

November 17, 2014

OFFICERS AND MEMBERS

SENATE PRESIDENT	EDUARDO A. CAIRÓ	Present
VICE PRESIDENT	KRIS PILON	Present
SECRETARY	PAT ROSE	Present
TREASURER	MANNY PEREA	Present
		Present
ADJUNCT FACULTY	MARK DODGE	Present
CTE: BUSINESS	AHNI DODGE	Present
CTE: ENGINEERING	DAVE CUATT	Present
CTE: ENGINEERING	JASON NORRIS	Absent
COUNSELING	SARA MIRANDA	Absent
COUNSELING	JAMES ARAGON	Present
ENGLISH	GLORIA HORTON	Regrets
ENGLISH	TIM MELNARIK	Present
ENGLISH	MARJORIE SMITH	Absent
HEALTH SCIENCES	KRISTIN K. HYATT	Absent
HEALTH SCIENCES	BLANCA RODRIGUEZ	Absent
LANGUAGES	LOKNATH PERSAUD	Present
LANGUAGES	MELISSA MICHELSON	Present
LIBRARY	DOROTHY POTTER	Present
LIBRARY	DAN HALEY	Present
MATHEMATICS	ANN DAVIS	Present
MATHEMATICS	KATHLEEN UYEKAWA	Present
MATHEMATICS	DAN GALLUP	Present
NATURAL SCIENCES	RUSSELL DI FIORI	Present
NATURAL SCIENCES/KINESIOLOGY	TERRY STODDARD	Present
NATURAL SCIENCES	MARTHA HOUSE	Present
VISION & PERFORMING ARTS	MARK WHITWORTH	Present
VISION & PERFORMING ARTS	ROD FOSTER	Present
VISION & PERFORMING ARTS	YOLANDA MCKAY	Present
VISION & PERFORMING ARTS	SARAH BARKER	Absent
SOCIAL SCIENCES	SHAROK BASTANI	Present
SOCIAL SCIENCES	LYNORA ROGACS	Present
SOCIAL SCIENCES	FRANCIS NYONG	Present
SOCIAL SCIENCES	KAITZER PUGLIA	Present

GUESTS

INTERIM SUPERINTENDENT/PRESIDENT	BOB MILLER	Present
VICE PRESIDENT, ACADEMIC AFFAIRS	KATHY SCOTT	Present
ASSOCIATE VICE PRESIDENT, STRATEGIC PLANNING AND INNOVATION	RYAN CORNNER	Present

COURIER	DANIEL JOHNSON	Present
COURIER	PHILIP MCCORMICK	Present
ENGLISH	BEVERLY TATE	Present
PLANNING & PRIORITIES COMMITTEE	STEPHANIE FLEMING	Present
PLANNING & PRIORITIES	MATT JORDAN	Present
PLANNING & PRIORITIES	SHELAGH ROSE	Present
PCC FACULTY ASSOCIATION	JULIE KIOTAS	Present
ASSOCIATED STUDENTS PRESIDENT	JORDYN OROZCO	

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE: Pledge of allegiance led by Ahni Dodge

III. APPROVAL OF NOV 3, 2014 MINUTES stand approved and without objection.

IV. PUBLIC COMMENT:

Krista Goguen/Sonya Valentine	Representing IEC Faculty: The Committee recommends that the Senate Executive Committee retain the current IEC faculty co-chair and begin selection of the new co-chair for fall 2015. They also recommend this position be selected from faculty who have served on the IEC. Changing leadership in the middle of the academic year will impede the Committee's progress. The Academic Senate has not formally discussed the issue with the current IEC Faculty Co-Chair or Committee Members.
Carlos (Tito) Altamirano	Read a letter signed by classified staff members serving on the IEC requesting that the Senate Executive Committee not remove the IEC co-chair midway through the committee process.
Kristin Hyatt	Asked for Senate support that PCC continue its nursing program. The program is not in compliance as required by the Board of Registered Nurses for Accreditation. A site visit is scheduled for spring 2016, with a report due by October 2015. Examples of non-compliance include lack of adequate office space, no dedicated computer lab, or dedicated library space. Next semester's exams will have to be taken online because the program does not have IT support for analysis of its PAR scores; also accommodated testing for disabled students is not provided. Only one trailer is available for 280 students.
Loknath Persaud	On behalf of M. Michelson read concerns about faculty on-line evaluation processes within her department (Languages) and asked whether on-line evaluations are required in other areas. Cal STRS Retirement Concern: urged faculty to double-check their Kronos information. Noted that if Adjunct faculty obtain employment as FT faculty for any district, they may carry over their unused sick time hours.
Dave Cuatt	Weekend of Oct. 23: PCC's _CTE_ students beat University Students in an international competition. They won awards for design innovation & technical excellence. Many students were invited by the Pasadena Playhouse for get-together at the Zona Rosa Café. They earned praise and spending cash from selling posters to local clientel/residents. These award winning students have been invited to exhibit at the world famous Rock Rose Gallery Highland Park. Invitation announcement received for this weekend's Black Rose Gallery exhibit highlighting the technical creativity and know-how of "our program and its students."
Stephanie Fleming	Self-Evaluation and Accreditation Information Handout was shared with the Senate. Topics include: Timeline of the Self-Evaluation process and opportunities; incorporation of public feedback (concerns/comments) and how feedback was

