NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, March 17, 2010

6:00 P.M. CLOSED SESSION
7:00 P.M. OPEN SESSION

MEETING NO. 7

REGULAR BUSINESS MEETING

Creveling Lounge
Pasadena City College
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 7, a Regular Business Meeting. The Open Session will begin at 6:00 P.M. with the Call to Order, Roll Call, and Public Comments on Closed Session items. Closed Session will follow. Open Session will resume at 7:00 P.M. The Board will meet in Creveling Lounge at Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION

   Government Code §54957.6  Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confidential; Management Association); Engeldinger
   Government Code §54957  Public Employee Evaluation (Superintendent/President)
   Government Code §54957  Public Employee Appointment: Medical Assisting (1); Supervisor, Payroll

III. OPEN SESSION (7:00 p.m.)

   A. PLEDGE OF ALLEGIANCE
   B. INTRODUCTIONS
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
      The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
   D. REPORTS BY MEMBERS OF THE BOARD/BOARD SUBCOMMITTEES, SUPERINTENDENT/PRESIDENT AND SHARED GOVERNANCE REPRESENTATIVES
   E. APPROVAL OF MINUTES
      Meeting No. 6, Regular Business Meeting, March 3, 2010
   F. APPROVAL OF CONSENT ITEMS (see page 3, attached)
   G. PUSD PARCEL TAX: DISCUSSION WITH POSSIBLE ACTION
   H. EDUCATIONAL MASTER PLAN UPDATE (MIG): PRESENTATION AND DISCUSSION
   I. BUDGET UPDATE: PRESENTATION AND DISCUSSION
J. FUTURE BOARD MEETING DATES

Wednesday, April 7, 2010 (Regular Board meeting) – 6:00 p.m.
Wednesday, April 21, 2010 (Regular Board meeting) – 6:00 p.m. (Begin Evaluation of Board of Trustees)

K. FUTURE AGENDA ITEMS

IV. ADJOURNMENT
CONSENT ITEMS

9-I Approval of Instructional Trip for Journalism 7A, 7B, 22, and 23, April 8-12, 2010
10-I Approval of Instructional Trip for Cosmetology Students, April 23-26, 2010
11-I Approval for Instructional Activity for Community Education Center – HSDP Graduation, May 26, 2010
12-I Ratify and Approve Career and Technical Education Activities
13-I Approve Career and Technical Education Activities

130-B Approve/Ratify/Amend Contracts
131-B Approve Extended Learning Presenters
132-B Reporting and Approval of Revolving Fund Reimbursement
133-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
134-B Budget Augmentation
135-B Transfer Between Major Objects
136-B Approve Purchasing Transactions
137-B Authorization to Solicit Bids: Measure P, Elevator Upgrades and Modernization
138-B Award Bid 872: Measure P, Miscellaneous Remodeling Projects, Time and Material

97-P Approve/Ratify Stipends for Classified and Unclassified Personnel
98-P Approve/Ratify Stipends for Academic Personnel
99-P Employment of Hourly Credit Teachers and Substitute Teachers, Spring 2010
100-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
101-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2009-2010, 2010-2011

102-P Salary Compensation Factors – Large Group Instruction
103-P Resolution No. 456: Declaration of Indefinite Salaries for 2010-2011
104-P Amend Consent Item 80-P, February 3, 2010 – Sabbatical Leaves, 2010-2011
105-P Employment of New Faculty: Medical Assisting (1)
   (CLOSED SESSION)
106-P Employment of Classified Supervisor: Supervisor, Payroll
   (CLOSED SESSION)
I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:01 p.m. by Dr. Hilary Bradbury-Huang, President.

ROLL CALL

Trustees Present
Dr. Hilary Bradbury-Huang, President
Mr. William Thomson, Vice-President
Mr. Geoffrey L. Baum, Clerk
Ms. Berlinda Brown
Dr. Anthony Fellow
Dr. Jeanette Mann
Mr. Brian Abadia, Student Trustee

Trustee Absent
Mr. John Martin

Administrative Officers in Attendance
Dr. Lisa Sugimoto, Superintendent/President
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Stuart Wilcox, Interim Vice President, Student and Learning Services
Mr. Lyle K. Engeldinger, Dean, Human Resources
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Robert Miller, Interim Dean, Educational Services

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Mr. Allen Tsay.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on closed session items.

Dr. Bradbury-Huang adjourned the Board to Closed Session at 6:02 p.m.
II. CLOSED SESSION

Government Code §54957 Public Employee Discipline, Dismissal, Release (One Employee)

Government Code §54957.6 Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confidentials; Management Association); Engeldinger

III. OPEN SESSION (7:00 p.m.)
Dr. Bradbury-Huang reconvened the Open Session at 7:01 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Mann led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Wilcox introduced the 2010 Phi Theta Kappa All-California Scholastic Team winners, Deanna O'Bryan and Solomon Abdella. Dr. Sugimoto introduced David Le Claire, Assistant Director, Office of Scholarships and Financial Aid.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment.

D. REPORTS BY MEMBERS OF THE BOARD/BOARD SUBCOMMITTEES, SUPERINTENDENT/PRESIDENT AND SHARED GOVERNANCE REPRESENTATIVES

Mr. Thomson, Trustee
- Reported the Foundation and Advancement Board subcommittee met with the Foundation Executive Committee to discuss fundraising for PCC; the Foundation's strategic plan will be revised, including the mission statement and plan for fundraising.
- Announced that at the Presidential Search Screening Committee meeting last week, Dr. R. Stanton Hales, Senior Consultant, Academic Search, Inc., reported that he had met with Dr. Jack Scott, Chancellor of the California Community Colleges and Mr. Scott Lay, President and CEO of the Community College League of California.

Mr. Baum, Trustee
- Reported modifications continue to the Board room layout. Additional feedback is welcomed.
- Attended the Board of Governors meeting: $350,000 contract awarded to PCC as the coordinator for a state-wide college matriculation program; three goals adopted by the Board of Governors: focus on veterans issues, legislation for the Chancellor of the California Community Colleges to select vice chancellors as opposed to Governor appointees, and a closer working relationship with the State Board of Education. The Board of Governors also discussed the need for local community college districts to take a more active role in the Osher challenge grant opportunity.
- Thanked Dr. Sugimoto and the counseling staff for their support of the PCC student whose family was displaced by the recent mudslides in La Cañada Flintridge.

Dr. Mann, Trustee
- Reported the College Ad Hoc Budget Committee and Board Budget and Audit Committee met.
- Reported the Board Contracts and Policy Committee is scheduled to review 22 policies in the current year.
Dr. Fellow, Trustee
• Suggested a Super Sunday program, similar to that of Cal State Fullerton, where the President, members of the Board of Trustees, and other members of the PCC community speak at African American churches throughout the District to encourage African American high school students to enroll in community college. He commended Ms. Brown for her work in this area.

Dr. Sugimoto stated that the President's African American Advisory Committee was scheduling an event of this type in the near future at several District African American churches.

Ms. Brown, Trustee
• Attended the PUSD High School Dropout Passport meeting on February 24, 2010. The goal is to reduce the PUSD dropout rate by 50%.
• Announced that at the March 9, 2010 PUSD Board of Trustees Meeting, Superintendent Diaz will present his vision for John Muir High School.

Mr. Brian Abadia, Student Trustee
• Reported students are being recruited at Club Week and encouraged to get involved in student government.

Mr. Allen Tsay, Associated Students
• Reported that nearly 500 MTA bus passes have been sold.
• Reported the Sustainability Committee will build an organic fruit and vegetable garden at the southwest corner of the 'L' building.
• Reported the Lobby Committee will be traveling to Sacramento on March 22, 2010.

Mr. John Lindemann, Classified Senate
• Thanked Dr. Sugimoto, Dr. van Pelt, Mr. Engeldinger, Mr. Miller and Ms. Kollross for agreeing to present at Classified Days on April 28-29, 2010.
• Thanked Dr. Robert Cody, Assistant Dean, Computing Services for the presentation to the Classified Senate on print services.
• Reported the revised mission statement and the Animals on Campus policy are being disseminated for input to the College Coordinating Council.

Dr. Bickley, Academic Senate
• Reported the mission statement is receiving further review by the Academic Senate.
• Reported nominations will be requested for the Faculty Lecture Performance Award.
• Announced that a professional development faculty seminar entitled “The New College Student and You” is scheduled for the faculty of PCC and Glendale Community College.
• Announced the Academic Senate elections are scheduled for spring.

Dr. Sugimoto, Superintendent/President
• Announced that as of the second week of the spring semester, headcount is down but enrollments per student are up.
• Announced the March 5, 2010 Teach-A-Palooza Symposium on assisting elementary and middle school students to become academically motivated, sponsored by the Teacher Prep program.
• Announced March 6, 2010 is Girls Science Day.
• Reported Dr. Lynn Wright has been appointed the state-wide Basic Skills Initiative Project Director for Professional Development as of March 1, 2010.
E. APPROVAL OF MINUTES
Meeting No. 5, Regular Business Meeting, February 17, 2010

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Fellow, the Board voted by a unanimous vote of the six members present to approve the Minutes of Meeting No. 5, Regular Business Meeting, held on February 17, 2010.
   Advisory Vote: Aye

F. APPROVAL OF CONSENT ITEMS
Dr. Bradbury-Huang stated that Consent Item 89-P, Approve/Ratify Stipends for Classified and Unclassified Personnel, has been revised and Consent Item 96-P, Employee Discipline, has been withdrawn.

MOTION: ON MOTION OF Dr. Fellow and seconded by Ms. Brown, the Board voted by a unanimous vote of the six members present to approve Consent Items 10-S; 124-B through 129-B; and 88-P through 95-P, as revised, with Consent Item 96-P withdrawn.
   Advisory Vote: Aye

G. ANNUAL UPDATE ON KPCC OPERATIONS: PRESENTATION AND DISCUSSION WITH POSSIBLE ACTION
Bill Davis, President and CEO of Southern California Public Radio (SCPR), the public radio network that operates 89.3 KPCC-FM, presented the annual report on KPCC operations.

MOTION: ON MOTION OF Mr. Baum and seconded by Mr. Thomson, the Board voted by a unanimous vote of the six members present to receive the annual update on KPCC operations and reaffirm PCC's partnership with Southern California Public Radio.
   Advisory Vote: Aye

H. MEDIA BROADCASTING OF BOARD MEETINGS: PRESENTATION AND DISCUSSION WITH POSSIBLE ACTION
Mr. Miller provided information on the media broadcasting of board meetings.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Fellow, the Board voted by four affirmative votes [Baum, Bradbury-Huang, Fellow, Thomson] and one negative vote [Mann] to direct the administration to enter into a one-year pilot agreement with the Pasadena Community Access Cable Corporation (PCAC) commencing July 1, 2010 and ending June 30, 2011 to cablecast PCC Board meetings at the cost described in the PCAC proposal ($15,400). Ms. Brown abstained.
   Advisory Vote: Aye

I. EDUCATIONAL MASTER PLAN UPDATE (MIG): PRESENTATION AND DISCUSSION
Mr. Miller provided information on the Educational Master Plan.

J. BUDGET UPDATE: PRESENTATION AND DISCUSSION
Dr. van Pelt provided an update on the budget.

K. ACCREDITATION FOLLOW-UP REPORT: DISCUSSION WITH POSSIBLE ACTION
Mr. Miller provided information on the Accreditation Follow-Up Report.

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted by a unanimous vote of the six members present to
approve the Accreditation Follow-Up Report for submission to the Accrediting Commission for Community and Junior Colleges. 
Advisory Vote: Aye

L. POLICY REVIEW: DISCUSSION WITH POSSIBLE ACTION

- Policy No. 4050: Standards of Scholarship
- Policy No. 4115: Articulation
- Policy No. 4117: College Credit for Articulated High School Courses

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted by a unanimous vote of the six members present to approve Policy No. 4050: Standards of Scholarship; Policy No. 4115: Articulation; and Policy No. 4117: College Credit for Articulated High School Courses.
Advisory Vote: Aye

M. PUSD PARCEL TAX -- MANN: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Brown, the Board voted by five affirmative votes [Bradbury-Huang, Brown, Fellow, Mann, Thomson] and one negative vote [Baum] to approve the PUSD parcel tax as an agenda item at the March 17, 2010 Board of Trustees meeting.
Advisory Vote: Aye

N. STUDENT ENROLLMENT FEE INCREASE -- BRADBURY-HUANG: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Baum and seconded by Ms. Brown, the Board voted by five affirmative votes [Baum, Bradbury-Huang, Brown, Fellow, Thomson] and one negative vote [Mann] to bring back for discussion the student enrollment fee increase.
Advisory Vote: Aye

O. FUTURE BOARD MEETING DATES and ITEMS

- Wednesday, March 17, 2010 (Regular Board meeting) – 6:00 p.m. (Begin Evaluation of Superintendent/President)
- Wednesday, April 7, 2010 (Regular Board meeting) – 6:00 p.m.
- Wednesday, April 14, 2010 (Regular Board meeting) – 6:00 p.m. (Begin Evaluation of Board of Trustees)

P. FUTURE AGENDA ITEMS
Dr. Mann requested the following:
- Bylaw 1250: Meetings: Recommended Order of Business.

Ms. Brown requested the following:
- Contract education.

IV. ADJOURNMENT
Dr. Bradbury-Huang adjourned Meeting No. 6 at 8:43 p.m.
MOTIONS CARRIED AT MEETING NO. 6 – March 3, 2010

1. Approval of the Minutes of Meeting No. 5, Regular Business Meeting, held on February 17, 2010.

2. Approval of Consent Items 10-S; 124-B through 129-B; and 88-P through 95-P, as revised, with Consent Item 96-P withdrawn.

3. Receive the annual update on KPCC operations and reaffirm PCC's partnership with Southern California Public Radio.

4. Approval to direct the administration to enter into a one-year pilot agreement with the Pasadena Community Access Cable Corporation (PCAC) commencing July 1, 2010 and ending June 30, 2011 to cablecast PCC Board meetings at the cost described in the PCAC proposal ($15,400).

5. Approval of the Accreditation Follow-Up Report for submission to the Accrediting Commission for Community and Junior Colleges.

6. Approval of Policy No. 4050: Standards of Scholarship; Policy No. 4115: Articulation; and Policy No. 4117: College Credit for Articulated High School Courses.

7. Approval of the PUSD parcel tax as an agenda item at the March 17, 2010 Board of Trustees meeting.

8. Approval to bring back for discussion the student enrollment fee increase.

Submitted by:

Lisa Sugimoto, Secretary
Board of Trustees
AGENDA

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II. CLOSED SESSION

Government Code §54957  Public Employee Discipline, Dismissal, Release (One Employee)
Government Code §54957.6  Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confidential; Management Association); Engeldinger

III. OPEN SESSION (7:00 p.m.)

A. PLEDGE OF ALLEGIANCE

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E. APPROVAL OF MINUTES
Meeting No. 5, Regular Business Meeting, February 17, 2010

F. APPROVAL OF CONSENT ITEMS (see page 3, attached)

G. ANNUAL UPDATE ON KPCC OPERATIONS: PRESENTATION AND DISCUSSION WITH POSSIBLE ACTION

H. MEDIA BROADCASTING OF BOARD MEETINGS: PRESENTATION AND DISCUSSION WITH POSSIBLE ACTION

I. EDUCATIONAL MASTER PLAN UPDATE (MIG): PRESENTATION AND DISCUSSION
J. BUDGET UPDATE: PRESENTATION AND DISCUSSION

K. ACCREDITATION FOLLOW-UP REPORT: DISCUSSION WITH POSSIBLE ACTION

L. POLICY REVIEW: DISCUSSION WITH POSSIBLE ACTION
   - Policy No. 4050: Standards of Scholarship
   - Policy No. 4115: Articulation
   - Policy No. 4117: College Credit for Articulated High School Courses

M. PUSD PARCEL TAX -- MANN: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

N. STUDENT ENROLLMENT FEE INCREASE -- BRADBURY-HUANG: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

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   Wednesday, March 17, 2010 (Regular Board meeting) – 6:00 p.m. (Begin Evaluation of Superintendent/President)
   Wednesday, April 7, 2010 (Regular Board meeting) – 6:00 p.m.
   Wednesday, April 21, 2010 (Regular Board meeting) – 6:00 p.m. (Begin Evaluation of Board of Trustees)

P. FUTURE AGENDA ITEMS

IV. ADJOURNMENT
CONSENT ITEMS

10-S Approval of Student Travel -- PCC Veterans Club, Key Largo, FL -- April 19-24, 2010

124-B Reporting and Approval of Revolving Fund Reimbursement
125-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation
126-B Approve Contracts
127-B Approve Staff Development Activities
128-B Approve Career and Technical Education Activity
129-B Approve Purchasing Transactions

88-P Notification to Temporary Academic Employees
89-P Approve/Ratify Stipends for Classified and Unclassified Personnel

Revised
90-P Approval of Adjustment to the 2009-10 Hourly Unclassified Employees Salary Schedule
91-P Approve/Ratify Stipends for Academic Personnel
92-P Employment of Hourly Credit Teachers and Substitute Teachers, Spring 2010
93-P Employment of Hourly Noncredit Teachers and Substitute Teachers, Spring 2010
94-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
95-P Employment of New Faculty: Counselor; History; Photography; Reading

Withdrawn
96-P Employee Discipline (1) -- CLOSED SESSION
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Dear PCC Trustees,

We invite you to endorse Measure CC.

