

March 24, 2014

#### OFFICERS AND MEMBERS

SENATE PRESIDENT	EDUARDO A. CAIRÓ	Present
VICE PRESIDENT	EARLIE DOUGLAS	Present
SECRETARY	PAT ROSE	Present
TREASURER	DAN HALEY	Present
ADJUNCT FACULTY	MARK DODGE	Present
CTE: BUSINESS	AHNI DODGE	Regrets
CTE: ENGINEERING	DAVE CUATT	Present
CTE: ENGINEERING	JASON NORRIS	Present
CTE: ENGINEERING	KRIS PILON	Present
COMMUNITY EDUCATION CENTER	DANNY HAMMAN	Present
COUNSELING	TOMÁS RIOJAS	Absent
COUNSELING	JAMES ARAGON	Present
ENGLISH	GLORIA HORTON	Present
ENGLISH	MANNY PEREA	Present
ENGLISH	KRISTA WALTER	Absent
HEALTH SCIENCES	KRISTIN K. HYATT	Present
HEALTH SCIENCES	BLANCA RODRIGUEZ	Absent
LANGUAGES	LOKNATH PERSAUD	Present
LANGUAGES	MELISSA MICHELSON	Present
LIBRARY	DOROTHY POTTER	Present
MATHEMATICS	MATTHEW HENES	Present
MATHEMATICS	KATHLEEN UYEKAWA	Present
MATHEMATICS	DAN GALLUP	Present
NATURAL SCIENCES	RUSSELL DI FIORI	Present
NATURAL SCIENCES	VALERIE FOSTER	Present
NATURAL SCIENCES/KINESIOLOGY	TERRY STODDARD	Present
NATURAL SCIENCES	MARTHA HOUSE	Present
PERFORMING & COMMUNICATION ARTS	STEPHANIE FLEMING	Present
PERFORMING & COMMUNICATION ARTS	MARK WHITWORTH	Present
PERFORMING & COMMUNICATION ARTS	A.C. PANELLA (Alt)	Present
SOCIAL SCIENCES	SHAROK BASTANI	Present
SOCIAL SCIENCES	FRANCIS NYONG	Present
SOCIAL SCIENCES	KAITZER PUGLIA (Alt)	Present
SPECIAL SERVICES	JO BUCZKO	Present
VISUAL ARTS AND MEDIA STUDIES	ROD FOSTER	Present
VISUAL ARTS AND MEDIA STUDIES	YOLANDA MCKAY	Present

#### GUESTS

APL	SHELAGH ROSE	Present
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VP for ACADEMIC AFFAIRS, ASSOCIATED STUDENTS OF PCC	ERIC BUSTAMANTE	Present
COURIER	JOHN PETERS	Present

#### **I. CALL TO ORDER:**

#### **II. PLEDGE OF ALLEGIANCE** led by M. Whitworth.

#### **III. APPROVAL OF MAR 24, 2014 MINUTES:** The minutes are not finalized and will be presented at the next meeting.

#### **IV. PUBLIC COMMENT:**

P. Rose: The Board of Trustees will meet in a joint meeting with the Associated Students at 6:00 PM on April 2<sup>nd</sup>. Wondered why the Academic Senate has not been invited to attend a joint meeting. Senators can meet with the Board of Trustees only as individuals or with several colleagues together.

M. E. Crook read a letter on behalf of M. Michelson stating she has again been subject to bullying, intimidation, rude and unprofessional, degrading remarks from three emails: two from General Counsel Gail Cooper and one from Dr. Rocha. These comments were in response to M. Michelson's comments regarding CAPM and the Brown Act.

Degrading language is inappropriate, especially through publicly funded communication channels. Inappropriate comments from a male in reference to a female colleague is inherently and culturally sexist. One comment was made to a communication between Dr. Rocha and Legal Counsel stating: "Yikes, she is crazy." This comment was in reference to M. Michelson.

