

April 21, 2014

OFFICERS AND MEMBERS

| | | |
|---------------------------------|-----------------------|---------|
| SENATE PRESIDENT | EDUARDO A. CAIRÓ | Present |
| VICE PRESIDENT | EARLIE DOUGLAS | Present |
| SECRETARY | PAT ROSE | Present |
| TREASURER | DAN HALEY | Present |
| | | |
| ADJUNCT FACULTY | MARK DODGE | Present |
| CTE: BUSINESS | PATRICIA LYNN (Alt) | Present |
| CTE: ENGINEERING | DAVE CUATT | Present |
| CTE: ENGINEERING | JASON NORRIS | Absent |
| CTE: ENGINEERING | KRIS PILON | Present |
| COMMUNITY EDUCATION CENTER | DANNY HAMMAN | Present |
| COUNSELING | TOMÁS RIOJAS | Present |
| COUNSELING | JAMES ARAGON | Present |
| ENGLISH | GLORIA HORTON | Present |
| ENGLISH | MANNY PEREA | Present |
| ENGLISH | KRISTA WALTER | Absent |
| HEALTH SCIENCES | KRISTIN K. HYATT | Absent |
| HEALTH SCIENCES | BLANCA RODRIGUEZ | Present |
| LANGUAGES | LOKNATH PERSAUD | Present |
| LANGUAGES | MELISSA MICHELSON | Present |
| LIBRARY | DOROTHY POTTER | Present |
| MATHEMATICS | MATTHEW HENES | Present |
| MATHEMATICS | KATHLEEN UYEKAWA | Present |
| MATHEMATICS | DAN GALLUP | Present |
| NATURAL SCIENCES | RUSSELL DI FIORI | Present |
| NATURAL SCIENCES | KATIE RODRIGUEZ (Alt) | Present |
| NATURAL SCIENCES/KINESIOLOGY | TERRY STODDARD | Present |
| NATURAL SCIENCES | MARTHA HOUSE | Present |
| PERFORMING & COMMUNICATION ARTS | STEPHANIE FLEMING | Present |
| PERFORMING & COMMUNICATION ARTS | MARK WHITWORTH | Present |
| PERFORMING & COMMUNICATION ARTS | A.C. PANELLA (Alt) | Present |
| SOCIAL SCIENCES | SHAROK BASTANI | Absent |
| SOCIAL SCIENCES | FRANCIS NYONG | Present |
| SOCIAL SCIENCES | LAUREN ARENSEN (Alt) | Present |
| SPECIAL SERVICES | JO BUCZKO | Present |
| VISUAL ARTS AND MEDIA STUDIES | ROD FOSTER | Present |
| VISUAL ARTS AND MEDIA STUDIES | YOLANDA MCKAY | Present |

GUESTS

| | | |
|---------|------------------------------|---------|
| | | Present |
| COURIER | ANDREW FRENCH JOHN PETERS | Present |

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE: Led by Dan Haley.

III. APPROVAL OF APR 7 MINUTES:

MOTION made and seconded by M. Whitworth and D. Haley to approve the April 7 Minutes.

VOTE: Motion carries unanimously.

IV. PUBLIC COMMENT:

J. Buczko:

Denim Day: This is a campus/international event addressing sexual assault and its prevention. This event will be held in the Quad on April 23 9:30am-1:30pm: there will be a table in the quad

Health & Safety: PCC has had a successful transition to a smoke-free campus. Patrols and citations will continue.

Information has been introduced into the curriculum through public service videos created by PCC's Design Tech classes. Instructors are being asked to mention in their syllabus that PCC is a smoke-free campus and smoking cessation services are available.

E. Cairó: On behalf of the Senate VP Earlie Douglas and Treasurer, D. Haley were thanked for their service at this last official meeting of the academic year. A presentation of red roses and certificate was made to E. Douglas and D. Haley was presented with a certificate of appreciation and an "award cup."

V. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS:

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|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BRAC | No Report: Item Pulled |
| C&I: | J. Dwyer and L. Chaffee : Course review process; transfer renewals; certificate of completion levels; course modification; development of course review processes/timelines; a number of associate (AA/AS) degrees for transfers were renewed; approved new levels of certificates for completion for non-credit ELS; course modification; instituting an honors program across all the divisions, presentation of policy for Senate review. |
| Adjunct Faculty Issues | M. Dodge: Committee membership has increased. Preparation of several adjunct faculty issues resolutions. Thanked Lynora Rogacs; Preston Rose, Alexis Moore and the Senate Executive Committee for their support. |
| CAFPE | No report. |
| Shared Governance Calendar Committee | Will meet Thursday, April 24 |
| Distance Education | L. Arenson: Membership represents almost every division. An IP policy has been developed/approved. A DE sub-committee is developing a campus-wide Intellectual Property policy. Completed and passed through the office hours. Conference Hours: One main issue to address is DE instructors have to work even if sick. |
| Educational Policies Committee | L. Arenson. This is a reinstated active Committee. |
| Faculty Technology | No report. |
| Scholarship Committee | Written Handout provided by Chair A. McGaham. A total of seven scholarship winners were announced at a reception today for the 2014 Dean's Honor and Keith Miller Educational Scholarships. |
| Intellectual Property | D. Haley: The Committee is working on developing stronger intellectual property rights for faculty and students. |

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| Faculty Technology | No Report |
| Bylaws Committee | Report Sent and read. On this date, J. Fleming resigned as chair. E. Weydahl will take over as chair. |
| Equivalency Committee | Written report from S. Ling ready by E. Cairó. |
| Learning Assessment | M. Henes reported that the campus' assessment completion rate is almost at 70%. Need to find a way for more FT and adjunct faculty involvement. Will work on developing rubrics to assess and develop rubrics for GEOS 3, 4 and 5. The Committee is in need of more members. |
| Nominations and Elections | G. Horton: handles Academic Senate Nominations and Election process. |
| Faculty Development | E. Cairó: SASI funding is available for faculty. Faculty response has been sought about the meaning of the reference to the term "other". These responses will be compiled and presented to the Senate. To date, travel/conferences may be approved. Travel/conference requests for adjuncts; repeated travel to areas such as Las Vegas/Miami and travel outside the continental U.S. would probably be denied. Recommendation received for other to include adjunct travel conference requests. |
| Ralph Story/Unsung Hero | J. Dwyer: Committee work is active and the awardees will be presented at the Annual Senate Breakfast. |
| Sabbatical Leave Committee | Report read by E. Cairó. Workshops are generally held first week in October. Attendance is optional but recommended. Applications are due before November 1. Sabbatical approval of 2-4% of FT equivalent faculty is scheduled by the President before the Board of Trustees. |
| Faculty Hiring Priorities | D. Haley Last proposal will be addressed under today's Information Items |
| Town Hall Committee | M. Michelson: Town Halls were held; one in fall and one in spring. There is a Town Hall web page on the Academic Senate web site. President's evaluation results will be presented to the Trustees at its next meeting. Suggestions for next year may be emailed to the committee. |
| Benefits Committee | M. Erin Crook: This reinstated committee will be looking at benefits and workshops that faculty would like to have made available to them. An email asking for feedback will be sent to both the Academic / Adjunct Monthly faculty. |
| Reassign Time | M. Perea: The Committee has identified four concerns: identify and define necessary reassign time positions (part of 10+1); identify needs created through restructuring; identify the process for incidental and temporary reassignments; and to balance the loss of FT faculty to reassign time |

Rank Committee: P. Lynn presented the following names approved by the Committee for rank advancement for spring 2014.

| Professor Emeritus | Associate Professor | Assistant Professor | Adjunct Assistant Professor |
|--------------------|--------------------------|---------------------|-----------------------------|
| Dr. Kent Yamauchi | Elsie Rivas Gomez | Amy Cheung | Zarik Evinyan |
| | Dr. Michael L. McClellan | Charlene Potter | Valerio Giovanelli |
| | Dr. Robert Oventile | | Alvard Tsvikyan |
| | | | Carlos B. Vazquez |

VI. EXECUTIVE COMMITTEE RECOMMENDATIONS

1. Vote to approve Gia Gambaro Blount (CEC) to the Learning Assessment Committee
2. Vote to approve Associate Dean, Non-Credit Hiring Committee Members: Steve Pell (Languages); Dorothy Potter (Library); Khuloud Sweimeh (Sciences and Mathematics)
3. Vote to approve Scheduling Technician Hiring Committee Member: John Sepikas (Sciences and Mathematics)
4. Vote to approve Intermediate Clerk I Hiring Committee Members: Terry Stoddard (Natural Sciences: Kinesiology) and Shelley Gaskin (Business)
5. Vote to approve Intermediate Clerk II Hiring Committee Members: Terry Stoddard (Natural Sciences: Kinesiology) and Shelley Gaskin (Business); Melissa Michelson (Languages)

MOTION made and seconded by D. Haley and A. Dodge approving items 1-5.

