 registered users with more logging on and participating every day. In addition to maintaining the Alumni Website, the Resource Development Specialist also writes the Nursing Alumni newsletter and the Alumni News and Notes for the Campus Report. Alumni Relations works in tandem with Student Affairs, engaging current students and their leadership in an effort to develop a sustained connection with future alumni. Events organized or participated in by Alumni Relations during the year touched a broad array of groups:

- Welcome Day: August 2008
- Good Ol’ Boys Annual Luncheon: November 2008

microscope for archeology field classes; hand-held light meters for photography classes; and guest clinicians and artists for jazz classes.
Annual Swim Invitational Reception: April 2009
Nursing Alumni Annual Luncheon: May 2009
Grad Fest: June 2009
Commencement: June 2009

FUNDRAISING

The Center for the Arts Capital Campaign was officially launched in October 2008 with the hiring of the fundraising consulting firm Community Consulting Service Co., LLC. A fundraising goal was set at $3.5M for the inclusion of a Recital Hall and an Art Gallery in the planned Center for the Arts building. Though the campaign began at a time of significant economic downturn, the identifying of a Campaign Chair and Co-Chair in April 2009 served as a catalyst for moving the campaign forward. As of March 2010, the campaign has raised $2.5M.

The Osher Initiative was launched statewide in May 2008 as a result of a $25M gift from the Bernard Osher Foundation which set up the California Community Colleges Scholarship Endowment. The community colleges were challenged to raise a total of $50M, which would result in another $25M from the Osher Foundation on a 1 to 2 match. The fundraising goal for each college was determined by the Foundation for California Community Colleges using a computation based upon each college’s proportion of Full-Time Equivalent Students (FTES) for 2007/2008. PCC’s goal was calculated to be $979,577 which, if met, would result in a total corpus held at FCCC for the benefit of PCC students of $1,959,153. The Initiative is scheduled to run through June 2011.

CONCLUSION

On February 24, 2010, the Foundation and Advancement Subcommittee of the Pasadena City College Board of Trustees met with the officers of the Foundation. Trustee William Thomson reported out from the meeting that the following was discussed pertaining to the Foundation: a strategic plan; mission statement; fundraising to include alumni, planned giving, and Associate Groups; and participation of Foundation Board members in PCC’s annual Welcome Day held each year prior to the start of the Fall semester.
## Officers:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Background/Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Roberta (Bobbie) Moon</td>
<td>Owner, New Moon Textiles</td>
</tr>
<tr>
<td>Vice President</td>
<td>Melvin (Mel) Cohen</td>
<td>Owner, Mel Cohen Insurance Services</td>
</tr>
<tr>
<td>Secretary</td>
<td>John Gregory</td>
<td>President, Gregory Communications, Inc.</td>
</tr>
<tr>
<td>Treasurer</td>
<td>L.R. (Lonnie) Schield, Jr.</td>
<td>Retired President, The Terry Companies; Owner, AEGIS Consulting</td>
</tr>
<tr>
<td>Immediate Past President</td>
<td>Mark Ladesich</td>
<td>Certified Public Accountant</td>
</tr>
</tbody>
</table>

## Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Background/Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shirley Burt</td>
<td>Retired R.N., currently Administrative Ass’t., Kinneloa Water District</td>
</tr>
<tr>
<td>Charles E. (Chuck) Carroll</td>
<td>Vice President/Manager, Citizens Business Bank</td>
</tr>
<tr>
<td>Claudio R. Chavez, Esq.</td>
<td>Partner, Real Estate Department, DLA Piper Rudnick Gray Cary</td>
</tr>
<tr>
<td>Robert L. (Bob) Cheney</td>
<td>Retired Senior Manager, Bell &amp; Howell</td>
</tr>
<tr>
<td>Thomas I. (Tom) Delahooke</td>
<td>Financial Consultant</td>
</tr>
<tr>
<td>Nancy Dorn</td>
<td>Real Estate Broker, Dilbeck Realtors</td>
</tr>
<tr>
<td>Jonathan S. Fuhrman</td>
<td>Retired Manager, Application Development, Employers Insurance Group</td>
</tr>
<tr>
<td>Julie D. Gallant</td>
<td>Senior Investment Manager, Wells Fargo Bank</td>
</tr>
<tr>
<td>Kenneth R. (Ken) Hemming</td>
<td>Partner, Maginnis, Knechtel &amp; McIntyre LLP</td>
</tr>
<tr>
<td>Don Hopf</td>
<td>Owner, Hopf Properties</td>
</tr>
<tr>
<td>Preston E. Howard</td>
<td>Managing Broker, Rose City Realty, Inc.</td>
</tr>
<tr>
<td>M. Denise Kristof, Esq.</td>
<td>Attorney - Partner, Kristof &amp; Kristof</td>
</tr>
<tr>
<td>Ann V. Marsh</td>
<td>Senior Vice President/Regional Fiduciary Manager, Northern Trust, Bank of California, N.A.</td>
</tr>
<tr>
<td>Dorothy C. Meyerman</td>
<td>Retired Director of International Operations, National Printing Equipment Association, Business Owner</td>
</tr>
<tr>
<td>William (Bill) Opel, Ph.D.</td>
<td>Executive Director, Huntington Medical Research Institute</td>
</tr>
<tr>
<td>Paulette J. Perfumo, Ph.D.</td>
<td>President, Pasadena City College</td>
</tr>
<tr>
<td>Dick Ratliff</td>
<td>Retired Owner, Christian Company</td>
</tr>
<tr>
<td>Bingo Roncelli</td>
<td>Community volunteer</td>
</tr>
<tr>
<td>Thomas G. (Tom) Scalzo, Jr.</td>
<td>Owner, Champion’s Choice Foods &amp; Wild Irish Mills</td>
</tr>
<tr>
<td>Jil Sheldon</td>
<td>Retired Educator, San Marino Community Church Nursery School</td>
</tr>
<tr>
<td>Christine Sisley</td>
<td>Executive Director &amp; Treasurer, The Fletcher Jones Foundation</td>
</tr>
<tr>
<td>Floraline I. (Flo) Stevens, Ed.D.</td>
<td>Education Psychology Evaluation Consultant</td>
</tr>
<tr>
<td>Todd Vradenburg</td>
<td>Executive Director, Will Rogers Motion Picture Pioneers</td>
</tr>
<tr>
<td>Warren Weber</td>
<td>Retired Business Owner</td>
</tr>
<tr>
<td>Sterling S. Williams</td>
<td>Retired Director of Student Support Services, Pasadena Unified School District</td>
</tr>
</tbody>
</table>
INDEPENDENT AUDITORS' REPORT ................................................................. 1

FINANCIAL STATEMENTS

Statements of Financial Position
June 30, 2009 and 2008 ............................................................................. 2

Statements of Activities
For the Years Ended June 30, 2009 and 2008 .................................................. 3

Statements of Cash Flows
For the Years Ended June 30, 2009 and 2008 .................................................. 4

Statements of Functional Expenses
For the Years Ended June 30, 2009 and 2008 .................................................. 5

Notes to Financial Statements ..................................................................... 6
INDEPENDENT AUDITORS' REPORT

The Board of Directors
Pasadena City College Foundation, Inc.
Pasadena, California

We have audited the accompanying statements of financial position of Pasadena City College Foundation, Inc. (a California nonprofit corporation) as of June 30, 2009 and 2008, and the related statements of activities, cash flows, and functional expenses for the years then ended. These financial statements are the responsibility of Pasadena City College Foundation, Inc.'s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Pasadena City College Foundation, Inc. as of June 30, 2009 and 2008, and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Rancho Cucamonga, California
November 20, 2009
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PASADENA CITY COLLEGE FOUNDATION, INC.
(A California Nonprofit Corporation)

STATEMENTS OF FINANCIAL POSITION
JUNE 30,

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash - unrestricted</td>
<td>$-</td>
<td>$458,570</td>
</tr>
<tr>
<td>Cash - restricted</td>
<td>1,081,735</td>
<td>371,223</td>
</tr>
<tr>
<td>Pledge receivable current - restricted</td>
<td>250,468</td>
<td>200,000</td>
</tr>
<tr>
<td>Due from operating fund</td>
<td>152,815</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>1,485,018</td>
<td>1,029,793</td>
</tr>
<tr>
<td><strong>Noncurrent Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investments - unrestricted</td>
<td>-</td>
<td>778,860</td>
</tr>
<tr>
<td>Investments - restricted</td>
<td>7,806,472</td>
<td>10,324,801</td>
</tr>
<tr>
<td>Pledge receivable noncurrent - restricted</td>
<td>3,431,209</td>
<td>-</td>
</tr>
<tr>
<td>Land held for sale</td>
<td>10,850</td>
<td>10,850</td>
</tr>
<tr>
<td><strong>Total Noncurrent Assets</strong></td>
<td>11,248,531</td>
<td>11,114,511</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$12,733,549</td>
<td>$12,144,304</td>
</tr>
</tbody>
</table>

| LIABILITIES AND NET ASSETS      |            |            |
| **Current Liabilities**         |            |            |
| Due to restricted funds         | $152,815   | $-         |
| Accounts payable                | -          | 81,320     |
| **Total Current Liabilities**   | 152,815    | 81,320     |

| **NET ASSETS**                  |            |            |
| Unrestricted                    | (141,965)  | 1,166,960  |
| Temporarily restricted           | 4,079,953  | 6,205,592  |
| Permanently restricted           | 8,642,746  | 4,690,432  |
| **Total Net Assets**            | 12,580,734 | 12,062,984 |
| **Total Liabilities and Net Assets** | $12,733,549 | $12,144,304 |

See the accompanying notes to financial statements.
### PASADENA CITY COLLEGE FOUNDATION, INC.  
(A California Nonprofit Corporation)  

**STATEMENTS OF ACTIVITIES**  
FOR THE YEARS ENDED JUNE 30,

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unrestricted</td>
<td>Temporarily Restricted</td>
<td>Permanently Restricted</td>
<td>Total</td>
</tr>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donations</td>
<td>$280,000</td>
<td>$935,272</td>
<td>$3,637,573</td>
<td>$4,852,845</td>
</tr>
<tr>
<td>In-kind receipts</td>
<td>237,030</td>
<td>-</td>
<td>-</td>
<td>237,030</td>
</tr>
<tr>
<td>Special events</td>
<td>41,150</td>
<td>2,596</td>
<td>-</td>
<td>43,746</td>
</tr>
<tr>
<td>Student fees</td>
<td>-</td>
<td>4,066</td>
<td>-</td>
<td>4,066</td>
</tr>
<tr>
<td>Miscellaneous revenue</td>
<td>-</td>
<td>4,774</td>
<td>-</td>
<td>4,774</td>
</tr>
<tr>
<td>Assets released from restrictions</td>
<td>1,084,596</td>
<td>(1,084,596)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>1,642,776</td>
<td>(137,888)</td>
<td>3,637,573</td>
<td>5,142,461</td>
</tr>
<tr>
<td><strong>EXPENSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating expenses</td>
<td>279,731</td>
<td>-</td>
<td>-</td>
<td>279,731</td>
</tr>
<tr>
<td>Program expenses</td>
<td>1,358,227</td>
<td>-</td>
<td>-</td>
<td>1,358,227</td>
</tr>
<tr>
<td>Fundraising expenses</td>
<td>78,468</td>
<td>-</td>
<td>-</td>
<td>78,468</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>1,716,426</td>
<td>-</td>
<td>-</td>
<td>1,716,426</td>
</tr>
<tr>
<td><strong>OTHER INCOME (EXPENSE)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Realized loss on sale of investments</td>
<td>-</td>
<td>(2,013,628)</td>
<td>-</td>
<td>(2,013,628)</td>
</tr>
<tr>
<td>Unrealized loss</td>
<td>(976,911)</td>
<td>(308,930)</td>
<td>-</td>
<td>(1,285,841)</td>
</tr>
<tr>
<td>Interest and dividends</td>
<td>105,409</td>
<td>285,775</td>
<td>-</td>
<td>391,184</td>
</tr>
<tr>
<td>Transfers</td>
<td>(68,778)</td>
<td>68,262</td>
<td>516</td>
<td>-</td>
</tr>
<tr>
<td>FSP 117-1 transfers</td>
<td>(396,102)</td>
<td>81,877</td>
<td>314,225</td>
<td>-</td>
</tr>
<tr>
<td>Foundation management fee</td>
<td>101,107</td>
<td>(101,107)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Other Income (Expense)</strong></td>
<td>(1,235,275)</td>
<td>(1,987,751)</td>
<td>314,741</td>
<td>(2,908,285)</td>
</tr>
<tr>
<td><strong>CHANGE IN NET ASSETS</strong></td>
<td>(1,308,925)</td>
<td>(2,125,639)</td>
<td>3,952,314</td>
<td>517,750</td>
</tr>
<tr>
<td><strong>NET ASSETS, BEGINNING OF YEAR</strong></td>
<td>1,166,960</td>
<td>6,205,592</td>
<td>4,690,432</td>
<td>12,062,984</td>
</tr>
<tr>
<td><strong>NET ASSETS, END OF YEAR</strong></td>
<td>$ (141,965)</td>
<td>$4,079,953</td>
<td>$ 8,642,746</td>
<td>$ 12,580,734</td>
</tr>
</tbody>
</table>

See the accompanying notes to financial statements.
### 2008

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted</th>
<th>Temporarily Restricted</th>
<th>Permanently Restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>$ 69,409</td>
<td>$ 1,207,210</td>
<td>$ 100,000</td>
<td>$ 1,376,619</td>
</tr>
<tr>
<td>239,591</td>
<td></td>
<td>-</td>
<td>-</td>
<td>239,591</td>
</tr>
<tr>
<td>6,070</td>
<td>19,814</td>
<td>-</td>
<td>-</td>
<td>25,884</td>
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<tr>
<td>-</td>
<td>22,885</td>
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<td>22,885</td>
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<tr>
<td>-</td>
<td>6,171</td>
<td>-</td>
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<td>6,171</td>
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<tr>
<td>1,064,092</td>
<td></td>
<td>(1,064,092)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>1,379,162</td>
<td>191,988</td>
<td>100,000</td>
<td>1,671,150</td>
<td></td>
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<tr>
<td>325,443</td>
<td></td>
<td>-</td>
<td>-</td>
<td>325,443</td>
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<tr>
<td>1,426,027</td>
<td></td>
<td>-</td>
<td>-</td>
<td>1,426,027</td>
</tr>
<tr>
<td>24,119</td>
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<td>-</td>
<td>24,119</td>
</tr>
<tr>
<td>1,775,589</td>
<td></td>
<td>-</td>
<td>-</td>
<td>1,775,589</td>
</tr>
<tr>
<td>362,914</td>
<td></td>
<td>-</td>
<td>-</td>
<td>362,914</td>
</tr>
<tr>
<td>-</td>
<td>(773,024)</td>
<td>(607,376)</td>
<td>(1,380,400)</td>
<td></td>
</tr>
<tr>
<td>344,997</td>
<td></td>
<td>-</td>
<td>-</td>
<td>344,997</td>
</tr>
<tr>
<td>(451,398)</td>
<td>(29,419)</td>
<td>480,817</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>-</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>256,513</td>
<td>(802,443)</td>
<td>(126,559)</td>
<td>(672,489)</td>
<td></td>
</tr>
<tr>
<td>(139,914)</td>
<td>(610,455)</td>
<td>(26,559)</td>
<td>(776,928)</td>
<td></td>
</tr>
<tr>
<td>1,306,874</td>
<td>6,816,047</td>
<td>4,716,991</td>
<td>12,839,912</td>
<td></td>
</tr>
<tr>
<td>$ 1,166,960</td>
<td>$ 6,205,592</td>
<td>$ 4,690,432</td>
<td>$ 12,062,984</td>
<td></td>
</tr>
</tbody>
</table>
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PASADENA CITY COLLEGE FOUNDATION, INC.
(A California Nonprofit Corporation)

STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30,

<table>
<thead>
<tr>
<th>Description</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>CASH FLOWS FROM OPERATING ACTIVITIES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Change in Net Assets</td>
<td>$ 517,750</td>
<td>$ (776,928)</td>
</tr>
<tr>
<td>Adjustments to Reconcile Change in Net Assets to Net Cash Flows From</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contributions for long-term purposes</td>
<td>(4,572,845)</td>
<td>(1,307,210)</td>
</tr>
<tr>
<td>Unrealized loss on long-term investments</td>
<td>1,285,841</td>
<td>1,380,400</td>
</tr>
<tr>
<td>Changes in Operating Assets and Liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Increase in due from operating fund</td>
<td>(152,815)</td>
<td></td>
</tr>
<tr>
<td>Increase (Decrease) in accounts payable</td>
<td>(81,320)</td>
<td>81,320</td>
</tr>
<tr>
<td>Decrease in due to unrestricted funds</td>
<td>152,815</td>
<td></td>
</tr>
<tr>
<td>Net Cash Flows From Operating Activities</td>
<td>(2,850,574)</td>
<td>(622,418)</td>
</tr>
<tr>
<td>CASH FLOWS FROM INVESTING ACTIVITIES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proceeds from sale of investments</td>
<td>8,094,366</td>
<td>4,010,401</td>
</tr>
<tr>
<td>Purchase of investments</td>
<td>(6,793,530)</td>
<td>(4,955,130)</td>
</tr>
<tr>
<td>Net Cash Flows From Investing Activities</td>
<td>1,300,836</td>
<td>(944,729)</td>
</tr>
<tr>
<td>CASH FLOWS FROM FINANCING ACTIVITIES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Collections of contributions restricted for long-term purposes</td>
<td>1,091,168</td>
<td>1,307,210</td>
</tr>
<tr>
<td>Net Cash Flows From Financing Activities</td>
<td>1,091,168</td>
<td>1,307,210</td>
</tr>
<tr>
<td>NET CHANGE IN CASH AND CASH EQUIVALENTS</td>
<td>(458,570)</td>
<td>(259,937)</td>
</tr>
<tr>
<td>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</td>
<td>458,570</td>
<td>718,507</td>
</tr>
<tr>
<td>CASH AND CASH EQUIVALENTS, END OF YEAR</td>
<td>$ -</td>
<td>$ 458,570</td>
</tr>
</tbody>
</table>

See the accompanying notes to financial statements.
PASADENA CITY COLLEGE FOUNDATION, INC.  
(A California Nonprofit Corporation)  

STATEMENTS OF FUNCTIONAL EXPENSES  
FOR THE YEARS ENDED JUNE 30,
<table>
<thead>
<tr>
<th>Operating</th>
<th>Program</th>
<th>Fundraising</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$239,591</td>
<td>$239,591</td>
<td>$239,591</td>
<td></td>
</tr>
<tr>
<td>$6,187</td>
<td>$6,187</td>
<td>$6,187</td>
<td></td>
</tr>
<tr>
<td>$2,538</td>
<td>$2,538</td>
<td>$2,538</td>
<td></td>
</tr>
<tr>
<td>$405,087</td>
<td>$405,087</td>
<td>$405,087</td>
<td></td>
</tr>
<tr>
<td>$3,741</td>
<td>$3,741</td>
<td>$3,741</td>
<td></td>
</tr>
<tr>
<td>$1,835</td>
<td>$1,835</td>
<td>$1,835</td>
<td></td>
</tr>
<tr>
<td>$17,068</td>
<td>$17,068</td>
<td>$17,068</td>
<td></td>
</tr>
<tr>
<td>$2,239</td>
<td>$2,239</td>
<td>$2,239</td>
<td></td>
</tr>
<tr>
<td>$100,555</td>
<td>$100,555</td>
<td>$100,555</td>
<td></td>
</tr>
<tr>
<td>$99,568</td>
<td>$99,568</td>
<td>$99,568</td>
<td></td>
</tr>
<tr>
<td>$2,778</td>
<td>$2,778</td>
<td>$2,778</td>
<td></td>
</tr>
<tr>
<td>$16,445</td>
<td>$16,445</td>
<td>$16,445</td>
<td></td>
</tr>
<tr>
<td>$79,368</td>
<td>$79,368</td>
<td>$79,368</td>
<td></td>
</tr>
<tr>
<td>$1,462</td>
<td>$1,462</td>
<td>$1,462</td>
<td></td>
</tr>
<tr>
<td>$3,864</td>
<td>$3,864</td>
<td>$3,864</td>
<td></td>
</tr>
<tr>
<td>$653,732</td>
<td>$653,732</td>
<td>$653,732</td>
<td></td>
</tr>
<tr>
<td>$108,812</td>
<td>$108,812</td>
<td>$108,812</td>
<td></td>
</tr>
<tr>
<td>$12,000</td>
<td>$12,000</td>
<td>$12,000</td>
<td></td>
</tr>
<tr>
<td>$2,144</td>
<td>$2,144</td>
<td>$2,144</td>
<td></td>
</tr>
<tr>
<td>$325,443</td>
<td>$1,426,027</td>
<td>$24,119</td>
<td>$1,775,589</td>
</tr>
</tbody>
</table>

-5-
NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Nature of Activities

Pasadena City College Foundation, Inc. (the Foundation) was formed on November 19, 1979, for the purpose of providing support to the Pasadena Area Community College District's (the District) students, programs, and services. The Foundation is considered a Voluntary Health and Welfare Organization (VHWO) as defined by Statement of Financial Accounting Standards (SFAS) No. 117.

The Foundation significantly affects three levels of the District by 1) providing mini-grants to faculty, 2) scholarships to students, and 3) special funding to support departments and programs of the District.

Financial Statement Presentation

The Foundation presents its financial statements in accordance with SFAS No. 117, Financial Statements of Not-for-Profit Organizations. Under SFAS No. 117, the Foundation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Foundation is required to present a statement of cash flows. As permitted by the statement, the Foundation does not use fund accounting. Revenues and expenses are recorded when incurred in accordance with the accrual basis of accounting.

The Foundation and the District are financially interrelated organizations as defined by SFAS No. 136, Transfers of Assets to a Nonprofit or Charitable Trust that Holds Contributions for Others. Under SFAS No. 136, the Foundation reflects contributions received for the benefit of the District as revenue in its financial statements. The expenses related to these contributions are accounted for under program and supporting services.

Basis of Accounting

The financial statements are prepared in accordance with accounting principles generally accepted in the United States of America utilizing the accrual basis of accounting. The statement of activities is a statement of financial activities related to the current reporting period. Using this method, revenues are recognized when earned, and expenses are recognized when incurred.

Support and Expenses

Contributions are measured at their fair value at the date of contribution and are reported as an increase in net assets. The Foundation reports gifts of cash or other assets in the category designated by the donor: unrestricted, temporarily restricted, or permanently restricted. The Foundation reports gifts of goods and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Absent explicit donor stipulation about where the contributions are to be spent, the Foundation reports these contributions as unrestricted.
Contributions, including unconditional promises to give, are recognized as revenue in the period the contribution is made. Conditional promises to give are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met.

Investments

The Foundation presents its investments in accordance with SFAS No. 124, *Accounting for Certain Investments Held by Not-for-Profit Organizations*. Under SFAS No. 124, investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increases in unrestricted net assets if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

New Accounting Pronouncement

In September 2006, the Financial Accounting Standards Board (FASB) issued SFAS No. 157, *Fair Value Measurements*. This statement defines fair value, establishes a framework for measuring fair value, and expands disclosures about fair value measurements. This statement establishes a fair value hierarchy that distinguishes between valuations obtained from sources independent of the entity and those from the entity's own observable inputs that are not corroborated by observable market data. SFAS No. 157 expands disclosures about the use of fair value to measure assets and liabilities in interim and annual periods subsequent to initial recognition. This disclosure focuses on the inputs used to measure fair value and for recurring fair value measurements using significant unobservable inputs, the effect of the measurements on earnings, or changes in net assets for the period. SFAS No. 157 is effective for financial statements issued for fiscal years beginning after November 15, 2007.

The Foundation adopted SFAS No. 157, and the adoption did not have a material impact on the Foundation's financial statements.

In August 2008, FASB issued *Endowments of Not-for-Profit Organizations: Net Asset Classification of Funds Subject to an Enacted Version of the Uniform Prudent Management of Institutional Funds Act, and Enhanced Disclosures for All Endowment Funds* (FASB Staff Position (FSP) SFAS 117-1). This FSP provides guidance on the net asset classification of donor-restricted endowment funds for a not-for-profit organization that is subject to an enacted version of the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA). UPMIFA is a model act approved by the Uniform Law Commission (ULC) (formerly known as the National Conference of Commissioners on Uniform State Laws) that serves as a guideline for states to use in enacting legislation. This FSP also improves disclosures about an organization's endowment funds (both donor-restricted endowment funds and board-designated endowment funds), whether or not the organization is subject to UPMIFA. The provisions of this FSP shall be effective for fiscal years ending after December 15, 2008.

The Foundation adopted FSP 117-1 on July 1, 2008. The effect of the adoption was that the Foundation was required to transfer funds back to the permanently restricted and temporarily restricted endowment funds from the unrestricted funds in the amount of $396,102.
Fair Value Measurements

Effective January 1, 2008, the Foundation determines the fair market values of certain financial instruments based on the fair value hierarchy established in SFAS No. 157, which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The standard describes three levels of inputs that may be used to measure fair value.

The following provides a summary of the hierarchical levels, as defined by SFAS No. 157, used to measure fair value:

Level I - Quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date. Level I assets and liabilities may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

Level II - Observable inputs other than Level I prices such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities. This category generally includes U.S. Government securities and corporate debt securities.

Level III - Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities. Level III assets and liabilities include financial instruments whose value is determined using pricing models, discounted cash flow methodologies, or similar techniques, as well as instruments for which the determination of fair value requires significant management judgment or estimation. This category generally includes long-term pledges receivable and other assets where independent pricing information was not able to be obtained for a significant portion of the underlying assets.

The Foundation used the market approach to estimate fair value for all investment assets.

Donated Services, Goods, and Facilities

A substantial number of volunteers have donated their time and experience to the Foundation's program services and fundraising campaigns during the year. However, these donated services are not reflected in the financial statements since there is no readily determined method of valuing the services as defined under SFAS No. 116.

While the District has provided office space and staff assistance to the Foundation, the market value of this donation has not been reflected on these financial statements as an in-kind donation as a method of allocating these costs has not been determined.
Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. Significant estimates include the value of the beneficial interest in a charitable remainder trust.

Cash and Cash Equivalents

Cash and cash equivalents for the purposes of the statement of cash flows consist of unrestricted cash held in checking and money market accounts and certificates of deposit with maturities of less than 90 days.

Pledges Receivable

The Foundation has pledge receivable for unconditional promises to give in the amount of $3,681,677 and $200,000 at June 30, 2009 and 2008, respectively. Management has reviewed the collectability of these pledges and determined the balances to be fully collectable, in their opinion. A plan to regularly evaluate pledge receivables and the potential collectability is in place and reviewed throughout the year.

Income Taxes

The Foundation is a nonprofit corporation that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and corresponding California state provisions. The Foundation has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) and qualifies for deductible contributions as provided in Section 170(b)(A)(vi). There was no reported unrelated business income during the years ended June 30, 2009 and 2008.

Allocation of Functional Expenses

The costs of providing the various programs, fundraising, and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs, support services, and fundraising activities benefited.

Comparative Financial Statements

Certain accounts in the prior year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year financial statements.
NOTE 2 - CONCENTRATION OF RISK

As of June 30, 2009, cash accounts maintained by the Foundation were insured up to $250,000 by the Federal Deposit Insurance Corporation (FDIC). At June 30, 2009, balances held in financial institutions of $637,800 were not fully insured. At June 30, 2008, the Foundation had deposits of $247,038 in excess of the $100,000 insured by the FDIC at that time.

NOTE 3 - RESTRICTIONS ON NET ASSETS

Permanently restricted net assets are gifts of cash and securities restricted by donors in ways that permit only the earnings to be used for specific programs, scholarships, and general operations of the Foundation. Temporarily restricted net assets are gifts of cash or securities whose use is restricted to the accomplishment of a purpose or the passage of time. As restrictions on the net assets expire and the net assets become available for expenditure, the funds are released to either temporarily restricted net assets or unrestricted net assets as applicable.

NOTE 4 - PLEDGE RECEIVABLE

Unconditional pledges consist of the following:

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unconditional pledges</td>
<td>$4,580,302</td>
<td>$200,000</td>
</tr>
<tr>
<td>Less: Unamortized discount</td>
<td>(898,625)</td>
<td>-</td>
</tr>
<tr>
<td>Net Unconditional Pledges</td>
<td>$3,681,677</td>
<td>$200,000</td>
</tr>
</tbody>
</table>

Amounts due in:

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receivable in less than one year</td>
<td>$250,468</td>
<td>$200,000</td>
</tr>
<tr>
<td>Receivable in one to five years</td>
<td>959,731</td>
<td>-</td>
</tr>
<tr>
<td>Receivable in more than five years</td>
<td>2,471,478</td>
<td>-</td>
</tr>
<tr>
<td>Net Contributions Receivable</td>
<td>$3,681,677</td>
<td>$200,000</td>
</tr>
</tbody>
</table>

Pledges to give due in more than one year are recognized at fair value using present value techniques and a U.S. Treasury Bill discount rate of 2.71 percent when the donor makes an unconditional pledge to give to the Foundation.
NOTE 5 - INVESTMENTS

Investments are presented at fair value in the financial statements and are composed of the following at:

June 30, 2009:

<table>
<thead>
<tr>
<th>Investments</th>
<th>Adjusted Cost</th>
<th>Fair Market Value</th>
<th>Unrealized Gain (Loss)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporate stock</td>
<td>$6,128,829</td>
<td>$5,120,567</td>
<td>$(1,008,262)</td>
</tr>
<tr>
<td>Corporate bonds</td>
<td>945,350</td>
<td>965,103</td>
<td>19,753</td>
</tr>
<tr>
<td>Government bonds</td>
<td>536,222</td>
<td>547,427</td>
<td>11,205</td>
</tr>
<tr>
<td>CDs and mutual funds</td>
<td>1,481,912</td>
<td>1,173,375</td>
<td>(308,537)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$9,092,313</strong></td>
<td><strong>$7,806,472</strong></td>
<td><strong>$(1,285,841)</strong></td>
</tr>
</tbody>
</table>

June 30, 2008:

