

May 4 2015

OFFICERS AND MEMBERSSENATE	EDUARDO A. CAIRO	Present
VICE PRESIDENT	KRIS PILON	Present
SECRETARY	PAT ROSE	Present
TREASURER	MANNY PEREA	Present
ADJUNCT FACULTY	MARK DODGE	Present
ADJUNCT FACULTY	RUDY AGUILAR	Present
ADJUNCT FACULTY	JANE HALLINGER	Present
ADJUNCT FACULTY	ALEXIS MOORE	Present
ADJUNCT FACULTY	ERIKA RUVEL	Present
CTE: BUSIENSS	PATTIE LYNN	Present
CTE: BUSIENSS	AHNI DODGE	Present
BET: ENGINEERING	DAVE CUATT	Present
BET: ENGINEERING	JASON NORRIS	Absent
CEC	DANNY HAMMAN	Present
COUNSELING	JAMES ARAGON	Present
COUNSELING	SARA MIRANDA	Present
DSPS	BIANCA RICHARDS	Present
ENGLISH	GLORIA HORTON	Present
ENGLISH	TIM MELNARIK	Present-
ENGLISH	MARJORIE SMITH	Present
HEALTH SCIENCES	KRISTIN K. HYATT	Absent
HEALTH SCIENCES	BLANCA RODRIGUEZ	Absent
LANGUAGES	LOKNATH PERSAUD	Absent
LANGUAGES	MELISSA MICHELSON	Present
LIBRARY	DOROTHY POTTER	Present
LIBRARY	DAN HALEY (Alt)	Present
MATHEMATICS	KATHLEEN HOGUE	Present
MATHEMATICS	CHARLES HOGUE	Present
MATHEMATICS	DAN GALLUP	Present
NATURAL SCIENCES	RUSSELL DI FIORI	Present
NATURAL SCIENCES/KINESIOLOGY	TERRY STODDARD	Present
NATURAL SCIENCES	MARTHA HOUSE	Present
NATURAL SCIENCES	PETER CASTRO	Present
NATURAL SCIENCES	JESSICA IGOE	Absent
SOCIAL SCIENCES	FRANCIS NYONG	Absent
SOCIAL SCIENCES	C. BEARD (rotates with K. Puglia)	Absent
SOCIAL SCIENCES	SHAROK BASTANI (rotates with I. Rogacs)	Absent
SOCIAL SCIENCES	LYNORA ROGACS(rotates with S. Bastani)	Absent
SOCIAL SCIENCES	KATIZER PUGLIGA (rotates with C. Beard)	Absent
VISUAL, MEDIA & PERFORMING ARTS	MARK WHITWORTH	Present
VISUAL, MEDIA & PERFORMING ARTS	ROD FOSTER	Present
VISUAL, MEDIA & PERFORMING ARTS	YOLANDA MCKAY	Present

GUESTS

LANGUAGES	SHELAGH ROSE	Present
PCCFA	JULIE KIOTAS	Present
CLASSIFIED SENATE	ROSIE ROBERSON	Present
COSMETOLOGY GUEST	Janet Ramirez	
COSMETOLOGY GUEST	April Hicks	
COSMETOLOGY INSTRUCTOR	Rossi Petrova	
MATHEMATICS	Sharon Bober	

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE Led by Ahni Dodge.

III. PUBLIC COMMENT:

D. Potter	Announcement of Library Retirement Party for D. Haley 12-2, Thursday, April 7, Library Terrace Room.
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IV. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS:

1	Faculty Development Committee: P. Rose Two Faculty Development proposals have been approved for final approval by the Board of Trustees on May 6 th on 1) Informational Literacy & 2) Quality Matters / Distance Ed.
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Eduardo A. Cairo: Thanked S. Bober and DE Committee for its accomplishments.

V. EXECUTIVE COMMITTEE RECOMMENDATIONS

Executive Committee Recommendation 1 Public Comments	
M. House:	Read statement provided by T.K. Silva (online instructor) encouraging those voting for Recommendation 1 to vote for someone with knowledge of online format, state guidelines, the learning management system and who will represent the best interests of students and faculty.
S. Bober:	Teaches hybrid statistics courses and urged a senate vote to choose someone who has online knowledge and expertise and the ability to help develop questions that need to be asked.