Our public schools are making impressive progress and are poised for more. However, unprecedented statewide funding reductions from Sacramento are forcing the PUSD to make extraordinary budget cuts – cuts that threaten to undermine this progress and devastate teaching and learning throughout our public schools. To avoid the most damaging cuts, the District has put Measure CC -- a parcel tax of $120 a year for five years, a modest $10 a month -- on the ballot for a vote in May. A great community must have great public schools, and we consider it essential that voters approve this measure.

The attached Details of Measure CC gives more detail about the background, the measure itself, how the money will be used and why it’s important. The attached FAQ (two pages) answers several often-asked questions.

The attached Education Matters focuses on why good public schools are important.

To demonstrate broad community support, we’re building a powerful list of endorsements from leading individuals and organizations. (The attached list shows endorsements to date.

Because of its standing in the community and its important relationship with the PUSD, we would be especially pleased to add the PCC to our list.

Many thanks,

George Brumder
IMPORTANT INFORMATION
About Our Local Public Schools

1 What is PUSD?
The Pasadena Unified School District serves about 19,500 students in Altadena, Pasadena, Sierra Madre and adjoining unincorporated parts of Los Angeles County.

2 How is the District doing in terms of educating our community's young people?

Over the past several years our local schools are showing significant improvement. Math scores are up. English language proficiency scores are up. The API (academic performance index) is up. More students are being accepted at colleges and universities.

In 2002 only three schools scored over 700 on the API index. In 2009 23 schools scored above 700, 16 scored above 750 and 9 scored over 800. The District-wide score increased 107 points since 2002. Further gains are expected this year.

3 What, exactly, does Measure CC do?
Measure CC will provide local funds for education that cannot be taken away by the state. These funds will be used only for academic programs. Specifically in our community these funds will help:
• preserve quality education and protect academic programs against state budget cuts
• continue advanced math, science and technology courses
• continue art and music programs
• keep school libraries open
• retain qualified teachers
• maintain manageable class size
• support other critical academic programs that help prepare our students for college and careers.

4 How much is Measure CC for—and how long will it last?
$120 per taxable parcel of property per year ($10 a month or about 33 cents a day) for 5 years only.

5 How will the voting take place?
This will be a mail ballot only election. The Registrar of Voters will mail ballots to all registered voters (including homeowners and renters) around the first week of April, and they must be received by the Registrar no later than May 4, 2010.

6 How much will Measure CC raise?
Approximately $7,000,000 a year for 5 years.

7 Why do we need Measure CC now?
Our local schools are primarily funded by the state government. Not only is California 49th in the country in per-student state funding, new state cutbacks in education are cutting $23 million dollars in funding for our local schools and hurting classroom instruction even more.

8 How many voters are needed to pass Measure CC?
State law requires that 2/3 of those who vote must vote YES on Measure CC.
What will happen if voters reject Measure CC?
Without Measure CC class sizes will increase, school libraries will be closed, many music and art programs will be eliminated, advanced courses in math and science will be reduced, and summer school will be cut back drastically or eliminated altogether.

Did voters just vote for a tax for the District?
2008’s Measure TT was a bond measure for the renovation and repair of facilities. Money from that measure cannot be used for academic programs.

Will Measure CC have an independent community oversight committee to make sure the money is well spent?
Yes.

State budget cuts will result in a $23 million budget gap for the District but Measure CC will only raise $7+ million. Even if Measure CC passes, what will the District do about the other $16 million budget cuts?
Teachers, librarians, district staff, administrators, are working to agree on a furlough plan to help address the budget crisis. Even so, there will be other cuts and layoffs but the District will keep them away from the classroom as much as possible. The District will pursue other options too.

I don’t have children in the schools. How will Measure CC impact me?
Education matters to our entire community -- to all of us, whether or not we have children or grandchildren in the public schools. Investing in our schools is the best investment we can make. Good schools help young people become strong, contributing citizens. Good schools also help ensure an educated workforce, reduce school dropouts, delinquency, crime, incarcerations and welfare costs, protect property values, support the local economy and enhance the quality of life for all of us. Good schools are essential to a strong national economy, a vibrant democracy and a great country.

What about low-income seniors on fixed incomes?
Low-income seniors (65 and over) may apply for an exemption.

Who supports this Measure?
Our lists of volunteers, contributors, endorsers and other supporters grow every day. Already we have the endorsements of many individuals and these organizations:

- AARP local affiliates
- AAUW / American Association of University Women, Pasadena Branch
- All Saints Church Vestry
- Armory Center for the Arts
- Association of Pasadena School Administrators
- Dickson Podley Realtors
- First United Methodist Church of Pasadena
- The Interdenominational Ministerial Alliance of Greater Pasadena
- League of Women Voters Pasadena Area
- NAACP -- Altadena Branch
- Pasadena City Council
- Pasadena Education Network (PEN)
- Pasadena Educational Foundation
- Pasadena PTA Council
- Pasadena-Foothills Association of REALTORS®
- Teamsters Local 911
- United Nations Association (UNA) Pasadena / Foothills Chapter
- United Teachers of Pasadena

(Preiminary and Partial List)

How can I help?
You can volunteer to help this effort by contacting Darla Dyson at (626) 664-1425 or dyson.darla@gmail.com. Financial contributions can be mailed to Citizens for Quality Schools, 1530 Cheviotdale Drive, Pasadena, CA 91105. You can also volunteer and contribute at online at www.YESonCC.org.

For more information, visit www.YESonCC.org.

Measure CC Ballot Question
To provide educational opportunities so local students are prepared to succeed in college and careers; to retain quality teachers; continue funding academic programs in advanced math, science, technology, music and art; keep school libraries open, and lessen the impact of state budget cuts, shall Pasadena Unified School District levy a tax of $120 per parcel annually for five years, with independent citizens’ oversight, exemption for low-income seniors, and with all funds benefiting our local public schools and students?
CC Endorsers

Organizations:

- AARP local affiliates
- ACT
- AAUW / American Association of University Women, Pasadena Branch
- All Saints Church Vestry
- Altadena Chamber of Commerce
- Armory Center for the Arts
- Arroyo Democratic Club
- Association of Pasadena School Administrators
- California School Employees Association (CSEA)
- Dickson Podley Realtors
- Ecumenical Council of Pasadena Area Community Churches (ECPAC)
- First United Methodist Church of Pasadena
- The Interdenominational Ministerial Alliance of Greater Pasadena
- The League of Women Voters Pasadena Area
- Mothers' Club Family Learning Center
- NAACP – Altadena Branch
- NAACP – Pasadena Branch
- Planned Parenthood Pasadena and San Gabriel Valley
- Pasadena City Council
- Pasadena Education Network (PEN)
- Pasadena Educational Foundation
- Pasadena PTA Council
- Pasadena-Foothills Association of REALTORS®
- Sierra Madre City Council
- Teamsters Local 911
- United Nations Association (UNA) Pasadena / Foothills Chapter
- United Teachers of Pasadena
- West Pasadena Residents' Association

Individuals:

- Assemblyman Anthony Adams (District 59)
- Matt Allio, Director of Walden School
- Ed Bacon, Rector of All Saints Church
• City of Pasadena Mayor Bill Bogaard & Claire Bogaard
• Sheri Bonner, President & CEO, Planned Parenthood Pasadena and San Gabriel Valley
• Josh Brody, Director of Sequoyah School
• Joe Brown, President, NAACP Pasadena Branch
• Carolyn Carlburg, member, Measure TT Oversight Committee
• Jean-Lou Chameau, President, California Institute of Technology (Caltech)
• Mary Donnelly-Crocker, Executive Director, Young & Healthy
• Ruth Edwards, community leader
• Carolyn Ellner, member, Measure TT Oversight Committee
• George Fatheree, member, Measure TT Oversight Committee, & Azita Fatheree
• John Finch, Head of Chandler School
• Tamerlin J. Godley
• Anita B. and Haley J. Fromholz
• Ann Gillick, Head of School, Alverno High School
• Rabbi Joshua Grater, Pasadena Jewish Temple & Center
• Richard Gray, President of La Salle High School
• John Higgins, Headmaster of High Point Academy
• California Senator Carol Liu
• Steve Madison, member, Pasadena City Council (District 6)
• Jeanette Mann, member, Board of Trustees, Pasadena City College
• Mark Mastromatteo, Director, Leadership Pasadena
• Margaret McAustin, Member, Pasadena City Council (District 2)
• Jaylene L. Moseley, board member and President, Flintridge Operating Foundation
• Robert Nafie, Headmaster, Clairbourn School
• Doreen Oleson, Head of School, Saint Mark's School
• Assemblyman Anthony Portantino (44th District)
• Debbie Reed, Head of School, Polytechnic School
• Jeanne Register, Former Head of Mayfield Sr. School
• Michelle Richardson-Bailey, member, City of Pasadena Northwest Commission
• Jacque Robinson, member, Pasadena City Council (District 1)
• Marvin Schachter, AARP California Executive Council
• Fran Scoble, Former Head of Westridge School
• Former State Senator Jack Scott
• Tecumseh Shackelford, member, Altadena Town Council
• Lisa Sugimoto, President, Pasadena City College
• Terry Tornek, member, Pasadena City Council (District 7)
• Dr. Sandra Thomas, Dean, Bright Futures Scholars and Executive Director, Quality of Life Center
• Rhodes & Liz Trussell
• Sid Tyler, chairman, Measure TT Oversight Committee and former member, Pasadena City Council (District 7)
• George Van Alstine
• John Van de Kamp
Details of Measure CC:

- a tax of $120 per taxable parcel – a modest $10 a month
- a five-year term, starting July 1st
- a need-based exemption for persons 65 and older
- an independent community oversight committee
- a mail ballot only election on May 4th

The proceeds of Measure CC will help

- preserve quality education
- protect academic programs against State budget cuts
- continue advanced math, science and technology courses
- continue art and music programs
- keep school libraries open
- retain qualified teachers
- maintain manageable class size
- support other critical academic programs that help prepare students for college and careers

Why Measure CC Now

Education must be the community’s top priority.

Even or especially in this challenging economy, our schools are the best investment we can make. Good public schools help our young people become strong, contributing citizens. Good public schools help ensure an educated workforce and attract employers offering good, well-paying jobs. They help reduce school dropouts, delinquency, crime, incarcerations and welfare costs. They help protect property values, support the local economy and enhance the quality of life for all of us. Good public schools are essential for a strong economy, a vibrant democracy and a great country.

PUSD schools are making impressive progress and are poised for more. However, extraordinary statewide funding reductions from Sacramento are forcing District budget cuts of an estimated $23 million, cuts of over 10%. After years of District cuts away from the classroom, these cuts threaten to undermine this progress and devastate teaching and learning throughout the District.

Measure CC will avoid the most damaging of these cuts.

We urge every voter in Altadena, Pasadena and Sierra Madre to support our children’s schools, strengthen our community -- and vote YES on Measure CC.

Visit www.YESonCC.org
EDUCATION MATTERS:
Why Good Public Schools Are Important to All of Us

Education matters to our young people: Good public schools give them the tools they need
• to lead fulfilling and, we hope, joyful lives,
• to become strong, contributing citizens and
• to compete in a challenging, global economy, where perhaps now more than ever education is a key to opportunity and success.

Education matters to our entire community — to all of us, whether or not we have children or grandchildren in the public schools. Good public schools
• build a stronger, better educated workforce,
• help attract the talented, able people we need to run our businesses, our educational and cultural institutions and our many non-profits,
• help attract and retain high quality, environmentally friendly employers offering good, well-paying jobs,
• reduce school dropouts, delinquency, crime, incarcerations and welfare costs,
• increase property values,
• support the local economy and
• enhance the quality of life for all of us and for the entire community.

Education matters to all Americans -- to create a strong economy, a vibrant democracy and a great country, we must educate all our young people. If you think education is expensive, try ignorance. — Education Secretary Arne Duncan

Education Must Be Our Community’s Top Priority

2.27.10
Pasadena Sub Rosa

Latin sub rosa, under the rose; from the Roman practice of hanging a rose over a meeting as a symbol of secrecy

March 09, 2010

NO ON PUSD'S MEASURE CC (CREDIT CARD) PARCEL TAX

No on Measure CC Parcel Tax

Rebuttal to:
http://www.pasadenastarnews.com/letters/ci_14636626

What PUSD is not telling you:

That, unlike a Property Tax, a Parcel Tax can legally be used “for anything” (social services, non-teacher jobs programs, more consultants, etc.). A Parcel Tax is like a credit card while a Property Tax is like a debit card that can only be used for education. Measure CC contains no assurances that increased taxes will go to classrooms as do parcel tax measures in other communities. PUSD has already indicated that it wants to expand social and health services jobs programs in unused school building space.

That it is still possible to balance the PUSD budget without a parcel tax, or eliminating teachers or important programs.

That a Parcel Tax will not enhance property values because of the unique legacy of forced busing and proliferation of private schools in Pasadena. Ask yourself (not a real estate broker) if proximity to a public school in Pasadena increases your property value.

There is no assurance that the State of California will not just reduce dollar-for-dollar its allocation of school funding to PUSD due to the enormous state budget deficit and the provisions of Prop 98.

Measure CC is double PUSD's own estimate revenue shortfall. PUSD's own website says the total revenue shortfall will be $4.216 million which equates to $0.56 per student per day; Measure CC will raise $7.614 million or $1.02 per student per day.

With aggressive purchasing policies it is possible that the entire estimated budget shortfall could be absorbed. The Producer Price Index (PPI) is down 10% on materials and supplies and down 25% for foods from 2009.

That PEF funding is not included in PUSD's revenue shortfall estimate. The Pasadena Education Foundation (PEF) has raised $15 million per year on average over the past 10 years of additional funds for special programs while PUSD's Measure CC Parcel Tax proposes to raise $7.621 million from property owners during the Second Great Depression.

PUSD is forecasting a 13.35% loss of ADA revenues but the California Legislative Analysts Office (LAO) and the California School Boards Association concur that the likely state budget cut to public schools under Prop 98 will be roughly 6% for 2010-11. A 6% loss of state revenues could be absorbable by PUSD non-teachers by about $11.50 per day less pay ($1.44 less pay per hour).http://www.capitolweekly.net/article.php?xid=v077fne20f16ci

Measure CC is like issuing PUSD a credit card. If your household budget is running in the red would you apply for a new credit card to make up for the loss? VOTE NO ON MEASURE CC – PUSD's "Credit Card" PARCEL TAX

Posted at 12:35 PM | Permalink

TrackBack

TrackBack URL for this entry:
http://www.typepad.com/services/trackback/6a010534d10876970c0120a91bc14970b
Listed below are links to weblogs that reference NO ON PUSD'S MEASURE CC (CREDIT CARD) PARCEL TAX:

Comments

You can follow this conversation by subscribing to the comment feed for this post.

