

February 24, 2014

OFFICERS AND MEMBERS

SENATE PRESIDENT	EDUARDO A. CAIRÓ	Present
VICE PRESIDENT	EARLIE DOUGLAS	Present
SECRETARY	PAT ROSE	Present
TREASURER	DAN HALEY	Present
ADJUNCT FACULTY	MARK DODGE	Present
CTE: BUSINESS	AHNI DODGE	Present
CTE: ENGINEERING	KRIS PILON	Present
COMMUNITY EDUCATION CENTER	DANNY HAMMAN	Present
COUNSELING	TOMÁS RIOJAS	--
COUNSELING	JAMES ARAGON	--
ENGLISH	GLORIA HORTON	Present
ENGLISH	MANNY PEREA	Present
ENGLISH	KRISTA WALTER	--
HEALTH SCIENCES	KRISTIN K. HYATT	Present
HEALTH SCIENCES	BLANCA RODRIGUEZ	Present
LANGUAGES	LOKNATH PERSAUD	Present
LANGUAGES	MELISSA MICHELSON	Present
LIBRARY	DOROTHY POTTER	Present
MATHEMATICS	MATTHEW HENES	Present
MATHEMATICS	KATHLEEN UYEKAWA	Present
MATHEMATICS	DAN GALLUP	Present
NATURAL SCIENCES	RUSSELL DI FIORI	Present
NATURAL SCIENCES	VALERIE FOSTER	Present
NATURAL SCIENCES/KINESIOLOGY	TERRY STODDARD	Present
NATURAL SCIENCES	MARTHA HOUSE	Present
PERFORMING & COMMUNICATION ARTS	STEPHANIE FLEMING	Present
PERFORMING & COMMUNICATION ARTS	MARK WHITWORTH	Present
SOCIAL SCIENCES	SHAROK BASTANI	Present
SOCIAL SCIENCES	FRANCIS NYONG	Present
SOCIAL SCIENCES	KAITZER PUGLIA (Alt)	Present
SPECIAL SERVICES	JO BUCZKO	Present
VISUAL ARTS AND MEDIA STUDIES	ROD FOSTER	Present
VISUAL ARTS AND MEDIA STUDIES	YOLANDA MCKAY	Present

GUESTS

DIRECTOR OF NURSING	DIANNE S. MOORE	Present
PROJECT LEAP COORDINATOR	LARISA VILLA	Absent
COURIER	JOHN PETERS	Present

## **I. CALL TO ORDER:**

## **II. PLEDGE OF ALLEGIANCE** led by **Mark Whitworth**

## **III. APPROVAL OF FEBRUARY 10, 2014 MINUTES**

**MOTION** made and seconded by M. Dodge and D. Haley to approve the Minutes for February 10, 2014.

Corrections to Pg. 3: Revise: Senate Election **Ballot Deadline** is 03-27-14 at 4PM -- **Ballot Count:** 03-28-14 9AM

**VOTE:** Motion unanimously approved.

## **IV. PUBLIC COMMENT:** None

## **V. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS:**

1. Bylaws, Rules and Procedures: Committee Chair Josh Fleming reported on the January 16 and February 5 meetings.

Next meeting will be March 6.

Minor word correction/revision made to Article 2.0

A meeting quorum could be maintained if non-active committee members are removed in accordance with the Bylaws article pertaining to non-attendance.

Those members not regularly attending meetings will be contacted by the Committee Chair about their participation.

In response to meeting concerns, J. Fleming said he could present an electronic request/poll of committee members about having more and/or longer meetings. No negative impacts have been articulated by the current state of the bylaws.

M. Dodge did speak on behalf of having adjunct faculty representation on the Senate. A recommendation regarding adjunct representation will be presented to the Senate for a vote on this matter.

**MOTION** made and seconded by R. Foster and M. Henes to extend discussion for 10 minutes.

Concerns received both in favor of the Committee extending the deadline on revising the bylaws through fall 2015 and in having more and longer committee meetings to expedite the revision process.

### **2. Election Committee report:** Gloria Horton

Handout: Nominating Committee Rules were presented and read.

Nominations may be received from the floor. A nomination form must be filled out and submitted before the end of this meeting.

Platform Statements are due on Mar 8, 12PM in the Senate and will be distributed electronically to full-time faculty on March 11.

Copies of both the ballots and platform statements will be distributed to faculty on March 18. The ballot deadline is March 27, 4PM. The ballot count will be on March 28, starting at 9AM.

