

May 17, 2010

OFFICERS AND MEMBERS PRESENT

ACADEMIC SENATE PRESIDENT	JIM BICKLEY
VICE PRESIDENT	EDWARD MARTINEZ
SECRETARY	AHNI ARMSTRONG
TREASURER	PATRICIA LYNN
BUSINESS & COMPUTER TECHNOLOGY	SHELLEY GASKIN
COMMUNITY EDUCATION CENTER	SUSAN BRIGGS
COUNSELING	CECILE DAVIS ANDERSON
ENGLISH	DUSTIN HANVEY
ENGLISH	ROGER MARHEINE
LANGUAGES	PAULETTE KOUBEK
LANGUAGES	LOKNATH PERSAUD
KINESIOLOGY, HEALTH & ATHLETICS	JESSIE MOORE
LIBRARY	JUDY OHYE
MATHEMATICS	PAT PEACH
MATHEMATICS	FRED KEENE
PERFORMING AND COMMUNICATION ARTS	RITA GONZALES
SOCIAL SCIENCES	DEREK MILNE
SPECIAL SERVICES	JO BUCZKO
VISUAL ARTS AND MEDIA STUDIES	YOLANDA MCKAY

OFFICERS AND MEMBERS ABSENT

ADJUNCT FACULTY	MARK DODGE
BUSINESS & COMPUTER TECHNOLOGY	SONIA WURST
ENGINEERING	BERNARDINO RODRIGUEZ
ENGLISH	DIANA FRANCISCO
HEALTH SCIENCES	TOM NEIDERER
HEALTH SCIENCES	ANITA BOBICH
HEALTH SCIENCES	LEE HASSIJA
NATURAL SCIENCES	KERIN HUBER
NATURAL SCIENCES	TERRI BORMAN
PERFORMING AND COMMUNICATION ARTS	TAD CARPENTER
SOCIAL SCIENCES	DAVE MCCABE

GUESTS AND VISITORS

INTERIM DEAN, EDUCATIONAL SERVICES	ROBERT MILLER
DISTANCE EDUCATION COMMITTEE	SANDY HAYNES
NATURAL SCIENCES	DEBRA WOOD
ACADEMIC SUPPORT	CAROL ROBINSON
CLASSIFIED SENATE	DEBRA CANTARERO
FACCC Membership Director	BRYAN HA

I. CALL TO ORDER – 3:10 p.m.

II. PLEDGE OF ALLEGIANCE: Fred Keene

INTRODUCTIONS: FACCC, Bryan Ha, Membership and Advocacy Director, Dean Robert Miller, Dr. Carol Robinson and other presenting faculty

III. APPROVAL OF MINUTES for May 3, 2010.

Motion to approve minutes as presented made by Fred Keene and seconded by Pat Peach. Vote: Yes: Majority. Abstentions: 2

PUBLIC COMMENT: None.

Recommendation and approval made to move the following items up on the agenda:
Information Item, No. 1: FACCC Presentation by Bryan Ha

V. STANDING, AD/HOC, CAMPUS-WIDE COMMITTEE REPORTS:

1. Distance Education (DE) Committee Chair, Sandy Haynes stated that the Distance Education Committee recommendations are being presented to the Senate Board in response to the WASC recommendation for the college to establish and implement policies and procedures that define and ensure the quality and integrity of distance education. This information is to be available to faculty.

Presented for Vote:

DE RECOMMENDATION 109: Teacher Load Recommendation

MOTION APPROVING RECOMMENDATION 109 made by Edward Martinez and seconded by Pat Peach.

Comments:

Online faculty were consulted with.

DE recommendations are to be submitted with the college's second response to the Accrediting Commission due October 15, 2010.

A Union response is likely to occur following review of all the recommendations. The Board of Trustees will be apprised of the faculty's decision. The Board is required to officially receive, but not approve, the recommendations.

DE Committee Chair Sandy Haynes, will be on sabbatical in the fall. A replacement chair will be named and be in position to present future DE recommendations. There will be no Committee meetings this summer.

VOTE ON THE MOTION APPROVING RECOMMENDATION 109:

Motion passed unanimously.

