

Revised 040615

23 March 2015

OFFICERS AND MEMBERS	SENATE PRESIDENT	EDUARDO A. CAIRÓ	Regrets
VICE PRESIDENT	KRIS PILON	Present	
SECRETARY	PAT ROSE	Present	
TREASURER	MANNY PEREA	Present	
ADJUNCT FACULTY	MARK DODGE	Present	
ADJUNCT FACULTY	RUDY AGUILAR	Present	
ADJUNCT FACULTY	ALEXIS MOORE	Present	
ADJUNCT FACULTY	ERIKA RUVELL	Present	
CTE: BUSIENSS	PATTIE LYNN	Present	
CTE: ENGINEERING	DAVE CUATT	Present	
CTE: ENGINEERING	JASON NORRIS	Absent	
CEC:	DANNY HAMMAN	Present	
COUNSELING	SARA MIRANDA	Absent	
COUNSELING	JAMES ARAGON	Present	
DSPS	BIANCA RICHARDS	Present	
ENGLISH	GLORIA HORTON	Present	
ENGLISH	TIM MELNARIK	Present	
ENGLISH	MARJORIE SMITH	Present	
HEALTH SCIENCES	KRISTIN K. HYATT	Present	
HEALTH SCIENCES	BLANCA RODRIGUEZ	Absent	
HEALTH SCIENCES	KAREN SKIATHITIS (Alt)	Present	
LANGUAGES	LOKNATH PERSAUD	Present	
LANGUAGES	MELISSA MICHELSON	Present	
LIBRARY	DOROTHY POTTER	Present	
LANGUAGES	MARY ERIN CROOK (Alt)	Present	
LIBRARY	DAN HALEY (Alt)	Present	
MATHEMATICS	KATHLEEN UYEKAWA	Present	
MATHEMATICS	CHARLES HOGUE	Present	
MATHEMATICS	DAN GALLUP	Present	
NATURAL SCIENCES	RUSSELL DI FIORI	Present	
NATURAL SCIENCES/KINESIOLOGY	TERRY STODDARD	Present	
NATURAL SCIENCES	MARTHA HOUSE	Present	
NATURAL SCIENCES	KATIE RODRIGUEZ (Alt)	Present	
SOCIAL SCIENCES	SHAROK BASTANI (rotates with LRogacs)	Regrets	
SOCIAL SCIENCES	LYNORA ROGACS	Absent	
SOCIAL SCIENCES	FRANCIS NYONG	Present	
SOCIAL SCIENCES	LAUREN ARENSEN (Alt)	Present	
SOCIAL SCIENCES	KATIZER PUGLIGA (rotates with C. Beard)	Absent	
SOCIAL SCIENCES	CHERYL BEARD	Absent	
VISUAL, MEDIA & PERFORMING ARTS	MARK WHITWORTH	Present	
VISUAL, MEDIA & PERFORMING ARTS	ROD FOSTER	Present	
VISUAL, MEDIA & PERFORMING ARTS	YOLANDA MCKAY	Present	

VISUAL, MEDIA & PERFORMING ARTS	SARAH BARKER	Present
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GUESTS

INTERIM SUPERINTENDENT/PRESIDENT	BOB MILLER	Present
ASSOCIATE VP/ACADEMIC AFFAIRS	KATHLEEN SCOTT	Present
ASSOCIATE VP STRATEGIC PLANNING AND INNOVATION	RYAN CORNNER	Present
COLLEGE COUNCIL ACADEMIC COMPUTER & TECHNOLOGY STANDING COMMITTEE	MARK SAKATA	Present
SABBATICAL LEAVE COMMITTEE	PAT PEACH	Present
PCCFA	JULIE KIOTAS	Present
CLASSIFIED SENATE	ROSIE ROBERSON	Present

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE led by James Aragon

III. APPROVAL OF MARCH 2, 2015 MINUTES:

MOTION made and seconded by M. Dodge/M. Perea approving the 3/2/2015 Minutes with one correction

[K. Rodriguez was present]. M. Perea said an error on the 2/23/2015 Minutes will be discussed later in the meeting (see Public Comment). VOTE: Motion passed unanimously.

