

December 3, 2012

OFFICERS AND MEMBERS PRESENT

ACADEMIC SENATE PRESIDENT	DUSTIN HANVEY
VICE PRESIDENT	A. C. PANELLA
SECRETARY	JESSICA IGOE
TREASURER	DAN HALEY
ADJUNCT FACULTY	MARK DODGE
BUSINESS & COMPUTER TECHNOLOGY	AHNI DODGE
COMMUNITY EDUCATION CENTER	DANNY HAMMAN
COUNSELING	TOMÁS RIOJAS
ENGINEERING	DEBORAH BIRD
ENGLISH	MARJORIE SMITH
HEALTH SCIENCES	TOM NEIDERER
KINESIOLOGY, HEALTH & ATHLETICS	TERRY STODDARD
LANGUAGES	LOKNATH PERSAUD
LANGUAGES	ANDRZEJ BORJARCZAK
LIBRARY	DOROTHY POTTER
MATHEMATICS	PAT PEACH
MATHEMATICS	KATHLEEN UYEKAWA
NATURAL SCIENCES:	KATIE RODRIGUEZ
NATURAL SCIENCES	VALERIE FOSTER
PERFORMING AND COMMUNICATION ARTS	TAD CARPENTER
SOCIAL SCIENCES	EDUARDO A. CAIRO
SPECIAL SERVICES	JO BUCZKO
VISUAL ARTS AND MEDIA STUDIES	YOLANDA MCKAY

OFFICERS AND MEMBERS ABSENT

ENGLISH	ROGER MARHEINE
PERFORMING AND COMMUNICATION ARTS	MARK WHITWORTH
SOCIAL SCIENCES	LAUREN ARENSON

GUESTS

SUPERINTENDENT	MARK ROCHA
RANK COMMITTEE CHAIR	PATRICIA LYNN
CLASSIFIED SENATE	DENISE ALBRIGHT
PCCFA	KRISTA WALTER
COURIER	NICHOLAS ZEBROWSKI MAKOTO LANE

I. CALL TO ORDER 3:12 PM

II. PLEDGE OF ALLEGIANCE: Tom Neiderer

INTRODUCTIONS: Dr. Mark Rocha, Krista Goguen (Library); Nick Nebrowski (Courier).

III. APPROVAL OF Nov. 19, 2012 MINUTES

MOTION to approve the minutes made by T. Neiderer and seconded by A. Dodge.

Corrections:

p. 5, R-2: ~~FOM~~ to be corrected to FON for Faculty Obligation Numbers

Senate Representative present but did not sign in: Bucky Bhadha, Social Sciences Representative

VOTE: Minutes approved as amended.

IV. PUBLIC COMMENT:

Y. McKay	Apologized to V. Foster for an apology for staying at the Nov. 19 th Senate meeting that V. Foster had written a document about our Union Contract and put on PCC by the administration. V. Foster thanked Y. McKay for her apology.
Dr. Rocha	<p>Congratulated the Senate Representatives on their participation and work for Pasadena City College, Academic Senate and our students.</p> <p>V.P. Bob Bell is on the mend following his surgery and is expected to make a full recovery, and is expected to report back on a regular office schedule for the spring semester. He is currently working at home. He will be at the Dec. 12 Board of Trustee Meeting.</p> <p>PCC has earned the 2012 Chancellor's Student Success Award. The faculty was congratulated on their contributions for enabling PCC to earn the Chancellor's Student Success Award for 2012 for FYP Pathways Program. This program is a state and national model showing that access with proper support is a real opportunity. The actual award was left by Dr. Rocha for the Senate Board to see. It will be returned to his office on Tuesday.</p> <p>Education is the key to the American Dream and community support is available.</p> <p><u>Scholarship Fund</u> December 12, C233: Announcement of a new \$900,000 private donation to PCC's scholarship fund: Contributing to appx. \$7Million in private scholarship donations over the past two and one-half years. <u>Grant Monies</u>: \$26 Million in grant monies have been received.</p> <p><u>Centennial Master Plan</u> 2014: Start of Master Facilities Plan 2014: 90th Anniversary 2024: Bi-Centennial</p> <p><u>Post Prop 30 News</u> Passage of Prop 30 will provide budget restoration with a promise of stable funding for the next seven years. Most classes cut will be restored Budget consultations & amendments will be developed. Prop 98 "bucket is filling up" Now we can plan.</p> <p>Dr. Rocha will be writing more and talking about ten keys to a sustaining model for the college moving forward in the 21st Century He will be writing more and talking about what he considers to be the 10 keys to a sustainable model in moving forward in the 21st Century.</p>

	Wished the Senate Board to have a joyous holiday season with family and friends.
E. Cairo	Request to address Agenda Item Number VI, 4: This matter will be discussed as a <u>regular agenda item</u> on today's agenda.

V. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS:

1. Rank Committee Chair: Pattie Lynn – Recommended Change of Rank Recommendations:

Letters will be forwarded to those advancing in rank and those not able to advance at this time.

Professor	Associate Professor	Assistant Professor	Adjunct Assistant Professor
Dr. Kathleen Meehan	Dr. Chia-Wei Janet Chen	Sam Abedzadeh	Nickolas Procopi
Dr. Miki Sumitomo	Dr. Dustin Hanvey	Dr. Pamela Eversole-Cire	Denise M. Romero
	Dr. Tony S. Juge	Stephanie Fleming	Dr. Valerie Taylor
	David S. McCabe	Boglarka Kiss	Dr. Keith Yuen
	Maryrose C. Mendoza	Dr. Mikage Kuroki	
	Dr. Khuloud Sweimeh	Melissa Michelson	
	Dr. Xiu-Zhi Zoe Wu	Dr. Rhea Presiado	
		Lynora Rogacs	

MOTION VOTE	Made by Mark Dodge and seconded by A. Dodge approving Item No 1. Motion passed unanimously.
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VI. EXECUTIVE COMMITTEE RECOMMENDATIONS:

1. Appoint David McCabe, Dorothy Potter, and Terry Stoddard to the Hiring Committee for the Director of Operations for the Foundation.
2. Appoint Carla Christensen, Jamal Ashraf and Paul Wilkinson to Hiring Committee for Director, Enterprise Application Services.

MOTION	Made by T. Neiderer and seconded by Y. McKay approving Items 1. And 2.
Appointment 1.	After volunteer recommendations were discussed by the Senate Executive Committee and out of courtesy to the needs of the Foundation, D. Hanvey decided to make an executive decision to appoint the three individuals who would best contribute a variety of opinions connected to the ideas of the Foundation. Two other volunteers have not been spoken to directly. They will be contacted for discussion for current and/or future volunteer opportunities.
Concerns:	Senate representatives should be provided volunteer information before a vote is taken. Recommendations have been presented on providing volunteer information and presenting volunteer names to the Senate through Senate web site postings, random volunteer selection, etc. E. Cairo and D. Hamman stated they would vote No. The campus climate has changed and informed decisions need to be made.
Comments	The current process is currently in place until changed through the Senate Bylaws Committee. The expertise of Faculty Committee members is considered in recommendations. A "No" vote should be given if in disagreement with the proposed recommendations.
	No volunteer recommendations were received from Bobbie Abrams.
Appointment 2.	D. Hanvey: This recommendation was a request from Dwayne Cable. The volunteers were J. Ashraf and P. Wilkinson. D. Hanvey tried to call 3-4 members from the hiring committee above this one. C. Christensen answered the call and volunteered to be the

	third volunteer for Appointment 2.
CALL FOR THE QUESTION	Made by K. Rodriguez and seconded by K. Ukekawa VOTE: AYE: Majority NO: 3
VOTE ON MOTION:	AYE: 15 NO. 4 ABSTAIN: 2

3. Create Senate-led, Shared Governance Ad Hoc Committee on Scheduling Issues

Y. McKay	<p>Suggested creation of a Shared Governance Ad Hoc Committee on Scheduling Issues at the Nov. 29 Senate Town Hall – Carnegie Hour to evaluate our scheduling process.</p> <p>Many community colleges have made scheduling more amenable to students. Some start every quarter or half hour. There will be those classes ending at odd times because of the “block system”. At both Carnegie Information presentations no one was in favor of expanding to an 18-week calendar.</p> <p>Interested volunteers may contact Dustin Hanvey: x7952 / dahanvey@pasadena.edu</p>
	D. Hanvey proposed this be a Senate-led, shared governance committee that would start next semester. Classified Senate and Associated Students have been contacted about member appointment.
MOTION	Made by K. Rodriguez and seconded by K. Uyekawa approving Item No. 3.
Discussion/Suggestions	Committee membership should be comprised primarily of faculty with knowledge of specific division needs with future inclusion of other shared governance members. Committee members need to understand scheduling problems.
	The Calendar Committee is a shared governance committee whose duties are unique the process. Some Committee members could be on the proposed Committee. There is no longer a Senate Calendar Committee.
	The proposed Committee could be in consultation with various departments and areas (i.e., Math, CTE, etc.) that would be affected.
	Areas to address would include moving to a completion agenda; the expansion of Pathways and scheduling of faculty meeting times.
Additional Classroom Space	It was recommended that V.P. Miller be contacted and reminded of a comment he made at an earlier meeting before the Senate that additional classroom space would be available in the new Performing Arts Building or elsewhere.
VOTE ON MOTION:	AYE : Unanimously approved.