<table>
<thead>
<tr>
<th>Investments</th>
<th>Adjusted Cost</th>
<th>Fair Market Value</th>
<th>Unrealized Gain (Loss)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporate stock</td>
<td>$9,661,947</td>
<td>$8,232,426</td>
<td>$(1,429,521)</td>
</tr>
<tr>
<td>Corporate bonds</td>
<td>647,082</td>
<td>663,697</td>
<td>16,615</td>
</tr>
<tr>
<td>Government bonds</td>
<td>476,975</td>
<td>489,222</td>
<td>12,247</td>
</tr>
<tr>
<td>CDs and mutual funds</td>
<td>1,698,057</td>
<td>1,718,316</td>
<td>20,259</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$12,484,061</strong></td>
<td><strong>$11,103,661</strong></td>
<td><strong>$(1,380,400)</strong></td>
</tr>
</tbody>
</table>

The following schedule summarizes the investment return and its classification in the statement of activities for the year ended:

June 30, 2009:

<table>
<thead>
<tr>
<th>Description</th>
<th>Unrestricted</th>
<th>Temporarily Restricted</th>
<th>Permanently Restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest and dividends</td>
<td>$105,409</td>
<td>$285,775</td>
<td>$</td>
<td>$391,184</td>
</tr>
<tr>
<td>Realized loss on sale of assets</td>
<td></td>
<td>(2,013,628)</td>
<td>$</td>
<td>(2,013,628)</td>
</tr>
<tr>
<td>Unrealized loss</td>
<td>(976,911)</td>
<td>(308,930)</td>
<td>$</td>
<td>(1,285,841)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$(871,502)</td>
<td>$(2,036,783)</td>
<td>$</td>
<td>$(2,908,285)</td>
</tr>
</tbody>
</table>

June 30, 2008:

<table>
<thead>
<tr>
<th>Description</th>
<th>Unrestricted</th>
<th>Temporarily Restricted</th>
<th>Permanently Restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest and dividends</td>
<td>$344,997</td>
<td>$</td>
<td>$</td>
<td>$344,997</td>
</tr>
<tr>
<td>Realized gain on sale of assets</td>
<td>362,914</td>
<td>$</td>
<td>$</td>
<td>362,914</td>
</tr>
<tr>
<td>Unrealized loss</td>
<td></td>
<td>$(773,024)</td>
<td>$(607,376)</td>
<td>$(1,380,400)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$707,911</td>
<td>$(773,024)</td>
<td>$(607,376)</td>
<td>$(672,489)</td>
</tr>
</tbody>
</table>
Investment activity for the years ended June 30, 2009 and 2008, consists of the following:

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Realized loss on investments</td>
<td>$(2,013,628)</td>
<td>$ 362,914</td>
</tr>
<tr>
<td>Unrealized loss on investments</td>
<td>(1,285,841)</td>
<td>(1,380,400)</td>
</tr>
<tr>
<td>Interest and dividends</td>
<td>391,184</td>
<td>344,997</td>
</tr>
<tr>
<td>Investment expenses</td>
<td>(2,908,285)</td>
<td>(672,489)</td>
</tr>
<tr>
<td><strong>Total Investment Activity</strong></td>
<td>$(2,985,759)</td>
<td>$(772,057)</td>
</tr>
</tbody>
</table>

**NOTE 6 - ASSETS AND LIABILITIES RECORDED AT FAIR VALUE ON A RECURRING BASIS**

The following table presents the balances of the assets measured at fair value on a recurring basis as of June 30, 2009. The Foundation did not have any liabilities measured at fair value on a recurring basis as of June 30, 2009.

<table>
<thead>
<tr>
<th>Assets</th>
<th>Level I</th>
<th>Level II</th>
<th>Level III</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Common stock</td>
<td>$ 5,120,567</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 5,120,567</td>
</tr>
<tr>
<td>Corporate bonds and notes</td>
<td>965,103</td>
<td>$ -</td>
<td>$ -</td>
<td>965,103</td>
</tr>
<tr>
<td>Government bonds</td>
<td>547,427</td>
<td>$ -</td>
<td>$ -</td>
<td>547,427</td>
</tr>
<tr>
<td>CDs and mutual funds</td>
<td>-</td>
<td>1,173,375</td>
<td>$ -</td>
<td>1,173,375</td>
</tr>
<tr>
<td>Long-term pledge receivable</td>
<td>-</td>
<td>$ -</td>
<td>3,431,209</td>
<td>3,431,209</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 6,633,097</strong></td>
<td><strong>$ 1,173,375</strong></td>
<td><strong>$ 3,431,209</strong></td>
<td><strong>$ 11,237,681</strong></td>
</tr>
</tbody>
</table>

**Level III Long-Term Pledges**

- Balance, beginning of year: $ -
- New pledges: 3,431,209
- Balance, end of year: 3,431,209

**NOTE 7 - RELATED PARTY TRANSACTIONS**

The Foundation provides various levels of monetary support and service to the District. The transactions are recorded within the financial statements as distributions, student programs, and scholarship expense. The District provides office space and other support to the Foundation. The value of this support has not been calculated and is not reflected within these financial statements.
NOTE 8 - TEMPORARILY RESTRICTED NET ASSETS

Below are noted the ten largest temporarily restricted net assets. Temporarily restricted net assets totaled $4,079,953 at June 30, 2009.

<table>
<thead>
<tr>
<th>Temporary Lust Net Asset</th>
<th>Balance July 1, 2008</th>
<th>Net Increase (Decrease)</th>
<th>Balance June 30, 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing and Dentistry Grant</td>
<td>$48,989</td>
<td>$(15,396)</td>
<td>$33,593</td>
</tr>
<tr>
<td>Educational Access Grant</td>
<td>57,964</td>
<td>(1,585)</td>
<td>56,379</td>
</tr>
<tr>
<td>Cannon Fund</td>
<td>263,273</td>
<td>(101,846)</td>
<td>161,427</td>
</tr>
<tr>
<td>Cinema Program</td>
<td>102,461</td>
<td>(17,059)</td>
<td>85,402</td>
</tr>
<tr>
<td>DSPS Grant</td>
<td>7,035</td>
<td>41,570</td>
<td>48,605</td>
</tr>
<tr>
<td>Exploration of Teaching Math and Physics</td>
<td>69,533</td>
<td>(15,595)</td>
<td>53,938</td>
</tr>
<tr>
<td>Facilities</td>
<td>24,462</td>
<td>21,332</td>
<td>45,794</td>
</tr>
<tr>
<td>Nancy Wyker</td>
<td>1,446,060</td>
<td>(583,125)</td>
<td>862,935</td>
</tr>
<tr>
<td>Radio Center Pledge</td>
<td>450,000</td>
<td>(32,339)</td>
<td>417,661</td>
</tr>
<tr>
<td>Elizabeth Jensen</td>
<td>65,596</td>
<td>(19,857)</td>
<td>45,739</td>
</tr>
</tbody>
</table>

NOTE 9 - PERMANENTLY RESTRICTED NET ASSETS

Below are noted the ten largest permanently restricted net assets. Permanently restricted net assets totaled $8,642,746 at June 30, 2009.

<table>
<thead>
<tr>
<th>Permanent Lust Net Asset</th>
<th>Balance July 1, 2008</th>
<th>Net Increase</th>
<th>Balance June 30, 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Senate Scholarship Fund</td>
<td>$131,704</td>
<td>$3,551</td>
<td>$135,255</td>
</tr>
<tr>
<td>C. Robbins</td>
<td>150,000</td>
<td>-</td>
<td>150,000</td>
</tr>
<tr>
<td>Elizabeth Jensen</td>
<td>209,000</td>
<td>-</td>
<td>209,000</td>
</tr>
<tr>
<td>Hixon Teacher Prep</td>
<td>1,000,000</td>
<td>-</td>
<td>1,000,000</td>
</tr>
<tr>
<td>Latino's Scholars' Funds</td>
<td>260,093</td>
<td>-</td>
<td>260,093</td>
</tr>
<tr>
<td>Miller Fund</td>
<td>708,363</td>
<td>-</td>
<td>708,363</td>
</tr>
<tr>
<td>Nancy Wyker Fund</td>
<td>267,900</td>
<td>8,617</td>
<td>276,517</td>
</tr>
<tr>
<td>Slater Fund</td>
<td>170,000</td>
<td>-</td>
<td>170,000</td>
</tr>
<tr>
<td>Foundation Endowment Fund</td>
<td>109,663</td>
<td>150,000</td>
<td>259,663</td>
</tr>
<tr>
<td>William Lindquist</td>
<td>200,000</td>
<td>-</td>
<td>200,000</td>
</tr>
</tbody>
</table>
NOTE 10 - TRANSFERS BETWEEN FUNDS

During the year ended June 30, 2009, management reviewed original donor instructions and determined donations which had been classified as unrestricted were in actuality temporarily restricted or permanently restricted according to the donor's intent. These accounts were transferred to the proper classification.

NOTE 11 - NEGATIVE UNRESTRICTED ENDING BALANCE

As stated in Note 1, the Foundation has adopted SFAS No. 117-1. One of the effects of this adoption is that the permanently restricted endowment funds no longer recognize gains or losses due to fluctuations in the market value of investments. Rather, the unrestricted and temporarily restricted funds must absorb this activity. As a result, the unrestricted net assets as of June 30, 2009, are negative.
Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, participate in the 2010 California Community College Trustees (CCCT) Board Election.

Fiscal Impact: None

Background: Pursuant to the CCCT Board Governing Policies, the election of members of the Community College League of California (League) to the CCCT Board will occur March 10, 2010 through April 25, 2010. There are seven, three-year vacancies on the Board. Each League member community college district Board shall have one vote for each of the seven vacancies on the CCCT Board. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT Board will vote to break the tie.
DATE: February 23, 2010

TO: California Community College Trustees
   California Community College District Chancellors/Superintendents

FROM: Judy Centlivre

SUBJECT: CCCT BOARD ELECTION — 2010

Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT board of the League will take place between March 10 and April 25. Since April 25 falls on a Sunday this year, USPS postmark of April 26 will be accepted. There are seven, three-year vacancies on the board.

Each member community college district board of the League shall have one vote for each of the seven vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie.

The ten trustees who have been nominated for election to the board are listed on the enclosed sheet in the Secretary of State’s random drawing order. An official ballot for the election is also enclosed in this mailing to each community college district chancellor/superintendent as well as copies of the biographic sketch form and statement of candidacy of each of the ten candidates.

Please remember that: 1) ballots must be signed by the board secretary and board president or vice-president; and 2) ballot return envelopes must have no identifying information or signatures. Official ballots must be signed and returned to the League office, postmarked no later than April 26. Faxed ballots will not be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT President and the results announced at the CCCT Annual Conference.

If you have any questions on the CCCT board election, please call the League office.

Attachments:
   List of Candidates
   CHANCELLORS/SUPERINTENDENTS ONLY:
      Official Ballot and Return Envelope
      Candidates' Biographic Sketches and Statements
2010 CCCT ELECTION
CANDIDATES IN RANDOM DRAWING ORDER.

1. *Louise Jaffe, Santa Monica CCD
2. Stephen Castellanos, San Joaquin Delta CCD
3. Nancy Chadwick, Palomar CCD
4. Cy Gulassa, Peralta CCD
5. *Isabel Barreras, State Center CCD
6. *Donald L. Singer, San Bernardino CCD
7. Jerry Hart, Imperial CCD
8. *Walter G. Howald, Coast CCD
9. Bob Hughlett, Cerritos CCD
10. Eva Kinsman, Copper Mountain CCD

* Incumbent
CCCT 2010 BOARD
OFFICIAL BALLOT

Vote for no more than seven (7) by checking the boxes next to the names

<table>
<thead>
<tr>
<th>NOMINATED CANDIDATES</th>
<th>WRITE-IN CANDIDATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>List order based on Secretary of State's February 16, 2010, random drawing.</td>
<td>Type each qualified trustee's name and district on the lines provided below.</td>
</tr>
<tr>
<td>- *Louise Jaffe, Santa Monica CCD</td>
<td></td>
</tr>
<tr>
<td>- Stephen Castellanos, San Joaquin Delta CCD</td>
<td></td>
</tr>
<tr>
<td>- Nancy Chadwick, Palomar CCD</td>
<td></td>
</tr>
<tr>
<td>- Cy Gulassa, Peralta CCD</td>
<td></td>
</tr>
<tr>
<td>- *Isabel Barreras, State Center CCD</td>
<td></td>
</tr>
<tr>
<td>- *Donald L. Singer, San Bernardino CCD</td>
<td></td>
</tr>
<tr>
<td>- Jerry Hart, Imperial CCD</td>
<td></td>
</tr>
<tr>
<td>- *Walter G. Howald, Coast CCD</td>
<td></td>
</tr>
<tr>
<td>- Bob Hughlett, Cerritos CCD</td>
<td></td>
</tr>
<tr>
<td>- Eva Kinsman, Copper Mountain CCD</td>
<td></td>
</tr>
</tbody>
</table>

*Incumbent

**Board Secretary and Board President or Board Vice President must sign below:**
This ballot reflects the action of the board of trustees cast in accordance with local board policy.

__________________________________________  ____________________________________________
Secretary of the Board  President or Vice President of the Board
CCCT BOARD
Nomination Form

Must be returned to the League office postmarked no later than February 15, 2010, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Santa Monica Community College District nominates Louise Jaffe to be a candidate for the CCCT Board.

This nominee is a member of the Santa Monica Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination.

Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board
CCCT BOARD
NOMINATION FORM
CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Louise Jaffe DATE: February 5, 2010

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

These challenging times define us. CCCT must be a strong voice for preserving access for our students while improving quality. We must listen and learn from each other and seize this opportunity to ensure community colleges are recognized and funded as California’s essential link to higher education and skilled jobs.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

An experienced advocate, I am friendly, respectful, deliberative, pragmatic. By continuing to serve as a CCCT Board member, I learn more about each college’s concerns. I am committed to being helpful and effective, participating in Sacramento meetings and hearings to look out for and support all our colleges and students.
Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Taxed material will not be accepted.

PERSONAL
Name: Louise Jaffe
Address: 1121 Grant Street
City: Santa Monica
Zip: 90405
Phone: (310) 450-2487
E-Mail: JAFFE LOUISE@smc.edu

EDUCATION
Certificates/Degrees: Bachelor's Degree, Antioch College
Current doctoral student in the UCLA Educational Leadership Program

PROFESSIONAL EXPERIENCE
Present Occupation: Script Supervisor on The Simpsons
Other: Script Supervisor on King of the Hill and multiple feature films

COMMUNITY COLLEGE ACTIVITIES
College District Where Board Member: Santa Monica
Years of Service on Local Board: 4
Offices and Committee Memberships Held on Local Board: Chair, (2009); Vice-Chair, (2008);
Member, Board of Trustees Real Estate Subcommittee, Board Policy Working Group,
Superintendent's Evaluation Process, Board Engagement & Communication

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc: Boardmember, CCCT; Member, CCLC Legislation Committee,
2010 CCLC Annual Legislative Conference: Member, Sustainable Transportation Track Planning
California State PTA Convention; and, as Co-Chair of a Santa Monica political action committee,
Community for Excellent Public Schools, helped organize Caravan for Kids rally in Sacramento and
statewide local press conferences to protest the 2005 proposed budget cuts to public schools.
National Activities (ACCT and other organizations, boards, committees, etc.): 

2009 National Legislative Summit, plan to attend the 2010 National Legislative Summit

CIVIC AND COMMUNITY ACTIVITIES

Founder and Leader, Santa Monica Lifelong Learning Community Project

Founding Member and Past Co-Chair, Community for Excellent Public Schools

Past PTA President, Will Rogers Elementary School, Santa Monica High School

Past PTA President, Santa Monica-Malibu Council of PTAs

Member, multiple Parcel Tax and Bond exploration and campaign steering committees

Member, Santa Monica Child Care and Early Education Task Force

Member, Santa Monica College General Advisory Board

Member, Santa Monica College President’s Circle

Member, Santa Monica College Associates

Member, Santa Monica League of Women Voters

OTHER

Salzburg Fellow, Salzburg Global Seminar, International Studies Program

Workshop Presenter, 33rd District PTA Leg Conference: Effective Advocacy

Writer, monthly Lifelong Learning Community eNewsletter

Writer, monthly guest newspaper columnist for Santa Monica Observer

Writer, grant application for “Ask Me About Kids”

Speaker, League of Women Voters Salon: Women Who Shape Santa Monica

Keynote Speaker, 2009 Unity Resource Festival

Recipient of five PTA Honorary Service Awards including PTA’s highest award, the Golden Oak

Recipient of League of United Latin American Citizens/LULAC Community Unity Award

Recipient of Certificate of Recognition from then Assemblymember Fran Pavley

Recipient of County of Los Angeles Commendation from Supervisor Yvonne Brathwaite Burke
CCCT BOARD
NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2010, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the SAN JOAQUIN DELTA Community College District nominates STEPHAN COSTELANOS to be a candidate for the CCCT Board.