## **VI. EXECUTIVE COMMITTEE RECOMMENDATIONS**

1. Vote to Approve Distance Education Committee Member: Kathy Kottaras (English)

2. Vote to Approve Bylaws, Rules, and Procedures Committee Member: Dave Cuatt (CTE: Engineering and Technology)

3. Manager, Academic Services-Academic Affairs Hiring Committee Members: Frederick W. Keene (Mathematics);  
Eduardo A. Cairo (Social Sciences)

**MOTION** made and seconded by M. Dodge and D. Haley approving Executive Committee Recommendations 1-3.

**VOTE:** Motion approved unanimously.

**VII: INFORMATION ITEMS:** the following items will be discussed (no action taken)

1. Academic Senate Faculty Development Committee – Lynn Wright (not present)

President Cairó said a list of questions regarding the Faculty Development Committee process was forwarded to the Senate Board after the last Senate meeting for review and input. No responses were received. The Committee will move forward and create procedures outlining a fair/appropriate process that will be available to handle future faculty development funding requests once the funds are released.

**VIII: INFORMATION ITEMS:** the following items will be discussed (with possible action taken)

1..Ad Hoc Town Hall Committee Letter and Revised Survey – Melissa Michelson

Revised survey was sent electronically to the Academic Senate.

This is another opportunity to hear voices of faculty and staff.

**MOTION** made and seconded by M. Michelson and K. Pilon to approve Town Hall #2 Campus Climate Survey and letter to Dr. Rocha and the Board of Trustees extending an invitation for their participation.

Discussion

Many faculty are feeling inundated by the number of surveys being circulated on campus.

Survey results will assist with providing guidance for the Town Halls.

**VOTE:** Motion passed unanimously.

2. **BSN Degrees/Health Sciences – Dr. Diane Moore**

Handouts: Nursing Bachelor's Program Questions/Answers & Nursing Prerequisite Courses (AND-BSN Collaborative)

No campus funding would be used or diverted from other programs. Legislative grant funding from the Chancellor's office would support funding for BSN program, hiring of new faculty for advanced nursing classes, and facility (classroom and office) upgrades. With Senate support along with C&I Committee and Board of Nursing approval, this process could possibly be implemented by Spring or Fall of next year. Changes and upgrades in facility requirements would be done in stages.

Discussion

Additional pre-requisite requirements would require hiring of additional faculty.

The program cost for this campus would be much less than the \$330/unit required at upper level colleges.

Once in place, it is anticipated that a step program would be offered. PCC currently admits 60 students in the first semester and 80 in the third semester.

For clarification, information links related to the applied bachelor's program will be passed on to Judy in the Senate Office by K. Puglia.

When asked, Nursing students ask "how fast can they graduate with a Bachelor's degree?"

President Rocha confirmed that plans for necessary facility changes is in the works. Facility changes will be made at the CEC site this summer. Within a month Health Sciences will meet and address immediate program needs and the offering of BSN's. From six months to a year the salaries of BSN's exceeds those with Associate degrees and those with BSN's can transition easier into Master's and Nursing Doctorate degree programs. Having a BSN program will expanding nursing opportunities for many students.

Would a future BSN program be open to returning nursing students?

Development of a 2+ 2 program, would address acceptance of returning students into the BSN program. The 2+2 would offer both the AS and BSN degree. Letters of support for this process would be needed. A plan for how many returning students could be accommodated would be needed.

**MOTION** made and seconded by M. Dodge and M. Henes to extend discussion by 10 minutes.

**VOTE:** Motion passed unanimously

Grant funding for salaries would be used for new faculty positions.

Training for nursing care in multi-cultural settings is needed and required.

Dean Moore will ask the Chancellor about whether grant funding could be used to meet funding needs due to curriculum demands on lower level classes. The issue of volume of students desiring to enter the nursing program needs to be addressed.

**MOTION** made and seconded by M. Henes and T. Stoddard for the Senate to approve a letter of support for the four – year BSN program.

**MOTION** made by M. Melissa to table the discussion. No second.

**MOTION** made and seconded by T. Stoddard and M. Henes to extend discussion for ten minutes.

**VOTE:** Motion approved by a majority vote. No: 2 (M. Michelson & G. Horton) Abstain: 2 (K. Pilon & K. Puglia)

#### Discussion

Dean Moore said she is in a good strategic position (academically and by experience) to help the college get to where it needs to go in a timely manner.

T. Stoddard requested this information be forwarded to the Faculty Hiring and Priority Committee for in preparation for planning for the next year. Dean Moore was thanked her presentation. She thanked the Senate for its support.

