### OFFICERS AND MEMBERS PRESENT

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tr>
<td>ACADEMIC SENATE PRESIDENT</td>
<td>JIM BICKLEY</td>
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<tr>
<td>VICE PRESIDENT</td>
<td>EDWARD MARTINEZ</td>
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<tr>
<td>SECRETARY</td>
<td>AHNI ARMSTRONG</td>
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<tr>
<td>TREASURER</td>
<td>PATRICIA LYNN</td>
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<td>ADJUNCT FACULTY</td>
<td>MARK DODGE</td>
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<tr>
<td>ENGINEERING</td>
<td>BERNARDINO RODRIGUEZ</td>
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<tr>
<td>HEALTH SCIENCES</td>
<td>LEE HASSIJA</td>
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<td>HEALTH SCIENCES</td>
<td>TOM NEIDERER</td>
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<tr>
<td>KINESIOLOGY, HEALTH &amp; ATHLETICS</td>
<td>JESSIE MOORE</td>
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<td>LANGUAGES</td>
<td>LOKNATH PERSAUD</td>
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<td>LIBRARY</td>
<td>LESLIE TIRAPELLE</td>
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<td>LIBRARY</td>
<td>DONA MITOMA</td>
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<td>MATHEMATICS</td>
<td>FRED KEENE</td>
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<td>PAT PEACH</td>
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<td>PERFORMING AND COMMUNICATION ARTS</td>
<td>TAD CARPENTER</td>
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<td>PERFORMING AND COMMUNICATION ARTS</td>
<td>RITA GONZALES</td>
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<td>SOCIAL SCIENCES</td>
<td>DAVE MCCABE</td>
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<td>SOCIAL SCIENCES</td>
<td>DAVID URANGA (Alt)</td>
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<td>VISUAL ARTS AND MEDIA STUDIES</td>
<td>ROLAND PERCEY</td>
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<td>VISUAL ARTS AND MEDIA STUDIES</td>
<td>REBECCA MORRIS</td>
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### OFFICERS AND MEMBERS ABSENT

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<th>Position</th>
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<tr>
<td>BUSINESS AND COMPUTER TECHNOLOGY</td>
<td>SHELLEY GASKIN</td>
</tr>
<tr>
<td>CEC</td>
<td>NADEGE WILLIAMS</td>
</tr>
<tr>
<td>COUNSELING</td>
<td>CECILE DAVIS ANDERSON</td>
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<tr>
<td>ENGLISH</td>
<td>TOOK TOOK THONGTHIRAJ</td>
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<td>ENGLISH</td>
<td>ROGER MARHEINE</td>
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<td>MARTHA BONILLA</td>
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<td>LANGUAGES</td>
<td>ANDRZEJ BOJARCZAK</td>
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<td>JUDY OHYE</td>
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<tr>
<td>SOCIAL SCIENCES</td>
<td>DEREK MILNE</td>
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<td>SOCIAL SCIENCES</td>
<td>PHIL RICARDS</td>
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GUESTS AND VISITORS

I. CALL TO ORDER - 3:24 p.m.

II. PLEDGE OF ALLEGIANCE AND INTRODUCTIONS

Pledge of Allegiance led by President Bickley.

Introductions: Visitors/Guests: Bob Miller (Academic Support); Jim Arnwine (PAC Division); Leticia Velez & Debra Cantarero (Classified Senate); Rosemary Scott, PAC, Dr. Jacobs; Bernardino Rodriguez

III. APPROVAL OF MINUTES

A motion to approve the September 22 minutes was made by Edward Martinez and seconded by Tom Neiderer: Vote: Unanimously approved as submitted.

IV. PUBLIC COMMENT: None

V. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS

1. Faculty Technology Committee Update (handout provided): Leslie Tirapelle reported that the Committee has met with staff of the technology consultants, Strata Information Group (SIG). The handout is a summary of the committee's website and provides links to the Committee's minutes, agendas, informational items, goals and information on new technologies that faculty might be interested in. Last year the committee, as well as its mission statement, was reformulated. Its mission statement is in line with the Campus Technology Committee. The committee assesses and reports on faculty technology resources and provides information. It makes reports to the Academic Senate, as well as the larger college community.

Several areas of current concern to the Committee are: 1) how administration will handle information provided by the Committee, the recommendations of outside consultants SIG and 2) how faculty will be affected by the campus going wireless.

