

Final Revise  
October 26, 2015

PRESIDENT	VALERIE S. FOSTER	Present
VICE PRESIDENT	SHELAGH E. ROSE	Present
SECRETARY	STEPHANIE L. FLEMING	Present
TREASURER	JAY CHO	Present
ADJUNCT FACULTY: Mathematics	DWANE CHRISTENSEN	Present
ADJUNCT FACULTY: Social Sciences	MARK DODGE	Present
ADJUNCT FACULTY: English/P&CA	JANE HALLINGER	Present
ADJUNCT FACULTY: VAMS	ALEXIS MOORE	Present
ADJUNCT FACULTY: Eng and Tech	ERIKA RUVEL	Present
BUSINESS	AHNI DODGE	Present
CEC	DANNY HAMMAN	Present
CEC	BLANCA HENDERSON (Alt)	Absent
COUNSELING	JAMES ARAGON	Absent
COUNSELING	SARA MIRANDA	Absent
COUNSELNG (Alt)	MYRIAM ALTOUNJI	Absent
COUNSELNG (Alt)	CECELIA MEDINA	Present
DSPS	BIANCA RICHARDS	Absent
ENGINEERING and TECHNOLOGY	DAVE CUATT	Present
ENGINEERING and TECHNOLOGY (Alt)	JASON NORRIS	Absent
ENGLISH	GLORIA HORTON	Present
ENGLISH	TIM MELNARIK	Present
ENGLISH (Alt)	MARJORIE SMITH	Absent
ENGLISH (Alt)	ROB LEE	Absent
HEALTH SERVICES	JO BUCZKO	Present
HEALTH SCIENCES	KRISTIN K. HYATT	Absent
HEALTH SCIENCES	BLANCA RODRIGUEZ	Absent
HEALTH SCIENCES (Alt)	KAREN SKIATHITIS	Absent
KINESIOLOGY	TERRY STODDARD	Present
KINESIOLOGY (Alt)	TAMARA KNOTT-SILVA	Absent
LANGUAGES	LOKNATH PERSAUD	Present
LANGUAGES	MELISSA MICHELSON	Present
LANGUAGES (Alt)	MARY ERIN CROOK	Present
LANGUAGES (Alt)	CHARLENE POTTER	Absent
LIBRARY	DOROTHY POTTER	Present
MATHEMATICS	DAN GALLUP	Present
MATHEMATICS	KATHLEEN HOGUE	Present
MATHEMATICS	CHARLES HOGUE	Present
MATHEMATICS (Alt)	GRAYR ANDREASYAN	Absent
MATHEMATICS (Alt)	DONNA NORDSTROM	Absent
MATHEMATICS (Alt for Alternates)	Yoshi Yamato	Absent
NATURAL SCIENCES	RUSSELL DI FIORI	Present
NATURAL SCIENCES	MARTHA HOUSE	Absent
NATURAL SCIENCES	PETER CASTRO	Present

NATURAL SCIENCES (Alt)	VERONICA JARAMILLO	Present
NATURAL SCIENCES (Alt)	ERIKA CATANESE	Absent
NATURAL SCIENCES (Alt)	KATIE RODRIGUEZ	Absent
PERFORMING/COMMUNICATION ARTS	RITA GONZALES	Present
PERFORMING/COMMUNICATION ARTS	RIKKI MAGEE	Present
SOCIAL SCIENCES	LAUREN ARENSON	Present
SOCIAL SCIENCES	EDUARDO A. CAIRÓ	Present
SOCIAL SCIENCES	KAITZER PUGLIA	Absent
SOCIAL SCIENCES (Alt)	CHERYL BEARD	Absent
SOCIAL SCIENCES (Alt)	LYNORA ROGACS	Present
VISUAL, MEDIA & PERFORMING ARTS	YOLANDA MCKAY	Absent
VISUAL, MEDIA & PERFORMING ARTS	ROD FOSTER	Present

