

2 March 2015

Revised 3/23/2015

OFFICERS AND MEMBERS	SENATE PRESIDENT	EDUARDO A. CAIRO	Present
VICE PRESIDENT	KRIS PILON	Present	
SECRETARY	PAT ROSE	Present	
TREASURER	MANNY PEREA	Present	
ADJUNCT FACULTY	MARK DODGE	Present	
ADJUNCT FACULTY	RUDY AGUILAR	Present	
ADJUNCT FACULTY	ALEXIS MOORE	Present	
CTE: BUSIENSS	PATTIE LYNN	Present	
CTE: ENGINEERING	DAVE CUATT	Present	
CTE: ENGINEERING	JASON NORRIS	Present	
CEC:	DANNY HAMMAN	Present	
COUNSELING	SARA MIRANDA	Present	
COUNSELING	JAMES ARAGON	Present	
DSPS	BIANCA RICHARDS	Present	
ENGLISH	GLORIA HORTON	Present	
ENGLISH	TIM MELNARIK	Present	
ENGLISH	MARJORIE SMITH	Present	
HEALTH SCIENCES	KRISTIN K. HYATT	Present	
HEALTH SCIENCES	BLANCA RODRIGUEZ	Absent	
LANGUAGES	MARY ERIN CROOK	Present	
LANGUAGES	LOKNATH PERSAUD	Absent	
LANGUAGES	MELISSA MICHELSON	Present	
LIBRARY	DOROTHY POTTER	Present	
LIBRARY	DAN HALEY (Alt)	Present	
MATHEMATICS	ANN DAVIS	Absent	
MATHEMATICS	KATHLEEN UYEKAWA	Present	
MATHEMATICS	CHARLES HOGUE (Alt)	Present	
MATHEMATICS	DAN GALLUP	Present	
NATURAL SCIENCES	RUSSELL DI FIORI	Present	
NATURAL SCIENCES/KINESIOLOGY	TERRY STODDARD	Present	
NATURAL SCIENCES	MARTHA HOUSE	Absent	
NATURAL SCIENCES	KATIE RODRIGUEZ (Alt)	Present	
SOCIAL SCIENCES	SHAROK BASTANI	Present	
SOCIAL SCIENCES	FRANCIS NYONG	Present	
SOCIAL SCIENCES	LAUREN ARENSEN	Present	
SOCIAL SCIENCES	KATIZER PUGLIGA (rotates with C. Beard)	Present	
VISUAL, MEDIA & PERFORMING ARTS	MARK WHITWORTH	Present	
VISUAL, MEDIA & PERFORMING ARTS	ROD FOSTER	Present	
VISUAL, MEDIA & PERFORMING ARTS	YOLANDA MCKAY	Present	
VISUAL, MEDIA & PERFORMING ARTS	SARAH BARKER	Present	

GUESTS

ASSOCIATE VP STRATEGIC PLANNING AND INNOVATION	RYAN CORNNER	Present
ASSOCIATE VP, STUDENT SERVICES	CYNTHIA OLIVO	Present
PCCFA	JULIE KIOTAS	Present
CLASSIFIED SENATE	ROSIE ROBERSON	Present

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE led by M. Whitworth.

III. APPROVAL OF FEBRUARY 23, 2015 MINUTES: The Minutes stand approved with one correction. A Correction: E.A. Cairó (not K. Uyekawa) proposed a “lottery” system for faculty committee volunteers.