DE RECOMMENDATION 111: Intellectual Property Rights and Copyright

Both WASC and the Chancellor's Office of the California Community Colleges identify copyright and fair use issues in relation to distance education as areas of policy that should be addressed for both face-to-face and distance education.

Faculty education will be needed in regards to technology and liability.

P. 8 of this recommendation states that "*...it is the duty and responsibility of the instructor of a distance education course to be knowledgeable of the U.S. Copyright Act, the Digital Millennium Copyright Act of 1988, Fair Use Policy, and the 2002 TEACH Act.*" To move forward, a task force and legal assistance will be needed.

This policy will address the use of an individual's materials and the materials of others.

MOTION made by Martha Bonilla and seconded by Roger Marheine for the Senate Board to approve the development of a cohesive property rights language for the college for **both** the classroom and online.

VOTE: Motion passed unanimously:

Presented For Review:

DE RECOMMENDATION: 112

The Course Quality Rubric, along with necessary ancillaries, were based on the California State University Chico "Rubric for Online Instruction" and "Quality Online Course Design Elements."

Discussion

- . Recommendation 112 deals with course design elements, not content or intellectual Freedom concerns, and is prepared in response to Title 5, Section 55202 and for standards that would be quantitatively reviewed by accreditation evaluators.
- . The California State University Chico "Rubric for Online Instruction" and "Quality Online Course Design Elements" is used by about 100 state colleges, universities and community colleges in California for distance education courses.
- . WASC Requirement: online courses should self-review at least every five years.
- . Recommendation 112 will reinforce C&I monitoring of course quality for both traditional and online courses.

President Bickley can be contacted if you need an e-mail of this recommendation.

FIVE-MINUTE DVD PRESENTATION:

RE: May 4, 2010 Adjunct Faculty Lecturer Performance by Richard Kuller, PCA Division. Performance Title: The Story Is In The Music.

2. **CAFPE: Time, Place and Manner Policy: #2550** (Handout Provided): Dan Gallup
Proposed addition. This addition is the only recommended change.

7d: "Signs, placards, billboards or other visual aids introduced by speakers shall not be limited in size or number except as this affects the safety of those present."

Discussion

Language of this policy fits well with SB1234.

Paragraph 7d refers to placards and signs but the Draft Policy does not.

Mention of audio/visual displays should be addressed in the proposed policy.

There are no guidelines in regards to reference to the word "safety" in 7d.

Debris Cleanup: It is the responsibility of groups making speeches to clean up the area around them, but not for students who may drop fliers away from the area where the speech is being given.

MOTION made by Fred Keene to approve the original (proposed) policy without changes. No Second.

Discussion/Comments:

Only change to the proposed policy is the addition of 7d.

Explicit language is needed in reference to placards, signs, billboards.

Roger Marheine does not support such a broad, far-reaching document.

On behalf of the Classified Senate, Debra Cantarero expressed support of the 7d and asked would the policy be supported if this addition is not accepted.

7A from the draft policy is in contradiction with the proposed 7D.

The definition of safety would have to be decided.

Concerns were expressed about the interpretation of 7d by campus police and other campus entities.

Dean Miller agreed with approving the policy as originally presented.

The campus has safety regulations in place and 7d would not have to be included.

President Bickley referred the matter once again to CAFPE.

VI. EXECUTIVE COMMITTEE RECOMMENDATIONS:

1. Approve Ahni Armstrong and Pattie Lynn to attend 2010 ASCCC Faculty Leadership Institute: They have an ASCCC scholarship for registration, room, and board.

Motion made by Fred Keene and seconded by Joe Buczeko approving item 1.

VOTE: Motion passed unanimously.

2. Approve an additional sum of \$4,000 (\$6,000 already approved) for Senate Scholarship winners to provide for 10 scholarships at \$1,000/each.

3. Approve using \$5000 from the Senate's Temporary Restricted account in PCC Foundation and \$5,000 from Senate's Scholarship savings account at Credit Union to pay for ten 2010 scholarships.

This year's scholarship donations have been deposited to Senate's Scholarship Savings account with the Credit Union.