VOTE: unanimously carried.

VII: INFORMATION ITEMS: the following items will be discussed (with possible action taken)

1. Architectural Realignment Report and Request for Resolution – Coleman Griffith.

Presentation of 1) Introduction statement to the Senate asking for support for PCC's Architecture Department to remain located in the School of Visual, Media and Performing Arts and that its physical classroom space be retained, and to not be moved to the CTE area. 2) Resolution in support of the Pasadena City College Architecture Department. The resolution presented the history and purpose of the Architecture Department within VAMS and the potential negative impacts of moving Architecture to the CTE division. This resolution would show the Senate's support of the PCC Architecture position and request that any future attempt to move the Architecture Department be postponed until such time that all the issues may be properly vetted through all the participatory committees on the campus.

Discussion:

- PCC's Architectural program will be damaged if innovative ideas/ way to help students are not maintained.
- PCC's Architectural program assists with transferring students throughout California, including Cal States, UC's many prestigious private universities.
- All architectural faculty are in agreement with the proposed resolution.
- Grammatical and stylistic changes were made to the Resolution.
- The resolution should be considered separate from other recommendations which can be written regarding other specifics.

MOTION made and seconded by K. Pilon and M. Perea extending discussion for 10 minutes.

VOTE: Motion carries unanimously.

MOTION made and seconded by D. Haley and E. Douglas to approve the resolution with the recommended minor revisions.

VOTE: Motion carries unanimously.

2. Increasing Participation on Hiring Committees -- E. Cairó

E. Cairó requested input of ideas to increase hiring committee participation.

Discussion:

- FA has been discussing the need for stipends for faculty hiring committee positions.
- Other community colleges address how faculty complete their five hours of office hours per semester.
- There needs to be a more equitable distribution of work.
- A good strategy would be to focus on interim positions.
- Suggestion received to give positive recognition of those faculty who volunteer.
- The union would oppose any type of punitive action for those who do not volunteer.
- Could possibly involve tenure track to participate on the hiring committees.

3. Approve Summer Hiring Pool – Indicate availability -- E. Cairó

Summer Hiring Pool Timeline: Summer Session 1: May 19 – June 27 and Summer Session 2: June 30 – August 8.

MOTION made and seconded by D. Haley and E. Douglas approving a Summer Hiring Pool.

Discussion: Summer committee volunteers will be paid. President Cairó has sent an email to request to J. Mosier asking what weeks will allow faculty to be compensated with a stipend.

VOTE: Motion carries unanimously.

4. Service Learning – M. Michelson

Power Point Presentation:

M. Michelson attended a Service Learning Conference – funded through SASI.

Service learning is a teaching learning strategy that integrates community service with instruction and reflection.

Service Learning would meet certain objectives at PCC:

- Part of Board's 10 directives
- EMPS
- General Ed Outcomes
- PCC's core values
- Course – Level SLOs

Nursing would support the implementation of service learning.

Administration has not provided follow-up for short and long-term goals.

The Senate should be proactively involved in any movement at PCC for service learning.

Service learning resources/documents will be made available in the Academic Senate until after finals.

5....Committee Term Limits – E. Cairó

At its last Senate meeting it was proposed that Senate Committees have a membership term limit of two years.

MOTION made by E. Cairó (No Second Received) for approval of two year term limits for membership on Senate Committees. **MOTION DIES.**

6...Additional Senate Meetings: 5/5? 6/? 7/?

May 5: This meeting would be for clean-up of various senate items plus one meeting in June and July

MOTION made and seconded by M. Michelson and P. Rose approving three additional Senate meetings to be scheduled May 5 and two information meetings to be scheduled June and July.

FRIENDLY AMEDEMMENT made by E. Cairó limiting the meetings in June and July to non-controversial issues. (I think this amendment was not accepted.- DH)

MOTION 1 -- made and seconded by M. Michelson and P. Rose approving a meeting May 5.

Discussion: because of usual light attendance in summer, it was recommended that MOTION 1 be accepted.

VOTE: Motion carries by a majority. NO (1): M. Henes.

MOTION 2 -- made and seconded by D. Cuatt and E. Douglas approving for the Senate to have two fully functional meetings -- one in June and one in July.

Discussion:

- Support received for having the additional meetings.
- Suggested to schedule the meetings on the First Monday of the month.
- Summer meetings could be structured to be more informational.
- Will need Nanoseconds from all the meetings.
- Straw vote taken of those faculty who believe they would be able to attend or find an alternate for the May/June/July meetings.
- Additional meetings should be fully agendized meetings. If there isn't a quorum a required vote "will not happen".
- Not productive to schedule these meetings if a majority will not be present.