## GUESTS

NEW FACULTY ORIENTATION COORDINATOR	BOGLARKA KISS	Present
PCCFA	JULIE KIOTAS	Present
ACADEMIC AFFAIRS, VICE PRESIDENT	GILBERT LUI	Present
CLASSIFIED SENATE	ROSIE ROBERSON	Present

**A. CALL TO ORDER: 3:04**

**B. PLEDGE OF ALLEGIANCE** led by Dorothy Potter

**C. APPROVAL OF MINUTES:** October 5, 2015: Approved as submitted with no objections  
**101215 Minutes approved as amended.**

**D. APPROVAL OF MINUTES** were approved with requested revisions for October 12, 2015:

	Revisions
Page 1 E. A. Cairó Revision Request	<p>Comment and Revision Requests</p> <p>Asked origin of the "Secretarial Point". He said this summary diluted/contradicted what he had said. In response, Admin. Assistant J. Benson said the purpose of the Secretarial Point was to summarize the discussion so it wouldn't be too wordy.</p> <p><u>Requested Secretarial Point Revision to read:</u>  E.A.Cairó had spoken to K. Scott -- V. Foster didn't.  The Senate approved New Faculty Orientation recommendations were passed on to Dr. Scott. This matter was discussed at CAPM where he, Dr. Scott and Dr. Miller were present. E.A. Cairó presented Dr. Scott the Faculty Orientation information to be forwarded to the Orientation Coordinators. There should be no reference to S. Bower.</p>
Page 2: Secretarial Point	<p>Identify who said Dr. Scott did not receive the "approved list"</p> <p>President V. Foster: The CAPM meeting notes will be reviewed for verification of the proposed revision. The <u>Secretarial Point</u> information was relayed to her from Dr. Scott and S. Bower.</p>
P. 3: E. A. Cairó Recommendation 7 Discussion Revision Request	<p>E. A. Cairó said his "actual edit" should be worded as follows:  The statement V. Foster made about contacting those people with experience for these shared governance committees should be in this recommendation or where she chooses to put it.</p>

	President V. Foster rejected the proposed change for the reason that she did not make this statement in regards to Recommendation 7, and it was in reference to and can be added under the DE conversation.
Page 4 : E.A. Cairó Revision Request	Identify speakers for the 7 bullet points under I.1. Another point should be added -- Math already has a representative.
Page 6: E. A. Cairó Revision Request	Under Motion to extend discussion by 5 minutes made by M. Dodge/EAC. Add: <ul style="list-style-type: none"> <li>Identify who made the various discussion statements.</li> <li>New hire session should be a manageable size.</li> <li>Dr. received the Orientation recommendations and faculty had been provided misinformation.</li> </ul>
S. Fleming	The Senate office will do its best to review these three revisions.  Before the last sentence where it says "K. Scott did not receive the final version of the recommendations" the following words can be added: "E.A. Cairó gave Dr. Scott the recommendations."
President V. Foster	S. Bower had direct contact with Dr. Scott throughout the entire process.
	Add the apology by M. House
15.26: Page 6 EAC: Additional statements to add under New Faculty Orientation points	To Add the Coordinators are to follow the Senate-approved curriculum as stated in the minutes and the Nanoseconds.
P. 6	S. Fleming: Shelagh Rose read the Senate approved recommendations from the official minutes. K. Hogue: The Coordinators were thanked for their work.

#### E. PUBLIC COMMENT

L. Rogacs	<p>Two Student Equity office presentations have been scheduled for both faculty and staff to address paying attention to students whose needs are not being met. November 4 -- Various times will be scheduled. Presentation by Rob Johnstone: Title: Beyond Financial Aid Registration is On-Line This presentation will show how other schools have dealt with low-income students and issues in particular that low income students are facing.</p> <p>November 10<sup>th</sup>: Student Success Redefined Presentation by: Darla Cooper of Chancellor's Office Interactive workshop to explore different classroom practices to help students excel in the classroom.</p>
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#### F. Past President's Report (2014-2015) Eduardo A. Cairó Focus will be mainly on unfinished business.