Good schools do not create property values. Most economists agree that affluent neighborhoods spawn good schools.

Posted by: malthus | March 09, 2010 at 07:10 PM

Reply to Malthus:

Pasadena is a wealthy community but as a legacy of forced school busing and the Serrano vs. Priest court decision transferring financing of public schools from cities to the state, there is no "wealth effect" from public schools in Pasadena. Pasadena is the exception in this regard. As a real estate appraiser I can corroborate that public schools in Pasadena confer no added value to nearby properties. Conversely, in areas such as Arcadia or Glendora public schools likely have a positive effect on property values.

Posted by: Wayne Lusvardi | March 09, 2010 at 07:22 PM

There are actually $21 million in cuts that are being made in the PUSD. The $7 million projected to be raised by Measure CC will not come close to sealing the gap but will forestall more drastic measures, such as closing all school libraries.

Please get your facts straight...your statement about food costs being down 10% from 2009 is laughable. The PPI is and has been an unreliable and unrealistic index for many years. Even the Fed, which uses a core inflation model, is very unrealistic in that it doesn't include gasoline, food, health care or housing prices, which are exactly the things that put the most pressure on family budgets.

I don't mind people with opposing viewpoints but not if you haven't done your homework. You must use citations to each fact if you're going to blog these things.

Posted by: Paul | March 11, 2010 at 08:55 AM

Verify your Comment

Previewing your Comment

Posted by: |

This is only a preview. Your comment has not yet been posted.

Post | Edit |

Your comment could not be posted. Error type:
Your comment has been posted. Post another comment
The letters and numbers you entered did not match the image. Please try again.
As a final step before posting your comment, enter the letters and numbers you see in the image below. This prevents automated programs from posting comments.
Having trouble reading this image? View an alternate.

Continue
Campus and Community Outreach and Engagement

- 12 Town Hall Meetings
- Website
- Press Releases
- Internal Stakeholder Interviews
- Faculty Focus Group and Forum
- Classified Staff Forum
- Management Staff Forum
- College Coordinating Council Forum
- Student Forum and Focus Group
- Facilities Focus Group
- Instructional Deans and Managers meeting series (1 of 3)
- Web Survey

Town Hall Input

Issues and Challenges
- Limited campus accessibility
- Limited access to core courses
- Low basic skills performance
- Need to streamline the registration process
- Gaps in student achievement and representation
- Lack of a consistent professional development program
- Lack of classroom space and laboratory facilities
- Antiquated and inefficient database management system
- Limited resources and inadequate State funding model
Town Hall Opportunities

Opportunities

- Strengthen and target community outreach
- Build a representative faculty and staff
- Align programs with the changing economy and student needs
- Pursue contract education opportunities
- Focus on student development of "soft skills"
- Develop sustainability curriculum
- Update technology to keep pace with 21st century demands
- Explore the possibility of establishing a satellite campus and/or offering additional course sections at other locations in the District
- Build strategic partnerships and tap underutilized resources
- Advocate for changes to the current State funding model

Environmental Scan Document

I. Service Area and District Demographics
II. PACCD High School Enrollment Trends
III. Pasadena City College Enrollment Trends
IV. Regional Educational Choices
V. Employment and Workforce Needs and Trends
Estimated Population Growth PACCD

Source: SCAG

Shifting Age Patterns

Pasadena Area Community College District | EDUCATIONAL MASTER PLAN
PACCD Student Residency

- PACCD: 31%
- Resident Non-district: 2%
- Other CCCD: 62%
- Foreign: 4%
- Out of State: 1%

Total Enrollment: 29,933
(Headcount - Fall 2008 credit and non-credit students)

Source: PCC Observations 2008-2009

PACCD Student Ethnicity

- Asian/Pacific Islander: 33%
- Hispanic: 32%
- African American: 5%
- Other: 4%
- Decline/Unknown: 7%
- Native American: 1%
- White: 18%

Source: California Community Colleges, Chancellor's Office
PACCD Population & PCC Credit Students by Ethnicity

Increase in English Language Learners

Los Angeles County Population Growth by Ethnicity

Source: California Department of Finance, and PCC Institutional Planning and Research Office, Trends to Watch, 2006.
Projected High School Graduation Trends

![Graph showing projected high school graduation trends.](image)

Continuing Need for Basic Skills

<table>
<thead>
<tr>
<th>High School</th>
<th>Percent Language Proficient</th>
<th>Percent Math Proficient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amos</td>
<td>63%</td>
<td>51%</td>
</tr>
<tr>
<td>Pasadena</td>
<td>20%</td>
<td>10%</td>
</tr>
<tr>
<td>Altadena</td>
<td>54%</td>
<td>47%</td>
</tr>
<tr>
<td>Carson</td>
<td>50%</td>
<td>47%</td>
</tr>
<tr>
<td>El Rancho</td>
<td>50%</td>
<td>31%</td>
</tr>
<tr>
<td>Eastlake</td>
<td>50%</td>
<td>41%</td>
</tr>
<tr>
<td>Flintridge</td>
<td>50%</td>
<td>41%</td>
</tr>
<tr>
<td>Lott</td>
<td>25%</td>
<td>20%</td>
</tr>
<tr>
<td>Marshall</td>
<td>27%</td>
<td>11%</td>
</tr>
<tr>
<td>Montrose</td>
<td>31%</td>
<td>20%</td>
</tr>
</tbody>
</table>
Skills Gap

"While more people are looking for jobs, they don't generally have the skills organizations are looking for"
- Manpower, Inc. Talent Shortage Survey

- Substantial mismatch between demand for skilled workers versus the labor supply
- Over 60% of US jobs available are for highly skilled technical positions
- Shrinking sectors in construction and retail requires re-training into fields such as health care and education
- 30 percent of surveyed employers have a hard time finding qualified workers
  - Soft Skills and Technical Skills

Employment and Workforce Trends

- Nearly one in six of the top "Hot Jobs" require associate degrees or post secondary vocational awards
- Many of these "hot jobs" are expected to be in the four fastest growing sectors of the economy
  - Education
  - Health Care
  - Information Technology
  - Energy and the Environment

Degrees and Certificates Awarded/Transfers

<table>
<thead>
<tr>
<th>Degree Type</th>
<th>2004-05</th>
<th>2008-09</th>
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<tbody>
<tr>
<td>AA Degree</td>
<td>1,137</td>
<td>1,116</td>
</tr>
<tr>
<td>AS Degree</td>
<td>715</td>
<td>571</td>
</tr>
</tbody>
</table>

Source: PCC Observations

<table>
<thead>
<tr>
<th>Transfers</th>
<th>2003-04</th>
<th>2007-08</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSU</td>
<td>1,160</td>
<td>1,274</td>
</tr>
<tr>
<td>UC</td>
<td>465</td>
<td>551</td>
</tr>
</tbody>
</table>

Source: CA Post Secondary Education Commission

Potential Opportunities

- Creating niche programs
- Developing a more agile and flexible organizational culture
- Addressing new ways of learning
- Leveraging partnerships and opportunities with similar institutions
Emerging Issues

• Identified 58 Emerging Issues based on:
  - Environmental Scan
  - Community Input
  - Internal Meetings

• Developed web survey to help validate and prioritize efforts
Web-Based Survey

- Six Key Themes:
  - Student Success
  - An Efficient Education (economically and functionally)
  - A 21st Century Learning Institution
  - Building and Maintaining a Sense of Community
  - Facility Needs
  - Diversifying Funding

- Overall respondents indicated that all of the issues were either somewhat or extremely important
Survey Respondents

Faculty, Administration, or Staff: 34.5%
Community: 20.6%
Other: 16.6%
Student: 28.2%

Overall Indicators

Stronger Connections
Increased Basic Skills
Registered Classes
Better Technology Tools
### Priority Actions: Top Ten “Extremely Important”

- Connect and build relationships to 4-year colleges and universities (72.3%)
- Update technology hardware (69.2%)
- Increase availability of prerequisite courses (69.1%)
- Update database and campus software (67.5%)
- Provide extensive basic skills courses (fundamentals in writing, math, etc.) (67.0%)

### Priority Actions: Top Ten “Extremely Important”

- Improve transition from high school to PCC and from PCC to 4-year (65.6%)
- Increase the availability and number of transfer courses (64.4%)
- Outline clear expectations and requirements for new students (64.1%)
- Improve access to academic counselors and tutors (60.5%)
- Build local and community support for PCC (60.1%)
Priority Issues

Improving transition from high school to PCC and beyond
Providing extensive basic skills courses
Increasing availability of prerequisite courses
Connecting & building relationships to 4-year institutions

Priority Issues

Building local community support for PCC
Improving access to academic counselors and tutors
Outlining clear expectations and requirements for new students
Increasing the availability and number of transfer courses
Notable Differences

- 72.8% of students ranked "improving access to academic counselors and tutors" as extremely important.

- Only 45.3% of faculty/staff compared to 66.4% students indicated that "increasing programs in mathematics, science, and engineering" as extremely important.

- 41.7% of students ranked "coordinating programs and services with nearby community colleges" as extremely important compared to 28% of faculty/staff respondents.

- Just 11% of community respondents indicated that "adding new facilities to the existing campus" was extremely important compared to 31.4% of students.

- 42.1% of students ranked "enhancing alternative transportation options for students" as extremely important compared to faculty and staff.
<table>
<thead>
<tr>
<th>Top-ranking Themes (in order of importance)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Student success</td>
</tr>
<tr>
<td>2. An efficient education</td>
</tr>
<tr>
<td>3. A 21st century learning institution</td>
</tr>
<tr>
<td>4. Building and maintaining a sense of community</td>
</tr>
<tr>
<td>5. Facility needs</td>
</tr>
<tr>
<td>6. Diversifying funding</td>
</tr>
</tbody>
</table>

Potential Strategies and Implications
MEMORANDUM

to Robert Miller

from Mindy Craig

re Educational Master Plan Survey

date 3/9/10

Introduction

The Pasadena Area Community College District (PACCD) conducted a web-based survey as part of its Educational Master Plan (EMP) data collection and outreach efforts. A total of 1,020 respondents completed a series of questions designed to gauge the relative importance of a number of issues impacting students, staff and faculty, and the broader PCC community. The survey was developed from the list of emerging issues presented to the College previously and identified from the Town Hall Meetings, Environmental Scan and internal PCC meetings. The intent of the survey is to validate and prioritize those issues to inform the development of the Educational Master Plan.

The survey was provided online on the Pasadena Community College website, as well as the EMP website, from January 28, 2010 to March 1, 2010. PACCD conducted extensive outreach in an effort to encourage community members and the PCC community to participate in the survey. PACCD worked closely with local government agencies, school districts, chambers of commerce, neighborhood associations and other community groups to spread the word through a variety of media, including email, print newsletters, and local blogs. The District also worked with its Board of Trustees and college faculty and staff to promote the survey via their networks. The survey was also advertised in the PCC college bulletin.

Survey questions and responses are included as Attachment A. A summary of survey results by subgroup is included as Attachment B. Attachment C includes a sample of open-ended survey responses.

Summary of Survey Responses

The following is a summary of survey findings. Overall, respondents overwhelmingly indicated that all of the issues identified were at least somewhat important to them. Therefore, the following findings focus on the priorities indicated by the results.

Survey Respondents

Over 73 percent of respondents identified themselves as current or former PCC students. 34 percent of respondents identified themselves as PCC faculty, administration, or staff, and 29 percent as students. 16 percent of respondents were community members, 2.8 percent identified themselves as business owners and 16 percent indicated “other”.

800 Hearst Avenue • Berkeley, California 94710 • USA • 510.845.7549 • www.migcom.com
Offices in: Davis, Fullerton & Pasadena, CA • Eugene & Portland, OR • Raleigh, NC
Although survey respondents were not reflective of the PACCD area population, the sampling of responses, in both quantity and respondent type, is reasonable for a web-based survey of this kind. There were a disproportionate number of respondents 51 to 64 years of age (46 percent). The survey did have a relatively good proportion of respondents ages 15 to 24 (15.7 percent) in comparison to the population as a whole. The age groups least represented were those under 18 and between the ages of 25 and 30.

Priority Themes

Substantive survey questions were presented according to six overarching categories, or themes. Respondents ranked these themes by assigning a level of relative importance to each ("1" being most important and "6" being least important). These themes are listed in order of priority below. Student success was by far the most important, with 65.6 percent of respondents ranking it as the number one priority theme for PACCD.

1. Student success
2. An efficient education
3. A 21st century learning institution
4. Building and maintaining a sense of community
5. Facility needs
6. Diversifying funding

Priority Actions

Survey participants were asked to assign a level of importance to a series of issues corresponding to each of the six themes addressed in the survey. Answer options included: “extremely important”, “somewhat important”, “neutral”, “not very important”, “not important at all”, and “unsure/no opinion”. The survey included one series of questions designed to gather feedback exclusively from faculty, staff and administration.

Survey results indicate that ten issues were considered extremely important by at least 60 percent of respondents. Several trends emerged from these findings, including the need to improve technology tools and management; to better connect and communicate with four-year institutions; and the need to increase basic skills and transfer classes. Specifically, the following issues were rated high.

1. Connect and build relationships to 4-year colleges and universities
2. Update technology hardware
3. Increase availability of prerequisite courses
4. Update database and campus software
5. Provide extensive basic skills courses (fundamentals in writing, math, etc.)
6. Improve transition from high school to PCC and from PCC to 4-year
7. Increase the availability and number of transfer courses
8. Outline clear expectations and requirements for new students
9. Improve access to academic counselors and tutors
10. Build local and community support for PCC
The following table compares the proportion of faculty, staff and administration; students; and community members\(^1\) that ranked each of the priority actions as extremely important. Of the ten top-ranking issues identified above, updating technology and improving technology management was ranked the highest among PCC faculty, staff and administration. PCC students identified building relationships with 4-year universities and increasing the availability of transfer and prerequisite courses as the most important issues. Priority issues among members of the community include providing basic skills courses, building relationships with 4-year colleges and universities, and building local community support for PCC. Additional details by question are provided in Attachment B.

<table>
<thead>
<tr>
<th>Issue</th>
<th>Faculty, Staff, Admin, (344)</th>
<th>Students (299)</th>
<th>Community (213)</th>
<th>Other (169)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Connecting and building relationships to 4-year colleges and universities</td>
<td>58.2%</td>
<td>86.7%</td>
<td>73.4%</td>
<td>76.4%</td>
</tr>
<tr>
<td>2. Update technology hardware</td>
<td>69.2%</td>
<td>N/A*</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>3. Increasing availability of prerequisite courses</td>
<td>64.5%</td>
<td>74.9%</td>
<td>71.7%</td>
<td>66.9%</td>
</tr>
<tr>
<td>4. Update database and campus software</td>
<td>67.5%</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>5. Providing extensive basic skills courses</td>
<td>56.4%</td>
<td>68.4%</td>
<td>74.2%</td>
<td>77.9%</td>
</tr>
<tr>
<td>6. Improving transition from high school to PCC and from PCC to 4-year</td>
<td>61.3%</td>
<td>68.4%</td>
<td>67.9%</td>
<td>65.7%</td>
</tr>
<tr>
<td>7. Increasing the availability and number of transfer courses</td>
<td>56.9%</td>
<td>76.7%</td>
<td>59.3%</td>
<td>66.2%</td>
</tr>
<tr>
<td>8. Outlining clear expectations and requirements for new students</td>
<td>63.3%</td>
<td>65.0%</td>
<td>56.8%</td>
<td>72.4%</td>
</tr>
<tr>
<td>9. Improving access to academic counselors and tutors</td>
<td>55.3%</td>
<td>72.8%</td>
<td>52.4%</td>
<td>61.1%</td>
</tr>
<tr>
<td>10. Building local community support for PCC</td>
<td>60.4%</td>
<td>53.2%</td>
<td>65.1%</td>
<td>64.2%</td>
</tr>
</tbody>
</table>

*Certain questions were only asked of the PCC faculty and staff.

In the rest of the survey, there are several areas of substantive differences between the groups in ranking of issues of importance. The following are the most notable:

1. 72.8 percent of students ranked “improving access to academic counselors and tutors” as extremely important in comparison approximately 55 percent of all other respondents.