IV. PUBLIC COMMENT:

R. Cornner	Monday, 4/13/15 at 9AM and 3PM the Academic Senate): Brown Act Training sessions for shared governance leaders and participants: Meetings are open to all, and details are forthcoming.
M. Perea	Recommendation made to place on the next Senate agenda Review of Senate Bylaws 5.1 A. (Senate committee membership) and 5.2E (College-wide committee membership) and the matter of committee members being removed from committees due to lack of attendance. Revision Note for 2/23/15 Senate Board Minutes: Following discussion on recommendations to add 11 members to the Faculty Development Committee the Senate actually voted not to approve the addition of 11 new members to the Committee. There was no formal recommendation to refer this matter to the Senate's Bylaws Committee. Supports a vote on volunteer recommendations as supported by the Bylaws and to let the Committees work out membership matters.
D. Cuatt	Provided power point presentation and highlights about the Visiting Artist experience presented through the Graphics and Communications program. The vision and expertise of these artists is welcomed and widely received and many PCC's students.
P. Rose	Topic: Free Speech Commented on a March 20 th Lancer Radio program. An invitation had been extended to the Senate Executive Committee and also to S. Rose, V. Foster, J. Cho and S. Fleming to appear for a live interview; only the Senate Executive Committee accepted the invitation. However the live interview was pulled off the air after the first five minutes of dialogue/comment because it was said to have been too controversial and political. The invited guests were not told that the live show had been pulled and continued with the interview for another 30 minutes.. The Lancer Radio student hosts were blamed for the incident and faculty should be concerned about any retaliation against them.
K. Uyekawa	Statement read by Learning Assessment Committee Chair, M. Henes. There is an extreme lack of participation in assessment on this campus. The Committee is suffering from a lack of support and membership and is now down to six members and is backlogged with reports. Is asking for Senate and faculty to take ownership in this area of 10+1. .
P. Lynn	College Coffee Invitation: Thursday, March 26 -- Room C217: 11:30am – 1pm

V. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS:

P. Rose	Faculty Development Committee Update: Academic Support-Academic Senate funding has been approved <u>through June 30th</u> for faculty requests/proposals for professional development activities. Applications/ forms will be posted on line by
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	<p>Monday, March 30. There is no proposal deadline. Faculty can contact FDC members for any clarification. Individual faculty conference requests will continue to be accepted after June 30th.</p> <p>L. Arenson: Provided information about the outside nationally recognized organization (Quality Matters) that works on distance education, online and hybrid courses. It is anticipated that three – four faculty members will attend the Quality Matters three-course program. This program provides education in and outside an instructor's area of expertise. Training with content specialist/experts will assist with course development, rubrics and assessment. Course evaluation will soon be mandated by the state.</p> <p>J. Aragon. Thanked P. Rose for her hard work</p>
K. Pilon	<p>Ad Hoc Senate Breakfast Committee</p> <p>K. Pilon has volunteered to coordinate a silent auction of fine art prints to help defray expenses.</p> <p>A sign-up list for those with a serious interest in attending a Senate hosted, off-campus event on Friday, April 24, 6pm-9:30pm at the Altadena Country Club to replace the annual breakfast was passed around. Cost would be approximately \$40/person for a plated dinner and a no host bar. At least one complimentary ticket could be provided for every 9-10 tickets sold. The Senators were asked to consult with their peers for faculty interest and input.</p> <p>Fundraising and steady ticket sales would assist with providing comp tickets for approximately 25 retirees, Risser nominees and other award guests.</p>
P. Peach	<p>Sabbatical Leave Committee Chair: Pat Peach</p> <p>This committee is a negotiated item in the faculty contract and is approved by the Board of Trustees. Three types of sabbaticals are available: for study, for research and for travel. The Committee reviews applications for guideline verification. Application denials and requests questions may be forwarded to the Committee.</p>
S. Barker	<p>Committee on Committees</p> <p>A detailed power point presentation provided of the Academic Senate Committee listings was presented. MOTION made and seconded to extend discussion by five minutes: M. Perea/D. Gallup.</p> <p>VOTE: Approved.</p> <p>Committee recommendations are listed in the Power Point.</p> <p>Recommendation received that committee chairs receive web site posting instructions for agendas/minutes</p>
M. Michelson	<p>Ad Hoc Hiring Issues Committee Presentation:</p> <p>Recent problems with HR and hiring committees</p> <ul style="list-style-type: none"> • Issues • Suggestions • This is an urgent situation which needs to be addressed by the Executive Senate or the Senate Board. • Additional committee chair education is needed. • <u>Recommended that this item be agendaized for the next meeting and for HR to be invited.</u> • Dr. Miller thanked the FA and the Committee for bringing to light the computer glitch problems with the faculty hiring process through the current on-line hiring process program. • This item will be discussed at the next CAPM meeting. • Suggestion to allow paper applications until problems are resolved was made.
G. Horton	<p>Academic Senate Nominations and Elections Committee:</p> <p>The election ballots were delivered last Thursday.</p> <p>Duplicate ballots may be requested for pick-up from the Academic Senate office. A receipt form will need to be signed and dated.</p>