This nominee is a member of the SAN JOAQUIN DELTA Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

[Signature]
Signature of Clerk or Secretary of Governing Board
What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The nation and California are mired in economic calamity. The threat to education is clear. What must be recognized is the 30-year decline in support for education. If we are to remain competitive as a society we must strongly advocate for increased investment in education at all levels.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

As a practicing architect, former State Architect and involved citizen I have demonstrated my ability to bring people together, reach consensus and move forward. Politics is the art of the possible and it requires leadership. Schools play a role in building community with facilities and program that I understand.
CCCT BOARD
BIIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2010, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL
Name: Stephan Castellanos FAIA Date: February 12, 2010
Address: 8115 Highway 26
City: Valley Springs Zip: 95252
Phone: (home)209.786.2630 (office)209.462.2873
E-Mail: stephancastellanos@mac.com

EDUCATION
Certificates/Degrees: Bachelor of Architecture

PROFESSIONAL EXPERIENCE
Present Occupation: Architect

Other: 

COMMUNITY COLLEGE ACTIVITIES
College District Where Board Member: San Joaquin Delta College
Years of Service on Local Board: 1
Offices and Committee Memberships Held on Local Board: Board Chair

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc)
American Institute of Architects, Board Member, Vice President, President
California State Architect, 2000-2005
National Activities (*ACCT and other organizations, boards, committees, etc.)*: 

American Institute of Architects, Board Member, Institute Secretary

Collaborative for High Performance Schools, Board Member

CIVIC AND COMMUNITY ACTIVITIES

Stockton Cultural Heritage Board

OTHER
CCCT BOARD
NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2010, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the ___________________________ Community College District nominates ___________________________ to be a candidate for the CCCT Board.

This nominee is a member of the ___________________________ Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

[Signature]
Signature of Clerk or Secretary of Governing Board
CANDIDATE'S NAME:  NANCY C. CHADWICK  DATE:  January 25, 2010

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years?  (50 words or less; any portion of the statement beyond this limit will not be included.)

MAJOR ISSUES:

- Legislative Agenda for Prop 98 Mandated Funding, Property Tax Backfill Mandate, Budgetary Hold Harmless Provisions, Suspension of 75/25 and 50% Rules, and Career Technical Education & Basic Skills Funding
- Transfer Policy and Student Success Measures
- Green Campuses and Sustainability Policy

What do you feel you can contribute in these areas?  (50 words or less; any portion of the statement beyond this limit will not be included.)

CONTRIBUTIONS:

- Community College Board of Trustees President
- Nearly 30 years in higher education with experience in budget and planning, capital planning, academic management, and adjunct clinical faculty
- Retired from the University of California with service on four campuses: UC Los Angeles, UC Riverside, UC Davis Medical Center, and UC San Francisco
CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2010 along with the nominating ballot and statement of candidacy. Fax material will not be accepted.

PERSONAL
Name: Nancy C. Chadwick Date: January 25, 2010
Address: 5059 Nighthawk Way
City: Oceanside Zip: 92056
Phone: (760) 945-5365 (home) (office)
E-Mail: nancychadwick@cox.net

EDUCATION
Certificates/Degrees: Bachelor of Arts, University of Kansas; Master of Social Work, Catholic University; Master of Public Administration, California State University, Sacramento

PROFESSIONAL EXPERIENCE
Present Occupation:

Retired from the University of California; 30 years in Higher Education

Other: Public social agencies for ten years in supervision and management

COMMUNITY COLLEGE ACTIVITIES
College District Where Board Member: Palomar Community College District
Years of Service on Local Board: Elected 2002; Re-elected 2004; Re-elected 2008
Offices and Committee Memberships Held on Local Board:

• President of the Board 2004-2005, 2008-09
• Secretary to the Board 2003-2004, 2007-08
• Real Estate Committee 2002-2010; Palomar Foundation Board 2000-2002
State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.)

CCLC Advisory Committee on Legislation - 2008-2009; 2009-2010

National Activities (ACCT and other organizations, boards, committees, etc.): 

President, San Diego - Imperial Counties Community College Association (SDICCCA)
Board Alliance - 2007 and 2008

CIVIC AND COMMUNITY ACTIVITIES

• Served on Boards of Directors for Public Television and Public Foundations
• Chaired City Planning Commission and Redevelopment Design Review Organization

OTHER

• Association of Community College Trustees
• American Association for Women in Community Colleges
• California Women Lead
CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2010, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Peralta Community College District nominates Cy Gulassa to be a candidate for the CCCT Board.

This nominee is a member of the Peralta Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Roxanne Epstein
Signature of Clerk or Secretary of Governing Board
CCCT BOARD

STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2010 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Cy Gulassa  DATE: February 12, 2010

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Major issues for CCCT include: work with Master Plan committee to assure universal access, full funding, comprehensive programs and student affordability; promote The California Democracy Act and the Student Aid and Fiscal Responsibility Act (SAFRA); lobby to restore budget and categorical cuts; design workshops on leadership, policy and legal issues.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

As a state leader, seasoned trustee, and consultant with administrators on governance and board relations (California Collegiate Brain Trust), I can add perspective to CCCT deliberations and suggest strategic solutions. I also have experience with Master Plan reviews and chaired the State Task Force that initiated landmark CC reform (AB1725).
CCCT BOARD

BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

Personal
Name: Cy Gulassa               Date: February 11, 2010
Address: 6145 Harwood Avenue,
City: Oakland                Zip: 94618
Phone: (Office) 510 428 9130 (Cell) 510 551 8359
E-Mail: cgulassa@peralta.edu

Education
Certificates/Degrees: BA English, St. Joseph's (IN); MA English, UC Berkeley (40 units various CCs)

Professional Experience
Present Occupation: Peralta CC Trustee; Consultant for the California College Brain Trust.
Other: English Instructor De Anza College, (30 years, ret); President, Faculty Association of Foothill/DeAnza College (15 years); Editor, writer various CC publications.

Community College Activities
College District Where Board Member: Peralta Community College District
Years of Service on Local Board: 6 years
Offices and Committee Memberships Held on Local Board: President; Vice President; Chair of Policy Review Committee; Member of Audit and Finance, and Standards committees; member Peralta Foundation Board of Directors.

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor’s Committees, etc. The following activities span years1982-present: President (2 years) and board member (15 years) of Faculty Association of California Community Colleges(FACCC); President (2 years) and Board member (7 years) of California Community College Independents; President of Bay Faculty Association (four years); Member of panel to review the Master Plan for Higher Ed (1987-89); Chair of the State Task Force (AB1725) on Reform of CC Personnel Issues; Member of state Chancellor’s Committee on Study Abroad; Member of the State Chancellor’s Consultation Committee (3 years); Member California Community College Coalition (2 years); Accreditation Team Member to 4 CCC districts; Published over 100 articles on CC issues; Speaker and presenter on AB1725 personnel and governance reforms at numerous workshops sponsored by
the Chancellor, League, State Academic Senate, FACCC, and individual CC
districts; consultant on Shared Governance issues and faculty/trustee relations.

National Activities (ACCT and other organizations, boards, committees, etc.):
Attended ACCT conferences; Member Peralta Committee on Federal Legislative
Relations.

Civic and Community Activities
(Span years 1997-2008); Member, Rockridge Community Planning Council (8
years); Chief Editor, Rockridge News (10 years); participant in various community
projects, including building of new library, new community park, children’s play
park, and creek restoration.

Other
Faculty Member of the Year, FACCC, 1995
Honored by State Assembly (1986) and Senate (1995) resolutions
Letter of Commendation, President Clinton, 1995
John McFarland Award for Literary Achievement (2006)
CCCT BOARD
NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2010, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the State Center Community College District nominates Isabel Barreras to be a candidate for the CCCT Board.

This nominee is a member of the State Center Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board
CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2010 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE’S NAME: Isabel Barreras

DATE: February 3, 2010

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Student access and success are going to be major issues as we battle for more funding. We have seen drastic reductions in course offerings throughout the state. We must continue to aggressively advocate our elected leaders with a unified voice at the state and national levels.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

As an active member of the CCCT Board, I have worked hard at forging strong relationships with my colleagues throughout the state. I am a vocal advocate for community colleges and will continue to fight for the funding our students deserve.
CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2010, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL
Name: Isabel Barreras Date: February 3, 2010
Address: 1525 E. Weldon Avenue
City: Fresno, California Zip: 93704
Phone: (home)559-871-1428 (office) 559-244-5902
E-Mail: trusteebarreras@comcast.net

EDUCATION
Certificates/Degrees: MPA, National University
B.A. Liberal Studies, California State University, Fresno

PROFESSIONAL EXPERIENCE
Present Occupation: Administrative Assistant
Madera Unified School District (22 years)

COMMUNITY COLLEGE ACTIVITIES
College District Where Board Member: State Center Community College District
Years of Service on Local Board: 7 years
Offices and Committee Memberships Held on Local Board: Offices: President, Vice President, and Board Clerk. Board Representative Appointments: Fresno County Trustee Association; Madera County Trustee Association; and Chancellor and Vice Chancellor Search Committees
State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc)
CCCT Board of Directors since 2006
CCCT Nomination Selection Committee, September 2004 - May 2005
President, California Association Latino Community College Trustees (CALCCT)
National Activities (*ACCT and other organizations, boards, committees, etc. *): 

President, California Association of Latino Community College Trustees (CALCCT) 

Director, California Community College Trustees Board 

Assistant Teller, ACCT Board of Directors Elections (September 2007 - 2010) 

Past Associate Member, ACCT Diversity Committee (2004-2005) 

CIVIC AND COMMUNITY ACTIVITIES 

Director, Madera 21A District Fair Board - Governor Appointment (July 2003-Present) 

Puente Mentor, Fresno City College Puente Mentor Program (2003-Present) 

Vice President, Madera Hispanic Chamber of Commerce (2003-2006) 

Board Member, Madera Drug and Alcohol Advisory Council (2003-2005) 

Volunteer, Big Brothers and Big Sisters Event (May 2004) 

OTHER 

Graduate, Latino Caucus Institute Leadership Training - by Retired Senator Richard Polanco (March 2005)
CCCT BOARD
NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2010, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the San Bernardino Community College District nominates Dr. Donald L. Singer to be a candidate for the CCCT Board.

This nominee is a member of the San Bernardino Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Secretary of Governing Board
Bruce Baron, Acting Chancellor
CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2010 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Dr. Donald L. Singer DATE: January 15, 2010

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Funding is the primary issue. CCCT must continue to be a strong unified voice for adequate funding during this time of a strained economy and increased demand for services.

CCCT must also lead in working for ways to increase student success and diversity. Local governance must be safeguarded.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

As a result of my experience as a chief executive officer and now as a trustee, I have had the opportunity to build relationships with state legislators. I have also had the opportunity to develop governance skills which can be an asset to the League.
CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2010, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL

Name: Dr. Donald L. Singer Date: January 15, 2010
Address: 1519 Lynne Court
City: Redlands Zip: 92373
Phone: (home)909-798-2754 (office)909-382-1429
E-Mail: dlsinger@verizon.net

EDUCATION

Certificates/Degrees: B.A.; M.S. in Education; M.A.; Ph.D. - all from the University of Southern California

PROFESSIONAL EXPERIENCE

Present Occupation: President, American Sports University, San Bernardino, 2005 - Present

Other: President, Crafton Hills College, 1982-90
President, San Bernardino Valley College, 1990-97

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: San Bernardino Community College District
Years of Service on Local Board: 2001 - Present

Offices and Committee Memberships Held on Local Board: Clerk of the Board, 2001-03; Vice President of the Board, 2003-05; President of the Board, 2005-07; Clerk of the Board, 2009 - Present

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc Member, Board of Directors, CCCT, 2004 - Present; Member, California Association of Latino Community College Trustee, 2007 - Present; Member, Nominating Committee, CCCT, 2004-05; Member, California Fiscal Crisis Management Assistance Team, 2005 -
Present (appointed by the State Chancellor)

National Activities (ACCT and other organizations, boards, committees, etc.): Member, Board of Directors, ACCT, 2007 - Present; Member, Public Policy Committee, 2007-09; Member, Joint Commission on Federal Relations, 2007 - Present; Member, Governance Bylaws Committee, 2009 - Present

CIVIC AND COMMUNITY ACTIVITIES

Member, Board of Directors, Southern California Leadership Network, 2003-06; Member, St. Bernardine’s Medical Center Foundation, 2000-04; President, United Way of the East Valley, 1992-93; Member, San Gorgonio Girl Scout Council, 1988-93; Member, Board of Directors, Redlands Community Hospital, 1987-91; Member, Redlands Human Relations Commission, 2009-Present; Member, Redlands Kiwanis Club, 1983-Present; Member, San Bernardino Area Chamber of Commerce, 1991-94

OTHER

Have published articles in the following periodicals: Community College Social Science Quarterly; Community College Journal; Negro History Bulletin; Dictionary of American Negro Biography; Southern California Quarterly; Upton Sinclair Symposium; District Digest
CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2010, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Imperial Community College District nominates Jerry Hart to be a candidate for the CCCT Board.

This nominee is a member of the Imperial Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board
Dr. Ed Gould, Secretary of Governing Board
CCCT Board
Statement of Candidacy

Must be returned to the League office postmarked no later than February 15, 2010 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Jerry Hart _______________ DATE: 2/10/10

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The most pressing issue for all of us to address is establish a funding mechanism in California that will provide adequate funding to community colleges now and in the future. Second, we must provide career technical coursework to help veterans and unemployed workers be trained for jobs of the future.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I have worked diligently to promote community colleges. I have worked with the league in lobbying efforts and pursuing innovative finance ideas. I have attended league workshops and trainings over the last three years and hope to be personally involved in solving funding issues and providing an equipped workforce.
CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2010, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL
Name: Jerry D. Hart Date: 2/10/10
Address: 108 West 2nd Street
City: Imperial, CA Zip: 92251
Phone: (760) 355-1192 (home) (760) 355-1192 (office)
E-Mail: jerry.hart@imperial.edu

EDUCATION
Certificates/Degrees: AA Imperial Valley College
BA & MA San Diego State University, Ed Spec. Point Loma Nazarene College
CA Elementary Teaching Certificate, CA Administrative Service Credential

PROFESSIONAL EXPERIENCE
Present Occupation: Retired Teacher and School Administrator
Other: worked as coach, volunteer, first aid trainer, volunteer fire fighter

COMMUNITY COLLEGE ACTIVITIES
College District Where Board Member: Imperial Community College District
Years of Service on Local Board: 3
Offices and Committee Memberships Held on Local Board: Board Chair, SDICCCA Representative (Vice President this year), IVTA Representative, IVC Foundation Representative (Treasurer this year)

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc) Attended new member workshop and all other League conferences since being elected in November 2007. Attended Board Chair workshop this year.
National Activities (ACCT and other organizations, boards, committees, etc.):

I am scheduled to attend the legislative conference this year and have

lobbied for community college issues since being elected to the Board.