2. Only 45.3 percent of faculty/staff indicated that “increasing programs in mathematics, science, and engineering” was extremely important compared to 66.4 percent of students.

3. 41.7 percent of students ranked “coordinating programs and services with nearby community colleges” as extremely important compared to 28 percent of faculty/staff respondents.

4. Just 11 percent of community respondents indicated that “adding new facilities to the existing campus” was extremely important compared to 31.4 percent of students.

---

\(^1\) Members of the “community” subgroup include those who identified themselves as a community member or resident, business owner, K-12 school administrator or faculty, or elected official.
5. 42.1 percent of students ranked “enhancing alternative transportation options for students” as extremely important compared to faculty and staff.

**Important Issues**

The following section presents an overview of the top issues identified as “extremely important” by at least 40 percent of the respondents. This analysis suggests that the following issues are also very important to address in the Educational Master Plan.

**Student Success**
1. Increasing programs in mathematics, science and engineering (57.4%)
2. Enhancing curriculum to improve communication, collaboration, analytical thinking and time management (54.2%)
3. Adding capacity to maxed-out programs such as nursing (52.6%)
4. Creating programs that support returning veterans (40.6%)

**Efficient Education**
1. Providing a faster, smoother registration process (49.1%)
2. Improving access and processing of financial aid (48.1%)
3. Using facilities more efficiently (47.2%)
4. Making first-time enrollment easier (46.2%)

**21st Century Learning**
1. Offering faculty and staff training to develop and support new ways of teaching (52.2%)
2. Increasing and enhancing health, science and math interactive laboratory facilities (48.6%)
3. Developing more on-campus technology-rich and interactive courses (44.0%)

**Building and Maintaining a Sense of Community**
1. Enhancing a sense of community among students and faculty (43.1%)

**Facility Needs**
1. Completing building upgrades for seismic safety (57.6%)
2. Adding "wired" technology classrooms (52.8%)
3. Designing facilities with universal access (for all ages and physical abilities) (47.7%)
4. Filling buildings in underutilized time periods, such as Fridays and weekends (44.4%)
5. Upgrading sewer, water and other infrastructure systems (43.4%)
6. Build new/updated science and math lab facilities (41.6%)

**Diversifying Funding**
1. Utilizing programs that can be supported by grant funding (53.2%)
2. Exploring programs that can be supported by grant funding (52.3%)
3. Contracting with major employers and industry groups for specialized programs (48.1%)
4. Utilizing the PCC Foundation and alumni to diversify funding (46.4%)

---

2 Issues listed here are those that fall between the 40th and 60th percentile.
Non-Priority Issues

The following topics were rated as “extremely important” by 25 percent or less of survey participants. Overall, these issues are important to consider, but they do not rank as top priorities.

- Increasing the number of distance education courses (25.0%)
- Adding new facilities to the existing campus (24.3%)
- Providing off-campus facilities to bring programs closer to students (21.1%)
- Increasing study abroad opportunities (14.4%)

Conclusion

Survey findings suggest that strategies to improve student access to essential classes, information, services and programs should be considered a priority in the EMP. These include:

- Providing extensive basic skills courses, including fundamentals in writing and math;
- Outlining clear expectations and requirements for new students;
- Improving access to academic counselors and tutors;
- Improve technology and computer systems District-wide;
- Increasing the availability and number of transfer courses; and
- Prioritize registration for students with program completion goals.

Further, survey results suggest that PCCCD should work to strengthen community at the College and foster collaboration with other institutions to achieve District goals, including improving the transition from high school to PCC and from PCC to 4-year institutions. Identified strategies include connecting and building relationships to 4-year colleges and universities; building local and community support for PCC; and building a collaborative culture between staff, administration and faculty.

In terms of facilities, seismic upgrades and the provision of new wireless technology ranked the highest in this category. Respondents generally thought it was more important to upgrade or better utilize existing facilities than to build new facilities elsewhere. Developing a new health science and math lab facilities did register as important.

In closing, this survey assists in validating that the issues identified are the critical ones to be included in the Educational Master Plan and that there are a number of critical items that should be given priority by the College.
Attachment A: Summary of Web-Based Survey Responses

Respondent Information

<table>
<thead>
<tr>
<th>Have you ever been a student at PCC?</th>
<th>Response Percent</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>73.1%</td>
<td>715</td>
</tr>
<tr>
<td>No</td>
<td>26.9%</td>
<td>263</td>
</tr>
</tbody>
</table>

answered question 978
skipped question 20

<table>
<thead>
<tr>
<th>Are you interested in taking classes at PCC in the future?</th>
<th>Response Percent</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>65.6%</td>
<td>637</td>
</tr>
<tr>
<td>No</td>
<td>34.4%</td>
<td>334</td>
</tr>
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</table>

answered question 971
skipped question 27

<table>
<thead>
<tr>
<th>Please tell us your age:</th>
<th>Response Percent</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 15</td>
<td>0.2%</td>
<td>2</td>
</tr>
<tr>
<td>16 - 18</td>
<td>2.6%</td>
<td>25</td>
</tr>
<tr>
<td>19 - 24</td>
<td>13.1%</td>
<td>128</td>
</tr>
<tr>
<td>25 - 30</td>
<td>8.1%</td>
<td>79</td>
</tr>
<tr>
<td>31 - 50</td>
<td>29.1%</td>
<td>283</td>
</tr>
<tr>
<td>51 - 64</td>
<td>32.2%</td>
<td>314</td>
</tr>
<tr>
<td>65 or older</td>
<td>14.7%</td>
<td>143</td>
</tr>
</tbody>
</table>

answered question 974
skipped question 24
Respondent Information (continued)

<table>
<thead>
<tr>
<th>Answer Options</th>
<th>Response Percent</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCC Student</td>
<td>28.2%</td>
<td>280</td>
</tr>
<tr>
<td>PCC Faculty, Administration or Staff</td>
<td>34.5%</td>
<td>342</td>
</tr>
<tr>
<td>Community Member/Resident</td>
<td>16.0%</td>
<td>159</td>
</tr>
<tr>
<td>Business Owner</td>
<td>2.8%</td>
<td>28</td>
</tr>
<tr>
<td>K-12 School Administrator or Faculty</td>
<td>0.9%</td>
<td>9</td>
</tr>
<tr>
<td>Elected Official</td>
<td>0.9%</td>
<td>9</td>
</tr>
<tr>
<td>Other</td>
<td>16.6%</td>
<td>165</td>
</tr>
</tbody>
</table>

answered question 992
skipped question 6
For Faculty, Staff and Administration

Please indicate how important you think the following themes are by checking the appropriate box.

<table>
<thead>
<tr>
<th>Answer Options</th>
<th>Extremely Important</th>
<th>Somewhat Important</th>
<th>Neutral</th>
<th>Not Very Important</th>
<th>Not At All Important</th>
<th>Unsure/No Opinion</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increasing staffing for counselors, transactors, maintenance staff and aides</td>
<td>38.3%</td>
<td>30.8%</td>
<td>21.8%</td>
<td>3.4%</td>
<td>2.2%</td>
<td>3.4%</td>
<td>321</td>
</tr>
<tr>
<td>Ensuring consistent, relevant staff evaluations</td>
<td>36.0%</td>
<td>38.5%</td>
<td>18.6%</td>
<td>5.0%</td>
<td>0.6%</td>
<td>1.3%</td>
<td>317</td>
</tr>
<tr>
<td>Providing better management of technology in classrooms</td>
<td>57.5%</td>
<td>28.4%</td>
<td>10.3%</td>
<td>1.6%</td>
<td>0.0%</td>
<td>2.2%</td>
<td>320</td>
</tr>
<tr>
<td>Making maintenance of facilities faster and more efficient</td>
<td>34.0%</td>
<td>40.6%</td>
<td>21.1%</td>
<td>3.1%</td>
<td>0.3%</td>
<td>0.9%</td>
<td>318</td>
</tr>
<tr>
<td>Prioritizing registration for students with program completion goals</td>
<td>46.6%</td>
<td>32.6%</td>
<td>14.3%</td>
<td>2.5%</td>
<td>0.9%</td>
<td>3.1%</td>
<td>322</td>
</tr>
<tr>
<td>Adjusting the add/drop policy to prioritize goal-oriented students</td>
<td>33.2%</td>
<td>33.9%</td>
<td>22.3%</td>
<td>5.0%</td>
<td>1.3%</td>
<td>4.4%</td>
<td>319</td>
</tr>
<tr>
<td>Making more use of existing staff by expanding classifications</td>
<td>25.6%</td>
<td>30.6%</td>
<td>25.3%</td>
<td>4.7%</td>
<td>4.7%</td>
<td>9.1%</td>
<td>320</td>
</tr>
<tr>
<td>Improving communication between disciplines/divisions</td>
<td>48.3%</td>
<td>37.9%</td>
<td>11.6%</td>
<td>1.5%</td>
<td>0.0%</td>
<td>0.3%</td>
<td>319</td>
</tr>
<tr>
<td>Making better use of email and electronic media in communications with students</td>
<td>42.5%</td>
<td>41.0%</td>
<td>13.7%</td>
<td>1.2%</td>
<td>0.0%</td>
<td>1.6%</td>
<td>322</td>
</tr>
<tr>
<td>Improved orientation and mentoring for staff and faculty</td>
<td>39.4%</td>
<td>40.9%</td>
<td>16.6%</td>
<td>2.2%</td>
<td>0.9%</td>
<td>0.0%</td>
<td>320</td>
</tr>
<tr>
<td>Building a collaborative culture between staff, administration and faculty</td>
<td>57.3%</td>
<td>32.7%</td>
<td>7.8%</td>
<td>2.2%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>321</td>
</tr>
<tr>
<td>Integrating adjunct faculty to build ownership and commitment</td>
<td>41.1%</td>
<td>34.5%</td>
<td>17.9%</td>
<td>2.5%</td>
<td>0.3%</td>
<td>3.8%</td>
<td>319</td>
</tr>
<tr>
<td>Updating technology hardware</td>
<td>69.2%</td>
<td>25.5%</td>
<td>4.7%</td>
<td>0.3%</td>
<td>0.0%</td>
<td>0.3%</td>
<td>318</td>
</tr>
<tr>
<td>Updating Database and Campus Software</td>
<td>67.5%</td>
<td>25.3%</td>
<td>5.9%</td>
<td>0.6%</td>
<td>0.0%</td>
<td>0.6%</td>
<td>320</td>
</tr>
<tr>
<td>Improving the connection between the Community Education Center and Pasadena Campus</td>
<td>29.2%</td>
<td>33.9%</td>
<td>24.2%</td>
<td>7.5%</td>
<td>1.2%</td>
<td>4.0%</td>
<td>322</td>
</tr>
</tbody>
</table>

Are there any other issues or concerns that you feel should be a priority for the Educational Master Planning effort? 71

**answered question** 322

**skipped question** 676
### Student Success

**How can PCC meet its primary mission to help students achieve their academic and career goals? (Please indicate how important you think the following themes are by checking the appropriate box.)**

<table>
<thead>
<tr>
<th>Answer Options</th>
<th>Extremely Important</th>
<th>Somewhat Important</th>
<th>Neutral</th>
<th>Not Very Important</th>
<th>Not At All Important</th>
<th>Unsure/No Opinion</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Providing extensive basic skills courses (fundamentals in writing, math, etc.)</td>
<td>67.0%</td>
<td>21.2%</td>
<td>7.8%</td>
<td>2.3%</td>
<td>0.6%</td>
<td>1.1%</td>
<td>886</td>
</tr>
<tr>
<td>Expanding English as a second language programs and services</td>
<td>32.8%</td>
<td>33.4%</td>
<td>19.5%</td>
<td>7.3%</td>
<td>4.4%</td>
<td>2.6%</td>
<td>881</td>
</tr>
<tr>
<td>Improving relationships and connections with K-12 schools</td>
<td>35.0%</td>
<td>35.5%</td>
<td>20.5%</td>
<td>5.2%</td>
<td>1.8%</td>
<td>2.0%</td>
<td>884</td>
</tr>
<tr>
<td>Connecting and building relationships to 4-year colleges and universities</td>
<td>72.3%</td>
<td>22.6%</td>
<td>4.3%</td>
<td>0.3%</td>
<td>0.1%</td>
<td>0.3%</td>
<td>882</td>
</tr>
<tr>
<td>Improving access to academic counselors and tutors</td>
<td>60.5%</td>
<td>28.4%</td>
<td>8.7%</td>
<td>1.0%</td>
<td>0.3%</td>
<td>1.0%</td>
<td>884</td>
</tr>
<tr>
<td>Increasing programs in mathematics, science, and engineering</td>
<td>57.4%</td>
<td>28.2%</td>
<td>11.2%</td>
<td>0.8%</td>
<td>0.3%</td>
<td>2.0%</td>
<td>885</td>
</tr>
<tr>
<td>Enhancing curriculum to improve communication, collaboration, analytical thinking and time management</td>
<td>54.2%</td>
<td>31.0%</td>
<td>10.9%</td>
<td>2.3%</td>
<td>0.2%</td>
<td>1.4%</td>
<td>886</td>
</tr>
<tr>
<td>Creating programs supporting returning veterans</td>
<td>40.6%</td>
<td>36.0%</td>
<td>17.9%</td>
<td>2.7%</td>
<td>1.1%</td>
<td>1.7%</td>
<td>885</td>
</tr>
<tr>
<td>Adding capacity to maxed-out programs such as nursing</td>
<td>52.6%</td>
<td>29.5%</td>
<td>13.4%</td>
<td>1.8%</td>
<td>0.7%</td>
<td>2.0%</td>
<td>881</td>
</tr>
<tr>
<td>Increasing the availability and number of transfer courses</td>
<td>64.4%</td>
<td>27.2%</td>
<td>6.6%</td>
<td>0.7%</td>
<td>0.0%</td>
<td>1.1%</td>
<td>885</td>
</tr>
<tr>
<td>Outlining clear expectations and requirements for new students</td>
<td>64.1%</td>
<td>26.5%</td>
<td>7.9%</td>
<td>0.6%</td>
<td>0.2%</td>
<td>0.7%</td>
<td>884</td>
</tr>
</tbody>
</table>

---

Are there any other student successes or concerns that you feel should be a priority for this Educational Master Planning effort?  

**Answered question** 887  
**Skipped question** 111
Efficient Education

How can PCC ensure that students achieve their academic and career goals efficiently and effectively? (Please indicate how important you think the following themes are by checking the appropriate box.)

<table>
<thead>
<tr>
<th>Answer Options</th>
<th>Extremely Important</th>
<th>Somewhat Important</th>
<th>Neutral</th>
<th>Not Very Important</th>
<th>Not At All Important</th>
<th>Unsure/No Opinion</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improving transition from high school to PCC and from PCC to 4-year college</td>
<td>65.6%</td>
<td>25.2%</td>
<td>7.5%</td>
<td>0.8%</td>
<td>0.0%</td>
<td>0.9%</td>
<td>868</td>
</tr>
<tr>
<td>Increasing availability of prerequisite courses</td>
<td>69.1%</td>
<td>25.1%</td>
<td>4.6%</td>
<td>0.5%</td>
<td>0.0%</td>
<td>0.7%</td>
<td>862</td>
</tr>
<tr>
<td>Using facilities more efficiently</td>
<td>47.2%</td>
<td>35.2%</td>
<td>14.0%</td>
<td>1.2%</td>
<td>0.0%</td>
<td>2.5%</td>
<td>867</td>
</tr>
<tr>
<td>Providing a faster, smoother registration process</td>
<td>49.1%</td>
<td>30.1%</td>
<td>15.3%</td>
<td>1.7%</td>
<td>0.7%</td>
<td>3.0%</td>
<td>867</td>
</tr>
<tr>
<td>Making first-time enrollment easier</td>
<td>46.2%</td>
<td>28.5%</td>
<td>18.4%</td>
<td>3.0%</td>
<td>0.9%</td>
<td>3.0%</td>
<td>866</td>
</tr>
<tr>
<td>Improving access and processing of financial aid</td>
<td>48.1%</td>
<td>29.7%</td>
<td>16.1%</td>
<td>1.4%</td>
<td>0.3%</td>
<td>4.4%</td>
<td>863</td>
</tr>
<tr>
<td>Coordinating programs and services with nearby community colleges</td>
<td>33.5%</td>
<td>37.0%</td>
<td>20.8%</td>
<td>4.7%</td>
<td>1.3%</td>
<td>2.7%</td>
<td>865</td>
</tr>
</tbody>
</table>

Are there any other efficiency issues that you feel should be priority for the Educational Master Planning effort? 126

21st Century Learning

How can PCC provide and sustain state-of-the-art academics and support services? (Please indicate how important you think the following themes are by checking the appropriate box.)