The Committee will look at practices on other campuses and report back to the Senate about faculty technology. Additional ideas and suggestions may be forwarded to Ms. Tirapelle (x7839/latirapelle). The Committee meetings are open.
Ms. Tirapelle will contact Bob Cody. There was discussion in regards to current status of the faculty computer upgrades list. She will ask for this information to be made public and loaded on the staff information website.

Dr. Bickley said the Senate supports faculty having access to upgraded computers. New policy on faculty computer upgrades has resulted in faculty not having a computer older than five years. Usually 2-3 year old computers are refurbished from the student labs then provided to faculty. Committee goals include the Committee reviewing the faculty computer replacement cycles.

Question: Will the Committee review faculty concerns about student’s use of electronics in the classroom? Answer: Ms. Tirapelle said she is not sure if there will be a faculty survey because of time constraints. Information can be obtained with help from faculty volunteers in the Committee and possibly with data obtained through IPRO.

Question: What is status of I-Tunes University (?). Answer: Pat Rees addressed this concern briefly at the last Campus Technology meeting. This area is at a “standstill” right now. Bob Miller said the attorneys for the District and Apple attorneys are trying to determine the copyright and accommodation issues. Mark Zacovic has been contacted. The CSUs and Apple have come to an understanding in this area. Bob Miller will check further on the status of this matter in several weeks.

2. Title 5 Ad Hoc Committee: Policy 4060: Report given by Committee Chair, Edward Martinez:
   - **October 20**: The Academic Senate will vote on policies 4050 (grade, grade repetition...) and 4060 (degrees, certificates and transfer certifications).
   - **October 30**: The C & I Committee will vote on new requirements for the AA and AS degrees as well as specific courses constituting the majors to be attached to AA degrees.

Today’s handout: Third Draft of Policy 4060.
In consultation with the Academic Senate Executive Committee and with the approval of the Title 5 Ad Hoc Committee, the Ad Hoc Committee is submitting the Third Draft (further revision) of Policy 4060.

Changes include:
Top of Pg. 3. The Committee recommends that additional options be made available to PCC’s students. The first draft had restructured the AS and traditional AA degree. In the Third Draft these remain the same. Based on guidelines received from the Chancellor’s office, we have more flexibility in offering AA degrees based on IGETC or CSU GE
requirements as long as the GE patterns are clearly attached to our new majors and/or areas of emphasis. Having IGETC or CSU patterns in and of themselves as a degree is not permitted. “This paragraph gives us an extra option.”

Mr. Martinez urged Senate representatives to share this information within their divisions before the Senate Board’s action on this matter on October 20.

Dean Arnwine inquired if there would be a new policy accommodating Arts majors? Mr. Martinez said there are approximately 14 new majors or areas of emphasis that are going forward to the C & I Committee. These new majors or areas of emphasis will be combined either with the traditional AA degree or the AA degree based on IGETC or CSU requirements. More majors and areas of emphasis are “under development” by faculty in many divisions and they can be brought forward in the spring cycle.

Communication Arts is an area of emphasis (broader than a major). A major is basically defined by the UC or Cal State system. Other broad areas of emphasis include Natural Sciences, Social and Behavioral Sciences, Humanities, etc. Degrees in these areas relate to a “higher order theme” and do not require a large accumulation of units within a single discipline. President Bickley said this is the “first round” with plenty of opportunities to adjust down the road.

Page 2, 1. d refers to competency in diversity. Mr. Martinez said this is a local or college creation. The C & I Committee can decide what courses constitute diversity. The requirements for reading, writing and math are stipulated in Title 5. Recommendations for copies of the diversity requirements may be made through Edward Martinez (jemartinez) or Judy Benson (jabenson) in the Senate office.

Request for Addition to Agenda / Information Item: See Section VIII 1.

VI. EXECUTIVE COMMITTEE RECOMMENDATIONS

1. Appoint Jason Huh to the Technology Committee.
3. Appoint Diana Francisco, Manuel Perea, Sharon Bober, Andrzej Bojarczak to the Distance Education Committee.
4. Appoint Tom Neiderer as an alternative to the Hazmat Hiring Committee.
5. Appoint Lyman Chaffee and Evangeline Quintanar to CAFE Committee.
6. Ratify appointment of Paul Wilkinson to Hazmat Hiring Committee.
MOTION to approve appointments 1-5 and ratification of item 6 made by Fred Keene and seconded by Pat Peach. Vote: Unanimously approved.

