

December 6, 2010

OFFICERS AND MEMBERS PRESENT

ACADEMIC SENATE PRESIDENT	EDWARD MARTINEZ
VICE PRESIDENT	PATRICIA LYNN
SECRETARY	AHNI ARMSTRONG
TREASURER	DUSTIN HANVEY
ADJUNCT FACULTY	MARK DODGE
COMMUNITY EDUCATION CENTER	NADEGE WILLIAMS
ENGINEERING	SOLOMON DAVILA
ENGLISH	ROBERT OVENTILE
ENGLISH	ROGER MARHEINE
HEALTH SCIENCES	TOM NEIDERER
HEALTH SCIENCES	LEE HASSIJA
LANGUAGES	ANDRZEJ BORJARCZAK
LIBRARY	DAN HALEY
MATHEMATICS	PAT PEACH
MATHEMATICS	FRED KEENE
NATURAL SCIENCES	JOE CONNER
PERFORMING AND COMMUNICATION ARTS	TAD CARPENTER
SPECIAL SERVICES	JO BUCZKO
VISUAL ARTS AND MEDIA STUDIES	YOLANDA MCKAY

OFFICERS AND MEMBERS ABSENT

BUSINESS & COMPUTER TECHNOLOGY	SHELLEY GASKIN
BUSINESS & COMPUTER TECHNOLOGY	SONIA WURST
COUNSELING	JAMES ARAGON
ENGLISH	DIANA FRANCISCO
HEALTH SCIENCES	LORI GAGLIARDI
KINESIOLOGY, HEALTH & ATHLETICS	GRACE APIAFI (Alt)
LANGUAGES	LOKNATH PERSAUD
PERFORMING AND COMMUNICATION ARTS	RITA GONZALES
SOCIAL SCIENCES	LINDA HANDELMAN
SOCIAL SCIENCES	DAVE URANGA
SOCIAL SCIENCES	DAVE MCCABE

GUESTS AND VISITORS

SUPERINTENDENT/PRESIDENT	MARK ROCHA
VICE PRESIDENT, INSTRUCTOR	JACKIE JACOBS
INTERIM VICE PRESIDENT STUDENT & LEARNING SERVICES	STUART WILCOX
INTERIM DEAN, EDUCATIONAL SERVICES	ROBERT MILLER
AD HOC COMMITTEE ON THE STUDENT TRANSFER REFORM ACT (SB1440)	ARMANDO DURAN
DISTANCE EDUCATION COMMITTEE	KRISTA GOGUEN
PCCFA	ROGER MARHEINE MARTHA BONILLA
CLASSIFIED SENATE STUDENTS/GUESTS	JOHN LINDEMANN BRIAN TRAVIS HUMBERTO ORTIZ ALI OLIGNY

I. CALL TO ORDER – 3:05 PM

II. PLEDGE OF ALLEGIANCE led by Ahni Armstrong.

Introductions: Dr. Mark Rocha, John Lindemann, Robert Miller, and Student/Guests

III. APPROVAL OF NOVEMBER 8, 2010 MINUTES:

Motion to approve the November 22, 2010 minutes made by Tom Neiderer and seconded by Fred Keene. Vote: Motion unanimously passed.

IV. PUBLIC COMMENT:

Student Comments: Student Guests Brian Travis, Humberto Ortiz, Ali Oligny, and Francisco Luna passionately addressed the following concerns about class sections and information they have heard or obtained on campus. Handouts were provided. Concern was expressed that: 700 sections will be cut next fall, campus “reserves” should be accessed to fund additional sections, smaller class sizes are needed, and there are too many students with too many units. Many students are at PCC longer because of a need for additional basic skills classes, and they are working or have changed majors several times. There is a lack of outreach from the Associated Students to the students at large and a lack of transparency with the administration. A student protest will be held at 12PM, December 7, in front of the C Building.

Response From Dr. Rocha: PCC’s mission of student access and success is aligned with the Education Master Plan. At a cost of \$15 million, 587 additional sections have been added and class size has markedly decreased. Two thousand students are currently enrolled without state compensation. Transparency has been widened. The newly approved Senate Bill 1440 mandates a requirement (not optional) for community colleges to develop associate transfer degrees of no more than 60 units that would guarantee the students, under these transfer programs, CSU admission. Students may still petition to other CSUs.

Funds have been “ticketed” for urgent needs including: \$50 million from the Measure P bond tax for facilities and facilities construction, and \$22 million in capital outlay funds for rehabilitation, facilities projects, and technology upgrades. PCC will face a \$5 million mid-year State budget cut with more to follow; 700 class sections will not be cut in the fall. Class size is not determined by the President, but through the Enrollment Management Committee. Dr. Rocha said he has consistently fought for the rights of vulnerable students and basic skills students in the State of California. Dr. Rocha requested a meeting with the students after Tuesday’s protest and said he will meet with any student who makes an appointment.