CIVIC AND COMMUNITY ACTIVITIES

IVC Foundation Board, Volunteer for the Red Cross, First Aid Trainer,

Calipatria Lions Club, Little League Coach, Member CSBA and Member ACSA.

OTHER

Since being elected I have worked diligently to find answers to the critical

issues facing colleges today. I have looked at the issues of partnerships

in meeting our funding needs, looked at local parcel taxes as a temporary

fix for meeting local needs, and lobbied for continuation of Cal Grants

since I represent the poorest and most unemployed county in California.
CCCT BOARD
NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2010, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Coast Community College District nominates Walter G. Howald to be a candidate for the CCCT Board.

This nominee is a member of the Coast Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination.

Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board
CANDIDATE'S NAME: WALTER G. HOWALD       DATE: February 5, 2010

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Stable funding is my top priority. Californians recognize the important role our colleges play in California's economic recovery. We must capitalize on this recognition by (1) ensuring access (2) protect workforce training, (3) offer the highest quality transfer courses, and (4) pursue new additional funding.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

As an attorney and community leader, I've learned this lesson: To win, you must take action. The Governor and President Obama voiced support for our mission; we must use this support, build a broader political consensus, and in the future position our colleges to benefit during better economic times.
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL

Name: Walter G. Howald Date: February 5, 2010

Address: Post Office Box 622 Zip: 92625

Phone: (949) 244-6094 (office) (714) 438-4848 (home)

E-Mail: wgh@cccd.edu

EDUCATION

Certificates/Degrees: Juris Doctor, UCLA School of Law
Bachelor of Arts, Economics and English, UCLA
Numerous Estate Planning and Taxation Seminars

PROFESSIONAL EXPERIENCE

Present Occupation: President, Walter G. Howald, Inc., (a professional law corporation, 1975-Present); Consultant, community college foundation leadership

Other: Intermittent Superior Court Pro-Tem Judge; Arbitrator, Directorships for client/corporations

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Coast Community College District

Years of Service on Local Board: 24 Years

Offices and Committee Memberships Held on Local Board: President (eight years); Vice President (eight years); Chair, Committee on Land Development; Chair, CTE Committee; Nominating Committee for the Orange County Committee on School Board Organizations (two years); Orange County Legislative Task Force on Community Colleges (two years); Community College Director, Orange County School Boards Asso.

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc. Member and First Vice President, CCCT Board of Directors; Past Member of the Board of Directors of the Community College Leadership Development Initiative (CCLDI); Trustee member, Statewide Strategic Plan Oversight Committee; presenter at several league and CCCT conferences; Served on CCLC Commission on Legislation and Finance; Served on Advisory Committee on Education Services (ACES); Director, Network for California Community College Foundation.
CCCT Board Nomination Form

Must be returned to the League office postmarked no later than February 15, 2010, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Cerritos Community College District nominates Dr. Bob Hughlett to be a candidate for the CCCT Board.

This nominee is a member of the Cerritos Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination.

Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board
CANDIDATE'S NAME: Bob Hughlett, Ed.D.    DATE: February 1, 2010

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Beyond overwhelming financial issues, there must be a combined effort to protect our community college system’s “open door” policies and to expand financial aid opportunities, allowing any person to pursue a college education. I also support working collaboratively throughout the education system and with our legislators to ensure student success.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

As a former K-12 school board member, city councilman and mayor, I know how crucial it is that we partner with state and local officials. I bring to the CCCT board the experience and personal connections with educators and political leaders that are necessary to enable true reform in education.
CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2010 along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL
Name: Dr. Bob Hughlett
Date: February 1, 2010
Address: 10724 Leal Avenue
City: Cerritos
Zip: 90703
Phone: (562) 926-5003 (home) (562) 860-2451 ext. 2204 (office)
E-Mail: hughlett@cerritos.edu

EDUCATION
Certificates/Degrees: Ed.D. (Post Secondary Administration), Nova University, Fort Lauderdale, Florida; March, 1983; M.A. (Education, minor in Special Education), California State University, Los Angeles, California; September, 1969; B.A. (English), Saint Mary's College, Moraga, California; May, 1968

PROFESSIONAL EXPERIENCE
Present Occupation: Retired in 2005 as director, Disabled Student Programs and Services, Cerritos College after a 30-year career spent dedicated to students with disabilities. From 1980-2005, was responsible for the management of four on-campus and one off-campus programs for approximately 1,000 students with disabilities (Resource Center for Disabled Students, Speech, Language and Hearing Center, High Tech Micro-Computer Center, Instructional Support Center and Satellite Campus at Rancho Los Amigos Medical Center in Downey). Served as professor, Disabled Student Program, Cerritos College, 1973-1980 and was responsible for the provision of specialized services and instruction to students with disabilities. During that period conducted over 45 credit classes and developed an array of 67 supportive services. Worked as a resource specialist, Downey Unified School District, 1969-1973, in a federally funded, multi-disciplinary program at Rancho Los Amigos Hospital in Downey. Responsible for diagnosis and prescriptive planning for 50 multi-handicapped children yearly.

Other: Dr. Hughlett currently serves as immediate past president of the California Association for Postsecondary Education and Disability (CAPEd). He was elected to the Board of Trustees at Cerritos College in 2005 and reelected in 2009 as a board member. Dr. Hughlett served as acting vice president of Cerritos College Student Services on two occasions and served as faculty advisor to student organization Disabled Students of Cerritos College and was recognized by Associated Students of Cerritos College as Club Advisor of the Year six times since 1974.

COMMUNITY COLLEGE ACTIVITIES
College District Where Board Member: Cerritos Community College District
Years of Service on Local Board: Four+
Offices and Committee Memberships Held on Local Board: Currently serve as board president and as board liaison to Cerritos College accreditation process and member of board personnel committee.

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.) Served as regional facilitator representing programs for the disabled at 13 local community colleges for the California Community Colleges Chancellor's Office in Sacramento, 1984-87 and 1992-1995. Served as regional facilitator statewide chairman, 1994-95. Also served as a conference presenter at annual meetings of California Post Secondary Educators of the Disabled and Chancellor's Office yearly conference (nine presentations since 1982) and the CCLC Conference in 2009.

National Activities (ACCT and other organizations, boards, committees, etc.): Served on WASC accreditation team for Gavilan College.

CIVIC AND COMMUNITY ACTIVITIES


South East Regional Occupation Board of Education. First appointed in 1987. Served as Vice President and President (1990).


Self-Insurance Authority for Effective Risk Management (SAFER) and Southeast Water Coalition. Director for Sanitation Districts 2, 3, 18 & 19/Waste Management.

Southeast Water Board, Council of Governments and Orange Line Development Authority.

Appointed by Los Angeles County Supervisor Don Knabe to Personal Assistance Services Council overseeing development of in-home supportive services for 80,000 residents of L.A. County.
Governor Board Member of Community Family Guidance Association

Governor Board Member of Los Cerritos YMCA.

Governor Board Member of Su Casa Family Support and Crisis Center


Recipient of Association of California College Administrators Community College Administrator of the Year Award in 2002.

Member of School Site Council at Stowers Elementary School (Chair 1984-87)

Coach of 11 youth sports teams from 1981 through 1989; City of Cerritos Volunteer Appreciation Award, 1989.

Volunteer of the Year for Cerritos College Foundation from City of Cerritos (1991).

Founding member of Education Subcommittee of Friends of Cerritos Center for the Performing Arts

Lifetime Member, Friends of the Cerritos Library

Associate Member, Cerritos Chamber of Commerce, since 1986.

Cerritos Optimist Club member since 1976 (director, treasurer, vice president, president (1985-86); Man of the Year in 1978 and 1997.

Three-time recipient of Certificate of Recognition for fundraising from the Los Cerritos YMCA since 1991.

Recognized by American Red Cross for activities during Cerritos air disaster, 1986

Founding vice chairman, Los Cerritos Chapter of American Heart Association, 1991;

Chairman, 1995-96

Other

_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

CCCTelet/BioF.doc
CCCT BOARD
NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2010, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Copper Mountain Community College District nominates Eva Kinsman to be a candidate for the CCCT Board.

This nominee is a member of the Copper Mountain Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Eva Kinsman

DATE: February 1, 2010

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

CCCT and the League should reject any proposed budget cuts and continue the efforts with the legislature toward an independent funding calculation not based on K-12 enrollment. We must actively promote the institutionalization of Basic Skills as a foundation for student success at all colleges. Local governance must be safeguarded.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Contributions

I can work independently or in a group to get “the message” out to legislators and the community. Community support through the voting process will be the key to qualifying and passing the funding initiative.
CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL
Name: Eva Kinsman Date: February 15, 2010
Address: 74070 Playa Vista Drive
City: 29 Palms, CA Zip: 92277
Phone: 760-367-1963 (home) 760-220-4344 (office)
E-Mail: evakinsman@gmail.com

EDUCATION
Certificates/Degrees: BS ED, MA ED

PROFESSIONAL EXPERIENCE
Present Occupation: Board of Trustees, Copper Mountain Community College
District (Retired Educator)
Other: K-12 teacher, Elementary Principal, High School Principal, University Instructor.
WASC Accreditor 26 years, Clinical Supervisor of Student Teachers, Western Governor’s University

COMMUNITY COLLEGE ACTIVITIES
College District Where Board Member: Copper Mountain
Years of Service on Local Board: 8
Offices and Committee Memberships Held on Local Board: President, Vice President, Clerk,
Foundation liaison

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor’s Committees, etc)
ACES committee member, facilitator, new trustee workshop
National Activities (*ACCT and other organizations, boards, committees, etc.): none

CIVIC AND COMMUNITY ACTIVITIES
Past Board of Directors, Action Council for 29 Palms, Inc., member, 29 Palms
Historical Society, past Vice-President of Kiwanis, member of Sky's the Limit
Past Member of Copper Mountain College Foundation, CALPAMs public art group
Member Finance Council, Church

OTHER
Grant Writer for local community park and other non-profits
RE-ELECT

ISABEL BARRERAS

FOR

CCCT Board of Directors

"As Trustees, we are guardians of the past; visionaries for the future. I pledge to continue to serve with a steadfast commitment to maintaining excellent and accessible educational opportunities for our most important stakeholder group—the students we serve."

* Continue to provide equal access opportunities for all students
* Preserve local control
* Continue to advocate for full and equitable funding
* Continue to promote quality, innovative, and accessible educational programs and services that enhance student learning and student career advancements

"Isabel Barreras has demonstrated her ability to serve as a CCCT Board Member with integrity and a sincere passion for the best interests of students. I am proud to endorse her bid for re-election and would encourage you to cast your vote for Ms. Barreras as well."

Lew Braxton
Vice President, Merced Community College Board of Trustees
Former President, CCCT Board

Director, California Community College Trustee Board (CCCT)
President, California Association of Latino Community College Trustees (CALCCT)
Director, Madera 21st District Fair Board
Past President, State Center Community College District Board of Trustees
Mentor, Fresno City College Puente Program

STATE CENTER COMMUNITY COLLEGE DISTRICT
FRESNO . REEDLEY . CLOVIS . MADERA . OAKHURST
March 6, 2010

Dear Board Administrative Assistant:

I am running for re-election to the Board of Directors of the CCCT and enclosed with this letter are copies of a leaflet which gives my qualifications for the Board and asks that your Board vote for me when they vote on candidates for the CCCT Board.

I would ask that you send this leaflet to each of your Board members the next time you mail information to the Board.

I thank you very much for your cooperation in this matter.

Thank you,

Donald L. Singer, Ph.D.
Has Done as a Member
of the CCCT Board of Directors since 2004:

- Advocated for the passage of several measures which have led to colleges (including those in the San Bernardino District) providing for establishing textbook rental services for students;
- Worked with local media groups to use the services of League staff to promote community college concerns;
- Encouraged the publication of a scholarly centennial history of California community colleges (an idea not yet in place);
- Assisted in the promulgation of community service activities within the counties of San Bernardino and Riverside; and
- Attempted as a member of an ad hoc committee to get trustees more heavily involved in accreditation activities.

Will Do as a Re-elected CCCT Board Member:

- Continue his efforts on the ad hoc committee on Accreditation;
- Enhance his efforts to have written and published a scholarly history of California community colleges;
- Redouble his efforts to have the State Legislators provide the critical financial resources needed for community colleges;
- Work hard on his continuing efforts at both the State and local levels to maintain local control; and
- Actively participate with the League and most especially CCCT to continue to explore ways by which both access and student success are maintained and strengthened.
To: Pasadena City College Community

From: Richard Garcia, Chair
Screening Committee for the PCC Presidential Search

Date: March 31, 2010

Subject: Report on Presidential Search

As chair of the Screening Committee for the PCC presidential search, I am pleased to report periodically to the Pasadena City College community on the progress of the Committee’s work. The Committee held its second business meeting on March 26 and will meet again during the second week of April. The search is assisted by Dr. R. Stanton Hales, Senior Consultant, Academic Search, Inc. (DC), and it continues to progress according to schedule and expectation.

March 26th Meeting. The Screening Committee’s goal at the March 26th meeting was collectively to review and discuss applicants’ backgrounds and experiences for President of PCC and to narrow the candidate pool of over 40 applicants to a manageable number for reference calls by the Senior Consultant. Careful consideration was given to the depth and breadth of the candidates’ qualifications and experiences as well as the make-up and diversity of the candidate pool. The Screening Committee unanimously agreed that the candidate pool appeared to be very strong and that the process should continue. I am happy to report the following meeting outcomes:

- The consultant reviewed search activity over the past month, including numbers of nominees, prospects, applicants and conversations with potential candidates.
- In a closed session meeting, the Committee reviewed the composition of the candidate pool, noting late additions and deletions.
- The Chair facilitated a Committee discussion of each of the candidates. Following the discussion, each Committee member expressed his/her preference regarding which candidates should be advanced to the next stage of the search. Committee members were then given an opportunity to further discuss candidate qualifications. As a result of this process, consensus was reached on the smaller number of candidates on which to conduct reference calls.
- The Committee again was reminded of the expectations for confidentiality throughout the search, as expressed in the ethics statement signed by each member.

