

FEBRUARY 22, 2016

PRESIDENT	VALERIE S. FOSTER	Present
VICE PRESIDENT	SHELAGH E. ROSE	Absent
SECRETARY	STEPHANIE L. FLEMING	Present
TREASURER	JAY CHO	Present
ADJUNCT FACULTY: Mathematics	DWANE CHRISTENSEN	
ADJUNCT FACULTY: Natural Sciences	NICK HATCH	Present
ADJUNCT FACULTY: Social Sciences	MARK DODGE	Present
ADJUNCT FACULTY: VAMS	ALEXIS MOORE	Present
ADJUNCT FACULTY: Eng and Tech	ERIKA RUVEL	Present
BUSINESS	AHNI DODGE	Present
CEC	DANNY HAMMAN	Present
COUNSELING	JAMES ARAGON	Present
COUNSELING	SARA MIRANDA	Present
COUNSELNG (Alt)	MYRIAM ALTOUNJI	
COUNSELNG (Alt)	CECILIA MEDINA	
DSPS	BIANCA RICHARDS	
ENGINEERING and TECHNOLOGY	DAVE CUATT	Present
ENGINEERING and TECHNOLOGY (Alt)	JASON NORRIS	
ENGLISH	GLORIA HORTON	
ENGLISH	TIM MELNARIK	Present
ENGLISH (Alt)	MARJORIE SMITH	Absent
HEALTH SERVICES	JO BUCZKO	Regrets
HEALTH SCIENCES	KRISTIN K. HYATT	Absent
HEALTH SCIENCES	BLANCA RODRIGUEZ	
HEALTH SCIENCES	KAREN SKIATHITIS	Absent
KINESIOLOGY	TERRY STODDARD	Present
KINESIOLOGY (Alt)	TAMARA KNOTT-SILVA	Absent
LANGUAGES	LOKNATH PERSAUD	Absent
LANGUAGES	MELISSA MICHELSON	Present
LANGUAGES (Alt)	MARY ERIN CROOK	Absent
LANGUAGES (Alt)	CHARLENE POTTER	Present
LIBRARY	DOROTHY POTTER	Present
MATHEMATICS	DAN GALLUP	Present
MATHEMATICS	KATHLEEN HOGUE	Present
MATHEMATICS	CHARLIE HOGUE	Present
MATH (Alt)	YOSHI YAMATO	Absent
MATHEMATICS (Alt)	GRAYR ANDREASYAN	Absent
MATHEMATIACS (Alt)	DONNA NORDSTROM	Absent
NATURAL SCIENCES	RUSSELL DI FIORI	Present
NATURAL SCIENCES	MARTHA HOUSE	Absent
NATURAL SCIENCES	PETER CASTRO	Present
NATURAL SCIENCES	ERIKA CATANESE	Absent
NATURAL SCIENCES (Alt)	VERONICA JARAMILLO	Present
NATURAL SCIENCES (Alt)	KATIE RODRIGUEZ	
PERFORMING/COMMUNICATION ARTS	RITA GONZALES	Present

PERFORMING/COMMUNICATION ARTS	RIKKI MAGEE	Present
SOCIAL SCIENCES	CHRISTOPHER JIMINEZ Y WEST	Present
SOCIAL SCIENCES	EDUARDO A. CAIRÓ	Absent
SOCIAL SCIENCES	KAITZER PUGLIA	Present
SOCIAL SCIENCES (Alt)	CHERYL BEARD	Absent
SOCIAL SCIENCES (Alt)	LYNORA ROGACS	Present
VISUAL, MEDIA & PERFORMING ARTS	ROD FOSTER	Present

GUESTS

ASSOCIATE VP, STUDENT AFFAIRS	CYNTHIA OLIVO	
NOMINATIONS AND ELECTION COMMITTEE	NANCY RUTZEN	Present
CLASSIFIED SENATE	ROSIE ROBERSON	Present
ASSOCIATE VP/ACADEMIC AFFAIRS	GILBERT LUI	
ENGINEERING	KRIS PILON	Present
PCCFA	JULIE KIOTAS	

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE led by D. Potter

C. APPROVAL OF MINUTES for February 8, 2016 approved by a majority vote to be finalized following the recommended changes on pages 2 and 3 to be confirmed through audio verification by Senate Secretary S. Fleming.

