

April 9, 2012
(Revised April 30, 2012)
OFFICERS AND MEMBERS PRESENT

ACADEMIC SENATE PRESIDENT	EDWARD MARTINEZ
VICE PRESIDENT	DUSTIN HANVEY
SECRETARY	MARTHA BONILLA
TREASURER	DAN HALEY
ADJUNCT FACULTY	MARK DODGE
BUSINESS & COMPUTER TECHNOLOGY	PATRICIA LYNN
COMMUNITY EDUCATION CENTER	DANNY HAMMAN
COUNSELING	JAMES ARAGON
ENGINEERING	DEBORAH BIRD
ENGLISH	KRISTA WALTER
ENGLISH	ROGER MARHEINE
HEALTH SCIENCES	TOM NEIDERER
KINESIOLOGY, HEALTH & ATHLETICS	TERRY STODDARD
LANGUAGES	ANDRZEJ BORJARCZAK
LANGUAGES	LOKNATH PERSAUD
LIBRARY	DOROTHY POTTER
MATHEMATICS	FRED KEENE
NATURAL SCIENCES	KATIE RODRIGUEZ
NATURAL SCIENCES:	JESSICA IGOE
NATURAL SCIENCES	PAUL JARRELL
PERFORMING AND COMMUNICATION ARTS	TAD CARPENTER
PERFORMING AND COMMUNICATION ARTS	A.C. PANELLA
SOCIAL SCIENCES	DEREK MILNE
SOCIAL SCIENCES	LAUREN ARENSON

OFFICERS AND MEMBERS ABSENT

COMMUNITY EDUCATION CENTER	NADEGE WILLIAMS
ENGLISH	MARJORIE SMITH
HEALTH SCIENCES	LORI GAGLIARDI
MATHEMATICS	PAT PEACH
SOCIAL SCIENCES	BAKHTAWAR BHADHA
SPECIAL SERVICES	JO BUCZKO
VISUAL ARTS AND MEDIA STUDIES	(OPEN)

GUESTS

VP HUMAN RESOURCES	BEN LASTIMADO
VP EDUCATIONAL SERVICES	BOB MILLER
VP STUDENT & LEARNING SERVICES, INSTRUCTION	BOB BELL
PRESIDENT: FOUNDATION	MEL COHEN

EXECUTIVE DIRECTOR: FOUNDATION	BOBBI ABRAM
CLASSIFIED SENATE	DEBRA CANTARERO
COURIER REPRESENTATIVE(S)	ANDER AROSTEGUI

I. CALL TO ORDER 3:05 PM

II. PLEDGE OF ALLEGIANCE led by Fred Keene.

Introductions: Mel Cohen, Foundation President, Bobbi Abrams, Executive Director, Foundation, Ben Lastimado, Vice President, Human Resources, Bob Bell, Vice President of Student & Learning Services and Instruction, Bob Miller, VP of Educational Services, Patricia Lynn, Member-Elections Committee, Debra Cantarero, Classified Senate Representative, Professor Lynn Wright, Ander Arostegui, Courier.

III. APPROVAL OF MARCH 26, 2012 MINUTES: MOTION made by **P. Lynn** and seconded by **T. Neiderer** to approve the minutes as submitted. VOTE: Unanimously approved. Motion passed

IV. PUBLIC COMMENT:

Foundation

Mel Cohen, announced the Foundation's support of classes and students by establishing a student fund committed to paying for two sections at a cost of \$11,000, for this year and \$40,000 in the fall for September 2012. He asked for faculty support of a foundation fund to be established to provide for more classes and enable students to have accessibility to graduate or transfer on a two-year basis. The Foundation will "initially" match up to 50% of donations raised for the students' classes by faculty and staff. The community will be educated about the crisis here at PCC. From a personal viewpoint, Mr. Cohen would support the hire-back of retired faculty.

Bobbi Abram will work on developing strategic planning for the development of a full fundraising program to involve major gifts from major donors as well as community participation through events such as a marathon that would take place here on campus. There will be an event partnering with next year's Pasadena Marathon event.

M. Cohen announced that the Foundation would like to offer an off-campus luncheon to honor this year's and last year's retiring faculty and support staff.

A. C. Panella announced Safe Zones Training Sessions:

Safe zones are a combination of allied training and spaces that will help support under-represented students whose needs are underserved on campus – specifically LGBT students and AB540 (Dream Act) students. Every division should have a trained faculty member contact for these underserved students.