4. Appoint fifteen members to the Senate Bylaws Committee, with one member elected by each Academic Division on campus (including Special Services, Counseling, the CEC, and the Library).

MOTION	Approving Item 4. A.C. Panella and seconded by T. Neiderer.
	The Executive Committee recommends 15 voting members from the instructional divisions. Each member would be elected by each academic division including special Services, Counseling, the CEC and the Library. These areas are academic areas, which are represented by voting members on the Senate. Five advisory members were approved earlier in the semester. The Bylaws Committee is a sub-committee which would review, discuss and vote on its recommendations to the Senate Board. The full Senate Board would then vote on these recommendations.
Opposition To Recommendation 4	Larger divisions should have large numbers for Committee representatives Committee representation should be determined in the same manner Academic Senate representatives numbers are [1 Representative for every 15 FT Division Faculty]. This process works.

	<p>A request was made for data supporting premise where smaller group committee size is more productive. If this is true, then the numbers on the Senate could be lowered first before deciding on appointments to the By Laws Committee.</p> <p>The proposed Committee process would not add to the betterment of the college.</p> <p>Social Sciences faculty request fair committee representation.</p>
Supporting Comments	<p>Each Division could elect their own representative.</p> <p>Smaller divisions and instructional areas would have Committee representation.</p> <p>Committee representatives who should honor the needs of the wider group.</p> <p>Natural Sciences is in support of electing one representative for its area.</p>
	<p>Smaller committees work better in regards to logistics, scheduling, coordination, and perspective. This process is not about numbers, it's about commitment.</p> <p>The Committee process is about faculty and not a division issue.</p> <p>We need to move beyond departmental/division representation and see this as an opportunity for a more collaborative or cross-disciplinary approach to the matter.</p>
	The proposed Committee process could be approved with the option of adding additional members in the future.
	This Committee will need to look at future formation of the Senate Body.
	<p>D. Hanvey: Wants to ensure every academic area has Committee representation.</p> <p>There is a current volunteer list of approximately 40 names. Names may be added through January.</p> <p>Dustin to e-mail a list of all volunteers/divisions to the Senate Board.</p> <p>The representative election process will be discussed after the winter break.</p>
CALL FOR QUESTION	Made by T. Neiderer and seconded by K. Uyekawa.
VOTE	<p>AYE: Majority NO: 3 ABSTENTIONS: 0</p> <p>Motion passed by a majority vote.</p>

Sent to Committee: None

VII. REPORTS FROM EXECUTIVE COMMITTEE

R-1 President's Report: Dustin Hanvey:

CAPM Meeting:

Confirmation of at least eight hires by fall 2013.

The current Hiring Committee will be called. Work will begin soon.

D. Hanvey will work on making sure all divisions are represented on this Committee.

Deans have been asked to submit their "lists of priorities" to rank by the Committee.

In the past (*with minor exceptions*) the President has accepted the Senate's recommendations.

Committee membership was elected by the Senate approximately two years ago.

According to the Senate's Bylaws:

- membership is indefinite unless they are removed or do not show up for several meetings.
- the Senate Executive Committee chairs this committee.

Use of Proposition 30 Monies

The administrative proposal to be presented at the December 12 Board of Trustee meeting.

\$6.7 Million is an ongoing figure for the next seven years

The November 15 Carnegie Information Hour and November 29 Town Hall—Carnegie Hour Video links are available on the Senate's web page at: <http://www.pasadena.edu/departments/meetings-v2.cfm?Dept=asen>

BRAC Committee Presentation (on BRAC Committee Web Page)

Budget Proposals to include the addition of new and previously cut sections; giving faculty, classified and supporting positions a 1.5% raise; new faculty hires, building a Veterans Center; having a full-time cross-cultural center
BRAC Committee Link: <http://www.pasadena.edu/sharedgov/brac/>

D. Hanvey wished the Senate Board a Happy Holidays.

R-2 Vice-President's Report: A.C. Panella

Within the BRAC report, additional student support staff is recommended: including the areas of Counseling and the Cross-Cultural Center.

R-3 Secretary's Report: Jessica Igoe:

Carnegie Information Hour Information: No support was received of an 18-week schedule.
Scheduling was the clear issue.

Will prepare a one-page information handout on existing scheduling issues, formation of proposed Shared Governance ad-hoc committee, contact information etc.