April 9th Meeting. At its next meeting on April 9th, based on additional information provided by the Senior Consultant, the Screening Committee’s goal is to narrow the candidate pool to a number appropriate for interviews with the Committee later in April. The Committee then will recommend a select list to be considered and interviewed by the Board of Trustees in May.
Pasadena City College
Presidential Search

Sample Campus Forum Schedule for Finalists
(Tentatively planned for May 17-18, 19-20, 24-25)

Day 0 (Sunday/Tuesday)

6:00 p.m. Arrive; welcome reception and dinner with trustee subcommittee.
8:00 p.m. [Open]

Day 1 (Monday/Wednesday)

8:00 a.m. Lisa Sugimoto, President
9:00 a.m. President’s executive team
10:30 a.m. Break
10:45 a.m. Faculty Senate and Union presidents
Noon Lunch with selected members of the Screening Committee
1:30 p.m. Classified staff: presidents of 2 unions (CSEA, POA) and local bargaining unit (ISSU)
2:30 p.m. Constituent Leadership: officers of Management Association and Confidentials(?)
3:30 p.m. Selected deans I - Instructional and Student and Learning Services
4:30 p.m. Break in preparation for Open Forum
5:00 p.m. Open Forum Presentation
6:00 p.m. Dinner with Student Executive Team
8:00 p.m. Open conversation with students

Day 2 (Tuesday/Thursday)

9:00 a.m. Selected deans II -
10:30 a.m. [Open]
11:30 a.m. Final meeting and lunch with trustees
### OVERARCHING
- Impact of state budget on PCC student access will be minimized
- Impact of state budget on full-time PCC employees will be minimized

### FINANCIAL
- Ongoing expenditures are paid with ongoing revenue
- Nonrecurring expenditures should be paid with nonrecurring revenue
- Budget will include minimum 15% reserve to accommodate state's apportionment deferrals
- District will meet fiscal responsibility for all joint powers obligations/insurances

### COMPENSATION
- Cost of Living Adjustment will be -.38%
- Step, Column, and Longevity costs will/will not be covered
- District will/will not cover health and welfare benefit costs as in the past
- Total Compensation Model will be used to guide compensation costs
- Benefit Plan upgrades will be discussed

### HUMAN RESOURCES
- Early retirement will not be considered during this budget development process
- Job sharing options will be developed
- Voluntary furlough program will/will not be developed
- Involuntary furlough program will/will not be developed
- Voluntary reduction of hours program will/will not be developed
- Overtime will be minimized
- Stipends will be reviewed. General Fund stipends will be minimized
- Faculty will be encouraged to reduce overload to preserve jobs of adjunct colleagues
- A hiring “frost” will continue

### INSTRUCTION
- Low-enrolled class sections will be cancelled prior to start of semester
- Funded Enrollment Growth will be 2.2%
- Enrollment Management Advisory Group will recommend section counts for 2010-11
- Lottery revenue will be budgeted at the rate recommended by School Services of California
- District will provide grant matches to maximum possible extent
- ARCC funds will be integrated into the General Fund, with an XXXX amount for innovation
- Contract education/corporate training options will be developed to enhance revenue

### MISCELLANEOUS
- District will/will not contribute $1.4 M to OPEB fund
- District will/will not set aside $1M to Enterprise Resource Plan implementation
- L.A. County election expense for 2011 will be budgeted at 50% ($225k) in 2010-11
- Civic Center rate schedules will be analyzed for potential BoT revision approval
- Categorical programs will/will not receive Unrestricted General Fund (01) backfill
- To be determined by PACCD Board of Trustees
Mid-year update on 2009-2010 College Goals

Strategic Planning 2009-2010

- Spring 2009 Planning Retreat
  - Colleges Strategic Directions Changed to accreditation standards
    - 4 standards/strategic directions
  - 19 College Goals Developed
    - Each goal linked to a strategic direction
Goals to be completed

- 2 will be completed by the end of the year
  - College Goal II A-3 (2009): Educational Master Plan

Goals with Significant Progress

- College Goal II A-1 (2009): Increase the student success rate in Career and Technical Education classes to reach the peer group average reported in the Accountability Report for Community Colleges.

![Successful Course Completion Rate 2010 ARCC Report](chart.png)
Goals with Significant Progress


![Success Rate of Part-time Students](image)

Goals with Significant Progress

- College Goal III B-1 (2009): Facilities improvement
  - Industrial Technologies Building
  - Campus Center and Bookstore

- College Goal III D-2 (2009): Preserving student access
  - 105% capacity Fall 09
  - 104% capacity Spring 10
  - Enrollment Management Advisory Group (EMAG)

- College Goal IV A-1 (2009): Address accreditation recommendations
  - Follow-up Report #1 submitted
  - Task Force for each recommendation formed
On Going Goals

- 7 that are ongoing
  - College Goal II A-4 (2009): Academic/Educational Partnerships
  - College Goal II A-5 (2009): Environmental Sustainability in the curriculum
  - College Goal II A-6 (2009): Evaluate Effectiveness of Distance Education programs
  - College Goal II A-7 (2009): Assess SLOs
  - College Goal IV A-2 (2009): Evaluate Governance structures

Long Term Goals

- 4 that are long term
  - College Goal III C-1 (2009): Technology Infrastructure upgrade
  - College Goal III D-1 (2009): Build sustainable financial support
  - College Goal IV B-1 (2009): Building ties to the community
2010-2011 Strategic Planning

- Integrate
  - 2009-2010 College Goals
  - Accreditation Self-Study Planning Agendas
  - EMP emerging issues
- Ongoing process instead of onetime
- Link to
  - Tactical and Operational planning
  - Program Review
Pasadena City College
2009-10 College Goals

The mission of Pasadena City College is successful student learning. The College provides high-quality, academically rigorous instruction in a comprehensive transfer and vocational curriculum, as well as learning activities designed to improve the economic condition and quality of life of the diverse communities within the College's service area. Within the context of this mission and guided by its essential, enduring, and shared core values, the College will ensure that decisions are guided by evidence of institutional effectiveness by focusing on the following strategic directions for the next three to five years.

**Strategic Direction I:** The College will demonstrate a strong commitment to its mission that emphasizes achievement of student learning. The college will use analyses of quantitative and qualitative data and analysis in an ongoing and systematic cycle of evaluation, integrated planning, implementation, and re-evaluation to verify and improve the effectiveness by which the mission is accomplished.

*(Origin: Accreditation Standard I)*

**College Goal I A-1 (2009):** Re-evaluate the College mission statement to include student access, the provision of effective educational programs, basic skills instruction, and the role of the College's student support services.

*(Responsible Office: Office of the President)*

*(Goal Origin: Spring 2009 Board of Trustees Retreat)*

**College Goal I B-1 (2009):** Develop measures/metrics to document the College's achievement of its mission.

*(Responsible Office: Office of the President)*

*(Goal Origin: Spring 2009 Board of Trustees retreat)*

**Strategic Direction II:** The College will offer high-quality instructional programs, student support services, and library and learning support services that facilitate and demonstrate the achievement of stated student learning outcomes. The College will provide an environment that supports learning, enhances student understanding and appreciation of diversity, and encourages personal and civic responsibility as well as intellectual, aesthetic, and personal development for all of its students.

*(Origin: Accreditation Standard II)*

**College Goal II A-1 (2009):** Increase the student success rate in Career and Technical Education classes to reach the peer group average reported in the Accountability Report for Community Colleges.

*(Responsible Office: Vice President of Instruction)*

*(Goal origin: Goal 08-5)*
College Goal II A-2 (2009): Implement the Basic Skills Plan by providing leadership, resources, and professional development, including evidence-based approaches, to address the need for remediation and basic skills assistance.
(Responsible Office: Vice President of Instruction)
(Goal origin: Goal 08-6)

College Goal II A-3 (2009): Create an educational master plan, through the Vision 2020 data analysis and group engagement process, to guide the development of programs and services to meet student and community needs and expectations.
(Responsible Office: Office of the President)
(Goal origin: Spring 2009 Board of Trustees retreat)

College Goal II A-4 (2009): Develop academic/educational partnerships at PCC to increase in-district enrollment (e.g., City of Pasadena Degree programs, and ADEPT).
(Responsible Office: Vice President of Instruction)
(Goal origin: 2009-10 Student and Learning Services area plan, goal 2; Spring 2009 Board of Trustees Retreat)

(Responsible Office: Vice President of Instruction)
(Goal origin: 2009-10 Instructional area plan, goal 7; Spring 2009 Board of Trustees Retreat)

College Goal II A-6 (2009): Evaluate the effectiveness of the Distance Education program in providing access to students, especially to part-time students.
(Responsible Office: Vice President for Instruction)
(Goal Origin: Spring 2009 Board of Trustees Retreat)

College Goal II A-7 (2009): Assess student learning outcomes (SLOs) in courses and instructional programs; assess institutional learning outcomes; and assess support services outcomes in Student and Learning Services, and Administrative Services.
(Responsible Office: Vice President of Instruction)
(Goal Origin: Goals 08-2, 08-3 and 08-4 were merged into one goal covering the assessment of SLOs at all levels)

(Responsible Office: Vice President of Instruction)
(Goal Origin: Spring 2009 Board of Trustees Retreat)

Strategic Direction III: The College will effectively use its human, physical, technology, and financial resources to achieve its broad educational purposes, including stated student learning outcomes, and to improve institutional effectiveness.
(Origin: Accreditation Standard III)

(Responsible Office: Office of the President)
(Goal origin: Goal 08-8)
College Goal III A-2 (2009): Develop and implement staff/professional development, upward mobility, and succession programs as well as strategies to improve diversity in employee recruitment, hiring, and retention.
Responsible Office: Office of the President

(Origin: Strategies merged goals 08-09 and 08-10; Administrative Services area plan, goal 3; Human Resources unit plan, goals 3 and 4; Spring 2009 Board of Trustees Retreat)

College Goal III B-1 (2009): Improve campus facilities to provide a high quality, safe, attractive, and a more environmentally sustainable educational environment.
(Responsible Office: Vice President of Administration)

(Origin: Goal 08-7)

College Goal III C-1 (2009): Design, install, and implement a comprehensive, robust, integrated, and user-friendly technology system.
(Responsible Office: Office of the President)

(Origin: Administrative Services area plan, goal 1; Student and Learning Services area plan, goal 7)

College Goal III D-1 (2009): Build sustainable financial support to supplement state resources.
(Responsible Office: Office of the President)

(Origin: Goal 08-14)

College Goal III D-2 (2009): Preserve student access in a time of declining resources and improve institutional effectiveness by carefully monitoring the state budget and the expenditure of funds.
(Responsible Office: Vice President of Administration)

(Origin: Spring 2009 Board of Trustees Retreat)

Strategic Direction IV: The College will utilize the contributions of leadership throughout the institution for continuous improvement of the institution. College governance will function to facilitate decisions that support student learning programs and services and improve institutional effectiveness, while acknowledging the designated responsibilities of the governing board and the chief administrator.

(Origin: Accreditation Standard IV)

College Goal IV A-1 (2009): Address the recommendations contained in the accreditation commission’s action letter.
(Responsible Office: Office of the President)

(Origin: Spring 2009 Board of Trustees retreat)

College Goal IV A-2 (2009): Evaluate the governance and decision-making structure and processes to assure their integrity and effectiveness.
(Responsible Offices: Office of the President)

(Origin: Spring 2009 Board of Trustees Retreat)

College Goal IV B-1 (2009): Enhance support for the College from the professional community (business and government associations), the ethnic communities within the District, the State Chancellor’s Office, and political leaders.
(Responsible Office: Office of the President)

(Origin: Merged Goals 08-12 and 08-13; Spring 2009 Board of Trustees Retreat)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item N: Acceptance of Commencement Speaker

Board Meeting: April 7, 2010

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, accept the recommendation of Mr. Warren Furutani, Assembly Member of California's 55th District, to deliver the keynote address at the 85th Annual Commencement Exercises on June 18, 2010.

Fiscal Implications: The commencement speaker honorarium is provided for in the 2009-2010 Student Center Fund Annual Budget. The standard honorarium of $3,000.00 has been offered. A contract will be finalized by June 4, 2010.

Background: Mr. Furutani authored AB 37. This bill requires California community colleges and state universities to confer an honorary degree upon each person, living or deceased, who was forced to leave his or her postsecondary education as a result of federal Executive Order 9066 which caused the incarceration of individuals of Japanese ancestry during World War II.

Mr. Furutani has 40 years of experience and involvement in education and public service, both as an elected official and a community organizer. He has served on the boards of both the Los Angeles Unified School District and the Los Angeles Community College District. He founded and is chair of the Assembly Select Committee on Career Technical Education and Workforce Development. He is also organizing the first community college caucus in the California legislature.

A native Californian and fourth generation Japanese American, Mr. Furutani is a product of the Los Angeles public education system. He has been published and interviewed in education journals, university academic publications, newspapers, books and documentaries.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
1. The Board of Trustees shall conduct an annual self-assessment in accordance with applicable regional accreditation standards. The goal of the assessment is to provide for improvement in the Board's operations and, where possible, the assessment will be based on objective measures.

2. The assessment shall be based upon performance of duties according to the Board's Code of Ethics and upon progress made in achieving the goals and objectives developed annually by the Board.

3. The Board shall review the Code of Ethics annually. Instruments used in the self-assessment will be reviewed periodically and revised as appropriate.

4. The assessment form as prepared by the Board shall be completed by each Board member and submitted to the Board President no later than the last regular Board meeting in June.

5. The Board President shall consolidate the assessments into one written report. This report shall be discussed, be subject to amendment by the Board, and be approved no later than the first regular Board meeting in August.

6. All the documents referred to herein shall constitute public records and all discussion and actions taken shall be in open session of the Board.

7. In addition to the foregoing process, all Board members are subject to ultimate evaluation by the voters of their respective areas.

Approved by the Board of Trustees: Original version as Resolution No. 227, December 20, 1994; revised September 20, 2000, Revised June 4, 2008
Below are a series of statements that relate to the duties and responsibilities of the Board of Trustees. Please think back over the past calendar year and rate on a scale from “Strongly Disagree” to “Strongly Agree” how much, in your opinion, the statement describes the performance of the Pasadena City College Board of Trustees.

<table>
<thead>
<tr>
<th>Statement</th>
<th>Strongly Disagree</th>
<th>Disagree</th>
<th>Agree</th>
<th>Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Approved the College Mission Statement</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2. Served as an independent policy-making body that reflects the public interest in Board activities and decisions</td>
<td>0</td>
<td>0</td>
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<tr>
<td>3. Acted as a whole, once the Board reaches a decision.</td>
<td>0</td>
<td>0</td>
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<td>4. Advocated for, and defended the institution and protected it from undue influence and pressure.</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td>5. Established policies consistent with the Mission Statement to ensure the quality, integrity, and improvement of student learning programs and services and the resources necessary to support them.</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>6. Adopted and publicized policies on academic freedom and responsibility, student academic honesty and specific institutional beliefs or worldviews.</td>
<td>0</td>
<td>0</td>
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<tr>
<td>7. Adopted and made available personnel policies and procedures that are equitable and consistently administered</td>
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<tr>
<td>8. Adopted and implemented a written policy providing for faculty, staff, administrator, and student participation in decision-making processes.</td>
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<tr>
<td>9. Through established governance structures, processes, and practices, worked together with administrators, faculty, staff, and students to facilitate the discussion of ideas and effective communication among the institution's constituencies.</td>
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<td>10. Assumed ultimate responsibility for educational quality, legal matters, and financial integrity.</td>
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<tr>
<td>11. Established and publicized Board bylaws specifying the Board size, duties, responsibilities, and operating procedures.</td>
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<td>12. Acted in a manner consistent with its policies.</td>
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<td>13. Provided a program for Board development and new member orientation.</td>
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<td>0</td>
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<tr>
<td>14. Had a self-evaluation process for assessing Board performance that is clearly defined, implemented, and published in its policies or bylaws.</td>
<td>0</td>
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<tr>
<td>15. Has followed a code of ethics that includes a clearly defined policy for dealing with behavior that violates its code.</td>
<td>0</td>
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<td>16. Remained informed about, and involved in, the accreditation process</td>
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<td>17. Maintained the responsibility for selecting and evaluating the College President.</td>
<td>0</td>
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<tr>
<td>18. Delegated to the College President full responsibility and authority to administer Board policies without Board interferences, and holds the College President accountable for the operation of the College.</td>
<td>0</td>
<td>0</td>
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</tr>
</tbody>
</table>
The Boards relationship with the President is effective  
The Boards relationship to Instructional programs is effective  
The Boards relationship with the Associated Student Body is effective  
The Boards relationship with college staff is effective  
The Boards relationship with the Community is effective  
The relationship among Board members is effective  
The Board has an effective strategy for Financial Management of the college  
The Board has developed and effective and focused strategy for meeting Board goals

Overall Reflections

As you reflect over the past year of your work and what you have shared in the previous questions, please provide further feedback in each of the following categories:

1. What is to be affirmed/praised about our Board?

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2. What is problematic or missing?

