May 4, 2009

OFFICERS AND MEMBERS PRESENT

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
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<tbody>
<tr>
<td>ACADEMIC SENATE PRESIDENT</td>
<td>JIM BICKLEY</td>
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<tr>
<td>VICE PRESIDENT</td>
<td>EDWARD MARTINEZ</td>
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<tr>
<td>SECRETARY</td>
<td>AHNI ARMSTRONG</td>
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<tr>
<td>TREASURER</td>
<td>PATRICIA LYNN</td>
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<td>ADJUNCT FACULTY</td>
<td>MARK DODGE</td>
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<tr>
<td>COMMUNITY EDUCATION CENTER</td>
<td>NADEGE WILLIAMS</td>
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<td>COUNSELING</td>
<td>JAMES ARAGON</td>
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<td>ENGLISH</td>
<td>ROGER MARHEINE</td>
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<td>HEALTH SCIENCES</td>
<td>LEE HASSIJA</td>
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<td>HEALTH SCIENCES</td>
<td>TOM NEIDERER</td>
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<tr>
<td>KINESIOLOGY, HEALTH &amp; ATHLETICS</td>
<td>JESSIE MOORE</td>
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<td>LANGUAGES</td>
<td>LOKNATH PERSAUD</td>
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<td>LIBRARY</td>
<td>JUDY OHYE</td>
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<td>MATHEMATICS</td>
<td>FRED KEENE</td>
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<td>MATHEMATICS</td>
<td>PAT PEACH</td>
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<td>NATURAL SCIENCES</td>
<td>TERRI BORMAN</td>
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<td>ENGINEERING</td>
<td>BERNARDINO RODRIGUEZ</td>
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<td>SOCIAL SCIENCES</td>
<td>DAVE MCCABE</td>
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<td>SPECIAL SERVICES</td>
<td>JO BUCZKO</td>
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<tr>
<td>VISUAL ARTS AND MEDIA STUDIES</td>
<td>REBECCA MORRIS</td>
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OFFICERS AND MEMBERS ABSENT

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<th>Department</th>
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<tr>
<td>BUSINESS &amp; COMPUTER TECHNOLOGY</td>
<td>SHELLEY GASKIN</td>
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<tr>
<td>COUNSELING</td>
<td>CECILE DAVIS ANDERSON</td>
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<td>ENGLISH</td>
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<td>ENGLISH</td>
<td>MARTHA BONILLA</td>
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<td>LANGUAGES</td>
<td>ANDRZEJ BOJARCZAK</td>
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<td>LIBRARY</td>
<td>DONA MITOMA</td>
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<td>NATURAL SCIENCES</td>
<td>KERIN HUBER</td>
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<td>PERFORMING AND COMMUNICATION ARTS</td>
<td>TAD CARPENTER</td>
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<td>RITA GONZALES</td>
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<td>SOCIAL SCIENCES</td>
<td>DEREK MILNE</td>
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<td>SOCIAL SCIENCES</td>
<td>DAVID URANGA</td>
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<tr>
<td>VISUAL ARTS AND MEDIA STUDIES</td>
<td>YOLANDA MCKAY</td>
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I. CALL TO ORDER – 3:015p.m

II. PLEDGE OF ALLEGIANCE AND INTRODUCTIONS
Pledge of Allegiance by Tom Neiderer
Introductions: Dr. Jacobs; Bob Miller; Lyle Engledinger, Carol Curtis, Greg Smith, Leticia Velez.

III. APPROVAL OF MINUTES
The April 13 minutes were presented for review.
MOTION for approval of minutes as corrected: Fred Keene and Patricia Lynn.
Vote: Unanimously approved
Correction: Mark Dodge gave the PCCFA report and did not give an adjunct faculty report.

IV. PUBLIC COMMENT: None

Agenda Changes: President Bickley presented two items to be moved up on the agenda:

VIII. 2: Concerns regarding Division Dean Hiring in Kinesiology: Greg Smith

V. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS
1. Change of Rank Committee Report: Ted James thanked the committee members for their hard work: Jo Buczko, Rikki McGee, Michelle Banks, James Sy, Janis Dwyer [was not able to participate in this semester's process].
Handout provided the following information:
Handout Corrections: Arnold Ramirez is in Counseling/Career Services

Professor Emeritus: Arnold Ramirez: Counseling /Career Services
Professor: Virginia Heringer (Languages)
Teresa Ann Trendler (Natural Sciences):
Judy to correct spelling of Ms. Trendler's last name on handout.
Sonia Wurst (Business & Computer Technology)

Assistant Professor:
Derek Milne (Social Sciences)
Dan Raddon (Business & Computer Technology)
Carrie Starbird (Mathematics)