##### **Eric Bustamante: VP for Academic Affairs and Associated Students**

Contact Information: [aspcc.ebustamante@gmail.com](mailto:aspcc.ebustamante@gmail.com)

Announcement: Educational Major Fair: April 17, 2014 – 11PM-1PM and 5PM-7PM

Registration Deadline: Friday, March 28, 4:00PM.

Location: The QUAD

Purpose: For students to have opportunity to converse and interact with educators from all departments in regards to exploring possibilities for their education/careers.

Mr. Bustamante will forward information about this event to President Cairó to forward to the Senate Board.

Questions or request for information may be forwarded to

#### **V. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS:**

1. Calendar Committee: K. Walter [Agenda Item Pulled]

#### **VI. EXECUTIVE COMMITTEE RECOMMENDATIONS**

President Cairó: If any Senator leaves the meeting, the Executive Committee should be informed if she or he is being replaced by an alternate so this information can be indicated in the record.

M. Whitworth said Panella will replace him when he leaves at 4:35PM today.

1. ....March 17, 2014 Recommendation No. 11 Associate Dean, Pathways and Professional Learning:

Executive Committee to decide two volunteers from the three that had a tied vote. Rob Lee, Kris Pilon, Lauren Arenson

**MOTION** made and seconded by R. Foster and D. Haley approving the names of R. Lee, K. Pilon and L. Arenson.

**VOTE:** Motion carries unanimously.

2. From: 031714 Agenda: Recommendation No. 13: Associate Vice President, Academic Affairs Hiring Committee V

Volunteer: Martha House

<p>Martha House informed President Cairó she would be able to attend the scheduled Committee meetings.</p> <p><b>MOTION</b> made and seconded by M. Dodge and D. Haley approving Recommendation 13 from the 031714 Agenda and to include all three names (K. Uyekawa, C. Potter and M. House).</p> <p>Discussion: M. House's name had been included/submitted by President Cairó to participate in the hiring committee process. For some reason, this message was not relayed to M. House by the Hiring Committee consulting group.</p> <p><b>VOTE:</b> Motion carries unanimously.</p>
<p>3. Vote to approve Budget, Resource and Allocation Committee Member: Rod Foster</p> <p>President Cairó: Correct wording: Need to correct the wording in this recommendation from Budget, Resource and Allocation Committee to <u>Benefits Committee</u>.</p> <p><b>MOTION</b> made and seconded by M. Henes and D. Haley to approve the change in wording for Recommendation 3 and approve Rod Foster to the Benefits Committee.</p> <p><b>VOTE:</b> Motion carries unanimously.</p>
<p>4. Vote to approve <del>Assistant</del> Associate VP, Student Affairs Hiring Committee Member: Yolanda McKay</p> <p><b>MOTION</b> made and seconded by M. Henes and E. Douglas approving Recommendation 4.</p> <p>Discussion: Correct wording of title should read: Associate VP, Student Affairs Hiring Committee.</p> <p>President Cairó will verify the title.</p> <p><b>MOTION</b> made and seconded by M. Dodge and D. Haley to amend the title correction and approve Yolanda McKay to the Student Affairs Vice President Hiring Committee.</p> <p><b>VOTE:</b> Motion carries unanimously.</p>
<p>5. Vote to approve Ombudsperson Hiring Committee Member: Pat Rose</p> <p><b>MOTION</b> made and seconded by D. Haley and M. Henes approve P. Rose to <u>Controller not Ombudsperson</u> Hiring Committee.</p> <p><b>VOTE:</b> Motion carries unanimously.</p> <p>Correction</p> <p><b>MOTION</b> made and seconded by K. Pilon and M. Henes approving P. Rose to Controller Hiring Committee.</p> <p><b>VOTE:</b> MOTION carries unanimously.</p>
<p>6. Vote to approve Manager, IT Support Services Hiring Committee Member: Derek Milne</p> <p><b>MOTION</b> made and seconded by D. Haley and M. Henes approving Recommendation 6.</p> <p><b>VOTE:</b> MOTION carries: unanimously.</p>

