

[Revised May 2, 2011]  
April 11, 2011

### **OFFICERS AND MEMBERS PRESENT**

ACADEMIC SENATE PRESIDENT	EDWARD MARTINEZ
VICE PRESIDENT	PATRICIA LYNN
SECRETARY	AHNI DODGE
TREASURER	DUSTIN HANVEY
ADJUNCT FACULTY	MARK DODGE
COUNSELING	JAMES ARAGON
ENGINEERING	SALOMON DAVILA
ENGLISH	MARTHA BONILLA
ENGLISH	ROGER MARHEINE
ENGLISH	MARJORIE SMITH
HEALTH SCIENCES	TOM NEIDERER
KINESIOLOGY, HEALTH & ATHLETICS	TERRY STODDARD
LANGUAGES	ANDRZEJ BORJARCZAK
LANGUAGES	SIMONETTA MAY
LIBRARY	DAN HALEY
MATHEMATICS	PAT PEACH
MATHEMATICS	FRED KEENE
PERFORMING AND COMMUNICATION ARTS	RITA GONZALES
SOCIAL SCIENCES	DEREK MILNE
SPECIAL SERVICES	JO BUCZKO
VISUAL ARTS AND MEDIA STUDIES	YOLANDA MCKAY

### **OFFICERS AND MEMBERS ABSENT**

BUSINESS & COMPUTER TECHNOLOGY	SHELLEY GASKIN
BUSINESS & COMPUTER TECHNOLOGY	SONIA WURST
COMMUNITY EDUCATION CENTER	NADEGE WILLIAMS
HEALTH SCIENCES	LEE HASSIJA
HEALTH SCIENCES	LORI GAGLIARDI
PERFORMING AND COMMUNICATION ARTS	TAD CARPENTER
NATURAL SCIENCES	JOE CONNER
SOCIAL SCIENCES	DAVE URANGA
SOCIAL SCIENCES	DAVE MCCABE

## **GUESTS AND VISITORS**

SUPERINTENDENT/PRESIDENT	MARK ROCHA
VICE PRESIDENT/INSTRUCTION	JACKIE JACOBS
AD HOC COMMITTEE ON THE STUDENT TRANSFER REFORM ACT	ARMANDO DURAN
ISSU	ANNA MAE JONES
PCCFA	ROGER MARHEINE
CLASSIFIED SENATE	JOHN LINDEMANN
COURIER REPRESENTATIVES	PRESENT
HANDS ACROSS CALIFORNIA STUDENT REPRESENTATIVE	DANIELA RUEDA

### **I. CALL TO ORDER – 3:10 PM**

### **II. PLEDGE OF ALLEGIANCE** led by Pat Peach

Introductions: President/Superintendent: Dr. Rocha, Dr. Jacobs, Vice President Instruction, Bob Miller, Dean of Academic Support, Courier representatives, Daniela Rueda - Hands Across California, Simon Fraser, Associate Chief Justice of Supreme Council; John Lindeman, Classified Senate.

### **III. APPROVAL OF MARCH 28, 2011 MINUTES:**

Motion to accept the Minutes for March 28, 2011 made by Ahni Dodge and seconded by Tom Neiderer, Vote: Ayes: majority. Abstentions: one

President Martinez said a motion was made at the last meeting by the Senate on the proposed Vice Presidents positions with intent of expressing concerns to be brought to the Board of Trustees. This topic was not agendized and, no motion and no vote should have been permitted. (see page seven of Minutes). A resource handout was provided listing Brown Act Do's and Don'ts for the Academic Senate board members. Exception: 1. that the need for immediate action was discovered after the agenda was posted and 2. A vote of two-thirds of all members (not just those present) or unanimous, if less than two-thirds of members are present.

#### Discussion/Comments

The Senate vote was not unanimous.

A straw vote/poll is not an official item.

Senate Parliamentarian Mark Dodge said abstentions are not usually counted.

The Senate Board was not clear on specific Brown Act Rules in regards to this matter and proceeded to the best of their knowledge.