Matters needing immediate attention should not be acted upon before obtaining the full facts.

- Example: Last semester the Senate approved submission of a statement of support pertaining to the suspension of Coach J. Peron. Due to misinformation, following guidance from the Senate Board, it was decided that no Senate action would be taken.

At the June 5, 2015 Senate Board meeting there was discussion regarding the creation of two committees: 1) Faculty Veteran's committee and 2) the California Legislative Committee. It was recommended that under Roberts Rules of order, this recommendation should be placed on the next agenda under "Old Business".

E. A. Cairó Presented the Following Requests/Updates On:

Review of State level updates.

Academic Senate Committee on Committees.

Senate's Reassign Time Committee.

Bylaws Revision Updates

- Announced the resignation of Bylaws Committee Chair Y. McKay.

College Budget review and process (Note: the Senate has a right to be part of this process.)

## **G. ACADEMIC SENATE OFFICER'S REPORTS**

### **1. President's Report: President V. Foster**

#### EEO Training

HR is planning EEO trainings in late January and early February (three hour face-to-face training).

Recommendations for dates and times or questions be forwarded to President Foster.

- L. Arenson: Recommended there be on-line training.
- Recommendation received Friday trainings on Friday (9am-12pm)

Training is good for two years if an individual has served on a hiring committee within two years.

Training is good for one year without hiring committee service.

#### Adjunct Faculty Evaluations

Everyone on campus (including adjuncts) is to be evaluated.

The FT Faculty evaluation form has been approved by the FA to be used for adjunct evaluation.

#### CAPM Composition Concern Presented to Senate Board

The Senate Executive Committee disagrees with Administration basing current CAPM membership on past practice and not policy and procedures. Faculty are currently out-voted if a motion is made and a vote is taken.

E.A. Cairó: Administration is to follow the policy in place.

V. Foster: The Executive Committee will continue to address the issue.

If Senate is to move forward, it should be prepared for the entire college to follow all policies and procedures as written and should plan for this action to be applied to the Senate as well.

After the CAPM meeting the Executive Committee decided to present this concern to the Senate Board for its recommendations.

R. Foster: A policy is not a contract and past practice only applies in a contract situation.

L. Rogacs: It is philosophically different of the Senate votes as a body to violate a policy than if only one side wants to violate the procedure in CAPM.

When asked by L. Rogacs if the Executive Committee would be willing to walk away from the table if there is no evidence for negotiation President Foster stated she didn't know if it would come to this and wouldn't want to damage the conversation in this venue because it could be detrimental to faculty.

President V. Foster: The Executive Committee will insist on following the policy and procedures. CAPM meeting recordings are available on the CAPM website.

A. Dodge: Said CAPM was original membership consisted of the School President and the Senate Executive Committee. A few years later the VP of Instruction was added.

M. Michelson: asked for a vote and the creation of a brief Senate statement on this item.

President V. Foster: It is not an agenda item. There is Senate sentiment to follow the policy and procedures.

S. Fleming: The Senate Executive Committee will try to move forward with the will of the Senate and if there is continued resistance, this matter can be brought forward in the form of a formal resolution.

#### Annual Senate Update

President V. Foster was notified a week ago by Dr. Cornner that the Academic Senate is a program and its Annual Update is due Friday, October 30<sup>th</sup>. Due to time constraints, the Senate is asked to provide a written review without a first or second read.

Annual updates are used to fund programs.

Based on information provided from Unit Plans written from 2007 and 2009 and the Senate's mission statement, President V. Foster collaborated with the Senate Executive Committee to draft an update and to solicit Senate suggestions. It is recommended that the Review remain very general and to focus on Senate accomplishments and what couldn't be accomplished and to ask for more funding. The Senate will be provided the Annual Update. Recommendations may be forwarded to President V. Foster. The Senate was encouraged to trust its Executive Committee as its advocate.

S. Fleming: Any area, department or unit that receives money has to prepare an annual update. The Senate is not necessarily a program but is a unit tied to a cost center.