Negotiations:

Dr. Rocha said that both he and Mr. Marheine have been involved in confidential negotiation meetings. Confidential elements of the negotiations are now common knowledge. Dr. Rocha has not personally heard from PCCFA in the form of a “response” since November 10th. Because of pending budget cuts, there is a need to come to a mutual agreement on the proposal which has been “sun shined.” An important element of negotiations is an early retirement incentive along with a comprehensive package of other items. Other bargaining units are also waiting to hear of the outcome of the response. No ultimatums have been made.

Mr. Roger Marheine said PCCFA is not in agreement with the current use of campus funds. There have been no scheduled negotiation meetings dates since the last meeting. PCCFA is not stalling and is willing to negotiate. The next meeting will be December 10th. The District has not submitted their responses. There is no PCCFA stand on the District’s proposal. Requested information about the cost of hiring a lead negotiator has not been provided. Deliberation on counter-proposals is expected at the next meeting. Mr. Marheine said this is an exciting time for shared governance which should include adjunct faculty, full-time faculty, classified staff, and students. Unit interests mainly support full-time faculty. Mr. Marheine thanked Dr. Rocha for introducing a variety of topics and for being willing to listen.

V. STANDING, AD HOC, CAMPUS-WIDE COMMITTEE REPORTS

1. Curriculum and Instruction Committee: Chairperson Carrie Starbird gave an update on the following matters. The committee has reviewed 159 items with 111 being brought to “full committee.” Thirty-eight items did not have to go through the sub-committee review. Nineteen out of 21 AA majors or areas of emphasis have had SLOs written.

Thirty-seven new courses across the disciplines have been approved. Six new courses have been adopted in the new Environmental Sciences discipline - created last year. One new course has been added to Mathematics – Math 141, an alternative course to Math 131, which will satisfy the AS degree math/quantitative requirement. Twelve new parent education courses have been added at CEC. Development of the SLOs is a big step forward to meet accreditation requirements. Mrs. Starbird was commended for her

hard work on the committee and congratulated on the announcement that she is a “mother-to-be!”

Joe Futtner will return as committee chair in the spring.

2. Ad Hoc Committee on the Student Transfer Achievement Reform Act (SB1440). Chairperson Armando Duran provided a committee handout outlining the purpose of the STAR Committee as provided for in Senate Bill 1440. The handout reads in part: “There is an on-going discussion regarding the naming of the degrees for transfer. It was recognized early on that the degree naming will need to be standardized to avoid confusion between colleges and the CSU, and the possibility of misleading students. If any additional SB 1440 questions come up, please contact me, or sb1440questions@acccco.edu, Bob Quinn, Chancellor’s Office.”

SB1440 majors require a maximum of 60 transfer units. These units would also be accepted from other community colleges and from out-of-state schools. Most universities will not approve more than 70 transferable units. A university will generally take the general education courses and major requirements. Other courses would be viewed as electives. An associate degree needs to be developed for transfer to four-year universities with intent to minimize amount of units taken at community colleges. Some majors do not require so many units. SB1440 was made law this past summer. Admission will be guaranteed to “local” CSU schools. It appears that CSULA and CSUN will be considered “local” schools. Transfer to other CSUs would remain as options for interested students.

Newly developed transfer majors include Math, Geology, Communications Studies, Psychology; Criminal Justice and Sociology will be available soon. Armando Duran may be contacted to participate in the development of these majors. A revision to Policy 4060 is anticipated by the end of the winter for presentation to the C & I Committee. Committee meetings are held once a week on Tuesdays, 12:30pm – 2:00 pm. Committee information will be forwarded to the various divisions for review and feedback. Mr. Duran said the Chancellor’s office has websites that provide an opportunity for feedback.

3. Distance Education Committee: Krista Goguen presented Recommendation 117 asking for institutional, faculty, and student support for Distance Education and asked for a vote of approval. MOTION for approval made by Patricia Lynn and seconded by Tom Neiderer. Vote: Unanimously approved.

4. Faculty Rank Committee: On behalf of Ted James, Jo Buczko presented the Committee recommendations for faculty change of rank for fall 2010 (handout provided). MOTION made by Patricia Lynn and seconded by Pat Peach. VOTE: Motion unanimously approved.

5. Educational Policies Committee: Policy #4025: Chairperson Ahni Armstrong explained that a proposed unpaid, sequential wait list was reviewed and discussed at

the last Senate meeting. The title of Policy 4025 is: *Enrollment and Attendance in Classes*.

The wait list "cut off" time would be the Saturday before school starts. The proposed wait list is described as 10 to 30% or more, according to each division's preference. MOTION approving revised Policy 4025 was made by Mark Dodge and seconded by Dustin Hanvey. Vote: Motion passed unanimously.

VI. EXECUTIVE COMMITTEE RECOMMENDATIONS:

1. Appoint Keith Oberlander and Richard Wheeler to the Facilities Services hiring committee. Motion made by Mark Dodge and seconded by Fred Keene to approve Recommendation #1. Vote: Motion approved unanimously.

2. Establish a list of faculty volunteers for assignment to various hiring committees. This would be a "generic list". Names of volunteers can be sent to Edward Martinez by phone or e-mail.