Cost: Free Advertisement: Through E-mail

Every division should have at least one representative attend this training.

- Session 1: May 11, GM 103: 8AM Breakfast: AB540 Student Training: 9AM-12PM
- Session 2: May 11, GM 103: 12 PM Lunch: LGBTAB540 Student Training: 1PM-4:30PM

C. Medina and **A.C. Panella** worked together on gathering and preparing research in the development of the training which will be specific to PCC students. Fourteen focus groups have given feedback in developing the proposed programs.

L. Arenson announced that on Thursday, May 10th, Rm. C333, 1pm-3:30pm, there will be presentation by an individual who is a cross-dresser, and has a PhD in psychology. All are welcome to attend.

V. STANDING, AD HOC, CAMPUS-WIDE COMMITTEE REPORTS:

1. Planning & Priorities Committee/Realignment: Lynn Wright
A Town Hall Forum is scheduled for April 24, 12PM-1PM in Creveling.

Topics for review, discussion and comment

- Option 1: Maintain status quo
- Option 2: Realign the elements.

B. Miller: division and staff comments may be forwarded to B. Tillman (bwtilman@pasadena.edu) before and after the Forum. These comments will be immediately forwarded to the Committee.

D. Haley: Planning & Priorities Committee is talking about interim plan vs. realignment. At last meeting, many voiced concerns about proposed idea. Comments should be forwarded to B. Tillman who will forward them on to all committee members ASAP.

Committee meeting is Tuesday, April 24, 12PM.

Faculty reps: **L. Arenson, K. Rodriguez, R. Foster, S. Davila.** **R. Di Fiori** is an alternate.

2. Nominations and Elections Committee: Patricia Lynn: 2012-2013 Election Update Report

2012-13 Officers	
President: Dustin Harvey (112)	Charlotte Williams (97)
Vice-President: AC Panella (113)	Julie Kiotas (95)
Secretary: Jessica Igoe (109)	Loknath Persaud (95)
Treasurer: Dan Haley (110)	Katie Rodriguez (100)

Voting numbers are not consistent as a result of some ballots providing a vote for only one position.

In response to a request from **T. Stoddard, M. Dodge** said that the ballots could be destroyed in accordance with Roberts Rules of Order.

E. Martinez: In keeping with past practices, the ballots will be stored and destroyed at the end of the semester.

E. Martinez and P. Lynn thanked those that participated as candidates and those Committee members who assisted with the election process.

P. Lynn thanked **E. Martinez** for his leadership and support on the Senate.

3. Shared Governance Committee Update on Faculty Hiring Policies: Martha Bonilla: Handout provided

#6150	Part-Time Faculty Hiring Process: No Change
#6100	Full Time Tenure Track Hiring Process
1b.(2)	Division hiring requests to be submitted the 3 rd week of the fall semester and not the 7 th . Faculty and the dean/administrator to work together in consultation.
1b.(3)	Changed: The Senate to convene the Faculty Hiring Priorities Committee from the 12 th to the 8 th week.
1b.(4)	New language: The committee will have access to information from Program Review and the IEC Committee as well as data concerning fulltime to part-time faculty ratios within the discipline under consideration. . . .
2d	Reworded – regarding transfer opportunities includes reference to pertinent area in contract (5.8).
2d.(1)	New: The informal hiring committee should include at least two faculty from the specific area or discipline in which the new faculty will be hired.
MOTION	Made by R. Marheine and seconded by T. Neiderer to approve policies 6100 & 6150.
Comments	M. Bonilla. The Library's practice of placing the names of second-level applicants into the adjunct pool is consistent with the adjunct hiring policy.
	J. Igoe said Natural Science faculty would like the opportunity for faculty to meet and observe informally candidates through a lunch talk, open office hours or student presentation interaction. M. Bonilla: There has been discussion within Shared Governance about the possibility of creating an aspect of the interview process allowing for a "meet and greet" process by faculty, staff and students with position finalists. Development of this type of action would be for a future time. B. Lastimado: Developing the above-referenced interaction processes would not be illegal. Having a policy/procedure in place would provide a defense against any kind of discrimination complaints. P. Jarrell: Suggested changing Section 8.c. to read: The committee shall prepare a format for a rating system for evaluating the candidates. Part of the proposed format could include an interview panel and a meet-and-greet. M. Bonilla: What is being proposed is in addition to what is recommended in this section and a way to

	get more input for the campus community. Ideas and suggestions may be forwarded to M. Bonilla at mebonilla@pasadena.edu
VOTE	ON MOTION: Ayes: Motion unanimously passed.

