

May 18 2015

PRESIDENT	EDUARDO A. CAIRO	Present
VICE PRESIDENT	KRIS PILON	Present
SECRETARY	PAT ROSE	Present
TREASURER	MANNY PEREA	Absent
ADJUNCT FACULTY	MARK DODGE	Present
ADJUNCT FACULTY	RUDY AGUILAR	Present
ADJUNCT FACULTY	JANE HALLINGER	Present
ADJUNCT FACULTY	ALEXIS MOORE	Absent
ADJUNCT FACULTY	ERIKA RUVEL	Present
CTE: BUSIENSS	PATTIE LYNN	Present
CTE: BUSIENSS	AHNI DODGE	Present
BET: ENGINEERING	DAVE CUATT	Present
BET: ENGINEERING	JASON NORRIS	Absent
CEC	DANNY HAMMAN	Present
COUNSELING	JAMES ARAGON	Absent
COUNSELING	SARA MIRANDA	Absent
DSPS	BIANCA RICHARDS	Present
ENGLISH	GLORIA HORTON	Present
ENGLISH	TIM MELNARIK	Absent
ENGLISH	MARJORIE SMITH	Absent
HEALTH SCIENCES	KRISTIN K. HYATT	Present
HEALTH SCIENCES	BLANCA RODRIGUEZ	Absent
LANGUAGES	LOKNATH PERSAUD	Present
LANGUAGES	MELISSA MICHELSON	Present
LANGUAGES	CHARLENE POTTER (Alt)	Present
LIBRARY	DOROTHY POTTER	Present
LIBRARY	DAN HALEY (Alt)	Present
MATHEMATICS	KATHLEEN HOGUE	Absent
MATHEMATICS	CHARLES HOGUE	Present
MATHEMATICS	DAN GALLUP	Absent
NATURAL SCIENCES	RUSSELL DI FIORI	Absent
NATURAL SCIENCES/KINESIOLOGY	TERRY STODDARD	Absent
NATURAL SCIENCES	MARTHA HOUSE	Present
NATURAL SCIENCES	PETER CASTRO	Absent
SOCIAL SCIENCES	FRANCIS NYONG	Absent
SOCIAL SCIENCES	LAUREN ARENSON (Alt)	Present
SOCIAL SCIENCES	SHAROK BASTANI (rotates with I. Rogacs)	Absent
SOCIAL SCIENCES	LYNORA ROGACS (rotates with S. Bastani)	Absent
SOCIAL SCIENCES	KAITZER PUGLIA (rotates with C. Beard)	Absent
VISUAL, MEDIA & PERFORMING ARTS	MARK WHITWORTH	Present
VISUAL, MEDIA & PERFORMING ARTS	ROD FOSTER	Present
VISUAL, MEDIA & PERFORMING ARTS	STEPHANIE FLEMING (Alt)	Present
VISUAL, MEDIA & PERFORMING ARTS	YOLANDA MCKAY	Absent

GUESTS

ASSOCIATE VP, ACADEMIC AFFAIRS	KATHY SCOTT	Present
PCCFA	JULIE KIOTAS	Present
CLASSIFIED SENATE	ROSIE ROBERSON	Absent

I. CALL TO ORDER:**II. PLEDGE OF ALLEGIANCE** led by Ahni Dodge**III. APPROVAL OF MINUTES:** April 27, 2015 and May 4, 2015: Approved as submitted.**IV. PUBLIC COMMENT:**

Kathy Scott	<p>Re: Planning & Priorities Committee also serves as the Accreditation Steering Committee. The P & P Co-Chair also serves as the Faculty Accreditation Coordinator.</p> <p>Dr. Miller said in CAPM that it would not be his place to make a decision in regards to The Self-Study Coordinator Position.</p> <p>Dr. Scott will be working with the Senate to ensure that current and future reassigned time positions are part of a fair and open process to faculty.</p>
Concerns:	<p>The Accreditation Policy would need to be revised to reference the position of a Faculty Co-Co-Chair. The current faculty chair (S. Fleming) was approved through a fair/open process. Approving a co-co-chair position would be following policy in a clear and open manner. According to the Bylaws, the Academic Senate president may appoint a P & P Faculty Co (versus co-co) chair with Senate Board approval. K. Pilon is being recommended for this position.</p> <p>To maintain continuity, S. Fleming has agreed to remain as Faculty Co-Chair through the fall. It was suggested for a co-co-chair position to be flown to allow other qualified faculty members to apply.</p>
Shelagh Rose	Card Note: Survey of Incoming faculty.

V. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS:

1	<p>Pat Rose: Faculty Development Committee: Conference Travel Update</p> <p>To date around \$100,000 (more or less) has been allocated for faculty conference travel.</p>
---	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------

VI. EXECUTIVE COMMITTEE RECOMMENDATIONS

<ol style="list-style-type: none"> 1. Recommendation to "Close" the Ad Hoc Intellectual Property Committee and Ad Hoc Town Hall Committee. 2. Approve Jorge Encinas (Mathematics) as member of the Academic Senate Scholarship Committee. 3. Approve Julie Kiotas to serve on the Professional Development Committee 4. Approve Rita D'Amico as replacement of Lydia McDonald on the Shared Governance Calendar Committee.

5. Approve Kris Pilon to CC-Chair, Planning & Priorities Committee.
6. Approve Gloria Horton as member to the Learning Assessment Committee.
7. Approve Gloria Horton as member to the Shared Governance Committee.
8. Approval of Teresa Trendler to Academic Senate Committee of Committees, Faculty Handbook Committee, Committee on Academic Freedom and Professional Ethics, Ad Hoc Breakfast Committee, and the Disaster Relief Committee.
9. Approve Charlene Potter to Sabbatical Committee.
10. Approve three Full Time Faculty to the Hiring Committee for Supervisor For Banking & Collection Services.

COMMENTS

Recommendation 10:E.A. Cairó said that as of this time, no volunteer requests have been received. Recommendations 1 – 9 will be placed together.

VOTES

Recommendation 5: Approve Kris Pilon to CC-Chair, Planning & Priorities Committee.

Discussion

The Senate Executive Committee recommends that if the current Faculty Co-Chair (S. Fleming) steps down it would be best to have two faculty co-co-chairs. Recommendation is to approve K. Pilon as a current co-co-chair to be in place to gain knowledge about the proposed co-co-chair position if/when S. Fleming steps down.

Position appointments to Faculty co and co-co-chair would be made in consultation (approval is not required) with the College President.

The Senate President appoints the P & P Faculty Chair and he will appoint a proposed faculty co-chair. Our bylaws must be followed. Currently the bylaws do not allow for the P & P position to be flown but to be appointed by the Academic Senate President with the Senate Board approving the appointment. If we do not like this procedure then we can ask the Bylaws Committee to look into this matter.

Reassign Time procedures in place must be followed until changes are made through the Reassign Time Committee.

Suggested Revisions: Release time process exemptions (should include the Senate Executive Committee).

VOTE: Roll Call MOTION PASSES -- YES: 13 NO: 6 ABSTAIN: 2

Recommendations 1 – 4; 6, 7, 8, 9

MOTION to approve Recommendations 1, 2, 3, 4, 6, 7 8 and 9 made and seconded by A. Dodge and L. Arenson: VOTE: Motion passes

Recommendation 10:

MOTION made and seconded by M. Whitworth and C. Hogue to suspend the rules regarding voting. **VOTE:** Motion passed.

Faculty Volunteers: P.R. Lynn, J. Kiotas, E.A. Cairó

Revised Volunteer Names Forwarded to HR by President Cairó:

Ahni Dodge (BET), Patricia R. Lynn (BET); Sara Miranda (Counseling)

REQUEST RECEIVED TO MOVE INFORMATION ITEM VII.1 TO THIS POINT IN THE MEETING.

(No Objections)

VII INFORMATION ITEMS (with possible action taken):

1.	<p>Approval of Board Policy 4020 Statement: Program, Curriculum and Course Development L. Chaffee and J. Dwyer J. Dwyer presented summary of required and revised language in Policy 4020 that is being presented for Senate approval to forward to the Board of Trustees for their approval. MOTION made and seconded by G. Horton and K. Pilon approving Information Item 1. VOTE: Motion passed unanimously.</p>
2.	<p>Health Sciences Substantive Report: R. Cornner This report has been revised. Dr. Cornner did meet with the Nursing faculty and they approved the revisions. MOTION for approval made and seconded by R. Foster and A. Dodge. Proposal for a new Science Building would require a new Substantive Report. VOTE: Motion passed unanimously.</p>
3.	<p>Process for the creation of a faculty "Draft": E. A. Cairó Proposed Process to Appoint Faculty Numbers: Collect all faculty names, place on excel sheet, jumble them up and as they come up assign each faculty a number. A faculty letter will be drafted humbly requesting faculty participation from this list. Participation would not be mandatory. MOTION made and seconded by K. Pilon and P. Lynn. DISCUSSION The selection process should be similar for both the administrative and classified processes. This idea was approved at the last Senate meeting with the understanding that the draft would not apply to any academic hiring committees such as the hiring of Deans of Schools. This process could encourage faculty who might consider serving on a hiring committee if approached. VOTE: AYES: Majority ABSTAIN: 2 Motion Carries. DISCUSSION: President Cairó will talk to V. Foster about the handling of this process.</p>
4.	<p>Cosmetology Resolution (Amended) MOTION made and seconded by M. Michelson and S. Fleming. VOTE: Motion approved unanimously. <u>Discussion</u> Resolution was read at the last Board of Trustees meeting. Large numbers of Cosmetology faculty and community members were present. The Board decided to stop the process for now. A freshman class will start in the first eight weeks of the fall semester with the new curriculum. Location will not charge. A more suitable location will be looked into. The Cosmetology faculty will be met with on May 18 to discuss staffing and student numbers. Administrative will find a way to resolve space issues for Nursing. Planning and Program concerns including a program hiatus should be open to review between administrative leadership to both the campus and local community.</p>
5.	<p>Request for Removal of Blanket Waiver for ESL: Human Resources This item will be placed on the next agenda.</p>