<table>
<thead>
<tr>
<th>Answer Options</th>
<th>Extremely Important</th>
<th>Somewhat Important</th>
<th>Neutral</th>
<th>Not Very Important</th>
<th>Not At All Important</th>
<th>Unsure/No Opinion</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Developing more on-campus technology-rich and interactive courses</td>
<td>44.0%</td>
<td>39.1%</td>
<td>12.7%</td>
<td>1.8%</td>
<td>0.6%</td>
<td>1.9%</td>
<td>844</td>
</tr>
<tr>
<td>Increasing the number of distance education courses</td>
<td>25.0%</td>
<td>36.1%</td>
<td>24.3%</td>
<td>1.1%</td>
<td>2.7%</td>
<td>4.8%</td>
<td>840</td>
</tr>
<tr>
<td>Increasing study abroad opportunities</td>
<td>14.4%</td>
<td>27.5%</td>
<td>36.0%</td>
<td>13.9%</td>
<td>5.2%</td>
<td>3.0%</td>
<td>840</td>
</tr>
<tr>
<td>Training professionals for &quot;green&quot; jobs and industries</td>
<td>39.5%</td>
<td>33.9%</td>
<td>19.3%</td>
<td>3.6%</td>
<td>2.8%</td>
<td>0.8%</td>
<td>843</td>
</tr>
<tr>
<td>Developing one-of-a-kind programs that make PCC stand out</td>
<td>36.8%</td>
<td>36.7%</td>
<td>18.9%</td>
<td>4.6%</td>
<td>2.1%</td>
<td>0.8%</td>
<td>845</td>
</tr>
<tr>
<td>Offering faculty and staff training to develop and support new ways of teaching</td>
<td>52.2%</td>
<td>32.3%</td>
<td>11.2%</td>
<td>2.5%</td>
<td>1.1%</td>
<td>0.7%</td>
<td>845</td>
</tr>
<tr>
<td>Enhancing sustainability practices on the campus</td>
<td>37.9%</td>
<td>33.5%</td>
<td>16.7%</td>
<td>4.4%</td>
<td>2.1%</td>
<td>5.3%</td>
<td>842</td>
</tr>
<tr>
<td>Increasing and enhancing health, science and math interactive laboratory facilities</td>
<td>48.6%</td>
<td>32.0%</td>
<td>15.3%</td>
<td>1.2%</td>
<td>0.7%</td>
<td>2.3%</td>
<td>844</td>
</tr>
<tr>
<td>Enhancing alternative transportation options for students</td>
<td>30.6%</td>
<td>33.9%</td>
<td>23.3%</td>
<td>7.1%</td>
<td>2.5%</td>
<td>2.6%</td>
<td>841</td>
</tr>
</tbody>
</table>

Are there any other issues or concerns about the future of education that you feel should be a priority for the Educational Master Planning effort? 116

answered question 846

skipped question 152
### Sense of Community

**How can PCC increase the feeling of ownership and loyalty to the College?**

<table>
<thead>
<tr>
<th>Answer Options</th>
<th>Extremely Important</th>
<th>Somewhat Important</th>
<th>Neutral</th>
<th>Not Very Important</th>
<th>Not At All Important</th>
<th>Unsure/No Opinion</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enhancing a sense of community among students and faculty</td>
<td>43.1%</td>
<td>39.3%</td>
<td>13.6%</td>
<td>2.1%</td>
<td>1.3%</td>
<td>0.6%</td>
<td>840</td>
</tr>
<tr>
<td>Broadening the diversity of faculty and staff to better match student body</td>
<td>26.8%</td>
<td>28.8%</td>
<td>27.2%</td>
<td>8.9%</td>
<td>6.4%</td>
<td>1.8%</td>
<td>839</td>
</tr>
<tr>
<td>Creating programs and services to bring students together</td>
<td>32.6%</td>
<td>37.6%</td>
<td>21.6%</td>
<td>5.2%</td>
<td>1.8%</td>
<td>1.2%</td>
<td>841</td>
</tr>
<tr>
<td>Building facilities that encourage gathering and interaction</td>
<td>31.2%</td>
<td>35.4%</td>
<td>22.3%</td>
<td>6.4%</td>
<td>3.3%</td>
<td>1.3%</td>
<td>839</td>
</tr>
<tr>
<td>Creating small work group spaces for studying and collaboration</td>
<td>39.2%</td>
<td>36.7%</td>
<td>17.1%</td>
<td>4.2%</td>
<td>1.9%</td>
<td>1.0%</td>
<td>837</td>
</tr>
</tbody>
</table>

Are there any other issues or concerns about the College community that you feel should be a priority for the Educational Master Planning effort?  

*answered question* 841
Facility Needs

<table>
<thead>
<tr>
<th>Answer Options</th>
<th>Extremely Important</th>
<th>Somewhat Important</th>
<th>Neutral</th>
<th>Not Very Important</th>
<th>Not Important At All</th>
<th>Unsure/No Opinion</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adding new facilities to the existing campus</td>
<td>24.3%</td>
<td>38.5%</td>
<td>23.5%</td>
<td>6.4%</td>
<td>2.2%</td>
<td>5.1%</td>
<td>826</td>
</tr>
<tr>
<td>Providing off-campus facilities to bring programs closer to students</td>
<td>21.1%</td>
<td>30.6%</td>
<td>29.9%</td>
<td>11.5%</td>
<td>3.6%</td>
<td>3.2%</td>
<td>823</td>
</tr>
<tr>
<td>Building new/updated health science and math lab facilities</td>
<td>41.6%</td>
<td>31.6%</td>
<td>19.0%</td>
<td>2.0%</td>
<td>1.2%</td>
<td>4.5%</td>
<td>819</td>
</tr>
<tr>
<td>Filling buildings in underutilized time periods, such as Fridays and weekends</td>
<td>44.4%</td>
<td>31.7%</td>
<td>16.7%</td>
<td>3.4%</td>
<td>1.1%</td>
<td>2.7%</td>
<td>824</td>
</tr>
<tr>
<td>Completing building upgrades for seismic safety</td>
<td>57.6%</td>
<td>26.3%</td>
<td>11.2%</td>
<td>1.8%</td>
<td>0.8%</td>
<td>2.2%</td>
<td>824</td>
</tr>
<tr>
<td>Upgrading sewer, water and other infrastructure systems</td>
<td>43.4%</td>
<td>31.9%</td>
<td>17.6%</td>
<td>1.9%</td>
<td>1.0%</td>
<td>4.1%</td>
<td>822</td>
</tr>
<tr>
<td>Designing facilities with universal access (for all ages and physical abilities)</td>
<td>47.7%</td>
<td>31.2%</td>
<td>15.0%</td>
<td>3.4%</td>
<td>0.9%</td>
<td>1.8%</td>
<td>821</td>
</tr>
<tr>
<td>Improving maintenance of facilities</td>
<td>34.6%</td>
<td>37.7%</td>
<td>19.9%</td>
<td>2.9%</td>
<td>1.3%</td>
<td>3.5%</td>
<td>823</td>
</tr>
<tr>
<td>Creating small group work areas</td>
<td>27.2%</td>
<td>36.8%</td>
<td>23.9%</td>
<td>7.5%</td>
<td>2.0%</td>
<td>2.7%</td>
<td>817</td>
</tr>
<tr>
<td>Adding &quot;wired&quot; technology classrooms</td>
<td>52.8%</td>
<td>29.1%</td>
<td>11.4%</td>
<td>2.7%</td>
<td>1.6%</td>
<td>2.3%</td>
<td>814</td>
</tr>
</tbody>
</table>

Are there any other issues or concerns about facilities that you feel should be a priority for the Educational Master Planning effort? 106

answered question 828

skipped question 170
Diversifying Funding

How can PCC effectively fund facilities improvements, program enhancements and services? (Please indicate how important you think the following themes are by checking the appropriate box.)

<table>
<thead>
<tr>
<th>Answer Options</th>
<th>Extremely Important</th>
<th>Somewhat Important</th>
<th>Neutral</th>
<th>Not Very Important</th>
<th>Not Important At All</th>
<th>Unsure/No Opinion</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Decreasing reliance on State funding</td>
<td>31.3%</td>
<td>37.6%</td>
<td>18.5%</td>
<td>4.1%</td>
<td>2.5%</td>
<td>6.1%</td>
<td>809</td>
</tr>
<tr>
<td>Contracting with major employers and industry groups for specialized programs</td>
<td>48.1%</td>
<td>32.7%</td>
<td>12.6%</td>
<td>1.9%</td>
<td>1.0%</td>
<td>3.7%</td>
<td>810</td>
</tr>
<tr>
<td>Partnering with cities or other public agencies for specialized instruction</td>
<td>43.9%</td>
<td>37.7%</td>
<td>13.0%</td>
<td>1.5%</td>
<td>1.0%</td>
<td>3.0%</td>
<td>809</td>
</tr>
<tr>
<td>Building local community support for PCC</td>
<td>60.1%</td>
<td>28.1%</td>
<td>9.8%</td>
<td>1.1%</td>
<td>0.2%</td>
<td>0.6%</td>
<td>809</td>
</tr>
<tr>
<td>Developing a bond measure to fund capital improvements</td>
<td>32.4%</td>
<td>31.9%</td>
<td>23.5%</td>
<td>4.1%</td>
<td>2.7%</td>
<td>5.4%</td>
<td>809</td>
</tr>
<tr>
<td>Exploring programs that can be supported by grant funding</td>
<td>52.3%</td>
<td>33.8%</td>
<td>10.7%</td>
<td>1.0%</td>
<td>0.4%</td>
<td>1.8%</td>
<td>813</td>
</tr>
<tr>
<td>Utilizing programs that can be supported by grant funding</td>
<td>53.2%</td>
<td>32.3%</td>
<td>11.0%</td>
<td>1.1%</td>
<td>0.6%</td>
<td>1.7%</td>
<td>810</td>
</tr>
<tr>
<td>Utilizing the PCC Foundation and alumni to diversify funding</td>
<td>46.4%</td>
<td>34.6%</td>
<td>14.7%</td>
<td>1.2%</td>
<td>0.4%</td>
<td>2.7%</td>
<td>810</td>
</tr>
</tbody>
</table>

Are there any other issues or concerns about funding that you feel should be a priority for the Educational Master Planning effort? 81

- answered question 814
- skipped question 184

Priority Themes

The key issues identified in the previous questions are grouped into six themes. Which of these themes is most important to you? Please rank each theme 1-6 from most important (1) to least important (6).

<table>
<thead>
<tr>
<th>Answer Options</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Success</td>
<td>65.6%</td>
<td>17.2%</td>
<td>7.3%</td>
<td>2.8%</td>
<td>2.2%</td>
<td>4.9%</td>
<td>715</td>
</tr>
<tr>
<td>An Efficient Education</td>
<td>13.7%</td>
<td>39.0%</td>
<td>21.5%</td>
<td>10.7%</td>
<td>9.0%</td>
<td>6.1%</td>
<td>692</td>
</tr>
<tr>
<td>A 21st Century Learning Institution</td>
<td>14.9%</td>
<td>19.9%</td>
<td>30.7%</td>
<td>18.2%</td>
<td>9.2%</td>
<td>7.0%</td>
<td>697</td>
</tr>
<tr>
<td>Building and Maintaining a Sense of Community</td>
<td>3.6%</td>
<td>9.5%</td>
<td>13.5%</td>
<td>28.1%</td>
<td>21.5%</td>
<td>23.7%</td>
<td>687</td>
</tr>
<tr>
<td>Facility Needs</td>
<td>3.4%</td>
<td>9.8%</td>
<td>15.6%</td>
<td>23.7%</td>
<td>31.2%</td>
<td>16.3%</td>
<td>705</td>
</tr>
<tr>
<td>Diversifying Funding</td>
<td>7.8%</td>
<td>8.2%</td>
<td>12.6%</td>
<td>13.5%</td>
<td>22.6%</td>
<td>35.3%</td>
<td>733</td>
</tr>
</tbody>
</table>

- answered question 791
- skipped question 207
Attachment B: Web-Based Survey Results by Sub-Group

The following tables provide a comparison of the proportion of respondent sub-groups who identified each issue as “extremely important.”

### Student Success

<table>
<thead>
<tr>
<th>Issue</th>
<th>Faculty, Staff, Administration (344)</th>
<th>Students (299)</th>
<th>Community (213)</th>
<th>Other (169)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Providing extensive basic skills courses (fundamentals in writing, math, etc.)</td>
<td>56.4%</td>
<td>68.4%</td>
<td>74.2%</td>
<td>77.9%</td>
</tr>
<tr>
<td>Expanding English as a second language programs and services</td>
<td>28.4%</td>
<td>35.4%</td>
<td>36.5%</td>
<td>33.1%</td>
</tr>
<tr>
<td>Improving relationships and connections with K-12 schools</td>
<td>34.0%</td>
<td>28.5%</td>
<td>44.1%</td>
<td>35.9%</td>
</tr>
<tr>
<td>Connecting and building relationships to 4-year colleges and universities</td>
<td>58.2%</td>
<td>86.7%</td>
<td>73.4%</td>
<td>76.4%</td>
</tr>
<tr>
<td>Improving access to academic counselors and tutors</td>
<td>55.3%</td>
<td>72.8%</td>
<td>52.4%</td>
<td>61.1%</td>
</tr>
<tr>
<td>Increasing programs in mathematics, science, and engineering</td>
<td>45.3%</td>
<td>66.4%</td>
<td>61.6%</td>
<td>62.1%</td>
</tr>
<tr>
<td>Enhancing curriculum to improve communication, collaboration, analytical thinking and time management</td>
<td>50.3%</td>
<td>52.5%</td>
<td>54.2%</td>
<td>62.8%</td>
</tr>
<tr>
<td>Creating programs supporting returning veterans</td>
<td>39.2%</td>
<td>38.9%</td>
<td>39.5%</td>
<td>48.3%</td>
</tr>
<tr>
<td>Adding capacity to maxed-out programs such as nursing</td>
<td>47.9%</td>
<td>53.7%</td>
<td>58.2%</td>
<td>54.9%</td>
</tr>
<tr>
<td>Increasing the availability and number of transfer courses</td>
<td>56.9%</td>
<td>76.7%</td>
<td>59.3%</td>
<td>66.2%</td>
</tr>
<tr>
<td>Outlining clear expectations and requirements for new students</td>
<td>63.3%</td>
<td>65.0%</td>
<td>56.8%</td>
<td>72.4%</td>
</tr>
</tbody>
</table>
# Efficient Education

<table>
<thead>
<tr>
<th></th>
<th>Faculty, Staff, Administration (344)</th>
<th>Students (299)</th>
<th>Community (213)</th>
<th>Other (169)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improving transition from high school to PCC and from PCC to 4-year</td>
<td>61.3%</td>
<td>68.4%</td>
<td>67.9%</td>
<td>65.7%</td>
</tr>
<tr>
<td>Increasing availability of prerequisite courses</td>
<td>64.5%</td>
<td>74.9%</td>
<td>71.7%</td>
<td>66.9%</td>
</tr>
<tr>
<td>Using facilities more efficiently</td>
<td>51.0%</td>
<td>49.8%</td>
<td>40.3%</td>
<td>45.5%</td>
</tr>
<tr>
<td>Providing a faster, smoother registration process</td>
<td>54.8%</td>
<td>51.2%</td>
<td>43.0%</td>
<td>39.2%</td>
</tr>
<tr>
<td>Making first-time enrollment easier</td>
<td>51.1%</td>
<td>44.1%</td>
<td>44.9%</td>
<td>41.3%</td>
</tr>
<tr>
<td>Improving access and processing of financial aid</td>
<td>46.2%</td>
<td>54.7%</td>
<td>43.9%</td>
<td>45.4%</td>
</tr>
<tr>
<td>Coordinating programs and services with nearby community colleges</td>
<td>28.0%</td>
<td>41.7%</td>
<td>28.5%</td>
<td>37.3%</td>
</tr>
</tbody>
</table>
## 21st Century Learning

