

November 8, 2010

OFFICERS AND MEMBERS PRESENT

ACADEMIC SENATE PRESIDENT	EDWARD MARTINEZ
VICE PRESIDENT	PATRICIA LYNN
SECRETARY	AHNI ARMSTRONG
TREASURER	DUSTIN HANVEY
ADJUNCT FACULTY	MARK DODGE
COMMUNITY EDUCATION CENTER	NADEGE WILLIAMS
COUNSELING	JAMES ARAGON
ENGINEERING	SOLOMON DAVILA
ENGLISH	ROBERT OVENTILE
ENGLISH	DIANA FRANCISCO
ENGLISH	ROGER MARHEINE
HEALTH SCIENCES	TOM NEIDERER
LANGUAGES	ANDRZEJ BORJARCZAK
LANGUAGES	LOKNATH PERSAUD
LIBRARY	DAN HALEY
MATHEMATICS	PAT PEACH
MATHEMATICS	FRED KEENE
PERFORMING AND COMMUNICATION ARTS	TAD CARPENTER
SOCIAL SCIENCES	LINDA HANDELMAN
SOCIAL SCIENCES	DAVE URANGA
SPECIAL SERVICES	JO BUCZKO

OFFICERS AND MEMBERS ABSENT

BUSINESS & COMPUTER TECHNOLOGY	SHELLEY GASKIN
BUSINESS & COMPUTER TECHNOLOGY	SONIA WURST
HEALTH SCIENCES	LORI GAGLIARDI
HEALTH SCIENCES	LEE HASSIJA
KINESIOLOGY, HEALTH & ATHLETICS	GRACE APIAFI (Alt)
NATURAL SCIENCES	JOE CONNER
PERFORMING AND COMMUNICATION ARTS	RITA GONZALES
SOCIAL SCIENCES	DAVE MCCABE
VISUAL ARTS AND MEDIA STUDIES	YOLANDA MCKAY

GUESTS AND VISITORS

PRESIDENT, SUPERINTENDENT	MARK ROCHA
VICE PRESIDENT, INSTRUCTION	JACKIE JACOBS
DISTANCE EDUCATION COMMITTEE	KRISTA GOGUEN
EDUCATIONAL POLICIES COMMITTEE	AHNI ARMSTRONG
PCCFA	ROGER MARHEINE MARTHA BONILLA

I. CALL TO ORDER – 3:10 PM

II. PLEDGE OF ALLEGIANCE led by Academic Senate Vice President Patricia Lynn.
INTRODUCTIONS: Dr. Mark Rocha, John Lindemann and Krista Goguen

III. APPROVAL OF OCTOBER 25, 2010 MINUTES:

Motion to approve the October 25, 2010 minutes was made by Fred Keene and seconded by Patricia Lynn. Vote: Motion passed with a majority vote and one abstention.

IV. PUBLIC COMMENT: President Martinez said 10 minute time limits have been and will continue to be used for Information Items to allow for better control of the Senate's meeting time. The timekeeper will be Senate Vice President, Patricia Lynn. A motion to extend discussion time may be made on discussion items extending past 10 minutes.

Social Sciences Division representative, Linda Handelman asked when the Senate would receive information about enforcement of PCC's Smoking Policy. Dr. Rocha is currently looking into this matter. It is anticipated that the Senate will be able to present clarification on this matter in the near future.

V. STANDING, AD HOC, CAMPUS-WIDE COMMITTEE REPORTS

1. Ad Hoc Title 5 Committee – Policy #4062, Philosophy and Criteria for Associate Degree. This Policy was approved last spring. Request was made for an addition of the 4th paragraph on page 1, which talks about the incorporation of sustainability across the curriculum.

MOTION #1 made by Andrzej Bojarczak and seconded by Loknath Persaud that the word "linguistics" be incorporated on page 3 of 4 in last sentence of Section 2., a., (2) – Social and Behavioral Sciences and in the last sentence of section 2., a., (3) – Humanities.

MOTION #2 to approve Policy 4062 as presented was made by Ahni Armstrong and seconded by Tom Neiderer.

VOTE on MOTON #2: Ayes: Unanimously approved.

Motion #2 Discussion & Comments

The addition of linguistics would not require catalog changes for Associate degrees or transfer requirements.

The proposed recommendations would:

Require catalog changes.

Reflect PCC's current practice of listing Linguistics under both Social Sciences and Humanities.

We have to rely on Title 5 to guide Associate Degree patterns and other areas.

Concern was expressed that Philosophy courses are not listed and should be listed under Social Sciences, to avoid being listed in other areas. President Martinez said it would be up to the C & I Committee to move Philosophy courses into the appropriate categories.