VIII: INFORMATION ITEMS (No action taken):

1.	<p>BSI Report: The Senate had questions regarding more information regarding the report. B. Tate was not present. This item will be moved to the next Senate meeting.</p>
2.	<p>Adjunct Voting Rights: P. Rose The Senate Board has five adjunct Senate representatives –one for each school.</p>

	<p>The Senate Bylaws does not reference adjunct Senate representative voting privileges. Request received for the Bylaws Committee to be tasked with adding to the bylaws reference to adjuncts serving on the Senate Board receive full voting rights for both the Senate Executive Committee and for voting on various resolutions and committee appointments, etc.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> • Comments received either in support of all adjunct faculty having voting rights or for the adjunct Senate representatives to have full voting rights. • E.A. Cairó will task the Bylaws Committee to look into the issue and details of granting adjunct voting rights. The Education Code will need to be referenced and M. Dodge said the Adjunct Faculty Committee could look into this matter and added that if the Education Code references that the Academic Senate has any jurisdiction over adjunct faculty that adjuncts would have a right to vote for the Executive Committee.
3.	<p>Updating of all Senate Committees: E.A. Cairó will send out an email to all committee chairs to: Update their rosters and send to the Committee of Committees and for all the committee chairs to schedule a meeting in the first month of the fall and then to report to the Senate.</p>
4.	<p>Equivalency Committee Representatives To date, no faculty volunteer names have been received. What was agreed: To have a department representative serve on the Equivalency Committee. Names may be forwarded to the Academic Senate</p>
5.	<p>Possible June Meeting: Through the summer other meetings will continue, including CAPM and Enrollment Management. Would be wise to have one more Senate meeting for an update. MOTION made and seconded by M. Whitworth and L. Arenson to schedule a June meeting. June 15: 3:30 pm – 5pm Room Confirmation: C233 VOTE: Motion approved</p>

IX. REPORTS FROM EXECUTIVE COMMITTEE:

R-1 President's Report:

- Policy 6030 will be scheduled and hopefully approved at the next Board of Trustee meeting.
- Once in compliance the school will begin receiving more monies.
- Three New Faculty Orientation coordinator positions were approved.
- Two volunteers have applied for the position of Study Abroad Coordinators.
- Temporary halt to Cosmetology
- Trying to have employment hiring procedures updated and presented for Senate review.
- Need to have Senate Board approve that the Executive Committee will have the right to make summer appointments which will be later approved in the fall by the Senate Board.

Board of Trustees Meeting:

Two resolutions were read. There was no response on Cosmetology resolution.

Following J. Kiotas' four-year degree presentation, a Board member said that PCC faculty was not qualified to teach. At the June 3 meeting, there will be an announcement of a new Trustee election candidate.

Comment: The Students submitted a Board of Vote of No Confidence against the Board of Trustees.

R-2 Vice President's Report: K. Pilon

Only about six or seven faculty attended PCC's 90th Anniversary Gala. Perhaps a few tables could be

“given to faculty” for seating when people are available. It was a great event with a broad community spectrum from churches, businesses, alumni. All monies went to scholarships.

R-3 Secretary’s Report:

Jeanette Mann has announced she will be retiring from the Board.

R-4 Treasurer’s Report: No report.

X. STANDING INFORMATION ITEMS

SI-1 PCCFA Report: J. Kiotas:

Contract: FA has brought in a consultant and changes to the health benefits should be finalized as soon as possible. Will review fairness and openness of the application process for reassign time positions.

S1-2 MANAGEMENT Report:

S1-3 ADJUNCT FACULTY Report.

Adjunct Faculty Issues Committee will be meeting this June.

S1-4 CLASSIFIED SENATE Report: None

S1-5 ASSOCIATED STUDENT: None

New Agenda Item Request:

From M. Michelson: Request a Reassign Time Committee Report

XII. ANNOUNCEMENTS:

XIII. ADJOURNMENT: MOTION made and seconded by M. Whitworth and P. Lynn.

NEXT SENATE BOARD MEETING – 15 JUNE 2015 – C 233