	addressed; feedback incorporated into self-evaluation based on feedback specifically from the Academic Senate leadership. Last section shows all the AIPs. AIPs are action plans with self-identified recommendations. Those areas in bold are the recommendations added based on feedback received from both the public and Academic Senate. Questions may be emailed to S. Fleming (slhood@pasadena.edu)
Ryan Cornner:	Thanked all the dedicated faculty, staff, students and administrators who participated in the accreditation process. Kris Pilon was personally thanked for her work – many hours were dedicated to getting the document where it needs to be. Most of the changes went into Standard 2, 3 and 4. It is hoped the document will be signed before the 10 December Board of Trustee meeting.

V. STANDING/AD HOC/CAMPUS – WIDE COMMITTEE REPORTS: NONE

VI. EXECUTIVE COMMITTEE RECOMMENDATIONS

President Cairó stated the name of L. Arenson was accidentally left-off of recommendation 4. No objection was received to adding this name to Recommendation 4.

1. Approval of Adjunct Faculty to serve on Academic Senate Board: Rudy Aguilar (Kinesiology)
2. Approval to Shared Governance Enrollment Management Committee: Kerin Huber (Science & Math); Julie Kiotas (Social Sciences) and Russell DiFiori (Natural Sciences)
3. Approval to Coordinator, Teaching & Learning Center Hiring Committee: Cecile Davis Anderson (Counseling); Patricia D'Orange Martin (Counseling); Kris Pilon (CTE)
4. Approval to Associate Dean, Distance Education Hiring Committee: Sandra C. Haynes (VMPA); Julie Kiotas (Social Sciences); Lauren Arenson (Social Sciences).

RECOMMENDED MOTION made by President Cairó for approval of Recommendations 1, 2, 3 and 4.

VOTE: Motion approved unanimously.

5. Vote to Approve 3 volunteers to Economic & Workforce Development Project Coordinator Hiring Committee. Deborah Bird (CTE); Ahni Dodge (CTE:Business); Dave Evans (CTE); Mikage Kuroki (English); Christopher Jimenez y West (Social Sciences)
WRITTEN VOTE RESULTS for 3 Volunteers: Ahni Dodge (CTE: Business); Dave Evans (CTE); Mikage Kuroki (English)

VII. INFORMATION ITEMS: The following items will be discussed (with possible action taken)

1. Program Discontinuance: Journalism – Public Relations: Jim Arnwine (10 min)
This program is one of three Journalism courses. It is inactive. The other two courses are doing well. This proposed discontinuance has been approved by both faculty and the C & I Committee. MOTION made and seconded by A. Dodge and M. Whitworth approving Recommendation1.
VOTE: Motion was unanimously approved.
2. Board of Trustees Board Policies (10 min):
The proposed policies were presented at the September 22 Senate Board meeting. Discussion by the Trustees was tabled pending feedback from the Senate President at tonight's Board meeting. The proposed policies will go through College Council and be brought back to the Trustees for approval.

Policy Concerns and Comments include:

Make-up of the Presidential Hiring Committee. There are no union seats. There are only two faculty and two staff seats on this committee of 17. Concern with using an old process with hopes of getting a different result.

Over the weekend, the Senate Executive Committee developed a recommendation for future Senate discussion for the FA president and the Academic Senate to sit on this committee.

C. Kollross: The Board has approved Board Bylaws, which are different from Board Policies which go through the shared governance process. Some of the bylaws were moved into the policies categories.

To save time, most of the Senators favored having more time for policy review to be divided among Senators for review and feedback to the Senate Board.

MOTION made and seconded by M. Michelson and Y. McKay for Senate review of BP 3050 and BP 4021 for the next Senate meeting.

Discussion:

The policies should be reviewed in a manner to make decisions.

MOTION WITHDRAWN: M. Michelson

Y. McKay expressed concern with policy wording which reads: "this section shall become operative on January 1, 2014."

K. Puglia: suggested that motion could be amended to assign policies to groups of 4 senators for review and reporting back to the Academic Senate.

MOTION TO EXTEND DISCUSSION made and seconded by J. Aragon and P. Rose

VOTE: Motion approved by a majority vote. No: 1

MOTION made and seconded by K. Puglia and M. Michelson for Senators to volunteer to review one Board Policy and return with a recommendation with what the Senate feel is inclusive of faculty.