L. Persaud: Monies should be asked for adjunct representation.

L. Rogacs inquired/suggested if the review could be submitted next Wednesday and suggested the request for advance notice for this process in the future.

- R. Foster: R. Cornner has to create an entire cycle of planning beginning with this fall and the October 30 deadline cannot be moved forward.
- S. Fleming: A late submission would derail the review process.

V. Foster: In response to M. Michelson, it could not be promised that the Senate's Annual Update would be provided to the Senate before its submission. There are no policy changes and it was suggested the previous Mission statement be used.

2. Vice President's Report: Shelagh Rose: No Report.
3. Secretary's Report: S. Fleming  
Accreditation Update: Workgroups are structured around specific recommendations and they will begin making their drafts for the next report due October 2016. The steps of this process were provided. The draft timeline is the end of November to enable the preparation of a finalized draft by April 2016. Dr. Scott will be contacted about placing a more formalized timeline on the web site. President V. Foster may be contacted by those Interested in serving in a group.
4. Treasurer's Report: J. Cho:  
Senate's Account Balance: \$8,414. Monies are received from faculty contributions and Foundation designated college funds. The Senate's monthly income is approximately \$400. The income has been reduced due to faculty retirements. Faculty contribution forms will be provided at the next Senate meeting. Senators were asked to encourage their colleagues to participate with contributing to the Senate.

A new copier/scanner was purchased for the Senate office.

## **H. CONSTITUENCY REPORTS**

1. PCCFA Report: None.
2. Adjunct Faculty Report: Mark Dodge  
There has been discussion regarding there being an adjunct faculty Risser Award.  
A former adjunct award process was last awarded in 2008.  
President Foster: A recommendation for an adjunct faculty award is currently listed under New Business.
3. Classified Senate: No Report.
4. Associated Students: No Report
  - E. A. Cairó requested the Associated Students create a survey of all students asking why they dropped classes.  
This data could be used to assist with student retention.
5. Administration/Management Association: No report.

## **I. EXECUTIVE COMMITTEE RECOMMENDATIONS (AS sub-committee members): (with possible actions to follow)**

**MOTION** made and seconded by E. A. Cairó and M. Michelson to separate Recommendation 1 from 2 and 3.

**Recommendation 1:** Approve Ricardo Castillo Special Services) and Josh Fleming (Performing and Communication Arts) as alternate to C. Phu to the Faculty Hiring Priorities Committee

Discussion

E. A. Cairó: In this matter the Senate will violate its bylaws because they do not stipulate the right to have alternates for certain committees. The Senate could agree to violate its bylaws when necessary. The Senate should know beforehand which actions would require the violation of certain Senate bylaws.

Parliamentarian: M. Dodge: Senate needs to think about setting rules for each committee. Rules are not constitutional amendments.

S. Fleming: The Bylaws would only be violated if they specifically stated alternates were not allowed.

M. Michelson: asked how many other committee members have alternates and requested committee feedback on this recommendation.

- President V. Foster: Said she is learning about alternates on a case-by-case basis. Example: R. Foster is S. Anderson's alternate on the Shared Governance standing committee. If a concern is expressed regarding the election of an alternate, the information would be supported through verification with the Senate minutes. .

M. Michelson requested the entire committee provide feedback on this recommendation.

President V. Foster stated it is the prerogative of each Senator to vote for or against this recommendation. She is the chair of the committee. If there is no alternate in place, it is possible the area of Performing and Communication Arts would not have a rep on this very important committee if an alternate is not in place. The proposed recommendation is a precaution because the current rep wants to remain on the committee but has had an emergency. This process would be allowed for others in the same situation.

Jay Cho: The bylaws would not be violated with a vote on this recommendation.

Kathleen Hogue does not oppose a vote on this recommendation and asked to

**CALL THE QUESTION:** Seconded by R. Foster.

**VOTE:** Motion passes. (No Vote: "show of hands")

Point of Order: M. Michelson

No write up was received for R. Castillo.