**VII: INFORMATION ITEMS:** the following items will be discussed (with possible action taken)

<p>Instruction Sheet for Conference Travel Fund Application.</p> <p>President Cairó said Dr. Bell has approved the SASI Travel Conference application form and instruction sheet. Funds can be encumbered [Approved funding from one fiscal year will be made available for conferences held in the next fiscal year].</p> <ul style="list-style-type: none"> <li>• Step 1: Faculty fill out application.</li> <li>• Step 2: Application forwarded to Faculty Development Committee.</li> <li>• Step 3: If approved by the Faculty Development Committee, application would be submitted for approval by Dr. Bell to have funds approved.</li> </ul> <p><u>Funding requests</u> for \$1500 or less only need Dr. Bell's signature/approval.</p> <p><u>Funding requests above \$1500 would require Board of Trustee approval.</u></p> <p>The instruction sheet will provide due dates and deadlines.</p> <p>Current Funding Amount: \$400,000</p> <p>The current application is for "travel only".</p> <p>The Committee will soon develop for review an application for "other" requests [i.e., research, taking classes to upgrade skills, etc.]</p>
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Funding approval is to be justified by the EMPs.

Earmarking is not being done now.

**MOTION** made and seconded by M. Henes and J. Buczko to table discussion until the application is finalized.

Discussion: Concern was expressed about faculty who need funding for conference dates that will be held mid to late April and May.

**MOTION WITHDRAWN** by M. Henes.

Discussion: Request for clarification on modification of the application to show the Board of Trustee deadline dates to submit paperwork for requests over \$1500.

**MOTION** made and seconded by M. Henes and D. Haley approving Information Item 1.

**VOTE:** Motion carries unanimously.

## 2. Distribution of Evaluation of President

In response to directive for division response requested at the March 17 Senate Meeting, the division representatives responded below before voting on this item.

Division responses:

- SOCIAL SCIENCES: Majority of faculty voted to distribute all data and comments.
- CTE: There was no opposition for the statistics to be made public.
- CEC: Everything to be made public
- COUNSELING: Do nothing.
- ENGLISH: Publish only the statistics on the Senate web site.
- HEALTH SCIENCES: K. Hyatt: Publish everything. (did not clarify about comments)
- LANGUAGES: Majority: make everything public.
- LIBRARY: No conclusion.
- MATHEMATICS: Majority: Results should not be published and given only to the President and Board of Trustees.
- NATURAL SCIENCES: Majority: do not publish.
- PCAD: Make nothing public unless signed off by Dr. Rocha, or keep private between the Board of Trustees and President.
- SPECIAL SERVICES: No Position.
- VAMS: Little response: Responses received supported making information public.

**MOTION** made and seconded by M. Henes and J. Aragon to extend discussion by 10 Minutes.

Discussion:

Having a poll of division voting is troubling.

Faculty evaluations are not made public.

Having a goal of faculty being involved in the President's evaluation process should be handled the way it was run before – never to publish the results.

The Climate survey to be published will provide evaluation information of the President.

The ACCJC Outline says the evaluations should be publically distributed.

**MOTION** made and seconded by K. Uyekawa and M. Henes to not publish any of the results.

PARLIAMENTARIAN POINT OF ORDER: Cannot have negative motions.

**MOTION** made and seconded by K. Pilon (no second) to publish only the statistical data by putting it on the Academic Senate web site, and provide the full report to the Board members and President Rocha.

Discussion:

K. Rodriguez: K. Uyekawa did not have an opportunity to reword her motion before another one was made.

**MOTION WITHDRAWN** by K. Pilon

**MOTION WITHDRAWN** BY K. Uyekawa.

**MOTION** made and seconded by K. Uyekawa and M. Henes to keep the results private and share them only with the Board and the President.