<table>
<thead>
<tr>
<th>Initiative</th>
<th>Faculty, Staff, Administration (344)</th>
<th>Students (299)</th>
<th>Community (213)</th>
<th>Other (169)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Developing more on-campus technology-rich and interactive courses</td>
<td>40.1%</td>
<td>48.5%</td>
<td>43.5%</td>
<td>45.7%</td>
</tr>
<tr>
<td>Increasing the number of distance education courses</td>
<td>22.0%</td>
<td>28.3%</td>
<td>25.5%</td>
<td>28.4%</td>
</tr>
<tr>
<td>Increasing study abroad opportunities</td>
<td>9.0%</td>
<td>24.1%</td>
<td>10.4%</td>
<td>15.7%</td>
</tr>
<tr>
<td>Training professionals for &quot;green&quot; jobs and industries</td>
<td>40.0%</td>
<td>41.9%</td>
<td>36.3%</td>
<td>36.2%</td>
</tr>
<tr>
<td>Developing one-of-a-kind programs that make PCC stand out</td>
<td>35.6%</td>
<td>44.7%</td>
<td>28.8%</td>
<td>36.9%</td>
</tr>
<tr>
<td>Offering faculty and staff training to develop and support new ways of teaching</td>
<td>55.5%</td>
<td>51.5%</td>
<td>48.9%</td>
<td>49.3%</td>
</tr>
<tr>
<td>Enhancing sustainability practices on the campus</td>
<td>38.0%</td>
<td>44.4%</td>
<td>31.5%</td>
<td>34.0%</td>
</tr>
<tr>
<td>Increasing and enhancing health, science and math interactive laboratory facilities</td>
<td>39.8%</td>
<td>56.8%</td>
<td>45.1%</td>
<td>57.4%</td>
</tr>
<tr>
<td>Enhancing alternative transportation options for students</td>
<td>26.5%</td>
<td>42.1%</td>
<td>23.6%</td>
<td>31.4%</td>
</tr>
</tbody>
</table>
### Building and Maintaining a Sense of Community

<table>
<thead>
<tr>
<th>Activity</th>
<th>Faculty, Staff, Administration (344)</th>
<th>Students (299)</th>
<th>Community (213)</th>
<th>Other (169)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enhancing a sense of community among students and faculty</td>
<td>45.8%</td>
<td>44.0%</td>
<td>39.7%</td>
<td>39.3%</td>
</tr>
<tr>
<td>Broadening the diversity of faculty and staff to better match student body</td>
<td>23.8%</td>
<td>36.2%</td>
<td>25.0%</td>
<td>21.4%</td>
</tr>
<tr>
<td>Creating programs and services to bring students together</td>
<td>32.8%</td>
<td>40.8%</td>
<td>24.5%</td>
<td>29.3%</td>
</tr>
<tr>
<td>Building facilities that encourage gathering and interaction</td>
<td>31.9%</td>
<td>37.9%</td>
<td>20.7%</td>
<td>31.4%</td>
</tr>
<tr>
<td>Creating small work group spaces for studying and collaboration</td>
<td>37.7%</td>
<td>50.4%</td>
<td>28.8%</td>
<td>36.4%</td>
</tr>
</tbody>
</table>
## Facility Needs

<table>
<thead>
<tr>
<th>Facility Need</th>
<th>Faculty, Staff, Administration (344)</th>
<th>Students (299)</th>
<th>Community (213)</th>
<th>Other (169)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adding new facilities to the existing campus</td>
<td>28.2%</td>
<td>31.4%</td>
<td>11.1%</td>
<td>20.7%</td>
</tr>
<tr>
<td>Providing off-campus facilities to bring programs closer to students</td>
<td>15.1%</td>
<td>26.3%</td>
<td>23.3%</td>
<td>23.9%</td>
</tr>
<tr>
<td>Building new/updated health science and math lab facilities</td>
<td>37.5%</td>
<td>47.3%</td>
<td>44.1%</td>
<td>37.8%</td>
</tr>
<tr>
<td>Filling buildings in underutilized time periods, such as Fridays and weekends</td>
<td>40.0%</td>
<td>48.5%</td>
<td>50.0%</td>
<td>40.0%</td>
</tr>
<tr>
<td>Completing building upgrades for seismic safety</td>
<td>60.0%</td>
<td>57.0%</td>
<td>53.1%</td>
<td>57.8%</td>
</tr>
<tr>
<td>Upgrading sewer, water and other infrastructure systems</td>
<td>44.2%</td>
<td>44.9%</td>
<td>37.8%</td>
<td>45.2%</td>
</tr>
<tr>
<td>Designing facilities with universal access (for all ages and physical abilities)</td>
<td>49.0%</td>
<td>51.5%</td>
<td>40.2%</td>
<td>47.0%</td>
</tr>
<tr>
<td>Improving maintenance of facilities</td>
<td>36.8%</td>
<td>38.8%</td>
<td>28.9%</td>
<td>31.9%</td>
</tr>
<tr>
<td>Creating small group work areas</td>
<td>22.3%</td>
<td>37.2%</td>
<td>19.6%</td>
<td>31.6%</td>
</tr>
<tr>
<td>Adding &quot;wired&quot; technology classrooms</td>
<td>57.0%</td>
<td>50.0%</td>
<td>49.4%</td>
<td>53.7%</td>
</tr>
</tbody>
</table>
Diversifying Funding

<table>
<thead>
<tr>
<th>Method</th>
<th>Faculty, Staff, Administration (344)</th>
<th>Students (299)</th>
<th>Community (213)</th>
<th>Other (169)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Decreasing reliance on State funding</td>
<td>29.4%</td>
<td>35.6%</td>
<td>30.3%</td>
<td>30.1%</td>
</tr>
<tr>
<td>Contracting with major employers and industry groups for specialized programs</td>
<td>38.3%</td>
<td>48.9%</td>
<td>57.1%</td>
<td>57.5%</td>
</tr>
<tr>
<td>Partnering with cities or other public agencies for specialized instruction</td>
<td>37.4%</td>
<td>45.6%</td>
<td>48.3%</td>
<td>51.1%</td>
</tr>
<tr>
<td>Building local community support for PCC</td>
<td>60.4%</td>
<td>53.2%</td>
<td>65.1%</td>
<td>64.2%</td>
</tr>
<tr>
<td>Developing a bond measure to fund capital improvements</td>
<td>34.4%</td>
<td>35.6%</td>
<td>27.4%</td>
<td>28.4%</td>
</tr>
<tr>
<td>Exploring programs that can be supported by grant funding</td>
<td>48.8%</td>
<td>54.3%</td>
<td>54.5%</td>
<td>53.7%</td>
</tr>
<tr>
<td>Utilizing programs that can be supported by grant funding</td>
<td>50.0%</td>
<td>56.4%</td>
<td>53.7%</td>
<td>54.5%</td>
</tr>
<tr>
<td>Utilizing the PCC Foundation and alumni to diversify funding</td>
<td>44.4%</td>
<td>45.7%</td>
<td>52.8%</td>
<td>46.3%</td>
</tr>
</tbody>
</table>
Attachment C: Example Open-Ended Responses

Survey respondents provided over 1000 open-ended responses addressing the six themes identified. The following represents a random sample of these comments.

Student Success
- “Embed fundamental skills in all courses.”
- “Students entering college should already have basic skills.”
- “Expand Vocational Education Programs.”
- “What about the disabled? Both curriculum and physical access!”
- “Don’t forget Art.”
- “Encourage students to join clubs and do volunteer work.”

Efficient Education
- “Revise the waiting list procedures to maintain limits on class size.”
- “Mandatory new student orientation, mandatory assessment for new students, clear explanation of college expectations.”
- “Make all available financial assistance easier to find, via internet or other means. Include any local scholarships.”
- “Increase counseling and assistance with goal setting.”
- These statements, in my opinion, are almost impossible to rate lower than ‘extremely important.’ The question may be “As opposed to what?”

21st Century Learning
- “The quality of professors and the abundance of learning resources provided should be prioritize before any other aspects. It’s the fundamental of what ‘schools’ are for.”
- “Bring science facilities into the 21st century!”
- “Create more staff development opportunities for faculty around new ways of teaching.”
- “Since over half of PCC student population resides out of P ACCD, meet with the transit authorities to improve services. Some students I know take 2 or 3 busses to come to PCC!”

Sense of Community
- “Stronger top-down leadership; don’t get paralyzed by shared governance.”
- “Latino students lack role models as teachers. This Master Plan should not only try to have a diverse faculty body but do whatever it takes to accomplish it.”
- “We need to hire the best faculty we can hire, not necessarily the most diverse.”
- “There need to be places on campus for college life.”

Facility Needs
- “Wireless, not wired!”
- “Schools need to keep up with the evolving learning styles of their students. Today’s students expect the latest technology, simulation labs, streamed media, etc.”
• “Smart physical placement of related learning facilities will help bring people with similar interests of study closer together.”
• “Keep your standards high; without them you'll be just another undistinguished community college.”
• “Facilities should be functional. Avoid spending resources for 'pretty'.”

Diversifying Funding
• “Work to generate popular support for adequate public funding of education in California.”
• “Partner with cities, public agencies and community based organizations to offer services and intern opportunities to current and prospective students.”
• “Contracting with corporations and other special interest groups is dangerous in that it could detract from pure learning and create a sense of marketing and branding, as we've seen with lobbyists in Washington.”
• “The less you rely on the state, the fewer problems you will have.”
OVERARCHING
- Impact of state budget on PCC student access will be minimized
- Impact of state budget on full-time PCC employees will be minimized

FINANCIAL
- Ongoing expenditures are paid with ongoing revenue
- Nonrecurring expenditures should be paid with nonrecurring revenue
- Budget will include minimum 15% reserve to accommodate state’s apportionment deferrals
- District WILL meet fiscal responsibility for all joint powers obligations/insurances

COMPENSATION
- Cost of Living Adjustment will be -.38%
- Step, Column, and Longevity costs will/will not be covered
- District will/will not cover health and welfare benefit costs as in the past
- Total Compensation Model will be used to guide compensation costs
- Benefit Plan upgrades will be discussed

HUMAN RESOURCES
- Early retirement WILL NOT be considered during this budget development process
- Job sharing options will be developed
- Voluntary furlough program will/will not be developed
- Involuntary furlough program will/will not be developed
- Voluntary reduction of hours program will/will not be developed
- Overtime will be minimized
- Stipends will be reviewed. General Fund stipends will be minimized
- Faculty will be encouraged to reduce overload to preserve jobs of adjunct colleagues
- A hiring “frost” will continue

INSTRUCTION
- Low-enrolled class sections will be cancelled prior to start of semester
- Funded Enrollment Growth will be 2.2%
- Enrollment Management Advisory Group will recommend section counts for 2010-11
- Funded FTES base will be XXXXXX
- Lottery revenue will be budgeted at the rate recommended by School Services of California
- District will provide grant matches to maximum possible extent
- ARCC funds will be integrated into the General Fund, with an XXXX amount for innovation
- Contract education/corporate training options will/will not be developed

MISCELLANEOUS
- District will/will not contribute $1.4 M to OPEB fund
- District will/will not set aside $1M to Enterprise Resource Plan implementation
- L.A. County election expense for 2011 will/will not be budgeted

To be determined by PACCD Board of Trustees
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Journalism 7A, 7B, 22, and 23, April 8-12, 2010

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Journ 7A, 7B, 22, and 23 students
NUMBER: 20 students, 1 faculty
DATE: April 8-12, 2010
TIME: Depart: 04/08/10, 11:00 a.m.
Return: 04/11/10, 6:00 p.m.
DESTINATION: Journalism Association of Community Colleges (JACC) State Convention, Wilshire Grand Hotel, 930 Wilshire Blvd. Los Angeles, California
EVENT: Attend professional journalism workshops and participate in on-the-spot writing and photography competitions
TRANSPORTATION: Private automobiles
ADVISOR: Visual Arts and Media Studies: Warren Swil, Instructor.
NOT TO EXCEED: $7,750.20 (lodging - $2,950.20 [6 rooms @ $163.90 each x 3 nights]; food - $600 [20 people @ $10 per day x 3 days]; registration - $4,200 [21 people @ $200 each]).

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2009-10 Adopted Budget in the Journalism Trust and Agency account and the Student Services Fund – Associate Students.

BACKGROUND: This instructional field trip is requested by the Division Dean, Visual Arts and Media Studies.

Submitted by: Visual Arts and Media Studies

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Vice President, Instruction

Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Cosmetology students
NUMBER: 12 students; 3 advisors
DATE: April 23-26, 2010
TIME: Depart: 04/23/10, 7:30 a.m.  Return: 04/26/10, 5:00 p.m.
DESTINATION: International Esthetics, Cosmetics and Spa Conference  
Las Vegas Convention Center, 3150 Paradise Rd., Las Vegas, Nevada
EVENT: To obtain information on current trends and practices
TRANSPORTATION: Private automobile, air
ADVISOR: Community Education Center: Nadege Williams, Instructor; Theresa Brown, Instructor; Martha Granados, Technical Assistant, Cosmetology Program.

NOT TO EXCEED: $2,526.64 (Student expenses only: registration, $1,365 [$105 x 13 students]; lodging, $1,161.64 [$492.68 x 2 nights for 4 student rooms and $44.07 x 1 night for 4 student rooms]).

Students will provide their own transportation and meals.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2009-2010 Adopted Budget of the Student Services Fund ($2,500.00) and in account code 01-5210-1151-0000 (Cosmetology) ($26.64).

BACKGROUND: This instructional field trip is requested by the Division Dean of the Community Education Center.
CONSENT ITEM TITLE: Approval for Instructional Activity for Community Education Center – HSDP Graduation, May 26, 2010

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following Instructional Activity:

May 26, 2010 – Graduation ceremony for the Community Education High School Program. Anticipated expenses not to exceed $3,550 for speaker, supplies, printing and refreshments for approximately 125 participants. Event to be held in the Jack Scott Multipurpose Room.

FISCAL IMPLICATIONS: This activity is budgeted for in the 2009-10 Student Services Fund.

BACKGROUND: This instructional activity is requested by the division dean of the Community Education Center.

Submitted by:

Division Dean, Community Education Center

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Career and Technical Education activities listed below:

Ratify and Approve:

February 1, 2010 through June 30, 2010 - Workforce Innovation Partnership 2010 meetings and workshops, designed to train teachers and students in workplace skills, generate collaborations between schools and industry, and for high school curriculum development. Topics include Biotechnology and related career pathways, associated curriculum development, and professional development. A total of 20 workshops will be held at Oak Crest Institute of Science (OCIS), CAPSI, and/or biotechnology classrooms in the Pasadena City College and Glendale Community College Districts. Anticipated expenses vary for each workshop, total amount not-to-exceed $4,000 for presenters, technicians, supplies and refreshments for approximately 50 participants per workshop. Cost Center: 03-5210-5126-0000 (Workforce Innovation Partnership Grant).

February 1, 2010 through June 30, 2010 – Hands-on professional development workshops to train teachers in new biotechnology and related curricula. A total of 11 workshops will be held in high school lab classrooms within the Pasadena City College and Glendale Community College Districts. Anticipated expenses vary for each workshop, total not-to-exceed $19,300 for presenters, lab supplies and refreshments for approximately 24 participants per event. Cost Center: 03-5210-5126-0000 (Workforce Innovation Partnership Grant).

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the cost centers listed.

BACKGROUND: These activities are intended to promote Career and Technical Education programs.

