1. **Alpha Gamma Sigma** – The honor society is actively recruiting student members. All students are invited to apply in the Student Affairs office by May 1st. They must have a 3.0+ GPA, have completed 12 units, and be enrolled in 9 units.

2. **Basic Skills Initiative** – Amy Ulmer spoke on behalf on the Basic Skills Task Force. She explained that the task force is co-chaired by the deans of English, Languages, Math, and the CEC and includes faculty representatives from each of those divisions. Members have reviewed Basic Skills literature, including the “Poppy” copy and the Deming Report. The taskforce has now produced a 60-page document with an action plan, matrix, and 5-year goals. Members concluded that PCC needs 1. a mission statement, 2. an organizational structure for coordination, 3. mandatory orientation for all students with mandatory placement, 4. ongoing faculty development on basic skills issues, and 5. faculty development to integrate best practices on basic skills into the classroom.

3. **Election Committee** – Pat Peach reported the following results for election of Senate officers for 2008-2009: President, Jim Bickley; Vice-President, Edward Martinez; Secretary, Ahni Armstrong; Treasurer, Patricia Lynn.

4. **Rank Committee** – Jo Buzcko recommended the following rank changes on behalf of the committee: 1. for Professor Emeritus: Joanne Kim, Harvey Hetland, Joseph Probst, and Chrystal Watson, 2. for Associate Professor: Sabah Alquaddoomi, Rita D’Amico, and Rosemary Scott, 3. for Assistant Professor: Eloy Zarate, 4. for Adjunct Assistant Professor: Barbara Edwards, Melvin Plummer. All were approved.

5. **Ad Hoc SLO Senate Committee** – Cecile Davis-Anderson presented, and the Board approved as a Draft, a form titled “SLO Course Assessment Plan”. The form may be used to record and report an assessment cycle evaluation of an SLO. It enables an instructor to easily identify an activity, date, expected outcome, assessment results, analysis, and an action plan for improvement if necessary.

6. **Educational Policies Committee** – Jim Bickley presented a modification for the Policy on Program Discontinuance. The proposed procedure allows for an abridged version to be used to discontinue a program when there is a consensus that a program should be discontinued, and the program has not been offered for three years or more. This draft version should be shared with faculty in all divisions for comment and input.

7. **Committee on Academic Freedom and Professional Ethics** – Jim Bickley presented a new draft of the proposed Time, Place, and Manner Policy. The proposal is considerably simplified from previous versions. The faculty union still has concerns about possible conflicts between wording in the policy and provisions in the faculty contract. All faculty members are asked to review with division colleagues.

8. **Ad Hoc Committee on Title 5 Changes** – Edward Martinez presented two policy revision proposals. They are #4050 – on Grading, Course Credit, and Related Topics and #4060 – on Degrees, Certificates, and Transfer Certifications. These policy revisions are mandated by Title 5 changes including requiring English 1A and Math 131 for both the AA and AS, requiring majors or “areas of emphasis” for both degrees, prohibiting a degree based solely on IGETC or CSU breadth, new grade options, and other changes. Policy #3200 – on Curriculum Development has been forwarded to the C&I Committee for their input before being presented to the Academic Senate. All faculty members are encouraged to review the proposed changes with division faculty.

9. **Executive Committee Recommendations** - Approve appointment of Diana Savas as alternate on Facilities Committee. Approve appointment of Yoshi Yamato to the Hiring Committee for the Learning Assistance Center Assistant II position. Approve appointment of Teri Trendler, Nadege Williams, Ahni Armstrong, Fred Keene and Bianca Richards to the Ad Hoc Committee on Certificate Earners’ Participation In Graduation. Approve appointment of Yuet-Ling O’Connor as an alternate to the Sustainability Task Force. Approve a $200 contribution to the Classified Scholarship Fund. All recommendations were approved.

10. **Enrollment Management Issues** – Sabah Alquaddoomi presented data on enrollment over the past several years. He indicated a substantial growth in the number of sections offered over the last few years. He also presented a history of the development of the Student Benefit Index and Core Course Index. Both were attempts at quantifying the value of a course for determining the number of sections of a course offered at any one time. Neither is being used at present to determine course offerings. Sabah described the general parameters used by enrollment management and division deans in deciding on the number of sections of a course to offer. Sections offered next year will be the same in number as this year.

11. **PCCFA** – Roger Marheine announced that retroactive checks for faculty should be available in the second week of May.