**MOTION** made and seconded by M Michelson and E.A. Cairó to separate Recommendations 2 and 3.  
**VOTE:**

Point of Order: E. A. Cairó: The Senate said from the beginning it would revert back to the old process. There is no opening on this committee and a vote on Recommendation 3 should not count.

President V. Foster: The Food Services Committee is a Student Life Committee and not an Academic Senate Committee. This is why it is not on the Senate's "pull down" menu on its web page. The committee information memos in the handout packet are from committee's on the pull-down menu.  
The person earlier voted in to serve on this committee cannot serve. Rebecca Cobb spoke to Gena Lopez and she is able to serve.

In response to J. Hallinger suggesting that if committee member requests are not from Senate Committees the Committee should handle the volunteer process themselves, President S. Foster responded by saying the Senate must approve all faculty appointments.

**ROLL CALL VOTE** to separate Recommendations 2 and 3.

- In support of: Yes Vote. Not in support: No Vote:

**VOTE: Motion Passes.**

**MOTION** made and seconded by R. Foster and E. A. Cairó approving **Recommendation 2** to approve Rhonda Williams (CEC) to Adjunct Issues Committee

**VOTE ON MOTION:** Motion passed.

**MOTION** made and seconded by S. Fleming and P. Castro **to approve Recommendation 3** to approve Gena Lopez (Counseling) to Food Services Committee

Discussion:

M. Michelson: Said she could not vote in good faith without viewing something in writing (volunteer statement).

D. Gallup: Said he trusts R. Cobb's recommendation.

In regards to the Student Life volunteer process, President V. Foster said that after being contacted by R. Cobb for faulty volunteers, a campus-wide email was sent to faculty and all the names were gathered and placed on a previous Senate agenda. A volunteer voted on the Food Services Committee was unable to serve and an additional volunteer request was made. R. Cobb forwarded the name of volunteer G. Lopez to President Foster for Senate approval.

L. Rogacs: A no vote should not be interpreted as a vote against Rebecca Cobb's judgment.

G. Horton: does not favor Executive Committee endorsement of volunteer candidates.

President V. Foster: The Senate Bylaws allows the Senate President to nominate Student Life Committee appointments.

**CALL FOR THE QUESTION** received and seconded by P. Castro and J. Buczko.

**VOTE:** Unanimously approved.

**VOTE on approving Recommendation 3: Approved by majority vote.**

**J. EXECUTIVE COMMITTEE RECOMMENDATIONS** (Shared governance committee members): (with possible actions to follow)

V. Foster explained that the Senate President has the right to appoint faculty to shared governance committees. Senate board members have the right to vote for or against. Statements of intent regarding the Shared Governance Calendar Committee have been provided in the agenda packet. Shared governance committees do not appear on the Senate's drop down volunteer page.

**MOTION made and seconded by E. A. Cairó and L. Arenson to separate Recommendations 1 and 2.**

**VOTE:** Motion passed

**MOTION** approving Recommendation 1 made and seconded by R. Di Fiori and P. Castro.

1. Approve Erika Catanese (Natural Sciences) to Shared Governance Calendar Committee

Discussion:

President V. Foster: Stated she was previously in error when she thought T. Sachtjen was replacing S. Anderson. The Committee does not have designated representatives for each area. S. Anderson is still on the committee.

E. A. Cairó: Opposes contact by Senate President with committee appointed faculty about wanting to continue committee appointments.

K. Hogue: Could the president "clear out" faculty appointments on the committee and "start over"?

President V. Foster: Yes but will not do this. This situation was a "mix up" and she chose to talk to individuals involved.

President V. Foster: There are currently no Natural Sciences representatives on this committee. She was previously under the impression there was an available faculty committee opening and was not aware/informed when she took office that S. Anderson and R. D'Amico were on the committee and she moved forward with filling additional faculty positions. T. Sachtjen asked to be on the committee after President V. Foster had spoken to E. Catanese about representing Natural Sciences. Current faculty committee members are all from Humanities and the Senate should support diverse faculty representation.