2	<p>Public Comment: M. Michelson</p> <p><u>Review Copy Reads:</u> Recommended the need to update the Senate's website for its committee information before the submission of any Committee on Committee's recommendations and for drop-down availability to be provided for all committees. Asked the members of the Executive Committee to use their time to chair Senate committees.</p> <p><u>Proposed Revision to be verified (from meeting audio) by the Senate Secretary:</u> Recommended the need for the Committee on Committees to complete its mission of updating the senate's website before submitting other, unrelated recommendations and for drop-down availability to be provided for committees that need members. Suggested the members of the Exc. Committee use their time to chair senate committees given their reassigned time loads.</p>
3 G 1. Paragraph 1	<p><u>Review Copy Reads.</u></p> <p>President's Report: President V. Foster</p> <p>College Council (CC): The Council voted to no longer be a Brown Act Committee. All agendas and minutes will be posted (also codified in the administrative procedure). This action will allow more audience participation and as an advisory committee, agenda items can be added with less than 72-hour notice to address urgent advisement matters. This action was supported by Dr. Vurdien and approved as a pilot action for the current time.</p> <p>M. Michelson requested her comments be separated out from E.A.Cairó. <u>and for them to read as follows:</u> <u>Proposed Revision to be verified from meeting audio by the Senate Secretary</u> Dr. Vurdien was open to the idea proposed by administrative members of the College Council but did not show preference either way.</p>

D. PUBLIC COMMENT:

	Senator Public Comment requests. Parliamentary Rules on this item will be presented later in this meeting. Currently, senators are not part of the public and are not allowed to use Public comment time. As a body the Senate could vote to allow Senators to use Announcement Time at the end of the meeting to make comments on non-agenda items.
M. Michelson See above- reference to pg. 2 public comment on	M. Michelson: following her public comment at the last Senate meeting (see pg.1 above) was approached and asked if she would support an executive committee member being nominated as a chair. For clarification she meant to say that the officers chairing committees would be a great place to “pitch hit”. She will continue to ask the same question and expect that the process be followed.

INTRODUCTION OF TWO NEW ACADEMIC SENATORS BY PRESIDENT FOSTER

1. Dr. Christopher Jimenez y West (Social Sciences) – replacing L. Arenson
2. Nicholas Hatch (Natural Sciences)--adjunct

TRANSCRIPTION POINT 8.48

E. PARLIAMENTARY RULES: 3 Page Handouts Provided

President Foster: Parliamentary Rules are designed to facilitate effective meeting discussion in a timely manner and to protect the members from any dilatory action on the floor. This will create better understanding of Robert’s Rules and local practices. If the Senate’s Bylaws do not articulate any rules it will default to Robert’s Rules of Order.

The five rules in the top section of page 3 in the center are local practices identified by the Senate Parliamentarian as needing formal approval so the Senate will not be going back and forth between the local practices and Roberts Rules. The first and last local practice on the handout were previously voted on by the Senate but the others still require approval. Using public comment for the public and announcements for Senators who wish to speak on non-agenda items was a result of the Brown Act training that occurred last year.

Request made for a motion approving Local Practice, Items 2, 3, 4, 5 and 6 and the second half of 7.

MOTION made and seconded by M. Michelson and D. Cuatt to vote on Items 2, 3,4, 5, 6 and the second half of 7 separately.

VOTE: 11 to 14: Motion fails.

MOTION made and seconded by R. DiFiori and K. Hogue accepting Items 2, 3, 4, 5, 6 and second half of 7.

Discussion:

A Senate vote is required to determine if a motion is “pressing” and more discussion time is needed.

D Cuatt: do not want to limit debate.

Parliamentarian M. Dodge and President Foster added that Robert’s Rules defaults to there not being discussion that reflects an attack on the motives of Senators.

K. Puglia: There is a need for additional clarification and division review.

President Foster. What is being proposed is to clarify what has been done in past practice.

Parliamentarian: Even with a “No Vote”, these rules are in effect until they are replaced by something else.

MOTION made and seconded by G. Horton and M. Dodge for 10 minutes.

VOTE: Motion passes.

K. Puglia recommended review of the proposed items by the Bylaws, Rules and Procedures Committee for clarification.

M. Michelson: Requested this item be carried over to the next agenda and would like to know the pros and cons on these items. Concerns include: 1) What happens to the 15 minutes if there are no public comments? 2) Compliance concern regarding public comments 3) Designation time for Senator announcements. 4) Many Senators (including herself) do not currently have a place in Senate discussion and certain comments would not fall under Announcements.