IV: PUBLIC COMMENT:

M. Perea	<p>In response to concerns about whether or not P. Rose and/or M. Perea had been appointed to the College Coordinating Council's Professional Development Committee or the Academic Senate Faculty Development Committee. Correction P. Rose had been appointed to serve on the Academic Senate Faculty Development Committee.</p> <p>M. Perea will request for President E. A. Cairó to place on the next agenda a recommendation to vote for or against continued representation by M. Perea and P. Rose on the College Coordinating Council's Professional Development Committee.</p> <p>Today's agenda item -- Information Item VII./1 -- Policy 6030, provides an opportunity to vote on a policy which includes provisions for terms of service for standing committee members serving on the Oversight Committee.</p>
F. Nyong	<p>In response to a recent injury incident in Creveling, F. Nyong requested that all chairs used on campus be examined to determine their safety and for necessary replacements to be made.</p> <p>.</p>
M. Whitworth	<p>Speaking as PCCFA Grievance Officer</p> <p>There is a major problem with ongoing hiring process glitches. At least 11 adjunct faculty applications (submitted online) were rejected with no reason stated except that their applications were “incomplete”. President E.A. Cairó had requested the current processes be stopped until glitches can be fixed. Responses are pending from both HR Director T. Hampton and Dr. Miller in regards to fixing the glitches.</p>

V. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS:

G. Horton	<p>Nominations and Elections Committee</p> <p>For clarity the committee timeline was reviewed (handout provided).</p> <p>Platform statement deadline: 3/6/15</p> <p>Ballots Distribution: 3/19/15 between 12:30 and 3:3 pm</p> <p>Ballot deadline: 4/2/15 2pm in ballot box in C129</p> <p>Ballot Count: 4/2/15 3pm</p> <p>G. Horton asked for Observer(s) to email Committee Chair, Nancy Rutzen, to confirm their participation.</p>
M. Whitworth	<p>Shared Governance Calendar Committee:</p> <p>Have completed and approved two calendars for this year: 1) a regular/imposed calendar and a calendar with winter. Both calendars have been approved by College Council and are in the hands of the Interim President to recommend a calendar to the Board of Trustees.</p>

	<p>M. Perea stated that College Council approved the calendar with winter and not both calendars because the Calendar Committee had approved the calendar with winter pending receiving the results from the student survey.</p> <p>M. Whitworth said he was not aware of approval of one calendar.</p> <p>E. A. Cairó reported that S. Barker, Committee on Committees Chair, will present an update on working with challenges of numerous Senate and campus-wide committees at next Senate meeting.</p> <p>For March 23 Agenda: Review of recommended calendar(s) from Shared Governance Calendar Committee.</p>
P. Peach	Sabbatical Leave Committee: This item was covered at last Senate meeting.

VII. EXECUTIVE COMMITTEE RECOMMENDATIONS

1	<p>Recommendation for Academic Senate approval of Kris Pilon (CTE) to the Academic Senate Ad hoc Breakfast Committee.</p> <p>Discussion: J. Aragon volunteered “unofficially”.</p> <p>VOTE: Approved unanimously by the Senate Board as submitted.</p>
2	<p>Recommendation for approval of Wendy Lucko (CTE: E & T), Carol Curtis (Languages); Martha House (Sciences/Geology) and Justus Richards (Social Sciences) to the Academic Senate Committee on Academic Freedom and Professional Ethics.</p> <p>Discussion: Issue of Committee Chairs/Membership to be addressed by the Committee on Committees and the Bylaws Committee.</p> <p>MOTION to approve made and seconded by M. Dodge and M. Whitworth.</p> <p>VOTE: Recommendation approved unanimously</p>

VIII: INFORMATION ITEMS (with possible action taken):