Mr. Fraser suggested a review of Government Code 54950 would illuminate requirements of requirements for motions and agendized or non-agendized motions.

#### **IV. PUBLIC COMMENT:**

Daniela Rueda, student representative for Hands Across California, said the event is scheduled for Sunday, April 17, at 2pm. Faculty, staff, and students are encouraged to participate. Fliers have been distributed to faculty. An online resource for additional event and route information is: [handsacrosscalifornia.org](http://handsacrosscalifornia.org).

#### **V. STANDING, AD HOC, CAMPUS-WIDE COMMITTEE REPORTS**

1. Ad Hoc Committee on the Student Transfer Reform Act – Armando Duran  
Mr. Duran gave a follow-up to his March 28 Senate presentation about new transfer degrees. He asked for approval of modifications to Policy 4060 to accommodate new language which allows for PCC to offer new majors for transfer titled the AA-T and the AS-T.

A handout of the proposed Policy 4060 on page 3 of 6, shows language in red creating the new degrees: AA degree for transfer (AA-T) and the AS degree for transfer (AS-T) is “basically Senate Bill 1440 here at PCC”. This change has been approved by the Curriculum and Instruction Committee. Doug Haines gave a presentation on behalf of the deans suggesting new wording for the section on the Certificate of Achievement for Policy 4060 which reads:

“For issuance of a Certificate of Achievement a student must submit an application to the appropriate division office. Students must complete all required courses for a particular Certificate of Achievement with a C or better grade. The division dean verifies completion and notifies the Records Office so the area of certificate can be recorded on the student’s permanent academic record. Ideally, a majority of the units required for a particular Certificate of Achievement program in the catalog should be completed at Pasadena City College. However, at the discretion of the Division Dean, certificates may be awarded based on accreditation requirements or other local considerations.”

#### Comments:

The Deans have researched information from other local community colleges. Students should automatically receive certificates without having to apply. Implementation of an automatic tracking program at PCC is being worked on. PCC does not currently have a system to identify students who qualify for certificates. Verifying certificate requests includes review of appropriate courses from the outside. Students must “physically sign off” on their application before it is submitted to a dean. Certificate requests may be made at any time and the application form is accessible on the web. The application for certificate requests may be downloaded off the web.

The new degrees utilize or make use of IGETC or CSU Breadth (general education).

The proposed degrees were mandated through Senate Bill 1440 for all community colleges and they will be generally accepted by the CSU system. Clarification and guidelines for this process is being developed.

The proposed policy was developed to help students transfer more efficiently.

MOTION made by Tom Neiderer and seconded by James Aragon to adopt the changes to policy 4060. The Parliamentarian said the amendment to this policy should be voted on first.

MOTION made by Tom Neiderer and seconded by Patricia Lynn to modify the proposed Policy 4060 with the wording from the amendment. VOTE: Ayes: Unanimously approved.

MOTION made by Mark Dodge and seconded by Fred Keene to adopt Policy 4060 with the amendments. VOTE: Motion was unanimously approved.

2. Elections Committee Chair Pat Peach thanked all those who took part in the election process. Announcement of the 2011-2012 Academic Senate Board officers are:

	2011-2012 Officers	Number of Votes
President	Edward Martinez	127
VP	Dustin Hanvey	118
Secretary	Martha Bonilla	115
Treasurer	Dan Haley	81

Simonetta May (nominee for Treasurer) received 50 votes.

Pat Peach thanked Ms. May for her participation in the election process

## **VI. EXECUTIVE COMMITTEE RECOMMENDATIONS:**

1. Appoint Tom Berg and Susan Briggs as members of the Facilities Standing Committee. MOTION made by Tom Neiderer and seconded by Patricia Lynn to approve Item #1. VOTE: Motion was unanimously approved.