Associate Professor: Ann Davis (Mathematics)

Adjunct Assistant Professor:
Parvaneh Mohammadian (Natural Sciences)
Saliha Sha (Mathematics Division)
Jeff Winter (Business & Computer Technology)

2. Senate SLO Committee/SLOARC: President Bickley said the SLO philosophy statement has been referred to the ad hoc senate committee. Presenting for Cecile Davis Anderson, Carol Curtis gave a brief update. This document was previously approved by the Senate Board and the SLO Steering Committee but not forwarded to the Board of Trustees. The committee wants to move it forward through the proper process. They will distribute it to the division deans for review and to all faculty members. Recommendations are to be forwarded back to the Senate Ad Hoc SLO Committee, then to the Senate Board before sending it forward to become official school policy/procedure.

Following approval of the Institutional Learning Outcomes by the Senate and Board of Trustees, nineteen competencies were identified for the five ILOs. IPRO has been mapping the ILO degree outcomes pertaining to degree requirements. The Committee hopes to bring a revised list of competencies back to the Senate Board for review and approval. A new competency is being worked on that addresses the student’s having learned to create music/art. This area will be kept broad and incorporate music and art concerns.

3. Nominations and Elections Committee: Pat Peach announced the 2009-2010 Senate Officers.

President: Jim Bickley: 127 votes
Vice President: Edward Martinez 128 votes
Secretary: Ahni Armstrong 130 votes
Treasurer: Patricia Lynn 132 votes

Ms. Peach congratulated the newly elected officers and thanked all those who participated in the election process.

President Bickley said the election procedure might be revised in the future to allow for two-year terms. He thanked the board for its vote of confidence.
4. Ad Hoc Title 5 Committee: Edward Martinez

Grading Policy: #4050 page 1.  This document was not copied in its entirety because there are only minor revisions to page 1.  The policy title has been changed from "Grading, Course Credit and Related Topics" to "Standards of Scholarship"  These changes are based on the CCLC [Community College League of California] model policy.

In addition, the last sentence on page 1 now reads: "The President/Superintendent shall establish procedures that establish standards of scholarship consistent with the provisions of Title 5, Sections 55750, et seq. and Board policy." Again, this wording, though awkward, is based on the CCLC recommendation.

Mr. Martinez [jemartinez] or Judy Benson [jabenson] may be contacted for an electronic copy of this revised policy.

Course Repetition Policy #4055: 2nd draft.  This revision is substantially different from the previous version.  Previously, course repetition had been integrated into policy 4050.

Changes/references were made to:
Page 1: General statement
Page 2: Section 1: Selected courses may be repeated for additional experience and credit and are so designated in the PCC Catalog course descriptions. . . .
References to section a: a comma needs to be inserted as follows:

Absent substandard work, courses may not be repeated for more than three semesters including winter and summer intersessions. [Mr. Martinez said the Committee would look into clarifying the language of this sentence.]

Section 2 Deals with circumstances under which students can repeat a course even if they have received a standard (satisfactory) grade.

Section 3. Repetition of courses to remediate substandard grades are subject to the following provisions: (see handout). Reference to a second attempt refers to a 3rd class enrollment. The Vice President of Student Services can require counseling or other student services staff intervention prior to approval of repetition. Students can repeat equivalent courses at other institutions.

Section 4 addresses the need for students to petition for enrollment in a class they
have previously withdrawn from.

Mr. Martinez asked for this handout to be shared by the division reps within their divisions for discussion and for suggestions so this item may move forward soon.

Notes:
All assigned grades on a transcript are visible, even if there has been course repetition.
If a C grade was previously earned in a class and a repeat class produced an A or B grade, the C grade (passing) would be the one counted in grade point average.

5. Scholarship Committee: On behalf of Committee Chair, Robert McLean, President Bickley announced the Committee’s recommendation for the Senate to approve the award of scholarships to the six scholarship interviewees. The Senate had previously approved the expenditure of $5,000 in scholarship funds. The Committee would like to recommend the Executive Committee to add $1,000 to the original allotment of $5,000, so that each of the six worthy recipients would be awarded $1,000. If this is not possible, then the Scholarship Committee would like the $5,000 split six ways as previously recommended.

EXECUTIVE COMMITTEE RECOMMENDATIONS:

2. Appoint Carol DeLilly to the ASCCC Discipline Work Group for Gerontology.
Motion Approving items 1 and 2 made by Fred Keene and seconded by Mark Dodge.
Vote: Unanimously approved.

Sent to Committee:
To Ad Hoc Senate SLO Committee: review SLO Philosophy Statement.