### 3. Reconstitution of Ad Hoc Scheduling Committee

E. Cairó: At the last senate meeting, a lot of questions and concerns were received regarding the new block schedule and whether the Senate should reconvene the Ad Hoc Scheduling Committee.

#### Discussion

The Senate should make recommendations through a reconvened committee on what has been proposed and if it falls under 10+1.

**MOTION** made and seconded by M. House and G. Horton in support of reconvening the Ad Hoc Scheduling Committee.

2<sup>nd</sup> by D. Haley

#### Discussion

A resolution will be presented by the Senate to College Council in support of reconvening the College Wide Calendar Committee.

Senate support was received for reconvening a faculty-only Ad Hoc Scheduling committee for pedagogical reasons.

**FRIENDLY AMENDMENT** received by D. Haley to approve reconvening of the Academic Senate Faculty Scheduling Committee.

**FRIENDLY AMENDEMENT** received by S. Fleming for the motion to approve reconvening of an Academic Senate Faculty Scheduling Committee with the option to bring in resource experts as needed.

#### Discussion

Current block schedule will take effect in summer.

Reconvening of the committee would allow discussion and input into pedagogical issues about the block schedule.

**VOTE** on **MOTION** to approve reconvening of an Academic Senate Faculty Scheduling Committee with the option to bring in resource experts as needed. **MOTION** Unanimously passed.

### 4. Academic Senate Reconfiguration – Bylaws Revision – Dan Haley

Handout: 4.2 Eligibility to Serve As A Senator.

Reason for Change is to clarify what areas are represented on the Senate Board for this year and what representation will be carried on into next year. This includes one representative for the areas listed in paragraph 4.

Changes could be made the following year when the Bylaws Committee revisits this.

#### Recommendations/Friendly Amendments

- Revised language should be made so revision would not have to be revisited.
- M. Perea: Friendly Amendment -- replace the word division with department or area
- Change the word division to schools, areas or departments.
- Kinesiology should be included
- Maintaining the Status quo could be the best solution.
- J. Buczko: Friendly Amendment – last paragraph should read Disabled Student Services Programs and move this paragraph into position 3. The last sentence in paragraph four should be a new paragraph.
- T. Stoddard: Friendly Amendment that Kinesiology be included.
- No reason to approve a change to this Bylaws at this time.

**MOTION** made and seconded by D. Haley and R. Foster to accept the friendly amendments to change Bylaw 4.2.

Discussion

Proposed statement that the Senate approve a statement saying it will maintain its membership for 2014-2015 year to resemble the 2013-14 year.

**CALL FOR QUESTION** made by M. Henes and D. Haley. **VOTE:** Motion carries.

**VOTE on the MOTION: Motion Fails.** Ayes: 12 Oppose: 6

**MOTION** made and seconded by M. Henes and D. Haley in support of a statement worded as follows:

Membership of the Academic Senate for the 2014/2015 academic year will resemble the membership for the 2013/2014 academic year.

**MOTION** made by M. Henes and T. Stoddard to extend the discussion for five minutes. **VOTE:** Motion passes.

Discussion

Comment received to not support this recommended motion.

Discussion:

Written clarification is needed.

Reference to status quo should include adjunct faculty representation.

Having a written statement in writing and document would be necessary.

Recommendation for the status quo statement should be in place until the college organizational structure is finalized.

**MOTION** restated by President Cairó: A configuration of the membership for the Academic Senate for the 2014/2015 will resemble the 2013/2014 academic year.

**VOTE on the MOTION:** Motion passed unanimously.

5. Adjunct Faculty Senate Resolution Revision – Withdrawn from Agenda.

6. Funding for Academic Senate Breakfast – Dan Haley

Approximate cost: \$3,000. Recommendation that \$3,000 be allocated from Senate monies to fund its annual Senate Breakfast held on the day of commencement. Comp tickets: approximately 50.

**MOTION** made and seconded by D. Haley and A. Dodge approving the allocation of \$3,000 to fund the Senate's Annual Breakfast.

**CALL FOR THE QUESTION:** M. Michelson

**VOTE:** motion passed unanimously.

7. FHPC Senate Resolution – Eduardo Cairó

This resolution was presented at the February 10 Senate meeting for review and input.

**MOTION** made and seconded by K. Pilon and M. Henes approving the proposed resolution.

**FRIENDLY AMENDMENTS**

- M. Perea: Revise last paragraph to read: "Be it resolved, that the Faculty Hiring Priorities Committee formally requests that the Administration abide by Board Policy 6100."
- J. Buczko: Revise the title to read: Resolution Stating Violation of Board Policy 6100

M. Michelson asked for the Senators to attend the Board of Trustees meeting for the presentation of this document.

**VOTE:** MOTION approved unanimously.

8. Periodic Presidential Evaluation

**MOTION** made and seconded by D. Haley and M. Dodge for the evaluation of the President to be held every two years.

Discussion

A two-year evaluation period would reduce the number of surveys.

