

26 January 2015

#### OFFICERS AND MEMBERS

SENATE PRESIDENT	EDUARDO A. CAIRO	Present
VICE PRESIDENT	KRIS PILON	Present
SECRETARY	PAT ROSE	Present
TREASURER	MANNY PEREA	Present
ADJUNCT FACULTY	MARK DODGE	Present
ADJUNCT FACULTY	RUDY AGUILAR	Present
ADJUNCT FACULTY	ALEXIS MOORE	Present
CTE: BUSINESS	AHNI DODGE	Absent
CTE: ENGINEERING	DAVE CUATT	Present
CTE: ENGINEERING	JASON NORRIS	Absent
COUNSELING	SARA MIRANDA	Regrets
COUNSELING	JAMES ARAGON	Present
DSPS	BIANCA RICHARDS	Present
ENGLISH	GLORIA HORTON	Present
ENGLISH	TIM MELNARIK	Present
ENGLISH	MARJORIE SMITH	Present
HEALTH SCIENCES	KRISTIN K. HYATT	Absent
HEALTH SCIENCES	BLANCA RODRIGUEZ	Absent
LANGUAGES	LOKNATH PERSAUD	Present
LANGUAGES	MELISSA MICHELSON	Present
LIBRARY	DOROTHY POTTER	Present
LIBRARY	DAN HALEY	Present
MATHEMATICS	ANN DAVIS	Present
MATHEMATICS	KATHLEEN UYEKAWA	Present
MATHEMATICS	DAN GALLUP	Present
NATURAL SCIENCES	RUSSELL DI FIORI	Present
NATURAL SCIENCES/KINESIOLOGY	TERRY STODDARD	Present
NATURAL SCIENCES	MARTHA HOUSE	Present
VISION & PERFORMING ARTS	MARK WHITWORTH	Present
VISION & PERFORMING ARTS	ROD FOSTER	Present
VISION & PERFORMING ARTS	YOLANDA MCKAY	Present
VISION & PERFORMING ARTS	SARAH BARKER	Present
SOCIAL SCIENCES	SHAROK BASTANI	Present
SOCIAL SCIENCES	FRANCIS NYONG	Present
SOCIAL SCIENCES	LAUREN ARENSEN	Present
SOCIAL SCIENCES	CHERYL BEARD	Absent

#### GUESTS

CLASSIFIED SENATE	DENISE ALBRIGHT	Present
PCC FACULTY ASSOCIATION	DANNY HAMMAN- Co Negotiator	Present

- I. **CALL TO ORDER:**
- II. **PLEDGE OF ALLEGIANCE:** Led by K. Uyekawa
- III. **APPROVAL JANUARY 12 MINUTES:** Stand approved as submitted.
- IV. **PUBLIC COMMENT:** None.

**V. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS:**

1	<p>Faculty Development Committee: Pat Rose P. Rose is the new/current chair of the Faculty Development Committee Former Chair, L. Wright has accepted a position at another college.</p> <p><u>The Academic Senate will not be able to fund travel/conference requests after June 30, 2015</u></p> <ul style="list-style-type: none"> <li>Faculty will be sent an information memo regarding upcoming application deadline dates</li> <li>The final deadline submittal date will be April 14, 2015 for travel by/before June 30<sup>th</sup>.</li> </ul>
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**VII. EXECUTIVE COMMITTEE RECOMMENDATIONS**

1	Vote to approve Karen Carlisi (Languages) and Peter Cross (Math & Sciences) as members to the Faculty Development Committee.
2	Vote to approve 1 volunteer to the Intermediate Clerk II -- Student Health Services hiring committee. Jo Buczko (Academic Affairs / Student Health).
	<p><b>MOTION</b> made and seconded by M. Dodge, M. Perea approving Recommendations 1 and 2.</p> <p>Discussion: All applicants applied through the Senate Hiring Committee volunteer web page. The Senate President has authority to appoint the Faculty Development chair.</p> <p><b>VOTE:</b> Motion passed.</p>
3	<p>Vote to approve 3 volunteers to the Associate Dean, School of Visual, Media &amp; Performing Arts Josh Fleming (VMPA); Boglarka Kiss (VMPA); Kyle Luck (VMPA); Roger Marheine (English); Yolanda McKay (VMPA); Roland Percey (VMPA); Yoshi Yamato (Mathematics)</p> <p>Discussion: Recommendation received for Senate Bylaws Committee to address who would best make volunteer recommendations for dean positions -- faculty within the particular Division or School or the Senate Board.</p> <p><b>WRITTEN BALLOT RESULTS:</b> R. Marheine, R. Percey and Y. McKay</p>