Discussion:

Will it be incumbent upon each Senate member to vote the way their division suggested they vote.

The results should be made public.

Providing results to the Trustees or the President will do nothing.

**MOTION** to extend discussion by 10 minutes made and seconded by M. Henes and K. Pilon.

**VOTE:** Motion carries unanimously

Discussion:

Many responses were in support of keeping the evaluation private.

In regards to privacy, numbering the ballot envelopes was not to identify the respondents.

Six large instructional areas have voted to make the evaluation information public.

Putting the information on the Senate website would not be unprofessional.

The ACCJC supports the use of evaluation results as the basis for improvement.

The process for gathering input from divisions could have been clearer.

It is a Senator's job to make a decision based on all input received.

Faculty want their voice put back into the evaluation process.

There is nothing emotional about the numbers received from the evaluations.

**CALL FOR THE QUESTION** made and seconded by M. Henes and S. Fleming.

**VOTE TO CALL THE QUESTION FAILS:** Yes: 11 No: 16

**VOTE ON THE MOTION: MOTION FAILS:** Yes: 12 No: 13 Abstain: 3 Not Voting: 1

**MOTION** made and seconded by K. Pilon and D. Haley to make the statistical data available on the Academic Senate web site and to provide the Board of Trustees [this includes the President/Superintendent and the Student Trustee] with the full report.

Discussion:

Lengthy discussion received on whether or not to support this MOTION.

- There is faculty concern about not knowing the evaluations results would be made public.
- Non-publication of the evaluation results would be a disservice to the Senate and the faculty. Senate voting should be based on the responses from their divisions.
- Two separate motions could be considered: first: to decide if the evaluation is to be presented to the President and the BOT and second: to decide if the evaluation would be publicized.

**FRIENDLY AMENDMENT** made and seconded by P. Rose and K. Pilon to publish the statistical information on the Senate website in an appropriate context.

**VOTE** on the MOTION: VOTE: AYE: 11 NO: 15 ABSTAIN: 0 NOT VOTING: 1

**MOTION FAILS**

President Cairó instructed the Senators to consult with their faculty before the April 7 Senate Board meeting and ask their faculty do they want options a, b or c:

a) all information; b) only quantitative data; or c) no information published to the Senate website.

For clarity, President Cairó will request Committee recommendation for the next Senate Agenda.

**MOTION** to extend discussion time by 10 minutes made and seconded by K. Pilon and D. Cuatt.  
**VOTE:** Motion carries by a majority vote. AYE: Majority NO: 8: NOT VOTING: 1

**MOTION** made and seconded by Y. McKay and D. Haley to submit everything to the Board of Trustees and for the Senate to defer to its next meeting about whether or not this information will be made public on the Academic Senate web site.

Discussion:

There should be discussion between the Board and the Senate for faculty to again be made a part of the evaluation process.

A unanimous vote is not the same as unopposed.

"To make public" means to place information on the Academic Senate website only.

**VOTE:** MOTION carries: VOTE IS UNOPPOSED. NOT VOTING: 1

3.....BLOCK SCHEDULING: RESOLUTION

This resolution opposes the way block scheduling is being implemented not block scheduling.

**MOTION TO APPROVE** the Resolution on Block Scheduling made and seconded by J. Buczko and E. Douglas.

Discussion:

The resolution was presented electronically for review and revision.

Upon the advice of Senate Parliamentarian M. Dodge, in accordance with Senate policy, President Cairó said he would not be able to receive comment from Simon Fraser during this discussion. Simon Fraser said the Brown Act allows for the receipt of public comment before any action is taken on any agenda item. Public Comment is discussion on items not on the agenda.