MOTION of approval made by Roger Marheine and seconded by Vice President Lynn to approve Recommendation #2.

Discussion/Comments:

- This list will not be for faculty hiring committees.
- Volunteers could be asked to serve on non-faculty hiring committees.
- Information from today's meetings should be shared with faculty in the various divisions.
- Volunteers/nominees should be full-time tenured or tenure track faculty.

VOTE on The Motion: Motion unanimously approved.

3. Establish the Academic Senate Faculty Hiring Priorities Committee – to consist of the Senate Executive Committee and volunteers from the Senate Board with a maximum of 10 faculty members.

- The committee would set priorities for hiring faculty over the next 2-3 years.
- A maximum number of 10 faculty members is suggested to keep the committee from becoming too large.
- The committee would provide an avenue for open discussion and faculty input in developing hiring priorities aligned with the Educational Master Plan.
- The Board of Trustees will make the final decision on hiring priorities.
- The committee would make recommendations on 1) proposed "slots" and 2) make proposed changes to the faculty hiring policy.
- The proposed committee would develop criteria based on the Educational Master Plan to determine ranking requests. It is not a hiring committee.
- The Committee will begin work in the winter. Completion would be anticipated by March or April.

- Volunteer names may be submitted to Edward Martinez.

MOTION made to approve Recommendation #3 made by Joe Conner and seconded by Fred Keene. Vote: Unanimously approved.

Sent to Committee: None

UPDATE: Educational Master Plan: Project 90 and Beyond: Presenter: Bob Miller
The Board of Trustees is expected to approve the Educational Master Plan at its December 8 meeting.

Highlights:

- Proud Past, Global Future
- Mission: Student Learning and Success
- Vision: Our Global Future
- Participation (faculty, staff, students, local and state communities)
- Signature Goals
- Mission Critical Priorities and Strategies
- Project 90 Action Plan
- Words from the Community...

The proposed Educational Master Plan is on PCC's website and is 200+ pages.
The EMP Table of Contents includes the following items:

- Introduction
- Planning Framework,
- Planning Environment
- Growth Projections
- Program Assessment
- Program Service Delivery
- Plan Implementation
- Intent: Major decisions will be tied to Education Master Plan Document. An online summary of the Plan will be available Thursday, December 9. Once completed, a full report will be posted in January. Bob Miller has a few "hard copies."

VII. REPORTS FROM EXECUTIVE COMMITTEE

R-1 President's Report/Update: Mr. Martinez said the Educational Master Plan was presented and discussed at the last Board of Trustees' meeting, with action to be taken at the December 8 meeting. Discussion was received on the assessment, role, and function of the College Coordinating Council. Reassessment would be in alignment with accreditation standards to reviewing the effectiveness of shared governance on campus. The restructuring of college wide committees would better reflect faculty, classified, and student participation.

President Martinez thanked and commended Dr. Joe Conner for his work on the Senate's Fundraising Committee. Mr. Martinez received word from Dr. Rocha and

notified Dr. Conner that the campus would not be going forward with the A+ Campaign because of a need to raise revenues in a systemic and streamlined fashion through the efforts of the PCC Foundation.

R-2 Vice-President's Report:

Dr. Patricia Lynn wished all a happy and healthy holiday season.

R-3 Secretary's Report: No report.

R-4 Treasurer's Report Dustin Harvey reported the following:

Credit Union Accounts: Checking: \$4,114; Savings \$7,636; Scholarship: \$9,709

Foundation Accounts:	Permanently Restricted: \$130,000
	Temporarily Restricted: <u>\$49,658</u>
	Total: \$179,658.00

VIII. INFORMATION ITEMS: The following items will be discussed, with possible action to follow.

STANDING INFORMATION ITEMS

S1-1: PCCFA REPORT: Handouts were provided.

1) Discussion of Class Size Limits and

Rationale: See Handout Description

Proposal: For the Academic Senate to determine the pedagogically appropriate class size limit for the courses taught within each department, with faculty senators initiating the discussions within their respective divisions. ...Should large group instruction be appropriate, the instructors may wish to suggest which courses and how many sections of a particular course should be taught as LGI.

2) Sample Table to Chart Closing Numbers (Sample was for English Division)

Discussion:

President Martinez said that this is the beginning of a broad discussion.

The Academic Senate and the PCCFA will pursue class size limits further.

Faculty input is being gathered.

Students should be contacted for input as well.

S1-2: FACCC REPORT: included in PCCFA report above.

S1-3: ADJUNCT FACULTY REPORT: No report.

IX. ANNOUNCEMENTS

1. President's Holiday Reception: Thursday, December 9, 2010, 6pm, Creveling Lounge.

2. Management Association Holiday Reception – Wednesday, December 8, 2010, 9-11 am Creveling.

3. Fall Semester Grades are due by Tuesday, January 11, 2011.

X. Adjournment: MOTION to adjourn made by Mark Dodge.

Next Senate Board Meeting: Monday, February 28, 2011