

**ACADEMIC SENATE EXECUTIVE COMMITTEE MEETING**  
**JULY 21, 2015**  
**MINUTES**

**PRESENT**

Valerie Foster, President  
Shelagh Rose, Vice-President  
Stephanie Fleming, Secretary  
Jay Cho, Treasurer

**ABSENT**

---

**CALL TO ORDER**

The meeting convened at 9:18 a.m.

**APPROVAL OF MINUTES**

Minutes from the 2014-15 academic year were not available. No minutes were approved.

**PUBLIC COMMENT**

None

**RETREAT**

Options for the location of Fall 2015 retreat focused on financial concerns and the lack of funding available. The decision was made to host the event on Campus and explore Panera/Portos as affordable food options.

The agenda for the retreat will be discussed at the next Executive Committee meeting.

**COMMITTEE ON COMMITTEE REPORT**

J. Cho reported out on the last meeting of the Committee on Committees:

- There is a need to clarify/differentiate between standing, operational, and ad hoc Senate committees.
- Mission statement need to be clarified to reflect the type of committee.
- Bylaws

V. Foster and J. Cho will call a meeting with current committee chairs to discuss:

The role of chairs

Brown Act compliance

Website information & training

Membership verification

Reviewing mission statements

Creation of a new member orientation sheet/training

Setting goals

Evaluation

**ACCREDITATION SUBCOMMITTEE**

The discussion on the role of the Academic Senate in the response to the ACCJC probation ruling was discussed. Involvement included faculty involvement on the campus-wide committees being formed by S. Scott, ALO. The need for an ad-hoc Academic Senate Accreditation Subcommittee was discussed but no actions were taken.

**ANNOUNCEMENTS**

None

**ADJOURNMENT**

The meeting adjourned at 10:42 p.m.