**MOTION TO CALL THE QUESTION** made and seconded by K. Pilon and M. Michelson.

**VOTE:** Motion carries unanimously.

**VOTE on the MOTION TO APPROVE** the resolution on Block Scheduling:

MOTION carries by a majority vote. YES: 25 NO: 2 ABSTAIN: 1 NOT VOTING: 1

**VIII: INFORMATION ITEMS:** the following items will be discussed (**no action taken**)

1. Resolution asking Board of Trustees to return to Previous Policy 1680.  
The resolution was presented electronically for review, discussion and revision.

Revised Wording -- Paragraph 6:

Be it resolved that we, the Academic Senate, request that the Board of Trustees immediately return to Board Policy 1680 that was in effect prior to August 15, 2012.

- 2.... Differences between the Academy of Professional Learning (APL) and the Academic Senate's Committee of Professional Development. Shelagh Rose, Panella and Valerie Foster

PowerPoint Presentation Topics:

**History of Project:** FALL 2012/Spring 2012, SPRING 2013

**Vision**

**Pilot Year Accomplishments: includes upcoming events**

**FAQS**

**Budget FAQS**

SASI Budget is \$400,000. Included within this budget is release time and expenses for One-time 50% Release time Co-Coordinator Grant: S. Rose and Panella

V. Foster is stipended to do additional work

### Stipended: Workshop facilitators

Workshop attendees receive honorariums or, APL has also negotiated with HR and instruction for an approved in-service that faculty can choose to receive the honorarium for 18 hours of attending Professional Learning, faculty can receive one unit of credit for salary advancement across the salary scale. Three units would be received for a full course / up to six units per salary column that can qualify to move across the salary scale.

Basic Expenses that can be applied for:

Expense costs for: Food & Supplies expenses for various events/workshops

Website design, etc.

Lynda.com was purchased as a stop-gap measure to support classified (Lancerpoint, Banner and other technological issues)

- Assistance with preparation of rosters, submitting grades/final grades.
- Budget requisitions and budget transfers

Honorariums for participants when appropriate.

1 Unit for every 18 hours can be earned -- up to 3 units.

Faculty and Staff Support Available For: room reservations, flyers, refreshment funding

### Second Year Goals

Continue collaboration with the Academic Senate, and Classified Senate, Managers Association and Human Resources.

Increase knowledge through departmental visits

Identify clear processes supporting department needs.

There is an APL website template available for those wanting to apply for professional learning.

**MOTION** made and seconded by M. House and E. Douglas to extend discussion by five minutes.

**VOTE:** Motion carries unanimously.

### Discussion

APL can create time, space and advertising for ongoing classroom processes

The administrator in charge of the SASI grant is currently Brock Klein: Teaching and Learning Center.

SASI's current budget is \$250,000 and is an "01" budget line item.

Many schools have a campus office of Professional Learning.

SASI resources are accessible by faculty and staff for event and programming and organizational processes.

The Academic Senate was approached in the summer by APL about its mission.

Its mission was developed around the best practice of organizational and instructional personal development nationally.

### Primary difference between APL and the Senate.

APL serves whole campus.

Most models throughout the state and community colleges have a collaboration of faculty development, staff and management on programming.

**MOTION** made by F. Nyong and L. Persaud to extend discussion by five minutes.

**VOTE:** Motion carries unanimously.



Discussion:

Professional Development Day for faculty falls under 10+1 for the Academic Senate.

Faculty are concerned about knowing the Senate's 10+1 responsibility in professional development for faculty, classified and managers.

Request made to have "contact us" names of the APL web site.

APL decision making processes handled by S. Rose, Panella, V. Foster.

APL is an "idea" and eventually will belong to the campus and be institutionalized. At this point, there will be a process to hire faculty or an individual to run the center.

Additional questions may be emailed to APL.

APL will be asked to forward these questions and answer to the Senate Executive Committee to forward to the Senate Board.

APL Announcement: An email reminder will be sent announcing an event with guest speaker, Michael Wesch in Westerbeck Hall.

**MOTION** made and seconded by S. Fleming and K. Rodriguez to move Information Items 3-6 to the April 7, 2014 Senate Agenda.