2. To Hiring Committee: VP-Administrative Services/Information Technology-Dustin Hanvey, Mark Sakata, Lauren Anderson

3. To Hiring Committee: VP-Student Services/Educational Services- Edward Martinez, Joe Futtner, Ahni A. Dodge

4. To Hiring Committee: VP-Human Resources/General Counsel—Cecile Davis Anderson, Patricia Lynn

President Martinez asked for Information Item 2 to be moved to the front of the agenda. No objections were received.

## **Discussion Items 2, 3, 4 – Item 2:**

President Martinez reported the Board of Trustees voted to go forward with the Vice Presidents' (VP) search because of the need for these positions to be filled in a timely manner and to correct instability within the higher levels of the administration. Student Trustee Nolan Pack described this forthcoming change as ambiguous in the proposed downsizing of administration. The Board voted 6 to 1 in favor of the VP positions. Trustee Jeanette Mann was in opposition.

Mr. Marheine said hiring senior administrators is not appropriate when sections are being cut. PCCFA is opposed to the proposed VP positions in principle. Because of uncertainty with the state budget, Mr. Marheine urged the Senate to join PCCFA in supporting a "no hire" moratorium for the VP positions.

Dr. Rocha expressed his appreciation for dialogue and discussion of faculty concerns and said the Board is sensitive to student instruction, teaching, and learning. In support of accountability, Dr. Rocha asked for Senate support of the Board and the administration's opportunity to move forward in its search for qualified leaders. Dr. Rocha said today's agenda should have referenced that the VP Hiring Committees are "Board authorized." This information needs to be relayed to all faculty by the Senate representatives to their respective divisions. The VP salaries are in line with the budget and would attract top administrators. In reference to the budget: an additional \$1 million will be set aside for innovation/faculty support. Administration is committed to the 75/25 law and no firm decisions have yet been made to reduce sections. The biggest budget reductions will be to administration and staff. The Budget Committee, but not staff, supports a reduction of approximately nine full-time administrative positions (dean-level administrators) with a streamline reduction of approximately \$1.5 million.

The Enrollment Management Committee was not directed by the President to cut 300 sections, but to "make a contingency plan" for cutting 300 sections if the need arose. No decision will be made until there is receipt of clear figures from the State's adopted budget. There is no contingency plan for next summer as a result of the costs for maintaining the next winter intersession.

The Senate Executive Committee agrees by a consensus that this matter needs to move forward. One more individual is being sought to serve on the Hiring Committee for Recommendation No. 4.

MOTION approving Senate Recommendations 2, 3, 4 made by Martha Bonilla and seconded by Yolanda McKay

VOTE: Ayes: Majority No: 2 Abstentions: 2

Dr. Rocha suggested a motion on Items 2, 3, 4 should be agendaized for the next Senate meeting, allowing administration to be prepared to present cost benefit analysis of streamlining information and consultation with division faculty with an opportunity for interested parties to come and speak.

In context of mutual agreement and consultation, and following Brown Act procedures, the Senate could proceed forward at this time with a motion. Mr. Marheine added that moving forward would not alleviate VP hiring concerns.

Due to economic factors, a restatement of the motion was asked for.

President Martinez recommended agendizing this topic for the next Senate meeting and for division colleagues to be consulted and strategized as to the best move forward.

Pat Peach recommended the agenda be specific in regards to use of the terms “hiring” and/or “search committees”.

Comment was received that the Senate Board needs be very clear of its stand on each item. It is possible for a motion to be passed this date and reviewed for reconsideration at a later meeting.

**MOTION** made by Martha Bonilla and seconded by Yolanda McKay that:

The Academic Senate register Senate reservations about moving forward in hiring Vice Presidents until we can establish the cost benefit ratio and its effects on academic and pedagogical issues at Pasadena City College.

Administration will be prepared to openly discuss budget, cost benefit ratio, cost analysis and the administration streamlining at the next Senate meeting. Division faculty will be informed by their senate representatives as to the faculty positions.

Concerns

Who the proposed motion will be registered with?