AMENDMENT made, seconded, and approved M. Perea and accepted and seconded by M. Michelson to include the appropriate Administrative Procedures.

MOTION RESTATED by President Cairó:

For each Senator to take a Board Policy and Administrative Policy for review followed by presentation to the Senate with recommendations.

MOTION RESTATED WITH FRIENDLY AMENDMENT:

To have the Senators divide among themselves the Board Policies and their accompanying Administrative Policies, review them, and present recommendations at the next Board meeting.

VOTE: Motion passed by a majority vote. No: 1

K. Puglia:	3050
R. Foster	4021
A. Moore	4102
P. Lynn	5052
K. Rodriguez	5500
R. DiFiori	5900
M. House	3050
L. Persaud	4021
S. Barker:	4102
K. Hyatt:	5052
Y. McKay	5500
M. Michelson	5900
D. Potter	3050
A. Dodge	4021

M. Dodge	4102
M. Perea:	5052
E. Cairó	5500
K. Pilon	5900
P. Rose	3050
M. Whitworth	4021
A. Davis	4102
J. Aragon	5052
T. Melnarik	5500
D. Gallup	5900
K. Uyekawa	3050
T. Stoddard	4021
L. Rogacs	4102
D. Haley	5052

Academic Senate Housecleaning:

Only Academic Senate Committee Mission Statements have been provided for today's review and revision.

Some of the committee Chairs/Members were presented and provided input.

For clarity, a campus wide committee organization chart is needed to better understand committee structure.

All Academic Senate committees report directly to the Senate Board.

All the committees should meet, followed by their recommendation(s) to the Senate.

Motions Received: No Second

- S. Barker: To drop this review and that an organization chart be prepared for review.
- M. Michelson: to proceed with Committee review and for the next step to be the creation of an organization chart.

Suggested received for the creation of an ad hoc sub-committee comprised of Senators who are knowledgeable about this process.

Need input on which committees are active and what they want to do.

MOTION made and seconded by M. Perea and K. Pilon to review the Senate Committee chart on an informational basis only, looking at the current charge and membership and affording those members present the opportunity to present input. This information will be brought back as a separate item later.

K. Rodriguez: Comments and changes should be forwarded to the Committee for review and feedback back to the Senate.

CALL FOR THE QUESTION: Made by M. Dodge.

VOTE to Call The Question: passed unanimously

VOTE on MOTION: Motion carries by a majority. No: 1

Committee Mission Statements Chart Reviewed and/or Revised

Concerns may be addressed at the next Senate meeting

At this week's ASCCC Fall Plenary, presenters reported on a session on the Brown Act that all sub-committees of the Academic Senate or Standing Committees should be Brown Act Committees with posted agenda and for minutes to be taken. At a previous College Council meeting, members agreed that presentation is needed from a legal counsel specializing in Brown Act procedures..

[Revisions made by M. Michelson and Y. McKay for the following committees]

Senate Faculty Technology Committee

Faculty Development Committee

Learning Assessment Committee: Active: Meeting Dates & Times: 4pm-6pm: Wednesdays

Reassigned Time Policy Committee

Ad Hoc Intellectual Property Committee

Adjunct Faculty Issues Committee

Academic Senate Calendar Committee

Academic Freedom and Professional Ethics Committee

Distance Education Committee
Educational Policies Committee
Shared Governance Committee
Faculty Development Committee

President Cairó was asked to request the Board to stop discussion at this point.
No objection was received in response to this request.

VIII: Information Items: (no action taken)

1. Discontinuance of Five Non-Credit Short-term Vocational Certificates.

Dean Arellano provided an update for the reasons to discontinue these vocational certificates. An email copy of this information will be forwarded to the Senate for distribution (to be sent separate from the next agenda packet) to all Senators for their review.

2. Bylaws Issues: Martha House

M House and several other Senators expressed concerns with unilateral decisions made by the Senate Executive Committee and/or the Senate President. Clarity is needed regarding the role of the Senate Executive Committee and Senate President and their actions on behalf of the Senate Board.

Discussion/Comments

More faculty involvement is needed on Senate and campus-wide committees.

Revision of the Bylaws is necessary.

Question was raised if the Senate President states his own opinion or the Senate's during the Board of Trustees' meeting. The Senate President stated that he provides his own opinion during Public Comment but forwards Academic Senate recommendations under Agenda Items. The Senate Board needs the right to review and vote on the recommendations proposed by the Senate Executive Committee.

NO OBJECTION RECEIVED TO FORWARDING TODAY'S REMAINING AGENDA ITEMS to the 1 December 2014 Senate agenda.

NEXT MEETING: December 1, 2014