Meeting No. 14         Page 8427

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 14, the Summer Board Retreat, on Wednesday, August 3, 2005, in the East-West Room of the Athenaeum at Caltech, 551 South Hill Avenue, Pasadena, California 91106.

I. OPEN SESSION
A. CALL TO ORDER
   The meeting was called to order at 9:10 a.m. by Dr. Jeanette Mann, President.

B. ROLL CALL
   Trustees Present
   Dr. Jeanette Mann, President
   Mr. Geoffrey L. Baum, Vice President
   Ms. Consuelo Rey Castro, Clerk (arrived 9:08 a.m.)
   Mr. John Martin
   Mr. Warren Weber
   Mrs. Beth Wells-Miller
   Mr. Nick Szamet, Student Trustee

   Trustees Absent
   Ms. Susanna Miele

   Administrative Officers in Attendance
   Dr. James Kossler, Superintendent/President
   Dr. Jacqueline Jacobs, Vice President, Instruction
   Dr. Lisa Sugimoto, Vice President, Student and Learning Services
   Dr. Stuart Wilcox, Dean, Institutional Planning and Research
   Ms. Janet Levine, Dean, External Relations

   Administrative Officers Absent
   Mr. Peter J. Hardash, Vice President, Administrative Services
   Mr. Vic Collins, Interim Dean, Human Resources

   The Academic Senate was represented by Kay Dabelow.
   The Classified Senate was not represented.
   The Associated Students Board was not represented.

C. PLEDGE OF ALLEGIANCE
   Mr. Martin led the Pledge of Allegiance.

D. INTRODUCTIONS
   There were no introductions.

E. PUBLIC COMMENT ON NON-AGENDA ITEMS
   There were no public comments.
F. DISCUSSION, WITH POSSIBLE ACTION: INSTITUTIONAL PLANNING PROCESS  
Dr. Wilcox reviewed with the Board institutional progress on the 2004-05 goals. The Board then reviewed the 2005-06 Strategic Direction and Goals and discussed the proposed 2006-07 Strategic Directions. Mr. Martin suggested that in response to community concerns a Strategic Direction should be to offer more core classes needed by the majority of the students. It was moved by Mr. Martin and seconded by Mrs. Wells-Miller, that one of the strategic directions for 2006-2007 should state that the college will place an emphasis on adding more core class offerings. After Ms. Dabelow expressed her concern about the integrity of the strategic planning process and how one defines “core courses”, she asked the Board not to approve the motion. Mr. Martin stated that he would prefer to address this concern by working with the college and withdrew the motion. Mrs. Wells-Miller withdrew the second.  

MOTION: ON MOTION OF Mr. Martin, and seconded by Mrs. Wells-Miller, the Board voted, by a majority vote of the six members present, that the Board’s representatives to the next Strategic Planning Retreat be directed to suggest that a Strategic Direction for 2007-08 be “Focus on how to make more core courses available”. 
Advisory Vote: Aye 

G. DISCUSSION, WITH POSSIBLE ACTION: STATE BUDGET AND PCC  
In Mr. Hardash’s absence, Dr. Kossler distributed several handouts, prepared by Mr. Hardash, about the state budget and its effect on the college. Mr. Hardash will do a full presentation on the budget at the August 17 meeting of the Board. 

H. DISCUSSION, WITH POSSIBLE ACTION: MEASURE P PROJECTS UPDATE  
Mr. Schulman and Dr. van Pelt reviewed with the Board the status of the major new building projects, as well as progress on the large number of reconstruction projects. Board members expressed how pleased they are with the progress of the projects and complimented Mr. Hardash, Mr. Schulman, and Dr. van Pelt on their efforts to keep everyone involved and informed. Several Board members indicated that they have received very positive reports from their representatives on the Measure P Citizens’ Oversight Committee. 

I. DISCUSSION, WITH POSSIBLE ACTION: SUCCESSION PLANNING  
Dr. Mann reviewed with the Board a presentation she attended regarding what colleges might do to plan for, and develop, future administrators and managers for the institution. She suggested that this topic fits nicely with the portion of the new Educational Master Plan which will address, among other issues, the implications for human resources planning. The Board discussed the problem which all colleges are having with encouraging faculty members to consider positions in administration and with encouraging administrators at other colleges to apply for open positions. A number of possible ideas were suggested and the Board agreed to continue discussion of this issue in future meetings. 

J. DISCUSSION, WITH POSSIBLE ACTION: BOARD GOALS AND OBJECTIVES FOR 2005-2006  
Using its 2004-05 goals as a starting place, the Board made a number of changes for 2005-06. Dr. Kossler will prepare a draft of the 2005-06 goals for approval at the August 17 meeting of the Board. Ms. Inez Yslas addressed the Board regarding the goal on diversity. 

K. DISCUSSION, WITH POSSIBLE ACTION: PRESIDENT’S GOALS AND OBJECTIVES FOR 2005-2006  
Dr. Kossler presented a draft of his goals for 2005-06. The Board suggested some additions which will be include in the version brought to the Board for approval on August 17. 

L. DISCUSSION, WITH POSSIBLE ACTION: LEGISLATIVE COORDINATION  
Dr. Mann appointed Ms. Rey Castro, Mrs. Wells-Miller and herself to the Board Ad-Hoc Subcommittee on Legislation. The Student Trustee, Mr. Szamet, was also invited to join the subcommittee. The Ad-Hoc Subcommittee will suggest to the full Board legislative initiatives which might be helpful to the college.
L. DISCUSSION, WITH POSSIBLE ACTION: LEGISLATIVE COORDINATION (Continued)
MOTION: ON MOTION OF Mr. Baum and seconded by Mr. Weber, the Board voted, by a unanimous vote of the six members present, to accept the legislative coordination chart prepared by the administration, as a starting point in the discussion of this issue.
Advisory Vote: Aye

M. DISCUSSION, WITH POSSIBLE ACTION: STUDENT SATISFACTION SURVEY
Mr. Baum indicated that he wanted to discuss the results of the survey because it would help the Board make decisions based on "evidence of institutional effectiveness". Board members discussed several of the results, including changes that may be occurring over time. Results of the survey are available in the annual edition of Observations.

The Open Session was adjourned at 12:15 p.m.

II. CLOSED SESSION

Government Code 54957.6 Labor Negotiations (CTA: Jacobs; ISSU, Sugimoto)
Government Code §54957 Public Employee Performance Evaluation (College President)

IV. ADJOURNMENT
The Closed Session of the Summer Board Retreat was adjourned at 1:30 p.m.
MOTIONS CARRIED AT MEETING NO. 14
THE SUMMER BOARD RETREAT – August 3, 2005

1. Approval to direct the Board’s representatives to the next Strategic Planning Retreat to suggest that a Strategic Direction for 2007-08 be “Focus on how to make more core courses available”.

2. Approval to accept the legislative coordination chart prepared by the administration, as a starting point in the discussion of this issue.

Jeanette Mann, President
Board of Trustees

James Kossler, Secretary
Board of Trustees