V. Jaramillo: Said it is very important that the view of Natural Sciences are in place on the Shared Governance Calendar Committee.

D. Cuatt: Faculty colleagues and not just programs needs to be represented.

**CALL THE QUESTION:** S. Fleming and D. Christensen

**VOTE:** Motion passed.

**MOTON** made and seconded by R. Foster and D. Gallup approving Recommendation 2.

Approve Lola Marie McClendon (Mathematics) as co-chair to Shared Governance Enrollment Management Committee.

Discussion:

EA Cairó: The position being voted for is currently filled. Said he was not contacted by President Foster for recommendation to this position because he was listed as the Academic Senate President and added that he is the current co-chair of the Shared Governance Enrollment Management Committee and policy states the chair's term of service is for 2-3 years.

- Parliamentarian Mark Dodge: said E. A. Cairó's ex-officio membership expired with the new Senate President.

President V. Foster said there is no record of Senate approval for E. A. Cairó's to serve as chair and was serving in the capacity as Senate President. It is the Senate President's right to make a committee appointment and L. McClendon's name is being provided as a courtesy. K. Scott is the management co-chair.

**VOTE on the MOTION:** Motion passes. (Roll Call Vote)

L. OLD BUSINESS (with possible actions to follow each item)

1. New Faculty Orientation (action pending)

Public Comment: B. Kiss (New Faculty Orientation Coordinator)



Thanked those Senators who showed their support of her as a colleague.

Read a statement expressing concern and surprise by the level of critique and unprofessional demeanor expressed at the last sent meeting regarding the faculty coordinator positions. In conclusion she said new faculty training is about student success and she will not stand for unprofessional conduct and she will do everything she can to pass on to new faculty courtesy, trust and a positive attitude.

**MOTION** made and seconded by E.A.Cairó and M. Michelson for the Senate to confirm the approved May 4, 2015 Senate vote approving the Senate recommendations as listed with the condition that they be given to the Faculty Coordinators to determine when and how they will be delivered.

E. A. Cairó presented a letter he said was written by S. Johnson, S. Rose and B. Kiss stating that he demanded the seminar syllabus of the New Faculty Coordinators. He said he never contacted the coordinators and that the letter was defamation and at no time did he accuse the coordinators of any wrongdoing. The Coordinators are to follow what was approved by the Senate for one and not two semesters. The Senate is not questioning the coordinators' abilities, integrity or their selection process. Following approval of the motion, modifications could be revisited in the spring. This is a 10+1 issue.

K. Hogue: Was present at the May 4 Senate meeting and it was her opinion that when she voted yes for this motion it was with the intent the Coordinators would be given a list of items the Senate would like covered and leave it in the Coordinators' hands to handle the organization process with the freedom they see best.

L. Rogacs: was not at the meeting and understands that miscommunication occurred with how the motion was read and received. Need to be careful with the wording of future motions.

**MOTION** to extend discussion by 5 minutes made by E. A. Cairó.

**VOTE: Motion approved unanimously.**

- R. DiFiori voted in support of this motion. It was his opinion that the motion was that of a recommendation and was not very specific.
- M. Michelson: Senate input should be followed and upheld by the vote taken.
- S. Fleming: the current motion on the floor would be to give the Coordinators a suggested template to include. That is what they are currently doing so this vote is affirmation of the status quo.
- S. Rose: The Coordinators' job description required them to design and implement and plan to cover the remaining topics in the spring. She referenced multiple emails from E.A. Cairó, forwarded to both S. Rose and V. Foster, requesting that only the Senate approved recommendations be presented, for a syllabus to be provided and the location of an Orientation meeting. It's unprecedented that a recommending body would have this level of scrutiny and enforcement of curriculum.