Submitted by:
Ellen Lynam
Dean, Career and Technical Education

Recommended for Approval:
Jacqueline Jacobs
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Richard A. Carmona
Superintendent/President
CONSENT ITEM TITLE: Approve Career and Technical Education Activities

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Career and Technical Education activities listed below:

Approve:

March 18, 2010 through June 30, 2010 – A series of 15 workshops/meetings to develop new, articulated courses between high schools and community colleges; develop externships, and plan seminars for CTE Community Collaborative partners and advisors. Events to be held at PCC, Glendale CC, CAPSI, partner school facilities and additional off-site locations as needed. Anticipated expenses are $1,000 per event, not to exceed a total of $15,000 for technicians, supplies and refreshments. Cost Center: 03-5210-5130-0000 (CTE Community Collaborative Grant).

March 27, 2010 – The 8th Annual Young African American Women’s Conference, co-sponsored by Career and Technical Education and various community-based, non-profit organizations. Twenty-two workshops on career education and personal development will be presented to approximately 350 middle and high school students in PUSD held at PCC. Expenses not to exceed $2,000 cover presenters, materials, supplies, technicians, and custodians. Cost Center 03-5210-5112-0000 (CTEA-Across All)

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the cost centers listed.

BACKGROUND: These activities are intended to promote Career and Technical Education programs.

Submitted by:

Dean, Career and Technical Education

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify/amend the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.
<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Approve</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97720-0</td>
<td>Total Compensation</td>
<td>$11,100.00</td>
<td>To provide GASB actuarial valuation services 3/18/10 thru 7/01/10</td>
<td>Fiscal Services</td>
<td>64-5120</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97721-0</td>
<td>Stacey Phillips</td>
<td>$5,000.00</td>
<td>To assist with employee professional development 3/18/10 thru 6/30/10</td>
<td>Human Resources</td>
<td>03-5120</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97722-0</td>
<td>Ronald Miller, DDS and Joel Henriod, DDS</td>
<td>No cost to District</td>
<td>To provide clinical experience for students enrolled in Dental Assisting Program 3/18/10 until terminated</td>
<td>Dental Assisting Program</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97724-0</td>
<td>CompAnalysis, Inc.</td>
<td>$5,800.00</td>
<td>To review and assess the PCC management compensation plan 3/18/10 thru 6/30/10</td>
<td>Human Resources</td>
<td>01-5120</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97726-0</td>
<td>Michael Harnar</td>
<td>$26,950.00</td>
<td>To provide consulting services to design database infrastructure that integrates data sets for program review and planning 3/19/10 thru 6/30/10</td>
<td>Institutional Planning &amp; Research Office</td>
<td>01-5120</td>
</tr>
<tr>
<td><strong>Ratify</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97718-0</td>
<td>Westin Hotel – Pasadena</td>
<td>No cost to District</td>
<td>To provide unpaid internships to students enrolled in Hospitality Program 2/22/10 until terminated</td>
<td>Business and Computer Technology Division</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Consent Item No. 130-B
March 17, 2010
<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amend C-2899-8</td>
<td>Barnhart, Inc.</td>
<td>N/A</td>
<td>To extend term of agreement for additional construction services from 3/31/10 to 6/30/10</td>
<td>Measure P: Industrial Technologies</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Building &amp; Campus Center Building</td>
<td></td>
</tr>
</tbody>
</table>
Consent Item No. 131-B

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Extended Learning Presenters

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the employment of the following presenters for Extended Learning Fee classes on the designated dates.

EXTENDED LEARNING FEE CLASSES
PRESENTERS

April 9, 2010 to June 30, 2010

<table>
<thead>
<tr>
<th>PRESENTER</th>
<th>CLASS NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cohen, Bob</td>
<td>Facebook and Twitter for Beginners</td>
</tr>
<tr>
<td>Good Times Travel, Inc.</td>
<td>Colors &amp; Canyons Tour (Double Occupancy) - Deposit &amp; Insurance</td>
</tr>
<tr>
<td>Good Times Travel, Inc.</td>
<td>Colors &amp; Canyons Tour (Double Occupancy) - Deposit Only</td>
</tr>
<tr>
<td>Good Times Travel, Inc.</td>
<td>Colors &amp; Canyons Tour (Single Occupancy) - Deposit &amp; Insurance</td>
</tr>
<tr>
<td>Good Times Travel, Inc.</td>
<td>Colors &amp; Canyons Tour (Single Occupancy) - Deposit Only</td>
</tr>
<tr>
<td>Good Times Travel, Inc.</td>
<td>History, Mystery, Dock Tour (Double Occupancy) - Deposit &amp; Insurance</td>
</tr>
<tr>
<td>Good Times Travel, Inc.</td>
<td>History, Mystery, Dock Tour (Double Occupancy) - Deposit Only</td>
</tr>
<tr>
<td>Good Times Travel, Inc.</td>
<td>History, Mystery, Dock Tour (Single Occupancy) - Deposit &amp; Insurance</td>
</tr>
<tr>
<td>Good Times Travel, Inc.</td>
<td>History, Mystery, Dock Tour (Single Occupancy) - Deposit Only</td>
</tr>
<tr>
<td>Hart, Jeanne</td>
<td>Conversational French</td>
</tr>
<tr>
<td>Pattison, Pat</td>
<td>The Business of Art</td>
</tr>
<tr>
<td>Robbins, Maria</td>
<td>Hand Knitting II</td>
</tr>
<tr>
<td>Rocha, Regina</td>
<td>Balboa Island Artwalk</td>
</tr>
<tr>
<td>Rocha, Regina</td>
<td>Flower Fields of Carlsbad</td>
</tr>
<tr>
<td>Rocha, Regina</td>
<td>Rose Story Farm</td>
</tr>
<tr>
<td>Sawyer, Eric</td>
<td>Croquet for Beginners</td>
</tr>
<tr>
<td>Zimnyakova, Olga</td>
<td>Home Spa for Pennies on the Dollar</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: There is no cost to the District. Extended Learning presenters are paid from participants' fees.

BACKGROUND: The services of the presenters are requested by the Director of Extended Learning.

Submitted by:
Interim Dean, External Relations
Recommended for Approval:
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $4,028.99.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-22-10</td>
<td>17851419</td>
<td>$683.21</td>
</tr>
<tr>
<td>02-23-10</td>
<td>17855544</td>
<td>606.13</td>
</tr>
<tr>
<td>02-25-10</td>
<td>17865625</td>
<td>2,739.65</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$4,028.99</td>
</tr>
</tbody>
</table>

BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services.

Submitted by:

Olesa Walker
Director, Fiscal Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
## Revolving Fund Reimbursement
### March 2010 Expense Summary

<table>
<thead>
<tr>
<th>Date</th>
<th>Warrant Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/22/2010</td>
<td>17851419</td>
<td>$683.21</td>
</tr>
<tr>
<td></td>
<td>Supplies</td>
<td>$682.21</td>
</tr>
<tr>
<td></td>
<td>ASB fee refunds</td>
<td>$1.00</td>
</tr>
<tr>
<td>2/23/2010</td>
<td>17855544</td>
<td>$606.13</td>
</tr>
<tr>
<td></td>
<td>Supplies</td>
<td>$575.05</td>
</tr>
<tr>
<td></td>
<td>Postage</td>
<td>$11.08</td>
</tr>
<tr>
<td></td>
<td>Parking fee refunds</td>
<td>$20.00</td>
</tr>
<tr>
<td>2/25/2010</td>
<td>17865625</td>
<td>$2,739.65</td>
</tr>
<tr>
<td></td>
<td>Supplies</td>
<td>$509.61</td>
</tr>
<tr>
<td></td>
<td>Postage</td>
<td>$5.54</td>
</tr>
<tr>
<td></td>
<td>Library refunds</td>
<td>$27.50</td>
</tr>
<tr>
<td></td>
<td>Enrollment refunds</td>
<td>$1,846.00</td>
</tr>
<tr>
<td></td>
<td>Course fee refunds</td>
<td>$20.00</td>
</tr>
<tr>
<td></td>
<td>ASB fee refunds</td>
<td>$14.00</td>
</tr>
<tr>
<td></td>
<td>Health fee refunds</td>
<td>$125.00</td>
</tr>
<tr>
<td></td>
<td>Parking fee refunds</td>
<td>$192.00</td>
</tr>
<tr>
<td></td>
<td>Grand total:</td>
<td>$4,028.99</td>
</tr>
</tbody>
</table>


PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Self-Insurance Fund
Reimbursement, Workers' Compensation

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers' Compensation Self-Insurance Fund Bank account in the amount of $19,477.88.

FISCAL IMPLICATIONS: The funds were expended for Medical, Travel, Legal, and Benefit Payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-18-10</td>
<td>17844126</td>
<td>$19,477.88</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$14,034.23</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5,482.65</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-39.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$19,477.88</td>
</tr>
</tbody>
</table>

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Workers' Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Submitted by:
Director, Fiscal Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
Consent Item No. 134-B

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Budget Augmentation

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2009-10 Adopted Budget for the grants listed below:

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>Grant Description</th>
<th>2009-2010 Adopted Budget</th>
<th>Increase</th>
<th>2009-2010 Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Skills(2008-09):</td>
<td>$89,036</td>
<td>$3,747</td>
<td>$92,783</td>
</tr>
<tr>
<td>Credit Matriculation:</td>
<td>$470,612</td>
<td>$116,078</td>
<td>$586,690</td>
</tr>
<tr>
<td>Student Financial Aid Administration (SFAA):</td>
<td>$759,760</td>
<td>$1,500</td>
<td>$761,260</td>
</tr>
<tr>
<td>Disabled Student Programs and Services (DSPS):</td>
<td>$617,857</td>
<td>$111,223</td>
<td>$729,080</td>
</tr>
<tr>
<td>Equal Employment Opportunity:</td>
<td>$-</td>
<td>$9,913</td>
<td>$9,913</td>
</tr>
</tbody>
</table>

Submitted by: Odessa Walker
Director, Fiscal Services

Recommended for Approval: Interim Vice President, Administrative Service

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
Consent Item 134-B  
March 17, 2010  
Page 2 of 2

**CalWORKs:**
2009-2010 Adopted Budget: $253,194  
Increase: $28,454  
2009-2010 Revised Budget: $281,648

**CalWORKs Regional Efforts:**
2009-2010 Adopted Budget: $-0-  
Increase: $10,000  
2009-2010 Revised Budget: $10,000

**Transitional Assistance for Needy Families (TANF):**
2009-2010 Adopted Budget: $58,575  
Increase: $29,145  
2009-2010 Revised Budget: $87,720

**Noncredit Matriculation:**
2009-2010 Adopted Budget: $144,639  
Increase: $34,372  
2009-2010 Revised Budget: $179,011

**Student Support Services Program (PASS):**
2009-2010 Adopted Budget: $313,555  
Increase: $2,722  
2009-2010 Revised Budget: $316,277

**Academic Competitive Grant (ACG):**
2009-2010 Adopted Budget: $50,000  
Increase: $300,000  
2009-2010 Revised Budget: $350,000

**Pell Grants:**
2009-2010 Adopted Budget: $18,500,000  
Increase: $3,535,000  
2009-2010 Revised Budget: $22,035,000

**BACKGROUND:** These increases are based upon the most recent information available from the Chancellor’s Office and the Financial Aid Office. Revenue was increased; therefore, expenses were increased commensurately.
CONSENT ITEM TITLE: Transfer Between Major Objects

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following transfer of $9,350 for the Identity Services Fund.

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Decrease Appropriations:</td>
<td>Repair/Maintenance of Equipment</td>
<td>$9,350</td>
</tr>
<tr>
<td>59-5640-3306-0000</td>
<td></td>
<td>=======</td>
</tr>
<tr>
<td>Increase Appropriations:</td>
<td>Supplies</td>
<td>$6,000</td>
</tr>
<tr>
<td>59-4301-3306-0000</td>
<td>New Equipment</td>
<td>2,000</td>
</tr>
<tr>
<td>59-6410-3306-0000</td>
<td>Computer Equipment</td>
<td>1,350</td>
</tr>
<tr>
<td>59-6411-3306-0000</td>
<td></td>
<td>$9,350</td>
</tr>
<tr>
<td></td>
<td></td>
<td>=======</td>
</tr>
</tbody>
</table>

BACKGROUND: Transfer funds from repair and maintenance to supplies and equipment to cover pending expenditures.

Submitted by:  
Director, Fiscal Services

Recommended for Approval:  
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE: Approve Purchasing Transactions

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions P10-02154 through P10-02291.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2009-2010 District Budget in the fund indicated and charged to the cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Bylaw No. 1600. The purchase orders listed on the attached report include orders that are $500 or more.

Submitted by:

Director, Business Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P10-02154</td>
<td>INVITROGEN</td>
<td>INSTRUCTIONAL/EDUCATIONAL MATL.</td>
<td>NATURAL SCIENCE</td>
<td>03</td>
<td>1,155.19</td>
</tr>
<tr>
<td>P10-02157</td>
<td>SULLIVAN-SCHEIN DENTAL</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>HEALTH SCI</td>
<td>03</td>
<td>12,282.09</td>
</tr>
<tr>
<td>P10-02159</td>
<td>* PCC BOOKSTORE</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>FIN AID</td>
<td>03</td>
<td>7,000.00</td>
</tr>
<tr>
<td>P10-02160</td>
<td>WARD'S NATURAL SCIENCE</td>
<td>INSTRUCTIONAL/EDUCATIONAL MATL.</td>
<td>NATURAL SCIENCE</td>
<td>03</td>
<td>2,254.55</td>
</tr>
<tr>
<td>P10-02172</td>
<td>FREESTYLE PHOTO SUPPLIES</td>
<td>CAMERA EQUIP. &amp; PHOTO SUP.</td>
<td>VISUAL ARTS &amp; MEDIA STUDIES</td>
<td>03</td>
<td>11,100.14</td>
</tr>
<tr>
<td>P10-02173</td>
<td>* ROCKLER WOODWORKING/HARDWARE</td>
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* Indicates Vendor is located within the Pasadena Area Community College.  
> Indicates local branch utilized outside of District as required by Vendor.
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<th>PO Number</th>
<th>Vendor Name</th>
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305,555.53
CONSENT ITEM TITLE:
Authorization to Solicit Bids: Measure P, Elevator Upgrades and Modernization

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation of bids for elevator upgrades and modernization.

FISCAL IMPLICATIONS: No fiscal obligation is created by the authorization to solicit bids. Funds for this purpose are provided in the 2009-2010 District Budget in the following cost center:

42-6250-7411-4000 (M/P Elevator Upgrades)

BACKGROUND: Modernization of the ten (10) elevators in Buildings C, D, E, R and U along with construction of new elevators in V and W Buildings is needed. The modernization of the ten (10) elevators is required to replace old, outdated and sometimes non-functional equipment. This will bring these units up to current code and improved efficiency. The new W Building elevator is required to provide access to the second floor which is now only through the R Building. The new V Building elevator is required to provide access to the second floor which is now only via bridges from the C Building.

The total amount of these projects is estimated at $2,450,000.00 and is expected to take two (2) years to complete.

Submitted by:
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Award Bid 872: Measure P, Miscellaneous Remodeling Projects, Time and Material

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the award of Bid 872, Measure P, Miscellaneous Remodeling Projects, Time and Material and issue contract numbers to Pasadena Builders, Inc., Contract Number C-3000-4 and Pub Construction, Inc., Contract Number C-3000-5, each for an amount not-to-exceed Three Hundred Fifty Thousand Dollars ($350,000.00). The project amounts will be on a time and material basis for a total not-to-exceed Seven Hundred Thousand Dollars ($700,000.00).

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2009-2010 District Budget under the following cost centers shown:

42-6250-7409-4000 (M/P Classroom Conversions)
42-6250-7410-4000 (M/P Classroom Upgrades)
42-6250-7412-4000 (M/P Restroom Upgrades)
42-6250-7417-4000 (M/P Walkways/Lighting)

BACKGROUND: At its meeting of January 20, 2010 (Consent Item 97-B), the Board of Trustees approved soliciting offers for Measure P, miscellaneous remodeling projects. This project was estimated at $700,000.00. This is a one year contract with two one-year renewable options.