Dr. Rocha said the issue of organizational/departamental/divisional homes is important but is a separate organizational structure issue from the proposed policy, which is academic in nature, and would provide the basis for awarding general education credits.

VOTE ON MOTION #1: Ayes: Majority vote. Abstention(s): one.

V. EXECUTIVE COMMITTEE RECOMMENDATIONS:

1. Appoint Debra Bird to the Distance Education Committee.
2. Appoint Lori Gagliardi, Patricia D'Orange-Martin, Linda Hintzman, Ricardo Castillo, Tamika Alexander, Janis Dwyer and Ana Ogaz to the Ad Hoc Committee on the Student Transfer Achievement Reform Act (SB1440).

MOTION approving Items 1 and 2 made by Mark Dodge and seconded by David Uranga.

Discussion

The STAR (Student Transfer Achievement Reform Act) Committee will work on how policy 4060, which governs our current associate degrees, and how they can be changed. Also, they will incorporate the new proposed degrees and develop additional transferable degrees to be in compliance with SB1440.

Clear guidelines from the Chancellor's Office have not yet been provided.

Proposed models will be discussed at the upcoming state Academic Senate Fall Plenary Session.

More faculty participation is needed on the STAR Committee. If you would like to join, contact President Martinez at 7952 or Committee Chair, Armando Duran at Ext. 7148.

VOTE ON MOTION: Ayes: Unanimously approved.

Sent to Committee: None

VII. REPORTS FROM EXECUTIVE COMMITTEE

R-1 President's Report/Update

President Martinez provided a letter (handout) from Jack Scott, which was sent to all California Academic Senate presidents as a reminder of priorities in class scheduling. President Martinez asked the Senate Board to share the following information within their disciplines. It is the desire of the Legislature and the recommendation of the Chancellor's Office that course-offering reductions be in areas of basic skills, work force training (CTE) and transfers. There are greater implications for some divisions than others. For example; Kinesiology has certain PE and Dance courses; also certain courses in the music discipline. The percentage numbers for the courses that would be affected is not known. The C & I Committee has been trained to recognize what constitutes stand-alone courses, which are not tied to a certificate or transfer degree. The Senate Board was urged to discuss this matter with their C & I representatives.

President Martinez attended a local conference at Cal Poly Pomona on developing the coordination of technology plans, Title 5 grants, Basic Skills Initiative and SASI (Student Access and Success Initiative) issues. This meeting was the first of an on-going discussion. Bob Miller said there was discussion on bringing in more leaders from various campus areas to work on plans for implementation of the Educational Master Plan and for reaching the student success achievement target on the Project 90 Grid. ***Mr. Miller suggested that President Martinez send to the Senate Board an information chart which was provided at this meeting.***

President Martinez said the Institutional Effectiveness Committee has been approved by the Board of Trustees and is now in place. Its first organization meeting will be Tuesday, November 9th, to address future meeting times; clarify the committee's duties and mission; and review various campus programs; followed by recommendations.

The Senate Executive Committee attended an Area C Meeting last week. Area C basically consists of community colleges from the middle of the state through Los Angeles County. It reviewed matters in preparation for the state Academic Senate Plenary Session to be held later this week. There have been concerns about the value of transfer degrees and their coordination with the Cal State schools. There is a great deal of contention and discussion about SB1440. This weekend the Executive Committee will be attending the State Academic Senate Plenary Session and will keep the Senate Board informed about the SB1440 process.

Concerns Received about the ASCCC Fall Session Resolutions

Page 2: Roger Marheine and others expressed concern with the passage of resolution 6.0, 6.01 F10 :Overhaul Financial Aid. President Martinez said he is the designated voter for our Senate at the Fall Session. He said the resolution is very vague but would vote against it based on feedback received from today's meeting.

Pg. 13 20.01 F10 is listed twice on this page for two different resolutions.

Admissions Priorities and Practices Regarding Nonresident Applicants

Los Angeles Valley College, Educational Policies Committee

Prioritization of Resident Students

Foothill College, Executive Committee

Concern was received from Roger Marheine that the State Academic Senate should not be involved in closing off access to students at the community colleges. President Martinez said the two resolutions are proposed from colleges that do not have sizeable F1 student populations. The positions for these two resolutions will be explained at the Plenary Session. Opinions and Objections to these two resolutions may be forwarded to President Martinez to be taken under consideration before voting.

An electronic link of the appendices to the Fall Session Resolution Handout will be sent to all the Board members from the Senate office.

