

April 7, 2014

OFFICERS AND MEMBERS

SENATE PRESIDENT	EDUARDO A. CAIRÓ	Present
VICE PRESIDENT	EARLIE DOUGLAS	Present
SECRETARY	PAT ROSE	Present
TREASURER	DAN HALEY	Present
ADJUNCT FACULTY	MARK DODGE	Present
CTE: BUSINESS	PATRICIA LYNN (Alt)	Present
CTE: ENGINEERING	DAVE CUATT	Absent
CTE: ENGINEERING	JASON NORRIS	Absent
CTE: ENGINEERING	KRIS PILON	Present
COMMUNITY EDUCATION CENTER	DANNY HAMMAN	Present
COUNSELING	TOMÁS RIOJAS	Present
COUNSELING	JAMES ARAGON	Present
ENGLISH	GLORIA HORTON	Present
ENGLISH	MANNY PEREA	Present
ENGLISH	KRISTA WALTER	Absent
HEALTH SCIENCES	KRISTIN K. HYATT	Absent
HEALTH SCIENCES	BLANCA RODRIGUEZ	Absent
LANGUAGES	LOKNATH PERSAUD	Present
LANGUAGES	MELISSA MICHELSON	Present
LIBRARY	DOROTHY POTTER	Present
MATHEMATICS	MATTHEW HENES	Present
MATHEMATICS	KATHLEEN UYEKAWA	Present
MATHEMATICS	DAN GALLUP	Present
NATURAL SCIENCES	RUSSELL DI FIORI	Present
NATURAL SCIENCES	KATIE RODRIGUEZ (Alt)	Present
NATURAL SCIENCES/KINESIOLOGY	TERRY STODDARD	Present
NATURAL SCIENCES	MARTHA HOUSE	Present
PERFORMING & COMMUNICATION ARTS	STEPHANIE FLEMING	Present
PERFORMING & COMMUNICATION ARTS	MARK WHITWORTH	Present
PERFORMING & COMMUNICATION ARTS	A.C. PANELLA (Alt)	Present
SOCIAL SCIENCES	SHAROK BASTANI	Present
SOCIAL SCIENCES	FRANCIS NYONG	Present
SOCIAL SCIENCES	LAUREN ARENSEN (Alt)	Present
SPECIAL SERVICES	JO BUCZKO	Present
VISUAL ARTS AND MEDIA STUDIES	ROD FOSTER	Present
VISUAL ARTS AND MEDIA STUDIES	YOLANDA MCKAY	Present

GUESTS

FACULTY DEVELOPMENT COMMITTEE	LYNN WRIGHT	Present
VP for ACADEMIC AFFAIRS, ASSOCIATED STUDENTS OF PCC	ERIC BUSTAMANTE	Present
COURIER	ANDREW FRENCH	Present

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE: Led by Mark Whitworth

III. APPROVAL OF MAR 17, and MAR 24, 2014 MINUTES:

MOTION made and seconded by D. Haley and E. Douglas to approve the March 17 Minutes as presented.

VOTE: Motion carries.

MOTION made and seconded by D. Haley and E. Douglas to approve the March 24 Minutes as presented.

VOTE: Motion carries.

IV. PUBLIC COMMENT:

Comment: P. Rose: The revised Public Comment directions are as follows:

Public Comment: Members of the public are invited to speak to any item of business on this agenda prior to the Academic Senate Board's (ASB) discussion of the item. Public comment cards must be filled out no later than 30 minutes after the start of the meeting. Limit your comments to no more than 3 minutes. Public comments are limited to a total of 15 minutes with possible extension of 15 minutes by will of the Senate Board.

S. Fleming: Presented a "Proposed Inclusivity and Diversity Statement" for review and placement on the next agenda for discussion.

K. Walter: A tentative (not confirmed) meeting date of April 24 has been scheduled for the next standing calendar committee meeting. It was requested that there be as much documentation as possible. The committee has not met for the entire academic year and there are doubts a quorum will be present. Thursday 24 is a tentative (not confirmed) meeting date for Standing Calendar Committee. The Committee is looking for Associated Student volunteers to help fill the five Associated Student positions on the committee.

D. Potter provided positive comment on PCC being a Smoke-Free Campus.

V. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS:

1. Faculty Development Committee: Lynn Wright

Power Point Presentation:

Comprehensive Professional Development Program: Policy #6030 approved by Academic Senate 043012 but never presented to the Board of Trustees.