Sent to Committee:
1. To Educational Policies Committee: Study adding an expressive/performance communication competency for the arts and other performance fields.

President Bickley received an e-mail from Dean Arnwine and Rita Gonzales related to concerns about a missing competency under the college ILOs - Institutional Learning Outcomes. There are five competencies listed (reading, writing, speaking, listening, and observing). The Senate developed these competencies 2-3 years ago. Feedback is now being received and it is time to consider re-examining the ILOs.

The competencies focus on more specific areas than the ILOs, such as in this case, reading and writing; listening, speaking, an observing. Dean Arnwine recommended that in item 1.5: we use the term, visual and aural. He also suggested reordering the list of competencies.

President Bickley urged faculty to review and provide feedback to the Committee about this item. The Chair of the Educational Policies Committee is Ahni Armstrong (adarmstrong). President Bickley said the Committee will be fine-tuning this matter before it is presented to the Senate Board. Faculty can study their course SLOs and that may provide cues as to help them in labeling the missing competency.

VII. REPORTS FROM EXECUTIVE COMMITTEE

R-1 President’s Report: President Bickley
Board of Trustees Meeting:

The Pasadena Unified School District Chair asked for PCC’s support of a bond measure which would help improve facilities on 28 PUSD campuses. One or two of the Board members, on a technicality, said PCC should not voice an opinion on this type of matter. Others stated PCC should express an opinion on this matter because of its impact on students that would be coming to PCC. This matter will be voted on at the next Board meeting.

Bob Miller, Associate Dean of Academic Support, reported on Distance Education. President Bickley invited Mr. Miller to share this report with the Senate in the future. The Board of Trustees would like to discuss Distance Education and the college’s commitment to it, and to what extent this commitment should be, at future meetings. There was discussion about the issue of verification of IDs for students taking online exams.
The Board will be discussing under the employee hiring process: Diversity issues as it relates to that strategic direction for the college.

Jessie Moore said not all classes are appropriate for online classes and there needs to be close monitoring through the Curriculum and Instruction process in regards to this process going through the proper channels before division sign-off.

President Bickley said C & I usually catches matters not meeting C & I guidelines. He suggested that maybe this review should not go before C & I until there is faculty discussion and agreement about proposed course changes and how differences should be appropriately dealt with. When review is needed, the Vice President of Instruction, Academic Senate President, the C & I chair and various other shared governance individuals will try to work on review, revisions and compromises with concerned groups.

Mr. Miller said Academic Support functions under the Office of Instruction. Faculty concerns need to addressed at both the division and Academic Senate level. He will soon be meeting with President Bickley, Dr. Perfumo and Dr. Jacobs this week. Academic Support is available to help make this process a smooth one. Comments and suggestions need to forwarded to President Bickley in the Academic Senate (jbbickley) before Wednesday.

President’s report: There has been discussion between PCC leadership and the City of Pasadena. The City is interested in developing contract education with PCC. We used to contract with some of the businesses in the community in the past (on-site training, etc.). Follow-up meetings will be scheduled.

Basic Skills Initiative. An Ad Hoc Committee forum will be scheduled in the future. Basic Skills coordinator Lynn Wright and President Bickley are on this committee.

**R-2  Vice-President’s Report:** Edward Martinez reported on the College Coordinating Council meeting held last week. The bulk of agenda was spent on policies: Review of 8 pending polices and 13 new policies. There is a move to get all policies up-to-date and in place for accreditation. Most policies have minor language changes and clarifications. The college mission statement was reviewed. A report was received on the campus’ campaign to enforce smoking rules. There was discussion about starting a similar campaign for anti-littering on campus grounds, restrooms, etc.

Tad Carpenter inquired about status of the discussion of campus police carrying handguns on campus. Mr. Martinez said he did not know the status. This matter was not discussed at the meeting and is still probably being discussed and reviewed. President Bickley said there is a committee addressing this matter. There has been a slow down in discussions
due to a change in committee chairs (new chair: Mark Zacovic, VP for administrative services). The plan originally called for two reports from this group (one pro and one con). This is an orderly process which will get back on track and both sides will be able to put forth a position paper. Faculty will be polled or asked to share its opinion. Senate Board might want to defer on this matter until a full-faculty vote on this matter. The students had a few questions which were added to a current faculty survey now being circulated. The Board of Trustees have the final determining vote. All concerned groups can share their opinions through the College Coordinating Council (CCC).