4. Calendar Committee Co-Chairs: Krista Walter & Bob Bell: Handout:

2012-13 Calendar (STANDARD CALENDAR WITH WINTER)

In response to **T. Carpenter**, **B. Bell** said the Calendar Committee will not form an opinion on a trimester.

Discussion would be vetted through collective bargaining discussion. **R. Marheine** said that the FA would not support a trimester system without a one-two year vetting process along with a campus-wide consensus and is subject to negotiation between the union and administration.

K. Walter: There is a Professional Development day on Tuesday, October 2nd.

E. Martinez said the corrected calendar with the October 2nd Professional Day will be voted on at the next Senate meeting.

5. Professional Development Committee Co-Chairs Lynn Wright & Ben Lastimado.

Policy#6130: Comprehensive and Coordinated Professional Development Program

First Presentation: Information purposes

A Senate vote is anticipated at the April 30 Academic Senate Board meeting.

L. Wright: This policy is a formal response to the Board of Trustees and the Educational Master Plan's Professional and Learning Development component. This committee is under the purview of the Academic Senate.

B. Lastimado: There will be a Professional Development Planning Reconvening: (from original convening on December 2, 2011) on April 12, 2012: 9am-1pm

VI. EXECUTIVE COMMITTEE RECOMMENDATIONS:

1. Join California Aware (non-profit group who are Brown Act experts)

MOTION made by **T. Neiderer** and seconded by **M. Dodge** approving the Academic Senate joining California Aware for a fee of \$60.00.

Discussion

A.C. Panella: For \$450, California Aware would provide four hours of Brown Act training and this possibility be taken under consideration until the next Senate meeting.

E. Martinez: said the Executive Committee members would be the Committee contacts.

VOTE: Motion passed unanimously approved.

VII. REPORTS FROM EXECUTIVE COMMITTEE

R-1 President's Report: Edward Martinez

April 4, 2012 Board of Trustee Meeting

Spring Forward Initiative update. Fourteen sections have been added to accommodate 428 students dropped in the spring section reduction. The students have been contacted and given the option to take these classes.

Adopted: Legislative Agenda:

1. Identify issues in the Educational Master Plan that are appropriate for legislative advocacy;

2. Identify issues in the Student Success Task Force that are appropriate for legislative advocacy;

3. Set priorities among the above items for legislative advocacy.

Two or three faculty volunteers are being sought to participate with Board, students and staff members in advocating in Sacramento on behalf of the college. Interested individuals may contact **E. Martinez** or one of the other Senate officers.

Adopted: Resolution 486: In Support of Governor Brown's November ballot initiative.

Adopted by a vote of 5-2. Board members John Martin and Bill Thompson abstained from voting. From their perspective it is inappropriate for the Board to take a stand on a tax issue that should be left up to the public.

R. Marheine said **B. Thompson** is concerned with business taxes and its possible effects on the economy.

Academic Senate Award Nomination Processes:

Ralph Story: Instructor Award

Unsung Hero: Classified Award

Nomination forms are available in the Senate office.

2012 Committee co-chairs: Janis Dwyer and Michelle Ireland Galman.

R-2 Vice President's Report: Dustin Hanvey

Expressed gratitude for his election as President to the 2012-2013 Senate Board.

He is anticipating having open office hours in the Senate office for those who would like to come in and offer ideas.

The Election Committee was thanked for their work.

ASCCC Statewide Senate Initiative 9.03:

Regarding local college discussion of prerequisite implementation and to implement appropriate prerequisites in a timely manner to respond to SSTF Recommendation 3.4 and to enhance student success throughout the curriculum.

The Budget Committee is discussing the idea of PCC adopting a dollar-based budgeting system.

Opinions may be forwarded to **D. Hanvey**, **D. Hamman** or **T. Berg**.

R-3 Secretary's Report: Martha Bonilla

Hiring policy work has been completed.

M. Bonilla Was an observer of the Senate election ballot count and was pleased to see the impressive faculty involvement in the elections process and the Committee process. She would like to see a change in the Senate Bylaws to allow adjunct faculty the right to vote in these elections. **E. Martinez:** Senate Executive Committee could discuss this matter with David Uranga, Adjunct Committee Chair, to discuss revising the bylaws. **M. Dodge** said he voted in this election.