**FINAL MOTION** to extend discussion by 5 minutes made and seconded by E. A. Cairó and M. Michelson

**VOTE:** Motion passes.

#### Discussion

L. Arenson: Expressed support of the Senate vote.

E.A.Cairó said he had been falsely accused by M. House at the October 12 Senate Meeting of something he did not do and that her statement was not officially retracted. An apology is required for reference to a letter that was circulated around campus that he allegedly wrote in regards to the New Faculty Orientation process.

D. Cuatt: The purpose of the Senate's motion was to limit the recommendations to what was really necessary. These recommendations have not been covered in the one-semester time frame.

E.A.Cairó:

S. Rose did not respond to his email for a copy of the syllabus.

Only Senate approved topics should be followed.

Has not been treated collegiality by the Senate Executive committee.

Wants new faculty to have the information they should have.

**VOTE** in favor of reaffirming Senate's May 4 motion.

- PARLIAMENTARIAN M. Dodge asked that only those Senators who originally voted participated in this vote or abstain if they were not.
- **Point of Order:** K. Hogue: Asked what was being handed out by E.A. Cairó? Answer: He provided his handout of the orientation recommendations presented at the 101215 Senate Board meeting.

**MOTION** Carries.

President V. Foster: There are two fast-approaching deadlines to be met

- Recommendation 2: Need Senate approval of 2016/17 Calendar for submission to Board of Trustees.
- Recommendation 3: Approval date of SSSP Plan is October 30

A special Senate Board meeting on November 2 will be proposed to be scheduled to handle other new business items not covered today because of lengthy discussions.

1. Approval of 2016-17 Academic Calendar (Second Read): Loknath Persaud

Loknath Persaud presented a calendar with the addition of a Winter Intersession that was approved and recommended by the Shared Governance Calendar Committee. The committee recommended:

- To have an additional week during Winter Intersession. This could pose a problem because of the week between the end of spring and the beginning of summer).
- The Committee voted to have two Flex Days (Oct. 6 and March 9). These dates are not on Friday

**MOTION** to approve Recommendation 2 (with the two Flex Days) made and seconded by R. DiFiori and J. Buczko.

Discussion

- L. Persaud stated that the Calendar Committee discussed accumulated Flex hours. President V. Foster: Negotiation is necessary for days outside the teaching calendar.
- In Response to M. Michelson, President V. Foster has asked the chair of the Faculty Development Committee to discuss address the topic with the committee. The FDC will bring this topic to the Senate with a recommendation when ready.
- In response to E.A. Cairó, President V. Foster said the Senate agreed to recommend to the Shared Governance Calendar Committee its recommendation for the development of a calendar with two Flex Days (one in fall and spring).

**VOTE:** **MOTION** carries.

2. Approval of Credit SSSP Plan (Second Read): Cynthia Olivo

**MOTION** for approval of Recommendation 2 made and seconded by R. Foster and K. Hogue.

Discussion:

C. Olivo: The state has mandated submission of the Credit SSSP Plan. The District must provide a plan to include all activities required to meet Credit SSSP Plan mandates (provide new students with orientation and assessment for English, Math and ESL placement, and counseling). There is a \$2.7 million fund attached to this plan which would provide the school funding to meet the Plan's obligations.

**VOTE on MOTION:** Motion passes.

V. Foster stated that the new business would be addressed at a special meeting on November 2.

M. NEW BUSINESS (with possible actions to follow each item)

1. Draft of Equity Plan (First Read): Cynthia Olivo
2. Draft of Resolution on College Organizational Structure (1<sup>st</sup> read): Valerie Foster

3. Draft of Revision to Bylaws Article 3.1 (First Read): Valerie Foster
4. Review of BP 3000: Shared Governance and AP 3001: Faculty Role in Shared Governance: Lynora Rogacs
5. Proposal for “Ralph Story Award for Adjuncts”: Michelle Ireland Galman
6. Proposal for “10+1 Award”: Valerie Foster

N. ANNOUNCEMENTS

- O. ADJOURN: MOTON to adjourn made and seconded by M. Dodge and R. DiFiori. Vote: Motion passes.