Diana Francisco said SB1440 could be viewed as following political trends and not seen as being sensitive to various ethnic and demographic populations and is there a resource noting this sensitivity as well as other concerns. Mr. Martinez said he did not know of a central clearinghouse or website resource information noting concerns and/or questions about the effect of SB1440 on AA degrees.

Mr. Martinez said he could be glad to forward to the Senate SB1440 information that is not "clearly subjective in one way or another" to the Board members.

November 3, 2010 Board of Trustees Meeting

The CCLC (California Community College League) will meet in Pasadena on November 18. Linda Magee may be contacted by those interested in attending. The CCLC is a league of administrators, faculty and staff participants.

The accrediting body (ACCJC) is scheduled to visit PCC for a regularly scheduled follow-up visit on November 17th. The Executive Committee is preparing for this meeting.

Handouts:

A New Doctoral Degree program is being offered at Cal State Northridge and is designed to create a network of leaders committed to leading profound change and improved student achievement in urban settings: 1) designed for working professionals; 2) a cohort program for community college leaders; 3) preparation for advanced-level leadership; 4) mentoring by experienced faculty and administrators in the field; and 5) fostering research-based best practice to improve student achievement. Senate representatives were asked to post this information in their divisions.

Retirement Celebration Invitation from Ellen Lignons.

Date: Friday, December 3, 2010: From 2PM-5PM, Creveling Lounge
RSVP to 626-585-7301.

R-2 Vice-President's Report: Vice President Patricia Lynn attended the Area C meeting and participated in various discussions. She will be attending the State Fall Plenary Session. She reminded the Senate that fall semester grades are due Tuesday, January 11, 2011. Getting them in sooner would be greatly appreciated. Dr. Lynn is regularly attending the Classified Senate Board meetings, and she attended their wonderful Halloween festivities. They will also be establishing a scholarship fund with the Credit Union, similar to the Academic Senate's Credit Union scholarship fund.

R-3 Secretary's Report: Secretary Ahni Armstrong said the Academic Integrity Policy is being finalized. Cheating on a test could cause a student to receive a 0 or an F. A grade of Not-Passing (NP) would be added for students taking the class credit/no credit.

Unpaid Student Wait List

Planned by administration for spring 2011, There will be an unpaid wait list of 30 students for PCC classes. This has not been done before. Students on the wait list would be informed when they were added to the class, receive a code, and have 24 hours to pay their fees. Further additions would be made by going "straight down the list." Students would be able to check their place on the list.

Faculty will have right to add who they want to add.

Comments and Concerns:

Details on having a paid wait list are being worked out.

Faculty have the right to add who they want , to their class.

Wait List Transition: The appropriate way to add a course would be for students to be put on the waiting list rather than use the traditional "crash" method which has been a tradition on the PCC campus, but is not working well.

A wait list would not prevent these students from coming to class the first few days in hopes of being added on and receiving important lecture information which instructors provide their new students.

A wait list of 30 is too large and could result in overcrowding of classrooms that could threaten the safety of the classroom and even result in Fire Marshall violations. Not all classes could handle a wait list of 30.

Recommended that having a smaller wait list (3 – 10) would be more manageable.

There should be an analysis of division classes and anticipated class size as well as anticipated number of students adding on.

Dr. Jacobs said administration and faculty will work on this process as it evolves. A wait list would be established before the first day of class. Once added, the student would

immediately be notified that day to enroll within 24 hours. Faculty will have access to a wait list roster.

Future comments and concerns may be forwarded directly to Sabah Alquaddoommi, Dr. Jackie Jacobs, or committee chair Dr. Ahni Armstrong.

The Instructional Dean Committee will be meeting with Dr. Stuart Wilcox on Tuesday, November 9, to discuss this topic.

R-4 Treasurer's Report:

Dustin Hanvey provided copies of the resolutions to be voted on at the ASCCC Fall Plenary Session.

Treasury:

Credit Union: Checking: \$4176.93; Savings: \$8636

Total: \$12,812.93 Scholarship: 9709.48

Foundation: Permanently Restricted: \$130,000; Temporarily Restricted: \$31,585.15; : total \$161,585. General Fund: \$59.10

Ten, \$1,000 Senate scholarships were awarded for 2010.

VIII. INFORMATION ITEMS: The following items were discussed, with possible action to follow.

1. Distance Education Recommendations 115-119 Krista Goguen
Recommendations from the last Senate Board meeting were provided in edited versions of DE Recommendations 115a and 115b. Suggestion was received to substitute the word "distance" for online in 115a and that it would be helpful and appreciated for those involved in a grievance process to receive a phone call from the division dean if there is not an avenue to approach this process directly on campus. It was noted that not all online students live within PCC's District. Another form of communication that could be used would be the use of "Skype" communication.