VII. EXECUTIVE COMMITTEE RECOMMENDATIONS

1	Recommendation of Martha House (Natural Sciences/Geology) as alternate member for K. Rodriguez on the campus-wide Planning & Priorities Committee.
2	Approval of Manny Perea (English) and Pat Rose (English) to the College Council Professional Development Committee.
3	Approval of Kris Pilon (CTE) to the Committee on Committees.
4	Approval of Jorge Encinas (Math) as member to Educational Policies Committee.
5	Approval of Robert Lee and Laurie Burruss (VMPA) to the Academic Computer and Technology Standing Committee.
6	Approval of Mary Erin Crook (English) and Dave Cuatt (CTE) to the Enrollment Management Committee (BSI Rep).
7	<p>Approval of Mark Whitworth to the Committee on Academic Freedom and Professional Ethics Discussion: Conflicts of interest between the Senate and FA have never been defined and can lead to a “fuzzy boundary” between these two areas.</p> <p>Conflicts of interest have not been defined. Committee chair D. Gallup: supports the approval of M. Whitworth. A number of years ago the Senate reviewed an MOU between the FA and the Senate but it did not move forward.</p> <p>MOTION made and seconded by G. Horton and M. Dodge approving recommendation 7. VOTE: Motion passed. Yes: Majority No: 1 Abstain 1 (M. Whitworth)</p>
	<p>MOTION made and seconded by K. Pilon and D. Haley approving Recommendations 3, 4 & 7.</p> <p>AMENDED MOTION made and seconded by T. Stoddard and D. Haley to remove Recommendation 7.</p> <p>VOTE: Recommendations 3 and 4 were approved unanimously.</p>
	<p>MOTION made and seconded by M. Dodge and G. Horton approving Recommendations 1, 2, 5 and 6.</p> <ul style="list-style-type: none"> Concern expressed with Recommendation 1. Could M. House be an alternate for any P & P Committee faculty member? <p>MOTION made and seconded by T. Stoddard and _____ to vote on Recommendation 1 separately.</p> <ul style="list-style-type: none"> Concern received that volunteer rules need defining. Some College Council members are recommended for appointment and others have volunteered through the on line “drop-down” menu. Having alternates provides continuity. Request received for this matter to be sent to the Bylaws Committee. <p>WITHDRAWN: MARK DODGE’S MOTION: M. Dodge.</p> <p>MOTION made and seconded by M. Dodge and D. Cuatt approving Recommendations 2, 5, and 6.</p> <ul style="list-style-type: none"> Term limit for Recommendation 2 is a two-year staggered term. Faculty college-wide committee members are recommended by the Senate President and approved by the Senate Board. <p>MOTION WITHDRAWN: Mark Dodge’s motion. Moved/Second: M. Dodge and J. Aragon.</p>

	<p>MOTION made and seconded by M. Dodge and Gloria Horton approving Recommendation 2: Show of Hands VOTE: motion passed by majority vote.</p> <p>MOTION made and seconded by M. Dodge and J. Aragon approving Recommendation 5. VOTE: Motion passed unanimously.</p> <p>MOTION made and seconded by M. Dodge and M. Perea approving Recommendation 6. VOTE: Motion passed unanimously.</p> <p>MOTION made and seconded by M. Dodge and J. Kiotas approving Recommendation 1. VOTE: Motion failed unanimously.</p>
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VIII: INFORMATION ITEMS (with possible action taken):