Topics: Policy #6030 was the result of a thoughtfully researched year-long process to create a policy and plan for a comprehensive professional development program. Updating this policy and taking it to the BOT? will bring shared governance voice back to the Board of Trustees Senate President will take the lead in having this item carried to the Board Concerns received for this process to be more inclusive.

This policy creates a format for endorsed shared governance and encourages dialogue of what are our needs and what is the Senate's specific role.

2. Nominations and Election Committee: Gloria Horton

2014 Academic Senate Election Ballot Results:

Ballot Count Process information was signed by Committee Members: Nancy Rutzen (Chair); Gloria Horton; Rita D'Amico and Non-Partisan Observer: D Potter. Number of Ballots Returned: 172. Nine ballots were rejected for reasons such as: unsigned, envelopes with no ballots inserted,

President: Eduardo A. Cairó 138 Votes

Write Ins: Charlotte Williams	1 Vote	AC Panella	1 Vote
Barry Chess	1 Vote	Valerie Foster	1 Vote
Matt Henes	1 Vote		
Carrie Starbird	1 Vote		

Vice President: Kris Pilon 105 Votes

Earlie Douglas	51 Votes
Write Ins: Derek Milne	1 Vote
Ann Davis	1 Vote

Secretary: Pat Rose 140 Votes

Write Ins: Russ Di Fiori	1 Vote	Sharon Bober	1 Vote
Shelagh Rose	1 Vote	Derek Milne	1 Vote
Jay Cho	1 Vote	Jessica Igoe	1 Vote

Treasurer: Manny Perea 146 Votes

Write Ins: Linda Hintzman	1 Vote	Stephanie Fleming	1 Vote
Martha House	2 Votes	Sonya Valentine	1 Vote
Ann Davis	1 Vote		
Stephanie Fleming	1 Vote		

VI. EXECUTIVE COMMITTEE RECOMMENDATIONS

President Cairó: Recommendation number 3 will be pulled because this hiring committee has been filled.

Ms. Miranda and other hiring committee volunteers will be asked to apply to other committees in need of members.

- 1...Vote to approve Manager, IT Support Services Hiring Committee Members: Dave Evans (Business & Computer Technology); Yoshi Yamato (Mathematics)
- 2...Vote to approve Shelley Gaskin (Business) and Sarah Barker (VPCA) to the Learning Assessment Committee.
- 3...PULLED: Vote to approve Sara Miranda (Counseling) to Dean, Student Life Hiring Committee.

MOTION made and seconded by D. Haley and L. Arenson approving Recommendations 1 and 2.

VOTE: Motion Carries.

VII: **INFORMATION ITEMS:** the following items will be discussed (with possible action taken)

1....Instruction Sheet for the Conference Travel Fund Application: Lynn Wright

Revision to Faculty Conference Travel Application: An "Approved" line was added to the top of the application.

Applications and Instruction Sheet information will be available in the Academic Senate office and posted to the Senate web site.

Applications \$1499 or less will not have to be Board reported.

Applicants may add a little extra for "wiggle room." Meals reimbursement: \$32/day with itemized receipts.

Required signatures: Deans, Dr. Bell, and Board of Trustees (if over \$1499)

Following Committee review and recommendation, final approval is made by Dr. Bell followed by the Board of Trustees if over \$1499.

There will be no retroactive approvals without Board approval.

A "suggested conference" list will be developed.

Suggested conferences and questions may be forwarded to Dr. Wright.

MOTION made and seconded by D. Haley and M. Whitworth approving the Travel Conference Instruction Sheet.

VOTE: Motion carries.

2. Method of delivery to Board of Trustees of President's Evaluation

Suggestions to send the evaluation to the Board of Trustees included to send digitally, via email or hard copy or via a letter.

MOTION made and seconded by M. Whitworth and M. Michelson to deliver the evaluation to the Board of Trustees via electronic copy, hard copy and to present the evaluation at the Trustee meeting.

Proposed revision: "... at the Trustee meeting as an agenda item or during Public Comment." This would be in the form of a public announcement -- the Evaluation would not be read.

Clarification: Trustees will be given the evaluation electronically or via hard copy. If not able to put this item on the agenda, the same statement will be presented during public comment

CALL THE QUESTION: M. Henes. **VOTE:** Motion carries unanimously.

MOTION to approve motion to try to put this item on the Board of Trustee agenda and if so, the Committee would inform the Board of Trustees they will send the results digitally as well as provide a hard copy at the meeting. If unable to put this matter on the agenda, during public comment the Committee will make the same statement to the Board of Trustees
VOTE: Motion carries unanimously.