E.A. Cairó: Congratulated S. Bober and the Senate DE Committee for the good job it has done.

E.A. Cairó: Explained the current Senate voting process for the selection of hiring committee volunteers.

- Senators' names will be read.
- Senator(s) will announce their selection.
- P. Rose will record selection on the list.
- K. Pilon will check mark (✓) the name of the selected volunteer(s).

1	Approval of one FT faculty volunteer for Dean, Distance Education Hiring Committee: Katherine Marsh (Natural Sciences); Melissa Michelson (Languages); Bill Rocky Moore, Kinesiology; Rhea Presiado (Sciences and Math); Mark Sakata (DSPS); and David Uranga (Social Sciences) VOTE: M. Michelson (15) (Selected Volunteer) R. Moore (1); R. Presiado (10); D. Uranga (1)
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2	<p>Vote: Approval of C. Potter as member of Senate Scholarship Committee</p> <p>VOTE: Approved as submitted [No motion]</p>
3-11	<ol style="list-style-type: none"> 3. Approval of Teresa Trendler to Academic Senate Ad Hoc Breakfast Committee. 4. Approval of Teresa Trendler to Academic Senate Ad Hoc Educational Master Plan Committee. 5. Approval of Teresa Trendler to Ad Hoc Committee on Hiring Issues and Procedures. 6. Approval of Teresa Trendler to the Academic Senate Calendar Committee. 7. Approval of Teresa Trendler to the Disaster Relief Committee. 8. Approval of Teresa Trendler to the Committee of Committees. 9. Approval of Teresa Trendler to the Committee on Academic Freedom and Professional Ethics. 10. Approval of Teresa Trendler to the Educational Policies Committee. 11. Approval of Teresa Trendler to the Faculty Handbook Committee. <p><u>Discussion</u></p> <p>M. House spoke with T. Trendler who welcomes information on what committees need the most additional help.</p> <p>Parliamentarian M. Dodge recommends that no action be taken on this recommendation until T. Trendler decides which committee(s) she wants to serve on.</p>

REQUEST RECEIVED TO MOVE INFORMATION ITEM VII.1 TO THIS POINT IN THE MEETING.

(No Objections)

VII.1 INFORMATION ITEMS (with possible action taken):

1	<p>Request for Removal of Blanket Waiver for ESL – Dr. O. Arellano</p> <p><u>Discussion:</u></p> <ul style="list-style-type: none"> • Dr. Arellano said her position is “neutral”. She was asked by HR to bring this item forward and if requested can obtain more information. • The proposed request is for new hires and current faculty impacted to be grandfathered in. • E.A. Cairó asked for Dr. Arellano to contact HR for clarification.
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VI: INFORMATION ITEMS (with possible action taken):