1	<p>Resolution To Adhere To AP3430 Prohibition of Harassment (handout) Discussion MOTION made and seconded by M. Perea and Y. McKay approving Information Item 1. VOTE: Motion approved Unanimously</p>
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IX. INFORMATION ITEMS (no action taken)

	<p>MOTION made and seconded by M. Perea and T. Stoddard to move Recommendation 3 up on the agenda. VOTE: Approved Unanimously.</p>
3	<p>Accreditation Update: Dr. K. Scott (15 minutes) The Senate's role is crucial in partnering with administration to address Accreditation recommendations and Associated AIPs. PCC was recognized for having an excellent learning environment, dynamic programs, and a vibrant campus community.</p> <p>The Accreditation Team will return one year from July for follow-up to its "Possible Recommendations: #1, #2, #3, #4, #5, #6 and #7.</p> <p>Areas of Concern: Shared governance: the Return of Recommendation 5 from 2009; Ethics; SLO evaluation; a comprehensive coordinated professional development program for all personnel, planning processes and program review, the need for conversation from faculty regarding administrative concerns.</p> <p>MOTION to extend discussion made and seconded by T. Stoddard / J. Aragon. VOTE: Approved.</p> <p>Discussion Dr. Scott</p> <ul style="list-style-type: none"> • Upcoming discussion is scheduled with all major committees with responsibilities in pertaining areas to be addressed. • Civil discussion is needed between the various campus areas. Program Review is part of 10+1. This recommendation was received from the Accreditation Team. • The formation of an ad hoc committee was proposed for Recommendations #1 and #2.

	<ul style="list-style-type: none"> • Recommended formation of a group to address Integrated Plan and Evaluation that could include members of BRAC, IEC and P&P. • Comment received for designated communication with the Academic Senate under 10+1 on the ground level as we move forward. • Policy needs to be clarified and followed. <p>MOTION made and seconded by J. Aragon and D. Cuatt to extend discussion by 15 minutes. VOTE: Unanimously approved.</p>
4	<p>College Council Academic Computer & Technology Standing Committee: Co-Chair: M. Sakata Purpose of this presentation is to provide information and clarification. The Committee's primary goal is to support the Educational Master Plan and this year will look at the Technology Master Plan. Will be reviewing surveys in preparation of developing a new survey in regards to technology hardware, software, and associated procedures. Faculty needs will be addressed.</p> <p>The committee needs volunteers. Volunteers may apply through the Senate's online Committee volunteer drop-down menu.</p>
6	<p>Health Sciences Substantive Report: M. Perea Handout provided for Senate review and input in preparation for a vote on this item at the next Senate meeting.</p>
5	<p>Resolution on Repeatability of Courses: M. E. Crook. The ASCCC recommended that repeatability of courses be discontinued in 2012. Inability to repeat courses has negatively affected a number of areas and programs. This document addresses Title V regulations pertaining to lack of repeatability in various areas. Senate representative review and input is requested.</p>
1	<p>Policies and Procedures on sexual and other assaults on campus BP3540 and AP 3540: K. Pilon. Not Addressed.</p>
2	<p>Faculty representatives for Realignment Evaluation Process: K. Pilon Not Addressed.</p>

IX. REPORTS FROM EXECUTIVE COMMITTEE:

- R-1 President's Report
- R-2 Vice President's Report None
- R-3 Secretary's Report
- R-4 Treasurer's Report

X. STANDING INFORMATION ITEMS

- SI-1 PCCFA Report:
- S1-2 MANAGEMENT Report
- S1-3 ADJUNCT FACULTY Report
- S1-4 CLASSIFIED SENATE Report
- S1-5 ASSOCIATED STUDENT Report

XII. ANNOUNCEMENTS: 2015 Spring Plenary Session: April 9-11, 2015 Westin SF

XIII. ADJOURNMENT: MOTION to Adjourn: K. Pilon and M. Dodge. VOTE: Motion carries.

NEXT SENATE BOARD MEETING – IN CREVELING LOUNGE-- 6 APRIL 2015