**VIII: INFORMATION ITEMS (with possible action taken):**

1	<p>Rosemead Substantive Change Report: M. Perea This report was presented with the last agenda packet. This is a factual report which states that students can complete more than 50 percent of their program at Rosemead.</p> <p><b>MOTION</b> made and seconded by M. Dodge and K. Uyekawa to approve the Report.</p> <p><b>VOTE:</b> Motion passed by majority vote. Abstain: 1</p>
2.	<p>Approve Task of the Committee on Committees: Sarah Barker: Committee members S. Barker. R. Presiado and S. Gaskin. Future meeting times and locations are to be determined. Task/Purpose: read by S. Barker. This Committee is now a Standing (not an Ad Hoc) Academic Senate Committee. Recommendations received regarding development and uploading of portal information.</p> <p><b>MOTION</b> made and seconded by M. Michelson and J. Aragon approving the "Task".</p>

	<b>VOTE:</b> Motion passed by a majority. Abstain: 1
3.	<p>Creation of Senate Resolution regarding new Board Bylaw 2431: Presidential Screening Committee</p> <p><u>Discussion</u>  The Senate President and FA President are members of the Presidential Screening Committee.  Policy and Board Bylaws fall under the domain of the Board of Trustees.  The Classified Senate has a seat at the table in the screening process.  Draft and present to the Trustees several resolutions which would:</p> <ul style="list-style-type: none"> <li>• Request and justify the number of faculty representatives from each school to be included in the presidential screening process.</li> <li>• Request faculty representatives to be included on the presidential interview committee.</li> </ul> <p><b>MOTION</b> made and seconded by R. DiFiori and Y. McKay to support an increase of five faculty representatives from the five schools in the Presidential Screening process.</p> <p><u>Discussion</u>  Recommendations from the Floor:  Before the interviews, to be able to “reach back” to those individuals not part of the final screening selection.</p> <p><b>Friendly Amendment</b> proposed by G. Horton/Not accepted: For faculty be included in both the screening and interview levels.</p> <p><b>Friendly Amendment</b> proposed by L. Arenson/Accepted: For faculty representation on the screening committee to be increased to 7 (include both the Senate President and FA President).</p> <p><b>Recommended Screening Committee Representatives</b> to include representatives from the Five Schools, Student Affairs, Academic Senate, Faculty Association, Business, Library.</p> <p><b>REVISED MOTION</b> made and seconded by R. DiFiori and D. Cuatt to approve a total number of 10 faculty members to the Presidential Screening Committee.  <b>VOTE:</b> Motion passed unanimously.</p> <p><b>Directive:</b> A Resolution will be drafted.</p>
4.	<p>Discussion of Inclusion of Management Report at Academic Senate Board Meetings: E. Cairó</p> <p><u>Discussion:</u></p> <ul style="list-style-type: none"> <li>• An administrative report would take away time from Senate meeting process and it would be easier to receive notes or an administrative bulletin.</li> <li>• A management report and adding a voice at the table would open communication and build bridges.</li> <li>• Clarification: Recommendation to include a <u>Management Association</u> not administrative report.</li> <li>• Associated Student should have a place on the Senate agenda.</li> </ul> <p><b>MOTION</b> made and seconded by T. Stoddard and K. Uyekawa in support of including a Management Association report on the Senate agenda.  <b>CALL THE QUESTION:</b> D. Cuatt <b>VOTE:</b> Motion carries.  <b>VOTE ON THE MOTION:</b> Motion passed by a show of hands: YES: 18 NO 10</p> <p><b>Directive:</b> President Cairó will send an email to D. Douglas requesting Management Association reports for the Senate agenda.</p>
5.	<p>Concerns regarding Board of Trustees – Letter by A. Delman (Handout)  This Item was not addressed because Dr. Delman was unable to attend today’s meeting.</p>
6.	<p>Student Equity Plan – Bianca Richards provided a brief report on behalf of the Equity Committee.  A draft evaluation and rubric for student equity proposals was presented for Senate review and input.</p>

	<p>Proposals would be evaluated before being recommended for monetary awards. Suggested rubric revisions were received by B. Richards to take back to the committee. A revised rubric and presentation will be made at the next Senate meeting.</p> <p>President Cairó will email the entire Student Equity packet to the Senate Board.</p>
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#### IX. INFORMATION ITEMS (no action taken)