Clarification is needed if only FT Faculty are to evaluate the president.

Friendly Amendment Suggestions:

M. E. Crook: Requested for the Trustees to include the Senate's opinion in their evaluation process. A resolution could be written stating that if the Senate's opinion was not included in the Trustee's evaluation, the Senate would conduct its own evaluation.

D. Haley: Suggested the evaluation process would only be proposed every other year and this could be proposed as a separate issue.

**FRIENDLY AMENDMENT:**

M. Henes: requested the addition of M. E. Crook's suggestion of writing a resolution to include that if the Senate were not included in the evaluation process, the Senate would conduct its own evaluation

**CALL THE QUESTION:** M. Michelson. **VOTE:** Passed unanimously.

**VOTE on MOTION:** for there to be an evaluation of the President every two years. Motion Carries.

E. Cairó:

1. It will have to decide at a future date what time of the year the evaluation occurs.
2. **March 17 Senate Agenda Item:** request for resolution asking administration to reconsider allowing faculty input into the President's evaluation.

**9. Publication of Presidential Evaluation – Loknath Persaud**

Questions were presented for Senate Consideration

- a) Do we send a copy of the evaluation and comments to Dr. Rocha? Should some members of the Committee go to see him?
- b) Should some members of the committee and the Executive Committee of AS meet privately with the Board of Trustees, hand over the results and discuss them?
- c) If the Board of Trustees refuses to meet with this group, should we send the results to other places besides the Academic Senate? How long should we wait for a response from the Board before doing so?
- d) How much of this assessment should be made available to the members of the Senate Board- a summary or a report or a complete evaluation?

Discussion

Evaluation results should not be published campus-wide.

The Committee can present its results to Dr. Rocha and the Board of Trustees for review and questions.

Support received in publicizing the results so they can be referenced in the accreditation process and for faculty to see their contributions are acknowledged.

What is relevant are the survey statistics.

The results will contribute to the discussion of where the strengths and weaknesses lie.

**MOTION** made and seconded by M. Henes and M. Dodge to extend discussion for 10 minutes.

Discussion

The process is to evaluate and not survey the president.

Part of the goal of this process was for the President to have an opportunity to benefit from faculty input.

Reference can be made to the evaluation process without it being publicized.

If the evaluation process could be applied to one of the standards the evaluation process could be referenced without showing the actual results.

**MOTION** made and seconded by M. Henes and E. Douglas to keep the results of the President's Evaluation private and only notify the president and Board of Trustees.

Discussion

Prior Senate discussion on this matter was that the President could use the evaluation information as a tool for improvement.

The results should be handled as an evaluation process and to be presented to the President and the Trustees.

**FRIENDLY AMENDMENT** made by M. Michelson that the publication of the comments....that when we separate...that we talk about the whole evaluation, that we separate out the statistical data, as opposed to the comments which may not be ...  
(my note: I don't know how to rewrite this—any suggestions)

**FRIENDLY AMENDMENT REJECTED:** M. Henes.

#### Discussion

Question was asked about what the policy used to say. We should have followed the old policy to a "T".

**FRIENDLY AMENDMENT** made by M. House to stipulate the results of the evaluation be communicated to the President and the Board of Trustees by a letter from the head of the Evaluation Committee.

**FRIENDLY AMENDMENT ACCEPTED:** M. Henes

#### Discussion

P. Rose can make a copy of the previous evaluation.

D. Haley: would like to check with his constituents about the reading of the evaluation and where it should go.

Asked for a copy of the evaluation questions to bring to Senate constituents.

**REQUEST TO TABLE THE DISCUSSION** made by President Cairó to allow division/area constituents to answer the questions and for these **questions to be brought to the next Senate Committee meeting** in preparation for this matter to go forward.

#### Discussion

Evaluation should not be publicized but should be submitted to President Rocha and the Board of Trustees as a good intention instrument that is not meant to be antagonistic.

**VOTE ON MOTION TO TABLE THE DISCUSSION UNTIL THE NEXT SENATE MEETING (MARCH 17):**

Approved: Aye: 16 Oppose: 4 **MOTION CARRIES**

#### Discussion

Request made for there to be a comparison with the policy specifying the evaluation vetting process.

The Senate should submit this evaluation in good will.

10. Discussion of Educational Master Plan – Pat Rose

Withdrawn: to be mentioned in the Secretary's Report.

