

**ACADEMIC SENATE EXECUTIVE COMMITTEE MEETING
AUGUST 14, 2015
MINUTES**

PRESENT

Valerie Foster, President
Shelagh Rose, Vice-President
Stephanie Fleming, Secretary
Jay Cho, Treasurer

ABSENT

CALL TO ORDER

The meeting convened at 12:31 p.m.

APPROVAL OF MINUTES

Minutes from the July 21, 2015 meeting were approved unanimously with no changes.

PUBLIC COMMENT

None

ACCREDITATION

V. Foster and S. Fleming reported on the Accreditation Task Force Meetings. Faculty need to be identified for the leads and members of the various working groups. The decision was made to appoint the faculty leads for the committees soon and wait until Fall to advertise the openings for the working groups. This will allow the groups to form and address probation in a timely manner while increasing the opportunities for participation once the faculty return for the Fall semester. V. Foster requested a description of the expertise and skill/abilities needed to help identify the faculty for the lead positions.

RETREAT

The group discussed the different items that should be discussed at the 2015 retreat.

PRESIDENT'S REPORT

V. Foster expressed the need for developing a fair and transparent process for members of the public to request items to be placed on Senate agendas.

V. Foster updated the group on the progress of addressing the role of chairs and the planned meeting. The group decided that the meeting should happen in the first two weeks of the Fall semester and that V. Foster would send out a Doodle poll to all current chairs of Academic Senate committees.

V. Foster discussed the need for the Academic Senate to represent the needs of adjunct faculty. A meeting with M. Dodge, the chair of the Adjunct Faculty Issues Committee, will be scheduled to get his input.

ANNOUNCEMENTS

S. Fleming announced that she had attended a meeting addressing assessment and the role of the Senate in this process.

V. Foster & S. Fleming will be attending a team building workshop with other campus leaders in Houston in September.

S. Rose reported the work of the New Faculty Orientation.

ADJOURNMENT

The meeting adjourned at 2:15 p.m.