President Foster said the second half of Item 7 pertains to Senators and is required for clarification.

S. Fleming suggested providing Senators the opportunity to address non-agenda items under the Announcements for there to be a public comment card that has a box to be checked by either public comment or announcement. Senators would check the announcement box to speak on a non-agenda item. Announcement order would be in a first-come, first-serve basis. If non-agenda item discussion exceeds 15 minutes, the Senate Secretary would offer the opportunity for this person (in the same order) to speak first at the public comment at the next Senate meeting. The Brown Act lawyer provided guidance on this item.

President Foster: Is available for discussion on this during her office hours to discuss non agenda items.

CALL QUESTION: Made by P. Castro and seconded by K. Hogue.

VOTE: Motion fails (Yes: 10 – No: 14)

NOTE: Calling the Question Requires 2/3 Vote. **Motion to Extend** requires 2/3 Vote:

Discussion:

K. Hogue: Thought the Roberts Rules training conveyed that Senators could not speak during Public Comment.

G. Horton: Concerned that the wording on the books has not been revised and she needs more review time.

Parliamentarian: Short cuts saves the Senate time. This process is done within the California Senate and house. What is being proposed is not political.

President Foster: What is being proposed is for clarification and for a formal recognition of what has been done.

K. Puglia: Senators' comments are very influential.

MOTION by and seconded by M. Dodge and G. Horton to extend discussion by 10 minutes.

VOTE on Motion Accepting Items 2, 3, 4, 5, 6 and the second half of 7 passed by majority vote.

Parliamentarian: M. Dodge: These items should go to Bylaws Committee for "style".

S. Fleming: The Senate should be following Robert's Rules of order.

D. Cuatt: The Bylaws Committee will do the work directed by the Senate. More time is needed for Senator, non-agenda discussions.

S. Fleming: Robert's Rules says a member can speak twice to the same motion on the same day, but no member shall speak more than twice on the same question on the same day.

SUPPLEMENTARY MOTION from M. Dodge, accepted by President Foster that if this item passes it will be posted to the website.

D. Hamman: said it wasn't his understanding that the Robert's Rules training indicated Senators would not be allowed to speak during Public Comment. The legal interpretation of Robert's Rules is only one attorney's interpretation.

G. Horton expressed concern about what happens if the bylaws don't address this?

President Foster: A senate vote would say how the Senate will conduct itself, based on past practice. Once codified, this item would go the Bylaws Committee to be codified as part of the Senate's bylaws so in the future there wouldn't be questions about process or procedure. The only intent of this item is to limit confusion over what rule is followed and when.

Parliamentarian M. Dodge: If a motion is made to commit these laws to the Committee they would be brought back to this body for a vote.

MOTION made and seconded by M. Michelson and L. Rogacs for Items 2 through 6 and the second half of Item 7 to be referred to the Bylaws, Rules and Procedures Committee.

Point of Clarification: Bylaws committee review and revisions would be forwarded back to the Senate for a vote.

VOTE: Motion passes by a majority vote.

F. COMMITTEE REPORTS

1. Nancy Rutzen: Chair, Nominations and Elections Committee

Presentation of nominations received for the Spring 2016 Senate Elections

	Nomination Forms Received/Submitted
President	Valerie Foster
Vice President	Shelagh Rose
Secretary	Stephanie Fleming
Treasurer	Jay Cho

	Nominations Received From The Floor (see below) the Nomination process was closed 022216
President	Eduardo A.Cairó (Social Sciences) nominated from floor by M. Michelson
Vice President	David Cuatt, (Business, Engineering, and Technology) nominated from floor by C. Potter
Secretary	Tim Melnarik (English) nominated from floor by D. Cuatt
Treasurer	Lauren Arenson (Social Sciences) nominated from floor by K. Puglia
	Nomination Process was officially closed

Chair, N. Rutzen read and accepted an email received this afternoon from D. Cuatt announcing his resignation from the Nominations and Election Committee to avoid a conflict of interest because he is running for Academic Senate Vice President.