1.	<p>Policy 6030</p> <p>Discussion: Comments received both in support and for policy revision. Associate Dean of Pathways and Professional Learning, B. Klein, clarified the duties of his position and requested this position be included in the Policy. Comments and a statement were read by C. Medina, representing a coalition of faculty, staff, and students, opposing removal of the Diversity Coordinator position from the Oversight Committee.</p> <p>Faculty Development falls under the purview of the Senate under 10+1. Approving Policy 6030 is a 2015 Senate goal. This Policy has Administrative support.</p> <p>MOTION made and seconded by M. Perea and M. Michelson to approve Policy 6030.</p> <p><u>Discussion:</u></p> <p>Comment received about the absence of a diverse voice in writing Policy 6030.</p> <ul style="list-style-type: none"> • MOTION to extend discussion by three minutes moved and seconded by S. Miranda. <p>VOTE: Motion approved unanimously.</p> <p><u>Discussion:</u></p> <p>Comment received that Policy 6030 would ensure that shared governance groups’ professional development needs are equally represented.</p> <p>Additional comments received about removal of the Diversity Coordinator position.</p>
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	<p>Policy review and clarification is needed.</p> <ul style="list-style-type: none"> • MOTION to extend discussion by 10 minutes moved and seconded by M. Dodge and S. Miranda. VOTE: Motion approved by majority vote.
	<p>MOTION made and seconded by T. Stoddard and V. Foster to table the MOTION and forward this matter back to the Committee. PARLIAMENTARIAN: Motion is Out of Order.</p> <ul style="list-style-type: none"> • MOTION to extend discussion by 3 minutes moved and seconded by K. Puglia and M. Perea. VOTE: Motion approved by majority vote. <p>Discussion Dean B. Klein was not included in the process on developing this policy. Classified Senate has not voted on this matter. The Senate can vote "Up" or "Down" on the Motion.</p> <p>ROLL CALL VOTE ON THE MOTION: Motion Passes: Yes: 20 No: 12</p>

IX. INFORMATION ITEMS (no action taken)

1	<p>Manny Perea: Discussion on School Realignment Senate Exec Committee met with faculty from School of Humanities and Social Sciences to inquire how realignment is working and what quick fixes could be put in place and recommended at CAPM. One example of an immediate problem area for quick fix recommendation is the way this School is structured and managers are designated. Deans represent English and Social Sciences while faculty coordinators manage Languages, ESL and Linguistics. Need for faculty coordinators to be adequately and fairly compensated.</p> <p>Discussion: J. Aragon: What's Exec feeling on how hiring of new president will affect this process? Response: Quick fix could be adequate faculty coordinator pay. E. A. Cairo: reported that R. Cornner at CAPM wants to put together a realignment team whose faculty members would represent each school. R. Foster: Representatives from each historic division, not from each School, should represent faculty on the realignment team K Rodriguez: Need to look at what is going to be done then have input on it.</p> <p>E. A Cairo: Once problems are determined for one particular school it would be easier to address concerns from other areas. R. Roberson: Classified Senate has not been asked about realignment.</p> <p>B. Richards: Would like to see consistency with training, communication, input in regards to working together. E. A. Cairo: Who will take charge in regards to school communication and how will faculty appointment to realignment team be addressed? Senators need to take this discussion back to the constituents for input. Asks senate for its recommendation on this issue of great concern. [MP1]</p>
2	<p>K. Pilon: Confidentiality Statement Deferred from last agenda. Copy sent in Packet. Sexual Harassment College has AP3430 noting that employee and students are assured of anonymity to protect reputations of all involved. In January the Courier published an article naming the professor involved in complaint but not the student. Dr. Bell publicly made slanderous comments that appeared in Courier. Faculty integrity was breached. Damage done. J. Kiotas: Faculty needs administrative support. Currently only support is from FA and not from HR or administration or deans. Current environment allows faculty to be without a net. Faculty are in a tenuous situation and something</p>