11. Faculty Eligibility to Vote for Senate 5 – Eduardo A. Cairó

MOTION made by E. Cairó to determine if the Senate should exclude any faculty from the upcoming Senate election.

MOTION dies.

#### Comment

- The Senate represents all faculty and all faculty should have a vote.
- Concern that ballots left unattended in mailboxes could be picked up by someone else and used to vote.

## **IX: PRESENTATIONS**

**Project Leap Mentoring** – Larisa Villa, Project Leap Coordinator: Not present. Ms. Larisa will be asked to make a presentation at the next Senate meeting.

## **X. REPORTS FROM EXECUTIVE COMMITTEE**

**R-1 President's Report:** ASCCC/CCLC Technical Visit Update, Joint meeting with FA

Technical Visit Date has been confirmed for Monday, April 14, 2014

- State Academic Senate President, Beth Smith, informed President Cairó that anyone could attend the visit.
- All Senators were encouraged to participate.

A time to coordinate a joint meeting between the Faculty Association and Academic Senate Executive Committee has not yet been coordinated.



Hiring Committee Volunteer requests: Those volunteers not selected for their first committee choice are urged to apply for other committee volunteer opportunities. To best address the issue of pedagogy, a request was received for the Senate to consider approving committee appointments of faculty who teach in the divisions where there are openings.

Current hiring openings include:

- Supervisor, Budget & Forecast Analysis
- Controller
- Director of Purchasing and Contracts Administration
- Director of Admissions and Records
- Ombudsperson
- Associate VP, Academic Affairs,
- Dean, School of Science & Mathematics
- Associate VP, Student Affairs
- Dean, Student Life
- Dean, Instructional Support
- Associate Dean, Pathways & Professional Learning.

At the last Board of Trustee meeting, President Cairó thanked the Trustees for voting against having a two-tiered tuition system. Legal clarification is pending as to whether or not CAPM meetings are required.

#### **R-2 Vice-President's Report: Earlie Douglas**

At the upcoming College Council meeting, the Senate Executive Board will present two resolutions passed at its last meeting: Resolution to Reconvene the Calendar Standing Committee; and Resolution Integrating Adjunct Faculty Into Shared-Governance and Equitable Access To College Resources.

In response to question regarding the summer schedule: the 2014 summer schedule will include two, six-week summer sessions.

#### **R-3 Secretary's Report: Pat Rose**

At today's Planning & Priorities Committee the Classified Senate presented a revision to the Institutional Effectiveness section of the Educational Master Plan stating that the District would provide support for all shared governance stakeholders to carry out their leadership roles and responsibilities. The P&P Committee accepted this revision. S. Fleming: The committee will update the EMP annually. This process will be vetted through shared governance committee meetings.

At this Thursday's College Council meeting, Dr's. Olivo and Arellano stated that they would put on the agenda for discussion the Senate's request that priority registration be granted for staff and their families.

### **XI: STANDING INFORMATION ITEMS**

#### **SI-1 PCCFA REPORT: Rod Foster**

- PCCFA has had several meetings to discuss broader issues, including the calendar.
- The PERB decision discusses that when the campus had enough time to get a calendar in place in a particular year in which this calendar was rescinded and another calendar was imposed.  
By the college refusing to re-engage in the shared governance process they will be facing a possible business necessity argument in order to not go through an internal process for putting the calendar together. The way the campus website refrains from putting dates in for summer classes underscores this.
- FA met with a possible negotiations consultant.
- Will meet this Friday to draft their opening proposal for negotiations.

#### **SI-2 FACCC REPORT**

#### **SI-3 ADJUNCT FACULTY REPORT: Mark Dodge: None.**



**FINAL CALL : ELECTIONS NOMINATIONS COMMITTEE**

None were received from the floor at today's Senate Board Meeting.

As of February 21, Senate Election nominations received are as follows:

President: Eduardo A. Cairó (Social Sciences)  
Vice-President: Kris Pilon (CTE : E & T) and Earlie Douglas (CTE: Business Programs)  
Secretary: Pat Rose (English)  
Treasurer: Manny Perea (English)

**XII. ANNOUNCEMENTS:**

APL and 3CSN co-sponsored Michael Wesch Event: Friday, April 25, 9:30AM-12:30 PM

Westerbeck Auditorium

Discussion Series featuring Daniel Pink's Drive

**XIII. ADJOURNMENT:** MOTION made and seconded by M. Dodge and M. Michelson to adjourn.

**NEXT SENATE BOARD MEETING: March 17, 2014, 3PM -- CIRCADIAN**