

JUNE 9, 2014

OFFICERS AND MEMBERS

SENATE PRESIDENT	EDUARDO A. CAIRÓ	Present
VICE PRESIDENT	EARLIE DOUGLAS	Present
SECRETARY	PAT ROSE	Present
TREASURER	DAN HALEY	Present
ADJUNCT FACULTY	MARK DODGE	Present
CTE: BUSINESS	PATTIE LYNN	Present
CTE: ENGINEERING	DAVE CUATT	Present
CTE: ENGINEERING	JASON NORRIS	Absent
CTE: ENGINEERING	KRIS PILON	Present
COMMUNITY EDUCATION CENTER	DANNY HAMMAN	Present
COUNSELING	TOMÁS RIOJAS	Absent
COUNSELING	JAMES ARAGON	Absent
ENGLISH	GLORIA HORTON	Present
ENGLISH	MANNY PEREA	Present
ENGLISH	KRISTA WALTER	Absent
HEALTH SCIENCES	KRISTIN K. HYATT	Absent
HEALTH SCIENCES	BLANCA RODRIGUEZ	Absent
LANGUAGES	LOKNATH PERSAUD	Absent
LANGUAGES	MELISSA MICHELSON	Present
LIBRARY	DOROTHY POTTER	Present
MATHEMATICS	MATTHEW HENES	Absent
MATHEMATICS	KATHLEEN UYEKAWA	Absent
MATHEMATICS	DAN GALLUP	Absent
NATURAL SCIENCES	RUSSELL DI FIORI	Absent
NATURAL SCIENCES/KINESIOLOGY	TERRY STODDARD	Present
NATURAL SCIENCES	MARTHA HOUSE	Present
PERFORMING & COMMUNICATION ARTS	STEPHANIE FLEMING	Absent
PERFORMING & COMMUNICATION ARTS	MARK WHITWORTH	Absent
SOCIAL SCIENCES	SHAROK BASTANI	Present
SOCIAL SCIENCES	FRANCIS NYONG	Present
SOCIAL SCIENCES	LAUREN ARENSON (Alt)	Present
SPECIAL SERVICES	JO BUCZKO	Present
VISUAL ARTS AND MEDIA STUDIES	ROD FOSTER	Present
VISUAL ARTS AND MEDIA STUDIES	YOLANDA MCKAY	Absent

GUESTS

DSPS	BIANCA RICHARDS	Present
SLPA	ROSEMARY SCOTT	Present
PRESIDENT, CLASSIFIED SENATE	CAROLE ROBINSON	Present
C & I COMMITTEE	JANIS DWYER	Present
C & I COMMITTEE	LYMAN CHAFFEE	Present
FORMER STUDENT TRUSTEE & MEMBER OF TASK TEAM I	SIMON FRASER	Present

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE: Terry Stoddard

III. APPROVAL OF MAY 5 MINUTES: MOTION to approve Minutes as submitted made and seconded by D. Haley and P. Lynn. VOTE: Motion carried.

INTRODUCTIONS: Dr. Carole Robinson, Simon Fraser, Janis Dwyer, L. Chaffee, Bianca Richard

IV. PUBLIC COMMENT:

S. Fraser: Former Student Trustee and Member of Task Team I.

- A benefit of the 5-school realignment model is inter-disciplinary (class/courses) collaboration; a major drawback is its addition of more administrative levels decreases accountability.
- An associate dean of Student Life is currently needed.
- The Senate was asked to maintain assistance and support of students.
- There is no student complaint policy although PCC has a clear disciplinary policy. PCC needs a complaint policy and procedures for students.

V. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS: None

D. Haley: Presentation of an Intellectual Property Policy draft This information is to be shared by the Senators within their areas for review and suggestions in preparation for its review for a first and second read at future Senate meeting. Approval Process: After Senate approval it would be forwarded to Associated Students, Classified Senate, and the Unions. If passed by the College Council it would be forwarded to the Board of Trustees.

- An email list was created at today's meeting for those Senators to whom Dan will send copies of all pertinent documents.
- R. Foster (former IP committee member) said this is a very generous copyright policy.
- The Senate previously passed an IP Policy for DE Courses. The proposed policy would be for both face-to-face and Distance Education.
- Request received for clearer definition of AP (Administrative Procedures) and BP (Board Policy) procedures.

VI. EXECUTIVE COMMITTEE RECOMMENDATIONS

No objections were received to President Cairó's request to have one vote of approval for Recommendations 1, 2 and 3.

1. Change of Rank Committee Recommendation - Spring 2014: Requesting approval of CJ Johnson to advance to the rank of Professor.
2. Vote to approve Melissa Michelson (Languages) to the Learning Assistance Center Assistant Hiring Committee. One volunteer is needed.
3. Vote to approve Jo Buczko (Special Services-Student Health Services) and Deborah Hileman-Ford (Health Sciences) to the Registered Nurse Specialist Hiring Committee. Two volunteers are needed.

MOTION made and seconded by K. Pilon and L. Arenson to approve Recommendations 1, 2, 3

VOTE: Motion Carries.

4. Vote to approve Sarah Barker (Visual and Performing and Communication Arts) or Terry W. Stoddard (School of Math, Sciences – Kinesiology) to the Web Developer/Public Relations Hiring Committee. One volunteer is needed. **T. Stoddard withdrew his name.**

MOTION made and seconded by J. Buczko and P. Lynn approving Sarah Barker to the Web Developer/Public Relations Hiring Committee.

VOTE: Motion carries.