Discussion: Information Item Item VIII. 4 has been pulled at the request of Panella.

**VOTE:** Motion carries by a majority. NO: 1

## **X. REPORTS FROM EXECUTIVE COMMITTEE**

### **R-1 President's Report:**

C & I Committee: Both C. Starbird (chair) and A. Duran (unofficial co-chair) have been promoted.

The Committee has recommended two names for Executive Committee appointment:

Janis Dwyer and Lyman Chaffee. The Executive Committee approved Janis Dwyer and Lyman Chaffee to serve C&I Committee co-chairs until the end of this academic year. At the end of this period, this item will be placed on the Senate Agenda to see if the co-chairs want to continue for the following academic year or if other individuals step forward.

President Cairó: In 2010, the statewide Academic Senate (ASCCC) voted to not support community college BSN.

ASCCC Spring Plenary: April 10-12: Senate Executive Committee will attend.

Various resolutions discussed at last weekend's Area C Conference will be presented.

Resolution topics include: Infusing Cultural Confidence; Exploring Use of Mock Accreditation Site Visits; Participation in State Authorization Reciprocity Agreements for Distance Education Offerings; Adopt a Discipline Handbook; Consistent and Sustainable Funding for Professional Development; Faculty For Professional Development; Researching the Feasibility of CC Bachelors' Degrees.

Various assembly bills are being discussed or are being approved.

Senate needs a representative or an Academic Ad Hoc Committee to be constantly aware of the various Assembly bills affecting the CC's.

Example: Assembly Bill 86 to appropriates \$25 Million to the California Community Colleges Chancellor's Office for the purpose of developing regional plans for adult education.

Senate needs to have a better grasp of its bylaws to be better equipped to enforce them.



Technical Visit is scheduled on April 14. Administrative confirmation for an 8AM or 9AM start time. All PCC employees may attend. Advertisement of this event will be disseminated by flyers. Questions may be received during “discussion”. The first two hours will be for presentation by Scott Lay and Beth Smith (President, ASCCC) to provide information on definitions.

**R-2 Vice-President’s Report:** Earlie Douglas: No report

**R-3 Secretary’s Report:** Pat Rose: Three Senate Resolutions will be presented on the College Council agenda this Thursday, March 27, 10:00 AM in the Circadian.

**Senate Comment Re: Guest Speakers**

K. Rodriguez: The Senate’s guest speaker comment process should be made clear at the beginning of the meeting. Public Comment forms should be placed on the sign-in table.

M. Michelson said she had previously been informed by S. Fraser that guest speakers can speak during the public comment time at the beginning of every item on the agenda.

**R-4 Treasurer’s Report:** Dan Haley: At the Associated Student Board meeting S. Fraser announced that Senate Bill 850 (to allow community colleges to award Bachelors’ degrees) is being rewritten to exclude nursing programs. The CSUs and the California Nursing Association is opposing this process.

**XI: STANDING INFORMATION ITEMS**

**SI-1 PCCFA REPORT:** Rod Foster:

FA is back at the table. They did not receive the data they asked the District for.

As of last Friday their proposal was held so they could make sure it matched up with the data sets requested from the District. They are close to filing a “PERB Unfair” on this if the District doesn’t pick up the pace. Will return to the table next week. Both the FA survey results and salary information will soon be published to the FA web page.

**S1-2 FACCC REPORT**

**S1-3 ADJUNCT FACULTY REPORT:** Mark Dodge: no report

**XII. ANNOUNCEMENTS:**

1. Academic Senate’s 2<sup>nd</sup> Town Hall is scheduled for Tuesday, April 8 – 12-1:30 PM in Creveling Lounge.
2. Senate election process has started. Senators were asked to urge their faculty to vote.

**XIII. ADJOURNMENT:** motion made and seconded by M. Dodge and D. Haley.

**NEXT SENATE BOARD MEETING: April 7, 2014, 3PM -- CIRCADIAN**