President Bickley noted that the SLO Steering Committee recently “decommissioned” itself after completing its tasks and a new process for addressing SLO concerns has been incorporated into the structure of the institution.

VII. REPORTS FROM EXECUTIVE COMMITTEE

R-1 President’s Report:

President Bickley stated that on April 29, the Board of Trustees held their Annual Retreat. The next scheduled Board meeting is this Thursday, April 7, 10:45 a.m. in Sexson Auditorium. This will be a joint meeting between the Board and Associated Students. A “larger audience” is expected.
Culinary Arts instructor, Jacqueline Smith, gave her Faculty Lecture Performance on Thursday, April 30 in the Forum and spoke about the importance of measurements to the modern day chef. Presentations and the monetary award were given by President Bickley and Dr. Jeanette Mann. 2009-2010 nomination forms for both full-time and adjunct faculty are available on the Academic Senate web site. The deadline is 12PM, May 15, Room C227. This Faculty Lecture/Performance is an opportunity for faculty to showcase their abilities, while giving greater recognition to their programs and division.

Senate Committee Deadline Extensions: To Friday, May 8
Ralph Story (Faculty) & UnsungHero (Classified) Awards:
Committee Chair is Jane Hallinger. Faculty is involved in selecting these winners. The Senate representatives were asked to remind their division faculty to submit nominations for deserving candidates within their divisions.

R-2 Vice-President’s Report:
Edward Martinez reported on Ad Hoc Title 5 Committee work:
The Philosophy of Associates Degree Policy #4062 has been reviewed by the C & I Committee, and it will come before the Senate at its next meeting with relatively few word changes. Once approved it will be forwarded to the Board of Trustees. There have been no substantial changes. The Senate has previously reviewed this policy. President Bickley asked for a revised copy to be sent electronically to the Senate Board before a vote is taken, possibly at the next meeting.

Four or five new/additional degree majors will be presented to the C & I Committee in the fall. Foreign languages, theatre arts, environmental studies, etc. President Bickley encouraged the Board to guide the instructors in their area for input in creating new areas of emphasis or majors for the students.

R-3 Secretary’s Report:
Ahni Armstrong reported that she attended the ASCCC Spring Plenary Session. Areas of interest discussed included: Basic Skills/TBA Hours; textbook costs and colleges converting from Web CT to Moodle. Robert Miller said Moodle is an open-source course management system which has to be maintained on the technical side. Different options are being considered.

R-4 Treasurer’s Report: Patricia Lynn presented the following information:
PR Account Balance: $130,000; TR Account Balance: $22,060.17.
The Foundation has authorized the Senate to allocate up to $9,303 on scholarships this year.

The Senate has opened a Credit Union Scholarship Account. Two sets of letters have been sent to full-time faculty members. Letters of appreciation
have been sent out to those currently donating and a letter asking for individuals to donate. Included with both letters is a form authorizing donations to the Senate’s Credit Union Accounts for the General Fund and Scholarship Fund.

Tuesday, May 5, 3PM-5PM. Fiesta Bowl/Employee Mixer Festivities is scheduled for PCC’s classified, certificated and management staff (employees only) in the PCC Amphitheater. There will be a piñata, drawings, food, and music.

VIII. INFORMATION ITEMS: The following items will be discussed, with possible action to follow on each item.

1. Flex Days for 2010-2011: President Bickley said the Campus Wide Calendar Committee is considering approving a calendar with two flex days. The Senate had previously voted for Draft 2. Flex days are easier to remove, than to add. Dr. Perfumo favors Flex Days. The possible Flex days are a working condition to be approved by both the Senate Board and Faculty Association. Recommended Flex Days are:
   Possibility #1) Wednesday, September 29, 2010 and
   Possibility #2) Wednesday, March 30, 2011 [next to Cesar Chavez Day]

2. Concerns regarding Division Dean Hiring in Kinesiology: Greg Smith
   Mr. Smith thanked the division deans and Senate representatives who relayed information on this matter to their divisions from the last Senate Board meeting.
   Mr. Smith expressed the following concerns about the current hiring process:
   • This process would be fairer if there were two representatives from each position on this matter along with remaining independent hiring committee representatives.
   • A dean should have a Master’s degree plus experience in the area to be managed.
   • Faculty evaluations could not be properly given without knowledge in the subject area.
   • Faculty were not involved in the wording of the job description.
   • Dean Tate has not had an employee evaluation in current position.
   • The hiring process has been speeded up following concerns and questions that have been raised.
   • A committee member was released after it was discovered that that member had written a letter of recommendation for a candidate currently involved in the hiring process.
   • A lack of respect by many faculty has been expressed towards the interim dean.