VII: INFORMATION ITEMS: the following items will be discussed (with possible action taken)

1....Second Read: Realignment Resolution

MOTION to open discussion made and seconded by K. Pilon and L. Arenson. **VOTE:** Motion Carries.

VOTE on approval of Realignment Resolution -- passed unanimously.

2....Vote on possible July meeting for Academic Senate Board

MOTION made and seconded by D. Haley and T. Stoddard in support of a July meeting.

Discussion. Concerns expressed with having a quorum and the week of June 23 is a finals week.

MOTION made and seconded by P. Rose and K. Pilon to have the next Academic Senate Board Meeting on June 23, 3:00 PM, location to be announced.

VOTE: Motion carries unanimously.

Discussion: Discussion on having a July Senate board meeting to be discussed on June 23.

3...Summer Hiring Committee: Who Chooses? Senate Executive Committee or Senate Board?

MOTION made and seconded by M. Dodge and T. Stoddard to empower Senate Executive Committee to make committee appointments to all committees when Senate Board is not in session.

Discussion

Student Success and Equity Committee:

- Volunteers to be tenured.
- Committee Charge: Review data, identify gaps, design equity plan and budget, submit to Chancellor's office by November 21, 2014.
- Committee membership to include staff, managers and faculty.
- Well-presented documentation could result in the state providing approximately 1.9 million in unmatched funding for PCC to support student equity opportunities on campus.

VOTE ON MOTION: Motion carries unanimously.

VIII: INFORMATION ITEMS: the following items will be discussed (**no action taken**)

First Read: Revised Draft: Curriculum and Instruction Policy 3200

New Chairs are J. Dwyer & L. Chaffee (replaced Carrie Starbird).

Representation: Each of the schools may have three committee members. The Committee is not complete and additional volunteers are needed.

Discussion:

Committee Chair reassign time.

The Academic Senate's role in reviewing C & I proposals needs to be included in the Policy and Procedures and a clear definition of member' duties and steps to be taken to present and approve C & I recommendations should also be included.

MOTION made and seconded by P. Rose and T. Stoddard to extend discussion by 5 minutes.

VOTE: Motion carries unanimously.

Discussion Cont'd.

D. Hamman said a pending Union vote against restructuring would conflict with the proposed C & I resolution which says the school has been restructured.

An access and universal design component is necessary.

Policy and procedures revisions are to be forwarded to Committee Chairs: J. Dwyer and L. Chaffee.

2. Rosemary Scott: SLPA space requirements and needs PowerPoint presentation (also presented to Dr. Bell on May 13)

The SLPA program is extremely successful in its program and retention rates.

This is a licensing Board-approved Program.

Licensing Board approval mandates sufficient resources and space;

There is a current space problem which includes overcrowding, safety and fire hazard concerns.

SLPA Program honorably requests consideration of a move to a larger space.

Senate Representative Suggestions:

For R. Scott to present her request to the College Council and to the Board of Trustees and

For Director of Facilities (R. Smith) to be contacted for input from a Facilities' point of view regarding unsafe space concerns (including accessibility component).

X. REPORTS FROM EXECUTIVE COMMITTEE

R-1 President's Report: E. Cairó

Senate Representatives: Performing & Communications Arts

- (Once a replacement has been secured) S. Fleming will not be returning to the Senate.
- AC Panella will not be returning.

Suggestions for the 2014 Senate Retreat may be forwarded to the Executive Committee.

Senate has requested information from Counseling concerning its monitoring of those students who took advantage of the district's increase of summer school units to 19.3.

College Council:

2014-15 Calendar. The shared governance calendar that included Winter Intersession approved by the Standing Calendar Committee, Academic Senate, and FA was not presented for discussion at the May 8 meeting of the College Council. A calendar created by the Administration was presented. After this meeting President Cairó sent out a College Council email to attend another meeting on Monday, May 12. A quorum of College Council members attended and voted on a calendar that includes winter and begins the week before Labor Day. President Cairó will request that this calendar be presented to the Board of Trustees at their June 26 meeting. M. Thompson asking that this item be placed on the June 26 Board of Trustee meeting.

Last Board of Trustee Meeting:

Legal Counsel Gail Cooper said the Senate resolutions could not be discussed further because they are items under current negotiation.

The Executive Committee has not seen the policy/procedure indicating which classes would be dropped due to low enrollment. T. Stoddard will forward this information to the Senate Executive Committee.

R-2 Vice-President's Report: None

R-3 Secretary's Report: None

R-4 Treasurer's Report: None.

XI: STANDING INFORMATION ITEMS

SI-1 PCCFA REPORT: R. Foster

There was a negotiating session in the last two weeks. The District has cut off negotiations for now.

There was a joint meeting of BRAC in the Benefits Committee. Due to utilization, the college will see a significant increase in health care costs next year.

The PERB decision which was in the FA's favor is being appealed by the District and they don't want to do anything to undermine their appeal.

Unofficially –but most likely- August 25 will be the fall start date.

S1-2 FACCC REPORT : D. Hamman

Another meeting has not been scheduled. Assuming there is no conflict with working conditions the union would always approve what shared governance approves and bring it to negotiations. They are waiting for a calendar approved by shared governance.

Senate Board Comment: Not knowing the calendar start date causes undue stress.

S1-3 ADJUNCT FACULTY REPORT:

XII. ANNOUNCEMENTS: Academic Senate Retreat: September 6, 9AM-1PM -- Circadian

XIII. ADJOURNMENT: motion made and seconded by Mark Dodge and K. Pilon. Vote: Motion carries.

NEXT SENATE BOARD MEETING: JUNE 23, 2014