Ms. Goguen said that item 3, on 115a, did not need to be included because this matter was resolved. The revised title on the grievance form would be referenced as the Student Dispute Form.

The Senate's job is not implementation but to approve an "acceptable approach" to the grievance and appeal process.

MOTION made by Tom Neiderer and seconded by Mark Dodge to approve DE Recommendation 115a. Vote: Ayes: Unanimously approved.

DE Recommendation 115B: Student Course Feedback Survey: Comments received from the Senate Board at its last meeting have been incorporated.

MOTION made by Mark Dodge and seconded by Roger Marheine to approve DE Recommendation 115B. Vote: Ayes: Unanimously approved.

DE Recommendation 116: Example Distance Education Faculty Evaluation Addendum.
MOTION to approve DE Recommendation 116 made by Fred Keene and seconded by Tom Neiderer.

Discussion and Comments:

This recommendation would be included in contractual negotiations.

Working on this matter would be a collaborative process and not one expected to be totally handled by the Union.

It is understood that some faculty do not teach their classes every semester.

Roger Marheine said instructors do not need to be evaluated out of a standard way.

VOTE on the MOTION: Ayes: Unanimously approved.

DE Recommendations 118 and 119 were presented (handout provided) for review and sharing within the various divisions by their Senate representatives. Once finalized by the Committee, DE Recommendation 117 will be presented.

DE Recommendation 118 is about continuing to have a DE web site that is updated, maintained, in full service and accessible.

DE Recommendation 119 relates to a learning management system for the campus.

3: Calendar Committee: Diana Francisco provided a handout for information and feedback. Ms. Francisco was asked to send this information to Judy in the Academic Senate Office for forwarding to all faculty.

Handout Information:

Page 1:

CESAR CHAVEZ Day: Preferred Day/Date: Friday, March 29 or Monday, April 1.

LINCOLN'S DAY: Preferred Day/date:

February: 8th (Friday); 11th (Monday) or 12th (Tuesday) *these first three happen during the week ending the Winter intersession*

or

15th (Friday) *the week ending the Winter intersession*

Choices: 4-day weekend at end of winter and beginning of spring or
Two, three-day weekends.

Page 2: Proposed List of PCC Holidays/Vacation Days for the 2012-2013 Year.

Notes: Lincoln Day (also known as President's Day).

Calendar Committee Representatives:

Academic Senate: Diana Francisco, Lydia McDonald, Angela Ceballos.

Faculty Association: Loknath Persaud.

President Martinez asked for Diana Francisco to provide an electronic version of the handout information to Judy in the Academic Senate office to forward to all faculty for discussion within their divisions.

A vote on this matter will be taken at the next Senate Board meeting.

Fred: on Lincoln's Day, for clarification, what day will President's Day be celebrated. Washington's Day is February 18. President's Day used to be called Washington's Day.

STANDING INFORMATION ITEMS

S1-1: PCCFA REPORT: Oct. 28 C337 – 12-1 . Martha Bonilla reported that negotiations entered the fourth session this past Friday. It is hoped that having new college leadership will result in substantive changes of style and content.

S1-2: FACCC REPORT: Roger Marheine presented see above.

Parity: Shocking numbers have been revealed in regards to larger salaries paid to adjunct instructors on the main campus as compared to smaller salaries of adjunct faculty on the CEC campus. The goal of the Faculty Association is parity and it is mandated by state law. PCC's parity number is 87.5%. Adjunct faculty is to be paid 87.5% of what FT faculty would make for that hour.

Parity is a concept and not just a number, which should include the areas of office hours, health care, and hire back rights.

Mr. Marheine attended a CCCI (Community Colleges Independent Unions) meeting on campus. Both President Martinez and Dustin Hanvey attended the lunch. A report will be forthcoming. Many administrators have been unnecessarily calling for pay cuts of staff and both FT and adjunct faculty, and furloughs, to boost their reserves. This type of budgeting has been fought off on the PCC campus.

Handout: The Weekly FACCC E-Mail Report: November 2010

The last page of this handout references the funding of districts according to success rates. A nationwide study shows this would be a discriminatory process.

No response has been provided from administration in regards to a "golden handshake." This is a time sensitive matter.

S1-3: ADJUNCT FACULTY REPORT: Mark Dodge: No report.

IX. ANNOUNCEMENTS

1. ASCCC Fall Plenary Session – November 11-13, Anaheim, CA. Senate officers will attend and will report to Senate what happens in regards to the Resolutions.

X. Adjournment. MOTION to adjourn made by Mark Dodge and seconded by Patricia Lynn at 4:49 PM.

Next Senate Board Meeting: Monday, November 22, 2010