	<p>new needs to be developed.</p> <p>D. Cuatt: Senate has to respond.</p> <p>D. Gallup: There's no provision for ethics of management. Senate needs to look at deficiencies of procedure. In management letter wasn't clear what policy was being referred to.</p> <p>R. DiFiori: Needs a general statement for all these types of issues.</p> <p>J. Aragon: Where is Dr Miller on this matter? He needs to have a discussion with T. Hampton.</p> <p>Y. McKay: Suggested referral of this matter to Ethics Committee.</p> <p>M. Whitworth: Several things going on: incident is being handled effectively by FA. Thinks that letter addresses idea that this could happen over any incident whatsoever. Letter that was referred to was inappropriate.</p> <p>K. Puglia: Should have a blanket statement re respect of confidentiality. Question re Ethics Committee. [There was a revision last semester regarding Ethics Committee revision.[MP2]</p> <p>C. Potter: recommended Senate statement in Courier on this matter.</p> <p>K. Rodriguez: Maybe a formal resolution could be passed by Senate which could show a stand on broader issues and be published in Courier.</p>
3	<p>E.A. Cairó: Summer Winter Hiring Process</p> <p>This issue was discussed in Fall. Senate agreed to create a committee to look at this process, How many applications faculty can read per hour needs to be determined or HR will determine this number and pay for serving on hiring committee in summer/winter</p> <p>C. Potter: Application review time varies depending on position, content, and number of applications to be read.</p> <p>M. Whitworth: Supports faculty keeping track of time spent and averaging it by number of those participating, submitting this number to dean and a median figure is obtained for payment.</p> <p>M. Michelson: Perhaps averaging of time spent could be submitted to committee chair for averaging of review figures.</p> <p>L. Arenson: may be worth asking HR b/c most computer systems log in time is monitored by the System and exact amount of review time can be obtained through HR.</p> <p>J. Aragon: No consistency in past regarding pay for time spent in review.</p> <p>Two ideas:</p> <p>Exec committee can send out a faculty email to ask how many applications on average they have read or 2) ask divisions about number of applications read; 3) average of applications read.</p> <p>Who would be responsible for obtaining average?</p> <p>Math: Dean – this information was submitted to Dr. Bell.</p> <p>This will be up for vote next agenda</p> <p>Concern that work will not be fairly compensated.</p>
4	<p>E.A. Cairó: Armenian Genocide</p> <p>At last BOT meeting a resolution re this matter was brought forward for discussion and approved.</p> <p>J. Mann asked E. A. Cairo to have faculty introduce this matter w/n classes regarding Armenian history and get feedback on this topic being taught in courses.</p> <p>M. Whitworth: Thinks that J. Mann should be told that this is a matter of academic freedom and should stay out of classroom.</p> <p>J. Aragon: This is an important part of our understanding and should come from community, not BOT.</p> <p>M. Dodge: Has lobbied to have an Armenian class and response he gets is this issue is handled in the community and no response from dean and also to find someone to teach it.</p> <p>K. Puglia: BOT accepted a resolution in recognition of there being a genocide along with upcoming 100th resolution. Federal government has not officially accepted issue of Armenian genocide as having officially occurred. This is a great academic discussion.</p> <p>Would senate approve of a statement to be written by M. Dodge?</p>