Time and material contracts are to be used as needed for a variety of Measure P projects. PCC has utilized construction companies to complete smaller miscellaneous projects, as they arise. This optimizes efficiency by eliminating the need to go out to bid for each small project. Two firms are chosen on a competitive time and material basis in order to allow staff to get two estimates prior to awarding each individual construction project. This allows greater leverage in pricing and also ensures optimum delivery of services.

Bid 872 was advertised and twenty-nine (29) contractors attended the mandatory job walk. Ten (10) bids were received and opened on February 26, 2010. They are as follows:

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>TOTAL BID</th>
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<tbody>
<tr>
<td>Pasadena Builders, Inc., Pasadena, CA</td>
<td>$12,662.98</td>
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<tr>
<td>Pub Construction, Diamond Bar, CA</td>
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<tr>
<td>Delmac Construction, Inc., Los Angeles, CA</td>
<td>$13,227.36</td>
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<tr>
<td>GMC Construction, Inc., Orange, CA</td>
<td>$13,239.97</td>
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<tr>
<td>McCulloch Builders, Camarillo, CA</td>
<td>$13,504.56</td>
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</table>

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Submitted by: 
Director, Business Services

Recommended for Approval:
Interim Vice President, Administrative Services

Superintendent/President
The method for establishing the low bidders was to determine the lowest labor rates and the lowest material costs by using a hypothetical construction project. These two contractors are the lowest and the second lowest bidders, who also meet the specific bid requirements.

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>TOTAL BID</th>
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<tbody>
<tr>
<td>Delt Builders, Rancho Cucamonga, CA</td>
<td>$14,903.42</td>
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<tr>
<td>Cal-City, Cerritos, CA</td>
<td>$15,245.62</td>
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<tr>
<td>Air Plus Corp, Van Nuys, CA</td>
<td>$15,751.62</td>
</tr>
<tr>
<td>SBS Corporation, Westlake Village, CA</td>
<td>$16,219.87</td>
</tr>
<tr>
<td>Toby B. Hayward, Inc., Monrovia, CA</td>
<td>$16,916.36</td>
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</table>
CONSENT ITEM TITLE: Approve/Ratify Stipends for Classified and Unclassified Personnel

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the stipends for the persons listed below for the fiscal year 2009-10.

Name | Stipend | Special Project
---|---|---
Altamirano, Carlos | 1,680.00 | Monitoring evening tutoring for MESA, Math Path and XL students 3/18/10 – 6/30/10 (Teaching & Learning Center)
Lilavois, Randolph | 1,000.00 | Women's Soccer Coach 3/18/10 – 6/30/10 (Kinesiology, Health & Athletics)
Scott, Arkova | 750.00 | Workshop presenter for student athletes on learning styles and multiple Intelligences 3/18/10 – 6/30/10 (Kinesiology, Health & Athletics)

Amend Consent Item 1-P (July 1, 2009)
Crespo, Armand | Increase Stipend From: 4,000.00 To: 5,000.00 | Men's & Women's Track & Field Coach 7/2/09 – 6/30/10 (Kinesiology, Health & Athletics)

Amend Consent Item 66-P (January 20, 2010)
Sanchez, Michael | Increase Stipend From: 500.00 To: 1,000.00 | Assistant Track & Field Coach 01/11/10 – 5/31/10 (Kinesiology, Health & Athletics)

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval:

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Dean, Human Resources
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Stipends for Academic Personnel

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the College year 2009-2010, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

[Signature]
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brandlin, Joan</td>
<td>400.00</td>
<td>Health Sciences Division—supervise students during the clinical training of the CEREC CAD/CAM unit at USC School of Dentistry (8 hours), 03-18-10 to 03-19-10.</td>
</tr>
<tr>
<td>Johnston, Richard</td>
<td>500.00</td>
<td>Career and Technical Education Collaborative—technical support for the Community Collaborative Grant, 04-01-10 to 05-31-10.</td>
</tr>
<tr>
<td>Lee, Ron</td>
<td>1,600.00</td>
<td>Community Education Center—upgrade ESL Website for better student participation, 04-01-10 to 06-30-10.</td>
</tr>
<tr>
<td>Martinez, Elaine</td>
<td>24,000.00</td>
<td>Kinesiology, Health and Athletics Division—walk-on Head Softball Coach, three payments of $8,000 for the sport season (January through May) for the fiscal years 2007-08, 2008-09, 2009-10.</td>
</tr>
<tr>
<td>O'Meara, Evan</td>
<td>40,000.00</td>
<td>Kinesiology, Health and Athletics Division—walk-on Head Baseball Coach, five payments of $8,000 for the sport season (February through May) for the fiscal years 2005-06, 2006-07, 2007-08, 2008-09 and 2009-10.</td>
</tr>
<tr>
<td>Persaud, Locknath</td>
<td>350.00</td>
<td>President's Office—Spanish translation services, Educational Master Plan Website, 03-18-10 to 04-18-10.</td>
</tr>
<tr>
<td>Sanchez, William</td>
<td>24,000.00</td>
<td>Kinesiology, Health and Athletics Division—walk-on Head Badminton Coach, three payments of $8,000 for the sport season (February through April) for the fiscal years 2007-08, 2008-09, 2009-10.</td>
</tr>
<tr>
<td>Schmidt, Stephanie</td>
<td>100.00</td>
<td>Health Sciences Division—supervise students during the clinical training of the CEREC CAD/CAM unit at USC School of Dentistry (2 hours), 03-18-10 to 03-19-10.</td>
</tr>
<tr>
<td>Staub, Patricia</td>
<td>4,800.00</td>
<td>Performing and Communication Arts Division—maintain and update student tracking system for progress in certificate completion in television and radio, 02-22-10 to 06-18-10.</td>
</tr>
<tr>
<td>Wei, Cathy</td>
<td>350.00</td>
<td>President's Office—Mandarin translation services, Educational Master Plan Website, 03-18-10 to 04-18-10.</td>
</tr>
</tbody>
</table>

**Amend Board Report No. 91-P** (Increase stipend)

<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Johnston, Richard</td>
<td>From: 4,000.00 To: 7,000.00</td>
<td>Biotechnology Hub—Grant Director responsible for developing strategic alliances and attracting funding for the initiative as well as developing statewide marketing strategy and coordinating strategic partnerships with key industry associations and workforce agency partners on behalf of the initiative, 03-04-10 to 04-06-10 03-04-10 to 05-06-10.</td>
</tr>
</tbody>
</table>
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of credit classes approved for 2009-2010. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended Human Resources be authorized to make adjustments in class and step pursuant to established procedures and to adjust overload rate for contract instructors pursuant to the current labor agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hossain, Aleem</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Visual Arts and Media Studies</td>
</tr>
<tr>
<td>Oliver, Allison</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Kinesiology, Health and Athletics</td>
</tr>
<tr>
<td>Resnikoff, Isaac</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>English</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMPLOYMENT</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pierson, Eileen</td>
<td>36A*</td>
<td>100% - 12 mo.</td>
<td>03/22/10</td>
</tr>
<tr>
<td>Admissions and Records Clerk II</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Admissions and Records</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Patricia Maybank</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Presley, Mary</td>
<td>43C</td>
<td>100% - 6 mo.</td>
<td>01/01/10-06/30/10</td>
</tr>
<tr>
<td>LAC Assistant III</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>English Division/Writing Center</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Funded position</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CHANGES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hassan, Sherry</td>
<td>M-2</td>
<td>100% - 12 mo.</td>
<td>09/01/09</td>
</tr>
<tr>
<td>From: Director, Business Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>To: Director, Business and Purchasing Business Services</td>
<td>M-1</td>
<td>100% - 12 mo.</td>
<td>09/01/09</td>
</tr>
<tr>
<td>Walker, Odessa</td>
<td>M-2</td>
<td>100% - 12 mo.</td>
<td>01/01/09</td>
</tr>
<tr>
<td>Director, Business Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fiscal Services</td>
<td>To: M-1</td>
<td>100% - 12 mo.</td>
<td>01/01/09</td>
</tr>
<tr>
<td><strong>SEPARATION</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wilde, Maria</td>
<td>Rescinded offer</td>
<td></td>
<td>02/22/10</td>
</tr>
<tr>
<td>Admissions and Records Clerk II</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Admissions and Records</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Includes 5% shift B differential

**FISCAL IMPLICATIONS:** Paid from dollar-controlled accounts.

**BACKGROUND:** Routine personnel transactions.

Submitted by:
Office of Human Resources
Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to academic employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CHANGE OF STATUS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chen, Chia-Wei J.</td>
<td>E-15</td>
<td>From: 100%</td>
<td>02/22/10 – 06/18/10</td>
</tr>
<tr>
<td>Instructor</td>
<td></td>
<td>To: 81%</td>
<td></td>
</tr>
<tr>
<td>Natural Sciences</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hunt, Donald</td>
<td>A-31</td>
<td>From: 100%</td>
<td>02/22/10 – 06/18/10</td>
</tr>
<tr>
<td>Instructor</td>
<td></td>
<td>To: 55.1%</td>
<td></td>
</tr>
<tr>
<td>Engineering and Technology</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Olivo, Cynthia</td>
<td></td>
<td>From: M-2</td>
<td>01/01/09</td>
</tr>
<tr>
<td>Associate Dean</td>
<td></td>
<td>To: M-1</td>
<td></td>
</tr>
<tr>
<td>Counseling/Career Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Polenzani, Elizabeth</td>
<td>D-28</td>
<td>From: 100%</td>
<td>02/22/10 – 06/18/10</td>
</tr>
<tr>
<td>Instructor</td>
<td></td>
<td>To: 86.6%</td>
<td></td>
</tr>
<tr>
<td>Business and Computer Technology</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ramey, Margaret</td>
<td></td>
<td>From: M-2</td>
<td>01/01/09</td>
</tr>
<tr>
<td>Associate Dean</td>
<td></td>
<td>To: M-1</td>
<td></td>
</tr>
<tr>
<td>Admissions and Records</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yamauchi, Kent</td>
<td></td>
<td>From: M-2</td>
<td>01/01/09</td>
</tr>
<tr>
<td>Assistant Dean</td>
<td></td>
<td>To: M-1</td>
<td></td>
</tr>
<tr>
<td>Special Services</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: Routine personnel transactions.
<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LEAVE OF ABSENCE</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Burruss, Laurie</td>
<td>Instructor</td>
<td>Unpaid Leave of Absence</td>
<td>08/30/10 – 06/19/11</td>
</tr>
<tr>
<td>Visual Arts and Media Studies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SEPARATION</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Magloe, Yves Adzoguenou-Komi</td>
<td>Instructor</td>
<td>Deceased</td>
<td>01/03/10</td>
</tr>
<tr>
<td>Languages</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mitacek, William</td>
<td>Instructor</td>
<td>Retirement</td>
<td>06/20/10</td>
</tr>
<tr>
<td>Performing and Communication Arts</td>
<td></td>
<td>34 years of service</td>
<td></td>
</tr>
</tbody>
</table>
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve, pursuant to the current agreement with the Pasadena City College Faculty Association, Article 5.6.2, that the following named employee(s) be assigned salary compensation factors as noted for the spring semester 2010:

<table>
<thead>
<tr>
<th>INSTRUCTOR</th>
<th>DIVISION</th>
<th>LOAD RATIO</th>
<th>SECTION #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arenson, Lauren</td>
<td>Social Sciences</td>
<td>2.216</td>
<td>4906, 6852</td>
</tr>
<tr>
<td>Kiotas, A. Julie</td>
<td>Social Sciences</td>
<td>1.036</td>
<td>5285</td>
</tr>
<tr>
<td>Price, Paul</td>
<td>Social Sciences</td>
<td>1.036</td>
<td>6069</td>
</tr>
<tr>
<td>Uranga, David</td>
<td>Social Sciences</td>
<td>1.036</td>
<td>4538</td>
</tr>
<tr>
<td>Foster, William</td>
<td>Visual Arts and Media Studies</td>
<td>2.144</td>
<td>4365, 4416, 5067, 6435</td>
</tr>
<tr>
<td>Futtner, Joseph</td>
<td>Visual Arts and Media Studies</td>
<td>1.108</td>
<td>4091, 4094, 4422</td>
</tr>
<tr>
<td>Hallinger, Jane</td>
<td>Visual Arts and Media Studies</td>
<td>1.036</td>
<td>6270</td>
</tr>
<tr>
<td>Haynes, Sandra</td>
<td>Visual Arts and Media Studies</td>
<td>1.072</td>
<td>4089, 4090</td>
</tr>
<tr>
<td>Sierra, Joseph</td>
<td>Visual Arts and Media Studies</td>
<td>1.036</td>
<td>6265</td>
</tr>
</tbody>
</table>

It is further recommended that the following named instructor(s) be paid an amount equal to the hourly Summer Intersession or overload rate times the number of hours listed each week in ADDITION to the regular compensation for teaching hourly classes during the spring semester 2010.

<table>
<thead>
<tr>
<th>INSTRUCTOR</th>
<th>DIVISION</th>
<th>ADDITIONAL HOURS/WEEK</th>
<th>SECTION #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sepikas, John</td>
<td>Natural Sciences</td>
<td>1</td>
<td>6753</td>
</tr>
<tr>
<td>Dabelow, Kathryn</td>
<td>Social Sciences</td>
<td>1</td>
<td>5187</td>
</tr>
<tr>
<td>Forman, Kurt</td>
<td>Social Sciences</td>
<td>1</td>
<td>7376</td>
</tr>
<tr>
<td>Nebrida, Victor</td>
<td>Social Sciences</td>
<td>1</td>
<td>4964</td>
</tr>
<tr>
<td>Yamauchi, Kent</td>
<td>Social Sciences</td>
<td>1</td>
<td>6485</td>
</tr>
<tr>
<td>Desmarais, James</td>
<td>Visual Arts and Media Studies</td>
<td>1</td>
<td>4573</td>
</tr>
<tr>
<td>Nelson, Peter</td>
<td>Visual Arts and Media Studies</td>
<td>1</td>
<td>7548</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Monies will be transferred from hourly instructional accounts.

BACKGROUND: In conformance with the current agreement with the Pasadena City College Faculty Association, Article 5.6.2.
CONSENT ITEM TITLE:  
Resolution No. 456: Declaration of Indefinite Salaries for 2010-2011

Board Meeting Date: March 17, 2010

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, adopt Resolution No. 456 (attached) declaring salaries indefinite for 2010-2011.

FISCAL IMPLICATIONS: None.

BACKGROUND: Governing boards are required to pass a resolution declaring salaries for all management, supervisory, confidential and other unrepresented employees to be indefinite on or before June 30 of the previous fiscal year in order for retroactive salary payments to be granted.

Submitted by: Office of Human Resources

Recommended for Approval: 

[Signature]
Dean, Human Resources

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
RESOLUTION No. 456
DECLARATION OF INDEFINITE SALARIES FOR 2010-2011

WHEREAS, as a result of financial uncertainties, negotiations, legislation, and other factors, the governing board hereby declares that all management, supervisory, confidential, and other unrepresented employee group salaries are declared indefinite for 2010-2011;

THEREFORE, BE IT RESOLVED that, as of July 1, 2010, the 2010-2011 salary rates of all management, supervisory, confidential, and other unrepresented employee groups are declared indefinite and subject to future determinations.

Passed and adopted this 17th day of March 2010.

AYES: 

NOES: 

ABSTENTIONS: 

ABSENT: 

Hilary Bradbury-Huang, President, Board of Trustees
Pasadena Area Community College District

Lisa Sugimoto, Secretary to the Board of Trustees
Pasadena Area Community College District
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, grant the following named academic monthly employees Sabbatical Leaves during the 2010-2011 academic year, as indicated, at 75% of the monthly salary plus benefits each would normally receive during the 2010-2011 academic year under the conditions set in the PCCFA collective bargaining agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>SABBATICAL DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williams, Charlotte</td>
<td>STUDY: Complete Comparative Government classes for a second Doctoral field at the Claremont Graduate University in the School of Politics and Economics.</td>
</tr>
<tr>
<td>Social Sciences Year</td>
<td></td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None.

BACKGROUND: Routine personnel transactions.

Submitted by: Office of Human Resources

Recommended for Approval: Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President