CALL FOR THE QUESTION: M. Michelson. **VOTE:** Unanimously carried.

VOTE on the **MOTION:** Motion carries by a majority vote. NO: 4

7. Streamlining Committees:

Because they are no longer active, the Executive Committee recommends removal of the following Committees from the Academic Senate Committee Roster: Career and Technical Education; Evaluation Committee of the President; Faculty Governance & Innovation (Task Team 3); Faculty Lecturer/Performance Awards; and Fundraising Committee.

MOTION made and seconded by M. Henes and E. Douglas to eliminate the above-referenced Academic Senate Committees.

VOTE: Motion carries unanimously.

8. Proposed Inclusivity and Diversity Statement – S. Fleming

- Presented April 7: A modified ASCCC Inclusivity statement
- Presented: April 21: An Academic Senate Resolution on Inclusivity and Diversity Statement

The proposed statement was made specific to PCC and was slightly amended to make sure the campus is trying to increase the diverse voices of both full-time and adjunct faculty.

Review of Resolution Statement.

Discussion/Comments:

- Comments received on the definition of the following wording: "... the Academic Senate acknowledges the need to remove barriers to the recruitment and participation of talented faculty from historically excluded populations in society.

- Reference to the word “barriers” in the statement “...the Academic Senate acknowledges the need to remove barriers to the recruitment and participation of talented faculty from historically excluded populations in society.” could be different for a lot of people.
- Concern received about possibly rewriting the statement and adding more current resource references.
- Request made to table this discussion pending additional review.
- L. Arenson presented a document written by the former PCC Academic Senate Committee on Diversity (under Jim Bickley) entitled “Statement of Purpose.” Not sure if this document was adopted. Will have to re-review the minutes.

MOTION made and seconded by D. Cuatt and Y. McKay to table discussion.

VOTE: Motion carries by a majority vote. NO (5)

E. Cairo: requested for the senators to read both resolutions and asked for the authors of both to contact each other in regards to making amendments.

S. Fleming offered to make a FRIENDLY AMENDMENT withdrawing her resolution in place of the “Statement of Purpose”.

VIII: INFORMATION ITEMS: the following items will be discussed (**no action taken**)

1. ..Presentation regarding request for data.—A. Delman (full-time tenured faculty member)

Handout: April 21, 2014 Letter to Members of the Academic Senate

Asking for Senate support/backing in addressing a lack of communication following inquiries to the top administrators (Dr. Rocha, VP Bell and VP Miller) and addressing her summer classroom issue. Administrative responses and reprimands were referenced and read.

Discussion

A formal Public Records Act request can be made of the college. It must be responded to in a timely manner.

Suggestions/Recommendations

- For the Senate to prepare a resolution to present at the May 5th Senate meeting in support of Ms. Delman’s requests to be responded to in a timely manner.
- The resolution could possibly be presented to the Board of Trustees.
- Recommendation for a cease and desist on realignment.
- Ms. Delman was advised to contact the Trustee member for her residential area to possibly schedule a one-on-one meeting or to possible include one or more of the Senate Executive Committee

2. ASCCC and CCLC Technical Visit: A report will be made at the May meeting.

3. Hiring Policies #6100 – D. Haley

At last Senate meeting it was proposed that this policy be re-written.

D. Haley withdrew his proposal.

The current process is not being handled the way the policy is written.

Will recommend that when this committee be started up early next academic year (September/October), the Senate Board appoint a committee to advise the President in developing a list.

Suggestion received for the Committee to update their own policy.

4. Scheduling Issues and Faculty Development Committees - Enhanced membership needed

The Executive Committee recommends reviving this committee.

It has been a shared governance committee and was faculty driven

A Senate Committee “Drop Down Tab” will be added to the Senate Web Site for committee volunteers.

Lynn Wright needs help on this committee.

X. REPORTS FROM EXECUTIVE COMMITTEE

R-1 President's Report: E. Cairó

2014 ASCCC Spring Plenary

The Executive Committee and Executive Committee Elect officers attended the 2014 ASCCC Spring Plenary.

Many workshops are given which would benefit the Senators.

The Senate Board will receive information on the Fall 2014 Plenary Session for review and consideration of attending some of the workshops.