1	<p>Discussion to create a Senate Resolution regarding the Shared Governance violation of NCN's</p> <p>The proposed resolution would inform the college that the Senate is opposed to violation of the shared governance process. There was a revised NCN that was approved through the shared governance process, but was never approved by Dr. Rocha or the Board of Trustees.</p> <p>A draft resolution will be presented at the next Senate meeting.</p>
2	<p>Discussion of Senate Board Goals for Spring 2015 President Cairó: Read the five proposed goals. This document will be emailed to the Senate Board for review and input at the next Senate meeting.</p>
3	<p>Senate Breakfast The Annual Breakfast has been operating at a loss in regards to ticket sales and also attendance.</p> <p>Discussion Topics: To reformat the program, increase participation; include co-sponsors; change the date, time and venue; include scholarship awards; the ticket cost is high for many classified employees; establish a Senate Breakfast planning committee.</p>
4.	<p>Committee on Academic Freedom and Professional Ethics – D. Gallup There has been interest in restarting this committee which has been on hiatus for a number of years.</p> <p>Handout: BP 4030 Academic Freedom and Procedure D. Gallup asked if this matter could be addressed by the Senate through CAFPE or some other ad hoc committee. This is addressed in Procedure 31102, Pages 6 and 7. The Senate is not actively engaged in looking into faculty ethics violations in regards to academic freedom.</p> <p>Comments and concerns were received by Committee Chair, D. Gallup.</p> <p>M. Whitworth, Senator and FA Grievance Officer: This area needs to be addressed. There are constant abuses of BP4030 in regards to academic freedom. Academic Freedom violations are to be brought to the Senate President; then they would be reviewed by the Committee. This area is not under the purview of Human Resources.</p>
5	Serving on Hiring Committee Policy – E.A. Cairó: To be rescheduled.
6	Senate Web Page – L. Arenson: To be rescheduled.

#### X. REPORTS FROM EXECUTIVE COMMITTEE

R1 President Cairo	The Bylaws Committee will be asked to review the issue of adjunct faculty serving on the Senate after their assignment has ended. Until this matter is addressed by the Committee, any adjunct Academic Senator who is not actively teaching may continue to serve as a Senator.
R2 Vice President Kris Pilon	Attended the 100 <sup>th</sup> Anniversary Conference of the American Association of College & Universities this past weekend in Washington DC. Commented on a professional development activities presentation. A professional development policy will soon be

	presented to the Senate for review and approval.
R3 Secretary Pat Rose	P. Rose attended the American Association of College & Universities conference and commented on workshops she attended.
R4 Treasurer Manny Perea	Attended the last College Council meeting: Administrative procedure for two Board Policies; one on public records and the other related to sexual assaults on campus will be reviewed and revised.

## XI. STANDING INFORMATION ITEMS

PCCFA	<p>PCCFA Co-Lead Negotiator: Danny Hamman: Announcement made that a written agreement between administration and PCCFA is forthcoming and it will be distributed before a “ratification vote” by faculty is taken.</p> <p>Major points presented included: pay increase for both FT and adjunct faculty, retro-pay, overload, health care and a SERP offer for those retiring by June 30, 2015. The Agreement will be silent on COLA.</p> <p>PCCFA will “be back at the table” in 9 months. There will be discussion on rehire rights for adjunct faculty.</p>
Adjunct Faculty:	<p>M. Dodge:</p> <ol style="list-style-type: none"> <li>1. An additional adjunct Senator would be required if Business becomes its own school.</li> <li>2. Adjunct Change of Rank Form Revision Request: the salary requirement of ≥ B-6 should be removed -- this is an error.</li> <li>3. Recommendation for the Bylaws Committee to recommend adjunct faculty be able to vote for Senate officers and to elect their own Senate representation.</li> </ol>
Classified Senate:	D. Albright: Is a member of the Facilities Master Plan Committee and has been tasked to to add green space to campus; she asked the Senate for ideas about adding green space on campus.

**President Cairó:** Reminded the Senators to send him their Board Policy Recommendations before the next Trustee meeting.

## XII. ANNOUNCEMENTS:

2015 EEO Training Dates: 1/30/15, 9:00-12:00; 2/18/15, 1:00-4:00 RSVP/Event Brite

M. Michelson presented flyer on ESL workshops to be offered.

**XIII. ADJOURNMENT:** MOTION made and seconded by M. Dodge and M. Perea. MOTION passed.

**NEXT SENATE BOARD MEETING: 9 FEBRUARY 2015**