G. CONSTITUENCY REPORTS

1.	<p>PCCFA: J. Kiotas: State-level guest speaker announcements: An FA survey (as a precursor to this year's contract negotiations) will be sent to faculty within two weeks. Faculty were thanked for their FA support.</p> <p>March 17, Noon, in Circadian: Speaker: Jonathan Lightman (FACC Executive Director)</p> <ul style="list-style-type: none"> All faculty members to become FACC members and to come to the presentation J. Lightman is very knowledgeable on community college budget at the state level <p>April 28, Noon: Richard Hansen: California Community Colleges President of all independent unions at the state level.</p>
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	<p>LGI Courses: PCC seems to be in the position of exponential expansion and trying to capture growth other schools have not been able to achieve. LGIs are voluntary and must be agreed to in the contract.</p> <p>PERB Settlement: Signature is anticipated by Tuesday, February 23. The offer would be made public following Board approval. Payment would be for faculty to receive compensation for classes they had been requested to teach for winter 2013 which was cancelled.</p> <p>Administration has a list of faculty to receive compensation which was compiled by information received from the deans. FA feels it got everyone on the list to be compensated to the best of their ability. The list will be released following Board approval. If there is disagreement over documentation there would be a grievance process. In reference to an FA faculty survey of those faculty affected by the “winter cut” the names of those faculty should be on “the list”. Administration has the list and the FA survey notes.</p>
2.	Adjunct Faculty Report: No Report.
3.	Classified Senate: No Report.
4.	Associated Students: G. Liu: Has three available scholarships (applications available in Student Life) for STEM, for the Arts and students involved in Student Government. Ideas for a fourth scholarship may be forwarded to Student Life for a fourth scholarship. All applications should be on line by the end of February.
5.	Administration/Management Association: No report.

H. ACADEMIC SENATE OFFICERS REPORTS

1.	<p>President’s Report: President V. Foster</p> <p><u>Presentation of USC Center for Urban Education Retreat for the Academic Senate:</u> Date: Friday, March 18th. Link was sent out to faculty through the Senate office. The guest speaker is a national expert on student equity. Course completion will be addressed. Data by division will be used to develop solutions to put in place and would be funded through Student Equity. Every year an activity plan is to be submitted to show how achievement gaps are to be closed.</p> <p>If unable to attend, the senators were encouraged to have their alternates RSVP their attendance. The Deans are prepared to make arrangements for “substitutes” --compensation would be charged to Student Equity.</p> <p><u>Accreditation Follow-Up Report</u> L. Rogacs: Follow-Up Report Draft sections are currently available online on the accreditation web page. Evidence will be uploaded Wednesday. Evidence (numerous scanned images) will have to be downloaded to ZIP files. Feedback to be forwarded to L. Rogacs and Dr. K. Scott to incorporate before its first read.</p> <p><u>Valentine Mixer:</u> The decision to donate to the Scholarship or Students In Need Fund was left up to the donor. Students In Need: Baskets/Donations Receipts: \$2200 Scholarship Basket/Donation Receipts: \$500</p> <p>A special “Thank You” to Senators for their leadership in securing baskets from their areas (including Counseling, Student Services, Special Services, Natural Science, Julie Kiotas the Library and others).</p> <p>Foundation will “earmark” monies for the new fund until the committee can be convened to decide the allocation of funds.</p> <p>Thank you to senators and the various campus areas for their role in securing donations of the Senate’s Fundraiser/Mixer baskets.</p>
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	<p>Pending:</p> <ul style="list-style-type: none"> • Fundraiser/Mixer expense information. Expenses will be paid through Student Equity. • Designation of funds for broader lower income students. <p>Faculty may direct students in need to the L. Rogacs, C. Beard, or K. Puglia. The Equity Committee is working on a resource page which faculty will soon have access to through Canvas.</p> <p>Treasurer J. Cho: The Senate has not held fundraisers for a number of years.</p>
2.	Vice President: S. Rose: No report.
3.	Secretary: S. Fleming: No report.
4.	Treasurer: J. Cho: No report.

I. EXECUTIVE COMMITTEE RECOMMENDATIONS (hiring committee members)
 President Foster explained the selection process and HR requests.

MOTION made and seconded by K. Hogue and P. Castro approving items 1 and 2.

1.	Approve Shelagh Rose (ESL), Rita D'Amico (Languages), and Ahni Dodge (Business) to the Vice President, Instruction hiring committee.
2.	Approve Boglarka Kiss (Performing and Communication Arts), Susie Ling (Social Sciences), and Andrea Murray (Social Sciences) to the District Compliance Officer hiring committee. (2 of these faculty were next in line on the draft and Susie has expertise in this field; a campus wide call was made out of desperation for representation).

J. EXECUTIVE COMMITTEE RECOMMENDATIONS (Senate sub-committees)
President Foster:

- Items 1 and 2 were from last agenda.
- Item 3: new request from drop-down menu
- Item 4: Carol Curtis replacing D. Gallup
- Items 5-9: Exec Committee recommendations for committees without chairs.