3. Academic Senate Evaluation of the President – Loknath Persaud

A public records request has been received by the Senate President from an individual requesting copies of the evaluation.. The FA attorney says the Senate as a Brown Act Committee is required to respond to public records requests. The results and not the survey may be provided under the Information Act. The request will be forwarded to President Rocha, and Gail Cooper. President Cairó said that Dr. Fellows has requested to meet with him on this matter.

It's up to the Senate to decide if the requested information (only the results) will be uploaded to the Senate web site.

Need to decide if this information will be put on Senate web site.

Name of public records requestor was announced. This request should be verified.

All faculty are members of the Academic Senate, The Senate "Board" and Executive Committee are the officers and selected representatives. A response should not be sent unless the Board has declined to agendize it.

From the floor:

Post the evaluation data to the Senate web page.

Post the comments to the Senate web page.

Print out everything and keep a copy in the Senate office.

MOTION to extend discussion by 10 minutes made by T. Stoddard and S. Fleming

VOTE: Motion carries

MOTION made and seconded by D. Haley and M. Michelson to post the data results as a link on the Academic Senate Web page.

CALL THE QUESTION: Made by K. Pilon and M. Michelson **VOTE:** Motion Carries: YES (15); NO(13) NOT VOTING(1)

VOTE on MOTION to place the quantitative data on the Academic Senate web site.

MOTON FAILS YES (10); NO (18); NOT VOTING (1)

Because of the preceding vote, the second option is "moot."

MOTON made by D. Haley and E. Douglas to approve providing the quantitative data and the comments in printed form in the Academic Senate office.

FRIENDLY AMENDMENT (M. Henes). That review would be "eyes only" and no recording devices be allowed to film or take pictures of the data.

FRIENDLY AMENDMENT: Rejected by D. Haley.

FRIENDLY AMENDMENT (G Horton). That the results be available after the presentation to the Board of Trustees.
FRIENDLY AMENDMENT: Accepted by D. Haley.

There was no previous indication this would posted after delivery to the Board of Trustees.

VOTE to have the evaluation placed in the Academic Senate office after presentation to the Board of Trustees.

MOTION made and seconded by T. Stoddard and M. Henes to extend discussion by 10 minutes.

VOTE: motion carries by a majority vote. No: 2

CALL QUESTION received by M. Henes.

VOTE: MOTION carries.

VOTE on MOTION to have the evaluation placed in the Academic Senate office after presentation to the Board of Trustees.

YES: 14 **TIE BREAKER: E. Cairo: (Yes)**

NO: 14 **NOT VOTING: 1 Mark Dodge**

MOTION carries

4. Revised: Academic Senate Resolution for the Board of Trustees to reconsider returning to Board Policy 1680:

M. Michelson

MOTION to discuss Recommendation 4 made and seconded by R. Foster and J. Aragon

VOTE: Motion carries.

5. Resolution opposing the changes to the Library and Learning Assistance Center sections of the Accreditation Standard Dan Haley:

Libraries don't like this recommendation of combining two standards.

MOTION made and seconded by D. Haley and K. Pilon.

VOTE: Motion carries.

6. Vote to approve DE Office Hours Policy: L. Arenson

MOTION to approve DE Policy made and seconded by D. Haley and E. Douglas.

Proportionate online office hours would be the number of courses with contract office load

An online component has been added.

VOTE: Motion carries approving DE Office hours policy.

VIII: INFORMATION ITEMS: the following items will be discussed (**no action taken**)

1...Discussion on common ground points between Academic Senate and PCCFA – S. Fleming.

A few senators have suggested information or a presentation to delineate what responsibilities fall under the Senate and the Union. History is needed on a 1996 recommendation presented to the Senate (Handout: Colored grid, which can be forwarded to the Senate Office) to have an informative presentation on the rolls, functions and delineation of the Senate and Union.

Senate Bylaws reference the Senate's role under A through J. Another policy is not needed.

There have been division concerns about the need for clearly defined goals because of overlapping duties (reference made to Item 6 under 10+1. This issue needs to be addressed by each of the two entities.

Examples of how two groups work well together were recommended.

2. SB751 Impact on adjunct faculty -- M. Dodge

Adjunct faculty are boycotting the Senate vote over implementation of SB 751 which requires a roll-call vote for most items. Adjuncts are not protected by tenure or rehire rights. Basic rights are not protected with this exposure. This is an unclear and murky area.