MOTION to approve Items 2 and 3 made by Roger Marheine and seconded by Shelley Gaskin: **VOTE:** Motion passed unanimously.

4. Board of Trustees/Senate Faculty-Lecture Performance Awards: Discuss with Board of Trustees the Senate's preference to offer awards on bi-annual basis rather than annually, to save money.

President Bickley said the Executive Committee wants to reduce the number of lecture performance awards because of the monetary and office staff time required. Expenses include reception costs, plaques, adjunct, and full-time performer awards: \$750, each from both the Senate and the Foundation. It is possible to give one award each year, but it would be easier to give both awards bi-annually in the same year.

MOTION made by Dr. Patricia Lynn and seconded by Dr. Ahni Armstrong to approve recommendation No. 4 as presented.

Discussion

- Number of 2010 Nominations: Full-Time: two. Adjunct: none
- Faculty should be "showcased" yearly.
- The performances this year were well done and entertaining but were not well attended by faculty.
- The Senate could be more accommodating with performance time.
- Perhaps the Senate President could inform the division deans of upcoming Senate events, and encourage them to promote these activities.
- The work of the Senate is to represent faculty in academic professional matters.
- Ideas: Performances could be given bi-annually or perhaps alternating between full-time and part-time and have the Faculty Lecture Performance committee work on this process, separate from the Senate Executive Committee and support staff.

MOTION AMENDED by Martha Bonilla to change the award process from an annual to an alternating bi-annual basis for both adjunct and fulltime performances.

YES: Majority: motion passed. Abstentions: 4.

5. Approve budget for Senate Retirement and Awards Breakfast: \$4,208.

Ticket Price: \$15/person. Raised approximately \$1100-\$1200 last year from sale of tickets/flowers. Main cost is from catering and floral arrangements.

Catering is being budgeted for 150 guests. This figure may be adjusted.

6. Discontinue the practice of giving retirees \$100 retirement checks. This practice is a nice gesture, but realistically the Senate could incur a huge expense for this practice in future with a large number of retirees.

Discussion:

Other Breakfast costs: Catering (125-150), table floral arrangements, engraving of award and perpetual plaques, Unsung Hero award, etc.

MOTION made by Martha Bonilla and seconded by Fred Keene approving items 5 and 6.

Discussion

Comp Tickets for 2010 will be provided for:

- Board of Trustees
- Risser Award Nominees:
Senate pays for ½ ticket price and Foundation pays for ½ ticket price.
- Academic Senate Office Secretary
- Legislative guest or their representatives
- Faculty Performance/Lecture Award Winners

Not Receiving Comp Tickets for 2010:

- Division Deans
- Senate Executive Committee

The \$15.00 ticket charge does not cover the catering cost. The breakfast costs far outweigh the revenues: there is no profit.

Concern was expressed that lately there is not as much emphasis on the retirees at the Breakfast.

VOTE ON THE MOTION approving items 5 and 6: Yes: Unanimously approved. .

Sent to Committee: None.

VII. REPORTS FROM EXECUTIVE COMMITTEE

R-1 President's Report/Update: President Bickley : referred to Mr. Martinez to update the faculty on the Presidential Search Process. President Bickley limited his report due to the lateness of the hour.

R-2 Vice-President's Report: Mr. Martinez: Presidential search candidates will be on campus for faculty to view on 19th and 24th. Executive committee will attend a meeting with several candidates.

Roger Marheine announced his receipt of an e-mail notice at this time that Candidate 1: is Desdemona Cardoza, Ph.D., Provost and Vice President for Academic Affairs, California State University, Los Angeles.

R-3 Secretary's Report: Dr. Ahni Armstrong: No Report.

R-4 Treasurer's Report: presented by Dr. Patricia Lynn: No Report.

VIII. INFORMATION ITEMS:

1. Sacramento budget update – Bryan Ha, Membership Director of FACCC was Introduced by Roger Marheine of the PCC Faculty Association. Mr. Marheine is a member of FACCC and serves as Governor at Large. PCCFA relies heavily on FACCC facts, research and analysis. FACCC's executive director is Jonathan Lightman. PCC instructor Jane Hallinger is a former FACCC president and former PCC instructor John

Jacobs also served on FACCC's board. FACCC is the only professional lobby group specifically for community college teachers in California.