MOTION to approve Items 1-9 made and seconded by P. Castro and A. Dodge.

Discussion:

President Foster: In response to M. Michelson asking for the reason for the Recommendation 7, it was stated that The Bylaws Committee has not have a formally approved chair. No one has yet volunteered from the pull down menu. S. Fleming was recommended for her experience with parliamentary procedure, Brown Act knowledge, and contacts from other schools with people who are serving in executive committee positions.

K. Pilon said it would be counter-productive to not appoint someone who has committee experience.

President Foster: Past practice is to have the Senate President recommend chair recommendations for Senate approval. The former chair appointed by E. Cairo was not a member of the committee.

MOTION made and seconded by J. Aragon and S. Mirada for extension of discussion by five minutes.

VOTE: Motion approved unanimously.

P. Castro: Has been on the Bylaws Committee from the beginning. They have had at least three chairs. The vote for D. Cuatt's position was to be a temporary chair.

MOTION made and seconded by K. Puglia and M. Michelson for this item to be voted on separately.
President Foster: A motion already is on the floor.

J. Cho/ President Foster: Committee chairs are to be officially voted on by the Senate.
The bylaws state the process.

D. Cuatt said he was not asked by the Senate to stop being an informal chair.
He added that President Foster had interfered with Committee work, manipulated committee membership, etc.

Point of Order: S. Fleming. Senator's motives should not to be questioned or be personally attacked.

D. Cuatt: Rephrased his statement to say President Foster should stop the Committee on Committees from taking over the Bylaws Committee. . . . There is a history of meddling.

S. Fleming: Stated she has no intention of taking over the committee or meddling. Her job would be to work with and to facilitate committee work. In the past, numerous appointments have been made to the Committee by the Senate president. There has been a turnover in committee membership.

CALL the QUESTION: made and seconded by S. Fleming by T. Stoddard.
VOTE on Calling the Question: Motion Fails

MOTION to extend discussion by 5 minutes made and seconded by M. Michelson and T. Stoddard.
VOTE: Motion passed by majority vote.

President Foster: It is the Senate president's responsibility to see the Senate achieves its goals.

Article 3.1 was previously presented to the Senate. The majority of feedback from the first discussion was ignored by the committee. The Senate unanimously voted down the recommendation made during the second read. Out of 18 meetings, 13 were focused on Article 3.1 (redefining faculty).

Article 5.1. Approved by the Senate on January 12, 2015. It is confusing why the committee is bringing this article back with revisions for review. To date the Senate President has made multiple requests but has not received a "tracked changes document" for Article 5.1. This is a reasonable request.

M. Michelson: One month after former committee chair Y. McKay stepped down, the Committee unanimously voted D. Cuatt as chair and M. Michelson as secretary on November 16, 2015.

President Foster: The committee did not notify her of this. The bylaws state the Senate president appoints and the Senate Board approves the chair.

M. Michelson: The committee's agendas and minutes have been sent to the Senate office.
The Committee is now reviewing Article 6.

MOTION made and seconded by M. Michelson and C. Potter to separate out Recommendation 7.
VOTE: Motion passes by majority vote.

MOTION made and seconded by R. Foster and T. Stoddard approving Recommendations 1-6 and 8-9.
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VOTE: Motion passed by majority vote.

1	Approve Natalie Galindo (PCA) to the Faculty Development Committee
2	Approve Tamara Knott-Silva (Kinesiology) to the Equivalency Committee
3	Approve Lynell Wiggins (Counseling) as chair to the CTE Committee
4	Approve Carol Curtis (ESL) as chair to the Committee on Academic Freedom and Professional Ethics
5	Approve Shelagh Rose (ESL) as chair and Jay Cho (Math) as member to the Ad Hoc Breakfast Committee
6	Approve Shelagh Rose (ESL) as chair to the Ad hoc Faculty Handbook Committee
7	Approve Stephanie Fleming (PCA) as chair to the Bylaws Committee
8	Approve Stephanie Fleming (PCA) as chair to the Ad Hoc EMP Committee
9	Approve Valerie Foster (natural Sciences) as chair to the Calendar Committee

MOTION made and seconded by J. Aragon and T. Stoddard approving Recommendation 7.

Discussion:

D. Hamman: Feels the committee has been severely reprimanded by the Senate Board. They were never informed of not having a “proper” chair.