   Jo Buczko inquired about how many faculty signed the vote of “no confidence.” Mr. Smith said he believed it was more than half of the faculty.

   President Bickley said he would be sharing with the Shared Governance Committee concerns about the division dean hiring process.
Mr. Smith thanked the Senate for the opportunity to come and speak.

3. May 22, 2009 joint PCC-PUSD Retreat: Creating a College Going Culture: Early High School: Time: approximately 8:15am – 2pm. Venue: pending. This retreat will address many potential collaborations between PCC and PUSD.

President Bickley gave direction for the Senate representatives to inform their fellow division instructors about this meeting and to **submit to him [jbickley] or Judy [jabenson] the names of at least three representatives from each division** as soon as possible. There will be more discussion at this meeting about sharing counselors, articulation between high school and college, etc. There will be time to address the proposed on campus Early College High School, but the retreat will have a broader focus as well. President Bickley will e-mail the Senate Board about this request.

Last week President Bickley attended a Pasadena Education Partnership (PEP) meeting on campus. There was discussion regarding the Early College High School program. The broadening scope of involvement in this area will possibly include: the California Community College Foundation, City of Pasadena, Cal State system, UCLA, and eventually this process could develop into a "mega proposal" with the Gates Foundation. Robert Miller said the deadline for submitting a proposal for such a project would be June 30. Input and suggestions are needed and could be provided by faculty and staff at the May 22 retreat and charrette group.

David McCabe (Social Sciences) has been working closely with the PUSD Human Resources Director Shelly James in regards to the Teacher Preparation Program (TPP). TPP students have to complete field work hours in K-12 classrooms as part of their course requirement. In the past, placement has been difficult. Ms. James has been instrumental in helping place students with excellent teachers. Currently 45 TPP students have been placed in the PUSD District.

4. Senate Scholarship Awardees Recognition Reception: June 1, 2:30 – 3:00 President’s Conference Room.
Many felt that scheduling the reception during this time versus recognizing the scholarship awardees at the Senate Breakfast would give more time for the Senate representatives, the awardees, and their family to interact. There would be a brief presentation by Bob McLean and Jim followed by refreshments and time to talk with the scholarship winners. Motion was made by Tom Neiderer and seconded by Ahni Armstrong to have the Recognition Reception on the above-referenced date.
Vote: Motion passed unanimously.

**STANDING INFORMATION ITEMS**

S1-1: **PCCFA REPORT:** Roger Marheine
The Union has not taken a position on the current ballot proposals. The Statewide CTA supports 1A through 1F. There are also TV ads. CFT has only endorsed 1B. FACCC supports 1B [in general]. Mr. Marheine said taking money from other worthy causes (such as mental illness projects, etc.) should not be done. Negotiation dialogue has been good. Current focus is on part-time pay and the issues of conference hours. It was reported that an adjunct CEC instructor was told in the middle of the semester he had worked “too many” hours and was ultimately dismissed.

Because of current budget reductions and possible adjunct faculty layoffs, concerns have been raised about the school considering purchase of the Ford Dealership properties 1) at the north/west corner of Hill and Colorado and 2) the property on the south side of Colorado.

CTA Lawsuit: CTA attorneys suggest an offer be made now or possibly face court costs in the hundreds of thousands of dollars. There will be a general membership meeting on Thursday, May 23, Time: 12 p.m., C333. A flyer will be distributed next week.

S1-2: FACCC REPORT: No Report.

S1-3: ADJUNCT FACULTY REPORT: Mark Dodge attended the ASCCC Spring Plenary Session. Hot topics were Propositions 1A-1F. There was concern about taking money from mental health areas to fund the areas addressed by these propositions. There was discussion that Lottery funding to the schools has not been effective.

A state bill has been proposed giving community colleges more money if unemployment goes over 5%. Many colleges are or will soon be in need of more professionally skilled, university-educated workers.

AB36 will address the community colleges taking on 12th grade from high schools.

There has been a national effort to coordinate adjunct faculty rights. Fourteen states are now affected by the Social Security offset rule which reduces Social Security benefits if there is enrollment in another retirement system. (Example: STRS or PERS).

Textbook bills have not been progressing.

Jack Scott addressed the Session.

President Bickley said he would share his Plenary Session comments at the next meeting.
IX. ANNOUNCEMENTS
1. Campus wide staff mixer on Cinco de Mayo: 3-5PM (Amphitheater)

X. Adjournment. MOTION to adjourn at 4:48 pm made by Mark Dodge and seconded by Tom Neiderer

Next Meeting: Monday, May 18, 2009