<p>3. Discussion on increasing faculty participation on hiring committees – E.A. Cairó President Cairó: Need to find a solution for equal representation on the hiring committees from all divisions and all schools. Need senators to encourage more division representation. D. Hamman: requests this matter to be discussed at technical visit: L. Arenson asked for this item to be placed on the next agenda for a resolution.</p>
<p>4. Summer Hiring Committee List: Equal representation is needed for the hiring committees. Senators were asked for solutions to have more faculty improvement in these committees.</p> <p>A list needs to be created of faculty members who are willing to serve and what time period they are available to serve. An email will be sent out to all faculty. A monetary incentive is available for participation in the summer months.</p>
<p>5. Change to Hiring Policy 6100 to allow representation of all divisions on the Faculty Hiring and Priorities Committee – D. Haley Two years ago representatives from all divisions was initiated by D. Hanvey A policy will be submitted at the next meeting with attention to updated wording.</p>
<p>6. Academic Senate Committee term limits – E. Cairo Two year term limits will be proposed. This year all committee members will have a term limit of 2 years. Terms could be staggered. To best verify the Committee, all members will be asked to reapply so it will be known who is or is serving on a committee. Committee chairs should participate in the process of cleaning up committees. Updating is a lot work Proposed placing term limits on all Senate Committees effective end of this year and all members will term out at 2 years. Anyone on a committee needs to reapply so the Senate knows who is exactly on the committee.</p>
<p>7. Discussion on creation of resolution regarding FA and SLOs: This Agenda item was “pulled from the agenda.”</p>

X. REPORTS FROM EXECUTIVE COMMITTEE

R-1 President’s Report:

Last College Council Meeting:

Presented to the President/PCC that a shared governance committee be created to collect data from as many people as possible and eventually arrive at an anti-bullying policy.

APL Questions have been emailed to Panella. Response will be a forthcoming.

Executive Committee will attend the ASCCC Spring plenary. [Eduardo, Earlie and Pat Rose and the two new incumbents. Will be voting for members of the statewide Academic Senate.

Resolutions were presented by the Senate as well as voting for members of the Statewide Academic Senate. Can ask what is being done by other Senators.

R-2 Vice-President’s Report: Earlie Douglas

Block Scheduling, Reconvening the Calendar Standing Committee, Violation of Board Policy 6100, and Integrating Faculty Into Shared-Governance Senate Resolutions were presented to the College Council at its 24 April meeting. The Executive Committee has requested that these resolutions be placed on the next College Council Agenda as action items.

R-3 Secretary's Report: Pat Rose

At 24 April College Council meeting, Dr. Olivo presented an update on suggested to Policy 4020: Enrollment and Class Scheduling Priorities. She stated that none of California's 212 community colleges give priority registration to staff and their children. The Academic Senate's request to grant priority registration to PCC staff and their children was denied. She recommended that staff attempt to get their children priority registration by fitting them into priority categories such as First Year Pathways programs.

R-4 Treasurer's Report: Dan Haley

At College Council, the administration said that students were not included in Campus Climate Survey because they were included in other surveys.

The Bachelor's nursing program barely passed approval by the Board of Trustees (in favor: Dr. Fellows, John Martin, Jeanette Mann and Bill Thomson).

XI: STANDING INFORMATION ITEMS

SI-1 PCCFA REPORT: Rod Foster:

Still in midst of negotiations. Presented proposal last week. Process now is to cost out proposal. Requested further data from district. FA is collecting information on block scheduling and needs faculty to report back to FA on how block scheduling will affect them. Attorney will review comments once sufficient quantity has been collected

S1-2 FACCC REPORT

S1-3 ADJUNCT FACULTY REPORT: Mark Dodge

Adjunct Issues Committees needs volunteers and the Senate should consider future positions for adjunct faculty on the Senate Board at next Senate Meeting.

XII. ANNOUNCEMENTS:

1. Town Hall, Tuesday, April 8th, 12PM-1:30PM Creveling (not Circadian): will focus on solutions to various campus concerns.
2. ASCCC/CCLC Technical Visit, 14 April 2014 9:00am not sure how long will last, encourage all to participate – scheduling permitting. Dr. Bell said he would approve subs according to K. Uyekawa. Exec Committee compiled a list of issues such as violations of policy; what can be done to remedy lack of communication between the Board of Trustees and Senate; if time permits will look at mutual agreement. A flyer will be sent out this week.
3. Senate Breakfast, 9 May, 2014, 7:30am-9:30am. Ticket Cost \$20.00
4. April 21 2:15 -2:50 pm: Senate Scholarship Reception.

XIII. ADJOURNMENT: motion made and seconded by R. Foster and E. Douglas and unanimously carries.

NEXT SENATE BOARD MEETING: April 21, 2014, 3PM -- CIRCADIAN