President Foster said she has reached out multiple times to committee members for information without success and was ignored.

C. Jimenez y West said there is a discrepancy around communication and then asked if a request from the Senate President to the Committee been received for a tracked-changes document.

D. Cuatt: The Committee did receive a request for tracked-changes document and they decided it was a waste of their time.

P. Castro: said the committee was is in shambles and there had been a lot of bickering back and forth.

President Foster: said she attended the Committee’s Saturday meeting in December and observed a document being revised electronically. She asked if such a document (with revisions) why the committee would not send the document to her.

M. Michelson: The Committee started from scratch with Article 5.1 and this is why there are no tracked changes.

VOTE on **MOTION** (approving Recommendation 7). **MOTION fails (8 yea; 12 Nay; 11 abstention)**

Requests:

President Foster asked for tracked changes and who would be responsible for this request.

In Response to Request from C. Jimenez y West D. Cuatt: said he will put his name forward as Chair and will offer to the Senate President the document currently being used by the Bylaws Committee.

K. OLD BUSINESS

1	<p>Approval of Ethics Statement: Kris Pilon Kris Pilon: Summary (not policy or procedure) Guideline for what ethical guidelines look like. Seeks approval to have it published for dissemination around school and placement in accreditation report. MOTION made and seconded by L. Rogacs and K. Puglia approving Recommendation 1. VOTE: Motion passed unanimously.</p>
2	<p>Approval of BP/AP 4300 Fieldtrips and Excursions (2nd read): Gloria Horton MOTION made and seconded by M. Dodge and Lynora Rogacs approving Recommendation 2. Discussion Changes forwarded by K. Goguen (Library) were described by D. Potter. Feels wording is restrictive and fieldtrip information should be added to online class information. President Foster read request for clarification for item 2.a and announcement of class fieldtrips in the schedule and catalog. Comments about how these fieldtrips are referenced in the catalog/course description and schedule received from R. DiFiori and K. Pilon. Suggested changes: Cross out word “bulletin” and add “schedule” Student waivers are provided for activities that go beyond school hours. MOTION to extend discussion by 5 minutes made and seconded by J. Aragon and D. Gallup. VOTE: Motion passed. Discussion: advertising field trips and student trip waivers are used when necessary and would not require modification to AP/BP 4300. VOTE on MOTION: Motion passed; unanimously approved.</p>
3	<p>Approval of Amendments to the Draft (2nd Read) Concerns were received from first read about campus-wide positions falling under a division or area not having representation from this position/area. Revision shown in red on handout. MOTION made and seconded by R. DiFiori and K. Hogue approving recommendation 3. Proposal Revisions in red in paragraphs 1 and 3 under the Proposal: Proposal: For every 10 full time faculty in a division, 1 faculty representative who is EEO trained will volunteer to serve on ANY campus wide classified or management hiring committee when needed. Each division coordinator or dean must forward a minimum of 1 name and a maximum of 5 names to the Academic Senate President in spring for service the subsequent summer subsequent intersessions and school year. Faculty volunteers must serve for 1 year and then have the option to serve a second year before rotating out. At least 1 of the faculty should be able to serve during the summer, except for divisions with fewer than 10 faculty. Refusal to serve on a committee will be accepted only in case of a medical or family emergency. When HR requests faculty representatives for a campus wide position that clearly falls under a division or area, priority will be given to the faculty in that area. If the request is for a general campus wide position, the current draft process will apply. The names of the faculty volunteers will appear in a randomized list and the AS President will submit their names in the order in which they appear. If 2 of the 3 faculty chosen for the hiring committee are from the same division then the AS President will choose the next person. Once served, the faculty member will not be asked to serve again until all of the faculty on the list have served. Discussion: Unions don’t currently have in writing there will be payment for hiring committee volunteers. D. Hamman: will try to get this in writing: re reimbursement for summer/winter intersession. President Foster will send Michelson a revised version with her friendly amendment to reference intersessions in paragraph 1. L. Rogas: Paragraph 2 should be placed at the end of paragraph 1.</p>

	<p>President Foster will send all divisions an email requesting volunteer names be submitted by the end of spring. This information will be used to create the new draft list for the following.</p> <p>VOTE: Approved unanimously.</p>
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- L. ANNOUNCEMENTS**

- M. ADJOURN: MOTION to adjourn made and seconded by M. Dodge and M. Anderson.**
VOTE: Motion approved unanimously.