R-4 Treasurer's Report: Dan Haley:

BRAC: Currently have a little less than 9,000 FTEs. The administration will need to fill objective of 19, 900 FTEs through: increasing class size, maxing out LGI, adding more sections in the spring and summer and more online classes.

College Council: Student government is protesting student background checks for workers whose jobs do not require this type of check and many workers cannot afford the Life Scan fee of \$32.00.

J. Igoe: In the spring the Senate needs to talk about the shared governance process and close these kind of gaps.

VIII. INFORMATION ITEMS

1. NCN MEMO	CAPM: Dr. Rocha was unaware we had set NCNs. In the future this process has to come through C & I, come through him and go through the Union. All NCN's will be rescinded for this semester. Dr. Rocha will address C&I about this process.
MOTION	Made by M. Dodge and seconded by Y. McKay to approve having 16 copies of the written surveys and transcribed comments copied and bound. An Elections Committee member is to accompany J. Benson to Duplicating with the original surveys and transcribed comments for processing. They will be distributed to the Board of Trustees at the Dec. 12, 2012 board meeting. The remaining copies will be distributed on Dec. 13 to; the Senate Executive Committee; Roger Marheine; S. Fraser; D. Albright and an extra copy for the Academic Senate office. Results will also be posted on the senate's website.
VOTE:	AYES: Motion unanimously approved.
2. Faculty Survey Update	J. Benson – Handout provided Transcription of Survey Comments: Complete Request made for Senate action approving Copying and Distribution and Posting of Survey Results.
MOTION	Made by M. Dodge and seconded by Y. McKay for the survey comments and transcription to be photocopied, bound, distributed as follows and posting to the Senate web site. 16 Copies [Board of Trustees, Senate Executive Committee, R. Marheine, S. Fraser;

	D. Albright; Extra Senate Office Copy]. Both a Senate Nominations and Election Committee Member and J. Benson would make the necessary arrangements for duplication and binding.
VOTE ON MOTION:	AYES: Motion approved unanimously.
3. March on March	D. Hanvey: said J. Fraser and the students are organizing plans for a bus and a plan to go to Sacramento in March to advocate for community colleges. Faculty will be invited. Volunteers may contact J. Fraser or S. Fraser.
	Voluntary -- Faculty Syllabus Request: To make the March on March a part of their spring semester syllabus for student extra credit.
	This activity is a yearly process. It teaches students about civics. They have the opportunity to lobby and participate in the march. Before attending, students learn public speaking skills, the history of direct action in California, etc. Participating students will be gone for a day. There will be a bus for those who cannot fly or have travel restrictions. Last year's turnout was 150+.
	Faculty Participation: <ul style="list-style-type: none"> • Chaperones are needed. • Date: First weekend of spring break.
4. Town Hall: Carnegie Hour	See comments under Executive Committee recommendation No. 3

V. STANDING/AD HOC/CAMPUS-WIDE COMMITTEE REPORTS:

STANDING INFORMATION ITEMS

S1-1 **PCCFA REPORT:** K. Walter / D. Hamman

FA LUNCH: Thursday, December 6, 2012; 11:30am – 1pm: All are invited.

District has declared a negotiation impasse, stating Administration refused to come back to table after Prop 30 passed. A mediation meeting is scheduled for Dec. 12, with follow-up in January.

Data is being gathered and requested from full-time and adjunct faculty on the effects of faculty lost wages.

The FA office may be contacted with this information.

Deadline: Up through Dec. 12 and after Dec. 12th, depending on mediation time frame.

Comment: The District said faculty didn't show at the last negotiation meeting.

D. Hamman: There was a negotiation deadline on Nov. 5th 5pm. Various terms were unacceptable.

Also, FA would not sign off on the Carnegie without knowing the impacts. Negotiations were broken off.

Since this time, there has been no communication from the District other than the Declaration of Impasse and request for mediation with PERB. There have been no meeting requests made by the District since the Election.

A part of the mediation deals with the effects of the winter intersession [loss of wages, changes in travel plans, adjunct faculty scheduling problems/concerns, etc.].

FA is not supportive of a new calendar process not having gone through shared governance.

Winter intersession is a contractual matter. This matter is a work condition but is not guaranteed.

S1-2 **FACCC REPORT:** R. Marheine

S1-3 **ADJUNCT FACULTY REPORT:** Adjunct faculty are optimistic about future.

IX. ANNOUNCEMENTS

1. Friday, December 7: PACA Division Holiday Program: Sexson Auditorium

X. ADJOURNMENT: Next meeting is Monday, Jan. 14.

MOTION to adjourn made by M. Dodge and J. Buczko

Next Senate Board Meeting January 14, 2013

Room: Circadian