San Francisco Community College made a presentation to Glendale Community college regarding the events on their campus. The Executive Committee would like to extend an invitation for San Francisco CC to present to PCC in the fall. The Senate will be asked consider the possibility of this type of event.

The Senate Executive Committee has been invited to dinner by Dr. Rocha this evening. "Business" will not be discussed.

Technical Visit Comment from K. Uyekawa: She came away with the message "there needs to be communication" and the Senate needs to always communicate in a pleasant and professional tone and voice.

Flex Day: There was discussion with Dr. Bell and the Executive Committee about whether Flex Day expenses could be funded with SASI funding. A Flex Day Committee needs to be created followed by the application for SASI funds.

Flex Day has not been calendared. Suggestion received for Flex Day to be scheduled October 1 so it can be advertised as a "10+1 Day."

Evaluation of the President

The last Trustee meeting was limited to discussion of updating the Board Policies.

President Cairó was instructed by Legal Counsel to give the information to Mary Thomson who would distribute it to the Trustees. However, Trustee J. Mann said this could not be done because the meeting was "strictly for Board Policies" and would not allow Trustee members to accept anything from President Cairó.

After the meeting Trustees Fellow and Thomson suggested that President Cairó hold the evaluation information until they meet with President Cairó, on Thursday, April 24. After the meeting the information will be made available in the Senate office.

L. Arenson expressed her appreciation to the Executive Committee for their work as a team and with the Senate.

She asked for comments of the Senate's feelings for a faculty-driven response (such as a resolution) about PCC alumnus Dustin Lance Black losing his speaking role at the 2014 PCC Commencement.

S. Fleming. If the Senate passes a resolution, it at it should be more proactive in supporting matters pertaining to LGBT issues rather than making a political statement

K. Pilon: This matter is about how social/public media and the internet platform, can be abused and can affect "any of us."

R-2 Vice-President's Report: Earlie Douglas

2014 ASCCC Sprint Plenary Distance Education Breakout Session: Numerous concerns were discussed in regards to developing standards for online courses. Proctoring appeared to be the most popular method of authentication.

R-3 Secretary's Report: Pat Rose

2014 ASCCC Spring Plenary Report:

Recommended accessing resolutions under discussion and resolutions that passed and failed from the ASCCC web site at www.asccc.org and typing in "senate resolutions."

Example of Two Resolutions which failed because the ASCCC decided there wasn't enough time/information/data to support the offering of baccalaureate degrees at community colleges at this time. There was concern about mission creep.

- Offering of applied baccalaureate degrees at community colleges with cooperation of the CSU's
- Offering of nursing baccalaureate degrees at California Community Colleges.

P. Rose attended an accreditation workshop that discussed the draft of ACCJC's revised accreditation standards. Reference was made to its proposed new standard section, 1.C.9, that would require institutions to create and enforce policies to promote "integrity." Discussion of ACCJC's warning to faculty and students at City College of San Francisco that they behaved "irresponsibly" for speaking out against their administration and against the ACCJC, and that the vague language of this new standard could be used to stifle free speech on campuses. Reference was also made to the ACCJC's adoption of more corporate language in its revisions.

R-4 Treasurer's Report: Dan Haley said he was honored to have served the Senate during his term as Senate Treasurer.

XI: STANDING INFORMATION ITEMS

SI-1 PCCFA REPORT: Rod Foster:

A bargaining session was held last Friday morning. Economic data was received from the District.

The Senators were asked not to believe Administration's rendition of the cost of the FA's proposal. It is not true. In the afternoon they met (for the first time) with the working group dealing with the issue of department chairs. Administrative representatives included D. Douglas, O. Arellano and P. Jarrell. FA representatives were R. Foster, J. Kiotas, and A. Moore. This group will again meet on Tuesday and as scheduled.

SI-2 FACCC REPORT

SI-3 ADJUNCT FACULTY REPORT: Mark Dodge thanked the Senate for its support.

XII. ANNOUNCEMENTS:

Senate Breakfast, 9 May 2014, 7:30–9:30am–Tickets (\$20/ea) on sale at Campus Bank,

PROPOSED AGENDA ITEMS

Proposal to create an outreach committee for new faculty to inform them of shared governance and faculty development activities.

The Executive Committee will discuss the Technical Visit

Discussion on providing an award for positive contributions.

A resolution will be written asking that data be provided in a timely manner.

Request to write resolutions addressing classroom re-shuffling, realignment, and diversity

XIII. ADJOURNMENT: motion made and seconded by G. Horton and R. Foster

NEXT SENATE BOARD MEETING: May 5, 2014