	<p>New Faculty Orientation Curriculum: E.A. Cairo</p> <p>MOTION made and seconded by D. Cuatt & M. Michelson to open discussion</p> <p><u>Discussion</u></p> <p>Proposed New Faculty Orientation Curriculum handout.</p> <p>Purpose is to get information to go through the Senate every year with coordinator positions numbers to be determined by number of new hires.</p> <p><u>Revisions/Recommendations</u></p> <ul style="list-style-type: none"> • There needs to be a meeting with the respective deans to receive/discuss information. • Discuss the FA contract and creation of class schedules. • Add Syllabus prep homework/course outline of record _____ • Use of Office Services. • Senate can designate 1, 2 or more coordinators and these positions would be open campus-wide. . • The Senate will decide what new faculty should know before coming in during the first week and throughout the semester. • Scheduling will come from the Faculty Coordinator(s). The Faculty Coordinators will schedule the Senate’s approved curriculum.
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	<ul style="list-style-type: none"> Recommendation received for the Senate to provide a list of recommended items to be presented as a template to the Faculty Coordinator(s) to develop The New Faculty Orientation Curriculum. <p>MOTION made and seconded by R. Foster and M. Dodge to have Senate approve this info as listed with the condition that it be given to the faculty coordinators to determine when and how it will be delivered.</p> <p><u>Discussion</u></p> <p>CALL FOR THE QUESTION received by K. Hogue. Vote: Approved unanimously.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> List Student Services areas together Discuss ADA and Universal Design The word “optional” should be added next to EEO Training. Provide the coordinators a template list (eliminating references to Day One, Day Two and the Weeks). Replace Week Three with Student Services. Discuss ADA and universal design in a syllabus. Distance Learning. Remove EEO training and include tenure process. Training would be 3 hours every Friday. Deans to decide after meeting with respective faculty. <p>CALL FOR THE QUESTION: C. Hogue: Vote: Approved unanimously.</p> <p>VOTE: Motion passes by majority vote. Abstain: 1: M. Smith</p> <p><u>Recommendations: Coordinator Positions:</u> Dr. Scott or Dr. Bell and members of the Faculty Development Committee will receive coordinator position(s) to determine who will be selected. Number of coordinators is up to the Senate. Approve 2 or more coordinators based on FT and Adjunct numbers. Whatever number is provided administration will have to be negotiated.</p> <p>MOTION made and seconded by M. Dodge and A. Dodge to extend discussion by 5 Minutes.</p> <p>VOTE: MOTION FAILS: NO: 15 YES: 13</p>
	<p><u>Senate Agendas</u> Agenda requests may be submitted to the current Senate Executive committee via email to the Senate President.</p> <p>Senate agendas are posted on-line, on the Academic Senate web site at: http://www.pasadena.edu/departments/meetings-v2.cfm?Dept=asen</p> <p><u>Bylaws Committee Recommendation:</u> to include the agenda request process in the Bylaws.</p>
VII	CONTINUED: INFORMATION ITEMS: (No Action Taken)
2	Brown Act Training Report: Discussed
	Posting the Senate Agenda: Posted the Thursday before the next Senate meeting after 12 by or before 4:30 PM.
	Serial meetings: OK: For information to go one way. It is OK for E A Cairó to send out Information to say “this is what we’re going to be doing.” It is OK to ask what date there will be a vote. YOU CANNOT exchange information on topics or how to vote.

	<p>Cure and Correct was received and requests Senate retake the vote for Dean of Instructional Support. EA Cairó: said the cure and correction is to make sure all votes are made public from this point forward.</p> <p><u>Discussion:</u> Arguments received both for and against the Cure and Correct request.</p>
	<p>President Cairó temporarily suspended Roberts Rules of Order to determine if another vote is needed on the Dean of Instructional Support.</p> <p>MOTION made and seconded by C. Hogue and P. Castro for the Senate to reconsider re-voting for the members of the Dean of Instructional Support Hiring Committee members.</p> <p>VOTE: Motion Failed: YES: 6 NO: 23. The voting number will be made public.</p> <p>President Cairó said the Senate will try hard to follow the Brown Act so there will be less errors in the future.</p>
3	<p>Additional Senate Meetings: E.A. Cairó</p> <p>MOTION made and seconded by S. Miranda and D. Cuatt approving May 18 for the next Senate Board meeting date: Time: 3PM-5PM Room Reservation (Pending)</p> <p>VOTE: Motion approved by majority vote. No. 6 Abstain 1: T. Stoddard</p> <p>Questions or meeting date/time verification questions may be forwarded to E.A. Cairó.</p>
	<p>MOTION made and seconded by M. Michelson and D. Cuatt to move up on the Agenda Information Item VII. 6.</p> <p>VOTE: Motion approved unanimously.</p>
6.	<p>Resolution on Opposition To Cosmetology Hiatus: K. Pilon</p> <p><u>Public Comment:</u> Rossi Petrova: Adjunct Cosmetology Instructor</p> <p>A petition for community/students/faculty has been started in support of maintaining an active Cosmetology Program. She asked for the Senate's support. Letters of support and a proposed Resolution On Opposition to Cosmetology Hiatus will be presented at the May 6 Board meeting.</p> <p><u>Draft Resolution was presented for review and revision</u></p> <p>Add after the first WHEREAS, a second WHEREAS that would say the Cosmetology program has provided the Pasadena Community with salon services for 80 years.</p> <p>The Cosmetology program completed a requested task to rewrite their curriculum. The revised program was approved by C&I in Fall 2014.</p> <p><u>Discussion</u></p> <p>The cosmetologists have not yet had a meeting with administration.</p> <p>More positive wording of the resolution will be sent to K. Pilon by K. Hogue.</p> <p>Refer to hiatus versus the word suspension.</p> <p>Replace word condemn with oppose.</p> <p>The Senate's representative from nursing will be contacted.</p> <p>This is a time-sensitive resolution that should be voted on at today's meeting to make an important statement at the next Board of Trustee meeting.</p> <p>MOTION made and seconded by R. Foster and B. Richards empowering the Senate Executive Committee to revise the resolution and bring it back for a formal vote at its next meeting.</p> <p><u>Discussion</u></p> <p>In the fourth Whereas, replace the words suspension of courses with suspension of programs.</p> <p>Remove the word nursing from the third Whereas,</p> <p>At the last CAPM meeting the Senate Executive Committee was concerned with the term of the Cosmetology program being placed on hiatus.</p> <p>CALL FOR THE QUESTION: R. Foster</p>