Should discussion limits be adhered to. President Martinez said adequate discussion time is needed for this matter. It was the consensus of the Senate Board to end this discussion

**VOTE ON MOTION:** Ayes: 8 Nos: 6 Abstentions: 5

**Sent to Committee:** None

## **VII. REPORTS FROM EXECUTIVE COMMITTEE**

### **R-1 President's Report/Update:**

Board of Trustees:

A local firm has been hired to upgrade our Santa Rosa legacy computer system and to provide immediate repairs. Information was given providing specific dates, a plan of action, and a lead administrator.

The U building will be vacated by the end of the summer session.

Nursing and Radiology Technology will move to CEC facilities; Student Health Center will move to the C or D Building; and Natural Sciences will move to temporary buildings in Parking Lot #5.

**R-2    Vice-President's Report:** Dr. Patricia Lynn stated the Classified Senate has established a student scholarship fund. They will be holding a fundraiser on May 1st between 10am and 4pm at CEC in conjunction with Goodwill Industries. Acceptable donations are being sought. \$1500 will be donated by Goodwill for filling up a trailer with donated good. \$900 will be donated for filling up large, bulky-item trailers.

**R-3    Secretary's Report:** No report.

**R-4    Treasurer's Report** Dr. Dustin Hanvey gave the following financial report:  
Credit Union Accounts:  
Checking: \$2,977, Savings: \$12,167, Scholarship: \$9,815.64  
Foundation:  
Permanently Restricted Fund: \$187,958.44 (\$195,790 - \$7831.60)  
Temporarily Restricted Fund: \$7,832

**VIII. INFORMATION ITEMS:** The following items will be discussed, with possible action to follow.

1. Disaster Relief Fund – Pat Peach has conducted research into the Senate giving a relief donation for earthquake relief efforts in Japan. The Red Cross is highly recommended through the Navigator Rating system. The Committee recommends making a donation of \$500 out of current disaster relief fund along with \$300 from Senate Treasury for a total of \$800 to the Japan relief effort and for \$200-\$300 to be set aside for relief for the ongoing effort in Haiti. This leaves enough money in the account to maintain its viability. Ms. Peach will follow up on Foundation account costs and fees.

**MOTION** made by Dr. Lynn and seconded by Tom Neiderer to give \$500 from the Disaster Relief fund to the Red Cross for Japan relief. Vote: Unanimously approved.

2. Proposed Vice Presidential positions and vacancies – See page 5.

3. Kinesiology Division update was presented by Senate Representative, Coach Terry Stoddard. (handout provided)  
Beverly Tate has resigned as Dean effective March 1, 2011.  
Dr. Rocha will not replace this position for now, but instead is considering absorbing the curriculum that was not cut into other divisions on campus. A planning committee of division faculty has been formed to help with this transition.  
Dr. Jacobs met with the planning committee.  
The committee has since organized its vision and duties.

## **STANDING INFORMATION ITEMS**

S1-1: PCCFA REPORT: Roger Marheine has attended CCCI meetings.

Modesto Community College is scheduled to cut 12 instructional programs along with the loss of FT faculty positions. The June Tax proposal has failed in the legislature. People are looking at those corporations who have not paid their fair share. Broader discussion and analysis appear to be needed to correct inequities of taxation. We must be careful in not caving in to misguided pressure. It is rumored that CALSTRS will face drastic cuts within the next 40 years. Fifty-seven percent of public employees favor lowering their own pensions. The average pension is \$49,000 a year with a work history of 27 years. If pension laws change, it would affect the new hires.

S1-2: FACCC REPORT: None

S1-3: ADJUNCT FACULTY REPORT: None.

## **IX. ANNOUNCEMENTS**

1. ASCCC Plenary Session – April 14-15, 2011, San Francisco, CA: Dustin & Edward
2. Hands Across California – Sunday, April 17, 2011 Info at [HandsAcrossCalifornia.org](http://HandsAcrossCalifornia.org)

MOTION to adjourn made by Mark Dodge and seconded by Tom Neiderer.

Next Senate Board Meeting: Monday, May 2, 2011