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3. What concrete solutions do you propose?
1. The recommended order of business at a regular meeting of the Board of Trustees shall be as follows:
   a. Call to Order
   b. Closed Session
   c. Pledge of Allegiance
   d. Introductions
   e. Public Comments on non-agenda items
   f. Approval of Minutes
   g. Approval of Consent Items
   h. Action/Information Items
   i. President's Report
   j. Announcements by shared governance representatives and Board of Trustees
   k. Future Board Meeting Dates
   l. Future Agenda Items
   m. Adjournment

2. The regular order of business may be changed by the chair, subject to being overruled by a vote of not less than four of the Board members present. In arranging agendas and in changing the order of business, the convenience of those attending should be given strong consideration.

Approved by the Board of Trustees: August 17, 1994, Revised June 18, 2008
CONSENT ITEM TITLE: Approval of Student Travel - ASPCC Lobby Committee Washington, D.C. April 19-22, 2010

Board Meeting Date: April 7, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: Associated Students of Pasadena City College Lobby Committee
NUMBER: 14 (12 Students and 2 Advisors)
DATE(S): April 19-22, 2010
TIME(S): Various
DESTINATION(S): Capitol Hill Suites Washington, D.C.
EVENT: Washington D.C. Lobby
TRANSPORTATION: Air, shuttles, taxi
ADVISOR(S): Rebecca Cobb, Student Affairs Advisor and Carrie Afuso, Cross-Cultural Center Coordinator
NOT TO EXCEED: $18,714.00

FISCAL IMPLICATIONS: Funds for this activity are provided by the 2009-2010 Associated Students Lobby Fee Finance Committee Annual Budget. Cost categories and amounts include: Airfare, $4,004.00 (12 participants and 2 advisors x $286.00); luggage fee, $700.00 ($50.00 x 14 participants); ground transportation, $1,110.00 [$185.00 x 2 vans (3 round trips to the airport, hotel, and legislative offices)]; lodging, $8,358.00 ($398.00 x 7 rooms x 3 nights); meals, $1,792.00 ($32.00 x 4 days x 14 participants); duplicating, $1,000.00 (costs for printing the legislative reports, wireless internet connection and fax usage); miscellaneous, $750.00; and staff stipend, $1,000.00.

BACKGROUND: This activity involves travel to Washington D.C. to lobby on student legislative issues. The purpose for the lobby trip is to provide students with a co-curricular, educational, and hands-on experience. The students will have the opportunity to speak directly to federal legislators on matters (bills and issues) that are important to community college students, specifically students in the Pasadena Area Community College District (PACCD).
CONSENT ITEM TITLE: Approval of Student Travel - PCC Cross-Cultural Center
Mountain Center, CA
April 30-May 2, 2010

Board Meeting Date: April 7, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC Cross-Cultural Center
NUMBER: 50 (44 Students, 6 Advisors)
DATES: April 30-May 2, 2010
TIMES: Various
DESTINATION: Massey Training Center
Mountain Center, CA
EVENT: Annual Cross-Cultural Center Retreat
TRANSPORTATION: District-arranged vehicles
ADVISOR(S): Office of Students Affairs Staff
NOT TO EXCEED: $11,406.00

FISCAL IMPLICATIONS: Funds for this activity are provided by the 2009-2010 Student Service Fund Board of Directors Annual Budget, 2009-2010 Flea Market Board of Directors Annual Budget, and participants. Cost categories and amounts include: Lodging, $3,000.00 (50 participants x $30.00 x 2 days); meals, $3,000.00 (50 participants x $30.00 x 2 days); transportation, $2,316.00 [$950.00 x 1 charter bus x 2 roundtrips (April 30 and May 2) + $104.00 x 4 additional hours]; materials, $1,100.00; workshop facilitators, $1,000.00 (4 facilitators x $250.00); and staff overtime for weekend work $990.00 (27.5 hrs x $36.00 hourly rate x 1 staff).

BACKGROUND: This activity involves traveling to the annual college-wide Cross-Cultural Student Development Retreat. The focus of the retreat is to teach students awareness of one's own assumptions, biases, and values; to gain an understanding of the worldview of others; to provide information about various cultural groups; and to develop appropriate intervention strategies and techniques. Students participate in workshops addressing group dynamics, leadership development, ethics, diversity, and personal communication and goal setting. These activities will enhance the leadership and communication skills of the participating students and support the Student Learning Outcomes (SLOs) of the Office of Student Affairs. The activities further support the Institutional Learning Outcomes (ILOs): Social Responsibility - Respect for Diversity and Teamwork; and Personal Development - Ethics and Values.

Submitted by: 
Assistant Dean, Student Affairs

Recommended for Approval: 
Interim Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES: 
Superintendent/President
CONSENT ITEM TITLE:
Approval of Instructional Trip for English 1A and Counseling 12 - Puente Program, May 3-6, 2010

Board Meeting Date: April 7, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: English 1A and Counseling 12 – Puente Program students
NUMBER: 30 students; 2 faculty, 1 staff driver
DATE(S): May 3-6, 2010
TIME: Depart: 05/03/10, 7:00 a.m.
Return: 05/06/10, 7:00 p.m.
DESTINATION: UC Berkeley, University of San Francisco, Santa Clara University, San Francisco State University, UC Santa Cruz
EVENT: Bay Area university tours; attend workshops on financial aid and transfer
TRANSPORTATION: District vehicle (33-passenger van)
ADVISOR(S): Counseling/Career Services: James Aragon, Assistant Professor and Counselor. Division of English: Elsie Rivas-Gomez, Instructor.
NOT TO EXCEED:
$5,349.79 - (transportation – district vehicle, $896 [4 days @ $224 per day]; lodging, $4,327.79 [8 rooms x $119 per room x 3 days; 2 advisor rooms @ $99 per room x 3 days; 1 staff driver room @ $99 per day x 3 days; $524.58 San Francisco 14% room tax; $56.21, San Francisco Tourism Improvement Fee of 1.56%], daily parking fee, $126 [$42/day x 3 days]).

Students providing their own meals.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2009-10 Adopted Budget of account code 01-5250-1251-2764 (English – Puente Project).

BACKGROUND: This instructional field trip is requested by the Division Dean, English.

Submitted by:

Amy Umoren
Division Dean, English

Recommended for Approval:

Jocelyn Jacobs
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE:
Ratify and Approve Career and Technical Education Activities

Board Meeting Date: April 7, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Career and Technical Education activities listed below:

Ratify and Approve:

March 26, 2010 – The Annual African American High School Conference, co-sponsored by Career and Technical Education and Counseling. Seven workshops on career education and personal development, focused on the power of peer-to-peer mentorship, will be presented. Approximately 300 middle and high school students from PUSD are expected to attend. Expenses not to exceed $2,000 to cover presenters, materials, supplies, technicians, and custodians. Cost Center 03-5210-5112-0000 (CTEA-Across All)

Approve:

April 19 – 20, 2010 – MoblEd10 Mini-Conference, jointly sponsored by the Multimedia & Entertainment Initiative Hub and the MEI Curriculum Development Grants. The conference will consist of a series of lectures, panel discussions, and hands-on workshops exploring the impact of mobile technology in education and business. Participants include 200 statewide community college faculty, staff, students, and industry partners. Expenses not to exceed $62,000 for coordinators, presenters, materials, supplies, refreshments, software, technicians, lab assistants, and custodians. Cost Centers 03-5210-5122-000 (MEI Hub) and 03-5210-5141-0000 (MEI Curriculum Development)

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the cost centers listed.

BACKGROUND: These activities are intended to promote Career and Technical Education programs.

Submitted by:
Dean, Career and Technical Education

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
CONSENT ITEM No. 139-B

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: April 7, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $7,952.84.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03-04-10</td>
<td>17887048</td>
<td>$3,086.11</td>
</tr>
<tr>
<td>03-08-10</td>
<td>17893472</td>
<td>2,125.40</td>
</tr>
<tr>
<td>03-12-10</td>
<td>17910916</td>
<td>933.31</td>
</tr>
<tr>
<td>03-19-10</td>
<td>17929403</td>
<td>1,808.02</td>
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<td></td>
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<td>$7,952.84</td>
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</table>

BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services.

Submitted by:  
Odees Walker  
Director, Fiscal Services

Recommended for Approval:  
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:  
Superintendent/President
# Revolving Fund Reimbursement

**April 2010 Expense Summary**

<table>
<thead>
<tr>
<th>Date</th>
<th>Warrant Number</th>
<th>Amount</th>
<th>Description</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/4/2010</td>
<td>17887048</td>
<td>$3,086.11</td>
<td>Supplies $1,021.11, Postage $44.00, Enrollment refunds $1,580.00, ASB fee refunds $20.00, Health fee refunds $165.00, Parking fee refunds $256.00</td>
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<tr>
<td>3/8/2010</td>
<td>17893472</td>
<td>$2,125.40</td>
<td>Supplies $792.40, Repairs $24.00, Enrollment refunds $412.00, ASB fee refunds $6.00, Health fee refunds $60.00, Parking fee refunds $831.00</td>
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<tr>
<td>3/12/2010</td>
<td>17910916</td>
<td>$933.31</td>
<td>Supplies $581.77, Postage $5.54, Enrollment refunds $73.00, ASB fee refunds $2.00, Health fee refunds $15.00, Parking fee refunds $256.00</td>
<td></td>
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<tr>
<td>3/19/2010</td>
<td>17929403</td>
<td>$1,808.02</td>
<td>Supplies $1,383.12, Postage $49.90, Library refunds $139.00, Enrollment refunds $172.00, Parking fee refunds $64.00</td>
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</table>

**Grand total:** $7,952.84
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM NO. 140-B

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation

Board Meeting Date: April 7, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers’ Compensation Self-Insurance Fund Bank account in the amount of $28,994.16.

FISCAL IMPLICATIONS: The funds were expended for Medical, Travel, Legal, and Benefit Payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
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<td>$28,994.16</td>
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</table>

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Workers’ Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:**  
Budget Augmentation

**Board Meeting Date:** April 7, 2010

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2009-10 Adopted Budget for Grants, General Obligation Bonds, and Tax and Revenue Anticipation Note (TRAN) listed below:

**FISCAL IMPLICATIONS:**

**Allied Health Program Expansion:**  
<table>
<thead>
<tr>
<th>2009-2010 Adopted Budget:</th>
<th>Increase</th>
<th>2009-2010 Revised Budget</th>
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<tbody>
<tr>
<td>$ 0-</td>
<td>$ 400,000</td>
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<th>Federal Work Study Program:</th>
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<td>2009-2010 Adopted Budget</td>
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<tr>
<th>General Obligation Bonds:</th>
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<tr>
<td>2009-2010 Adopted Budget</td>
<td>$ 52,000,000</td>
<td>$ 55,582,086</td>
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<table>
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<th>Tax and Revenue Anticipation Note:</th>
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<tr>
<td>2009-2010 Adopted Budget</td>
<td>$ 10,000,000</td>
<td>$ 10,097,900</td>
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<tr>
<td>$ 97,900</td>
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<td>$ 10,097,900</td>
</tr>
</tbody>
</table>

**BACKGROUND:** These increases are based upon information available from the Chancellor’s Office, Department of Education, and RBC Capital Markets. Revenues were increased; therefore, expenses were increased commensurately.

Submitted by:  

**Interim Vice President, Administrative Service**

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

**Superintendent/President**
CONSENT ITEM TITLE: Approve/Amend Contracts

Board Meeting Date: April 7, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/amend the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by:

Director, Business Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
# REVIEW OF TRANSACTIONS AND CONTRACTS

## PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
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<tr>
<td><strong>Approve</strong></td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>B-97728-0</td>
<td>California State Polytechnic University – Pomona</td>
<td>No cost to District</td>
<td>To provide clinical experience for dietetic interns at PCC Student Health Center 6/01/10 until terminated</td>
<td>Student Health Center</td>
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<tr>
<td>B-97733-0</td>
<td>California Institute of Technology</td>
<td>$6,300.00</td>
<td>To provide use of facilities for the PCC/Glendale Community College Community Collaborative 4/08/10 thru 12/31/10</td>
<td>Career and Technical Education</td>
<td>03-5660</td>
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<tr>
<td>B-97734-0</td>
<td>Pasadena Nephrology Corporation</td>
<td>No cost to District</td>
<td>To provide use of facilities for clinical experience for medical assisting students 6/01/10 until terminated</td>
<td>Health Sciences Division</td>
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<tr>
<td>B-97735-0</td>
<td>California State Polytechnic University – Pomona</td>
<td>$40,560.00</td>
<td>To provide lodging, meals and meeting space for approximately 53 Classic Upward Bound Program participants and seven District staff 7/18/10 thru 7/29/10</td>
<td>Classic Upward Bound Grant</td>
<td>03-5250</td>
</tr>
<tr>
<td>B-97736-0</td>
<td>Joy Blustin</td>
<td>$12,000.00</td>
<td>To provide services to support data, fiscal, and event management for the PCC/Glendale Community College Career and Technical Education Collaborative and Workforce Innovation grants 4/08/10 thru 6/30/10</td>
<td>Career and Technical Education</td>
<td>03-5120</td>
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<td><strong>Amend</strong></td>
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<tr>
<td>B-97616-0</td>
<td>Toni Thomas</td>
<td>$1,500.00</td>
<td>To increase amount of agreement for additional training for Foster Care Education for an amount not-to-exceed $3,100.00 and extend term from 1/31/10 to 6/30/10</td>
<td>Foster Care Education</td>
<td>03-5140</td>
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</table>

Consent Item No. 142-B

April 7, 2010
CONSENT ITEM TITLE:  
Receive and Reject Claim  
Jacob Summers

Board Meeting Date: April 7, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, receive and reject the Claim for Damages as alleged by Jacob Summers.

FISCAL IMPLICATIONS: Mr. Summers claim is in excess of $75,000.00. The District is self-insured and a member of the joint powers authority, Statewide Association of Community Colleges (SWACC).

BACKGROUND: Mr. Summers is alleging injury as a result of an altercation with another student in a class.