	<p>MOTION RE-READ: For the Senate Executive Committee to <u>informally</u> approve the Resolution. with input from members of the Senate. (K. Hogue asked to rewrite this motion)</p> <p><u>Discussion</u> A strong and assertive resolution needs to be ready for presentation at the May 6 Board of Trustee meeting.</p>
4	Board Policy 4020 Statement will be moved to May 18, 2015 Academic Senate agenda.
5	<p>BSI Report: E.A. Cairó A signature is being requested by June or July from the Senate President or <i>President Elect</i>.</p> <p><u>Discussion:</u> The Senate needs more input and detail before the Senate President signs off. Recommendations or concerns may be forwarded to E.A. Cairó.</p>
7	<p>Summer Hires: E.A. Cairó The hiring list can be divided into two categories: Classified and Academic A previously discussed lottery process can be used to pick the top 2 or 3 volunteers for classified hiring committee positions. This could eliminate the issue of having the same individuals serve on hiring committees. Academic positions may be applied for through the “drop-down menu” process. The faculty in a particular school have the right to determine who should serve on the hiring committee. If positions can’t be filled, the Senate could refer to the list that was created.</p>
8	<p>Creating of Hiring List</p> <ul style="list-style-type: none"> • Management appoints hiring committee volunteers. • Classified Senate has its own process. <p>E.A. Cairó will work on creating a lottery process to present at next Senate meeting.</p> <ul style="list-style-type: none"> • Only tenured faculty should serve on hiring committees.

IX. REPORTS FROM EXECUTIVE COMMITTEE:

R-1 President’s Report:

Handout: Relief for Corinthian College Students in California

Corinthian College has been closed down. E.A. Cairó has discussed with Dr. Cornner the opportunity to develop a mechanism to obtain and bring these students to PCC.

Senate Annual Celebration: May 1 Dinner

The celebration was a tremendous success.

Thank you extended to program emcee, Mark Whitworth and the Breakfast Committee S. Miranda and K. Pilon. (Once finalized, \$1000 in sales will be obtained from the silent art auction.)

Dave Cuatt volunteered as an “emergency” photographer.

Minor issues will be documented and provided to the incoming Senate Executive Committee.

Everyone had a good time.

Equivalency

Senate President is uncomfortable with serving on this committee when called to provide equivalency review for a position outside of his field of expertise.

Recommends having a representative of every area so this representative can help out the other members. Will send out a call for one faculty representative per discipline.

Additional faculty volunteers will be requested for future hiring committees.

E.A. Cairó will ask Trustee Brown about a statement in reply to her response emailed to the campus regarding the Senate’s Vote of No Confidence resolution passed at its April 27 Senate Board meeting.

R-2 Vice President's Report: K. Pilon

Faculty presence is more powerful when Senate resolutions are read (especially during the last hour of the Board meeting).

R-3 Secretary's Report: None

R-4 Treasurer's Report: None

X. STANDING INFORMATION ITEMS

SI-1 PCCFA Report: J. Kiotas:

S1-2 MANAGEMENT Report:

S1-3 ADJUNCT FACULTY Report. Have a full slate of Adjunct faculty senate reps now.

S1-4 CLASSIFIED SENATE Report:

S1-5 ASSOCIATED STUDENT:

XII. ANNOUNCEMENTS:

Dan Haley Retirement Celebration will be hosted by the Librarians, Thursday, May 7, from 12PM-2PM in the Terrace Room.

XIII. ADJOURNMENT: MOTION made and seconded by M. Dodge and R. DiFiori

NEXT SENATE BOARD MEETING – 18 MAY 2015 – C233