Mr. Ha provided handouts and gave a brief PowerPoint overview to clarify some state budget issues. Mr. Ha said the "big five" advocates for faculty in Sacramento are the three state unions, Statewide Academic Senate, and FACCC.

Handout Notes:

Blue Handout: Overview of key legislation that is pending.

Orange Handout: March overview. This is a good primer.

Green Handout: Thumbnail sketch of the May Revise.

Pink Handout: Great Teachers Seminar Registration Form: August 1-6, Santa Barbara

PowerPoint Presentation includes the following information about the May Revise

1. Maintains the following from January's proposed budget:

2. 21 percent enrollment growth for general apportionment (\$126 million). Will have growth money but will not get cost of living adjustments. -0.138 percent cost-of-living adjustment for apportionments and select categorical programs.

2. Maintains base cuts of \$10 Million each to EOPS and PT Faculty

3. Maintains Increased Categorical Flexibility.

4. Suspends mandates and faculty hiring obligations.

Community College Unit fees will be held at \$26 per unit

Community college districts have flexibility to "shuffle" money between various programs.

5. Changes the following from January.

Reduces approximately 6 M in Federal TANF Funds.

The remaining 26.7 million in community College CalWorks redirected to support other categorical programs.

6. Changes:

Funding competitive Cal Grants at \$45.5 million (promoting growth), and the January budget had proposed suspension of new awards.

7. GOOD News:

Governor has chosen to fund competitive Cal Grants and growth while holding the line on student fees.

8. BAD News:

- Critical categorical programs that serve students most at risk are grossly underfunded and remain vulnerable.
- The state budget cannot be balanced by cuts alone...
- Governor's May Revise is available at: www.faccc.org

Fixing the problem: Let Majority Rule

FACCC needs more members and assistance with disseminating its information.

FACCC Membership Notes

Dues: FT Faculty Dues: \$18/mo: 10 months a year

Adjunct Faculty Dues \$5/month: 10 months a year. Opportunity to participate in group medical insurance is new

Payroll Deduction forms are included in FACCC packet/handout information
Both Roger Marheine and President Bickley asked Senate Board members to encourage faculty to join FACCC, which has outstanding research access through experienced staff support.

Associate Membership (classified) is available.

Entertainment Discount Tickets: Movies, etc.

The FACCC DVD presentation can be obtained by contacting Bryan Ha at:
bha@faccc.org. Type "PCC presentation" in the subject line.

A FACCC membership meeting is scheduled for Tuesday 5/18, C261 at 12:00pm.

2. Concerns regarding Shared governance Processes – Debra Wood

The Senate's College Sustainability Committee representative, Debra Wood – Assistant Professor of Chemistry, would like to present her concerns to a larger group of the Senate that constitutes a forum. At the May 3 Senate Board meeting Dr. Wood shared a three-page document entitled: Violation of Shared Governance Process regarding Sustainability Committee. Dr. Wood and other committee members are cautiously optimistic about how the Sustainability Committee's policy and procedures will move forward. The last sustainability committee meeting for the semester is in June.

Because of the time (5:30pm) and lack of quorum, this matter will be carried over to the June 7 Senate Board Meeting.

STANDING INFORMATION ITEMS

S1-1: PCCFA REPORT: No Report.

S1-2: FACCC REPORT: See Information Item No. 1.

S1-3: ADJUNCT FACULTY REPORT: No report.

IX. ANNOUNCEMENTS

1. Academic Senate Scholarship Reception: Monday, June 7, 2010, 2:30 pm in President's Conference Room, C233-- prior to the June 7 Senate Board meeting.

2. Academic Senate Retirement and Awards Breakfast: Friday, June 18, 2010, 7:30 am in Creveling Lounge. Please purchase tickets at the Student Bank for \$15 per person.

X. Adjournment. MOTION to adjourn made at 5:35 pm by Fred Keene and seconded by Martha Bonilla:

Next Senate Board Meeting: June 7, 2010: 3PM

Senate Scholarship Award Reception: June 7, 2:30-3PM