Submitted by:
Sherry Hass
Director, Business Services

Recommended for Approval:
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE: Approve Purchasing Transactions

Board Meeting Date: April 7, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions P10-02292 through P10-02530.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2009-2010 District Budget in the fund indicated and charged to the cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Bylaw No. 1600. The purchase orders listed on the attached report include orders that are $500 or more.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Fund Amount</th>
</tr>
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<tbody>
<tr>
<td>P10-02292</td>
<td>* PCC BOOKSTORE</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>NATURAL SCIENCE</td>
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<td>P10-02296</td>
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<td>PRINTING SERVICES</td>
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<td>P10-02304</td>
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<td>CHILDDEV</td>
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<tr>
<td>P10-02306</td>
<td>B &amp; H PHOTO-VIDEO PRO AUDIO</td>
<td>CAMERA EQUIP. &amp; PHOTO SUP.</td>
<td>VISUAL ARTS &amp; MEDIA STUDIES</td>
<td>01</td>
<td>2,121.23</td>
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<td>P10-02313</td>
<td>PUMA POLYMERS</td>
<td>ART SUPPLIES</td>
<td>VISUAL ARTS &amp; MEDIA STUDIES</td>
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<td>P10-02316</td>
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<td>ENGTech</td>
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<td>P10-02317</td>
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<td>P10-02320</td>
<td>NOLU</td>
<td>SOFTWARE--WORDPROCESSING</td>
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<td>P10-02321</td>
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<td>P10-02323</td>
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<td>P10-02325</td>
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<td>SAWOX II C/O KEENAN AND ASSOCIATES</td>
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</table>

* Indicates Vendor is located within the Pasadena Area Community College.
> Indicates local branch utilized outside of District as required by Vendor.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
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<td>HLTH PCC</td>
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<td>VWR SCIENTIFIC, INC.</td>
<td>SCIENTIFIC EQUIP.</td>
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<td>ATHLETIC EQUIP.</td>
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<td>P10-02407</td>
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<td>SERVICE FEES/PROFESSIONAL SVS</td>
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<td>P10-02408</td>
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<td>P10-02409</td>
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<td>P10-02411</td>
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<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
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<td>P10-02415</td>
<td>INTERVALLEY POOL SUPPLY</td>
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<td>KEENAN &amp; ASSOCIATES</td>
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<td>BUSINESS SERVICES</td>
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<td>5,572.85</td>
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<td>P10-02432</td>
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<tr>
<td>P10-02434</td>
<td>NTH GENERATION COMPUTING, INC.</td>
<td>MAINTENANCE/SERVICE AGREEMENT</td>
<td>MGMT INFO SERVICES</td>
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<td>P10-02436</td>
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<td>P10-02466</td>
<td>KILGORE INTERNATIONAL, INC.</td>
<td>LABORATORY/BEAUTY SUP.</td>
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<td>P10-02467</td>
<td>SIGMA-ALDRICH, INC.</td>
<td>CHEMICALS</td>
<td>NATURAL SCIENCE</td>
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<td>P10-02469</td>
<td>STILES MACHINERY, INC.</td>
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<td>P10-02470</td>
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<td>ART SUPPLIES</td>
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</tbody>
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* Indicates Vendor is located within the Pasadena Area Community College.
> Indicates local branch utilized outside of District as required by Vendor.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
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<th>FD</th>
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<td>P10-02472</td>
<td>ADAMSON INDUSTRIES</td>
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<td>P10-02473</td>
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<td>P10-02475</td>
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<td>AUDIOVISUAL SUP. &amp; EQUIP.</td>
<td>VISUAL ARTS &amp; MEDIA STUDIES</td>
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<td>P10-02476</td>
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<td>TRAFFIC CONTROL SERVICE, INC.</td>
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<td>P10-02478</td>
<td>VALLEY BOBCAT, INC.</td>
<td>AUTOMOTIVE PARTS AND SUP.</td>
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<td>P10-02484</td>
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<td>REPAIRS</td>
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<td>P10-02490</td>
<td>&gt; STAPLES</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
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<tr>
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<td>HEALTH SCI</td>
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<td>3,090.36</td>
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<td>P10-02496</td>
<td>SCREENFLEX PORTABLE PARTITIONS</td>
<td>FURNITURE--CLASSROOM</td>
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<td>3,339.83</td>
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<td>P10-02497</td>
<td>SEHI COMPUTER PRODUCTS, INC.</td>
<td>DATA PROC./COMPUTER SUP.</td>
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<td>PLUMBING SUP.</td>
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<td>P10-02499</td>
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<td>P10-02504</td>
<td>ABC SURVEYING INSTRUMENTS</td>
<td>AUTOMOTIVE PARTS AND SUP.</td>
<td>ENGTech</td>
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<tr>
<td>P10-02505</td>
<td>AIRGAS DUARTE</td>
<td>AUTOMOTIVE PARTS AND SUP.</td>
<td>ENGTech</td>
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<td>566.91</td>
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<tr>
<td>P10-02507</td>
<td>C &amp; H DISTRIBUTORS, INC.</td>
<td>MATERIAL HANDLING EQUIP.</td>
<td>FACILITIES</td>
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<td>7,440.80</td>
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<td>P10-02513</td>
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<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>FACILITIES</td>
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<td>TY CUSHION TIRE, LLC.</td>
<td>AUTOMOTIVE PARTS AND SUP.</td>
<td>FACILITIES</td>
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<td>* PCC BOOKSTORE</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>PHYS ED</td>
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<td>500.00</td>
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<td>P10-02526</td>
<td>MURAD, INC.</td>
<td>LABORATORY/BEAUTY SUP.</td>
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<td>KIRK PAPER</td>
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<td>MORRIS FLAMINGO, INC. (MFG)</td>
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<td>P10-02529</td>
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<td>SERVICE FEES/PROFESSIONAL SVS</td>
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Total: 1,279,414.20

* Indicates Vendor is located within the Pasadena Area Community College.
> Indicates local branch utilized outside of District as required by Vendor.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Staff Development Activity

Board Meeting Date: April 7, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Staff Development activity listed below:

Approve

2010 Tech Ed Conference at Pasadena Convention Center, an international conference on technology in education. Anticipated expenses not-to-exceed $3,500.00 for registration for an unlimited number of faculty and staff. Cost Center: 01-5210-4300-2776, Human Resources Staff Development (ARCC)

FISCAL IMPLICATIONS: Funds for this activity are budgeted in the cost center indicated.

BACKGROUND: Staff Development activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics.

Submitted by:

Director, Business Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
**CONSENT ITEM TITLE:** Approve/Ratify Stipends for Classified and Unclassified Personnel

**Board Meeting Date:** April 7, 2010

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the stipends for the persons listed below for the fiscal year 2009-10.

<table>
<thead>
<tr>
<th>Name</th>
<th>Stipend</th>
<th>Special Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gallego, Patty</td>
<td>300.00</td>
<td>CPR/First Aid training to field instructors on 3/31/10 (Natural Sciences)</td>
</tr>
<tr>
<td>Palacios, Monica</td>
<td>2,000.00</td>
<td>Biotechnology Hub Grant Support 2/4/10 – 6/30/10 (Natural Sciences)</td>
</tr>
<tr>
<td>Watterson, Glenna</td>
<td>2,000.00</td>
<td>Biotechnology Hub Grant Support 2/4/10 – 6/30/10 (Natural Sciences)</td>
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</table>

**FISCAL IMPLICATIONS:** Paid from dollar-controlled accounts.

**BACKGROUND:** The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendents/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the College year 2009-2010, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.
<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
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</thead>
<tbody>
<tr>
<td>Bober, Sharon</td>
<td>400.00</td>
<td>Basic Skills Initiative---prepare, attend and participate in two training sessions for new Math 450 instructors for summer and fall 2010, 04-8-10 to 05-15-10</td>
</tr>
<tr>
<td>Cannis, Elizabeth</td>
<td>400.00</td>
<td>Basic Skills Initiative---prepare, attend and participate in two training sessions for new Math 450 instructors for summer and fall 2010, 04-8-10 to 05-15-10</td>
</tr>
<tr>
<td>Carlisi, Karen</td>
<td>1,150.00</td>
<td>Basic Skills Initiative---recruiting, training, and supervising student tutors; coordinating with Learning Assistance Center and Counseling, 04-08-10 to 06-11-10</td>
</tr>
<tr>
<td>Corson, Louise</td>
<td>400.00</td>
<td>Basic Skills Initiative---prepare, attend and participate in two training sessions for new Math 450 instructors for summer and fall 2010, 04-8-10 to 05-15-10</td>
</tr>
<tr>
<td>Crook, Mary-Erin</td>
<td>800.00</td>
<td>Basic Skills Initiative---recruiting, training, and supervising student tutors; coordinating with Learning Assistance Center and Counseling, 04-08-10 to 06-11-10</td>
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<tr>
<td>deCarvalho, Valerie</td>
<td>800.00</td>
<td>Basic Skills Initiative---recruiting, training, and supervising student tutors; coordinating with Learning Assistance Center and Counseling, 04-08-10 to 06-11-10</td>
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<tr>
<td>El-Issa, Anwar</td>
<td>150.00</td>
<td>Basic Skills Initiative---three hours of English as a Second Language grammar workshops in the ESL Center, 04-08-10 to 06-11-10</td>
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<tr>
<td>Henes, Matthew</td>
<td>400.00</td>
<td>Basic Skills Initiative---prepare, attend and participate in two training sessions for new Math 450 instructors for summer and fall 2010, 04-8-10 to 05-15-10</td>
</tr>
<tr>
<td>Hintzman, Linda</td>
<td>400.00</td>
<td>Basic Skills Initiative---prepare, attend and participate in two training sessions for new Math 450 instructors for summer and fall 2010, 04-8-10 to 05-15-10</td>
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<tr>
<td>Horton, Gloria</td>
<td>800.00</td>
<td>Basic Skills Initiative---recruiting, training, and supervising student tutors; coordinating with Learning Assistance Center and Counseling, 04-08-10 to 06-11-10</td>
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<tr>
<td>Koubek, Paulette</td>
<td>1,600.00</td>
<td>Basic Skills Initiative---recruiting, training, and supervising student tutors; coordinating with Learning Assistance Center and Counseling, 04-08-10 to 06-11-10</td>
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<td>Michelson, Melissa</td>
<td>1,750.00</td>
<td>Basic Skills Initiative---recruiting, training, and supervising student tutors; coordinating with Learning Assistance Center and Counseling, 04-08-10 to 06-11-10</td>
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<tr>
<td>O'Connor, Yuet-Ling</td>
<td>200.00</td>
<td>National Science Foundation (Mathematics and Science) Grant---develop curriculum that integrates geology and environmental science with math-level appropriate activities for Math Path, 04-10-10 to 04-17-10</td>
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<tr>
<td>Potter, Charlene</td>
<td>1,800.00</td>
<td>Basic Skills Initiative---recruiting, training, and supervising student tutors; coordinating with Learning Assistance Center and Counseling, 04-08-10 to 06-11-10</td>
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<tr>
<td>Riley, Peter</td>
<td>400.00</td>
<td>Basic Skills Initiative---prepare, attend and participate in two training sessions for new Math 450 instructors for summer and fall 2010, 04-8-10 to 05-15-10</td>
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<tr>
<td>Rose, Shelagh</td>
<td>1,350.00</td>
<td>Basic Skills Initiative---recruiting, training, and supervising student tutors; coordinating with Learning Assistance Center and Counseling, 04-08-10 to 06-11-10</td>
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<tr>
<td>Starbird, Carrie</td>
<td>400.00</td>
<td>Basic Skills Initiative---prepare, attend and participate in two training sessions for new Math 450 instructors for summer and fall 2010, 04-8-10 to 05-15-10</td>
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<tr>
<td>Talaoc, Silvia</td>
<td>400.00</td>
<td>Basic Skills Initiative---prepare, attend and participate in two training sessions for new Math 450 instructors for summer and fall 2010, 04-8-10 to 05-15-10</td>
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</table>
Trendler, Teresa  1,000.00  Workforce Innovation Partnership—coordinate Girls’ Day in Science events for grant, 03-06-10
Valentine, Jessica  400.00  Basic Skills Initiative—prepare, attend and participate in two training sessions for new Math 450 instructors for summer and fall 2010, 04-8-10 to 05-15-10
Wood, Debra  250.00  National Science Foundation (Mathematics and Science) Grant—develop curriculum that integrates chemistry with math-level appropriate activities for Math Path, 04-21-10 to 04-28-10

Amend Board Report No. 98-P  (Increase stipend)
Johnston, Richard  From: 7,000.00  Biotechnology Hub—Grant Director responsible for developing strategic alliances and attracting funding for the initiative as well as developing statewide marketing strategy and coordinating strategic partnerships with key industry associations and workforce agency partners on behalf of the initiative, 03-04-10 to 06-06-10 03-04-10 to 06-02-10.
To: 10,000.00
CONSENT ITEM No. 109-P

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Credit Teachers and Substitute Teachers, Spring 2010

Board Meeting Date: April 7, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the person listed below to be employed a temporary teacher of credit classes approved for 2009-2010. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended Human Resources be authorized to make adjustments in class and step pursuant to established procedures and to adjust overload rate for contract instructors pursuant to the current labor agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
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</thead>
<tbody>
<tr>
<td>Fisher, Chelena</td>
<td>Adjunct Counselor</td>
<td>A</td>
<td>1</td>
<td>Counseling</td>
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</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval: 

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Dean, Human Resources

Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the request of Patricia Peach, Assistant Professor, Mathematics Division, for part-time service for the college year 2010-2011 and continuing until her retirement after Spring 2015 unless changed by mutual agreement, pursuant to the provisions of Section 87483 of the Education Code. Ms. Peach will be paid a salary which is the pro rata share of the salary she would be earning if this option had not been exercised. However, Ms. Peach will receive retirement allowances and any other benefits she would have received if employed on a full-time basis.

FISCAL IMPLICATIONS: The District will continue to pay its contribution to State Teachers' Retirement System and benefits to which the instructor would be entitled had she continued to work full time.

BACKGROUND: The Optional Pre-Retirement Program was approved for instructors by the Board of Trustees on December 19, 1974, and amended on June 20, 2001 to include all academic employees. The provision is included under Article 4.4 of the current labor agreement.
Consent Item No. 112-P

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment, Change of Status, Leave of Absence, and Separation of Classified Employees

Board Meeting Date: April 7, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Magee, Linda</td>
<td>49F*</td>
<td>100% - 12 mo.</td>
<td>04/08/10-06/30/10</td>
</tr>
<tr>
<td>From: Administrative Assistant II/ Confidential Instruction</td>
<td></td>
<td></td>
<td>or until position filled</td>
</tr>
<tr>
<td>To: Interim, Executive Assistant 55F* Confidential to President's Office</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salmon, Barbara</td>
<td>40F**</td>
<td>100% - 12 mo.</td>
<td>04/08/10-06/30/10 or extension of acting assignment</td>
</tr>
<tr>
<td>From: Curriculum Catalog Technician Academic Support</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>To: Acting, Administrative Assistant I/Confidential Instruction 49F**</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shimasaki, Bonnie</td>
<td>41F***</td>
<td>From: 100% - 12 mo. To: 75% - 12 mo. 06/01/10-12/31/10 (voluntary reduction)</td>
<td></td>
</tr>
<tr>
<td>Learning Resources/Distance Learning Assistant Academic Support</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Includes 20-year service increment
** Includes 15-year service increment
*** Includes 10-year service increment

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: Routine personnel transactions.

Submitted by:
Office of Human Resources
Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President