R-3 Secretary's Report: Ahni Armstrong reported on the format of the new Senate Nanoseconds. It is a one-page synopsis of what happens at the Senate Board meetings. It is sent out via e-mail through the Academic Senate office. Dr. Armstrong asked for this information to be posted by the Senate Board representatives within their divisions for review. Tom Neiderer praised the format of this information.

R-4 Treasurer's Report: Patricia Lynn provided the following information:
Credit Union Accounts: Checking & Savings Total: $8,555.67.
Foundation Account(s):  Total: $226,726.65. This amount includes $130,000 of restricted funds (this amount remains intact and generates interest). The TR/Scholarship fund has a current total of $95,734.65.

VIII. INFORMATION ITEMS:

Recommendation made by President Bickley to add Information Item VIII 1.

1. Resolution recommending that Speech-Language Pathology and Communications Disorders be an established discipline in the California Community College system. This item was presented at the October 6 Senate meeting by Dean Arnwine and Dr. Rosemary Scott.

Dr. Bickley said approval of this resolution would allow it to be presented at the upcoming Area C meeting in several weeks, after which it would be presented at the state level at the ASCCC Plenary Session. Shelley Gaskin has notified President Bickley that the CTE Committee supports this resolution and its approval by the Academic Senate before being introduced at the State Level.

In accordance with Brown Act requirements (this matter was not published in the agenda) Fred Keene suggested this matter only be discussed at today's meeting followed by a subsequent vote to be taken at the October 20 Senate Board meeting.
**MOTION** made by Tom Neiderer and seconded by Patricia Lynn for this matter to be added to the agenda for discussion only and placing it as an agenda item on the October 20 Senate Agenda: Vote: Unanimously approved.

**Discussion/Comments:**
Corrections may be made prior to the presentation at the state level.
Dr. Scott said there would be a correction to the number of SLPAs referenced on page 1 (paragraph 3) from 800 to approximately 700. Dr. Scott will also alert her colleagues at other CC’s about PCC’s action on this matter. President Bickley encouraged Dr. Scott to encourage her colleagues at other CC’s to provide and to lend their support to this resolution through their local Academic Senates.

Mr. Martinez said there is a state-level intermediary group that brings various resolutions together. Having support from various schools would be very supportive for this matter. President Bickley said the submittal process could be slowed down if the matter is referred to a committee for review. Additional CC support would enhance the likelihood that the matter could be presented at the ASCCC Spring Session.

Following ASCCC approval, this resolution would be presented to the Chancellor’s office and would eventually have to be approved by the Board of Governors.

PCC’s Academic Senate approval of this resolution on October 20 would allow it to be presented at the October 25 Area C meeting.

**STANDING INFORMATION ITEMS**

S1-1: PCCFA. Roger Marheine to provide an update at the next meeting.
S1-2: FACCC REPORT. Due to class schedule, Jane Hallinger will not be able to attend future Senate meetings for this semester. President Bickley announced a FACCC conference here at PCC on Friday/Saturday, November 14 and 15. This statewide conference will have multiple themes/workshops such as SLOs, technology, accreditation, etc. Meals are included.

Cost: Half price for FACCC members. President Bickley will provide additional information in the future.

S1-3: ADJUNCT FACULTY REPORT: Mark Dodge reported that faculty welcomed President Bickley’s comments to adjunct employees during Flex Day.
IX. ANNOUNCEMENTS

- Career Pathways Workshop: Thursday, Oct. 9, 2008; Articulation Day; Wednesday, October 22, 2008


- Green Summit Community Event; Sunday, November 2, 2008.

President Bickley welcomed Bernardino Rodriguez as a new Senate Board representative from Engineering and Technology. He will be working at the statewide level on creating high school/college articulation curriculum. He will be attending a meeting in several weeks. President Bickley asked Mr. Rodriguez to report back to the Senate Board about this matter.

Allen Dooley was recently appointed to work on discipline work with Microsoft Certified Systems Engineering.

ADJOURNMENT: at 4:40 PM. Motion made by Mark Dodge and seconded by Tom Neiderer. Unanimously approved.

NEXT MEETING: October 20, 2008