	Senate Recommendation: No mention at next BOT.
5.	<p>Dan Gallup: Committee on Academic Freedom and Professional Ethics No mention in policy of management violations of professional ethics. Like to visit SLOS What is ethics of trying to get adjunct faculty to do SLOS if there is no compensation R. DiFiori: Seems SLOS are part working conditions and discussion could be started through FA to make it clear in contract and through ethics that obligations are fulfilled. K. Uyekawa: Have no control over Board policy. E. A. Cairo: Have control over procedures. Will look at various procedures and this matter can be brought forward to CC for review. K. Pilon: Need to look at contract in regards to faculty obligation. K. Puglia: reference to SLOS is in reference to annual assessment. Annual Assessment of SLOs needs to be clarified. K. Rodriguez: Adj Contract includes SLOs participation in area of “above/beyond” payment is allowed. D. Gallup: Goal to develop process to ensure compliance M. Perea: Look at statewide ASCCC in regards to how they view compliance and SLOs. M. Whitworth: Matters are brought to committee. M. Smith: Aren’t SLOs assessments anonymous? Discussion can be continued.</p>
6.	<p>C. Olivo: Priority registration for graduating students Cal State Northridge filing for status of impaction (higher admission standards). PCC students are considered Tier 1 and not held to this. Here to talk about priority registration/second day priority group. Every semester counseling announces student due date. Manual review process required to determine who is eligible for graduation. Those with 1-3 class remaining (to graduate) are put in bucket for priority registration for 2nd day of next term. To explain process so faculty can encourage students to petition for graduation so they can register and verify with counselors to achieve priority. Discussion Concerns and recommendations can be taken into consideration about how many classes that need to be taken for graduation are required.</p> <ul style="list-style-type: none"> • Day 1 are mandated groups: veterans, EOPS, foster youth. .. • Day 2: students who are graduating • Day 3: 1st year student participants <p>M. Perea: This applies to certificated students to file for one of the 70 different certificates.</p> <p>C. Olivo: Counseling requests a list from ITS of all students who have completed 40+ applicable units and they are sent email request to authorize a check to see if a degree/certificate check can be made. At this point, counselors are manually checking for all forms of degrees/certificates. Implementing an electronic system which should be ready in a year.</p>
7.	E.A. Cairó Faculty Representatives for Realignment Evaluation Process
8.	E.A. Cairó: Policies and procedures on sexual and other assaults on campus BP 3540 and AP 3510
9.	E.A. Cairó: Spring Campus Survey

IX. REPORTS FROM EXECUTIVE COMMITTEE:

R-1 President's Report

At CCC meeting presented lottery presentation re committee volunteers and giving faculty right to participate when it pertains to particular divisions. Ad Hoc Faculty Hiring Issues Committee will be tasked in regards to concerns and issues of not being able to participate

Dr. Cornner will schedule Brown Act Training for faculty.

Issue of Mistakes made throughout the year

Acknowledging mistakes and welcoming concerns have enabled Senate to be more constructive and be stronger.

Presidential Screening Committee applications have been narrowed (participants include E. A. Cairo and J. Kiotas). There are good candidates. There will be several public candidate forums. April 6 – 10 is week of first public forum (day/time is unknown at this time). Volunteers/Senators are needed to read allotted questions. Week of April 6-9, Senate Executive Committee is attending ASCCC Spring Plenary. Questions may be forwarded to Senate Executive Committee.

L. Persaud: returned to work on Thursday. Is on mend. Will have a second procedure in 2-3 weeks. Senate has card

R-2 Vice President's Report None

R-3 Secretary's Report

CAPM: All classes now have wait lists. Clear policy should be available for students and faculty specifying how students move from wait list into a class. Process should be clarified for students and on line. Process is on line.

M. Whitworth: If students are advised through email and they don't respond should be addressed.

R-4 Treasurer's Report

College getting ready to conduct spring campus climate survey. (handout/packet info).

Asked for comments on page 7 (shared governance faculty) of survey to be forwarded to E. A. Cairo by tomorrow to forward to Dr. Cornner tomorrow.

Boiler Plate language in AP/BP Policy on Sexual Assaults.

Work group on this matter was formed but never convened. Dr. Bell said he would convene the group.

X. STANDING INFORMATION ITEMS

SI-1 PCCFA Report: probably next task is what's happening with issues on campus with faculty and how to deal with this. Contract was signed by board and pay checks should be received in April.

Question about contract amounts: answered by J. Kiotas. Checks: Retro 1st for 2%, 2.79, etc.

- S1-2 MANAGEMENT Report
- S1-3 ADJUNCT FACULTY Report
- S1-4 CLASSIFIED SENATE Report
- S1-5 ASSOCIATED STUDENT Report

XII. ANNOUNCEMENTS: 2015 Spring Plenary Session: April 9-11, 2015 Westin SF

XIII. ADJOURNMENT: R. DiFiori/M. Whitworth--

NEXT SENATE BOARD MEETING – IN CREVELING LOUNGE-- 23 MARCH 2015