R-4 Treasurer's Report: Dan Haley: Comments:

BRAC Meeting: A dollar-based budgeting system was proposed by **R. van Pelt** for discussion. Under this plan, each division would receive their allocation based on what was allotted the previous year, with the mandate of maintaining current enrollment. We would be expected to maintain the same enrollment with fewer funds.

BRAC Faculty Members: **K. Oberlander**, **D. Hanvey**, **D. Hamman** and **T. Berg**.

VIII. INFORMATION ITEMS: The following items will be discussed, with possible action to follow.

1. Student Success Task Force Recommendations—Alignment Activities to Date: March 9, 2012

B. Miller: This document shows college's progress (Actions) relative to Student Success Task Force recommendations. This report is being shared with the Senate and the College Council.

A.C. Panella: Upward Bound is not listed. **B. Miller:** the report was developed very quickly and is a work in progress. Pathways are growing dramatically. PCC leads the state in the creation of transfer curriculum majors. The Board is supportive of the Completion Agenda and the Strategic Management Guidelines which show focus on degrees, transfers, certificates and job placement. Future Schedules will be developed based on FYE pathways. In fall 2012, 800-1200 students will be placed on FYE Pathways with a 2-3 year completion plan.

R. Marheine: There are no ESL courses assigned this summer. ESL would be an important part of a bridge concept. We are not doing what Sections 3.4 (Require students to begin addressing basic skills needs in first year) and 4.1 (Highest priority to course offerings that advance students' progress in basic skills, ESL, CTE, degree and certificate attainment, and transfer) are saying. There will potentially be classes offered for fee-paying F-1 Visa students.

B. Miller: Both summer and fall sections are curtailed as a result of the state budget cuts. Summer was capped at 181 sections. Division input was received on what classes were needed and wanted. There will be Math and English JAM classes in fall. There is a first-year international student pathway. If the November ballot measure passes, there is a strong intent to add many sections that have been dropped.

M. Bonilla: asked for clarification of 8.1 (Encouragement of categorical program streamlining and cooperation) and

8.2 (Investment in a student support initiative at state and local levels).

B. Miller: The language for the recommendations is a work in progress. The categorical are related from an administrative/overlap point of view.

E. Martinez: Referred to sections 2.5 (Declaration of a program of study by end of first term, intervention in second term, required declaration by third term) and 3.1 (Enrollment Priorities that reflect core mission, incentivize students to identify academic goal, follow a pathway, provide access for new students, and make progress toward completion). At today's meeting the Enrollment Management Committee approved revisions to the Enrollment Priorities Policy. It will be presented to the Senate Board for consideration at its next meeting.

2. Participation in Public Advocacy in Sacramento: 2-3 faculty volunteers needed: See President's Report above. Interested volunteers may contact **E. Martinez** at jemartinez@pasadena.edu.

STANDING INFORMATION ITEMS

S1-1: PCCFA REPORT: **R. Marheine:**

FACCC is our primary professional lobby group and a good source of contact.

Grievances: A number of faculty grievances were received at PCCFA's last meeting, including age discrimination complaints from retiring faculty who are not permitted to return as adjuncts. This is not cost-effective.

The Tier 3: PARS retirement option is not a viable option. Many retirees donate to campus causes.

Santa Monica: PCCFA is not comfortable with the type of fee increase proposed at Santa Monica. Their Board of Trustees has rescinded the proposed increase.

Trimester Concerns: The Trimester calendar proposal should be removed from Calendar Committee discussion. It was not endorsed by the Committee in 2012. **B. Bell** to look into this.

Bullying: Concerns

- PCC FT adjunct retirees cannot return to teach.
- Many concerns have been expressed about the February 27, 2012 Academic Senate meeting.
- Pending : A full time, tenure-track, instructor has been placed on administrative leave without formal charges a few weeks ago on a vague notion of misconduct.

PCCFA Elections: Dates have not been set. Voting is usually held in late May or early June.

Faculty information will be sent out.

Next Meeting: Thursday, April 12, 12PM-1PM, CEC Multi-Purpose Room

S1-2: FACCC REPORT: No report.

S1-3: ADJUNCT FACULTY REPORT: No report.

IX. ANNOUNCEMENTS

1. ASCCC Spring Plenary Session, April 19-21, 2012 - San Francisco: Rep is Dustin Hanvey.

MOTION to adjourn made by **T. Stoddard** and seconded by **M. Bonilla**.

VOTE: Unanimously approved.

Next Senate Board Meeting April 30, 2012
Room C233